2012

Board of Selectmen Minutes 2012

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SELECTMEN’S MEETING
January 24, 2012

Selectmen in attendance: Robert W. Frizzell, Ronal N. Patch, and Karen A. Gerrish

The meeting was opened at 6:30 pm followed by the Pledge of Allegiance. Chairman Frizzell made a motion to accept the minutes of the 12/20/12 meeting as written; Selectman Patch seconded and all were in favor.

Public Hearing – Train’s Tavern:

The Selectmen opened the Public Hearing for Train’s Tavern Special Amusement Permit at 6:31 pm. Hearing no further comments or questions, the hearing was closed at 6:32 pm.

Chairman Frizzell made a motion to grant Train’s Tavern a Temporary Special Amusement Permit effective 1/31/12 with an expiration date of 7/31/12; Selectman Patch seconded and all were in favor.

Laura Bragg – Town Clerk:

Asked the Selectmen to sign Municipal Officers policies for Disbursement of Education Costs and Disbursement of State Fees. Laura explained the purpose of these policies is so one Selectmen can sign for these costs, if necessary. This way a school payment would not be late if there weren’t two Selectmen available to sign the warrant for this. The Selectmen decided they would each like a copy of the policies and review them further before signing.

Hydro Dam – Milton, NH:

Chairman Frizzell talked about the Hydro Dam being proposed in downtown Milton, NH. There is a meeting scheduled for Friday, 1/27 at 2:30 pm at the Milton Town Hall. Chairman Frizzell said he will attend the meeting. Selectwoman Gerrish will email Andrea Rose and Harrison Thorp to get the information in the Observer and Foster’s.

Miscellaneous:

Selectwoman Gerrish asked about meeting with Fire Chief Skip Wood again in regard to the Fire Dept. budget.

The Budget Committee meeting being held on Thursday, 1/26 will be at the Fire Station to view a presentation by the Fire Dept.

Chairman Frizzell made a motion to adjourn the meeting at 6:55 pm; Selectwoman Gerrish seconded and all were in favor.
SELECTMEN’S MEETING
May 15, 2012

Selectmen in attendance: Ronal N. Patch, and Karen A. Gerrish

The meeting was opened at 6:30 pm followed by the Pledge of Allegiance.

Selectwoman Gerrish made a motion to accept the minutes of the 4/17/12 meeting as written; Selectman Patch seconded and all were in favor.

Open & Award Firewood Bids:

Following are the bids received for firewood (attached):

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Martin</td>
<td>$1,650.00</td>
</tr>
<tr>
<td>R.D. Torno &amp; Sons</td>
<td>$1,992.00</td>
</tr>
<tr>
<td>Tim Brooks</td>
<td>$1,688.00</td>
</tr>
</tbody>
</table>

Selectman Patch awarded the bid to R.D. Torno, Jr. for $1,992.00.

Laura Bragg: Came before the Selectmen with several issues.

- Asked the Selectmen to sign the warrant for the 6/12/12 Town Meeting and the following appointments, which they did.
  
  Brian Paul – CEO, 911 Director, Health Inspector
  Ken Paul – Deputy CEO, Plumbing Inspector
  Sue Collins – Selectmen’s Assistant
  Laura Bragg – Town Clerk, Tax Collector
  Wendy Dowaliby – Treasurer
  Christine Torno – Excise Tax Collector

- Office Hours – asked about keeping the office closed from 9:00 am to Noon on Thursday’s so the staff could get caught up on many things that haven’t been done – filing, etc. This wouldn’t affect the time for General Assistance. Christine Torno explained some of the things that need to be done to catch up on filing, record retention, etc., and not opening the office until Noon on Thursday’s would be very helpful. Selectwoman Gerrish said she would discuss this with the other Selectmen. It was suggested that an office meeting be scheduled with all the staff.

- Election Issues – Laura said that all employees should get a copy of Article 16, “Political Activity”, which would remind them that there shouldn’t be any discussion about local elections among employees while they are working. Laura stated that she had to deal with a lot of these issues during last year’s election.

- Credit Card Policy – The auditor said that we needed a credit card policy and Selectwoman Gerrish said the Selectmen had signed one today.
  
  Laura requested use of the credit card to register for upcoming training classes for her and Christine.
  
  Laura gave the Selectmen a list of items she will need for the school election and said the school will reimburse her, but she would like to use the credit card to purchase a total of $33.50.

Judy Batchelder: Asked the Selectmen about the insurance for Rescue of $1,200/yr according to the 2012-2013 budget. She said this couldn’t possibly cover the building, liability, vehicles, etc. Selectwoman Gerrish said she isn’t sure where the $1,200 figure came from. She said the Board has talked extensively to Norton Insurance. Mike Lonergan from Norton came in and went through all of the Rescue and Fire Dept. insurances. They will respond with an accurate figure.
Judy asked how they will pay for the insurance if it is more than the $1,200 budgeted. Selectwoman Gerrish responded that there is about $12,000 that she can see and Christine said this is anticipated money. Tony Bragg asked what they would do if the money isn’t there for Rescue to pay for their insurance. Selectwoman Gerrish said until she gets a figure, she can’t answer the question.

Dick Batchelder: Said he was upset about the people’s petition that got removed from the ballot. Dick said he understands that the question could have been reworded and kept on the ballot. Selectman Patch said he and Chairman Frizzell voted to remove the entire referendum, while Selectwoman Gerrish voted to change it and keep it on the ballot. Judy Batchelder said Asst. Rescue Chief Cole was threatening on Facebook that the ambulance would be pulled on 7/1 if the referendum was voted in and wondered if this could really happen.

Dick feels that Asst. Rescue Chief Cole was using some of the tragedies in town (fires, accidents) for political gain and taking advantage of these opportunities. Judy made the comment that Asst. Rescue Chief Cole represents the town and should be held to higher standard. Selectman Patch defended the Asst. Rescue Chief.

Selectman Patch made a motion to adjourn the meeting at 7:15 pm; Selectwoman Gerrish seconded and all were in favor.
SELECTMEN’S MEETING
July 17, 2012

Selectmen in attendance: Karen A. Gerrish and Jason A. Cole

The meeting was opened at 6:30 pm followed by the Pledge of Allegiance.

**Open Paving Bids:**

The following paving bids were received for the 2012 Season (detail attached):

<table>
<thead>
<tr>
<th>Company</th>
<th>Machine placed</th>
<th>Hand placed</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.D. Torno &amp; Sons Paving</td>
<td>$66.98/ton</td>
<td>$128.00/ton</td>
</tr>
<tr>
<td>F.R. Carroll, Inc.</td>
<td>$69.73/ton</td>
<td>$100.00/ton</td>
</tr>
</tbody>
</table>

Note: Prices based on liquid asphalt at $632.50/ton.

Price includes: Tack, Butt Joints, Signs, Sweeping, Traffic Control and Weigh Slips

**Open Winter Sand Bids:**

The following winter sand bid was received for the 2013 Season (detail attached):

<table>
<thead>
<tr>
<th>Company</th>
<th>Delivery Terms</th>
<th>Price per cubic yard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stuart, Torno &amp; Stuart, Inc.</td>
<td>Supply, deliver and push up screened sand in accordance with the Town of Lebanon’s Specifications for Winter Sand</td>
<td>±3500 cy at $7.48/cubic yard</td>
</tr>
<tr>
<td>ALTERNATE #1 Sand Delivered Only</td>
<td>$6.98/cubic yard</td>
<td></td>
</tr>
<tr>
<td>ALTERNATE #2 F.O.B. Fall Road Pit</td>
<td>$4.00/cubic yard</td>
<td></td>
</tr>
</tbody>
</table>

**Open Roadside Mowing Bids:**

The following roadside mowing bid was received for the 2012 Season (detail attached):

<table>
<thead>
<tr>
<th>Company</th>
<th>Rate/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Russell Howard</td>
<td>$65.00/hour $150.00/mile</td>
</tr>
</tbody>
</table>

**Harrison Thorp:** Asked if the minutes of the Selectmen’s could be published on the website in a timely fashion. It was explained that the Selectmen’s Assistant is in the office 25 hrs/week and has many tasks to complete so the minutes will be published as soon as possible.

Harrison asked about the town using The Lebanon Voice (his web newspaper) for advertising, announcements, etc. Selectwoman Gerrish said the Selectmen discussed this and prefer to use print media instead of online. Harrison said print media is going downhill and there are many more hits online than in print.

Selectwoman Gerrish said the Chairman wasn’t present to discuss this further and they had made a decision not to use The Lebanon Voice.
**Chris Gilpatrick:** Asked who mows the town property and how are they getting paid? Road Commissioner, Larry Torno said he is paying the person by the hour and they get one hour per day for their truck. Town properties include the Old Town Hall, Town Pound, Town Office, Park & Ride, end of Center Road and a piece on Long Swamp Road. Larry said it takes 6-8 hours/week if it’s done every week.

Chris feels there are plenty of landscapers in town who could do the mowing and would quote it as one job. He said years ago he did it for $2,000 per year. Selectwoman Gerrish said she will ask Chairman Frizzell why the town mowing doesn’t go out for bid, if it’s cost effective.

Chris said the fire pond next to the Town Office is a huge safety risk because there is no fence around it. He has seen children playing around it with no supervision.

Chris asked what happened to the worker’s comp regarding drivers driving others trucks. He said the owner of the truck should have worker’s comp. Selectwoman Gerrish will look into it and call him next week.

Chris questioned why the Roadside Mowing and Paving bids weren’t advertised in Foster’s until Thursday. The Selectmen said they would work on getting these out sooner. They did say the bids were also sent to Maine Municipal and put on their website.

**Russell Howard:** Doesn’t understand why the roadside mowing bid asked for a price by the hour and by the mile. Last year Russ spent travel time at his own expense and feels the bid should be by the hour or if by the mile, there should be a specific number of miles stated in the bid. Selectwoman Gerrish said she will advocate for being paid by the hour.

The Selectmen will talk to Russ and the Road Commissioner. Selectwoman Gerrish will call him and set up a meeting.

**Public Hearing for Special Amusement Permit:**

Selectman Cole made a motion to open the Public Hearing for Train’s Special Amusement Permit; Selectwoman Gerrish seconded and all were in favor.

Paul Pelletier, owner of Train’s explained that the name, “Special Amusement” is a misconception and that people think it’s for something “special”, such as strippers, nude dancing, etc. when in fact it’s a permit for an entertainment license for music.

Selectwoman Gerrish apologized to Paul for a lack of promotion of the Special Amusement Ordinance, which was on the ballot, so that townspeople would understand it and realize the ordinance is to protect the town from things they don’t want going on here.

Laura Bragg said people should check the place out before making negative comments about it. She asked Paul how many security cameras he had at the establishment and he said there are 50-60 so they can monitor all that goes on there.

Harrison Thorp made a comment about proper notice not being given for the Public Hearing.

Hearing no other public comment, Selectman Cole made a motion to close the Public Hearing; Selectwoman Gerrish seconded and all were in favor.
Selectman Cole made a motion to renew the Special Amusement Permit for Train’s through 11/30/12; Selectwoman Gerrish seconded and all were in favor. The permit will be reviewed at the second Selectmen’s meeting in November, 2012. Paul stated that his State Liquor License gets renewed October 30, so maybe the Special Amusement Permit can be renewed at the same time. The Selectmen will discuss this.

Selectman Cole made a motion to adjourn the meeting at 7:13 pm; Selectwoman Gerrish seconded and all were in favor.
SELECTMEN’S MINUTES
September 4, 2012

Selectmen in attendance: Karen A. Gerrish and Jason A. Cole

The meeting was opened at 6:40pm followed by the Pledge of Allegiance.

Selectman Cole made a motion to accept the minutes of the July 17th meeting as written, Selectwoman Gerrish seconded and all were in favor.

Ray Jerome & Ronald Sands of the NEPCA: They came regarding the Hydro Power Plant Project in Milton, NH. The woman trying to put the plant in Milton and Milton Mills, NH is Kelly Sackhein, she lives in California. Mr. Sands stated that if this happens there will be no lake left and people will start selling their houses. She is getting all her permits through N.H. Her biggest problem is getting funding, she is looking for grants from the government. They want to make sure that our representatives are aware of this. They have contacted Senator Collins, Representative Beth O’Connor & Joan Nass. Selectwoman Gerrish said the Selectmen would draft a letter to the legislatures on their behalf. Mr. Jerome will also notify the EPA to protect the eagles, loons and fish. They have been talking to people on the lake to make them aware of what is going on. The Selectmen thanked Mr. Jerome & Mr. Sands for coming in and updating them.

There will be a meeting at the Milton Town Office on Thursday Sept. 20, 2012 at 2pm with ME & NH DOT concerning the Bridge on New Bridge Rd. by Everett’s Cove. Selectwoman Gerrish will notify our representatives about the meeting.

Laura gave the Selectmen the resignation of School Board member Cathy Nickerson effective Nov. 1, 2012. She is moving out of town. The Selectmen will need to appoint someone until the June election.

Chris Gilpatrick: He asked about the Roadside Mowing not being done to specifications. They are supposed to be cutting back 12 feet. He needs to use a boom mower. A regular cutter bar does not work. The guy that got the bid resigned, the Road Commissioner is hiring someone else to finish the job. He also inquired about the Skydive Tiki Party. He asked why Rescue needed to be there from 9am to midnight. Selectman Cole stated that Skydive got a Mass Gathering Permit at $100.00 a day for three days and Rescue was there to provide medical services. He also stated that the Fire Dept had three trucks there and 17 Fire Fighters. He also said he had pictures. He said this does not cost the Town anything. He will be sending out a flyer to all residents in the next week. Skydive makes a donation to the Rescue & Fire Corporations for them being there. Chris felt that Skydive should provide these services not the Town.

Selectman Cole made a motion to adjourn at 7:35pm; Selectwoman Gerrish seconded and all were in favor.
SELECTMEN'S MEETING

October 2, 2012

Selectmen in attendance: Karen A. Gerrish and Jason A. Cole

The meeting was opened at 6:30pm followed by the Pledge of Allegiance.

Laura Bragg: Gave the Selectmen two pole permits to sign, one for Heath Rd. and Bog Rd. They also signed a vacation request. Election training will be October 23rd; Budget Committee will meet Wed. October 24th. She asked if the committee could have Expense, Revenue, and Vendor reports for the last year. Both Selectmen agreed they could. Laura is looking into getting the ordinance book redone.

Laura Bragg: Gave the Selectmen two pole permits to sign, one for Heath Rd. and Bog Rd. They also signed a vacation request. Election training will be October 23rd; Budget Committee will meet Wed. October 24th. She asked if the committee could have Expense, Revenue, and Vendor reports for the last year. Both Selectmen agreed they could. Laura is looking into getting the ordinance book redone.

Christine & Laura would like to get volunteers to help with filing and scanning voter cards. Selectwoman Gerrish suggested they contact Sue Austin at the High School. Selectwoman Gerrish said Steve will be coming into fix our computers and to install Trio on all of them. Laura asked if the Selectmen had considered having Dept. Head meetings again so we could have better communication. Selectwoman Gerrish said they hadn't discussed it.

Chris Gilpatrick: Gave the Selectmen a Right to Know request.

Chris Gilpatrick Jr.: He stated that negative comments online about him and his father affects his whole family not just them.

Selectman Cole made a motion to go into Executive Session 1 MSRA 405 (6)(A) Personnel Matter at 6:44 pm; seconded by Selectwoman Gerrish and all were in favor.

The Selectmen came out of Executive session at 7:01pm.

Harrison Thorp: Asked about the letter from the Town Attorney about Orrills Hill Road. Selectwoman Gerrish said she would get it for him.

Geneva Nice: She had some concerns about Facebook postings that she has read. She feels the leaders of our community should show professionalism and she said she would be watching them.

Tim Bragdon: Updated the Selectmen on the nonprofit trade school for challenged adults he built on his property. The school is for ages 18 to 24, a lot of companies are ready to sign on. He is waiting for an occupancy permit from the state. The Governor is willing to help any way he can. He hopes they can do a lot of jobs within Lebanon.

Selectman Cole made a motion to adjourn the meeting at 7:10pm; Selectwoman Gerrish seconded and all were in favor.
SELECTMEN'S MEETING

December 4, 2012

Selectmen in attendance: Karen A. Gerrish and Jason A. Cole

The meeting was opened at 6:30pm followed by the Pledge of Allegiance.

**Chris Gilpatrick:** Asked the Selectmen why it has taken 2 months to obtain Right to Know information which was requested on 10/2/12. Selectman Cole said the information was incomplete and he responded to the Rescue portion of the request within 24 hours.

Selectman Cole said the Selectmen need to appoint a Right to Know Coordinator who will gather the information requested and a book will be kept with dates of request and response stamped in it.

Chris said the time slips he received for mowing of the town were incomplete. Apparently the workers put in 10 hrs/day – 6:30 am to 4:30 pm, but there was no lunch time taken out. Chris doesn’t feel the town should pay $55.00/hour for 1 ton trucks when the people operating them are parked somewhere having lunch.

He said decisions and bid awards should not be made during workshops and questioned when the paving bid was awarded, which was not at a regular evening meeting. A search of workshop minutes didn’t turn up any bid awards, however.

Selectman Cole made a motion to go into Executive Session at 6:38 pm pursuant to 1 M.R.S.A. § 405 (6) (A). The Selectmen came out of Executive Session at 7:35 pm.

**Harrison Thorp:** Asked the difference between a workshop and a meeting. It was explained by Selectman Cole that a workshop was designed to sign payroll, accounts payable, discuss issues with the CEO and at times, emergency decisions were made. Meetings are designed to address action items and award bids, etc.

He questioned why the special amusement permit for Train’s Tavern had been approved at a workshop and not a meeting after proper notice had been posted for a public hearing on the matter. Selectman Cole said the permit would expire at the end of November and Train’s owner, Paul Pelletier came in asking if the Selectmen would approve the permit.

Harrison said in the past several months there have only been 3 meetings. Selectwoman Gerrish told him the evening meetings are the first and third Tuesday of each month and Selectman Cole added that they had voted to cancel a meeting if there is no agenda. He asked when the last evening meeting Chairman Frizzell attended and it was determined that was on May 1.

Selectwoman Gerrish made a motion to adjourn at 8:00 pm; Selectman Cole seconded and all were in favor.