



Speech Therapy Telepractice and Technology

Graduate Student Training Program
Department of Communication Sciences and Disorders

Speech-Language Pathology Evaluation

Client: _____ Date of report: _____
Address: _____ Site: _____
_____ School (if applicable): _____
Date of birth: _____ Age: _____ Date of evaluation: _____
Phone: _____ DX: _____
Parents: _____

I. Background

Start text here. Wrap around text and make a hanging paragraph so that the second line of text starts here. Content should include pertinent history, reason for referral for evaluation and referring party. If you are conducting a telepractice evaluation you must note that here.

II. Behavioral Observations

Start text here. Wrap around text and make a hanging paragraph so that the second line of text starts here. Content should include pertinent observations of your client's behavior during the evaluation period.

III. Procedures Employed

1. Start text here. List the names of the assessments used. If any one test has a name longer than the formatted line, wrap around text and make a hanging paragraph so that the second line of text starts here as shown.
2. Be sure to add the common initialed acronym after the formal name of the test. For Example, you would write; Goldman Fristoe Test of Articulation, 2nd Edition (GFTA-2)
3. Note that the numbers for this section are in **bold type**
4. Any adaptations of test protocols for telepractice must be noted.

IV. Results

1. **Name first test here in bold.** Start text here. Wrap around paragraphs to keep left margin under the N in name. If there are a lot of subtests to report, consider putting results in table form, with a narrative explanation. Introduce the test (what/why) in first paragraph and then give client's results in the next.
2. **Name second test here.** Start text here. Wrap around paragraphs to keep left margin under the N in name. If there are a lot of subtests to report, consider putting results in table form, with a narrative explanation.
3. **Name third test here and so on for as many assessment instruments that are used.** Start text here. Wrap around paragraphs to keep left margin under the N in name if there are a lot of subtests to report, consider putting results in table form, with a narrative explanation.

V. Diagnostic Summary and Impressions

This is a narrative section where you will be interpreting the results and formulating a diagnosis. *Your opening statement should always state if there is a problem or not.* Start paragraph with indentation and wrap text around so left margin lines up under D in diagnosis.

VI. Recommendations

Start text here and format the paragraph as for Section IV. Is speech therapy telepractice indicated? If yes, include a prognostic statement. Include specific information of areas to be addressed. Include other recommendations. You may list them in bulleted format. [Do not use numbers unless you are rank ordering them.]

- First recommendation
- Second recommendation
- Etc.

Thank you for referring _____ to the Conley Speech, Language and Hearing Center. If you have any questions concerning this report, call the center at 207.581.2006.

(Names)
Graduate Student Clinician

(Name) *(M.A, M.S., Ph.D., or M.Ed.) CCC-SLP
Title