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2015

## Annual Report of the Municipal Officer for the Year Ending June 30, 2015 Scarborough, Maine

Scarborough, Me.

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# Town of Scarborough Annual Report 2015



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**JESSICA HOLBROOK**  
CHAIR



883-4138  
113 Beech Ridge Rd

**JEAN-MARIE CATERINA**  
VICE-CHAIR



730-4099 Ext 6201  
311 Gorham Rd

**SHAWN BABINE**



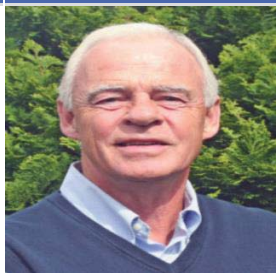
274-0805  
1 Summerfield Lane

**EDWARD BLAISE**



885-5087  
18 Forest Street

**WILLIAM DONOVAN**



883-9168  
311 Gorham Rd

**PETER HAYES**



885-5512  
5 Indian Hill Lane

**KATHERINE ST CLAIR**



885-5633  
41 Woodfield Drive

**THOMAS J. HALL**  
TOWN MANAGER



730-4030



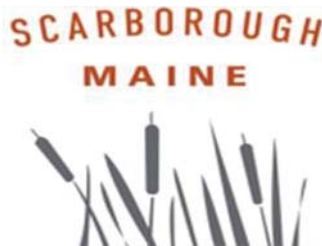
## LETTER OF TRANSMITTAL FROM THE TOWN MANAGER



*Thomas J. Hall*  
*Town Manager*

It is my privilege to present to the citizens of Scarborough the annual report on the operations of the Town of Scarborough for the fiscal year ending June 30, 2015. As you review this report, I hope you will find useful information relating to the health of the Town and specific initiatives of the past year. Below are a number of highlights from my office for your consideration:

- **Budget** – This budget year was ironic in that although the Town Council and the Board of Education conducted the most collaborative process in recent memory, the validation process for the school budget was contentious and took three public votes to gain approval. The collaboration included a first-ever joint presentation of the proposed budget, several joint budget meetings of the respective Finance Committees and a public budget forum. The other notable accomplishment was a new user-friendly budget format for the municipal budget. Transparency of budget and review process was a key focus this year, with progress made and more work to do.
- **Partnerships** –Partnerships and collaboration has emerged as a strategy to reduce tax burden and in some cases expand the level of service. There were two notable municipal partnerships that emerged this year. First, The Town of Old Orchard Beach contracted with us for complete emergency dispatch services. We have a long history of collaboration in public safety services and this was a natural extension that relationship that provides first-rate, cost-effective services to OOB and allowed us to expand staffing to meet rising service demand at no cost to Scarborough taxpayers. The other municipal partnership was with Cape Elizabeth for Assessing services, which worked in reverse with Scarborough contracting for these services, yielding a \$60,000+ savings to the Town. A final example of exploring a partnership (which did not materialize) was a private, non-profit group (Friends of Scarborough Hockey) approaching the Town to collaborate on the construction of an ice rink. Though this project has not proceeded beyond the conceptual phase, it is a good example of how facilities may be financed and operated in the future.
- **Fiscal Challenges**- Despite the rebound in the economy and a notable increase in the total assessed value of the Town, we continue to be negatively impacted by significant reductions in non-property tax revenues in the form of state aid to education. As the funding formula is particularly sensitive to total assessed value (ergo “the ability to pay with local funds”) we are a victim of our own success in that the more our tax base grows, the more we lose in state funding. These reductions forced increased strain on the local property tax rate. Despite these challenges, I am pleased to report that we have continued to resist the urge to use additional fund balance and have actually been successful in restoring it to a more acceptable level. This trend of declining state support for education is likely to continue as we seem destined to be a “minimal receiver” of state aid to education.



***Town Manager's Report Continued:***

- **Land Use Changes-** The most successful endeavor was a total re-write to the land use regulations relating to transmission towers (cell towers). This effort was in response to resident concerns regarding the reliability of cellular service and struck an appropriate and delicate balance. Our efforts to improve development opportunities in the Haigis Parkway zone continued this year with an expansion of the zone boundaries and the allowance of food processing as a permitted use. We also worked cooperatively with private developers to modify two existing contract zones, Piper Shores and Prime Mercedes, to allow to expansions to their developments. Lastly, the Town negotiated a new contract zone to allow for the development of fifty (50) affordable housing units by Avesta Housing in a historic building, the Southgate House.
- **Affordable Housing** – Perhaps the biggest accomplishment this year was the advancement of affordable (workforce) housing opportunities. The Town was actively engaged in three projects that will produce 100 units of affordable housing. We continued to partner with Habitat for Humanity of Greater Portland for 13 units on previously town-owned land. Additionally, the Town created two Affordable Housing Tax Increment Financing districts to incentivize two different project in the Dunstan area– 36 units on Griffin Road and 50 units on Route One (Southgate House). These projects are contingent on securing federal tax credits to be viable, but the Town has done its part to support these projects.
- **Historic Preservation** – Historic preservation was an area of primary focus this year. A committee was appointed to advise the Town Council on preservation matters, which produced a list of historic properties that are eligible for special land use and code considerations. Other accomplishments included a thorough cataloguing of cemeteries.

None of these accomplishments could have been possible without a competent and professional staff, a committed group of elected and appointed officials and an engaged public. I am committed to the notions of transparency and good government and will do everything in my power to engage the public. As there are many ways for residents to be involved in community affairs, I encourage all residents to get involved to make Scarborough a better place to live, work and play. It has been an honor to serve this wonderful community – I look forward to the challenges and opportunities of the future.

*Respectfully submitted,*  
**Thomas J. Hall, Town Manager**



*Photography by Sean Bushway*

## Report from the

**TOWN CLERK**

To the Town Manager, Town Council, and Citizens of Scarborough:



Yolande P. Justice  
Town Clerk

It is with pleasure that I submit my report from the Town Clerk's Office for fiscal year July 1, 2014, through June 30, 2015.

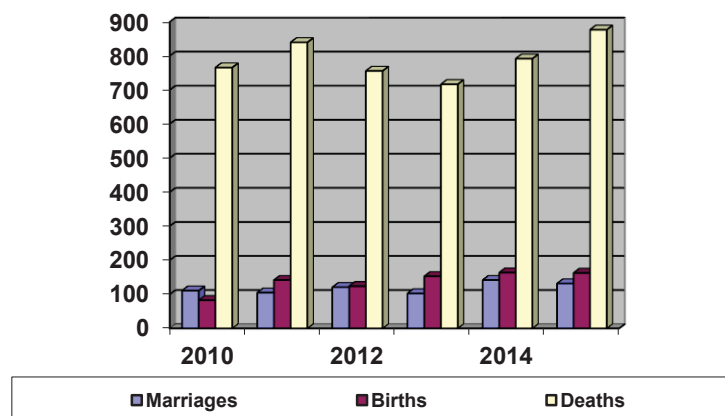
The following Elections were held:

Tuesday, November 4, 2014, the Municipal Elections to elect members to the Town Council, Board of Education, and Trustees to the Sanitary District; as well as the State Gubernatorial Election were held; the first School Validation Referendum was held on Tuesday, June 9, 2015 – which failed. Budget vote carried over into the FY 2015/2016.

The Town Council holds two regularly scheduled meetings a month, except for July and August when the Council holds one meeting - totaling 22 over the course of a year [of which 1 was postponed due to weather]. In addition, there were 2 Special Council meetings held and a total of 46 public hearings.

Vital statistics include records of marriages, births, and deaths and are part of the records in the Clerk's Office. The births and deaths are recorded in three locations within the state: 1) Place of residency, 2) Place of occurrence, and 3) the State Office of Vital Statistics in Augusta. The marriages are recorded in the municipality in which the license was obtained and the State Office of Vital Statistics in Augusta.

During the past fiscal year a total of 132 **marriages** licenses were issued, 877 deaths and 163 births were filed with the Town Clerk's Office.



***Town Clerk's Report Continued:***

As required by Maine Law, any dog 6 months or older is required to be licensed. To license your dog you will need to provide a current Maine State Rabies Certificate and a spayed or neutered certificate, if applicable. The fee is \$6.00 if you dog has been spayed/neutered and \$11.00 if your dog has not. For more information please contact the Town Clerk's Office at 207-730-4020.



The following items were issued by the Town Clerk's Office during the Fiscal Year - July 1, 2014, through June 30, 2015:

***Items Issued by the Town Clerk's Office:***

5,577	Approximately Certified Copies
877	Burial Permits
9	Coin-Operator's Licenses
1	Ice Cream Truck Licenses
143	Food Handler's Licenses
20	Innkeepers Licenses
4	Junkyard Permits
134	Marriage Licenses
3	Massage Establishment Licenses
10	Massage Therapist/Establishment License
7	Massage Therapist Licenses
3	Mobile Home Park Operator's Licenses
6	Special Amusement Licenses
8	Waster Hauler Permits
173	Garage/Yard Sale Permits

***Clam Licenses:***

200	Resident Recreational Clam Licenses
20	Non-Resident Recreational Clam Licenses
30	Commercial Resident Clam Licenses
4	Commercial Non-Resident Clam Licenses
1	Com Non-Resident Student Clam Licenses
10	Com Resident Student Clam Licenses
3	Com Over-60 Resident Clam Licenses
234	Day Licenses

*Respectfully submitted,*

***Yolande "Tody" Justice***, Town Clerk



*Report from the*

## HUMAN RESOURCES & GENERAL ASSISTANCE OFFICE

*To the Town Manager, Town Council, and Citizens of Scarborough:*



*Jaclyn Mandrake  
Human Resources /  
General Assistance Office*

The staff of the Human Resources Department consists of the Director, the Human Resources Coordinators, Heidi McNinch and Carrie Lambert, and General Assistance Coordinator, René Daniel. The Human Resources Department is responsible for attracting and supporting a qualified workforce to provide Scarborough's residents, business community, and others with service that is courteous, dependable, efficient, and economical. The Human Resources team delivers services to all full-time, part-time, and seasonal municipal employees. The Department provides leadership and direction in the areas of recruitment, employee relations, labor relations, payroll, compensation, benefits, retirement, risk management, employee assistance, wellness, and safety.

The Human Resources Department is committed to utilizing best practices to provide quality customer service. Specifically, the department's key objectives include:

- Maintain effective employee relations and a productive work environment, characterized by open communication, fairness, personal accountability, trust, and mutual respect. Provide guidance in the area of performance management. Facilitate relevant training and professional development opportunities.
- Develop and maintain the Town's personnel policies and procedures. Ensure compliance with applicable state and federal regulations. Develop and uphold sound and ethical human resources policies and practices.
- Administer payroll processes accurately and fairly and in compliance with all federal, state, and contractual obligations. Strategically manage employee benefits programs. Oversee the Town's Employee Assistance Program. Manage and maintain all employee personnel records and files.
- Recruit, hire, develop, and retain a diverse, quality workforce in compliance with all laws, regulations, and contractual requirements.
- Collaborate in managing and administering the Town's safety and risk management programs. Oversee the Town's Workers' Compensation program, administer the Department of Transportation Drug and Alcohol Testing Program for employees who hold a Commercial Driver's License and perform safety-sensitive work.

This year, our team's significant projects and accomplishments included:

- Introduced a new employee performance and career development evaluation process. The goal of this evaluation process is to promote continuous improvement by fostering individual and organizational excellence. The Human Resources Department partnered with non-union employees to create a tool to objectively assess performance. Additional goals for the evaluation process included promoting a culture of continuous coaching and timely performance feedback, supporting professional development, involving employees in the evaluation process, and strengthening the partnership between managers and employees. Employees were asked to construct meaningful goals for the upcoming year and provide suggestions on how to improve the evaluation process. This is the foundation for a new system that is intended to grow, adapt, and build upon positive change each year.

***Human Resources Report Continued:***

- Initiated and supported efforts to keep our employees and our workplace safe. The Town's participation in various safety and wellness initiatives resulted in significant savings. Safety programs and effective claims management yielded a \$24,480 dividend from the Maine Municipal Association (MMA). MMA also applied a 7.5% credit of \$31,313 to the Town's Workers' Compensation in Calendar Year 2014. Additionally, the Human Resources Department facilitated the achievement of the Safety and Health Award for Public Employees (SHAPE). The SHAPE award recognizes public sector employers who maintain an exemplary safety and health management system and distinguishes the Town as a model for workplace safety and health. Upon receiving SHAPE recognition, our worksite will be exempt from programmed inspections.
- Collaborated with the Town's Department Heads and Public Safety leaders to create an Employee Handbook with new personnel and safety policies. This Employee Handbook, in conjunction with the Town's Personnel Ordinance, was prepared to acquaint all employees with the rules and policies of the Town. New policies include: Emergency Action Plan, Hazard Communication, Injury and Illness Management, Remote E-mail Access by Personal Device, Social Media Use, and a Video Display Terminal and Ergonomics Policy.
- Complied with the Affordable Care Act. Although the law was enacted in 2010, many of the obligations and reporting requirements took effect in 2014 and 2015. Our Human Resources team worked diligently to comply with the new guidelines.
- Promoted and maintained collaborative and productive labor relations: Collective bargaining efforts in the spring of 2015 resulted in a three-year agreement with the Scarborough Police Benevolent Association and the Scarborough Professional Dispatchers. Our goals included responsible and strategic management of terms and conditions of employment that promote positive labor/management relations, productive work environments, and fair and consistent treatment of employees.
- Coordinated the Employee Appreciation and Recognition Party with a "Together Everyone Achieves More" theme.



**Together Everyone Achieves More**  
Employee Appreciation Party 2015

**General Assistance**

The Town of Scarborough's General Assistance (GA) Program is a state-mandated, municipally administered financial assistance program. It was designed to be a program of "last resort" for residents who are unable to provide for their basic needs. The GA office is located in the Scarborough Town Hall, 259 U.S. Route 1. It is overseen by the Human Resources Director and is staffed by René Daniel, GA Coordinator.

***Human Resources Report Continued:***

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 50% of the cost of GA benefits paid for residents. In FY 2015, \$9,316.18 was issued to eligible recipients prior to reimbursement, an increase over prior years attributed to last winter's extreme weather conditions and an increase in need for housing.

Under GA, applicants must provide verification of their income and expenses, residence, and—if unable to work—medical documentation substantiating their work limitations. Applicants are required to seek work if they are physically able, and/or to apply for assistance through other state and federal programs that may be available to them. A determination of eligibility is made for a 30-day period based on anticipated earnings. Individuals and families who do not qualify for financial assistance are referred to local resources appropriate to their need(s), such as local food pantries, HomeHealth Visiting Nurses, Project Grace, LIHEAP, local churches, Lion's Club, Knights of Columbus, and DHHS.

Additionally, the Town received a letter of acknowledgement and certification that the GA Program passed the DHHS audit and is in compliance with all state statutes and policy.

We are grateful to our partnerships with local organizations such as Prime Motor Cars, Fielding's Oil and Propane Co., and Project Grace, who have assisted in providing fuel assistance and additional resources for residents in need.

Our GA Coordinator is on call around the clock and holds regular office hours once a week. Appointments may be scheduled by calling: (207) 450-5621.

Type	Interviews	Cases	People	Outside Services	Benefit Provided
Housing	141	19	33	0	\$7,862.43
Emergency Housing	17	0	0	17	\$0
Heating	16	1	1	15	\$229.90
Electric (non-heating)	23	9	21	14	\$475.90
Propane (non-heating)	6	1	5	5	\$56.47
Food	18	1	6	17	\$56.48
Prescriptions	3	0	0	3	\$0
Medical Services	19	0	0	19	\$0
Dental Services	7	0	0	7	\$0
Burials & Cremation	8	1	1	7	\$635.00
Diapers & Baby Supplies	18	0	0	18	\$0
Household & Personal	12	0	0	12	\$0
All Other Needs	14	0	0	14	\$0
	302	32	67	148	\$9,316.18

Thank you for the opportunity to serve the Town.

*Respectfully submitted,*  
**Jaclyn Mandrake**  
*Director of Human Resources*

*Report from the***INFORMATION SYSTEMS**

Jennifer Lim  
Information Systems Director

*To the Town Manager, Town Council, and Citizens of Scarborough:*

It is my pleasure to present this report on behalf of the Technology & Information Service Department. The Scarborough IT Department is a shared services model facilitating and maintaining the technology needs of both the Town and School system. We currently have eight full-time employees who service 3,200 students and 1,300 active employees throughout 15 locations. Town-wide, our team supports over 5,500 devices including 500 PCs, 200 mobile units, 3,100 laptops and several hundred projectors and interactive devices.

In addition to end-user technology, the IT Department also manages a complex infrastructure of fiber and wireless networks and the telecomm system. Between the School and Town, our staff maintains at least 50 critical applications both internally hosted and cloud based, as well as the Town and School department public web sites and intranets and a variety of other social media outlets.

Routine department tasks include managing the shared services help desk, imaging and deployment of devices, cyclical replacement and upgrading of hardware and software, implementation and maintenance of town-wide A/V systems and developing/coordinating the delivery of technical training and documentation. The department is also responsible for a volume of special projects as defined by both Town and School departments. Through shared services, Scarborough is able to create cost efficiencies stemming from – among other things – volume purchasing, training, as shared knowledge base, vendor management and maximizing network delivery channels.

***Our progress highlights for the FY 2014-2015 include:***

- Completed the build and launch of technical infrastructure and the configuration and deployment of all end-user devices for the new Wentworth Intermediate School.
- Completed technical requirements for the acquisition of Old Orchard Beach Public Safety Dispatch.
- Completed deployment of Papercut centralized printing solution throughout the school district.
- Completed Phase I of configuring and installing disaster recovery/backup system.
- Completed Phase I of upgrading the School internal backbone to 10gig, allowing for increased capacity and redundancy.
- Completed town and school-wide replacement of wireless access points for improved, higher speed, higher capacity WiFi.
- Completed the launch of the new Scarborough School District web site.
- Completed Phase I of school district migration to Google Drive.

***Information Systems Report Continued:***

- Initiated migration of school district to Huddle for secure online document and data storage and collaboration.
- Completed migration of school district online testing for Wentworth, Middle School and High School grade 11.
- Completed deployment of new desktop systems town-wide.
- Completed hardwiring of projectors throughout the school district for wireless capabilities.
- Completed deployment of new student decentralized printers at the High School.
- Assisted Public Works with functional requirements and discovery process/analysis for new PW core system.
- Continued research and began proposal analysis and development for 1:1 technical device initiative for the High School.
- Began cross-training department staff for maximum coverage.

As we head into what promises to be another busy and productive year, I would like to thank the Town Manager, Superintendent, Town Council and School Board for their support. Additionally, I would also like to thank all of the Department Heads and Town and School staff who have helped to make the past year so successful. Lastly, thank you to the Technology & Information Services staff for their hard work, diligence, time and dedication – your efforts are truly appreciated.

*Respectfully submitted,*  
**Jennifer Lim**  
*Technology & Information Services Director*



*Photography by Sean Bushway*



*Report from the***FINANCE DEPARTMENT***To the Town Manager, Town Council, and Citizens of Scarborough:*

Ruth D. Porter  
Finance Director

It is with great pleasure that I submit the annual report on behalf of the Finance Department for the Fiscal Year 2014-2015.

The Finance Department is responsible for the accounting of all financial transactions for the Town of Scarborough, including the school department. The Finance Department strives to manage the finances of the Town in a prudent, efficient and transparent manner to assure all interested parties, that those public resources are conscientiously received, safeguarded, invested, accounted for and disbursed. Our goal is to provide valuable insight into the financial workings of the Town. The Department oversees the managing and reporting of the accounting functions of general ledger, budgetary management, purchasing, accounts receivable, accounts payable, and cash disbursements. Other functions of the department also include cash management, investments, tax collection, processing formal bids and vehicle registrations. Our department works to reduce liabilities and risks in order to protect the financial and personal interests of the residents, taxpayers, employees, investors and visitors of Scarborough. Additionally, the Finance staff prepares financial statements that report the financial condition of the Town of Scarborough.

The Finance Department is comprised of the following offices and describes the related responsibilities:

- **Accounting:** Includes accounts payable, treasury management, financial software implementation and oversight, investments, risk assessment, accounts receivable, budgeting, debt management, infrastructure, federal and state reporting and financial reporting.
- **Tax and Revenues:** Includes customer servicing, property tax collecting and processing, special assessment billing and collecting, general and rescue revenue collecting, vehicle registrations, hunting and fishing licenses, beach parking permits, boat launch permits, parking tickets, snowmobile, watercraft and ATV registrations along with various other revenue collection services. Additionally, the Tax Collection's staff is an Agent for the State of Maine. As such, they collect fees on behalf of the State of Maine. The Excise Agent and the Inland Fishery and Wildlife Agent for the Town prepares reports for the State both weekly and monthly.
- **Purchasing:** Includes procuring goods and services, directing, supervising and coordinating the preparation of technical specifications for all purchase and construction related activities of the Town.

Excerpts of the June 30, 2015 Comprehensive Annual Financial Report (CAFR) are highlighted on the following pages. The Town of Scarborough's financial report was audited by the firm of Macdonald Page and Co., LLC located at 30 Long Creek Drive, South Portland, Maine 04106.

For a complete analysis of Town's financial position, the CARF may be found on the Town's web site at <http://www.scarborough.me.us/acct/documents/cafr2015.pdf>

During the year, Finance staff worked diligently in coordination with the Town's Financial Advisor, Joseph Cuetara from Moors and Cabot, Boston, MA in preparing and issuing a \$6,085,000 bond issue. This bond issue was rated by both Moody's Investor Services and by Standard and Poor's (S&P). Moody's assigned an Aa3 rating to this bond

**Finance Department Report Continued:**

and re-affirmed the AA rating for all of Scarborough's outstanding debt. Standard and Poor's assigned its AA long-term rating and stable outlook to this bond issue and also affirmed its AA rating on the Town's outstanding debt. Both documents can be found at: <http://www.scarboroughmaine.org/departments/finance/accounting> under bond rating.

The \$6,085,000 bond proceeds will be used to fund:

- \$1,806,820 Municipal Projects
- \$1,501,880 Municipal Equipment
- \$ 776,300 School Projects
- \$2,000,000 Land – Benjamin Farms Land Conservation

The Governmental Accounting Standards Board (GASB) is the governing body for State and local governments and promulgates rules and regulations for the financial reporting and accounting of municipalities across the country.

The Town of Scarborough's Finance Department received the prestigious *Certificate of Achievement for Excellence in Financial Reporting* for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2014 from the Government Finance Officers Association of the United States and Canada. This is the tenth consecutive year that the Town of Scarborough has submitted and achieved this outstanding award.

This year our department's goals were to:

Continue friendly, high quality customer services for residents, non-residents, staff and vendors;  
Expand electronic green (paperless) services;  
Create and/or update policies and procedure manuals;  
Expand transparency efforts with improved online financial reporting capabilities and  
Cross train staff.

I am very appreciative and would like to thank my staff working in all the varied facets of the Finance Department. Their enthusiastic professionalism and dedication in serving the citizens of Scarborough is truly noteworthy. I applaud their dedication to helping Scarborough become a great place to live and prosper.

*Respectfully submitted,*  
**Ruth D. Porter, Finance Director**

### AUDIT FOR YEAR ENDING JUNE 30, 2015

The schedules on the following pages have been extracted from the financial statements of the Town of Scarborough, Maine, a complete copy of which is available for inspection at the Town Office. The schedules included herein are:

Statement 1:	Statement of Net Position
Statement 3:	Balance Sheet - Governmental Funds
Statement 4:	Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds
Exhibit A-1:	General Fund Comparative Balance Sheets
Exhibit A-2:	General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgetary and Actual
Exhibit G:	Statement of Changes in Long-term Debt

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Net Position**  
**June 30, 2015**

	<b>Governmental Activities</b>	<b>Component Units Public Library</b>	<b>Economic Development</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 14,270,294	64,885	37,069
Investments	10,836,851	620,052	-
Receivables:			
Accounts	1,880,289	-	-
Intergovernmental	165,139	-	24,129
Taxes receivable	148,389	-	-
Tax liens	808,236	-	-
Tax acquired property	7,231	-	-
Inventory	68,654	1,566	-
Prepaid items	-	214	-
Notes receivable	1,457,623	-	-
Capital assets, not being depreciated	10,914,395	-	-
Capital assets, net	137,367,543	936,604	11,049
Total Assets	177,924,644	1,623,321	72,247
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred charge on refunding	2,293,124	-	-
Deferred pension items	1,987,734		
Total deferred outflows of resources	4,280,858	-	-
<b>LIABILITIES</b>			
Accounts payable and other current liabilities	3,519,630	12,794	13,002
Accrued payroll and other related liabilities	4,499,022	34,953	3,478
Unearned revenues	49,428	-	-
Accrued interest	593,289	-	-
Noncurrent liabilities:			
Due within one year	6,785,808	-	-
Due in more than one year	104,300,635	-	-
Total Liabilities	119,747,812	47,747	16,480
<b>DEFERRED INFLOWS OF RESOURCES - PENSION</b>		2,708,102	
<b>NET POSITION</b>			
Net investment in capital assets	57,103,811	936,604	11,049
Restricted for:			
Nonexpendable trust principal	147,218	102,249	-
Expendable trust - income portion	86,146	-	-
Town grants and projects	2,810,407		
Education	965,251	-	-
Unrestricted	(1,363,245)	536,721	44,718
Total Net Position	\$ 59,749,588	1,575,574	55,767

*See accompanying notes to financial statements.*

**TOWN OF SCARBOROUGH, MAINE**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2015**

	General	Performance Bonds	Wentworth School Construction	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 12,015,992	69,414	1,711,478	-	473,410	14,270,294
Investments	1,962,632	239,455	1,258,126	-	7,376,638	10,836,851
Receivables:						
Accounts	1,249,773	-	-	-	630,516	1,880,289
Intergovernmental	48,527	-	-	-	116,612	165,139
Taxes receivable	148,389	-	-	-	-	148,389
Tax liens	808,236	-	-	-	-	808,236
Interfund loans receivable	3,077,866	-	-	-	430,324	3,508,190
Tax acquired property	7,231	-	-	-	-	7,231
Inventory	42,532	-	-	-	26,122	68,654
Notes receivable	-	-	-	1,457,623	-	1,457,623
<b>Total assets</b>	<b>\$ 19,361,178</b>	<b>308,869</b>	<b>2,969,604</b>	<b>1,457,623</b>	<b>9,053,622</b>	<b>33,150,896</b>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable and other current liabilities	2,037,776	-	15,410	-	1,157,575	3,210,761
Accrued payroll and other related liabilities	4,499,022	-	-	-	-	4,499,022
Accrued compensated absences	265,895	-	-	-	-	265,895
Interfund loans payable	-	-	-	2,747,311	760,879	3,508,190
Unearned revenues	49,428	-	-	-	-	49,428
Performance bond deposits	-	308,869	-	-	-	308,869
Total liabilities	6,852,121	308,869	15,410	2,747,311	1,918,454	11,842,165
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Unavailable revenue-property taxes	806,479	-	-	-	-	806,479
Total deferred inflows of resources	806,479	-	-	-	-	806,479
Fund balances:						
Nonspendable Permanent Fund Principal					147,218	147,218
Nonspendable Inventory	42,532				26,122	68,654
Restricted for Town	2,898,090	-		-	2,896,553	5,794,643
Restricted for Education	540,251		2,954,194	-	267,729	3,762,174
Committed - General Fund	519,043	-	-	-	-	519,043
Committed - Education	-	-	-	-	9,123	9,123
Committed - Special Revenues	-	-	-	-	4,429,860	4,429,860
Assigned - General Fund	2,304,373	-	-	-	-	2,304,373
Assigned - Education	425,000	-	-	-	-	425,000
Unassigned Town	4,973,289	-	-	(1,289,688)	(641,437)	3,042,164
Total fund balances	11,702,578	-	2,954,194	(1,289,688)	7,135,168	20,502,252
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 19,361,178</b>	<b>308,869</b>	<b>2,969,604</b>	<b>1,457,623</b>	<b>9,053,622</b>	
Amounts reported for governmental activities in the statement of net position are different because:						
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.						148,281,938
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.						806,479
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.						
Bonds payable, including issuance premiums						(103,733,906)
Deferred charge on refunding						2,293,124
Capital leases						(395,578)
Accrued interest						(593,289)
Landfill liability						(413,184)
Other postemployment benefits liability						(1,556,926)
Net pension liability with related deferred inflows and outflows of resources						(3,408,922)
Accrued compensated absences						(2,032,400)
<b>Net position of governmental activities</b>						<b>\$ 59,749,588</b>

*See accompanying notes to financial statements.*

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the year ended June 30, 2015**

	General	Performance Bonds	Wentworth School Construction	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
Revenues:						
Taxes	\$ 60,971,872	-	-	-	182,500	61,154,372
Licenses and permits	756,181	-	-	-	-	756,181
Intergovernmental	10,378,344	-	-	-	2,500,890	12,879,234
Interest earned	390,260	-	817	12,758	45,125	448,960
Donations	-	-	-	-	45,956	45,956
Sale of lots	-	-	-	-	11,440	11,440
Assessments and impact fees	-	-	-	-	2,163,775	2,163,775
Other	6,081,887	-	126,447	-	1,945,790	8,154,124
Total revenues	78,578,544	-	127,264	12,758	6,895,476	85,614,042
Expenditures:						
Current:						
General government	4,829,444	-	-	-	-	4,829,444
Public services	4,612,240	-	-	-	-	4,612,240
Public safety	9,514,108	-	-	-	-	9,514,108
Public works	6,506,439	-	-	-	-	6,506,439
Education	44,638,078	-	3,574,320	-	2,505,043	50,717,441
County tax	2,355,415	-	-	-	-	2,355,415
Debt service	4,605,500	-	-	-	-	4,605,500
Capital improvements	1,192,358	-	-	-	8,081,114	9,273,472
Other	6,765	-	-	-	1,921,089	1,927,854
Total expenditures	78,260,347	-	3,574,320	-	12,507,246	94,341,913
Excess (deficiency) of revenues over expenditures	318,197	-	(3,447,056)	12,758	(5,611,770)	(8,727,871)
Other financing sources (uses):						
Transfers in	594,836	-	-	96,697	379,956	1,071,489
Transfers out	(320,823)	-	-	(370,000)	(380,666)	(1,071,489)
General obligation bonds	1,501,880	-	-	-	4,583,120	6,085,000
Total other financing sources (uses)	1,775,893	-	-	(273,303)	4,582,410	6,085,000
Net change in fund balances	2,094,090	-	(3,447,056)	(260,545)	(1,029,360)	(2,642,871)
Fund balances, beginning of year	9,608,488	-	6,401,250	(1,029,143)	8,164,528	23,145,123
<b>Fund balances (deficit), end of year</b>	<b>\$ 11,702,578</b>	<b>-</b>	<b>2,954,194</b>	<b>(1,289,688)</b>	<b>7,135,168</b>	<b>20,502,252</b>

*See accompanying notes to financial statements.*



**TOWN OF SCARBOROUGH, MAINE**  
**General Fund**  
**Comparative Balance Sheets**  
**June 30, 2015 and 2014**

		2015	2014
<b>ASSETS</b>			
Cash and cash equivalents	\$	12,015,992	10,878,727
Investments		1,962,632	376,822
Receivables:			
Taxes receivable		148,389	143,405
Tax liens		808,236	983,581
Accounts receivable		1,249,773	735,264
Intergovernmental		48,527	198,794
Inventory		42,532	47,851
Interfund loans receivable		3,077,866	3,132,347
Tax acquired property		7,231	7,231
<b>Total assets</b>	<b>\$</b>	<b>19,361,178</b>	<b>16,504,022</b>
<b>LIABILITIES AND FUND BALANCE</b>			
Liabilities:			
Accounts payable and other current liabilities		2,037,776	1,680,911
Accrued payroll and other related liabilities		4,499,022	4,114,853
Accrued compensated absence (current)		265,895	94,915
Unearned revenues		49,428	32,933
<b>Total liabilities</b>		<b>6,852,121</b>	<b>5,923,612</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue-property taxes		806,479	971,922
<b>Total deferred inflows of resources</b>	<b>\$</b>	<b>806,479</b>	<b>971,922</b>
<b>Fund balance:</b>			
Nonspendable inventory		42,532	47,851
Restricted - Town		2,898,090	2,838,565
Restricted - Education		540,251	508,790
Committed - Town		519,043	452,151
Assigned - Town		2,304,373	1,584,384
Assigned - School		425,000	800,000
Unassigned - Town		4,973,289	3,376,747
<b>Total fund balance</b>		<b>11,702,578</b>	<b>9,608,488</b>
<b>Total liabilities, deferred inflows of resources and fund balance</b>	<b>\$</b>	<b>19,361,178</b>	<b>16,504,022</b>

**TOWN OF SCARBOROUGH, MAINE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis)**  
**For the year ended June 30, 2015**  
**(with comparative totals for June 30, 2014)**

		2015					
		2014		Total		Variance	2014
		carryforward	Budget	Available	Actual	positive (negative)	Actual
Revenues:							
Taxes:							
Property taxes	\$	-	55,524,971	55,524,971	55,456,493	(68,478)	53,825,885
Change in deferred property tax revenue		-	-	-	165,443	165,443	(161,068)
Excise taxes		-	4,416,000	4,416,000	5,053,559	637,559	4,651,211
Cable franchise tax		-	196,956	196,956	191,317	(5,639)	191,220
Interest and costs on taxes		-	94,100	94,100	105,060	10,960	98,390
Total taxes		-	60,232,027	60,232,027	60,971,872	739,845	58,605,638
Licenses and permits:							
Plumbing fees		-	35,000	35,000	28,935	(6,065)	30,603
Fees and Permits		-	142,730	142,730	169,052	26,322	158,363
Building permits		-	355,000	355,000	400,719	45,719	292,646
Electrical permits		-	46,000	46,000	44,102	(1,898)	47,814
Zoning Board of Appeals		-	9,000	9,000	5,000	(4,000)	5,825
License plate fees		-	58,685	58,685	58,989	304	59,408
Subdivision fees		-	22,500	22,500	49,384	26,884	66,894
Total licenses and permits		-	668,915	668,915	756,181	87,266	661,553
Intergovernmental:							
Education state subsidies		-	4,778,384	4,778,384	4,747,923	(30,461)	4,241,404
FEMA reimbursement		-	-	-	62,621	62,621	-
Federal HIDTA revenues		-	120,000	120,000	116,002	(3,998)	122,230
State Revenue Sharing		-	736,158	736,158	771,051	34,893	791,820
Homestead exemption		-	346,020	346,020	346,020	-	83,001
Business equipment tax exemption		-	315,769	315,769	316,079	310	268,811
LRAP (Local Road Assistance Program)		-	315,000	315,000	321,192	6,192	350,248
ecomaine payment in lieu of taxes		-	71,450	71,450	71,450	-	71,450
General assistance reimbursement		-	1,500	1,500	4,658	3,158	1,600
Adult education State subsidies		-	36,000	36,000	30,954	(5,046)	35,798
Medicaid		-	25,000	25,000	42,551	17,551	44,418
Other Federal and State revenues - School		-	150,000	150,000	158,425	8,425	202,817
Other Federal and State revenues - Town		-	151,912	151,912	167,418	15,506	131,136
Total intergovernmental		-	7,047,193	7,047,193	7,156,344	109,151	6,344,733
Interest earned		-	15,000	15,000	390,260	375,260	108,862
Unclassified:							
School Department miscellaneous		-	322,586	322,586	290,023	(32,563)	297,491
Adult education		-	41,000	41,000	38,956	(2,044)	54,772
Community services		-	1,779,039	1,779,039	1,937,447	158,408	1,901,883
Insurance reimbursements		-	33,000	33,000	115,260	82,260	94,531
Public Violations		-	53,500	53,500	79,502	26,002	72,450
Special duty police/fire		-	77,000	77,000	89,161	12,161	78,793
Inspection/review fees		-	77,300	77,300	184,560	107,260	100,350
Rescue donations		-	747,500	747,500	747,500	-	747,500
Rental income		-	49,514	49,514	49,514	-	48,212
Sale of Town-owned property		-	59,000	59,000	54,304	(4,696)	159,089
Salary reimbursement		-	1,023,421	1,023,421	1,111,439	88,018	822,429
Vehicle fuel reimbursement		-	544,573	544,573	556,107	11,534	554,144
Vehicle maintenance reimbursement		-	476,750	476,750	520,646	43,896	555,194
Lease revenue		-	94,330	94,330	-	(94,330)	-
Miscellaneous		-	180,307	180,307	307,468	127,161	77,535
Total unclassified		-	5,558,820	5,558,820	6,081,887	523,067	5,564,373
Total revenues		-	73,521,955	73,521,955	75,356,544	1,834,589	71,285,159

**TOWN OF SCARBOROUGH, MAINE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis), Continued**

	2014 carryforward	2015				2014 Actual
		Budget	Total available	Actual	Variance positive (negative)	
Expenditures:						
Current:						
General government:						
Town Council	\$ -	11,573	11,573	11,778	(205)	12,486
Administration	-	248,477	248,477	257,553	(9,076)	235,584
Town Clerk	-	182,761	182,761	171,705	11,056	170,975
Human resources	3,974	271,036	275,010	269,064	5,946	264,491
Personnel benefits	-	200,852	200,852	268,330	(67,478)	266,674
Finance	3,015	351,309	354,324	337,934	16,390	341,317
Purchasing	295	66,477	66,772	63,191	3,581	61,755
Taxation/Treasury	5,000	341,711	346,711	320,731	25,980	319,351
Assessing	2,476	268,536	271,012	217,156	53,856	254,099
Management information systems	16,691	1,120,568	1,137,259	1,091,837	45,422	922,716
Planning	15,089	874,545	889,634	778,433	111,201	836,067
General government	-	97,563	97,563	111,499	(13,936)	109,002
Legal	-	80,000	80,000	182,205	(102,205)	239,347
Risk management	-	563,913	563,913	558,132	5,781	600,572
Public information	-	3,200	3,200	2,370	830	2,285
Engineering	-	48,000	48,000	127,898	(79,898)	86,222
Outside agencies	-	60,000	60,000	59,628	372	59,999
Total general government	46,540	4,790,521	4,837,061	4,829,444	7,617	4,782,942
Public services:						
Library	-	953,583	953,583	953,583	-	891,884
Public health and welfare	-	27,883	27,883	24,433	3,450	22,885
Tax Rebates (Credit Enhancement Agree)	-	704,900	704,900	704,900	-	685,314
Economic Development Corporation	24,629	205,257	229,886	224,652	5,234	178,873
Community services	38,452	2,613,806	2,652,258	2,704,672	(52,414)	2,643,841
Total public services	63,081	4,505,429	4,568,510	4,612,240	(43,730)	4,422,797
Public safety:						
Fire Department	21,613	2,387,414	2,409,027	2,401,232	7,795	2,244,833
Emergency Management	2,231	37,378	39,609	34,722	4,887	35,976
Emergency Medical Services	12,251	1,705,339	1,717,590	1,667,333	50,257	1,505,537
Marine resources	7,077	95,671	102,748	91,296	11,452	89,189
Police Department	70,778	5,348,803	5,419,581	5,319,525	100,056	5,003,487
Total public safety	113,950	9,574,605	9,688,555	9,514,108	174,447	8,879,022
Public works:						
Public Works Department	40,043	2,718,763	2,758,806	2,809,508	(50,702)	2,556,279
Vehicle maintenance	1,000	1,701,696	1,702,696	1,769,195	(66,499)	1,786,398
Water charges	-	205,920	205,920	203,612	2,308	191,919
Street lighting	-	144,500	144,500	183,719	(39,219)	169,534
Traffic signals	-	107,100	107,100	94,332	12,768	99,615
Cemetery care	-	17,700	17,700	20,907	(3,207)	17,130
Memorials	-	7,977	7,977	7,994	(17)	7,875
Shade trees	-	8,000	8,000	3,245	4,755	3,232
GIS/Engineering services	-	107,312	107,312	86,001	21,311	75,090
Solid waste program	-	1,340,528	1,340,528	1,327,926	12,602	1,595,546
Total public works	41,043	6,359,496	6,400,539	6,506,439	(105,900)	6,502,618
Education:						
Adult education	-	174,691	174,691	164,920	9,771	170,853
Regular instruction	-	24,694,385	24,694,385	24,598,533	95,852	23,462,817
Improvement of instruction	-	923,835	923,835	884,752	39,083	831,395
Special services	-	3,355,307	3,355,307	3,292,229	63,078	2,951,150
General & special administration	-	216,590	216,590	209,422	7,168	221,631
Board of education	-	35,010	35,010	31,682	3,328	30,102
Office of the superintendent	-	654,796	654,796	651,128	3,668	621,907
Business administration	-	1,873,218	1,873,218	1,868,638	4,580	1,783,513
Transportation	-	1,666,040	1,666,040	1,586,199	79,841	1,606,252
Operation and maintenance of plant	-	3,719,951	3,719,951	3,602,868	117,083	3,248,830
Debt service	-	4,776,492	4,776,492	4,605,947	170,545	4,150,113
Total education	-	42,090,315	42,090,315	41,496,318	593,997	39,078,563

**TOWN OF SCARBOROUGH, MAINE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis), Continued**

	2015					2014 Actual
	2014 carryforward	Budget	Total available	Actual	Variance positive (negative)	
Expenditures, continued:						
Current, continued:						
County tax	\$ -	2,355,415	2,355,415	2,355,415	-	2,193,813
Debt service (excluding education):						
Principal	-	3,279,484	3,279,484	3,279,484	-	3,110,196
Interest and other costs	-	1,362,173	1,362,173	1,326,016	36,157	1,360,754
Total debt service	-	4,641,657	4,641,657	4,605,500	36,157	4,470,950
Capital improvements	138,979	1,879,364	2,018,343	1,192,358	825,985	1,146,088
Total expenditures	403,593	76,196,802	76,600,395	75,111,822	1,488,573	71,476,793
Excess (deficiency) of revenues over expenditures	(403,593)	(2,674,847)	(3,078,440)	244,722	3,323,162	(191,634)
Other financing sources (uses):						
Transfers in	-	697,827	697,827	594,836	(102,991)	561,290
Transfers out	-	(275,887)	(275,887)	(320,823)	(44,936)	(315,652)
General obligation bonds	-	1,611,000	1,611,000	1,501,880	(109,120)	471,424
Overlay	-	(328,093)	(328,093)	(6,765)	321,328	-
Total other financing sources (uses)	-	1,704,847	1,704,847	1,769,128	64,281	717,062
Net change in fund balances - budgetary basis	(403,593)	(970,000)	(1,373,593)	2,013,850	3,387,443	525,428
Utilization of prior year surplus and carrying balances	403,593	970,000	1,373,593	-	(1,373,593)	-
Total Utilization of Fund Balance and Carry forwards	-	-	-	2,013,850	2,013,850	525,428
Reconciliation to GAAP basis:						
Current portion of accrued compensated absences				80,240		25,414
Fund balances, beginning of year				9,608,488		9,057,646
<b>Fund balances, end of year</b>				<b>11,702,578</b>		<b>9,608,488</b>

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Changes in Long-term Debt**  
**For the year ended June 30, 2015**

	Interest rate	Final maturity date		Annual principal payments	Balance beginning of year	Current Year		Balance end of year
<u>General Obligation Bonds</u>								
1994 Capital Improvements	6.20%	2015	\$	230,000 to 2015	230,000		230,000	-
1995 Capital Improvements	5.00%	2016		265,000 to 2016	530,000		265,000	265,000
1997 Capital Improvements	5.60%	2017		110,000 to 2017	330,000		110,000	220,000
2004 Capital Improvements	4.40%	2015		215,000 in 2015	215,000	-	215,000	-
2005 Capital Improvements	4.00%			315,000 in 2015				
	4.00%			250,000 in 2016	565,000		315,000	250,000
2006 Capital Improvements	4.00%	2016		530,000 in 2015				
	4.00%			505,000 in 2016				
	4.00%			185,000 in 2017				
	4.00%			190,000 in 2018				
	4.00%			195,000 in 2019				
	4.05%			210,000 in 2020				
	4.10%			220,000 in 2021	2,035,000	-	530,000	1,505,000
2007 Capital Improvements	4.00%	2023		225,000 to 2017				
	4.00%			25,000 to 2022	800,000	-	225,000	575,000
2008 Capital Improvements	3.25%	2028		580,000 in 2015				
	3.25%			570,000 to 2017				
	3.35%			575,000 in 2018				
	Varies			185,000 to 2028	4,145,000	-	580,000	3,565,000
2009 Capital Improvements	2.13%	2029		400,000 in 2015				
	2.25%			315,000 in 2016				
	Varies			310,000 to 2019				
	3.00%			110,000 in 2020				
	Varies			100,000 to 2029	2,655,000	-	400,000	2,255,000
2009 Bond Refunding	3.00%	2020		185,000 to 2019				
	3.00%			115,000 in 2020	1,040,000	-	185,000	855,000
2010 Capital Improvements	2.50%	2031		470,000 to 2016				
	Varies			345,000 to 2021				
	Varies			280,000 to 2026				
	4.00%			100,000 to 2031	4,565,000	-	470,000	4,095,000
2011 Capital Improvements	2.00%	2031		540,000 to 2015				
	2.00%			525,000 in 2016				
	2.00%			360,000 to 2018				
	Varies			355,000 to 2021				
	Varies			115,000 to 2026				
	Varies			110,000 to 2031	3,975,000	-	540,000	3,435,000



**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Changes in Long-term Debt, Continued**

	Interest rate	Final maturity date		Annual principal payments	Balance beginning of year	Current Year		Balance end of year
<u>General Obligation Bonds</u>								
2012 Capital Improvements	3.00%	2042	\$	575,000 in 2015				
	3.00%			1,065,000 in 2016				
	4.00%			1,690,000 in 2017				
	4.00%			2,400,000 in 2018				
	4.00%			2,825,000 in 2019				
	4.00%			3,210,000 in 2020				
	5.00%			3,475,000 in 2021				
	3.00%			3,685,000 in 2022				
	3.00%			3,520,000 in 2023				
	4.00%			2,170,000 in 2024				
	4.00%			1,870,000 in 2025				
	4.00%			1,585,000 in 2026				
	4.00%			1,335,000 in 2027				
	4.00%			1,310,000 in 2028				
	4.00%			1,330,000 in 2029				
	4.00%			1,355,000 in 2030				
	4.00%			1,775,000 in 2031				
	4.00%			1,815,000 in 2032				
	4.00%			1,800,000 in 2033				
				Varies		685,000 to 2042	44,955,000.00	-
2013 Capital Improvements	2.00%	2043		350,000 in 2015				
	2.00%		575,000 in 2016					
	3.00%		1,145,000 in 2017					
	3.00%		915,000 in 2018					
	3.00%		765,000 in 2019					
	4.00%		770,000 in 2020					
	Varies		765,000 to 2023					
	5.00%		715,000 in 2024					
	4.00%		720,000 in 2025					
	5.00%		1,045,000 in 2026					
	5.00%		1,430,000 in 2027					
	3.00%		1,465,000 in 2028					
	4.00%		1,405,000 in 2029					
	3.25%		1,435,000 in 2030					
	3.25%		1,065,000 in 2031					
	3.25%		1,075,000 in 2032					
	4.00%		1,090,000 in 2033					
	4.00%		1,525,000 in 2034					
	4.00%		1,045,000 in 2035					
			Varies		565,000 to 2043	25,350,000.00	-	350,000
2014 Capital Improvements	2.00%	2034		490,000 in 2015				
	2.00%		760,000 to 2017					
	2.00%		735,000 in 2018					
	2.00%		700,000 in 2019					
	2.00%		325,000 to 2021					
	2.00%		310,000 in 2022					
	3.00%		300,000 to 2024					
	3.00%		250,000 to 2029					
	4.00%		50,000 to 2034	6,505,000.00	-	490,000	6,015,000	
	2015 Capital Improvements		2.00%	2035		500,000 in 2016		
3.00%		495,000 in 2017						
4.00%		485,000 in 2018						
4.00%		430,000 to 2020						
Varies		335,000 to 2023						
4.00%		320,000 to 2025						
Varies		265,000 to 2029						
3.00%		245,000 in 2030						
3.00%		165,000 in 2031						
3.00%		160,000 to 2034						
3.00%	150,000 in 2035		6,085,000		6,085,000			
Total bonds				97,895,000	6,085,000	5,480,000	98,500,000	
Total long-term debt			\$	97,895,000	6,085,000	5,480,000	98,500,000	

Report from the

## COLLECTIONS/EXCISE TAX OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



Barbara Fagnant  
Excise Agent

The Collections/Excise Department is responsible for all vehicle registrations. Our staff is here to assist you in registering your automobiles, trucks, snowmobiles, ATV's and boats, along with hunting and fishing licenses. We are also here to answer any questions you may have regarding this process. We appreciate the opportunity to be of service to the citizens of Scarborough, and I look forward to many more years of serving our community.

The Rapid Renewal allows citizens to register vehicles on-line via the internet. This program has been on a steady increase and, as the state perfected its online renewal process, we have seen accelerated growth in the area. As always, all of the staff in the Excise Office will continue to be here for you with our friendly smiles and excellent customer service.

Respectfully submitted,  
**Barbara Fagnant,**  
Excise Office

<u>2015</u>	<u>2014</u>	<u>2013</u>
<b>EXCISE TAX COLLECTED:</b>	<b>EXCISE TAX COLLECTED:</b>	<b>EXCISE TAX COLLECTED:</b>
Total Vehicle Excise.....\$5,026,361.73	Total Vehicle Excise.....\$4,620,312.48	Total Vehicle Excise.....\$4,222,457.71
Boat Excise.....\$28,594.50	Boat Excise.....\$30,805.90	Boat Excise.....\$31,271.30
<b>TOWN FEES COLLECTED:</b>	<b>TOWN FEES COLLECTED:</b>	<b>TOWN FEES COLLECTED:</b>
Automobile.....\$56,865.00	Automobile.....\$57,253.00	Automobile.....\$56,994.00
Boat.....\$1,199.00	Boat.....\$1,167.00	Boat.....\$1,337.00
Snowmobile.....\$617.00	Snowmobile.....\$604.00	Snowmobile.....\$617.00
ATV's.....\$337.00	ATV's.....\$360.00	ATV's.....\$325.00
<b>Total Revenues.....\$5,113,974.23</b>	<b>Total Revenues.....\$4,710,502.38</b>	<b>Total Revenues.....\$4,313,002.01</b>



Photography by Sean Bushway

## Report from the

**TOWN ASSESSOR**

*To the Town Manager, Town Council, and Citizens of Scarborough:* property tax.

This year, the tax rate was set at \$15.10 per thousand dollars of value based on a taxable valuation of \$3,700,488,200 for real and personal property as of April 1, 2014. This is an increase in taxable valuation of \$40,182,500 from 2013 or 1.10%. The 2014 total tax levy was \$55,877,372 increasing the tax rate by 33 cents from 2013.

*The total number of taxpayers* who qualified for the State of Maine Homestead Exemption in Fiscal Year 2015 was 4,573 saving each \$151.00 in property taxes. The total number of Veterans and Widows of Veterans qualifying for the Maine Veteran's Exemption was 621 resulting in a tax savings of \$90.60. In order to qualify for these exemptions taxpayers must submit application to the Assessor's Office by April 1st.

The 2014 Tax Year was the eighth year of the Town's tax reimbursement program. This year 206 applications were approved for a total refund of \$75,081. In order to qualify for the Town's reimbursement you need to be 62 years of age, a ten year resident of Scarborough, and have applied for and received reimbursement from the State program for property tax relief. All Scarborough citizens are encouraged to call or visit our office so that we can determine if you qualify for any exemption and assure that the proper forms are completed in a timely manner.

My Administrative Assistant Sara Salisbury, Assistant Assessor Sue Russo, and I, are available to all citizens for any questions you may have concerning your valuation and property tax.

*Respectfully submitted*

**Matthew E Sturgis, CMA, Town Assessor**



Matthew E. Sturgis  
Town Assessor



Photography by Jonathan Reed

**Report from the****PURCHASING*****To the Town Manager, Town Council, and Citizens of Scarborough:***

The Town of Scarborough's Purchasing Office is responsible for procuring goods, services and construction for all Town Departments as well as administering bids and purchasing contracts. Created in 2005, the Purchasing Office collaborates with all departments to streamline the bidding and purchasing processes for the Town.

During fiscal 2015, Purchasing initiated and secured bids for 18 projects as follows:

- Mowing and Grounds Maintenance for the Elementary Schools and Public Library
- ¾ Cab and Chassis Truck for Public Works
- One Single Axle Plow Truck Cab and Chassis for Public Works
- One Plow Truck Cab and Chassis for Public Works
- Plow Gear and Body and Sander Unit for Public Works
- Plow Gear and Body for One 10 Wheeler Plow Truck for Public Works
- 3 year lease for electric car Nissan Leaf Version SV for the Planning Department
- Three 2015 Ford Interceptors for the Police Department
- One Dodge Charger Police Sedan for the Police Department
- Two 4x4 ¾ Ton Pick-up Trucks for the School Department
- Sanitary Sewer Main Extension-Broadturn Rd for the Planning Department
- Ammunition Bid for the Police Department
- Masonry Services for the Fire Department
- Pumper Fire Apparatus for the Fire Department
- Cardiac Monitor Defibrillator Equipment for the Fire Department
- Dunstan Fire Station Roof Replacement for the Fire Department
- Turf Management Organics Maintenance for Community Services
- Pleasant Hill Road Reconstruction – Phase II

Additionally as of June 30th, Purchasing is actively working on the following projects:

- Four Ford Utility Police Interceptors for the Police Department
- 3 ½ Yard Four Wheel Drive Loader for Public Works
- One Single Axle Plow Truck for Public Works
- Plow Gear for Truck for Public Works

In addition to locking in our vehicle fuel and heating oil contracts, we were also able to procure fixed pricing for our Natural Gas, Propane, and Electricity. By exploring all avenues and utilizing the information gathered, we are able to secure the most effective pricing for these utilities. Additionally, by securing these long-term fixed contracts, we are able to provide budget certainty in a volatile energy market.

The Town of Scarborough began using solar energy to provide for the energy needs of the Engine 5 Fire Station No. Scarborough and the Community Services Maintenance Building located at 20 Municipal Drive last year and we have noticed a significant decrease in our energy pricing in these locations. Purchasing was also included in gathering and recording energy data for our Tri-Gen program, which is due to be up and running by October 2015, the Town is optimistic that this will not only show a dramatic decrease in our utility prices, but we will be able to use the extra electricity produced to benefit other Town energy needs.



***Purchasing Report Continued:***

Through the Town of Scarborough's online website, businesses can utilize both the Vendor Self-Service Web Portal at <https://scarborough.munisselfservice.com/> and our Electronic Bidding Portal at <http://www.scarboroughmaine.org/departments/finance/purchasing/>

The Vendor Self-Service is a way for businesses to track the value of goods and services the town has purchased from them and to see what invoices have been paid. Over the past year, approximately 375 vendors have signed on to this valuable tool. Purchasing is actively working to spread the word to more vendors so this service can be utilized to its full potential.

The Town processed 9,367 non-school invoices and wrote 9,895 checks for both the Town and the School during this fiscal year.

The Electronic Bidding Portal allows prospective bidders to view and respond to the Town of Scarborough's various requests for proposals.

As the economy begins to improve, Purchasing will continue to remain a viable and important process in the Town of Scarborough. It is our goal to reduce costs through competitive bidding, bulk purchasing and improve our effective use of resources, not only within Purchasing but with local departments and our regional neighbors.

*Respectfully submitted,*  
***Ruth D. Porter***, Finance Director



Photography by Sean Bushway



Report from the

## TAX COLLECTION OFFICE/ MUNICIPAL BEACH REPORT

*To the Town Manager, Town Council, and Citizens of Scarborough:*

The following is the annual report from the Scarborough Tax Collection Office and the Municipal Beach Report for the Fiscal Year July 1, 2014, through June 30, 2015. The table below shows the revenues for both seasonal and daily beach passes along with boat launching fees that were collected for the fiscal year period. The following pages show the uncollected real estate and personal property taxes for this same period.

*Respectfully submitted,*

**Lisa Saulle**, Deputy Tax Collector / Treasurer



*Lisa Saulle  
Deputy Tax Collector/  
Treasurer*

Please visit the Tax Office for more information for on-line tax information visit:  
[www.scarborough.me.us](http://www.scarborough.me.us) and navigate to the Accounting/Collections Web pages.

<b>FISCAL 2015 SEASONAL AND DAILY BEACH PASSES</b>		
	<b>Beaches</b>	
July 2014	\$96,518.15	
August 2014	\$80,624.25	
September 2014	\$6,409.88	
Jan / May 2015	\$51,918.60	
June 2015	\$69,178.28	
<b>Totals:</b>	<b><u>\$304,649.28</u></b>	
	<b>Boat Launch Fees</b>	<b><u>\$8,160.50</u></b>
	<b>Concession Stand</b>	<b><u>\$5,600.00</u></b>
<b>Grand Total July 1, 2013, through June 30, 2014</b>		<b>\$334,069.25</b>
<b>Grand Total July 1, 2012 through June 30, 2013</b>		<b>\$304,977.90</b>
<b>Grand Total July 1, 2011 through June 30, 2012</b>		<b>\$293,533.95</b>

*The State of Maine encourages all visitors at all beaches to carry out what you carry in.*

*Scarborough has made available rubbish containers in and near the parking areas of all local beaches and recreation areas. Please take the time to use them.*

*Keeping our beaches and parks clean is a "quality of life" issue we all need to be aware of. Your cooperation on this matter is greatly appreciated.*

*The containers are emptied by the Community Services Department during the summer and winter months.*



### UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2015

**2005**

West, Christina	T003-029	29 Matthews Way	\$118.50
Whitten, Donald	U025-016A	11 Bradford Lane	\$3,627.63

**2006**

West, Christina	T003-029	29 Matthews Way	\$120.81
Whitten, Donald	U025-016A	11 Bradford Lane	\$3,738.14

**2007**

Whitten, Donald	U025-016A	11 Bradford Ln	\$3,859.42
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**2008**

Greenberg, Marc A	R088-413	24 Snowberry Dr	\$10,568.60
Morris, Robert W & Kelly M	R095-099	26 Tenney Ln	\$2,764.98
Whitten, Donald	U025-016A	11 Bradford Ln	\$3,976.07

**2009**

Mcdonald, James M	R043-225	29 Hidden Creek Dr	\$2,561.97
Webster, Terry L	R097-004	202 Spurwink Rd	\$2,908.91
Whitten, Donald	U025-016A	11 Bradford Ln	\$3,940.04

**2010**

Hale, Lyla	R006-009C	8 Foss Dr	\$1,143.42
Grant, Glenn D	R029-007A	48 Grant Rd	\$2,888.24
Brown, Toby E	R035-012	4 Brown Hill Ln	\$1,383.55
Webster, Terry L	R097-004	202 Spurwink Rd	\$3,038.32
Sloan, John	T003-001	1 David Dr	\$310.81
Whitten, Donald	U025-016A	11 Bradford Ln	\$4,101.92

**2011**

Pio, Joseph S	R015-002A	38 County Rd	\$2,514.63
Grant, Glenn D	R029-007A	48 Grant Rd	\$2,977.65
Brown, Toby E	R035-012	4 Brown Hill Ln	\$1,425.72
Webster, Terry L	R097-004	202 Spurwink Rd	\$3,132.43
Ellis, Wayne	T003-004	4 David Dr	\$82.43
Whitten, Donald	U025-016A	11 Bradford Ln	\$4,229.41

**2012**

Saco Street Realty Llc	R016-003	96 Saco St	\$1,536.07
Beaulieu, Brian J	R018-002F	2 Red Brook Ln	\$164.53
Waterman, Troy W	R020-007E	9 Little Bear Rd	\$150.59
Brown, Henry P	R022-030A	175 Beech Ridge Rd	\$4,221.50
Grant, Glenn D	R029-007A	48 Grant Rd	\$3,151.03
Dow, Mary L & Willard C.	R031-023A	127 Holmes Rd	\$1,293.75
Chau, Tsan & Su-Lan	R038-027	238 Gorham Rd	\$8,194.06
Webster, Terry L	R097-004	202 Spurwink Rd	\$1,714.29
Symington, James	T001-062	62 Trotwood St	\$314.51
Ellis, Wayne	T003-004	4 David Dr	\$85.03
Record, George	T003-020	20 Crystal Ln	\$158.25
Kitchen, Steve	T003-029	29 Matthews Way	\$136.33

### UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2015

**2012 continued**

Whitten, Donald	U025-016A	11 Bradford Ln	\$4,476.65
Hawg Wild Realty Llc	U034-005	594 Us Route 1	\$4,780.64
Wright, Hayward & Dorothy	U043-075	11 Black Point Rd	\$2,113.35

**2013**

Allen, Melissa C	U025-032	23 Ocean View Rd	\$3,346.94
Anderson, George J	U047-006	32 Maple Ave	\$4,081.15
Bayley, Calvin O	R024-032	203 Broadturn Rd	\$4,357.43
Bedell, Stephen G	R007-010	0 Nonesuch River	\$923.26
Bessey, Joseph	U032-702	11 Orchard St	\$3,450.73
Black Point Development Llc	U043-011	20 Black Point Rd	\$1,383.09
Bowser, Neil R	R001-009A	10 Burnham Rd	\$3,989.55
Brown, Henry P	R022-030A	175 Beech Ridge Rd	\$4,529.92
**Brown, Linda L	U029-009	4 Queens Dr	\$2,672.26
**Brown, Toby E	R035-012	4 Brown Hill Ln	\$1,572.88
Cange, Suzanne M	U024-001B	272 Pine Point Rd	\$5,082.48
Chau, Tsan	R039-007	330 Payne Rd	\$5,949.50
Chau, Tsan & Su-Lan	R038-027	238 Gorham Rd	\$8,784.07
Churchill, Mildred A	U025-031	27 Ocean View Rd	\$1,369.63
Clough, Geraldine F	R050-002	42 Two Rod Rd	\$3,337.46
Cloutier, John	R099-023A	100 Spurwink Rd	\$3,388.41
Colpritt, Daniel D	R053-002A	343 Payne Rd	\$3,166.81
Countryside Butchers	R015-054	89 County Rd	\$5,366.40
Davis, Robert & Barbara	T003-010	10 David Dr	\$254.39
Deering, Emmy O	U013-004A	40 Clay Pits Rd	\$4,012.46
Deering, Gary M	U013-004	42 Clay Pits Rd	\$4,201.74
Dill, Randall G Sr	R018-029	359 Gorham Rd	\$1,905.99
Donahue, Patrick W	R027-015B	6 Donahue Ln	\$5,399.98
Dow, Willard C	R031-023A	127 Holmes Rd	\$1,394.63
Dragoni, Ann K	U040-2102	102 Fountain Way	\$3,501.10
Duggan, Brenda L	U047-052	24 Sunset Rd	\$2,934.80
Dunstan Properties Llc	U030-016	707 Us Route 1	\$3,107.29
Dunstan Properties Llc	U030-017	703 Us Route 1	\$3,183.61
Eaton, Janis Gorham	R078-015	120 Pleasant Hill Rd	\$3,076.76
Ellis, Roberta	R037-037	56 Mussey Rd	\$3,520.94
Ellis, Wayne	T003-004	4 David Dr	\$100.23
Forest, Ronald	R038-003	358 Payne Rd	\$2,411.23
Forest, Ronald	R039-025	354 Payne Rd	\$3,902.55
**Galyean, Ralph Jr & Anne	U042-081	8 Herbert Dr	\$1,310.19
Gilman Real Estate Mgmt	U039-049	341 Us Route 1	\$5,502.25
Grant, Glenn D	R029-007A	48 Grant Rd	\$3,383.56
**Hayes, Lloyd & Jo Carol	R015-051D	30 Lady Slipper Way	\$845.11
Hayes, Michael P	U046-1204	4 Clearview Dr	\$2,649.46
**Hershberger, Mary	R050-024A	2 Madison Dr	\$3,543.84
Huntington, Steven E	R048-006C	6 Sargent Rd	\$5,825.85
Jones, Nathan	U034-005	594 Us Route 1	\$6,129.61
Kitchen, Steve	T003-029	29 Matthews Way	\$155.18
Lyon, John K	U024-051	269 Pine Point Rd	\$2,442.88
Mack, Louis Co Inc	R036-010	122 Running Hill	\$3,406.46
Mack, Louis Co Inc	R036-010A	118 Running Hill	\$2,443.28
Maietta Enterprises Inc	R078-048	158 Pleasant Hill	\$9,024.34
Maietta Enterprises Inc	R078-050A	150 Pleasant Hill	\$2,983.65

### UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2015

**2013 continued**

**Mitchell, Bryce & Martina	R067-016	7 Milliken Mills Rd	\$1,041.41
Mitschele, Peter M	R024-1309	8 Timber Sands Dr	\$1,431.26
Mitschele, Peter M	R024-1310	6 Timber Sands Dr	\$1,309.15
Obrien, Lois	U025-002	212 Pine Point Rd	\$1,725.40
Phillips, Betsy A	U008-057	15 Fern Circle	\$3,525.52
Obrien, Lois	U025-002	212 Pine Point Rd	\$1,725.40
Phillips, Betsy A	U008-057	15 Fern Cir	\$3,525.52
Piper, Russell W	T002-332	332 Garnet Dr	\$1,121.40
Record, George Estate Of	T003-020	20 Crystal Ln	\$303.23
**Saco Street Realty Llc	R016-003	96 Saco St	\$1,654.12
**Scott, Kathleen F	U013-009	53 Clay Pits Rd	\$2,589.83
Skillings, Terry & Doris	R098-016A	154 Spurwink	\$5,488.51
Skillings, Terry & Doris	U002-169	55 Greenwood	\$6,633.34
St Ours, Dwayne R	R045-001	90 Broadturn	\$11,406.49
Stacy, Kelly Lynn	U028-024	9 Eagles Nest Dr	\$3,949.87
Stover, Ernest & Kathleen	U050-003	29 Us Route 1	\$2,084.58
**Symington, James	T001-062	52 Trotwood St	\$345.97
Tassie, Karen A	U011-1215	30 Horseshoe D	\$4,188.41
Thayer Development Llc	R023-001A	138 Beech Ridge	\$2,722.62
Thayer Development Llc	R023-001B	5 Provident Dr	\$214.70
Thompson, Kenneth E Heirs	R004-022	131 Burnham Rd	\$2,803.52
Thrall, William Jr	R083-024	128 Winnocks Nk	\$1,348.83
Tibbetts, Richard E	R055-020	53 Mussey Rd	\$3,191.24
Warren Development	R031-004	3 Holmes Rd	\$1,724.34
**Waterman, Troy W	R020-007E	9 Little Bear Rd	\$170.44
**Webster, Terry L	R097-004	202 Spurwink Rd	\$3,559.11
Williams, Stephanie	R041-017	41 Beech Ridge Rd	\$2,087.63
Winchenbaugh, Gary M	R099-032	365 Pleasant Hill	\$4,062.83

**2014**

**68 Pleasant Hill Road Llc	R077-008B	68 Pleasant Hill Rd	\$3,779.58
Alexander, Donna	T003-017	17 Crystal Ln	\$146.71
Allen, Melissa C	U025-032	23 Ocean View Rd	\$3,420.12
Anderson, George J	U047-006	32 Maple Ave	\$3,406.07
Bayley, Calvin O	R024-032	203 Broadturn Rd	\$4,453.09
Bedell, Stephen G	R007-010	0 Nonesuch Riv	\$1,664.68
Bessey, Joseph	U032-702	11 Orchard St	\$3,526.22
Black, Andrew K	U017-026	16 Garrison Ln	\$92.33
Block, Ann K	U004-136	22 Powderhorn Dr	\$5,628.07
Bongiovanni, Robert	T003-013	13 Crystal Ln	\$324.31
Bowser, Neil R	R001-009A	10 Burnham Rd	\$4,077.04
**Britton, Janet L	R023-202	7 Grapevine Ln	\$474.82
Brock, Sandra	T001-222	222 Cypress St	\$199.47
Brown, Henry P	R022-030A	175 Beech Ridge Rd	\$4,629.42
**Brown, Linda L	U029-009	4 Queens Dr	\$2,730.43
**Brown, Toby E	R035-012	4 Brown Hill Ln	\$1,658.44
**Brown, Virginia G	R065-209	65 Pine Point Rd # 9	\$1,925.76
Bullard, Judith	R009-005	277 Broadturn Rd	\$1,296.64

<b>UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2015</b>
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## 2014 Continued

Cange, Suzanne M	U024-001B	272 Pine Point Rd	\$5,194.28
Carrigan, Timothy J	U026-020	20 Jasper St	\$3,207.91
**Cassat, Peter	U001-043	8 Virdap St	\$4,801.07
Chamberlain Const Inc	U030-002A	4 Waldron Dr	\$60.56
Chamberlain Const Inc	U030-002B	2 Waldron Dr	\$69.79
Chamberlain Cons Inc	U030-002C	1 Waldron Dr	\$68.25
Chamberlain Const Inc	U030-002L	0 Colonel Dow Dr	\$62.10
Chamberlain Const Inc	U030-1001	5 Waldron Dr	\$1,694.33
Chamberlain Const Inc	U030-1007	10 Colby Dr	\$1,764.54
Chamberlain Const Inc	U030-1008	8 Colby Dr	\$1,864.41
Chamberlain Const Inc	U030-1046	10 Colonel Dow Dr	\$2,270.11
Chamberlain Const Inc	U030-1051	20 Colonel Dow Dr	\$4,253.41
**Chamberlin, Patricia L	U024-042	285 Pine Point Rd	\$5,604.66
Chambers, John H	R074-009	86 Black Point Rd	\$744.66
Chau, Tsan	R039-007	330 Payne Rd	\$6,080.58
Chau, Tsan & Su-Lan	R038-027	238 Gorham Rd	\$8,978.22
Childs, Richard	T003-002	2 David Dr	\$177.63
Churchill, Mildred A	U025-031	27 Ocean View Rd	\$2,778.80
Clapp, Cindy	T003-015	15 Crystal Ln	\$144.86
Clough, Geraldine F	R050-002	42 Two Rod Rd	\$3,981.86
Cloutier, John	R099-023A	100 Spurwink Rd	\$6,768.71
Colpritt, Daniel D	R053-002A	343 Payne Rd	\$3,235.99
Conley, James & Victoria	U048-010	74 Maple Ave	\$3,627.65
Cormier, Keri A	R044-007	130 Broadturn Rd	\$965.12
**Cornwall, Allen S	R043-215	21 Hidden Creek Dr	\$86.92
**Coulston, Mark	U023-108	35 East Grand Ave	\$1,422.79
Countryside Butchers	R015-054	89 County Rd	\$5,484.51
Cowie, Jack B Jr	U008-007	12 Tall Pines Rd	\$4,524.88
**Cummings, Robert A	R088-005	24 Snow Canning Rd	\$1,631.85
**Daniels, Wandarae,	U014-011	11 Stone Rd	\$1,510.47
Davis, Robert & Barbara	T003-010	10 David Dr	\$258.77
Deering, Emmy O	U013-004A	40 Clay Pits Rd	\$4,100.45
Deering, Gary M	U013-004	42 Clay Pits Rd	\$4,293.94
Dill, Randall G Sr	R018-029	359 Gorham Rd	\$1,947.11
Donahue, Patrick W	R027-015B	6 Donahue Ln	\$5,518.83
Douglas, Paul W	R012-005	0 Beech Ridge Rd	\$1,021.80
Dow, Mary L Heirs	R024-021	270 Holmes Rd	\$1,485.86
Dow, Willard C	R031-023A	127 Holmes Rd	\$1,380.24
Dragoni, Ann K	U040-2102	102 Fountain Way	\$3,577.71
Duggan, Brenda L	U047-052	24 Sunset Rd	\$2,998.81
Dunstan Properties Llc	U030-016	707 Us Route 1	\$3,175.13
Dunstan Properties Llc	U030-017	703 Us Route 1	\$3,253.15
East Coast Hospitalty Inc	U040-008	329 Us Route 1	\$22,250.88
**East Grand Realty Trust	U023-094	73 East Grand Ave	\$4,069.24
Eaton, Janis Gorham	R078-015	120 Pleasant Hill Rd	\$3,143.93
Ellis, Roberta	R037-037	56 Mussey Rd	\$3,598.00
Ellis, Wayne	T003-004	4 David Dr	\$101.17
Federal Home Loan Mort	U046-1213	13 Clearview Dr	\$2,799.08
Foley, Jennifer H	U002-113	22 Ocean Ave	\$4,624.93
Forest, Ronald	R038-003	358 Payne Rd	\$2,463.60
Forest, Ronald	R039-025	354 Payne Rd	\$3,988.09
Foss, Sharon L	U051-056	72 Two Rod Rd	\$541.90
Foster, Robert J	R099-041	316 Pleasant Hill Rd	\$2,963.71
Frazier, Jessica L	R045-015F	5 Frazier Acres Ln	\$1,243.37

### UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2015

**2014 Continued**

Galyean, Ralph Jr & Anne	U042-081	8 Herbert Dr	\$2,655.53
Gilman Real Estate Mgmt	U039-049	341 Us Route 1	\$4,949.29
Grant, Glenn D	R029-007A	48 Grant Rd	\$3,457.57
Haggerty, Karen M	U004-102	15 Ole Ironside Ln	\$2,676.88
Hart, Cheryl	R004-014	140 Burnham Rd	\$2,658.64
Hayes, Lloyd & Jo Carol	R015-051D	30 Ladys Slipper Way	\$238.49
Hayes, Michael P	U046-1204	4 Clearview Dr	\$2,721.06
**Hershberger, Mary	R050-024A	2 Madison Dr	\$3,621.41
**Hodgdon, Matthew	R055-037	187 Gorham Rd	\$1,612.01
Huntington, Steven E	R048-006C	6 Sargent Rd	\$5,954.18
Ingersoll, Donald J Jr	U022-030	68 Jones Creek Dr	\$67.91
**Jeffrey, Robert F	R004-002A	17 Thunder Rd	\$286.86
Johnson, Evelyn P	R060-133	12 Juneberry Ln	\$2,402.73
**Johnson, Jeanne A	U010-010	7 High Point Rd	\$3,065.01
Jones, Nathan	U034-005	594 Us Route 1	\$6,264.71
Jordan, Grenville E Jr Trust	R099-035	353 Pleasant Hill Rd	\$5,954.18
Jplc Enterprises	R037-043	486 Payne Rd	\$14,431.31
Kaab Llc	R066-007A	0 Homer Sands Dr	\$66.71
Kaab Llc	R066-007B	6 Homer Sands Dr	\$82.86
Kebiwil Llc	R078-070A	137 Pleasant Hill Rd	\$5,890.21
King, Joseph G	U001-126	13 Morning St	\$4,732.01
Kitchen, Steve	T003-029	29 Matthews Way	\$157.35
**Lacroix, Camil	U022-096C	3 Dunefield Ln	\$4,985.53
Laudholm, Inc.	R062-030	6 Lincoln Ave	\$13,295.24
**Lewis Plumbing & Heating Llc	R078-006	20 Rigby Rd	\$762.82
Lh Housing Llc	R068-004	142 Old Blue Point	\$2,788.16
Lh Housing Llc	U042-004	8 Imperial Ln	\$3,036.26
Lilly, Robert	R026-018E	3 Moose Creek Ln	\$1,499.28
Luja, Bennett E Jr	R054-2970	14 Jameco Mill Rd	\$2,632.42
Lyon, John K	U024-051	269 Pine Point Rd	\$3,431.04
Mack, Louis Co Inc	R036-010	122 Running Hill Rd	\$3,480.97
Mack, Louis Co Inc	R036-010A	118 Running Hill Rd	\$2,496.37
Maietta Enterprises Inc	R078-048	158 Pleasant Hill Rd	\$18,654.18
**Maietta Enterprises Inc	R078-050A	150 Pleasant Hill Rd	\$3,048.74
Marquis, Julie	U042-015	27 Imperial Ln	\$2,958.24
**Mason, Nelma Ann	R059-2305	11 Sagebrush Dr	\$3,133.53
Mccormick, Kevin	U048-060	2 Park Ave	\$2,870.86
**Mcdougall, Donald & Joan	R102-024	41 Kirkwood Rd	\$3,610.01
Mclewin, Bruce A	U035-013	571 Us Route 1	\$2,100.32
Mcnally, Matthew A	U016-058	9 Thomas Dr	\$5,198.96
Merry, James	R015-023	453 Gorham Rd	\$4,048.96
**Merry, James G & Nancy	R015-020	457 Gorham Rd	\$908.45
Mikuzis, Tadas	R066-005	51 Old Blue Point Rd	\$2,045.42
Milliken, Iola M	R023-014B	22 Mitchell Hill Rd	\$3,518.42
Mitchell, Bryce & Martina	R067-016	7 Milliken Mills Rd	\$1,833.20
Mitschele, Peter M	R024-1309	8 Timber Sands Dr	\$1,461.83
Mitschele, Peter M	R024-1310	6 Timber Sands Dr	\$1,337.00
Moulton, Edward C Etal	R089-002	12 Black Rock Rd	\$3,835.91
Nappi, Joseph B	R055-034	201 Gorham Rd	\$4,053.63
Nappi, Joseph S	R032-006	162 Two Rod Rd	\$4,106.69
Nee, Richard M	R040-103	6 Memory Ln	\$70.96
Nielsen, Richard & Ellen	R040-004	244 Payne Rd	\$1,463.26
**Obrien, Joseph T	R078-032	15 Pond View Dr	\$1,869.69
Obrien, Lois	U025-002	212 Pine Point Rd	\$4,013.06
Old Mamaroneck Realty Llc	U002-039	26 Morning St	\$242.02



\$3,951.12

<b>UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2015</b>
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## 2014 Continued

Pendergast, James	U021-050	9 Pillsbury Dr	\$20,139.67
Perkins, Julie	T003-021	21 Crystal Ln	\$57.61
Phillips, Betsy A	U008-057	15 Fern Cir	\$3,852.34
Piner, Marianne	T002-407	407 Topaz Dr	\$368.57
Pinette, Irene M J Heirs Of	R080-134	28 Honeysuckle Ln	\$130.71
Piper, Arlene P	T002-332	332 Garnet Dr	\$928.18
**Plummer, Richard B	R055-035	193 Gorham Rd	\$2,828.73
Record, Karen	T003-020	20 Crystal Ln	\$308.70
**Regroupinc Llc	R096-008B	173 Highland Ave	\$2,491.69
Remich, Rogers	R037-011	245 Gorham Rd	\$10,465.17
Reynolds, Wayne H	R018-028	365 Gorham Rd	\$2,588.51
**Robinson, Dana E	U014-029A	1 Bingville Lndg	\$3,558.99
**Saco Street Realty Llc	R016-003	96 Saco St	\$1,689.64
Scott, Kathleen F	U013-009	53 Clay Pits Rd	\$2,646.16
**Shea, James M	R040-215	8 Bonneygrove Dr	\$89.90
**Sholtis, John	R058-030	71 Gorham Rd	\$3,891.35
Silke, Barbara Jane	R073-003	4 Old County Rd	\$3,574.46
Skillings, Terry & Doris	R098-016A	154 Spurwink Rd	\$5,609.34
Skillings, Terry & Doris	U002-169	55 Greenwood Ave	\$6,779.63
**Spring, Stephen	T004-021	474 Sophia Ave	\$904.35
St Ours, Dwayne R	R045-001	90 Broadturn Rd	\$8,942.33
Stacy, Kelly Lynn	U028-024	9 Eagles Nest Dr	\$4,036.47
Star Homes Inc	R059-002	62 Sawyer Rd	\$3,239.11
Star Homes Inc	R059-002A	64 Sawyer Rd	\$296.22
Star Homes Inc	U043-028D	14 Ward St	\$1,400.98
Stover, Ernest & Kathleen	U050-003	29 Us Route 1	\$2,129.67
**Sullivan, John E	R073-021D	2 Sullivan Farm Rd	\$1,135.71
Summerwind Cottage Llc	U001-052	5 Virdap St	\$563.37
Symington, James	T001-062	62 Trotwood St	\$352.39
Tarbox, Eric P	R068-013	0 Pine Point Rd	\$374.24
Tassie, Karen A	U011-1215	30 Horseshoe Dr	\$4,669.99
Temmm, Ralph E Heirs	R053-003	0 Payne Rd	\$288.24
Thayer Development Llc	R023-001A	138 Beech Ridge Rd	\$2,781.92
Thayer Development Llc	R023-001B	6 Provident Dr	\$218.20
**Therault, Bernice	U049-007	120 Maple Ave	\$1,003.16
Thompson, Kenneth E Heirs	R004-022	131 Burnham Rd	\$2,864.62
Thrall, William Jr	R083-024	128 Winnocks Neck	\$1,377.56
Tibbetts, Richard E	R055-020	63 Mussey Rd	\$3,260.96
Tlac Motors	R063-3005	3 Southgate Unit 5	\$2,714.83
Tong, Man Tan	T002-335	335 Garnet Dr	\$120.75
Tripp, Glenn	T002-218	218 Emerald Dr	\$328.99
Turner, Gregory & Deborah	U026-057B	5 Turners Way	\$5,014.83
**Two Dunstan Avenue Llc	U031-001	655 Us Route 1	\$4,292.37
Warren Development	R031-004	0 Holmes Rd	\$1,761.43
**Waterman, Troy W	R020-007E	9 Little Bear Rd	\$172.95
**Webster, Terry L	R097-004	202 Spurwink Rd	\$3,637.01
Wentworth, Patricia G	U006-066	154 Highland Ave	\$3,864.82
Wibe, Peter	R041-008	202 Payne Rd	\$638.47
Wilk, Milton A	U022-013	26 Jones Creek Dr	\$3,741.12
Williams, Paul E	R008-013A	259 Broadturn Rd	\$5,645.23
Williams, Stephanie	R041-017	41 Beech Ridge Rd	\$2,132.79
Winchenbaugh, Gary M	R099-032	365 Pleasant Hill Rd	\$3,568.36
**Wojcik, Joseph B Jr	U050-031	15 Pleasant Hill Rd	\$4,324.69
Wright, Hayward & Dorothy	U043-075	11 Black Point Rd	\$2,321.60

<b>UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2015</b>
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<b>1997</b>	Stearns Property Service	\$368.00
<b>1998</b>	Stearns Property Service	\$920.00
<b>1999</b>	Stearns Property Service	\$960.00
<b>2000</b>	Stearns Property Service	\$980.00
<b>2001</b>	Stearns Property Service	\$765.00
<b>2002</b>	Stearns Property Service	\$785.00
<b>2003</b>	Stearns Property Service	\$823.00
<b>2004</b>	Stearns Property Service	\$1,300.50
<b>2005</b>	Stearns Property Service	\$847.50
<b>2006</b>	Stearns Property Service	\$861.00
<b>2007</b>	Contours Express	\$202.96
	Maietta Construction Inc	\$6,068.74
	Maine Earthmoving Inc	\$9,762.14
	Stearns Property Service	\$885.00
<b>2008</b>	Maietta Construction Inc	\$5,694.71
	Maine Earthmoving Inc	\$10,051.70
	Stearns Property Service	\$911.25
<b>2009</b>	Creative Awards	\$243.00
	G M Pollack	\$2,430.00
	Maietta Construction Inc	\$4,348.49
	Maine Earthmoving Inc	\$10,051.70
	Rand Raabe Photography	\$41.31
	Scarborough Gardens	\$121.50
	Stearns Property Service	\$911.25
<b>2010</b>	All Points Realtors	\$126.30
	At & T	\$505.20
	Creative Awards	\$252.60
	Dr Stereo	\$34.10
	G M Pollack	\$505.20
	Innes Photo Services	\$603.71
	Maietta Construction Inc	\$3,497.25
	Maietta Foundation	\$202.08
	Maine Earthmoving Inc	\$10,448.80
	Scarborough Gardens	\$126.30
	Stearns Property Service	\$947.25
<b>2011</b>	Associated Field Services	\$19.55
	At & T	\$521.20
	Attention To Every Detail	\$35.18
	Creative Awards	\$260.60
	Dragon Fire Martial Arts Inc	\$26.06

### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2015

**2011 Continued**

G M Pollack	\$521.20
Healthsource Of Scarborough	\$680.17
Innes Photo Services	\$622.83
Maietta Construction Inc	\$1,364.24
Maietta Foundation	\$208.48
Maine Auto Detailing	\$130.30
Maine Earthmoving Inc	\$2,110.86
Maine Floral Creations	\$37.79
Ncs Logistics	\$35.18
Pine Point Pediatric & Adolescent	\$280.15
Portland Air Conditioning Inc	\$652.80
Scarborough Gardens	\$130.30
Stearns Property Service	\$977.25
Stir Crazy	\$386.99
Tile Solutions	\$65.15

**2012**

Comfort Inn & Suites	\$2,553.00
Creative Awards	\$276.00
Dr Stereo	\$37.26
Iworx Inc / Preval Direct	\$2,394.30
Kitchen & Cork	\$552.00
Lilley's Limousine	\$35.88
Maietta Enterprises Inc	\$1,444.86
Mail America Inc	\$276.00
Maine Coast Properties	\$672.06
Maine Earthmoving Inc	\$2,235.60
Mobile Home Brokers	\$34.50
Rovner, Ronald Md	\$552.00
Scarborough Gardens	\$138.00
Sea Smoke Bbq	\$345.00
Sram Corp	\$434.70
The Specific Chiropractic Center	\$690.00
Waterhouse Tree Service	\$552.00
Without A Trace	\$690.00

**2013**

Brown Fox Printing	\$812.35
Comfort Inn & Suites	\$3,005.70
Creative Awards	\$324.94
Custom Hawg Parts	\$147.70
Farren Insurance Services	\$47.26
Innes Photo Services	\$776.90
Kitchen & Cork	\$649.88
Lilley's Limousine	\$42.83
Little Paws Llc	\$162.47
Luxury Nails & Spa	\$384.02
Maietta Enterprises Inc	\$1,701.50
Mail America Inc	\$324.94
Maine Coast Properties	\$791.67
Maine Earthmoving Inc	\$1,726.61
Meat House-Lopez, Chaff & Wiesman	\$2,307.07
Rovner, Ronald Md	\$106.34
Scarborough Gardens	\$162.47

<b>UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2015</b>
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**2013 Continued**

Sram Corp	\$512.52
Tlac Motors	\$138.84
Treely Uni Landscape	\$406.18
Viking Restoration	\$81.24
Waterhouse Tree Service	\$649.88
Watermatic Irrigation Co	\$252.57

**2014**

Allure Salon	\$60.40
Arlberg Ski Sport Shop	\$181.20
At & T Mobility Llc	\$362.40
Bard Industries	\$664.40
Bei Cappelli Hair Salon	\$816.91
Castle Distributors	\$391.09
Chicago Dogs	\$288.41
Chiropractic Family Ctr	\$258.21
Chowderhead's	\$151.00
Colpritt, Daniel	\$61.91
Comfort Inn & Suites	\$3,072.85
Computerworks	\$92.11
Connolly's Plumbing	\$28.69
Contech Stormwater Solutions	\$2,304.26
Countryside Butchers	\$274.82
Creative Awards	\$365.42
Custom Hawg Parts	\$166.10
Dillon Sheetmetal Llc	\$226.50
Diversified Appraisal Services Inc	\$267.27
Dunstan School Restaurant	\$4,111.73
East Coast Constr Mgmt	\$800.30
Farm Family Insurance	\$18.12
Fashion Floors	\$182.71
Fashiongods, The	\$77.01
Focal Point Manual Therapies	\$33.22
Forest And Sons Fence Co	\$913.55
Fridgen Chiropractic Ctr	\$104.19
Go Green Landscaping	\$249.15
Holiday House	\$1,016.23
Hurst, D Md	\$457.53
I Store Phone Repair	\$92.11
Innes Photo Services	\$874.29
Jz Medical Inc	\$4,362.39
King, Lisa Lmt	\$21.14
Kitchen & Cork	\$730.84
Lanco Vending Co	\$54.36
Lanphear Enterprises, Inc	\$34.73
Lil Liza Janes	\$45.30
Lilley's Limousine	\$48.32
Maietta Enterprises Inc	\$1,913.17
Mail America Inc	\$365.42
Maine Earthmoving Inc	\$1,765.19
Maine Shellware	\$135.90
Maine Street Living	\$223.48
Meech Property Management Inc	\$46.81
Merry, James G	\$18.12
Mimosas Salon	\$311.06
Mobile Home Brokers	\$46.81

### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2015

2014 Continued

Nonesuch River Golf Club Llc	\$2,718.00
Oak Hill Dry Cleaners	\$279.35
Oak Hill Montessori School	\$42.28
Painted Turtle, The	\$119.29
Pine Point Fishermans Coop	\$202.34
Pine Tree Seafood & Produce	\$151.00
Powerwheels	\$182.71
Rovner, Ronald Md	\$119.29
Scarborough Gardens	\$182.71
Shogun Steak House	\$332.20
Smith And Son Excavating	\$878.82
Sprint Spectrum Lp	\$1,479.80
Sram Corp	\$576.82
Steve's Lawn & Garden	\$151.00
Studley, Leroy	\$182.71
T W C Marketing	\$15.10
Tim Byrne Photography	\$92.11
Tlac Motors	\$155.53
Traning Room, The	\$151.00
Treely Uni Landscape	\$457.53
Varney Agency	\$37.75
Waterhouse Tree Service	\$730.84
Xtreme Audio	\$45.30

#### PERSONAL PROPERTY TAX BALANCES AS OF JUNE 30, 2015

1997 - 2005.....	7,743.42
2006.....	861.00
2007.....	8,633.79
2008.....	16,657.66
2009.....	14,971.64
2010.....	10,609.08
2011.....	8,870.49
2012.....	13,239.54
2013.....	14,824.64
2014.....	26,003.92

**Grand Total Unpaid Personal Property ..... \$122,415.18**

#### UNCOLLECTED REAL ESTATE TAX BALANCES AS OF JUNE 30, 2015

2005.....	1,715.95
2006.....	3,869.37
2007.....	3,859.42
2008.....	3,976.07
2009.....	4,317.56
2010.....	11,100.95
2011.....	11,811.45
2012.....	27,392.48
2013.....	222,122.09
2014.....	554,408.99

**Grand total of unpaid real estate taxes ..... \$844,574.33**

## Report from the

**PLANNING DEPARTMENT***To the Town Manager, Town Council, and Citizens of Scarborough:*

It is with great pleasure that I submit the annual report for the 2015 fiscal year on behalf of the Planning and Code Enforcement Department. Our department and staff serve the Town in a wide range of ways - from long range planning for growth, development, transportation and environmental protection to development review, permitting, and building and construction inspection and oversight. All of these roles, responsibilities and initiatives are important to us and we strive to perform our duties in a customer-friendly, professional, and proactive manner.

Given this broad scope, we have a diverse, competent staff with a range of skill sets who within two different divisions. Our two divisions are our **Planning and Engineering Division** and our **Zoning and Code Enforcement Division**. We also work very closely with other Town Departments and share staff with both the Fire Department and Public Works.



*Daniel B. Bacon*  
Town Planner

**Zoning and Code Enforcement**

Fiscal year 2015 was an exciting time for our Zoning and Code Enforcement Division, as we welcomed two new Code Enforcement Officers (CEO) to our team. Mark Mitchell joined us as a CEO with decades of experience working in other southern Maine communities including Portland, Limington, and Saco. His knowledge and years of experience have immediately benefited our inspection team. Brian Dobson has also joined us as a CEO coming from the Kennebunk Planning and Codes Office. Prior to Brian's work in Kennebunk he was a private contractor, so he has a great understanding of the construction industry and the trades. Mark and Brian continue to learn about Scarborough and are eager to work with customers and the general public on building projects and other code-related matters, so certainly contact either of them for assistance.

In addition to welcoming new staff, the Zoning and Code Enforcement Division has been focused on a range of initiatives aimed at continuing to be responsive and customer-friendly, while ensuring compliance with our building, zoning and life-safety codes.

**Key Initiatives and Accomplishments for FY 2015**

- ***Focus on our Webpage and Content*** – To improve customer service and access to our forms, permits and regulations, we've expanded our webpage and its content so customers can access more information remotely. Check out our website at: <http://www.scarboroughmaine.org/departments/planning-codes>
- ***Using Mobile Technology to Improve Efficiency*** – In 2015 we expanded our use of tablet technology by our Code Enforcement Officers so that they have mobile access to plans, files and permits in order to be more efficient in their field work and reduce trips back to the office.
- ***Streamlined Review and Permitting*** – With two Code Enforcement Officers, a shared Commercial Code Officer / Fire Inspector with the Fire Department, and our Zoning Administrator our staff is able to distribute responsibilities and become more specialized, which has continued to enhance our review, permitting and inspection process.



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**Planning Report Continued:**

- ***Focus on Erosion Control and Best Management Practices*** – As development activity has increased in the past year or more, and as more development is proposed near wetlands and other natural resources, our staff have increasingly focused on monitoring erosion control and environmental best practices to ensure construction activities are not impacting our natural resources.
- ***Convert to an All-Electric Inspection Vehicle*** – In an effort to both fiscally and environmentally sustainable, our department traded in an inefficient SUV inspection vehicle for a new all-electric Nissan Leaf. This vehicle has been a great success in terms of both cost and environmental stewardship.

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**Planning and Engineering Division**

During fiscal year 2015 the Planning and Engineering Division also said goodbye to a few veteran staff members and welcomed new ones. Carole Logan, our department's longtime administrative assistant retired after 28 years serving the department and the Town. Carole's knowledge, experience and colorful personality will certainly be missed. Also Jim Wendel retired after 16 years working as the Town's Engineer, and his hard work and attention to detail benefited the Town for all of those years. With these retirements, two new staff have joined us. Angela Blanchette is our new Town Engineer and brings significant engineering experience from being the City Engineer in Saco as well as a former engineer for a local private consulting firm. Angela is very versatile in her expertise and has a particular interest in stormwater management, which is critical in Scarborough given the sensitivities of our waterways, beaches and the Scarborough Marsh. Karen Patterson is our new Administrative Assistant and is working hard to assist us in increasing our online presence and enhancing our administrative structure.

Beyond some changes in staff, the Planning and Engineering Division has also been furthering the following key land use, transportation, and environmental initiatives.

**Key Initiatives and Accomplishments for FY 2015**

- ***Streamlined Development Review by acquiring "Municipal Capacity"*** – This effort enabled the Town to be recognized for its comprehensive land use ordinances and review process. After State approval, we've been authorized to exclusively handle the reviews of larger projects rather than them also having to be reviewed by Maine DEP under the Site Location of Development process.
- ***Crafted a new Ordinance for Wireless Towers and Facilities*** – Assisted the Ordinance Committee and Town Council in crafting and adopting contemporary and comprehensive zoning for wireless towers and facilities.
- ***Historic Preservation and Affordable Housing Efforts*** – Preserving historic properties and creating more opportunities for affordable housing were primary Town Council goals for this year. Given this, our department worked closely with the Council and their committees to consider and create a local list of historic properties, zoning and code incentives for historic preservation, as well as additional zoning tools for affordable housing, including an affordable housing in-lieu fee.
- ***Revitalization Plan for Dunstan Corner*** – The Dunstan area of Scarborough is poised to become a more vital mixed use center. To this end, SEDCO and the Planning Department worked closely to facilitate a revitalization strategy to help enable this area to continue to positively develop.

***Planning Report Continued:***

- ***Stormwater and Watershed Improvements*** – Our department, working with Public Works, has remained focused on expanding our stormwater management requirements as well as implementing improvements within our impaired watersheds. These efforts include getting Maine DEP funding for restoration projects along the Red Brook stream corridor and planning for enhancements of both Phillips and Mill Brooks.
- ***Bicycle and Pedestrian Plans and Improvements*** – Working with our Transportation Committee, the Eastern Trail Management District and the Bicycle Coalition of Maine, our department has been guiding a wide range of bicycle and pedestrian projects in Town. These initiatives include acquiring construction funding for a 0.8 mile extension of the Eastern Trail; implementing a new signalized crosswalk and landscaped islands at Gorham Rd and Hannaford Dr; and planning for pedestrian and safety improvements at and around the Oak Hill intersection.

In addition to these initiatives, the Planning and Engineering Division manages the Site Plan and Subdivision review process, which has included some significant development projects in 2015. Most notably:

- ***Leighton Farms Residential Subdivision – 97 Single-Family Lots***
- ***Habitat for Humanity Subdivision – 13 Lot Single-Family Lots***
- ***Sawgrass Residential Subdivision – 24 Single-Family Lots***
- ***Piper Shores Retirement Community Expansion – 30 Assisted Living Units***
- ***Burnham Village Expansion – 32 Multi-Family Units***
- ***Griffin Road Elderly Housing – 36 Elderly Housing Units***
- ***Waterstone Retail Development at Scarborough Gallery – 115,000 SF Building***
- ***Expansion of Prime Mercedes Benz Dealership***

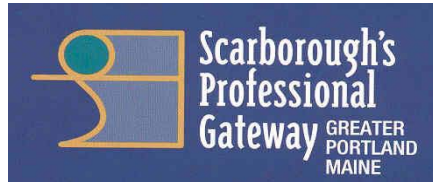
Lastly, I would like to thank and recognize all of our staff – Town Engineer Angela Blanchette; Senior Planner Jay Chace; Zoning Administrator Brian Longstaff, Code Enforcement Officer and Fire Inspector James Butler; Code Enforcement Officers Brian Dobson and Mark Mitchell; and Administrative Assistants Robin Dahms and Karen Patterson – for their hard work, dedication, professionalism and innovation

*Respectfully submitted,*  
**Daniel B. Bacon**  
*Town Planner*

Report from the

## SCARBOROUGH ECONOMIC DEVELOPMENT CORPORATION

To the Town Manager, Town Council, and Citizens of Scarborough:



Karen Martin

Executive Director

*SED CO (Scarborough Economic Development Corporation) was incorporated in 1985 by the Scarborough Town Council as a non-profit development corporation to manage its economic development program.*

### FY 2015 in Review

In FY 2015 Scarborough continued to compete successfully in the regional marketplace for quality development.

### New Construction

Several significant projects approved in FY 2014 opened their doors this year including the Town & Country Center (administrative headquarters), Bellavita at Biddeford (an assisted living facility with memory care units) and the Oasis Wellness Center. The Salt Pump Climbing Gym on Haigis Parkway was completed and slated for opening in July 2015. Mainely Tubs invested in the former Mill Store on Payne Road, providing a larger retail space and allowing the store onsite storage for their product inventory. Suburban Home Outfitters, a home furnishings store, opened in the Dunstan area with 8,000 square feet of retail space. Over 100,000 square feet of retail is under construction next to Walmart, with the majority of the space being pre-leased by major retailers such as Home Goods, Pet Smart and Marshall's. Some of the stores could open as early as Fall 2015. The Dunstan School was approved for redevelopment as On the Vine, a marketplace focusing on local foods, with a planned opening sometime in the Summer, 2015. Another highlight of 2015, included the announcement by Canadian-based Sun Life Financial of their decision to locate a disability insurance center in Scarborough. The Sun Life Center for Healthy Work located in the former Cole Haan space on Ashely Road. The center anticipated 200 employees at full staffing.

The above list is just a sampling of the projects completed in 2015. SEDCO thanks all the companies, existing and new, who are working hard to make Scarborough a great community.



### Staffing

SED CO staff includes Magdalena Slawiec, Economic Development Coordinator and Karen Martin, Executive Director. Located at Willowdale Place (360 US Route One), SED CO's mission is to promote a healthy local economy for the residents of Scarborough.

### SED CO Board of Directors

The SED CO Board of Directors is responsible for carrying out SED CO's mission. They work closely with the Town Council to coordinate activities and programs consistent with the town goals and objectives.

***SEDCO Report Continued:***

The current board of directors includes Kevin Freeman (Chair), Andrea Killiard (Vice Chair), Rick Shinay (Secretary) Maureen Van Uden (Treasurer), Stuart Axelrod, Dr. Gayle Brazeau and Jonathan Crasnick.

The board also benefits from the active participation by our Town Council Liaisons and the Town Manager. Council Member William Donovan, Council Member Shawn Babine and Town Manager Tom Hall all attend SEDCO board meetings and are routinely recruited for ribbon cutting duties for new businesses. The SEDCO board and staff want to thank them for their time and guidance.

**Annual Meeting**

One of the many tasks the SEDCO Board takes on each year is the Annual Meeting, which is a celebration of the Scarborough business community. The 2015 Annual meeting featured, Dr. Danielle Ripich, President of the University of New England. The 2015 Annual Meeting was the largest one ever, with 150 attendees.

SEDCO received generous support for the Annual Meeting from seventeen sponsors including: Hannaford, Allied Cook Construction, Biddeford Savings, cPort Credit Union, Gawron Turgeon Architects, Pine Tree Waste.

The Board also recognized outstanding businesses and organizations for 2015:

- \* Project of the Year: Town & Country Center
- \* Outstanding Legacy Business: Black Point Inn
- \* Outstanding Small Business: Pine Tree Seafood & Produce Co.
- \* Outstanding New Business: Casco Bay Butter

The SEDCO Board thanks all Scarborough businesses for their many contributions to the community.

**Vision Committee**

The Vision Committee, a joint project of SEDCO and the Scarborough Community Chamber of Commerce, hosted a second "All Boards and Committees Summit" with the idea of that we are a stronger community when we all work together and share resources and ideas.

Volunteers from Town committees and boards attended the second summit in May, 2015 at Wentworth. Nearly all committees sent representatives to the event.

The objectives included:

- \* Recognizing the power of community engagement
- \* Facilitating informal and formal coordination between groups
- \* Identifying common goals and Identifying ways to support each other's work and events.

The summit served as an open forum for the volunteers to talk about their needs. Based on the event, The Vision Committee is now working on a list of recommendations for the Town Manager. This work supports the Vision Committee's concept that every committee in the Town contributes to economic development.

Members of the Vision Committee include Laurie Warchol, Chair, Roger Beeley, Kevin Freeman, Nancy Crowell, Jim Elkins, Maureen Van Uden and Jim Damicis.

**SEDCO Report Continued:****Services**

SEDCO plays many roles in cultivating business in Scarborough. We work with existing businesses, entrepreneurs and relocating businesses.

Our services include:

- \* Developing and handling business leads – from existing to new to relocating businesses
- \* Facilitating business loans with our regional partner, Greater Portland Council of Governments
- \* Counseling one-on-one with small businesses
- \* Marketing to our growth industries – through trade shows and targeted industry contacts
- \* Marketing through advertising, writing articles, social media and general outreach Cultivating local and regional relationships with Scarborough Community Chamber, Buy Local and the Greater Portland Economic Development Corporation
- \* Celebrating openings, milestones and business achievements
- \* Maintaining our online business directory
- \* Collaborating with town staff on projects that make Scarborough a great place to do business.

**By the Numbers**

One of SEDCO's jobs is to keep track of the numbers. 2014 population estimates from the Census Bureau's American Communities Survey (ACS) confirm that Scarborough continues to be an attractive community in which to live.

Between 2010 and 2014, Scarborough gained 621 new residents. For the entire State of Maine, only Gorham added more residents in this period. Scarborough is now the 9<sup>th</sup> largest community in the State, moving up from 10<sup>th</sup> place in 2010. We are the 7<sup>th</sup> largest community based on wage & Salary jobs.

Here are the latest stats for Scarborough.

**2014 Population:** 19,524

**2014 Jobs:** 14,564 wage & salary (excludes self-employed)

**2014 Labor Force:** \$10,508

**2014 Unemployment Rate:** 3.9%

**2014 Retail Sales:** \$482 Million

**% of Jobs in Health Care:** 17%

Sources of Info: ACS 2014 1-year Survey, Maine Department of Labor Covered Employment, EMSI Total Employment.



*Judy Knapp, Government Relations for Delhaize America, hands the 2015 Outstanding Small Business Award to Jim Hartley, Pine Tree Seafood & Produce Co. SEDCO Board Members Andrea Killiard and Stu Axelrod introduced the award.*

*Respectfully Submitted,*  
**Karen Martin,**  
*Executive Director*



Report from the

## POLICE DEPARTMENT

*To the Town Manager, Town Council, and Citizens of Scarborough:*



*Robert A. Moulton  
Police Chief*

It is with great pleasure that I submit the Annual Report of the Scarborough Police Department for Fiscal Year 2014-2015.

### **In Review:**

Often times there are things that happen during the course of a year that make me realize how very proud I am of the men and women that I have the privilege of working with every day. This year was no different as I am once again reminded of how officers strive to find ways to reach out and support their fellow officers in times of need. I am extremely proud of our officers who found a way to show their support and honor their fellow officers in a meaningful way.

I'm sure many of you remember the senseless murder of two New York Police Officers who were ambushed while sitting in their cruiser in December of 2014. Law Enforcement Officers from throughout Maine made the trip to New York twice to attend the funerals of these fallen heroes. Though they faced protests, continued unrest, and rumored threats of violence in New York, several Scarborough Officers chose to make these trips on their own time and at their own expense. Each of these officers' showed support not only to the loved ones of the fallen officers, but also to these officer's co-workers who continued to protect the city of New York, while mourning the loss of their brothers. I am very proud of our officers who continue to respectfully represent not only Scarborough, but law enforcement statewide.



During the year, in separate visitations, we were also provided opportunities to participate in security details for both Hillary Rodham Clinton and President Barack Obama.

Over the past couple of years, we had evaluated various police cruiser styles once Ford decided to stop production of the Crown Victoria Police Interceptor Sedan. After a year of testing several different models, considering the results of vehicle testing and cost analysis, we chose to narrow the selection to Dodge Chargers and Ford Police Interceptor SUV's.



***Police Report Continued:***

In this fiscal year, we have decided to phase out the Dodge Chargers and standardize our fleet. The Ford Police Interceptor SUV has been chosen as our main vehicle for a number of reasons. The 3.7 liter V-6 engine utilized in the vehicle makes it almost as fuel efficient as all of the sedans that are being offered as police packages. It has the advantage of all-wheel drive and the clearance of the SUV for winter operation and allows better access to more remote areas. The interior volume allows more room for people and equipment. The height and size also makes it easier for officers to enter and exit the vehicle throughout their shifts. The town has found maintenance costs to have been most reasonable for the Ford police options, and cost and ease of initial set-up has been the best with the Ford SUV.



The Police Department continues to make valuable use of social media. In addition to our already existing presence on Facebook and Twitter, we have also partnered with Nextdoor. Nextdoor is a private social media network that members of Scarborough can sign up for free of charge. It allows users to communicate with their neighbors and community, but also stay informed with posts and alerts from the police department. Unlike Facebook and Twitter, citizens only see the alerts for the neighborhood in which they reside. Every member must verify their address and use their real name, however, can choose what information they wish to share. We currently have over 700 Scarborough residents on Nextdoor, and hope to see that number grow.

Over the course of this reporting period our social media presence has been responsible for solving a number of crimes that may otherwise have gone unsolved. We are also able to keep citizens up to date on important information pertinent to our area.

As an example of the success we have had with our Facebook page, last summer we shared a photo of a cat that had been found wandering Scarborough. The owner who lived in Old Orchard saw the post and recognized his cat immediately. The really interesting part is that the cat had been missing for two years. A simple post on Facebook reunited a cat with his owner two years later.

**Personnel**

A study group was formed in 2014 to research various types of police patrol schedules and make recommendations for changes to the department administration. The police department currently uses a rotating patrol schedule where four teams of police officers and a supervisor rotate the shift they work and their days off periodically. The shifts include daytime hours, evenings, overnights and swing shifts. The teams rotate through each of the four different shifts and then back to the first one. This system provides coverage to the town twenty-four hours a day, every day of the year. The rotating shifts allow the officers to work each of the various shifts and experience the different aspects of patrol work that each shift tends to provide.

The study group looked at a number of different aspects of the patrol schedule. They researched what might be the optimum number of hours per shift for the officer and the agency. They also considered the benefits and drawbacks to making shifts and days off permanent as opposed to rotating. The study group considered what impacts any changes would have on staffing levels, projected needs for overtime, and the working environment for patrol officers.

The initial proposal was to try an evaluation period with permanent shifts and patrol officers working ten hour shifts, four days a week. Each officer's days off would rotate periodically. It was ultimately decided that it would be difficult to evaluate benefits and challenges when making multiple changes at the same time, so the decision was made to test and evaluate permanent eight hour shifts. The officers will be assigned to a team working during

***Police Report Continued:***

the day, evening or overnight for a one year period. Each officer's days off change every ten weeks. This scheduling change provides a higher level of consistency from the officers patrolling the community on each shift. It also provides that same consistency for the officers outside of work. The change will be evaluated informally on an ongoing basis and formally after a six month period.

In February, our plans to take over dispatch responsibilities for Old Orchard Beach Public Safety came to fruition. This consolidation has been in place for over six months and has been a successful transition of both 911 and dispatching services. This created three openings for full time dispatchers, funded by the Town of Old Orchard Beach. We were able to fill these three openings with experienced Public Safety employees who each bring their own skills to the Communication Center.

Dispatcher Kory Parker was previously a Dispatcher with the Sanford Regional Communications Center, as well as Portsmouth Naval Shipyard. Kory is a graduate of Sanford High School and is currently enrolled at Southern Maine Community College where he is studying Criminal Justice.

Dispatcher Kristie McLaughlin is a former Reserve Officer and Animal Control Officer with the Town of Old Orchard Beach. Kristie is a graduate of Old Orchard Beach High School, as well as University of Southern Maine with a Bachelor's Degree in Criminology. Kristie is currently enrolled at Bay Path University where she is working towards a Master's Degree in Forensic Science.

Dispatcher Nicole Sewell is a former Dispatcher with the Cumberland County Regional Communications Center where she worked for almost five years. Nicole is a graduate of Bonney Eagle High School as well as Southern Maine Community College where she graduated with an Associate's Degree in Criminal Justice.

**Awards:**

In recognition of the efforts of our public safety employees, the following individuals were recognized at our public safety awards night for the year 2014.

**Officer of the Year:** Officer Travis Hon

**Dispatcher of the Year:** Dispatcher Jay McAdams

**Leadership Award:** Sergeant Timothy Barker

**Commendation:**

**Officer Andrew Flynn**

For his positive interactions and sense of community commitment on Old Blue Point Rd in helping a senior citizen who had her mailbox damaged. Officer Flynn purchased a new mailbox and installed it for the victim.

**Unit Citations:**

**1. Officer Benjamin Landry, Officer Scott Vaughan, Officer Melissa DiClemente, and Sergeant Timothy Barker**

For their combined efforts which resulted in the apprehension of a suspect who was caught in the act of committing multiple burglaries.

**2. Sergeant Timothy Barker, Sergeant Thomas Chard and K9 Chesca, Officer Michael Sawyer and K9 Carr, and Detective Garrett Strout**

For their combined efforts which resulted in the felonious arrest of a subject who had committed numerous burglaries in the Town of Scarborough.

***Police Report Continued:*****3. Dispatcher Wesley Merritt, Dispatcher Joseph Thornton, Dispatcher Arthur Green, and Dispatcher Eric Berry**

For their professional services rendered during a series of fires that were triggered along the railroad tracks in multiple communities, including Scarborough, that received national media attention.

**4. Detective Donald Blatchford, Detective Ivan Ramsdell, and Crime Analyst Jaime Higgins**

For their distinguished teamwork and dedication to duty during the ongoing investigations of multiple commercial burglaries which resulted in numerous felony charges against the suspect.

**Life Saving Award:****Sergeant Timothy Barker**

For his professional service administered during a cardiac arrest. This officer proudly served his primary role as a police officer which is the preservation of life.

**Officer Michael Beeler, Officer Craig Hebert, and Officer Michael Thurlow**

These Officers responded with medical personnel to a male who was in cardiac arrest at Nonesuch Golf Course on the 18<sup>th</sup> hole. Officers provided CPR to the victim and other assistance to medical personnel. The victim did regain a pulse before being transported to the hospital.

**Chief's Award:** Officer Ben Landry received the Chief's award for 2015 because of his tremendous efforts over the year. No matter what Ben is doing, he gives 110% all of the time. In 2014-15 he handled over 2700 calls for service. He does great reports, works tirelessly on case follow-up, traffic enforcement, evidence gathering and does it all with a great attitude.

**Five Years of Service**

Detective Garrett Strout

Officer Timothy Dalton

Dispatcher Wesley Merritt

**15 Years of Service**

Officer Michael Beeler

**Michael Barker Award for 20 Years of Service**

Sergeant John O'Malley

Congratulations to all of this year's award recipients!

In closing, I would like to thank Town Manager Tom Hall and the town council for the support that they have given us, both as a department and also a community. I also need to give special thanks to Fire Chief Mike Thurlow, Public Works Director Mike Shaw, Community Services Director Bruce Gullifer, and all of our other department heads with whom we work with every day.

Finally, I would like to take the opportunity to thank all the department's full and part time employees, volunteers, and supporters for all of the time, hard work, and dedication that you invest in our community to ensure that it remains a wonderful place to live and work.

*Respectfully submitted,*

**Robert Moulton**

*Chief of Police*

Report from the

## HARBOR MASTER/ MARINE RESOURCE OFFICER

*To the Town Manager, Town Council, and Citizens of Scarborough:*



*Dave Corbeau  
Harbormaster -  
Marine Resource Officer*

I respectfully submit this annual report as the Harbor Master and Marine Resource Officer for the Town of Scarborough for the year ending June 30, 2015.

The past year has been a productive year for the Pine Point area. Dredging was completed this year for the river. The company that did all the work was able to complete the project within 60 days and right now the river is holding up, but I will continue to watch it carefully for any environmental impact.

It is my intent to work on opening more moorings because of the dredging. Dredging allowed for a wider river which will allow me to set more moorings in the cleared channel. The current moorings are all stable and in good shape. I will continue to monitor the moorings' availability and work off the waiting list as we go.

The new pier continues to work very well for everyone. Commercial fishermen praise the crane and the work space. More and more people are using the pier recreationally and everyone seems to really enjoy being out on the water with access to their boats using the pier. The crane is a new one that is better suited for outdoor use. It will weather better and we will be thinking about a possible second one. The pier continues to save time and promotes safety practices for the commercial fishermen in the way they can now offload their catch and if needed make any repairs to their fishing vessels.

Clamming was a banner year. There were signs of many new seeds and should provide good work for the next three to five years. The numerous clamming flats remain a viable resource to the commercial clam diggers that have current licenses. My staff and I continue to enforce current laws and ordinances regarding clam digging and look for compliance with both recreational and commercial digging.

Ferry Beach and Hurd Park have seen continued growth in the public beach access. Ferry Beach is definitely wider from the dredging. They were able to pump sand out of the channel and onto the beach near the Prouts Neck golf course. More and more visitors have come earlier this year to use the beaches. The warmer season has seen an increase in the public walking, bike riding, and many families walking dogs.

I am excited about the new addition of kayak racks near the boat launch. We added these racks for the purpose of renting kayaks and paddle boards for people to get access to the waterways. People can rent boats daily to enjoy the river, the marsh, and even the ocean. It is quite possible that we will add more based on the popularity of the one we had this year. For a minimal fee, it really makes it easier to get water access without having to purchase a boat, store them, and transport them.

As always, I would like to thank the help that I received from my coworkers, the other town departments, and the citizens in the Town of Scarborough. It has been a good year for boating and fishing and I hope we will continue to grow in the area of harbor access, clam digging, and water safety.

Respectfully submitted,

**Dave Corbeau**  
*Harbormaster - Marine Resource Officer*

Report from the

## SHELLFISH CONSERVATION COMMISSION

*To the Town Manager, Town Council, and Citizens of Scarborough:*

It is with great pleasure that I submit this report for 2015. This summer was another challenging summer for harvesting soft shell clams. The year started with a lot of Juvenile clams that we anticipated were going to grow faster than they did. With the cold winter and late starting summer the clams had a slow growth.

I am happy to say all the conservation effort the harvesters have been putting into removing the “Green Crabs” has been a huge success. Unfortunately now we are experiencing a new predator “The milk ribbon tape worm”. This worm grows up to 3 Ft. in length and is devastating some of our clam flat’s. It has been found that if you break it in half it turns into two worms. The worm is a milky pink color and stretches like bubble gum. We are asking all harvesters and Recreational diggers to REMOVE these worms off the clam-flats. The best way I found to do this is to attach a small removable container to your digging bucket. They work great for composting. With that being said I hope we can overcome this new predator like we did with the green crabs.

I would like to remind everyone that walks their pets on the beaches and around the boat ramps to please remove any feces there animal leaves behind. I would like to Thank Dave Corbeau on behalf of the Shellfish Committee for his years of service and wish him the best on Retirement. Special Thanks to Tom Hall Town Manager, and Tody Justice Town Clerks Office.

*Respectfully submitted,*

**Robert G. Willette**

*Shellfish Committee, Chairman*

### **ANIMALS ON THE BEACH**

*The owner or responsible party must remove and dispose of any feces left by the animal in the appropriate litter receptacle. Please protect our beaches & clam flats by observing the Scarborough Animal Control Ordinance. 604. The full text of Scarborough’s Animal Control Ordinance is available on the Town’s website at [www.scarborough.me.us](http://www.scarborough.me.us) or by calling the Town Clerk’s Office at 207.730.4020.*



*Shellfish Harvesters*

## Report from the

**ANIMAL CONTROL OFFICER***To the Town Manager, Town Council, and Citizens of Scarborough:*

*Chris Creps  
Animal Control Officer*

This report is submitted respectively for the Town of Scarborough. The following report is to inform the town residents that as a growing community. The town harbors most of the wildlife that is indigenous to the State of Maine.

Most of us are familiar with the commonly spotted animals throughout town, such as deer, raccoons, groundhogs (woodchucks), foxes, skunks and squirrels. With the ever growing and development of neighborhoods and open land being used other animals are moving around the town. Lately the elusive bobcat has been making appearances around the Pleasant Hill, Spurwink and to the Black Point areas of town. Bobcats have always been present in these areas, just seldom seen. Bobcat's main diet consists of rabbits, birds, and a variety of smaller rodents. All of which are fairly abundant in the area.

Homeowners should be aware that these animals are in the area and sometimes spotted in your own backyards. Eliminating food sources around your property would probably help in deterring these animals from frequenting your property.

Birdfeeders are great attractors to your property; the numbers of birds as well as rodents would interest any predator. Grills for outside cooking, will also attract animals due to the grease left in the grill. Also with the many folks raising chickens in neighborhoods adds to a new food source for predators. The town does have an ordinance regarding chickens, and can be found on the Town of Scarborough website.

In conclusion the Town of Scarborough is growing, and the residents should be aware that there are still large predators in the town. We have coyotes, black bears, bobcat, and both grey and red fox. Town residents are readily giving me info when some of these animals are spotted or encountered. When necessary some of these animals have been removed when becoming problematic. Below you will see a phone number for the game wardens office as well as some other important contact numbers.

*Respectively submitted,*

**Chris Creps,**  
*Animal Control Officer*

- Animal Refuge League- 207-854-9771
- Maine Health and Environmental Testing State Lab – 207-287-1706
- Center for Disease Control -1-800-821-5821
- Maine Warden service Gray Headquarters- 207-657-2345

- Dog license 2014-2015: 2650
- Confirmed Rabies cases: 1 (dog killed skunk)
- Calls to service for 2014-2015: 1962



Report from the

## FIRE DEPARTMENT/ RESCUE UNIT/EMA

*To the Town Manager, Town Council, and Citizens of Scarborough:*



*B. Michael Thurlow  
Fire Chief*

It is with great pleasure that I submit the annual report of the Scarborough Fire Department, Scarborough Rescue Unit, and the Scarborough Emergency Management Agency for the fiscal year ending June 30, 2015. As is customary I have included a summary of the past year's activities and emergency calls for service for those that enjoy comparing the data from year to year in this report. .

### **Emergency Medical Services**

This past fiscal year was another busy one for the Scarborough Rescue Unit. One of the accomplishments we are most proud of is the successful graduation of six of our paramedics from a year-long Community Paramedic Certification program. This initiative was funded through a \$225,090.00 regional Metro Fire Chiefs' federal grant that covered 90% of the cost of tuition and overtime costs.

Over the course of three college semesters Scarborough Paramedics Andy Clark, Erin Sandler, Cindy Gorham, Nate Contreras, Mike Haven, and Andrew Brietbeil graduated with this advanced certification. We are now working with various stakeholders to develop a pilot program to help proactively serve the community with targeted home-based healthcare initiatives to help save unnecessary hospital admissions, reduce costs, and provide more access to healthcare.

### **Old Orchard Beach Dispatch**

In February of 2015 the Scarborough Public Safety Communications Center took over responsibilities for providing both dispatch and 911 service to the citizens of Old Orchard Beach under a mutually beneficial contractual agreement. In order to cover the additional call volume we hired three new public safety dispatchers. As our communication center gears up for the busy summer season that is upon us I wanted to commend our dispatch personnel for their hard work and dedication in providing this increased service. The chiefs and public safety professionals in Old Orchard are extremely happy with the services we are providing and with the huge influx of tourist we know how much work it has taken to gear up to provide those services to our neighbors. Congratulations on a job well done!

### **Emergency Management**

Probably the most significant event of the past fiscal year was the Blizzard of 2015 which occurred on January 27-28, 2015. Southern Maine was impacted with extremely high winds and blizzard conditions for several hours during this extended storm. Because the secondary and residential roads were impassible for several hours we staffed all of the fire stations with additional call members and EMS crews for 36 hours to make sure we had sufficient resources to rapidly respond to fires and EMS calls. Fortunately the snow was light and fluffy which limited widespread power outages.

**Fire/EMS Report continued**

The cost of this and other winter storms severely impacted the Public Works budget so we were very pleased when President Obama declared this event a federal disaster due to record snowfall in Cumberland and York Counties. At the Portland Jetport we officially received 27" of snow. When a disaster declaration is received it allows the EMA office to submit a reimbursement request to cover emergency actions and snowplowing. I'm pleased to report that we received a total of \$69,578.32 in Federal and State reimbursements for eligible costs incurred during the Blizzard of 2015. Those funds directly offset taxpayer funded costs for mitigating that storm.

**Significant Events**

One of the most significant events of the year was a very tragic 3-Alarm fire at Scarborough Commons, 153 Route 1. This accidental fire started in the ceiling between the first and second floors of a large multi-tenant commercial building on September 9, 2014. Unfortunately the center portion of this structure where the fire originated wasn't protected with a sprinkler system because it was constructed before sprinklering was required by codes. The building had been added on to various times and was constructed of lightweight materials making it structurally unsafe for interior firefighting operations. Everyone was able to safely escape the fire, but the complex was a total loss and 16 local businesses were displaced.



The Town's Economic Development Director, Karen Martin, Library Director, Nancy Crowell, and others formed a special response team to assist the tenants find other commercial rental space so they could get their businesses reopened as soon as possible after the fire.

At the time of this report the owner of the property is working with a major local healthcare provider to redevelop the property with a new 15-18,000 sq. ft. medical facility.

*Scarborough Commons Fire, 153 Route 1*

**Awards and Recognition**

The Fire and Police Departments were honored to receive a Psychologically Healthy Workplace Award from the Maine Chapter of the American Psychological Association (APA). This state-wide award program, supported by the APA, was created to recognize organizations that have demonstrated a commitment to programs and policies that foster employee health and well-being, as well as organizational performance.

According to Dr. Ron Breazeale, President of the Maine Chapter of the APA, "The Scarborough Fire and Police Departments were chosen because they demonstrate a strong commitment to listening to the needs of their employees, while providing an environment that promotes employee's individual growth and development. Described by several employees as a supportive family, both departments are consciously aware of the psychological effects of work on the psyche and take steps to address them as they occur".

The review committee was particularly impressed with the town's resiliency program that was spearheaded by the public safety leaders and also found the close working relationship and culture of mutual respect between the police and fire departments quite unique. This is clearly evident each year at the annual recognition ceremony that both departments hold as a joint function to promote that culture and recognize the contributions of all first responders for their exceptional service over the past year.

**Fire/EMS Report continued:**

A summary of the fire department awards bestowed at the annual ceremony for calendar year 2014 are noted below.

The department was also pleased to receive a Best Practices Award from the Maine Fire Protection Services Commission. This award was in recognition of the town's new combination Fire Inspector/Code Enforcement Officer position that is shared between the fire and planning departments. The Fire Commission looks for programs or initiatives that can be replicated successfully by other departments across the state. This shared position has improved efficiency within our offices and has reduced the time and effort required to obtain plan reviews and permits helping us to be more business friendly and responsive to the citizens and developers who live and work in Scarborough.

**Promotion**

In March Chief Thurlow was pleased to promote full-time paramedic Andrew Clark to the position of Paramedic Lieutenant where he serves as one of our four Duty Officers supervising the on-duty crews. This vacancy was created when Lt. Steve Sloan resigned to accept a Deputy Chief's position in the City of Westbrook. Lt. Clark is a 19 year veteran of the department who starting as a live-in student in 1996. Andy was hired as a full-time paramedic shortly after graduating and has been an excellent employee. We wish him the very best in his new role and added responsibilities.

**Annual Public Safety Awards Summary 2014****Gold Badge Award for 20 Years of Service**

Kevin Collins      Anthony Favreau  
Michael Gallant      Thomas Higgins  
Greg Kapinos

**Vernon Paulsen Award for 25 Years of Service**

Thomas Bahun      Scott True

**Erwin Faunce Award for 30 Years of Service**

Rebecca Silver      Warren Deering

**Robert Carson Award for 35 Years of Service**

Richard Lamontagne      Michael Wood  
Ken Kennedy

**Citizens Merit Award**

Dan Clough & Charlie Gray—Marine Rescue  
Jeff Quirk—Cardiac Arrest

**Fire Chief's Merit Award**

Trauma Intervention Program (TIP)  
Transition Team for OOB Dispatch  
Lt. Glen Reed—Fire Explorer Program

**Unit Citations**

Nonesuch Golf Course Cardiac Arrest  
Willowdale Golf Course Cardiac Arrest  
Hillside Ave. Cardiac Arrest  
Dispatchers for Multi-Town Train Fires

**Paramedic of the Year**

Andrew Breitbeil

**Student Firefighter of the Year**

Tyler Huppe

**Fire Officer of the Year**

Capt. Joe Carroll

**Firefighter of the Year**

John Fischer

**Public Safety Dispatcher of the Year**

Jay McAdams

**EMT of the Year**

Ben Wildes



## Scarborough Fire Department

### Annual Statistics

7/1/2014 - 6/30/2015



#### Responses by Incident Type

1,189	Rescue with Engine Assists	21	Electrical Problems
884	Rescue Calls with no Engine Assists	19	Propane / Natural Gas Leaks
700	Out of Town Mutual Aid (see note below)	15	Miscellaneous
397	Details / Alarm Service	13	Fuel Leaks
374	Master & Supervised Boxes	12	Motor Vehicle Fires
121	Motor Vehicle Accidents	12	Chimney Fires
109	Odor Investigations	11	Building / Structure Fires
76	Public Assist	11	Marine Calls
61	Wires Arching / Down	9	Building / Machinery Extractions
34	Water Problems	3	Hazardous Materials
33	Cancelled Enroute	1	Storm Standby
32	Grass, Mulch, & Brush Fires	-	Airport Alerts
31	False Alarms	-	Other
23	Unpermitted Burns	4,191	<b>Total</b>

(Out of town fires includes responses for Tank 1 in the South Gorham response area.  
Gorham provided Tank 1 which is stationed at our No. Scarborough station staffed with personnel from both towns. It also includes 165 Mutual Aid Rescue Calls)

#### Individual Truck Responses

282	Engine 1 Black Point	172	Ladder One
3	Engine 2 (Spare)	272	Ladder Two
227	Engine 3 Pleasant Hill	359	Tank One
153	Engine 4 Pine Point	134	Forestry Three
347	Engine 5 North Scarborough	134	Forestry Four
412	Engine 6 Dunstan	19	Marine One
866	Engine 7 Oak Hill	2	Marine Three
1,651	Ambulance 1 Oak Hill	17	Marine Four
1,088	Ambulance 2 Dunstan	2	Marine Five
98	Ambulance 3 (Spare)	97	Squad Seven
178	Unit 2 Black Point	31	Command Post
121	Unit 6 Dunstan	986	Car 7
408	Unit 7 Oak Hill	8	Canteen

#### Fire Prevention / Inspection Division

Total	Inspection / Permit Type	Violations
104	Consultations / Plan Reviews	Total Violations
976	Annual Inspections	<u>Issued</u>
181	Monthly Inspections	354
656	Re-inspections	
96	Miscellaneous Inspections	Total Violations
1,030	Burning Permits	<u>Corrected</u>
47	Construction Permits	259
49	Certificate of Occupancy Permits	
24	Suppression Permits	
15	Alarm System Permits	
12	Fireworks Permits	
2	Mass Gathering Permits	
3,192	<b>Total</b>	

#### Response Totals

	2014/15	Per-Day	2013/14	2004/05	1994/95
<b>Fire Incidents</b>	1,832	44%	1,744		
<b>EMS Incidents</b>	2,359	56%	1,950		
<b>Total Calls</b>	4,191	11.48	3,694	3,153	1,962

note: out of the 4191 total calls for service, 1632 or 27% occurred from 0800 hrs - 1700 hrs and are covered almost exclusively by the per-diem day firefighter / EMT program

#### Call Co. Station Responses

Eng 1 - Black Point	439	Eng 5 - No Scar	589
Eng 3 - Pleasant Hill	276	Eng 6 - Dunstan	594
Eng 4 - Pine Point	278	Eng 7 - Oak Hill	1,045

#### Training Division

Administration	630 hrs.
Full Time Personnel	1,867 hrs.
Engine 1 Black Point	720 hrs.
Engine 2 (Per-Diem Personnel)	1,625 hrs.
Engine 3 Pleasant Hill	346 hrs.
Engine 4 Pine Point	614 hrs.
Engine 5 North Scarborough	879 hrs.
Engine 6 Dunstan	674 hrs.
Engine 7 Oak Hill	477 hrs.
<b>Total Hours</b>	<b>7,832 hrs.</b>



**Fire/EMS Report continued:****Fuel Rally for Project G.R.A.C.E.**

Each year the members of the Scarborough Fire Department help raise money for worthy causes like the Muscular Dystrophy Association, Angel Flight in memory of Kyle St. Clair, and many others. One of our favorites is the annual heating fuel rally to keep our neighbors warm in partnership with Project G.R.A.C.E. Each winter we open our public safety building to the public. A wide range of volunteers and civic organizations attend to provide food and interesting displays and activities for the family. The ambulance bay is cleared and used as a drive-through donation collection center for those that want to give but don't have time to stop and visit. Each year this event raises several thousand dollars that Project G.R.A.C.E. uses to purchase fuel oil for those in need. Please consider joining us next winter around Valentine's Day.

**Grant Activities**

Description	Amount
AFG – Community Paramedic Training	225,090.00
EMPG – Emergency Management Activities	65,222.00
FEMA/MEMA – Blizzard Reimbursement	62,620.00
HSGP – Homeland Security Initiatives	21,106.00
<b>Total</b>	<b>374,038.00</b>

Each year the department works hard to identify various grant opportunities to fund various initiatives that would be difficult if not impossible to fund locally. One of those is the Emergency Management Performance Grant (EMPG) that funds 50% of eligible costs for emergency management activities including reimbursing certain staff salaries. We also received grants from FEMA's Homeland Security Grant Program

(HSGP) and the Assistance to Firefighters Grant Program (AFG). Below is a summary of the significant grants and reimbursements received during FY15:

Each year the department works hard to identify various grant opportunities to fund various initiatives that would be difficult if not impossible to fund locally. One of those is the Emergency Management Performance Grant (EMPG) that funds 50% of eligible costs for emergency management activities including reimbursing certain staff salaries. We also received grants from FEMA's Homeland Security Grant Program (HSGP) and the Assistance to Firefighters Grant Program (AFG). Below is a summary of the significant grants and reimbursements received during FY15:

**Fire Explorer Post Donation**

The department's Fire Explorer Post continues to provide a conduit for young members of the community to explore the fire and EMS service as a potential career or opportunity to serve their community. This year we were honored to receive a very generous donation from lifelong resident and veteran firefighter Bruce Bell and his wife Janet. As a longtime Den leader and supporter of the Boy Scouts Bruce felt it was important for our Explorer Post, which is affiliated with the Boy Scouts of America, to have an American and Explorer Post flag. Bruce had one custom designed, manufactured, and presented it to Chief Thurlow and Post Leader Lt. Glen Reed. Thank you to Bruce and Janet for this very generous donation.

***Fire/EMS Report continued:*****Remembering Past Members**

As our department ages we unfortunately lose a few of our dedicated former members each year. This year we lost three of the true pioneers of the Scarborough Rescue, the first rescue unit in the State of Maine. Two of those individuals, Ken Libby and Paul Webster were charter members who were there from the very beginning with Dr. Haigis. The third, Grant Worthing, joined shortly thereafter but actively served longer than any other rescue member. Grant faithfully answered rescue calls for 31 years, then served another 22 years with the Fire Police unit. In all Grant dedicated 53 years of service to his community helping to direct traffic until he was 90 years old. It is impossible to note each passing of a former member in this annual report, but Grant, Ken, and Paul all serve as outstanding examples of citizens providing long-term public service to our great community.

**In Closing**

In closing I would like to take this opportunity to thank the Town Manager and Town Council for their support as well as Police Chief Robbie Moulton, Public Works Director Mike Shaw, Human Resource Director Jaclyn Mandrake, and all the department heads that I work with on a daily basis. I also want to thank the men and women of our department for all of their sacrifices, hard work, and dedication to serving the emergency response needs of our community. We have a wonderful team that delivers exceptional service to the citizens and visitors of Scarborough and it is a pleasure to work with each and every one of them to provide those services to you in your time of need.

*Respectfully Submitted,*

**B. Michael Thurlow**  
*Fire Chief*





## Report from the

## PUBLIC WORKS DEPARTMENT

*To the Town Manager, Town Council, and Citizens of Scarborough:*



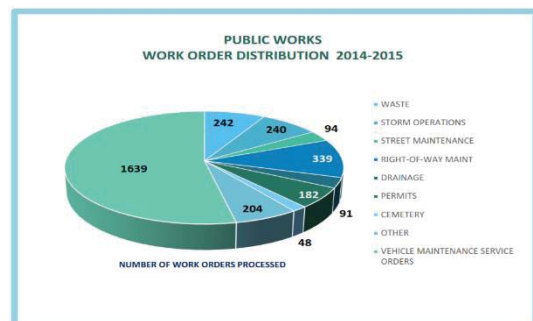
*Michael E. Shaw  
Director of Public Works*

The fiscal year ending June 30, 2015 provided its own unique challenges and opportunities to the staff of the public works department. Public works operations are often times directed by the weather and this year proved no different. Careful budgeting and staffing was put to the test when winter arrived later than normal and seemed like it would not go away.

### Administration

The administrative team this year responded to 1,440 requests for service from residents and outside entities. Once these calls were processed they were passed on to the proper staff member who has the expertise to complete the job.

For the past 14 Years we have used a public works software package called CitiTech to track these calls and the work performed. We embarked on a major project to replace CitiTech with a different program named Cityworks. The reason for the change was that the new software allowed us to fully use the robust GIS program the department has developed over the last 8 years. Another factor in the change was the added mobility that Cityworks offered in comparison to the old software. The change will allow us more expanded inspection and record keeping functionality out in the field than ever before. The advantage to this is that work will be real time and less post-processing will be needed. More accurate data is another benefit because the person completing the work or inspection will be entering it directly into the system. We are excited about taking advantage of all that the new program has to offer. The Information Technology Department has been very helpful and supportive as we make this conversion.



### Vehicle Maintenance

Vehicle maintenance maintained and repaired the diverse municipal and school fleets to its usual high standards throughout the year.

The automotive technician internship program we participate in with Southern Maine Community College is showing dividends. Over the past 3 years we have hosted a student with the goal of introducing him/her to the opportunities available in a municipal career. We were fortunate enough to be able offer a position to one of these students. Starting in April of 2015 the vehicle maintenance technician staff was increased from 6 to 7. The addition brought us back to previous staffing levels within the department. For the past 3 years the VM division has been short one technician



### Public Works Report Continued:

because an existing technician was promoted to the position of Inventory Manager. The Inventory Manager's position became available with retirement of the previous manager.

### Operations

The decision to share a new position with Community Services was very timely. This new employee reports to public works from November to April and to Community Services from May to October. With the addition of the position we were able to create a new snow plow route. Over the last ten years there has been an increase of 26 miles of road with no new plow run added. This winter was a challenge for all members of the public works team. Although it had a relatively late start, once winter arrived it was here to stay. During the period between January 4, 2015 and March 15, 2015 the crew dealt with 17 plowing events. For the first time in 2 years FEMA declared a snow storm for reimbursement. The department was reimbursed \$52,183.72 for winter storm damages incurred during the February 8-9, 2013 blizzard. This reimbursement helped offset the cost of materials needed to fight the storm.



### Capital Improvement Projects and Equipment

The major road work project for the construction season of 2014-2015 was Phase I of the Pleasant Hill Roadway and Drainage Improvement Project. This project leveraged Maine DOT funds to improve the drainage and road surface of Pleasant Hill Road from Highland Avenue to Rigby Road. Five hundred thousand (\$500,000) of the 1.2 million dollar cost was reimbursed to the town through a program referred to as the Municipal Partnership Initiative Program. With an average daily traffic count of 10,000 vehicles the project will serve many.

PUBLIC WORKS PAVING EXPENDITURES 2015			
STREET	SECTION	DESCRIPTION	2015 COSTS
PLEASANT HILL RD	RIGBY RD - HIGHLAND AVE	CIP PROJECT (PHASE I)	\$571,832
HIGHLAND AVE	CHAMBERLAIN RD - PLEASANT HILL RD	RECLAIMED & PAVED	\$115,077
LONG MEADOW RD	ALL	TOP SEAL COAT	\$89,588
ROUNDAABOUT DR	ALL	RECLAIMED & PAVED	\$49,671
PAYNE RD	ROUTE 1 - COMPACT ZONE	SHIM & OVERLAY	\$42,502
ROBINSON RD	ALL	PAVED	\$30,467
SEAVEY LANDING RD	ALL	SURFACE PAVEMENT	\$28,714
RUNNING HILL RD	PARTIAL SECTION AT GORHAM RD END	SHIM & OVERLAY	\$28,940
GINN RD	ALL	SURFACE PAVEMENT	\$12,592
		<b>TOTAL</b>	<b>\$969,383</b>

The equipment replacement program was funded to include two new plow trucks. Our schedule calls for one new plow unit annually but with the addition of the new plow route an additional truck was required. To facilitate this we moved the replacement of a bucket loader out another year thereby keeping the program in tact without a spike in capital spending.

**Public Works Report Continued:****Recycling and Solid Waste**

In October the executive committee of Ecomaine voted to provide a rebate to its 20 owner communities of which we are one. The total value of the rebate was one million dollars .The rebate was paid to communities based on the average annual tonnage of trash by municipality. Scarborough's share of this rebate was \$110,870. This unexpected revenue helped to offset some of the expense of 1.3 million dollar waste and recycling portion of the budget.

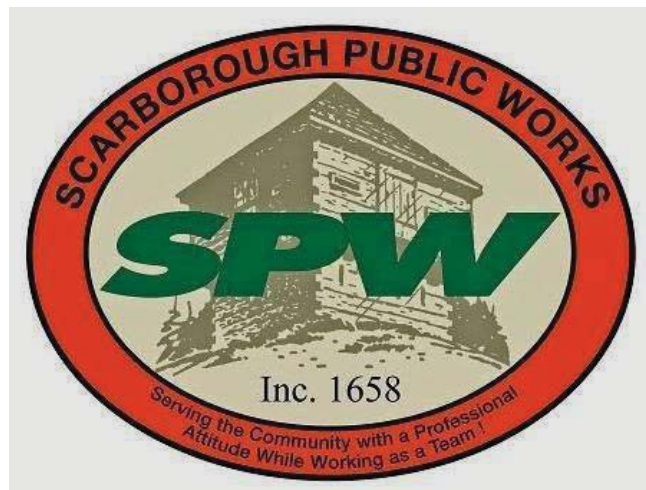
Another highlight for Ecomaine was a record year in recycling tonnage processed. The single sort facility processed 42,000 tons making it the most tons processed to date. The volume helped offset some of the challenges of a soft recycling market.

I would like to recognize the support of the residents, town council and the town manager. Many times throughout the year I receive kind remarks from you about a project or interaction you have had with staff. It means a lot to all of us to know that our efforts are noticed.

*Respectfully submitted,*

**Michael Shaw**

*Public Works Director*



## Report from the

**SCHOOL DEPARTMENT***To the Town Manager, Town Council, and Citizens of Scarborough:*

*Dr. George H. Entwistle III  
Superintendent of Schools*

**Superintendent's Introduction**

This is my fifth year of submitting an Annual Report for the Scarborough Schools. During the 2014-15 school year (and cumulatively, over the last 4 years), tremendous work has been accomplished by our school leaders, faculty, and staff. I am so incredibly impressed with, and I derive such pride in, the advancements being made by our students in every one of our schools.

These positive, measureable, and authentic gains would not have been possible without the efforts of our school leaders and all staff and the support of the well-informed, passionate, and committed advocates of Scarborough's Board of Education. The community support of small but targeted investing has allowed a number of academic and co-curricular programs to be either rebuilt, strengthened, or both.

When hundreds of stakeholders gathered for the Community Dialogue on April 30, 2015, the community and dialogue participants told us that we need to continue to stay focused on our 4 Long-Term Goals. These long-term goals were articulated in the Community Dialogue of October 2011 and affirmed in the Community Dialogue of April 2013 and in the most recent Dialogue this past spring.

What was the newest and most prevalent theme that permeated the proceedings from the recent Community Dialogue? The theme of shifting our vision and our practices to being even more student-centered in our approach to teaching and learning.

A district-level Professional Learning Team spent the better part of last year exploring student-centered best practices and toward the end of the year, asked instructional staff in every school to help customize a vision of what Student-Centered Learning will look like here in Scarborough (reference: Scarborough Public Schools, Student-Centered Learning). This summer, our Leadership Council took that input (along with the input from the April 2015 Community Dialogue) to create a 24-Month Student Centered Plan which will guide our work through April of 2017, and beyond.

The improvement targets articulated in the Plan more definitively and noticeably place our students at the center of our work, going forward. And each school will now reengage as a full learning community and prioritize their on-going work in the context of this Student Centered Plan.

What follows are:

- Long-Term Goals (#1-#4) for the Scarborough Public Schools
- What we heard from participants in the April 2015 Community Dialogue
- Targets (for improvement) which provide the framework for the 24-Month Student-Centered Plan (April 2015 – April 2017)

**Goal 1: Provide world-class, student-centered teaching and learning to prepare every student to thrive in learning, career, and life.**

**What we heard:** Strive to provide world class teaching and the best opportunities for every student so that they can be successful in learning (amassing the knowledge, skills, and strategies to apply their learning when presented

**School Report Continued:**

with novel and challenging problems to solve), in their career (which is anticipated to change several times during their work life), and in their life.

**Targets:**

- *Ensure clear K-12 curriculum standards and reporting practices to advance student learning.*
- *Create and utilize a variety of formative and summative assessments to advance learning and provide multiple options for all students to demonstrate their learning.*
- *Continuously monitor effectiveness of student-centered decisions by examining student growth data.*
- *Provide resources, optimize time, and facilitate multiple pathways to ensure that students are able to engage in cooperative, inquiry-based, authentic, and relevant activities to advance their learning.*
- *Engage in the Professional Learning System (Professional Learning Teams, Performance Evaluation/Professional Growth, and Instructional Coaching and Mentoring) with fidelity to support a student-centered learning focus.*
- *Continue to improve systems for the selection, evaluation, recognition, and retention of highly talented faculty members and school leaders.*

**Goal 2: Provide welcoming and inclusive learning environments that promote safety, foster meaningful relationship building, and enhance the well-being (physical, social, and emotional) of students and staff.**

**What we heard:** Welcoming and inclusive learning environments are directly related to personal safety and security in our schools. These learning environments encourage positive relationships (among students, among staff, and between staff and students), and it is only in these safe and inclusive learning environments that social and emotional well-being can be fostered.

**Targets:**

- *Advocate for and nurture a positive climate and culture of student-centered learning in which all school community members are engaged, have opportunities for voice and choice, and feel safe to take risks.*
- *Instill a shared responsibility for the growth of all students within the K-12 learning community and across all content areas.*

**Goal 3: Develop, in each student, the skills for engaged citizenship (locally and globally), the appreciation of one's own and other's cultures, and the disposition to use individual talents to make positive changes in the world.**

**What we heard:** The Scarborough community does want us to develop future citizens who are engaged (both locally and globally) with cultural awareness and sensitivities – citizens who will have a positive disposition to use their talents and skills to make the world a better place.

**Targets:**

- *Create and strengthen student-directed opportunities for community service, civic- learning, and service learning (K-12) that encourage high levels of student engagement.*
- *Promote in each student an understanding of, and advocacy for directing their own learning, and developing resiliency and confidence.*

**School Report Continued:**

**Goal 4: Partner with the Scarborough Community by responsibly managing school resources, making better use of community and business resources, and regularly communicating progress on school improvement efforts.**

**What we heard:** Lastly, the community told us that partnerships between the schools, community organizations, and businesses are essential to making limited resources go as far as they can in improving our schools. And they do want to be kept apprised of our work and of our accomplishments.

**Targets:**

- *Build and support a positive student-centered culture and climate where there is a shared responsibility by all stakeholders.*
- *Develop and maintain a consistent and reliable process to keep the community informed about our schools (news, accomplishments, and expectations).*
- *Find operational efficiencies and explore alternative, non-tax revenue sources (grants, awards, etc.).*
- *Increase use of community and business resources in student experiential learning and career exploration.*
- *Make organizational decisions with students' needs and interests in mind to continue to foster a student-centered learning environment.*

I would encourage you to read the year-in-review details presented in the Annual Report submissions (which follow) from Scarborough School and Department Leaders. Heartfelt appreciation goes out to the Scarborough Community for their support of Scarborough students.

***Respectfully Submitted,***

*Dr. George Entwistle, Superintendent*

**Curriculum and Assessment Report**

The theme continues to be improvement. Our Professional Learning System focuses on improving teaching practices to improve student learning. Resources were maximized toward this effort. Resources such as time. Summer, after school, and time during the school day, (such as planning time) were all spent focusing on improving the curriculum and instruction. Summer included over 20 workshops and meetings where teachers came together to learn, practice, study, and plan. Another very important resource is our Instructional Coaches model where we have coaches in the areas of literacy, mathematics and technology. They facilitated meetings, provided trainings, modeled lessons, and provided consults to teachers as they worked to improve their instruction. They provide support during the summer as well as throughout the school year. The curriculum areas where we have coaches have shown the most growth in student performance.

The K-5 staff implemented a new writing curriculum, a workshop model of instruction. Professional development was provided during the summer and throughout the year. Significant gains in students' writing were evident even in the first year implementation of a new writing curriculum. Teachers were so excited about these gains that approximately half of the staff wanted to implement the reading curriculum ahead of the scheduled implementation timeline. We plan to do so as our resources allow.



**School Report Continued:**

The areas of Science and Social Studies have been under review K-12 with the middle and high schools working collaboratively, with both moving towards a revised curriculum to better ensure that our students are college, career and civic ready. We are making incremental improvements in these areas as our resources allow.

At the high school planning was underway all year to develop new courses to meet the interests and needs of students. As a result of investments in the arts, courses in Piano II, The 60's: History through Music, Digital Art and Design, and Digital and Audio Production have been offered as new courses. We have also expanded our STEM offerings with the addition of Computer Science and Coding, AP Computer Science, and Introduction to Engineering. The expanded course offerings coupled with the introduction of student laptops for all students, will certainly increase their preparedness for success in their post-secondary endeavors.

**Special Education Report**

Scarborough Public Schools Special Services team provides oversight of programming for Special Education, Gifted and Talented programs (GATES), English as a Second Language (ESL), and Section 504 services. Close to 25% of the student population benefit from one or more of these programs. Some highlights from this past year included:

- Implementation of a Study Skills Workshop Course
- Increased student involvement with their Individual Education Program (IEP)
- Development of our own therapeutic swim program
- Collaborative partnership with area schools for post-secondary activities
- Increased local businesses involved in offering community service, job shadowing, and job training experiences for students
- Implementation of a new software system that ensures confidentiality of electronic educational records
- Internship and service learning experiences for students with disabilities and their peers
- Data driven student plans
- Expansion of identification process for GATES
- Increasing opportunities for inclusion for students with disabilities, and;
- Continued partnership with public school day treatment program.

**Facilities**

In addition to the regular "top-to-bottom" cleaning and floor re-finishing the custodial staff does each summer, the list below summarizes the other project work that was completed this summer by phase level. All schools receive a complete roof inspection and any repairs of damaged/worn areas are completed. All schools with playgrounds also receive complete playground inspections. The maintenance staff lost half of its staff due to retirement and voluntary departure, and two excellent, new maintenance staff were hired and are already contributing at a high level.

➤ **High School**

Two major parking lot sections had cracks filled, new seal coating applied and new parking lot stripes painted.

Four entrances of the building had flooring material replaced.

Exterior work included pointing and water proofing brick surfaces on the 1953 section of the building as well as a full restoration of the 1953 stairs leading to the Alternative Education wing.

The kitchen loading dock and steps were repaired with new slip-resistant treads installed. The interiors of

**School Report Continued:**

fifteen (15) classrooms were re-painted as well as one major stairwell inside door 16.

The four 1989 locker rooms received new sinks (after 25 years).

The Auditorium stage floor was fully re-finished and all curtains were taken down for cleaning and treated with fire-retardant product.

Several old cameras were replaced and two additional cameras were installed.

Both gymnasium floors were screened and re-coated with polyurethane.

All carpets were professionally cleaned.

➤ **Middle School**

The two main windows on the south side (front) of the cafeteria were replaced due to deterioration of the wood framed windows installed in 1996.

Two of the original roof sections were restored.

Two wall sections were re-pointed and treated with a waterproof coating, which completes a four-year process for the whole building.

Several classroom and office walls were re-painted.

The walk-in freezer and cooler were thoroughly cleaned, and new seals installed in the freezer.

A set of steps was installed between the two levels of the teacher parking lot for safety in accessing the building, especially in winter. All ADA ramps were replaced in the spring.

The pathway leading to the 6<sup>th</sup> grade learning community was re-graded, widened and re-paved.

The fire exit on the 6<sup>th</sup> grade learning community was repaired and an extra set of steps was added for faster egress during fire/emergency activities.

A shop-style sink, salvaged from the old Wentworth was installed in the STEM lab.

The gymnasium floor was screened and re-coated with polyurethane.

All carpets were professionally cleaned.

➤ **Wentworth**

The gym floor was screened and re-coated with polyurethane

Classroom carpets were professionally cleaned.

Additional warranty items were remedied.

Irrigation was installed on the four grass areas near the main entrance.

The playground wood fiber chips, which had settled, were amended with additional wood fiber chips.

The garden area had raised beds built (spring), a shed added and water access for the garden beds—mostly done by teachers and volunteers and a bit of help from maintenance.

➤ **Primary Schools**

New air conditioning units were added on the roof of each school to serve the data/hub room and preserve the life of the information technology servers.

The main offices all received rooftop air conditioning units (two salvaged from the old Wentworth).

All playgrounds were resurfaced with additional wood fiber chips.

Touch up painting was completed in several areas.

All carpets were professionally cleaned.

➤ **Blue Point:**

The approach to the dumpster area was repaired due to large ruts forming from the weight of the garbage truck.

New custodial sink was added to the cafeteria/gym storage area.

➤ **Pleasant Hill:**

The brick chimney was restored and extended to provide better draft for the boilers.

**School Report Continued:****Transportation Town Report**

In the Scarborough School Transportation Department, our mission is to transport students to and from school and other activities in a professional and safe manner.

Scarborough is one of the single largest school districts in southern Maine. We transport roughly 3,000 students a year covering 56 square miles. We transport to all of the Scarborough Schools and seven out-of-district schools. We employ 22 full-time drivers, 4 spare drivers, 4 education technicians, 1 dispatcher and 1 supervisor.

We have 27 school buses and 4 mini-vans traveling 450,000 miles a year. Traveling around the world is approximately 25, 000 miles, therefore we could travel around the world 18 times annually!

**High School Report**

**Student Centered Learning** - *Scarborough Public Schools are committed to all students becoming College, career, and civic ready through student-centered learning. Using our Student-Centered Learning focus, decisions in planning instruction and in the continuous improvement of our schools are made with students' needs and interests as our primary consideration.*

**1:1 Laptop Program** – *Scarborough High School students and staff will be provided a Lenovo laptop computer with programs and software aligned to academic course imaged on each device. A technology integration coach will work with staff to help them integrate technology into the classroom.*

**Content Areas align curriculum to State and National Standards** – *Each content area has worked to align their curriculum to national and state standards. Graduation standards will be created from this work and will lead to common assessments and grading rubrics for each course in each department.*

**School Schedule Research and Development** – *staff have continued to develop a schedule that is student centered and best meets the needs of SHS. The staff will finalize their work in 2015-2016 and implement a new schedule in 2016-2017. The new schedule will be student centered, provide greater capacity and flexibility, academic support time embedded in daily schedule, and an advisory program.*

**Wentworth Report**

2014-15 proved to be a memorable and historic year as we opened the doors to the beautiful, healthy, state of the art Wentworth School. Over 800 fortunate students and staff eagerly entered the doors for the first time last September. An official Ribbon Cutting Ceremony took place in October to thank the many people who led and contributed to this successful building project and to welcome our community to tour the school and realize the potential of their investment. We deeply appreciate the contributions of the faculty and support staff, central office, technology, facilities, custodial, maintenance and kitchen staff, our students and families, and the Scarborough community who all have had a hand in creating an opening year so full of opportunity.

Through the excitement, Wentworth School continued its focus on learning in a safe and inclusive environment. One way we nurtured a positive school culture and community was by recognizing more than 250 students over the course of the year who modelled and demonstrated respectful behaviors. Our students are ready to learn; this was clearly demonstrated through the implementation of our new writing program, Units of Study for Writing, which has produced extraordinary results. Additionally, Wentworth students read over 21,000 books as part of our initiative to increase reading fluency, stamina, and enjoyment. Finally, a highlight has been the effective use

**School Report Continued:**

of 1:1 computing, interactive whiteboards, and hover cams in every classroom. This technology integration into content areas across the curriculum has added value for our learners and opportunities will expand next year

**Primary Schools: Eight Corners, Pleasant Hill, Blue Point Schools**

The K-2 Phase has had a great start to the school year. We are excited to see all the new Kindergarten faces. Many of our new Kindergartners were able to “practice school” during the summer at Kindergarten Kamp or Kindergarten JumpStart. These two programs have given students a chance to practice skills needed to be in school, the opportunity to learn some basic literacy and numeracy skills and experience having new teachers and making new friends.

We successfully implemented the Units of Study for Writing and Words Their Way in all three K-2 Schools. Teachers participated in intense and ongoing professional development to learn about these new programs with the help of our new Instructional Coach for Literacy. The response from students and teachers about this new curriculum has been overwhelmingly positive. Students are writing with more quantity and quality. Some of our teachers are piloting the Units of Study for Reading this year. Next year, we will be fully implementing this program to compliment the writing program throughout K-2.

We are also looking to create a more student-centered focus at our bi-annual conferences. We moved to trimester progress reporting last year with this goal in mind. Students will join parents and teachers to write goals for themselves around their learning. We are all spending time making sure students know where they are in their learning, know what the goals are for learning, and have the tools and skills to achieve those goals.

This year, the K-2 schools will benefit from the redeployment of technology devices from Scarborough High School. We look forward to working with the IT department to plan for a technology refresh next school year. With the support of our Instructional Coach for Technology Integration, our schools have recently become Common Sense Media certified. Our teachers and students will learn to be safe and responsible digital citizens.

**Adult Education**

The Scarborough Adult Learning Center had a successful year in terms of new course offerings and student population growth. The program has continued to offer a number of career preparation and vocational classes in addition to the adult high school diploma options, college transitions programming and opportunities for our growing new English Language Learner population. The enrichment programs continue to flourish and a wide variety of courses are available both Fall and Spring sessions.

The Center’s Certified Nursing Program has successfully graduated another 23 students this past year and has expanded health care offerings to the citizens of Scarborough. Additional ESL classes for adults are the direct result of the numbers of adults in Town for whom English is not their first language and we welcome the opportunity to serve our newest citizens.

## Report from the

**COMMUNITY SERVICES***To the Town Manager, Town Council, and Citizens of Scarborough*

*Bruce W. Gullifer*  
Director

It is always a pleasure to submit the annual report on behalf of Community Services for fiscal year 2015. The Department of Community Services has an ever-changing focus within our community, striving to enrich the lives of our citizens from the age of 2-1/2 through the over-55 population. As we move through the seasons, we are constantly planning our town's annual special events – SummerFest in August, Tree Lighting and Santa in the Park in December, WinterFest in January, and the Easter Egg Hunt in the spring. Community Services also co-sponsors the six *Concerts in the Park* at Memorial Park in conjunction with the Scarborough Community Chamber of Commerce.

An additional focus of our department is our extremely popular before-care and after-care programs for our school-age children where our number one goal is to provide a safe and fun environment for students while their parents work. During this year our child care administrative offices relocated to the new Wentworth School where we have been given dedicated space, allowing us to continue administering this valuable program for our citizens. Over the course of the past few years our child care numbers have increased because of the quality of the program, the convenience of our on-site locations, and the reasonable fees. Our child care staff also runs our

eight-week summer recreation camp while other staff runs our popular summer specialty camps.

As you will see as you read through this department's annual report submission, our staff handles the administration and full management of the Town's three beaches (Pine Point Beach, Ferry Beach, and Higgins Beach). We also manage Scarborough's community television stations where all government meetings are aired and high school and local events are covered. Community Services is also responsible for all management of our town parks and trails, as well as all inside and outside facility reservations within the town. Additionally, this is our third year of accepting U.S. Passport applications for the U.S. Department of State and managing the office as a Passport Acceptance Facility.

Over the last year we have continued to fine-tune our online facility reservation process, continued to work toward the final phase of the Eastern Trail expansion over the Nonesuch River, and assisted the Friends of Scarborough Hockey Committee to discuss the possibility of constructing a new hockey rink within town. This year we also worked with Woodard & Curran to begin the construction of what is called the Tri-Gen project, a project that will produce cooling and heating for the entire municipal building. Extra power will go to the power grid and will be credited to the Town of Scarborough accounts (known as net metering). This project has been in the planning stages for over three years, and construction will be completed by the fall of 2015. To further the Town's goal to provide green energy, Community Services administered the now-complete installation of two solar systems at its maintenance building and Engine 5/North Scarborough Fire Station. And, finally, Community Services has been involved in an interdepartmental project with Public Works and the Planning Department involving the hiring and managing of a seasonal Beach Monitoring Coordinator. His responsibility from the Community Services perspective is to act as the coordinator to establish a base of volunteers who monitor piping plover activity on Scarborough beaches.

**Community Services Report continued:**

It is with pleasure that I continue serving the great residents of Scarborough, and I thank the many full-time, part-time, and seasonal staff who are employed in our department and who continue our commitment of helping to manage and maintain the beautiful assets we have in this town.

*Respectfully Submitted,*

*Bruce W. Gullifer, C.P.R.P.,  
Director*

**School Age Child Care**

This recreational program follows the State of Maine licensing recommendations with offerings of morning and afternoon care for students whose parents are unable to be at home with their children during out-of-school hours. This program has become so popular that our enrollment numbers were one of the highest ever with the need for wait lists at some of the school sites.

**Before and After Care for Grades K through 5**

Morning care opens at 7:00 am at all of our Grade K-2 and 3-5 school sites. Morning care tends to be very low key before the start of a busy day of school. Activities in the last year included coloring, drawing, puzzles, games, once-a-week electronics, and sometimes outside time. Staff planned simple crafts and set up separate activity areas for blocks, marble mazes, and cars.

Afternoon care begins as soon as school is dismissed in the afternoon. Staff takes attendance daily to ensure all students are in attendance and phone calls are made to locate any child not in attendance. Snacks are offered daily. Weather permitting, students spend at least 30 minutes outside; other more in-depth choices are available such as science activities, yoga, walking club, indoor active games, origami, once-weekly electronics, and, of course, homework time. The extra time in the afternoon affords staff the time for more extensive age-appropriate activities. We are open until 6:00 pm Monday through Friday.

**Club Teen Middle School**

We devote quiet time in the afternoons for homework completion. Many students also participate in extracurricular activities, such as sports, dance, or karate, while others go outside daily, playing ball on our fields or taking walks on the trails in the woods. Other activities included field trips to the movies, restaurants, and holiday shopping at the Maine Mall in December. This after-school program gives a sense of comfort to parents as they know their older children are supervised and having fun with their peers while they work.

**February and April Vacation Camps**

Our Child Care Program offers both February and April vacation camps during school breaks. These camps accommodate kindergarteners through Grade 8 students. This year they were both held at the new Wentworth School and were at almost full capacity for both weeks.

During February vacation students went sledding at a local golf course for the afternoon and had a blast! The other off-site trip was to Summit Adventures in South Portland where they got to play laser tag, climb a rock wall, and



**Community Services Report continued:**

enjoy other fun activities. To close out the vacation camp we headed up to the Winslow Homer Auditorium at Scarborough High School to watch a movie on the big screen!

During April vacation students went bowling at Big 20 Bowling in Scarborough, roller-skated at Happy Wheels in Portland, and watched a movie in the new Wentworth cafeteria. In-house activities consisted of lots of arts and crafts and gym time.

**Summer Recreation – Grades K to 5**

Community Services offers an eight-week extended summer day camp program. Parents were able to sign their child up for three days a week or five days a week for the full eight weeks or for individual weeks during the summer period. This was a transition year as the new Wentworth School was in the construction phase; therefore, we were fortunate to have the opportunity to run this camp in the Scarborough High School building.

This summer we took trips to Funtown/Splashtown, Story Land, Monkey C Monkey Do, Water Country, Range Pond, and so many more. Every Friday was theme day such as Camping Out, Wacky Water Day, Olympics, and Give Back to the Community. We ended our summer with our Annual Highlights Show and Pizza Party. All participants enjoyed an ice cream treat to celebrate the end of our summer program.

**Middle School Camp**

Grades 6-9 summer day camp had one of its largest years ever, with enrollments climbing to over 100 on certain days. Campers enjoyed field trips to local state parks, such as Sebago Lake and Popham Beach, water parks like Water Country, hiking on Mt. Agamenticus and Pleasant Mountain, enjoying the beach at Pine Point, as well as white-water rafting and paintballing. In-house activities included arts and crafts, active games outside, and the ever-popular Amazing Race competitions.

**Summer Specialty Programs**

Summer is our busiest time of the year when we continued to offer over 30 different camps from the end of June to the beginning of August. We offered several summer sports camps which included soccer, basketball, track and field, baseball, football, tennis, lacrosse, wrestling, and volleyball. The majority of our camps were run by high school coaching staff, as they enjoy making contact with their potential future players early in their athletic careers. We also offered lessons for the following activities: Swimming, horseback riding, surfing, and stand-up paddle boards.

In addition to sports camps and lessons, some of our well-attended camps were the Art Attack Programs, Theater Camp, and Technology Camps. These classes enriched and challenged children's minds and creativity. A new Technology Camp this year was the Scratch Camp where participants learned how to design their own computer game.

**Youth Programs****Fall Programs**

Each year we offer traditional fall sports such as soccer, cross-country, mini-kicks soccer, and field hockey. In addition to the traditional sports, we also offer softball pitching clinics and Dribblettes which is a basketball skills program where they learn tricky dribbling skills to be performed during half-time at Scarborough High School basketball games. A program that continues to grow is youth volleyball camp for girls in middle school. This week-long camp introduced players to volleyball with the hope that they will want to participate at the high school level.

**Community Services Report continued:****Winter Programs**

The Shawnee Peak Ski Program has become one of our most popular programs for students in Grades 4 through 9. Because of the large enrollment and subsequent wait list, it was necessary to add a coach bus along with our two Community Services busses. We also continued to enroll a group of middle school and high school students to ski in our always-popular Sunday River Ski Program.

Basketball still continues to be a popular winter program enrolling over 450 participants in Grades Pre-K through 8, a great program where athletes can develop their basketball skills throughout the winter. We also offered indoor soccer, a continuation of fall soccer which allowed our young athletes the opportunity to exercise during the cold winter months.

**Spring Programs**

New this spring was our Middle School Ultimate Frisbee program. This group had practice during the week and then traveled to surrounding communities to play against other teams. It is a sport that is addictive to its participants and seems like it will be around for years to come.

Cross County is our largest spring program and continues to grow. It is easy to see why Scarborough is always very competitive at the high school level. A great coaching core made it a fun time for all the runners. This year our home cross-country meet was held at Pine Point Beach, and it was considered one of the best meets in Southern Maine!

Our Mini Hits program for ages 2-1/2 to 4 has continued to be a popular program. This program introduced children to baseball and softball, but most of the participants enjoyed making new friends the most!

**Volunteers**

The majority of your programs are run by parent and student volunteers. We would not be able to offer as many programs as we do without the dedication of these volunteers. We thank all of these parents who have taken the time out of their busy lives to participate and make an impact on so many young people.

**Adult Recreation Programs**

Our most popular adult program by far is Open Gym Basketball. On Tuesdays and Thursdays this program packed the Wentworth Gym with players of all skill levels. By using the new Wentworth Gym it allowed us to play two games at the same time resulting in increased participation in this program. Other continuing adult programs were Healthline and Healthline Plus, as well as Tennis lessons. In the winter we offered an Indoor Soccer program in Plummer Gym, which kept a small but fun and enthusiastic group of adults playing on Sunday nights. Spring brought Summer Basketball to the high school gyms with over 25 people attending. Due to its popularity, we plan to make it an annual offering.

We are always looking for new ideas and opportunities to offer more adult recreation programming. We invite residents to contact us with their suggestions.

**55+ Programs**

This program continues to grow in size and offerings through our partnership with local organizations, such as Camp Ketcha, Southern Maine Agency on Aging, Piper Shores, Scarborough Terrace, and Maine Veterans' Home. Camp Ketcha hosts our most successful weekly program of Wednesday Lunches with after-lunch entertainment and/or educational lectures. Through our partnership with Southern Maine Agency on Aging we are able to

**Community Services Report Continued:**

provide discounted catered meals at Camp Ketcha from September to June. This year we partnered with Piper Shores so that participants could attend a Portland Sea Dogs game and Scarborough Terrace and Maine Veterans' Home where participants played BINGO. Additionally, we partnered with many area businesses in the Scarborough area where discounts are offered to our senior population.

What continues to bring in a line of registrants to our office are our day trips. Trips to Peaks Island, Jillson's Sugar House, the Fryeburg Fair, Holiday Shopping, and the Magic of Christmas are just some of the trips that filled up quickly and kept our seniors active and enjoying the State of Maine. Our 28-passenger bus purchased last year continues to allow us to increase our enrollments for each trip.

As always, the mission of the Scarborough 55+ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of life, and actively promote participation in all aspects of community life. As the 55+ Program changes and grows, we continue our goal of offering quality programming for seniors in and around Scarborough.

**U.S. Passport Acceptance Facility**

Scarborough Community Services accepted U.S. passport applications for the third year. With six acceptance agents in our office, we were able to accept 643 applications during this fiscal year. We opened the municipal building on Saturday, March 7, 2015, to offer to our citizens an additional full day of accepting passport applications, our third annual *Passport Day*. We accepted 40 applications and served at least 20 other citizens in answering questions and helping them to prepare their own passport renewal applications. Community Services enjoys the opportunity of offering this service Monday through Thursday each week between the hours of 9:00 am and 3:00 pm. We are always available to answer any questions in the office or by telephone. We also direct citizens to the official U.S. Department of State website at [travel.state.gov](http://travel.state.gov).

**Special Events****SummerFest**

Community Services held its 18<sup>th</sup> annual SummerFest on Friday, August 15, 2014. Supported by our many community sponsors and donors, everyone enjoyed a fabulous night of festivities. Local organizations, churches, service groups, and businesses all came together for one night to offer games, activities, food, raffles and giveaways, and entertainment on our spacious Clifford Mitchell Sports Complex. Along with the tried-and-true offerings of a climbing wall, extreme air jumper, face painting, fun games, pony rides, bounce houses, a dunk tank, and raffles, we had a few new and exciting additions to our event. Snip-Its of South Portland joined us to help bedazzle attendees' hair with color glitters and ribbons. The Scarborough Garden Club held a cut flower contest, encouraging residents to show off their garden treasures from the season. The Rock Church teamed up with McDonny's Farm to offer a free petting zoo for the young and young-at-heart. Texas Roadhouse not only sold their famous ribs, chili, and peanuts, but also raffled off a few gift certificates to the Scarborough restaurant, with all proceeds benefitting the Dream Factory. Community Services also presented a new contest called Roaming Trivia, where event-goers were randomly selected to answer trivia questions about Scarborough and were handsomely rewarded for correct answers with prizes like small gift certificates and goodies donated by local businesses. Of course, SummerFest would not be SummerFest without a fantastic fireworks show to top off the night, and this year's show was one to be rivaled!

**WinterFest**

In its 26<sup>th</sup> year, WinterFest was a sunny and crisp winter day resulting in great ice conditions. The turnout was awesome due to the cooperative weather. The ice rink warming hut was fully stocked with delicious food and

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### Community Services Report Continued

attendees enjoyed plenty of fun activities for families and children alike. Free hot chocolate and delicious s'mores by the bonfire were offered, all helping to make this annual event a great success!



Festivities included events such as ice skating competitions, snow sculpture contests, a snowshoe obstacle course, human dog sled races, milk jug curling, tractor rides, all while a roaring bonfire kept everyone nice and warm. Children competed in ice-skating events for the coveted title of WinterFest King and Queen while families competed in the WinterFest Family Olympics. The crowning of the WinterFest King and Queen was followed by a phenomenal fireworks show!

Other events throughout the day included the ever-popular silent auction and raffle, a visit with Frosty, a demonstration by a professional ice sculptor, and an ice cube hunt. We appreciate the very active Police Explorers who take great care of the bonfire throughout the event. Our community is fortunate to have very generous local organizations and individuals who either sponsor specific events at WinterFest each year or who contribute to the overall success of the event. We look forward to seeing everyone out there January 2016!

### Tree Lighting Ceremony and Santa in the Park

For the third year our annual Tree Lighting and Santa in the Park was held at Memorial Park. This event replaces the tree lighting in front of town hall from years past.

The event was scheduled for the first Saturday in December; however, this year it was postponed to the following Sunday due to inclement weather. The park was decorated with Christmas lights, and a 30-foot tree was installed and decorated in a new location closer to the gazebo. There were fire pits staged in the amphitheater so that people could stay warm as they waited for the fireworks to start. There were over 300 children who visited with Santa this year. During this event, there was a very successful toy drive for children in town. Scarborough Rotary Club sold concessions from the concession stand and the light rain that evening did not stop over 150 families from spending time with Santa and enjoying the lighting ceremony. The Town Of Scarborough is excited to continue this tradition year after year!

### Easter Egg Hunt Special Event

Despite the incredible mounds of snow, cold temperatures, and raging winds this year, we were excited to once again offer an egg hunt for children in preschool through Grade 2 and a flashlight egg hunt for children in Grades 3 through 5. This was held at the new Wentworth School playground where children hunted for 1,000 toy-filled eggs and visited with the Easter Bunny.

### Concerts in the Park

A little bit *Country*, a little bit *Rock & Roll*, and a whole lot more were heard at the FREE 2014 *Concerts in the Park* series, one of the town's largest events of the year. These annual concerts are presented through a partnership of the Scarborough Community Chamber of Commerce and Scarborough Community Services along with the support of many volunteers and area businesses; outdoor concessions were provided by the Rotary Club. Despite a night of rain and some questionable clouds, well over 5,500 people were entertained by excellent musicians and singers that included The Time Pilots, 60's Invasion, 43 North, Motor Booty Affair, Carmine Terraciano Band, and the Awesome. This mix of music was once again top-notch, mixing in sounds of Justin Timberlake to Johnny Cash, Elvis, the Beatles, B-52's with some swing to Springsteen. The only thing missing was "Weird Al" Yankovic, and we will try for him next year! The Chamber and Community Services thank the citizens for such great attendance!

### Beach Management

Community Services oversees the day-to-day operation of the beach parking lots and boat launches for the town.

### Community Services Report Continued:

Pine Point, Ferry Beach, and Higgins Beach once again proved to be some of the best beaches in the state, as people from all over flocked to Scarborough.

This year the town added a kayak storage rack at the boat launch at Pine Point. This allowed users the ability to store their kayaks at the boat launch and not have to haul them back and forth from home. We completed the clearing of the overflow parking lot of Hurd Park at Pine Point Beach where 30 extra cars can park during peak parking days.

For the second year Emma's Eats continued as our food vendor at the Hurd Park concession stand (Pine Point Beach), a popular eatery. And for the third year we partnered with Fun and Sun Rentals who offered rentals of kayaks and stand-up paddle boards at the Pine Point boat launch area as well as at Ferry Beach.

### Parks, Trails, Fields, and Open Spaces

Walking and biking trails, parks, fields, and open green space will continue to be a priority for the Town of Scarborough. Community Services continues to support these vital areas throughout town by maintaining and improving these assets. We maintain and continue to improve Memorial Park, Springbrook Park, the Jennie B. and Isaac Willey Park, Snowberry Ocean View Park, Black Point Park, Blue Point Park (tennis and basketball courts), our outdoor ice rink, our outdoor tennis courts and basketball courts, and Hunnewell House. We continue to service and maintain the playgrounds, fields, and walking trails located at Black Point Park, Peterson Sports Complex, Springbrook Park, and Willey Park; we service and maintain the park and fields at Memorial Park and Scarborough River Wildlife Sanctuary; and we assist in managing and maintaining Scarborough's beautiful portion of the Eastern Trail.

Scarborough's goal is to establish a trail network that will connect as many recreational opportunities together as possible -- from the beaches to the parks to the open greenways. We urge all the citizens of Scarborough to take advantage of what this town has to offer. Many opportunities await those who want to be active, stay fit, and get involved in our community. We suggest the following websites:

<http://www.scarboroughmaine.org/departments/community-services/parks-facilities>,

<http://www.scarboroughmaine.org/departments/community-services/trails>,

<http://www.eastertrail.org/>,

[http://www.eastertrail.org/index.php?option=com\\_content&view=article&id=106&Itemid=65](http://www.eastertrail.org/index.php?option=com_content&view=article&id=106&Itemid=65),

### Scarborough Community Television (SCTV)

SCTV continues to play a major role in connecting our citizens to their government and schools. For the second year we continued to offer live streaming and video-on-demand of government and school meetings and varsity sports, allowing citizens, media, and others to instantly access programming from their computers and tablets. This year we purchased a new graphics program and continued live streaming of varsity sports with commentation.



SCTV maintained an airing schedule of community events as well as a "bulletin board" of important information from the community. SCTV continued to hire and train high school interns to assist in the production of government and school meetings.

### Sponsorships

Community Services receives many charitable donations from Scarborough area businesses and individuals annually. These sponsorships support Scarborough residents in so many ways – helping the town to provide our annual special events, including SummerFest, the 55<sup>+</sup> Barbecue, WinterFest, Tree Lighting Ceremony and Santa in the Park, and the Easter Egg Hunts. We are fortunate to live and work in such a generous community.

### Community Services Report Continued:

Businesses provide cash donations through our sponsorship program or donate items through our Benefactor program, with items such as gift certificates, gift baskets, tickets, or small toys. Donations through the Benefactor program are given away as prizes in youth and family competitions. Larger items are auctioned off at our events with all proceeds helping to fund future special events.

We acknowledge all sponsorships, benefactors, and donors through our cable access channels, within our seasonal brochures, and on our website. For Gold and Platinum sponsors, we also engrave the name of the business on a public plaque at Scarborough Town Hall.

Scarborough Community Services would like to acknowledge and thank the following sponsors, benefactors, and donors:

#### Sponsorship Program

**Platinum** (\$2,000): Project G.R.A.C.E.; **Gold** (\$1,000) Fielding's Oil & Propane Co., Go Green Landscaping, Piper Shores, Saco & Biddeford Savings Institution; **Silver** (\$500): John Hughes at Ameriprise Financial Services, CPRC Group, Town & Country Federal Credit Union; **Bronze** (\$250): American Legion Libby-Mitchell Post #76, Biddeford Savings Bank, cPort Credit Union, Eight Corners Pizza, Fun and Sun Rentals, Main Line Fence, Moody's Collision Centers, Nationwide Payment Solutions, North East Mobile Health Services, Optimal Performance Physical Therapy, Pat's Pizza of Scarborough, Scarboro Muffler Center, Scarborough Dental Associates, Villari's Self Defense Center; **Friend** (\$100): Amato's Italian Sandwich Shop, Black Point Auto & Towing, Inc., Katahdin Trust Company, Oak Hill Ace Hardware, P.A. Renovations, F.A. Bartlett Tree Expert Co., Prime Motor Cars Mercedes Benz, Scarborough Family Chiropractic, Scarborough Garden Club, Scarborough Lions Club, Sullivan Tire and Auto Service.

#### Benefactor Program

**Platinum** (donations, services, or gifts worth \$2,000): Camp Ketcha, Scarborough Terrace; **Gold** (\$1,000): Bessey Commons, Biddeford Savings Bank, Dunkin Donuts, Haven's Candies; **Silver** (\$500): Five County Credit Union, Muller Heating & Plumbing, Villari's Self Defense Center; **Bronze** (\$250): Pet Quarters, Romeo's Pizza, Subway Sandwiches; **Friend** (\$100): Black Point Inn, Fun & Sun Rentals, KJ Awards, Casella Pine Tree Waste, Lowe's Home Improvement, Maniac CrossFit, One2One Bodyscapes, Pizza Time of Scarborough, Texas Roadhouse, Towneplace Suites; **Donors** (Less than \$100): Al's Variety, Amato's Italian Sandwich Shop, Bad Dog Deli, Beal's Ice Cream, Bei Capelli, Big 20 Bowling Center, Bull Moose Music, Cartridge World, Chicago Dogs, Chowderheads, Classic Eyewear, Dairy Corner, Egg & I Restaurant, Estabrook's, Famous Dave's, Funtown/Splashtown USA, Gee & Bee Sporting Goods, Glazey Days, Gorham Savings Bank, Hannaford Supermarket, Kamasouptra, Lots For Tots, Maine Indoor Karting, Mainely Wraps, Making Waves Salon, Mamie's Farmhouse, Marden's, Mr. Bagel, New Angles Hair Salon, Nonesuch River Golf Course, Paws Applause, PetLife, Portland Sea Dogs, Rodgers Ski & Sport, Scarborough Grounds, Shaw's Supermarket, Thai 9 Restaurant, Tim Hortons, Tractor Supply Co., Wendy's Old Fashioned Hamburgers.

Despite some gloomy weather and a little bit of rain, Memorial Park and the high school auditorium rocked on Thursday nights June 27 through August 1 in the 2013 Scarborough Concerts in the Park series. Well over 5,000 attended the six-week-plus series and were entertained by the timeless sounds of Elvis, the Beatles, and John Philip Sousa, with hits from the '60s, '70s, and '80s, and with a sprinkle of Black Eyed Peas and a side of Gaga. This year's performers were top notch -- the Time Pilots, the 60-piece Casco Bay Concert Band, the '60s Invasion, Motor Booty Affair, the Delta Knights, the Tony Boffa Band, and a special performance by the 195th US Army Band. These FREE shows are presented through a partnership of the Scarborough Community Chamber of Commerce and Scarborough Community Services, with the support of many volunteers and the very generous support of many areas businesses for one of the town's largest events of the year. We hope to see you all again in 2014.



## Report from the

**SCARBOROUGH PUBLIC LIBRARY***To the Town Manager, Town Council, and Citizens of Scarborough*

Nancy E. Crowell  
Library Director

The report for this fiscal year is an update of the progress made in achieving the goals and objectives developed as part of our 2012-2015 Strategic Plan.

The close of this fiscal year included the successful culmination of our 2012-2015 Strategic Plan. Developed with the help of focus groups, user and non-user surveys, and statistical analysis, the Plan identified seven strategic priorities for providing the community with the best services possible. Each priority—or Goal—included a work plan with objectives, timeframes, and resources for accomplishing the identified tasks, the people responsible for guiding the work, and measurements or conditions to tell us if and when we had achieved our goal.

Our plan was ambitious, but the accomplishments were significant and productive. Improvements focused on how to address the broad needs in our community, how to best leverage emerging technology, and how to maximize limited resources including time and space.

**Highlights from the year include:**

- The launch of a new mobile-friendly website and introduction of a new library logo
- Expanded e-book collections and on-line learning resources, including *Lynda.com* and *Proquest*
- A redesign of the Children's Room, including the addition of developmental toys, an expanded parenting collection, and parent/child workshops made possible in part through a *Family Place Library* grant
- Participation in *Local and Legendary: Maine in the Civil War*, a year-long partnership with the Scarborough Historical Society and the Scarborough Middle School, funded with a grant from the Maine Historical Society and the Maine Humanities Council
- The preservation of our local newspaper collection (microfilmed, digitized, and indexed), funded by a \$20,690 grant from Morton-Kelly Charitable Trust
- An expanded role for our Teen Advisory Board to assist Youth Services Staff with programs and collection development
- Enhanced public services, including the option to store library cards through smartphone apps, the addition of a public fax machine, and a wireless printer
- A Network reorganization focused on end-user services that reduced computer support costs by more than \$5000
- Efficiencies in processing time for library materials making them available to the public within days of acquisition

**Public Library Report Continued:**

- The creation of the *1899 Society* to promote planned giving opportunities and acknowledge those who have included the Library in their estate plan
- A successful Annual Fund campaign, raising \$47,000 to support the operating budget

All of these “accomplishments” are supportive of our robust list of services—which are themselves a powerful statement of the hard work, responsiveness, and professionalism of the library staff. Our traditional library services are still the core of our work.

This year:

- 215,759 items circulated
- 11,581 e-books or audio books were downloaded
- 11,266 public computer sessions were logged
- 14,601 Wi-Fi connections were logged (even from the parking lot)
- 37,854 interlibrary items were borrowed/loaned
- 10,155 people attended 406 programs
- 5,106 items were added to the collection
- 923 new library cards were issued
- 1190 hours were logged by 31 volunteers

This list is impressive, but it lacks the personal stories. After all, we specialize in personal service. We see job seekers who need help completing their first online job application. We hear the grateful sighs of those who turn to our “tech-savvy” librarians for help logging on to our Wi-Fi, downloading an e-book, or finding reliable online resources. And our homebound cardholders look forward to the delivery of specially selected books, DVDs, or audio books delivered to their door by friendly volunteers.

Vibrant public libraries create informed communities. Our work in support of a new three-year Strategic Plan is well underway. Continued self-assessment and conversations with the community will help us respond to your needs and identify the resources necessary to provide the best public library experience for everyone!

***Respectfully Submitted,***

*Nancy E. Crowell,  
Library Director*



## Report from the

**SCARBOROUGH LAND TRUST***To the Town Manager, Town Council, and Citizens of Scarborough*

*Scarborough Land Trust (SLT) is a private, non-profit, community-based organization that acquires, protects and stewards land for open space, public access, and wildlife habitat. SLT conserves land where natural resources, scenic vistas and historical significance offer unique value to our community.*



*Kathy Mills*  
Executive Director

Scarborough Land Trust (SLT) is pleased to provide this report to the Scarborough community.

The Benjamin Farm property, now named Pleasant Hill Preserve, remained a primary focus for the land trust this year. In late Fall 2014, we met the \$500,000 private fundraising goal for our \$2.5 million project to purchase and steward this 135-acre property in Pleasant Hill. We were overwhelmed by the community support, which speaks volumes about how much Scarborough residents care about land conservation. Over 400 people made generous contributions to save this property. Our sincere thanks to all who made this huge conservation success possible, including the Town through the Land Bond Fund. We purchased the land from Jerrerd Benjamin's children for \$2.225 million. Additional funds raised cover legal, survey and transaction costs, and provide essential stewardship funds to create public access and support land management. Once we purchase a property, our work as responsible stewards of the land just begins, and continues forever.

Our first order of business was to remove the remains of the old farmhouse on the property, which unfortunately was beyond repair. We also hired an environmental firm to conduct a Natural Resource Inventory, to identify important wildlife, wetlands, invasive plants, and any sensitive areas we need to avoid for permanent trails. We created a temporary trail for public access, and are designing a small parking area. On September 26, we hosted a Property Dedication and Community Celebration that included the installation of a kiosk and a permanent memorial to Mr. Benjamin. Our new name for the property celebrates this historic Scarborough neighborhood named for a natural feature of the land, and that has a rich farming and community heritage.



*1<sup>st</sup> Work Party at Pleasant Hill Preserve*

Over 50 people signed up for our new Neighborhood Stewardship Group for Pleasant Hill Preserve. This is a new model to involve all ages in the care of conservation land in their neighborhood. We hope to replicate at our other properties. We held our first work party in June to begin clearing the extensive debris on the property. In May, Eddie Woodin led an early evening bird walk. In July and August we hosted walks on the temporary trail that attracted over 70 people.

As our conservation holdings increase, we are eager to connect more residents to Scarborough's natural heritage. Our Annual Meeting in March focused on the five rivers that meander through town, spotlighting the Nonesuch River, the largest source of fresh

**Scarborough Land Trust Report Continued:**

water for the Scarborough Marsh. In June and August, we hosted four bus tours for Piper Shores residents, to introduce them to scenic areas and public trails in eastern Scarborough.

Tickets to our fourth Fresh from the Farm dinner at Broadturn Farm on September 15 sold out in less than a week. Led by volunteers, this popular event provides needed funds to care for the land and buildings at our 434-acre Broadturn Farm property, which we lease to farmers John Bliss and Stacy Brenner. This year's dinner will help support a new roof on the English Barn, where farm camp and wedding receptions are held.

Scarborough's natural beauty is a vital community asset, and there is a lot to discover beyond the usual haunts. We encourage people to explore and enjoy our six properties with public trails – they are open year-round, dawn to dusk, for four-season, passive recreation. Free maps are available on our website, or you can call our office to request copies by mail.

It takes a community to do land conservation. We value our partnerships with the Town of Scarborough, its citizens, our volunteers and donors. Working together, we can continue to protect the landscapes that make Scarborough special.

*Respectfully submitted,*

*Kathy Mills, Executive Director  
Scarborough Land Trust*



*Temporary Trail at Pleasant Hill Preserve*



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**Report from the****SCARBOROUGH CONSERVATION COMMISSION***To the Town Manager, Town Council, and Citizens of Scarborough*

The Conservation Commission is tasked with increasing awareness of the value of and reducing damages to our natural resources, and working with Town Staff, other committees, and local organizations to encourage sustainable stewardship of Scarborough's natural resources. This year, the Commission developed an annual work plan in order to guide our efforts, some of which are discussed below.

Using GIS, the Commission began to complete a survey of parcels adjacent to previously identified Scarborough-owned conservation parcels (especially in the Nonesuch River corridor) in order to identify areas of contiguous potential conservation and open space. The Commission continues to work on this effort with significant input from the planning department.

On Earth Day, the Commission cosponsored a workshop at Piper Shores with the Scarborough Garden Club. The goal was to inform attendees on natural landscaping and permaculture. Jay Chace, Assistant Town Planner, spoke about compost and rain barrels available from the public works department. Other speakers included Lisa Fernandez from the Portland Resilience Hub, who spoke about permaculture (a method of developing organic soils without plowing or traditional methods or chemicals). The Portland Resilience Hub's permaculture program is the largest in the country. The other speaker, Lindsay Knapp a landscape designer from South Portland, spoke about using native plants in landscaping designs. About 50 people attended.

We also continued to be engaged on committees and aiding other committees, as possible. A Commission member continued to serve as chair of the Town's Pesticide Management Advisory Committee, or PMAC. The Commission also provided support review comments on several development proposals at the request of the Planning Board and Zoning Board of Appeals. Members from the Commission also attended and participated in the Scarborough All Boards and Committee's Summit II on May 28.

The Commission supported the Phillips Brook Watershed Management Plan project with a formal letter of support to the Council. This is an area that has been identified for residential and commercial development growth using low-impact development practices in the Town's Comprehensive Plan.

We are excited about the work we've done to date, and our continued efforts! On that note, stay tuned in the spring of 2016 for an upcoming workshop on composting resources within our Town, and a subsequent "barrel drive".

The Commission would like to thank Councilor Caterina, who serves as liaison to the Town Council, and especially our Planning Department staff liaison, Senior Planner Jay Chace, for his continued participation and enthusiasm in helping the Commission with its efforts.

Finally, the Commission would like to thank former members Sean Flaherty and Chris Herrick, who recently had to leave - your time and effort was much appreciated. We would also like to welcome our newest member, Ben Keller. We are currently short a few spots, so if you are interested in participating in our efforts, please consider joining us!

Respectfully submitted,

**Peter Slovinsky**, *Chairman, Iver Carlsen, Vice Chairman, Anton Bodor, Secretary & Suzan Nixon, Ben Keller, Commission Members*