

2017

Town of Kennebunk Maine Annual Town Report 2017

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2017

KENNEBUNK ANNUAL TOWN REPORT



Cover photograph:

"Building Bridges"

George H. W. Bush, 41st President of the United States, and former First Lady Barbara Bush, surrounded by Town leaders from Kennebunk and Kennebunkport, as well as officials from the Maine Department of Transportation, rededicate the newly constructed Mathew J. Lanigan Bridge.

Photo courtesy of York County Coast Star

Back page silhouette:

"Honoring our Country and State"

Photo courtesy of Town Staff

TOWN OF KENNEBUNK

YORK COUNTY

**197th ANNUAL REPORT
JANUARY 1, 2017
TO DECEMBER 31, 2017**

Printed on Recycled Paper



IN MEMORIAM

The Town of Kennebunk wishes to dedicate the 2017 Annual Town Report to the following long-standing members of the Washington Hose Fire Company that served the Kennebunk community with unwavering commitment.

Their dedication and service will always be remembered.



WILLIS W. WILSON
Firefighter – 51 years
Date of Death: March 24, 2017



ERIC P. HARRISON
Firefighter – 27 years
Date of Death: December 9, 2017



ALLAN K. MOIR
Lieutenant – 16 years
Date of Death: December 24, 2017

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**TOWN OFFICIALS
JANUARY - DECEMBER 2017**

ELECTED OFFICIALS

SELECTMEN - 3 year term	ELECTION DATE
Richard A. Morin, Chairman	June 2016-2019
Christopher L. Cluff, Vice Chairman	June 2017-2020
L. Blake Baldwin, Secretary	June 2016-2019
Edward Karytko	June 2015-2018
Shiloh A. Schulte	June 2015-2018
Daniel S. Boothby	June 2015-2018
William A. Ward, Jr.	June 2017-2020
DIRECTORS (representing Kennebunk) - 3 year term	
MAINE REGIONAL SCHOOL UNIT #21	
Michael E. Mosher	June 2015-2018
Brad R. Huot	June 2015-2018
Emily Kahn	June 2016-2019
Matthew R. Fadiman	June 2016-2019
Tanya Alsberg	June 2017-2020
Rachel M. Phipps	June 2017-2020
TRUSTEE (representing Kennebunk) - 3 year term	
KENNEBUNK, KENNEBUNKPORT AND WELLS WATER DISTRICT	
Robert A. Emmons, Trustee	June 2017-2020
TRUSTEES-KENNEBUNK LIGHT & POWER DISTRICT- 5 year term	
Jonathan Kilbourn, President	June 2013-2018
Robert A. Emmons, Clerk	June 2015-2020
David W. Cluff	June 2014-2019
Daniel Bartilucci	June 2016-2021
Bradley Scott Ducharme	June 2017-2022
TRUSTEES - KENNEBUNK SEWER DISTRICT - 3 year term	
John E. Price, III, Chairman	June 2017-2020
Mark K. Allenwood, Vice Chair	June 2015-2018
Wayne A. Brockway, Treasurer	June 2016-2019
James A. Oppert, Clerk	June 2015-2018
Edward Sharood	June 2016-2019

STATE SENATOR (District 34)

Ron Collins

Home Address:

401 Harriseckett Road
Wells, ME 04090
Phone: 985-2485(h)
468-8960(c)

Capitol Address:

Senate Chamber
3 State House Station
Augusta, ME 04333-0003
Phone: 287-1505 (voice)
287-1583 (TTY)
287-1585 (fax)

Toll-Free Message Center: 1-800-423-6900

Website: www.legislature.maine.gov/senate/senator-ronald-collins

Email: rcollins@maine.rr.com

REPRESENTATIVE TO THE STATE LEGISLATURE (District 8)

Christopher W. Babbidge

Home Address:

84 Stratford Place
Kennebunk, ME 04043
Phone: 985-3332

Capitol Address:

House of Representatives
2 State House Station
Augusta, ME 04333-0002
Phone: 287-1440 (voice)
287-4469 (TTY)

Toll-Free Message Center: 1-800-423-2900

Website: www.maine.gov/legis/house/hsebios/babbcw.htm

E-mail: chris.babbidge@legislature.maine.gov

REPRESENTATIVE TO THE STATE LEGISLATURE (District 9)

H. Stedman Seavey

Mailing Address:

154 Wildes District Road
Kennebunkport, ME 04046
Phone: 967-5991(h)
590-1597(c)

Capitol Address:

House of Representatives
2 State House Station
Augusta, ME 04333-0002
Phone: 287-1440 (voice)
287-4469 (TTY)

Toll-Free Message Center: 1-800-423-2900

Website: www.maine.gov/legis/house/hsebios/seavhs.htm

E-mail: stedman.seavey@legislature.maine.gov

MUNICIPAL OFFICIALS

TOWN MANAGER'S OFFICE

Michael W. Pardue, Town Manager
Kathleen A. Nolette, Administrative Assistant
Karen A. Winton, General Assistance Administrator, Social Media Coordinator
James H. Black, Interim Economic Development Director (July –)
Mathew Eddy, Economic Development Director (Jan. – June)

TOWN CLERK'S OFFICE

Merton T. Brown, Jr., Town Clerk
Carrie M. Weeman, Deputy Town Clerk

FINANCE DIVISION

Joel E. Downs, Finance Director, Treasurer, Tax Collector, General Assistance Administrator

Finance/Tax Collector's Office/General Assistance

Kris M. Fogg, Office Manager, General Assistance Administrator
Deborah A. Johnson, Deputy Tax Collector
Lynda M. Lightbody, Deputy Tax Collector

Information Services

Richard P. Boucher, Director
John B. Fallon, IT System Support Specialist

TAX ASSESSOR'S OFFICE

Daniel J. Robinson, CMA 4, Assessor
Megan B. Verlander, CMA, Assistant Assessor
Carol A. Doucette, Administrative Assistant

HUMAN RESOURCES DEPARTMENT

Jeri L. Sheldon, Director (Nov. –)
Jeanne L. Brooks, HR Generalist/Payroll Clerk

COMMUNITY DEVELOPMENT DIVISION

Christopher J. Osterrieder, P.E., Town Engineer & Director

Community Development, Planning, Engineering, Code Enforcement, Electrical, Plumbing

Judith Bernstein, Town Planner
Paul A. Demers, Code Enforcement Officer/Plumbing Inspector
Brian Paul, Assistant Code Enforcement Officer/Alternate Plumbing Inspector
Beverly B. Staples, Administrative Assistant
James H. Nichols, Chief Electrical Inspector (part-time)
William J. Clark, Alternate Electrical Inspector (part-time)
Marc D. Lamontagne, Alternate Electrical Inspector (part-time)

PARKS & RECREATION DEPARTMENT

Tasha L. Pinkham, Director
Tammy L. Legere, Assistant Director
Daniel B. Peacock, Program Coordinator
Ryan J. French, Teen Center Coordinator
Whitney A. Sabelawski, Administrative Assistant
Linda Johnson, Events Coordinator (part-time)
Kyle Barrett, Program Coordinator (part-time)

PUBLIC SERVICES DIVISION

Eric J. Labelle, Director
Bryan H. Laverriere, Operations Manager (Oct. –)
David H. Boyd, Facilities Maintenance and Parks Supervisor
Kimberly M. Clothier, Administrative Assistant (part-time)

Public Works/Parks Department

Steven N. Leach, Mechanic
Chase D. Stone, Mechanic (July –)
Kevin J. Renk, Parks Foreman
Robert A. Stone, Equipment Operator
David B. Dewitt, Truck Driver
Matthew W. Cluff, Equipment Operator
Shaun M. Barrett, Truck Driver
Nicholas D. Charleston, Equipment Operator
Douglas A. Holbrook, Truck Driver (June –)
Anthony M. Saracina, Truck Driver (July –)
Marshall B. Wilson, Laborer (Aug. –)
Peter A. Hamlyn, Facilities Maintenance Custodian (part-time) (Feb. –)

Scott A. Wentworth, Operations Manager (Jan. – July)
Todd M. Toussaint, Working Foreman/Equipment Operator (Jan. – Mar.)
Stephen D. Nason, Equipment Operator/Mechanic (Jan. – May)
Nicholas P. Farris, Truck Driver (Jan. – June)

FIRE DIVISION

Command Staff

Jeffrey H. Rowe, Chief
John D. Brady, EMS Division Chief

Fire/Rescue Personnel

Dana R. Ingham, District Chief (West Kennebunk Station) (Jan. – Apr.)
Justin G. Cooper, District Chief (West Kennebunk Station) (May –)
William Van Deirse, District Chief (Central Station)
Jay C. Everett, District Chief (Washington Hose Station)
Jay D. Byron, Captain
Barry V. Jones, Captain
Nathan C. Howe, Captain
Frank P. Lee, Captain (Oct. –)
Ryan Q. Loshaw, Captain (Jan. – Aug.)
Karen M. Wheeler, Administrative Assistant/American Heart Association Training Center Coordinator
Lynne A. Bridges, Administrative Clerk

Civil Emergency Preparedness/Emergency Management Agency

Chief Jeffrey H. Rowe, EMA Director

Health Officer

John D. Brady, Director
Paul A. Demers, Assistant

POLICE DIVISION

Command Staff

Robert F. MacKenzie, Chief
Michael F. Nugent, Deputy Chief
Eric A. O'Brien, Lieutenant

Supervisors

Andrew J. Belisle, Sergeant
Anthony J. Clukey, Sergeant
Darrell P. Eaton, Sergeant
Christopher M. Russell, Sergeant

Patrol Officers

Mark C. Carney, School Resource Officer
Juliet M. Angis
Michael E. Tucci
Audra L. Higgins
Matthew A. Harrington
Jason M. McClure
Thomas G. Arnold
Stephen M. Borst, Detective
Kaitlyn C. Sawyer
Brian A. Cashman
Scott D. Hendrick
Justin B. Titcomb
Meghan M. Nealey (July –)
Timothy S. Roy (Jan. – June)
Rebecca S. Parker, Animal Control Officer (part-time)

Police Personnel

Candice L. Simeoni, Administrative Supervisor/Court Officer
Michael L. Fagerson, Administrative Customer Service Clerk
Gary J. Phillips, Administrative Customer Service Clerk (part-time)
Christopher M. Russell, Constable
Michael E. Tucci, Constable
Eric A. O'Brien, Constable

Harbormaster

James H. Black (June –)
Raymond S. Billings (Jan. – June)

SHELLFISH WARDEN – Russell W. Brown

TREE WARDEN – Wayne C. Cutting

TOWN HISTORIAN – Stephen Spofford

BOARDS, COMMITTEES AND COMMISSIONS

AFFORDABLE HOUSING COMMITTEE

Jennifer Gordon, Chair

Brian T. Hutchins

Elva Kindler (Jan. – June)

William A. Ward, Jr., Selectman Liaison (July –)

BEACH PARKING ASSESSMENT PROJECT-WORKING GROUP (established in Feb.)

Christopher Osterrieder, Community Development Director

Elizabeth Smith, Lower Village Committee Representative

Rachel M. Phipps, Economic Development Committee Representative

Gerard Haviland, Beach Area Representative

Susan Lee, Beach Area Representative

Mathew Eddy, Economic Development Director (Jan. – June)

BICENTENNIAL COMMITTEE (established in May)

Kathy Ostrander Roberts, Chair

Elizabeth MacDonald

Stephen Spofford

Haven W. Andrews, Jr.

Angus Macaulay

Conrad Berdeen, Alt.

Lori Parkinson (Aug. –)

Edward Trainer (Nov. –)

Barbara Weeman (May – Sept.)

Merton Brown, Staff Rep. (Ex-Officio)

Linda Johnson, Staff Rep. (Ex-Officio)

Laura Dolce, Chamber Rep. (Ex-Officio)

Cynthia Walker, Brick Store Museum Rep. (Ex-Officio)

L. Blake Baldwin, Selectman Liaison

Christopher L. Cluff, Selectman Liaison

BOARD OF ASSESSMENT REVIEW

Richard B. Smith, Chair

Caroline Parker

Melvin Uchenick

BUDGET BOARD

Thomas Wellman, Chair

Larry Dwight

John Costin

Donald C. Burnham

Thomas Wiggins

Thomas J. Cahoon

Deborah A. Beal (June –)

William A. Ward, Jr. (Jan. – June) *Resigned when elected to the Board of Selectmen*

William A. Ward, Jr., Selectman Liaison (July –)

Christopher L. Cluff, Selectman Liaison (Jan. – June)

COMMITTEE ON AGING

Bevan Davies, Chair
Edward Trainer
S.Sassy Smallman
Christina Bronzetti
Donna Curtis-Binette
Marti Hess-Pomber
Judith Metcalf
Pat Schwebler (Mar. –)
Susan Aubuchon (Mar. –)
Terrence Vaughan (Mar. –)
Molly Hoadley (Aug. –)
Susan Pettit (Jan. – June)
Karen Winton, General Assistance Representative, Ex-Officio
Judith Bernstein, Town Planner Representative, Ex-Officio
Sgt. Darrell Eaton, Police Department Representative, Ex-Officio
Alaina LeBlanc Tridente, Chamber of Commerce Representative, Ex-Officio
L. Blake Baldwin, Selectman Liaison

COMMUNITY DEVELOPMENT BLOCK GRANT FAÇADE ADVISORY COMMITTEE

Angus Macaulay, Economic Development Representative
Robert B. Metcalf, Planning Board Representative
Frances Smith, Historic Preservation Commission Representative
Terrence M. Vaughan, West Kennebunk Representative
Mathew Eddy, James H. Black, Economic Development/Staff Representatives, Ex-Officio

COMMUNITY GARDEN COMMITTEE

Leslie Lindgren, Chair
Leo Hallen
Sarah Downs
Mary Elizabeth Baker
Joseph “Gus” Favreau
Barbara Rummler
Steven Doughty
Dominic Cacciola
Michelle Ruth
Rona Klein
Sandra Tillman
Harry Ruth (Jan. – Oct.)
L. Blake Baldwin, Selectman Liaison (July –)
Deborah A. Beal, Selectman Liaison (Jan. – June)

COMPREHENSIVE PLAN & ZONING ORDINANCE UPDATE COMMITTEE

Robert Metcalf, Planning Board Representative, Chair
Christopher Osterrieder, Community Development Director
Judy Bernstein, Town Planner
Robert Georgitis, Economic Development Committee Representative
Nicholas Branchina, Conservation Commission Representative
Elizabeth Smith, Lower Village Committee Representative
Philip K. Parker, Jr., Site Plan Review Board Representative
Barbara Fleshman, Historic Preservation Commission Representative (Nov. –)
Maureen Adams, Historic Preservation Commission Representative (Jan. – Nov.)

Thomas Cahoon, West Kennebunk Village Committee Representative (Jan. – Sept.)
Jeffrey Bonney, Community Representative
Charlie Galloway, Community Representative
Daniel Lyons, Community Representative (Jan. – Oct.)
Edward Trainer, Resident Representative
Keith Wallace, Resident Representative (Sept. –)
Joseph Bergeon, Youth Representative
Kyle Ryan, Youth Representative (Jan. – Sept.)
Mathew Eddy, James H. Black, Economic Development/Staff Representatives, Ex-Officio
Edward Karytko, Selectman Liaison

CONSERVATION COMMISSION

Ellen R. Wolf, Chair
Nicholas Branchina
Jennifer Shack
Todd Bridgeo
Grace Cain (Nov. –)
David C. Smith, Associate Member (non-voting)
Shiloh A. Schulte, Selectman Liaison (July –)
Deborah A. Beal, Selectman Liaison (Jan. – June)

DOG ADVISORY COMMITTEE

Stuart Flavin, Chair (Apr. –)
Cathy Connors
Ellen Fagan
Robin Levangie
Susan Hennessey
Ann Legg
Polly Hoffman
Linda Miller Cleary
Dianne Trachimowicz
Alice Ferran (Apr. –)
Gabriela Rodriguez (Aug. –)
Susan Stewart (Jan. – Mar.)
Lisa Kendrick (Jan. – July)
Rebecca S. Parker, Animal Control Officer, Ex-Officio
Sgt. Andrew J. Belisle, Police Department Representative, Ex-Officio
Daniel S. Boothby, Selectman Liaison

DOWNTOWN COMMITTEE (dissolved in May)

Lisa Emmons, Vice Chair
Arlene L. Salvati
Cynthia Walker
Angus Macaulay
Melissa Shatney, Alt.
Laura Snyder Smith (Mar. –)
Lorraine Burr, Alt. (Jan. – Mar.)
Ahmed Ciangiulli (Jan. – Mar.)
L. Blake Baldwin, Selectman Liaison

ECONOMIC DEVELOPMENT COMMITTEE

Robert Georgitis, Chair

Gary A. Dugas

J. Steve Hrehovcik

Heather Harris

Rachel M. Phipps

Miriam Whitehouse

Jonathan Johnson, Alt. (Jan. – Oct.); Regular (Oct. –)

June Huston, Alt. (Feb. –)

Alice Frentz, Alt. (Oct. –)

Wendy Ross, Alt. (Jan. – Feb.)

John Daamen (Jan. – Oct.)

Mathew Eddy, James H. Black, Economic Development/Staff Representatives, Ex-Officio

Norm Labbe, Kennebunk, Kennebunkport & Wells Water District Representative, Ex-Officio

Michael Bolduc, Kennebunk Sewer District Representative, Ex-Officio

Todd Shea, Kennebunk Light & Power District Representative, Ex-Officio

Laura Dolce, Chamber of Commerce Representative, Ex-Officio

Christopher L. Cluff, Selectman Liaison

ENERGY EFFICIENCY ADVISORY COMMITTEE

Sharon Staz, Chair

Anthony W. Dater

Dennis Andersen

David Sluyter

Scott Negley

Andrea Kimmich (Feb. –)

William Jones, Youth Representative (May –)

Nicholas Bartenhagen (June –)

Jennifer Armstrong (June –)

Margaret Bartenhagen (Sept. –)

Michael S. Wentworth (Jan. – June)

Todd Shea, Kennebunk Light & Power District Representative

Daniel S. Boothby, Selectman Liaison

FAIR HEARING AUTHORITY

Estelle W. Wellman

Brenda S. Robinson

FESTIVAL COMMITTEE

Susan Plass

Patricia A. Nicholas

Jason Woloszyn

Mandy Nelson (Jan. – May)

Linda Johnson, Staff Representative, Ex-Officio (Jan. – May)

John “Jack” Bates (Jan. – June)

Samantha Abelson, Youth Representative (Jan. – June)

Nancy L. Galloway, Co-Chair (Jan. – June)

Lynne Abelson, Co-Chair (Jan. – Aug.)

Tasha Pinkham, Parks & Recreation Department Representative, Ex-Officio

Jill LeMay, Library Representative, Ex-Officio

L. Blake Baldwin, Selectman Liaison

HISTORIC PRESERVATION COMMISSION

Frances B. Smith, Chair
Maureen Adams
Maureen P. Raiter
Patrick Orr
Judee Anne Jaudreau
Barbara Fleshman, Alt.
Paul Bevacqua, Alt.
Richard A. Morin, Selectman Liaison (July –)
Deborah A. Beal, Selectman Liaison (Jan. – June)

KENNEBUNK DEVELOPMENT CORPORATION

Robert Georgitis, Economic Development Committee Representative, Chair
Heather Harris, Economic Development Committee Representative
David Moravick, Finance Representative
Durward Parkinson, Professional Services Representative
Thomas D. Wellman, Business Representative
Charlie Galloway, Resident Representative
John Sharood, Resident Representative
Richard A. Morin, Board of Selectmen Representative
L. Blake Baldwin, Board of Selectmen Representative
Michael W. Pardue, Town Manager, Ex-Officio
Mathew Eddy, James H. Black, Economic Development/Staff Representatives, Ex-Officio

KENNEBUNK RIVER COMMITTEE (Representing Kennebunk)

Richard M. Roberts, Jr., Chair
Jack Jensen
Charles Barker
Robert Danzilo, Non-Resident Joint Member w/ Kennebunkport
Shiloh A. Schulte, Selectman Liaison

LOWER VILLAGE COMMITTEE

Elizabeth Smith, Chair
Wendy Ross
Theresa Willette
Gregory Burke
Patricia Foley
Laura Dolce
Miriam Whitehouse
Nina E. Spencer, Alt.
Richard Taranto, Alt. (Feb. –)
Richard A. Morin, Selectman Liaison

LOWER VILLAGE MASTER PLAN PROJECT-WORKING GROUP (established in Feb.)

Christopher Osterrieder, Community Development Director
Eric Labelle, Public Services Director
Miriam Whitehouse, Lower Village Committee Representative
Nina Spencer, Lower Village Committee Representative
Richard Taranto, Lower Village Committee Representative
Elizabeth Smith, Lower Village Committee Representative
Laura Dolce, Economic Development Committee Representative
Mathew Eddy, Economic Development Director (Jan. – June)

MATHEW J. LANIGAN BRIDGE ADVISORY COMMITTEE (Representing Kennebunk)

Jeffrey Bonney
William Macdonald
Bonnie Clement
Dwight Raymond
Edward Karytko, Selectman Representative

PARKS & RECREATION COMMITTEE

Tyler J. Stewart, Chair
Jonathan Whitehouse
Eddie St. John
Judy Milligan
John Hackett, Alt. (Jan. – June); Regular (June –)
Jacqueline Hawkins, Alt.
Julia Milligan, Youth Representative
Olivia Aiken, Youth Representative
Greg D. Searle (Jan. – June)
Shiloh A. Schulte, Selectman Liaison

PLANNING BOARD

Chris MacClinchy, Chair
Robert B. Metcalf
Richard B. Smith
David C. Smith
Janice Vance Alt. (Jan. – June); Regular (June –)
Fred F. Castle, Jr., Alt. (Jan. – Mar.)
Matthew Randall (Jan. – June)
William A. Ward, Jr., Selectman Liaison (July –)
Richard A. Morin, Selectman Liaison (Jan. – June)

SHELLFISH COMMITTEE

Philip K. Parker, Jr.
Jonathan LeBarge
John S. White (Jan. – June)

SITE PLAN REVIEW BOARD

Gary A. Dugas, Chair
Jeanne C. Dunn
Philip K. Parker, Jr.
Brenda S. Robinson
Matthew W. Fagginger-Auer
Kristi Kenney, Alt. (Jan. – June)
Edward Karytko, Selectman Liaison

SKATE PARK AD-HOC COMMITTEE

James Trentalange, Skate Member
Marc Barron, Resident Member
Chris Puffer, Resident Member
Karen Beaudoin, Resident Member
Christine Burgess, Resident Member
Will Hallee, Skate Member (Youth Member)
Joseph Peterson, Alternate Member

Simon James, Skate Member (Jan. – Oct.)
Mathew Eddy, Tasha Pinkham, Staff Representatives
Kyle Barrett, Recreation Department Representative
Lt. Eric O'Brien, Police Department Representative
Shiloh A. Schulte, Selectman Liaison (July –)
Deborah A. Beal, Selectman Liaison (Jan. – June)

TREASURE CHEST MONITORING COMMITTEE

Susan Flynn
Roger W. Ellenberger
Helen L. Newton
Karen Paro
Eric Labelle, Director of Public Services, Ex-Officio
Edward Karytko, Selectman Liaison (July –)

TREE COMMITTEE

Wayne C. Cutting, Chair and Tree Warden
John Walker
Paul B. Cotton
Boyd A. Swenson
Patricia Kinkade (Sept. –)
Greg D. Searle, Chair (Jan. – June)
L. Blake Baldwin, Selectman Liaison

WATERHOUSE CENTER ADVISORY COMMITTEE

Michael W. Pardue, Town Manager and Board of Director
Paige Hill, Board of Director
Tasha Pinkham, Parks & Recreation Director
Linda Johnson, Downtown Committee Member
Eddie St. John, Recreation Committee Member

WEST KENNEBUNK VILLAGE COMMITTEE

Barbara Weeman, Chair
Brenda L. Spulick
Raymond Ingalls
Thomas Cahoon
Kimberly Patric (Feb. –)
Kathleen Denton (Oct. –)
Bobbi Searles (Jan. – Feb.)
Carol A. Whitten (Jan. – June)
Edward Karytko, Selectman Liaison

ZONING BOARD OF APPEALS

William Macdonald, Chair
Steve Passerman
Douglas Gallagher
Leah B. Rachin
James Atwood, Alt. (Jan. – June); Regular (June –)
Susan Mosher, Alt.
Patricia Kolosowski (Jan. – June)

REPORT OF THE BOARD OF SELECTMEN

Greetings:

The Board of Selectmen had a very busy year as we addressed numerous topics. Coupled with our fiscal responsibilities, we actively pursued a number of initiatives to include several capital expenditures as well as advancing the Lower Village Master Plan. We also placed significant focus on enhancing the Town's infrastructure to include roads, buildings and bridges.

The dams along the Mousam River received a lot of attention, rightfully so. The decision by the Kennebunk Light & Power District to cease generating power along the river prompted action for license surrender and placed the future of the dams in question. There were a lot of moving parts to this issue that required many players to participate in pursuing the best solution for the Town. As this stands today, a private firm has made application to FERC (Federal Energy Regulatory Commission) to take over the operation for the dams. That review is ongoing and being monitored by all parties, including the Town, as FERC does their due diligence and ultimately renders a decision. The future is still unknown.

Marijuana captured the attention of the State of Maine when personal use was legalized. That decision created a need for local oversight and ultimately a move to prohibit (through moratorium pending Town vote) retail marijuana establishments and social clubs in the Town. The Board heard clearly from many that prohibition was preferred and the matter has been slated for Town Meeting (vote) in June 2018.

Our Town Manager, Michael Pardue, received an extension of his contract as Town Manager for an additional three years (7/1/17 to 6/30/20). Mike's focused leadership, investment in staff development and strategic planning initiative earned the trust and respect of the Board early on. We are privileged to have a dedicated leader in Kennebunk.

We continue the successful Selectman Outreach session monthly (Saturdays) at the Town Hall where residents have an opportunity to meet with Selectmen on a more informal basis to discuss whatever may be on their mind. These have served as excellent incubators for thoughts, plans and concepts impacting the Town's future. Please join us at any time to share your point of view.

A "Lower Village Master Plan" and "Beach Parking Assessment" was initiated. The parking plan handled locally by residents and users of the beach area resulted in more clearly defined parking areas along the side streets and waterfront. It has been deemed a success and is likely the first step in managing the pressure placed on the relatively scarce parking available at our most popular summer location. The LV Master Plan is a comprehensive review of traffic, parking, and pedestrian ways, along with other public safety interests. It is still ongoing.

The Town's infrastructure has been a major focus of the Board this year. Primarily centered on the deteriorating conditions of our roads, a plan has been undertaken to begin the recovery process. It will be costly, time consuming and periodically disruptive. The plan started with an assessment of the existing conditions, anticipated costs and exploration of resources available to possibly assist with the financial burden. This is an ongoing and fluid plan that will take many years to complete.

As I wrap up my seventh year on the Board, I am proud to have worked with some wonderful, civic-minded individuals at the Board, Committee and staff levels. We are blessed to have such a commitment from our residents and paid staff. Your Town is in pretty good shape overall. The forward-thinking of our Manager, with support from the Board, has positioned us for continued success.

Thank you for your continued support of the Board and our wonderful staff.

Respectfully submitted,

Richard A. Morin
Chairman

REPORT OF THE TOWN MANAGER

With every passing day, I am aware of just how much I enjoy serving as Kennebunk's Town Manager. As a long-time resident, it is very satisfying and enjoyable to dedicate my everyday efforts to my hometown; as I strive to help shape Kennebunk to be the place where people want to live, work and visit.

My first year as Town Manager was made as seamless as possible through the measured transition that occurred between me and retiring long-time Town Manager Barry Tibbetts. Barry's retirement ceremony at the Waterhouse Center was culminated with the Board of Selectmen renaming the Downtown Plaza to Tibbetts Plaza. The collaboration Barry and I enjoyed insured a smooth and uninterrupted transition for staff and citizens alike. This was made possible through the succession planning and support afforded by the Board of Selectmen. My smooth transition into office was further fostered by the wonderful support I enjoyed from the dedicated staff that serve Kennebunk. These men and women could not have been more welcoming and committed to insuring that I had their full commitment, insuring service levels remained unwavering. I will forever be grateful for this overwhelming commitment to a successful transition of leadership.

The position of Town Manager can, at times, be complex. The Town Manager serves as the Chief Administrative Official of the Town. With that comes the responsibility of overseeing the overall operation and management of all municipal departments and employees, as well as the implementation of all policy decisions made by the Board of Selectmen.

Fiscal responsibility is another significant and constant focus of the Office of the Town Manager. This is also the primary focus of the Town's Finance Director. Each year, we work closely with the various Division Directors, the Board of Selectmen and the Budget Board to develop an annual operating budget for the upcoming fiscal year. The annual operating budget is considered between January and March of each year, before advancing to the voters in June.

Along with the annual operating budget, the Town Manager, Finance Director, Board of Selectmen, Budget Board and Division Directors are also responsible for the development of a multi-year capital plan for the repair and replacement of major items such as buildings, vehicles, equipment, roads, sidewalks, and various other types of infrastructure. The purpose of the capital program is to establish a savings plan to fund major purchases, and to schedule these purchases in a manner that minimizes drastic fluctuations to the tax rate that could occur if capital purchases vary widely from year to year. It's very encouraging to note that through strong fiscal management, the Town's capital program is able to successfully insulate the tax rate from wide swings from year to year.

The year 2017 provided for a multitude of projects, changes and advancements which allowed for continued business retention and growth, enhanced service levels and improvements to our infrastructure. A few of the higher profile 2017 topics included:

- Mousam River dams (Kesslen, Twine Mill and Dane Perkins)
- Dogs on beaches
- Marijuana retail sales and social clubs
- Implementation of a Fireworks Ordinance
- Advancement of the Lower Village Master Plan
- Continued exploration of a train stop
- Destructive October storms

During 2017, there were numerous personnel changes among our Town workforce to include the:

- Hiring of Human Resources Director Jeri Sheldon
- Resignation of Economic Development Director Mat Eddy
- Hiring of Interim Economic Development Director Jim Black
- Resignation of Fire Captain Ryan Loshaw
- Hiring of Fire Department Captain Frank Lee
- Retirement of long-time Public Services Operations Manager Scott Wentworth
- Hiring of Public Services Operations Manager Bryan Laverriere
- Retirement of long-time Working Foreman Todd Toussaint

The Town Manager is responsible for visioning a long-range workforce development plan. To that end, it is my goal, and that of the Board of Selectmen, to develop and implement a sound succession plan for key positions. Adoption of such a plan will aid the Town in a smooth transition in these positions, allowing for service levels to be uncompromised during times of personnel change.

I'd like to take this opportunity to thank both the employees and volunteers of the Town. The countless hours of hard work put in by our volunteers, board members, and employees is the backbone of Kennebunk. Kennebunk is graced with highly experienced personnel in many key areas. I consider these employees to be some of the best in Maine, and beyond. I am appreciative of all they do and of their strong support. The work these wonderful people perform on a daily basis makes my job much easier.

In closing, I thank the Board of Selectmen and the citizens of Kennebunk for their support of the municipal departments and employees of the Town of Kennebunk.

I look forward to an exciting 2018. Please know I am here for you and will do my very best to assist you. Please don't hesitate to contact me. I wish you all the best in the coming year.

Respectfully submitted,

Michael W. Pardue
Town Manager



"Community Spirit – Memorial Day Parade"
Photo courtesy of Town Staff

Stay Connected with the Town!

Committee and Department Annual Town Reports

To view individual committee and department reports, as well as the current or previous year's Annual Town Reports, please visit www.kennebunkmaine.us/annualtownreports.



Mobile App

We have a brand new Mobile App! This app is available for download from the Apple App store and the Google Play store for Android users. The app provides a convenient way to access news, events, property and mapping information and more, all with just a few taps on your screen.

To download the app on an Apple device, search the name 'CivicMobile' in the Apple store. Once the CivicMobile app is downloaded, you may search for Kennebunk or use the 'Find My Location' feature to find our app. Once you've selected Kennebunk, it will open to our new app! Once you've opened the app once, it will display our app each time you open the CivicMobile app. To download the app on an Android device, simply search for 'Kennebunk ME' in the search bar and tap to download. The Town of Kennebunk app will now appear in your app listing for you to access at any time.

Social Media

Connect with us on Social Media! You can like and follow us on Facebook where the Town maintains official Facebook pages for the [Town of Kennebunk](#), [Kennebunk Police Department](#), [Kennebunk Fire Rescue](#) and [Kennebunk Parks & Recreation](#). Find us on [Twitter](#) and [Instagram](#) too (don't miss the [Town Manager's account](#))!

Town Blogs

Blogs are an informal way to share news, stories about the Town, announce updates, promote an event and provide other important information for our citizens. The Town Manager, as well as Town staff, will write [blog posts](#) periodically and you can follow along by [signing up to receive updates](#) when new posts are published.

Town Website

You'll find lots of information on our website (www.kennebunkmaine.us) about Town government, boards and committees, department news and town events. You can sign up to receive email and/or text message notifications when we post emergency alerts, committee agendas, upcoming events, Town blogs, and more! Look for the "[Notify Me](#)" button on our home page and choose the items you would like to subscribe to. You can make changes or unsubscribe at any time.

TOWN OF KENNEBUNK

**REPORT OF
THE AUDITORS**

**Year Ending
June 30, 2017**



Proven Expertise and Integrity

March 14, 2018

Board of Selectmen
Town of Kennebunk, Maine
Kennebunk, Maine

We were engaged by the Town of Kennebunk and have audited the financial statements of the Town of Kennebunk as of and for the year ended June 30, 2017. The following statements and schedules have been excerpted from the 2017 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Balance Sheet - Governmental Funds	Statement C
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement E
Balance Sheet - Proprietary Funds	Statement G
Statement of Revenues, Expenses and Changes in Net Position - Proprietary Funds	Statement H
Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund	Schedule 1
Schedule of Departmental Operations - General Fund	Schedule A
Combining Balance Sheet - Nonmajor Governmental Funds	Schedule B
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Nonmajor Governmental Funds	Schedule C
Combining Balance Sheet - Nonmajor Special Revenue Funds	Schedule D
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Nonmajor Special Revenue Funds	Schedule E
Combining Balance Sheet - Nonmajor Capital Projects Funds	Schedule F
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Nonmajor Capital Projects Funds	Schedule G

3 Old Orchard Road, Buxton, Maine 04093
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www.rhrsmith.com

Combining Balance Sheet - Nonmajor Permanent Funds

Schedule H

Combining Schedule of Revenues, Expenditures, and
Changes in Fund Balances - Nonmajor Permanent Funds

Schedule I

RHR Smith & Company

Certified Public Accountants

TOWN OF KENNEBUNK, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2017

	General Fund	Roads & Paving Capital Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 13,814,702	\$ -	\$ 12,265	\$ 13,826,967
Investments	1,675,202	-	55,985	1,731,187
Accounts receivables (net of allowance for uncollectibles):				
Taxes	722,788	-	-	722,788
Liens	177,456	-	-	177,456
Other	146,677	-	-	146,677
Due from other governments	72,594	-	-	72,594
Tax acquired property	339,338	-	-	339,338
Due from other funds	717,912	1,146,574	3,656,576	5,521,062
TOTAL ASSETS	\$ 17,666,669	\$ 1,146,574	\$ 3,724,826	\$ 22,538,069
LIABILITIES				
Accounts payable	\$ 689,656	\$ -	\$ -	\$ 689,656
Accrued payroll	414,066	-	-	414,066
Other liabilities	496,801	-	-	496,801
Due to other funds	4,805,143	259,904	354,055	5,419,102
TOTAL LIABILITIES	6,405,666	259,904	354,055	7,019,625
DEFERRED INFLOWS OF RESOURCES				
Deferred revenue	252,270	-	-	252,270
Deferred tax revenue	811,783	-	-	811,783
TOTAL DEFERRED INFLOWS OF RESOURCES	1,064,053	-	-	1,064,053
FUND BALANCES (DEFICITS)				
Nonspendable	339,338	-	-	339,338
Restricted	-	-	1,607,689	1,607,689
Committed	1,106,486	1,146,574	1,962,556	4,215,616
Assigned	163,729	-	144,395	308,124
Unassigned	8,587,397	(259,904)	(343,869)	7,983,624
TOTAL FUND BALANCES (DEFICITS)	10,196,950	886,670	3,370,771	14,454,391
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES (DEFICITS)	\$ 17,666,669	\$ 1,146,574	\$ 3,724,826	\$ 22,538,069

See accompanying independent auditors' report and notes to financial statements.

TOWN OF KENNEBUNK, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Roads & Paving Capital Fund	Other Governmental Funds	Total Governmental Funds
REVENUES				
Taxes:				
Property taxes	\$ 32,720,039	\$ -	\$ -	\$ 32,720,039
Excise taxes	2,482,680	-	-	2,482,680
Intergovernmental revenues	1,082,979	178,608	-	1,261,587
Charges for services	2,094,279	-	17,550	2,111,829
Miscellaneous revenues	264,641	-	172,037	436,678
TOTAL REVENUES	38,644,618	178,608	189,587	39,012,813
EXPENDITURES				
Current:				
General government	2,008,444	-	390,554	2,398,998
Public safety	4,106,933	-	7,572	4,114,505
Public works	1,392,079	110,563	24,009	1,526,651
Education	22,708,581	-	-	22,708,581
County tax	1,347,775	-	-	1,347,775
Recreation and culture	1,409,622	-	54,545	1,464,167
Health and welfare	336,913	-	-	336,913
Employee benefits	1,961,045	-	-	1,961,045
Agency request	32,100	-	-	32,100
Unclassified	127,357	-	-	127,357
Capital outlay	-	514,747	951,167	1,465,914
Debt service:				
Principal	-	-	1,279,000	1,279,000
Interest	-	-	345,933	345,933
TOTAL EXPENDITURES	35,430,849	625,310	3,052,780	39,108,939
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	3,213,769	(446,702)	(2,863,193)	(96,126)
OTHER FINANCING SOURCES (USES)				
Transfers in	4,000	145,000	2,607,159	2,756,159
Transfers (out)	(2,746,032)	-	(97,127)	(2,843,159)
TOTAL OTHER FINANCING SOURCES (USES)	(2,742,032)	145,000	2,510,032	(87,000)
NET CHANGE IN FUND BALANCES	471,737	(301,702)	(353,161)	(183,126)
FUND BALANCES - JULY 1	9,725,213	1,188,372	3,723,932	14,637,517
FUND BALANCES - JUNE 30	\$ 10,196,950	\$ 886,670	\$ 3,370,771	\$ 14,454,391

See accompanying independent auditors' report and notes to financial statements.

TOWN OF KENNEBUNK, MAINE

BALANCE SHEET - PROPRIETARY FUNDS
JUNE 30, 2017

	Enterprise Funds		Total
	Pay-As-You- Throw Trash Program	Electrical Inspection Program	
ASSETS			
Cash and cash equivalents	\$ -	\$ -	\$ -
Accounts receivable (net of allowance for uncollectibles)	46,351	-	46,351
Due from other funds	-	1,993	1,993
TOTAL ASSETS	<u>\$ 46,351</u>	<u>\$ 1,993</u>	<u>\$ 48,344</u>
LIABILITIES			
Accounts payable	\$ -	\$ -	\$ -
Due to other funds	103,953	-	103,953
TOTAL LIABILITIES	<u>103,953</u>	<u>-</u>	<u>103,953</u>
NET POSITION			
Restricted	-	1,993	1,993
Unrestricted (deficit)	(57,602)	-	(57,602)
TOTAL NET POSITION	<u>(57,602)</u>	<u>1,993</u>	<u>(55,609)</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 46,351</u>	<u>\$ 1,993</u>	<u>\$ 48,344</u>

See accompanying independent auditors' report and notes to financial statements.

STATEMENT H

TOWN OF KENNEBUNK, MAINE

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 PROPRIETARY FUNDS
 FOR THE YEAR ENDED JUNE 30, 2017

	Enterprise Funds		Total
	Pay-As-You- Throw Trash Program	Electrical Inspection Program	
OPERATING REVENUES			
Charges for services	\$ 417,944	\$ 28,403	\$ 446,347
TOTAL OPERATING REVENUES	<u>417,944</u>	<u>28,403</u>	<u>446,347</u>
OPERATING EXPENSES			
Program supplies	480,930	28,061	508,991
TOTAL OPERATING EXPENSES	<u>480,930</u>	<u>28,061</u>	<u>508,991</u>
OPERATING INCOME (LOSS)	<u>(62,986)</u>	<u>342</u>	<u>(62,644)</u>
NONOPERATING REVENUES (EXPENSES)			
Transfers in	87,000	-	87,000
Transfers (out)	-	-	-
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>87,000</u>	<u>-</u>	<u>87,000</u>
CHANGE IN NET POSITION	24,014	342	24,356
NET POSITION - JULY 1	<u>(81,616)</u>	<u>1,651</u>	<u>(79,965)</u>
NET POSITION - JUNE 30	<u>\$ (57,602)</u>	<u>\$ 1,993</u>	<u>\$ (55,609)</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF KENNEBUNK, MAINE

BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS
 BUDGET AND ACTUAL – GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 9,725,213	\$ 9,725,213	\$ 9,725,213	\$ -
Resources (Inflows):				
Taxes:				
Property Taxes	32,775,484	32,775,484	32,720,039	(55,445)
Excise Taxes	1,987,500	1,987,500	2,482,680	495,180
Intergovernmental Revenues:				
State Revenue Sharing	376,000	376,000	383,951	7,951
Homestead Reimbursement	244,701	244,701	220,879	(23,822)
Local Road Assistance	145,000	145,000	149,156	4,156
Other	245,186	245,186	328,993	83,807
Interest Income	40,000	40,000	94,770	54,770
Interest on Taxes/Lien Costs	45,000	45,000	66,520	21,520
Charges for Services	1,761,100	1,761,100	2,094,279	333,179
Miscellaneous Revenues	105,000	90,759	103,351	12,592
Transfers from Other Funds	4,000	4,000	4,000	-
Amounts Available for Appropriation	<u>47,454,184</u>	<u>47,439,943</u>	<u>48,373,831</u>	<u>933,888</u>
Charges to Appropriations (Outflows):				
General Government	2,029,099	2,103,003	2,008,444	94,559
Public Safety	4,234,685	4,243,635	4,106,933	136,702
Public Works	1,303,272	1,303,272	1,392,079	(88,807)
Education	22,708,581	22,708,581	22,708,581	-
County Tax	1,347,775	1,347,775	1,347,775	-
Recreation and Culture	1,415,207	1,415,207	1,409,622	5,585
Health and Welfare	347,385	389,974	336,913	53,061
Employee Benefits	1,969,033	1,969,033	1,961,045	7,988
Agency Requests	32,100	32,100	32,100	-
Unclassified	538,221	594,841	127,357	467,484
Transfers to Other Funds	1,803,613	2,783,946	2,746,032	37,914
Total Charges to Appropriations	<u>37,728,971</u>	<u>38,891,367</u>	<u>38,176,881</u>	<u>714,486</u>
Budgetary Fund Balance, June 30	<u>\$ 9,725,213</u>	<u>\$ 8,548,576</u>	<u>\$ 10,196,950</u>	<u>\$ 1,648,374</u>
Utilization of Committed Fund Balance	\$ -	\$ 1,000,349	\$ -	\$ (1,000,349)
Utilization of Assigned Fund Balance	-	176,288	-	(176,288)
	<u>\$ -</u>	<u>\$ 1,176,637</u>	<u>\$ -</u>	<u>\$ (1,176,637)</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE A

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General Government -					
General Government Expenses	\$ 630,534	\$ 6,131	\$ 636,665	\$ 632,573	\$ 4,092
Selectmen	30,928	-	30,928	26,647	4,281
Town Manager	243,855	-	243,855	243,378	477
Town Clerk	103,769	-	103,769	94,598	9,171
Ballot Clerks	35,000	-	35,000	31,432	3,568
Assessors	182,847	11,989	194,836	192,083	2,753
Community Development	350,196	8,730	358,926	342,824	16,102
Town Hall	169,101	-	169,101	166,238	2,863
Computer Department	238,171	13,690	251,861	236,794	15,067
Conservation Commission	-	7,799	7,799	1,570	6,229
Site Plan Review Board	6,023	-	6,023	4,553	1,470
Zoning Board of Appeals	1,200	-	1,200	583	617
Board of Assessment Review	1,000	-	1,000	1,338	(338)
Dog Advisory Committee	200	-	200	-	200
Historic Preservation Committee	4,700	-	4,700	5,608	(908)
Lower Village Committee	2,500	6,986	9,486	1,500	7,986
Downtown Committee	-	3,332	3,332	-	3,332
Economic Development Committee	-	-	-	-	-
West Kennebunk Village Committee	2,000	2,791	4,791	2,909	1,882
Energy Efficiency Committee	2,100	767	2,867	1,912	955
Tree Committee	2,000	4,761	6,761	-	6,761
Affordable Housing Committee	200	-	200	-	200
Bicentennial Committee	500	5,069	5,569	-	5,569
Community Garden Committee	4,000	1,859	5,859	6,013	(154)
Planning Board	18,275	-	18,275	15,891	2,384
	2,029,099	73,904	2,103,003	2,008,444	94,559

SCHEDULE A (CONTINUED)

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Public Works - Highway	1,303,272	-	1,303,272	1,392,079	(88,807)
	<u>1,303,272</u>	<u>-</u>	<u>1,303,272</u>	<u>1,392,079</u>	<u>(88,807)</u>
Education	22,708,581	-	22,708,581	22,708,581	-
County Tax	1,347,775	-	1,347,775	1,347,775	-
Recreation and Culture - Life Guards	48,634	-	48,634	32,861	15,773
Parks	45,000	-	45,000	57,684	(12,684)
Recreation Kennebunk Free Library	767,754	-	767,754	765,258	2,496
	553,819	-	553,819	553,819	-
	<u>1,415,207</u>	<u>-</u>	<u>1,415,207</u>	<u>1,409,622</u>	<u>5,585</u>
Health and Welfare - Recycling	291,615	-	291,615	291,615	-
Solid Waste	9,000	9,000	18,000	10,406	7,594
Social Services	46,770	33,589	80,359	34,892	45,467
	<u>347,385</u>	<u>42,589</u>	<u>389,974</u>	<u>336,913</u>	<u>53,061</u>
Employee Benefits - Health Benefits	1,028,708	-	1,028,708	1,012,553	16,155
FICA	411,243	-	411,243	410,870	373
Retirement	294,635	-	294,635	308,307	(13,672)
Workers Comp	215,618	-	215,618	211,893	3,725
Unemployment Comp	18,829	-	18,829	17,422	1,407
	<u>1,969,033</u>	<u>-</u>	<u>1,969,033</u>	<u>1,961,045</u>	<u>7,988</u>

SCHEDULE A (CONTINUED)

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Agency Requests -					
Biddeford Free Clinic	-	-	-	1,000	(1,000)
Day One	1,000	-	1,000	-	1,000
York County Child Abuse Council	1,700	-	1,700	1,700	-
York County Community Action	3,000	-	3,000	3,000	-
Counseling Services, Inc.	1,000	-	1,000	1,000	-
Caring Unlimited	2,000	-	2,000	2,000	-
Catholic Charities	1,000	-	1,000	1,000	-
So. Maine Area Agency on Aging	1,500	-	1,500	1,500	-
Sexual Assault Response Services	500	-	500	500	-
Senior Center at Lower Village	1,500	-	1,500	1,500	-
American Red Cross	500	-	500	500	-
Home Health Visiting Nurses	5,000	-	5,000	5,000	-
Community Outreach Services	7,000	-	7,000	7,000	-
Community Harvest	6,400	-	6,400	6,400	-
	<u>32,100</u>	<u>-</u>	<u>32,100</u>	<u>32,100</u>	<u>-</u>
Public Safety -					
Police	1,829,500	8,950	1,838,450	1,788,732	49,718
Ambulance	891,967	-	891,967	857,933	34,034
Communications	294,212	-	294,212	291,576	2,636
Civil Emergency Preparedness	6,448	-	6,448	5,239	1,209
Hydrants & Street Lights	460,751	-	460,751	436,946	23,805
Fire Department	751,807	-	751,807	726,507	25,300
	<u>4,234,685</u>	<u>8,950</u>	<u>4,243,635</u>	<u>4,106,933</u>	<u>136,702</u>

SCHEDULE A (CONTINUED)

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Unclassified -					
Operational Contingency	-	15,420	15,420	2,045	13,375
Historian	500	-	500	-	500
Harbormaster	16,524	-	16,524	16,524	-
Tree Warden	5,000	-	5,000	5,372	(372)
Matching Grant Funds	-	41,200	41,200	771	40,429
Memorial Day	800	-	800	-	800
Stevens Comm	-	-	-	13	(13)
Facilities	102,946	-	102,946	102,632	314
Overlay	412,451	-	412,451	-	412,451
	<u>538,221</u>	<u>56,620</u>	<u>594,841</u>	<u>127,357</u>	<u>467,484</u>
Transfers to Other Funds -					
Special Revenue Funds	1,143,613	-	1,143,613	1,105,699	37,914
Capital Projects Funds	660,000	893,333	1,553,333	1,553,333	-
Proprietary Funds	-	87,000	87,000	87,000	-
	<u>1,803,613</u>	<u>980,333</u>	<u>2,783,946</u>	<u>2,746,032</u>	<u>37,914</u>
Totals	<u>\$ 37,728,971</u>	<u>\$ 1,162,396</u>	<u>\$ 38,891,367</u>	<u>\$ 38,176,881</u>	<u>\$ 714,486</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	\$ -	\$ -	\$ 12,265	\$ 12,265
Investments	-	-	55,985	55,985
Due from other funds	1,383,490	2,273,086	-	3,656,576
TOTAL ASSETS	<u>\$ 1,383,490</u>	<u>\$ 2,273,086</u>	<u>\$ 68,250</u>	<u>\$ 3,724,826</u>
LIABILITIES				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to other funds	55,872	287,997	10,186	354,055
TOTAL LIABILITIES	<u>55,872</u>	<u>287,997</u>	<u>10,186</u>	<u>354,055</u>
FUND BALANCES (DEFICITS)				
Nonspendable	-	-	-	-
Restricted	1,239,095	310,530	58,064	1,607,689
Committed	-	1,962,556	-	1,962,556
Assigned	144,395	-	-	144,395
Unassigned	(55,872)	(287,997)	-	(343,869)
TOTAL FUND BALANCES (DEFICITS)	<u>1,327,618</u>	<u>1,985,089</u>	<u>58,064</u>	<u>3,370,771</u>
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	<u>\$ 1,383,490</u>	<u>\$ 2,273,086</u>	<u>\$ 68,250</u>	<u>\$ 3,724,826</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2017

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Charges for services	\$ -	\$ 17,550	\$ -	\$ 17,550
Interest income	-	-	337	337
Other	144,098	27,602	-	171,700
TOTAL REVENUES	<u>144,098</u>	<u>45,152</u>	<u>337</u>	<u>189,587</u>
EXPENDITURES				
Administration	290,934	99,620	-	390,554
Public works	20,342	3,667	-	24,009
Public safety	-	7,572	-	7,572
Recreation	-	54,545	-	54,545
Debt service:				
Principal	404,125	874,875	-	1,279,000
Interest	124,770	221,163	-	345,933
Capital outlay	61,729	889,438	-	951,167
TOTAL EXPENDITURES	<u>901,900</u>	<u>2,150,880</u>	<u>-</u>	<u>3,052,780</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(757,802)</u>	<u>(2,105,728)</u>	<u>337</u>	<u>(2,863,193)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	1,178,613	1,428,546	-	2,607,159
Transfers (out)	(37,914)	(55,213)	(4,000)	(97,127)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,140,699</u>	<u>1,373,333</u>	<u>(4,000)</u>	<u>2,510,032</u>
NET CHANGE IN FUND BALANCES	382,897	(732,395)	(3,663)	(353,161)
FUND BALANCES, JULY 1	<u>944,721</u>	<u>2,717,484</u>	<u>61,727</u>	<u>3,723,932</u>
FUND BALANCES, JUNE 30	<u>\$ 1,327,618</u>	<u>\$ 1,985,089</u>	<u>\$ 58,064</u>	<u>\$ 3,370,771</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE D

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2017

	Conservation Land Purchase	Building Revenues	Harbor- master	Route 1 TIF	West Kennebunk TIF	Lower Village TIF	Total
ASSETS							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	3,430	33,198	107,767	938,135	300,960	-	1,383,490
TOTAL ASSETS	\$ 3,430	\$ 33,198	\$ 107,767	\$ 938,135	\$ 300,960	\$ -	\$ 1,383,490
LIABILITIES							
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due to other funds	-	-	-	-	-	55,872	55,872
TOTAL LIABILITIES	-	-	-	-	-	55,872	55,872
FUND BALANCES (DEFICITS)							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	938,135	300,960	-	1,239,095
Committed	-	-	-	-	-	-	-
Assigned	3,430	33,198	107,767	-	-	-	144,395
Unassigned	-	-	-	-	-	(55,872)	(55,872)
TOTAL FUND BALANCES (DEFICITS)	3,430	33,198	107,767	938,135	300,960	(55,872)	1,327,618
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 3,430	\$ 33,198	\$ 107,767	\$ 938,135	\$ 300,960	\$ -	\$ 1,383,490

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE E

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Conservation Land Purchase	Building Revenues	Harbor- master	Route 1 TIF	West Kennebunk TIF	Lower Village TIF	Total
REVENUES							
Other	\$ -	\$ -	\$ 12,814	\$ 131,284	\$ -	\$ -	\$ 144,098
TOTAL REVENUES	-	-	12,814	131,284	-	-	144,098
EXPENDITURES							
Administration	-	-	-	255,440	-	35,494	290,934
Public works	-	-	-	-	18,842	1,500	20,342
Debt service:							
Principal	-	-	-	249,925	115,322	38,878	404,125
Interest	-	-	-	95,877	14,997	13,896	124,770
Capital outlay	-	-	-	-	61,729	-	61,729
TOTAL EXPENDITURES	-	-	-	601,242	210,890	89,768	901,900
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	12,814	(469,958)	(210,890)	(89,768)	(757,802)
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	-	769,144	301,283	108,186	1,178,613
Transfers (out)	-	-	-	-	(37,914)	-	(37,914)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	769,144	263,369	108,186	1,140,699
NET CHANGE IN FUND BALANCES (DEFICITS)	-	-	12,814	299,186	52,479	18,418	382,897
FUND BALANCES (DEFICITS), JULY 1	3,430	33,198	94,953	638,949	248,481	(74,290)	944,721
FUND BALANCES (DEFICITS), JUNE 30	\$ 3,430	\$ 33,198	\$ 107,767	\$ 938,135	\$ 300,960	\$ (55,872)	\$ 1,327,618

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE F

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2017

	Fire/Ambulance Projects		Dorothy Stevens Center	Public Works Equipment	Police Vehicles & Equipment	Town Hall Roof Repair	Signs
West Kennebunk Fire Station	Dry Hydrants						
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	31,926	9,969	258	-	10,275	-	-
TOTAL ASSETS	\$ 31,926	\$ 9,969	\$ 258	\$ -	\$ 10,275	\$ -	\$ -
LIABILITIES							
Due to other funds	\$ -	\$ -	\$ -	\$ 129,845	\$ -	\$ -	\$ 2,810
TOTAL LIABILITIES	\$ -	\$ -	\$ -	\$ 129,845	\$ -	\$ -	\$ 2,810
FUND BALANCES (DEFICITS)							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Committed	31,926	9,969	258	-	10,275	-	-
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	(129,845)	-	-	(2,810)
TOTAL FUND BALANCES (DEFICITS)	\$ 31,926	\$ 9,969	\$ 258	\$ (129,845)	\$ 10,275	\$ -	\$ (2,810)
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 31,926	\$ 9,969	\$ 258	\$ -	\$ 10,275	\$ -	\$ -

SCHEDULE F (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2017

	Town Hall	Debt Service &	Town	Skateboard	Park St. &	Ordinance Rewrites	Storage Area
	Equipment	Lease/Purchase	Projects	Park	Cousens Sch. Purchase	Plan & Public Safety Building Study	at Town Garage
ASSETS							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	41,385	846,282	48,900	97,050	384,932	77,200	15,231
TOTAL ASSETS	\$ 41,385	\$ 846,282	\$ 48,900	\$ 97,050	\$ 384,932	\$ 77,200	\$ 15,231
LIABILITIES							
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCES (DEFICITS)							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	97,050	-	-	-
Committed	41,385	846,282	48,900	-	384,932	77,200	15,231
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-
TOTAL FUND BALANCES (DEFICITS)	41,385	846,282	48,900	97,050	384,932	77,200	15,231
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 41,385	\$ 846,282	\$ 48,900	\$ 97,050	\$ 384,932	\$ 77,200	\$ 15,231

SCHEDULE F (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2017

	Budget Board	Public Works Projects		West Kennebunk Field	Town Garage & Transfer Station	Fire Ambulance Equipment	HVAC Systems & Insulation
		Bicycle Impact	Parking Lots				
ASSETS							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	147,443	182,581	14,746	30,899	71,333	53,326	42,068
TOTAL ASSETS	\$ 147,443	\$ 182,581	\$ 14,746	\$ 30,899	\$ 71,333	\$ 53,326	\$ 42,068
LIABILITIES							
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	-	-	-	-	-	-	-
FUND BALANCES (DEFICITS)							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	182,581	-	30,899	-	-	-
Committed	147,443	-	14,746	-	71,333	53,326	42,068
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-
TOTAL FUND BALANCES (DEFICITS)	147,443	182,581	14,746	30,899	71,333	53,326	42,068
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 147,443	\$ 182,581	\$ 14,746	\$ 30,899	\$ 71,333	\$ 53,326	\$ 42,068

SCHEDULE F (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2017

	Town Hall Computer Hardware & Software	Land - Municipal Employee Parking	Parks & Recreation Projects	Capital Reserve/Impr.	Total
ASSETS					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	-	100,000	-	67,282	2,273,086
TOTAL ASSETS	\$ -	\$ 100,000	\$ -	\$ 67,282	\$ 2,273,086
LIABILITIES					
Due to other funds	\$ 13,798	-	\$ 141,544	\$ -	\$ 287,997
TOTAL LIABILITIES	13,798	-	141,544	-	287,997
FUND BALANCES (DEFICITS)					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	310,530
Committed	-	100,000	-	67,282	1,962,556
Assigned	-	-	-	-	-
Unassigned	(13,798)	-	(141,544)	-	(287,997)
TOTAL FUND BALANCES (DEFICITS)	(13,798)	100,000	(141,544)	67,282	1,985,089
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ -	\$ 100,000	\$ -	\$ 67,282	\$ 2,273,086

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE G

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Fire/Ambulance Projects	Dorothy Stevens Center	Public Works Equipment	Police Vehicles & Equipment	Town Hall Roof Repair	Signs
	West Kennebunk Fire Station	Dry Hydrants				
REVENUES						
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-
EXPENDITURES						
Administration	-	-	-	-	1,927	27,728
Public works	-	-	-	-	-	-
Public safety	-	-	-	7,572	-	-
Recreation	-	-	-	-	-	-
Debt service:						
Principal	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Capital outlay	-	-	509,965	97,763	-	-
TOTAL EXPENDITURES	-	-	509,965	105,335	1,927	27,728
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-	(509,965)	(105,335)	(1,927)	(27,728)
OTHER FINANCING SOURCES (USES)						
Transfers in	-	-	68,000	112,080	-	-
Transfers (out)	-	-	(20,213)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	47,787	112,080	-	-
NET CHANGE IN FUND BALANCES	-	-	(462,178)	6,745	(1,927)	(27,728)
FUND BALANCES (DEFICITS), JULY 1	31,926	9,969	258	3,530	1,927	24,918
FUND BALANCES (DEFICITS), JUNE 30	\$ 31,926	\$ 9,969	\$ 258	\$ 10,275	\$ -	\$ (2,810)

SCHEDULE G (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Town Hall Equipment	Debt Service & Town Hall Lease/Purchase	Town Projects	Skateboard Park	Park St. & Cousens Sch. Purchase	Ordinance Rewrites & Codification, Comp Plan & Public Safety Building Study	Storage Area at Town Garage
REVENUES							
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	27,602	-	-	-	-	-
TOTAL REVENUES	-	27,602	-	-	-	-	-
EXPENDITURES							
Administration	14,319	-	-	-	-	12,500	-
Public works	-	-	-	-	-	-	-
Public safety	-	-	-	-	-	-	-
Recreation	-	-	-	-	-	-	-
Debt service:							
Principal	-	874,875	-	-	-	-	-
Interest	-	221,163	-	-	-	-	-
Capital outlay	8,542	-	-	-	-	-	-
TOTAL EXPENDITURES	22,861	1,096,038	-	-	-	12,500	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(22,861)	(1,068,436)	-	-	-	(12,500)	-
OTHER FINANCING SOURCES (USES)							
Transfers in	55,000	1,026,253	-	-	-	-	-
Transfers (out)	-	-	(35,000)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	55,000	1,026,253	(35,000)	-	-	-	-
NET CHANGE IN FUND BALANCES	32,139	(42,183)	(35,000)	-	-	(12,500)	-
FUND BALANCES (DEFICITS), JULY 1	9,246	888,465	83,900	97,050	384,932	89,700	15,231
FUND BALANCES (DEFICITS), JUNE 30	\$ 41,385	\$ 846,282	\$ 48,900	\$ 97,050	\$ 384,932	\$ 77,200	\$ 15,231

SCHEDULE G (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Budget Board	Public Works Projects		West Kennebunk Field	Town Garage & Transfer Station	Fire Ambulance Equipment	HVAC Systems & Insulation
		Bicycle Impact	Parking Lots				
REVENUES							
Charges for services	\$ -	\$ 17,550	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-	-
TOTAL REVENUES	-	17,550	-	-	-	-	-
EXPENDITURES							
Administration	39,996	-	-	-	-	-	3,150
Public works	-	-	-	3,667	-	-	-
Public safety	-	-	-	-	-	-	-
Recreation	-	-	-	-	-	-	-
Debt service:							
Principal	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	26,010	-	-
TOTAL EXPENDITURES	39,996	-	-	3,667	26,010	-	3,150
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(39,996)	17,550	-	(3,667)	(26,010)	(3,150)	
OTHER FINANCING SOURCES (USES)							
Transfers in	50,000	-	9,000	15,000	-	28,000	10,000
Transfers (out)	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	50,000	-	9,000	15,000	-	28,000	10,000
NET CHANGE IN FUND BALANCES	10,004	17,550	9,000	15,000	(3,667)	1,990	6,850
FUND BALANCES (DEFICITS), JULY 1	137,439	165,031	5,746	15,899	75,000	51,336	35,218
FUND BALANCES (DEFICITS), JUNE 30	\$ 147,443	\$ 182,581	\$ 14,746	\$ 30,899	\$ 71,333	\$ 53,326	\$ 42,068

SCHEDULE G (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Town Hall Computer Hardware & Software	Land - Municipal Employee Parking	Parks & Recreation Projects	Capital Reserve/Impr.	Total
REVENUES					
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ 17,550
Other	-	-	-	-	27,602
TOTAL REVENUES	-	-	-	-	45,152
EXPENDITURES					
Administration	-	-	-	-	99,620
Public works	-	-	-	-	3,667
Public safety	-	-	-	-	7,572
Recreation	-	-	54,545	-	54,545
Debt service:					
Principal	-	-	-	-	874,875
Interest	-	-	-	-	221,163
Capital outlay	58,111	-	159,954	29,093	889,438
TOTAL EXPENDITURES	58,111	-	214,499	29,093	2,150,880
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(58,111)	-	(214,499)	(29,093)	(2,105,728)
OTHER FINANCING SOURCES (USES)					
Transfers in	10,000	-	20,213	25,000	1,428,546
Transfers (out)	-	-	-	-	(55,213)
TOTAL OTHER FINANCING SOURCES (USES)	10,000	-	20,213	25,000	1,373,333
NET CHANGE IN FUND BALANCES	(48,111)	-	(194,286)	(4,093)	(732,395)
FUND BALANCES (DEFICITS), JULY 1	34,313	100,000	52,742	71,375	2,717,484
FUND BALANCES (DEFICITS), JUNE 30	\$ (13,798)	\$ 100,000	\$ (141,544)	\$ 67,282	\$ 1,985,089

See accompanying independent auditors' report and notes to financial statements.

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SEET - NONMAJOR PERMANENT FUNDS
JUNE 30, 2017

	Littlefield Educational Trust	Cemetery Trust		Martha Bragdon Trust	Total
		Monument Lot	Centennial Lot		
ASSETS					
Cash and cash equivalents	\$ -	\$ 2,551	\$ 3,528	\$ 6,186	\$ 12,265
Investments	55,985	-	-	-	55,985
Due from other funds	-	-	-	-	-
TOTAL ASSETS	<u>\$ 55,985</u>	<u>\$ 2,551</u>	<u>\$ 3,528</u>	<u>\$ 6,186</u>	<u>\$ 68,250</u>
LIABILITIES					
Due to other funds	\$ 4,000	\$ -	\$ -	\$ 6,186	\$ 10,186
TOTAL LIABILITIES	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>6,186</u>	<u>10,186</u>
FUND BALANCES					
Nonspendable	-	-	-	-	-
Restricted	51,985	2,551	3,528	-	58,064
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
TOTAL FUND BALANCES	<u>51,985</u>	<u>2,551</u>	<u>3,528</u>	<u>-</u>	<u>58,064</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 55,985</u>	<u>\$ 2,551</u>	<u>\$ 3,528</u>	<u>\$ 6,186</u>	<u>\$ 68,250</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR PERMANENT FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Littlefield Educational Trust	Monument Lot	Cemetery Trust Centennial Lot	Martha Bragdon Trust	Total
REVENUES					
Interest income	\$ 335	\$ 1	\$ 1	\$ -	\$ 337
TOTAL REVENUES	<u>335</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>337</u>
EXPENDITURES					
Other	-	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>335</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>337</u>
OTHER FINANCING SOURCES (USES)					
Transfers in	-	-	-	-	-
Transfers (out)	<u>(4,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,000)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(4,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,000)</u>
NET CHANGE IN FUND BALANCES	<u>(3,665)</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>(3,663)</u>
FUND BALANCES, JULY 1	<u>55,650</u>	<u>2,550</u>	<u>3,527</u>	<u>-</u>	<u>61,727</u>
FUND BALANCES, JUNE 30	<u>\$ 51,985</u>	<u>\$ 2,551</u>	<u>\$ 3,528</u>	<u>\$ -</u>	<u>\$ 58,064</u>

See accompanying independent auditors' report and notes to financial statements.

REPORT OF THE BUDGET BOARD

During January and February of 2018, the Budget Board met seven times to review, discuss and approve the budget for the upcoming fiscal year (FY19) that spans the period July 1, 2018 through June 30, 2019. The Board's initial meeting in January focused on the Town's long-term capital needs, as well as a review of FY17 and the current status of FY18 year-to-date. The meetings in February were joint meetings held with the Board of Selectmen to review the final proposed operational and capital budgets for FY19, as developed and presented by the Town Manager, Division Directors and Finance Director.

At the first joint meeting a PowerPoint presentation on the overall proposed FY19 budget and significant changes was presented. Following this introduction and during subsequent meetings, each departmental budget was reviewed by the Town Manager with significant changes highlighted. The two Boards asked questions and made comments regarding the presented budgets. The attending public was provided the opportunity to ask questions and make comments. Following these discussions, the Boards voted on whether to advance the budget requests to the June 12, 2018 Annual Town Meeting referendum vote.

Some points worth noting for this upcoming fiscal year:

- The net municipal operational budget increase proposed by the two Boards to the voters for FY19 is 6.97%. This increase can be broken down between an operating increase of 5.32%, and a 1.65% increase due to funding required for existing debt service on the Town's long-term bonds.
- Staffing changes reflected in the proposed FY19 operational budget are as follows:
 - Police - Two additional patrol officers – the first officer starts October 1, 2018, the second officer starts April 1, 2019.
 - Police - The Town's part-time animal control officer becomes full-time on July 1, 2018.
 - Police - Two additional RSU 21 school resource officers start September 1, 2018 (this depends on whether the RSU 21 FY19 budget is validated on June 12, 2018 – there would be no FY19 budget impact to the Town)
 - Fire/EMS - Four EMS part-time "per diems" become full-time, two start July 1, 2018, two start January 1, 2019.
 - One additional lifeguard (summer-only position).
 - Public Services - a part-time driver/laborer to become full-time on July 1, 2018.
 - Recreation - a part-time programmer to become full-time on July 1, 2018.
- The FY19 budget for the Tax Increment Financing (TIF) District special revenue fund budget is included in the Town's overall operating budget, referendum question #1.
- At the June 12, 2018 referendum vote, voters will be asked to approve issuing bonds to fund several road and other projects. A full list of the projects for your review can be found following this report. The Town continues to maintain its Standard & Poor's AAA bond rating and Moody's Aa1 bond rating. Both ratings are considered very strong by the financial markets.

More detailed information about the FY19 budget may be found within this annual town report, and on the Town's website: www.kennebunkmaine.us/Budget.

I would like to thank members of both Boards for a productive budget process. Please be sure to vote on June 12, 2018 at the Annual Town Meeting referendum vote; voters at the Annual Town Meeting (a day-long referendum ballot vote) have the final approval of this budget.

Respectfully submitted,

Thomas Wellman
Chairman

PROPOSED
2018-19 BUDGET

TOWN OF KENNEBUNK CHRONOLOGY OF PROPERTY TAX RATES

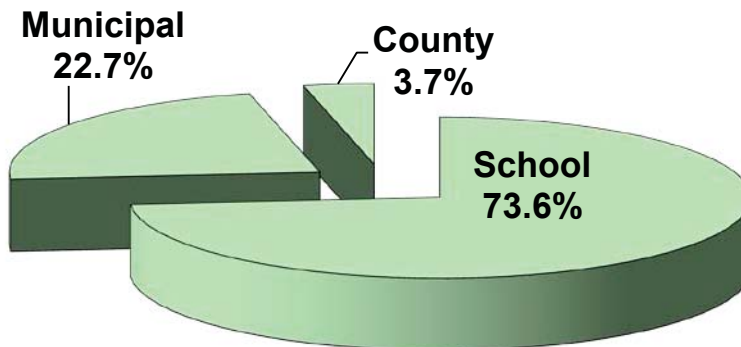
	FY 16-17	FY 17-18	PROJECTED FY 18-19
School	\$22,708,581	\$23,965,655	\$25,813,831
County	1,227,723	1,264,882	1,280,017
County (short yr: year-#5)	120,052	118,044	
TIF	1,143,613	1,270,744	1,359,043
Municipal Appropriations	8,016,450	8,269,785	8,846,499
Overlay	412,453	381,357	450,000
Total Appropriations	33,628,871	35,270,468	37,749,390
Less:			
State Rev. Sharing	376,000	398,111	375,000
Homestead & BETE	477,387	552,168	500,000
Total Revenues	853,387	950,279	875,000
Net Commitment	\$32,775,484	\$34,320,189	\$36,874,390
Taxable Valuator	\$2,061,351,200	\$2,073,727,500	\$2,083,727,500
Municipal Gross Budget			
Proposed	\$12,216,550	\$12,843,385	\$13,629,449
Approved	\$12,216,550	\$12,843,385	(excludes TIF expenses)

	FY 16-17	FY 17-18	PROJECTED FY 18-19
Property Tax Rate	\$15.90	\$16.55	\$17.70

PROPERTY TAX DISTRIBUTION

	FY 16-17		FY 17-18		PROJECTED FY 18-19	
	%	\$	%	\$	%	\$
School	72.74	11.56	73.36	12.14	73.62	13.03
Municipal	22.94	3.65	22.41	3.71	22.73	4.02
County	<u>4.32</u>	<u>0.69</u>	<u>4.23</u>	<u>0.70</u>	<u>3.65</u>	<u>0.65</u>
Total	100%	\$15.90	100%	\$16.55	100%	\$17.70

FY18-19 Projected Tax



**Town of Kennebunk
FY2018-2019 Proposed Budget Summary**

<u>Classification</u>	(A)	(B)	(C)	= (A) - (B) - (C)
	<u>Expense</u>	<u>Estimated Revenues, Excise Tax (E) & Reserve (R)</u>	<u>General Fund Balance ("surplus")</u>	<u>Proposed Net Tax Assessment</u>
General Government Services	\$4,594,413	\$650,950		\$3,943,463
Public Safety	4,191,293	1,002,000 2,200,000 (E)		989,293
Public Services	2,246,639	145,000		2,101,639
Recreation & Rec Facilities	925,467	681,000		244,467
Debt Service (principal & int)	1,095,443		100,000	995,443
Library	576,194	4,000 (R)		572,194
Subtotal	<u>\$13,629,449</u>	<u>\$4,682,950</u>	<u>\$100,000</u>	<u>\$8,846,499</u>
Tax Increment Financing (TIF) Districts - Route 1, Alfred Rd, & Lower Village	1,190,296	1,190,296		0
TOTAL - Referendum Question #1	<u>\$14,819,745</u>	<u>\$5,873,246</u>	<u>\$100,000</u>	<u>\$8,846,499</u>
	(A)	(B)	(C)	= (A) - (B) - (C)

**Town of Kennebunk
Referendum Question 1
Proposed Operating Budget**

Categories	Approved FY2018 Budget	FY2019 Budget Proposed
Selectmen	\$31,058	\$29,335
Town Clerk & Ballot Clerks	136,306	144,840
Town Manager (includes HR Dir & Payroll Clerk)	314,265	316,014
Assessors	193,451	198,547
General Government & Finance	610,561	627,850
Community Development (Planning & Code Enforcement)	336,581	341,946
General Assistance	52,946	40,756
Town Hall	170,505	178,267
Computer/Information Systems	244,487	249,530
Employee Benefits	2,040,905	2,374,482
Boards, Committees & Commissions	47,534	51,246
Agencies	33,100	41,600
General Government Services	\$4,211,699	\$4,594,413
Police	\$1,921,100	\$2,024,207
Harbormaster	17,257	17,600
Fire (includes EMS)	1,721,749	1,764,814
Lifeguards	63,978	71,901
Civil Emergency Preparedness	6,550	6,901
Communications	298,538	305,870
Public Safety	\$4,029,172	\$4,191,293
Public Works - Highway & Parks	\$1,407,698	\$1,460,450
Recycling	295,406	303,973
Haz Waste Day	9,000	9,000
Hydrants & Street Lights	459,472	473,216
Public Services	\$2,171,576	\$2,246,639
Recreation & Recreation Facilities	\$906,985	\$925,467
Capital Plan & Debt Service	\$959,057	\$1,095,443
Kennebunk Free Library	\$564,896	\$576,194
Total Gross Municipal Budget (excluding Tax Increment Financing District Budget)	\$12,843,385	\$13,629,449
Estimated Revenues (including reserves & surplus)	(\$4,573,600)	(\$4,782,950)
Total Net Municipal Budget (excluding Tax Increment Financing District Budget)	\$8,269,785	\$8,846,499
Total Gross Tax Increment Financing (TIF) District Budget (Special Revenue Funds)		\$1,190,296
Total Estimated TIF Revenues (Special Revenue Funds)		(\$1,190,296)
Total Net TIF Budget (Special Revenue Funds)		\$0
Total Net Combined Budgets	\$8,269,785	\$8,846,499

Full budget detail by account is available at the Town's Web site and at the Town Hall. (Web address: <http://www.kennebunkmaine.us>)

Town of Kennebunk
Referendum Question 2
Use of Unassigned General Fund Balance: \$770,100

Type	Division/ Department	Description	FY18-19 Amount
Vehicle	Police	Cruiser & Equipment	\$42,000
Equipment	Police	Mobile Data Terminals (in-car computers) (3)	18,600
Equipment	Police	Cruiser Cams, Body Cameras & Storage	65,000
Equipment	Police	New Speed-Sign Trailer (1)	10,000
Equipment	Fire	Compressor (& Smart Fill) for Air Tanks	40,000
Facilities	Fire	Exhaust Vent System - 2 Plymovent Drops (T-22) (Rear WKF	14,000
Equipment	Fire	Thermal Camera - add'l (currently have 3)	12,000
Equipment	Public Works	Mobile A-Frame Gantry Crane & Chain Falls	10,000
Vehicle	Public Works	Mechanic's Service Truck (Ambulance conversion)	10,000
Equipment	Public Works	Mower - 60 inch	13,000
Software	Assessing	Vision Software - update	25,000
Software	Assessing & PS	GIS Software & Programming	8,000
Furniture/Fixtures	General Gov't	Desks (replacements)	10,000
Facilities	General Gov't	Records Storage (physical or digital)	10,000
Equipment	Info Tech	Security System - Town Hall	24,000
Equipment	Info Tech	Storage Area Network (SAN) systems - two (2)	70,000
Equipment	Info Tech	Server Replacements	10,000
Software	Info Tech	MS Office (upgrade to 2016)	23,000
Equipment/Software	Info Tech	Cyber-Security System (Arctic Wolf brand)	33,000
Equipment	Info Tech	Desktop/Laptop Replacements - all divisions	12,000
Infrastructure	Public Works	Roads - Crack Seal	20,000
Infrastructure	Public Works	Road & Drainage Materials - Misc Projects	30,000
Infrastructure	Public Works	Rubber Tire Excavator (3 month rental)	24,000
Infrastructure	Facilities	PD - Capital Work for Station Maintenance (floors, locker room)	11,500
Infrastructure	Facilities	FD - WKFS Windows And Doors	5,000
Infrastructure	Facilities	Dot Stevens Ctr - Exterior Painting	15,000
Infrastructure	Facilities	Town Hall Auditorium Entrance Paint & Repair	35,000
Unclassified	Reserve	Board of Selectmen Capital Reserve Fund	75,000
Unclassified	Reserve	2020 Bicentennial Celebration (2nd of 3-Year Request)	25,000
Unclassified	Reserve	Estimated PAYT Deficit for FY17-18 (year ending 6/30/2018)	70,000
		Total	<u>\$770,100</u>

**Town of Kennebunk
Referendum Question 3
General Obligation Bond Borrowing: \$372,000**

Type	Division/ Department	Description	FY18-19 Amount
Vehicle	Public Works	Sidewalk Tractors (2) - Blower, Plow, Mower	\$320,000
Equipment	Public Works	Debris Vacuum Trailer - Self-contained	52,000
		Total	<u>\$372,000</u>

**Town of Kennebunk
Referendum Question 4
General Obligation Bond Borrowing: \$1,290,500**

Type	Division/ Department	Description	FY18-19 Amount
Infrastructure/Roads	Public Works	Parsons Street	\$72,700
		Cat Mousam	209,100
		Sayward Street	38,400
		Fairway Drive	142,900
		Portage Way	49,200
		Canterbury Circle	39,500
Infrastructure	Public Works	Middle Beach Seawall Repair	450,000
		Sea Road (Summer St to Heath Rd) - no sidewalk	288,700
		Total	<u>\$1,290,500</u>

**Town of Kennebunk
Referendum Question 5
General Obligation Bond Borrowing: \$1,078,400**

Type	Division/ Department	Description	FY18-19 Amount
Infrastructure/Roads	Public Works	Bourne Street	\$96,200
		Water Street	128,900
		Fieldcrest Drive	167,000
		Friend Street	28,300
Infrastructure	Public Works	Summer St (near PD) Sidewalk & Drainage	80,000
		Ross Road (road & 5 foot paved shoulders); Total cost \$825,000; Assumes State MPI 2020 (50%) / Rt 1 TIF	413,000
		Storer Street (w/ KSD & KKWWD)	165,000
		Total	<u>\$1,078,400</u>

Revenues from Route 1 TIF may be used to pay debt service for the above Question 5 projects.

<p>QUESTIONS 3, 4 & 5</p> <p>Total General Obligation Bond Borrowing: \$2,740,900</p>

**WARRANT
for the**

ANNUAL TOWN MEETING

JUNE 12, 2018

**WARRANT FOR THE
ANNUAL TOWN MEETING
JUNE 12, 2018**

To Carrie Weeman, a resident of the Town of Kennebunk in the County of York and State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the said Town of Kennebunk, qualified by law to vote in Town affairs, to assemble in the Edward C. Winston Town Hall Auditorium of said Town on Tuesday, the 12th day of June, A.D. 2018 at six (6:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 10 until eight (8:00) o'clock in the evening.

The Registrar hereby gives notice that the Town Clerk's Office will be open for the purpose of registering voters and correcting a list of voters on Monday, June 4, 2018; Tuesday, June 5, 2018; Wednesday, June 6, 2018 and Thursday, June 7, 2018 from 8:00 a.m. to 7:30 p.m. The Registrar will be in the Edward C. Winston Town Hall Auditorium on Election Day, June 12, 2018, until the closing of the polls to register voters and to correct names and addresses.

Article 1: To choose a Moderator to preside at said meeting.

Article 2: To choose, by ballot, the following Town Officials, namely, three Selectmen, for three years; two RSU #21 Board of Directors, for three years; one Trustee for the Kennebunk Light & Power District, for five years; and two Trustees for the Kennebunk Sewer District, for three years.

Article 3: Referendum Question 1: To see if the Town will vote to appropriate \$14,819,745, with some but not all of that to be raised by taxation as detailed more fully below, for General Government Services (Selectmen, Town Clerk's Office, Assessor's Office, Town Manager's Office, Office/Administration, Community Development Division, Town Hall Maintenance, Computer Department, Social Services, Employee Benefits, Kennebunk Free Library, Boards and Commissions, and Agencies), Public Safety (Police/Communications, Harbormaster, Fire, Ambulance, Lifeguards, and Civil Emergency Preparedness), Public Services (Highway, Recycling, Hazardous Waste Day, Hydrants and Street Lights, and Parks), Recreation and Recreation Facilities, Debt Service (principal and interest of notes, bonds & lease/purchase payments), Tax Increment Financing (TIF) Districts (operating expenses, salaries, wages, reimbursements, credit enhancement reimbursements, projects and assets, and debt service) with \$4,678,950 to be funded from estimated revenues, \$100,000 from unassigned general fund balance ("surplus"), \$4,000 from restricted trust fund balance, \$1,190,296 from TIF Districts and \$8,846,499 to be raised by property tax levy.

(Information regarding the proposed operational budget as listed above is on file and may be reviewed in the Town Clerk's Office, on the Town's website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a majority vote, except for the Hazardous Waste Day budget of \$9,000 where a majority of Selectmen did not recommend acceptance. The majority of the Selectmen recommended Hazardous Waste Day occur biannually, skipping fiscal year 2018-19. The \$9,000 budget is included in the above question due to the Budget Board's recommendation of annual funding.

Budget Board recommends acceptance of this article by a majority vote, except for the Police budget where a majority of the Budget Board recommends an amount of \$2,017,858, while Selectmen recommend an amount of \$2,024,207, a difference of \$6,349. The greater amount is included in the question above.

YES
NO

Article 4: Referendum Question 2: To see if the Town will vote to appropriate and transfer from the unassigned general fund balance ("surplus") the sum of \$770,100 for the purchase, rental and/or repair of capital vehicles, equipment, furniture, and computer software and hardware; road cracksealing, gravel, culvert and basin projects; repair and improvements to the Police Station, West Kennebunk Fire Station, Dorothy Stevens Center and Town Hall; reserves for the Town’s 2020 bicentennial celebration; reserves for the Board of Selectmen capital reserve account; and to reduce the Pay-As-You-Throw solid waste enterprise fund deficit balance.

(A listing of the proposed capital projects, equipment and vehicles, transfers to capital and reserve accounts, transfers to capital assets and projects, and transfer to the Pay-As-You-Throw solid waste enterprise fund is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

YES
NO

Financial Statement for Articles 5 through 7: Referendum Questions 3 through 5: The issuance of bonds by the Town of Kennebunk is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town of Kennebunk as of April 10, 2018.

Bonds Now Outstanding and Unpaid	\$ 9,050,000
Interest to be Repaid on Outstanding Bonds	<u>\$ 1,244,214</u>
Total to be Repaid on Bonds Outstanding	<u>\$ 10,294,214</u>

Bonds Authorized at the June 2016 and June 2017 Annual Town Meeting but not yet issued	\$ 7,881,000
Estimated Interest on Bonds Authorized at the June 2016 and June 2017 Annual Town Meeting but not yet issued	<u>\$1,715,494</u>
Total bonds authorized but not yet issued and estimated interest	<u>\$ 9,596,494</u>

Additional Bonds to be Issued if Approved by Voters:

Article 5, For two (2) Public Services sidewalk tractors (snowblower, plow, mower) and a Public Services debris vacuum trailer \$ 372,000

Article 6, For road paving and drainage repair or replacement to Parsons Street, Cat Mousam Road, Sayward Street, Fairway Drive, Portage Way, Canterbury Circle, and Sea Road and related improvements, and other public streets in the Town if funds permit,


and repair to the Middle Beach seawall and associated sidewalk, road and drainage, and other seawalls and associated road, sidewalk and drainage in the Town if funds permit	\$ 1,290,500
<u>Article 7</u> , For road paving, sidewalks and drainage and/or improvement projects on Bourne Street, Water Street, Fieldcrest Drive, Friend Street, Ross Road, Storer Street, and Summer Street	<u>\$ 1,078,400</u>
Total additional bonds to be issued if approved by voters	<u>\$ 2,740,900</u>

Estimate of Potential New Interest on Such Additional Bonds:

<u>Article 5</u> , For two (2) Public Services sidewalk tractors (snowblower, plow, mower) and a Public Services debris vacuum trailer	\$ 25,140
<u>Article 6</u> , For road paving and drainage repair or replacement to Parsons Street, Cat Mousam Road, Sayward Street, Fairway Drive, Portage Way, Canterbury Circle, and Sea Road and related improvements, and other public streets in the Town if funds permit, and repair to the Middle Beach seawall and associated sidewalk, road and drainage, and other seawalls and associated road, sidewalk and drainage in the Town if funds permit	\$ 251,262
<u>Article 7</u> , For road paving, sidewalks and drainage and/or improvement projects on Bourne Street, Water Street, Fieldcrest Drive, Friend Street, Ross Road, Storer Street, and Summer Street	<u>\$ 184,382</u>
Total estimate of potential new interest on such additional bonds	<u>\$ 460,784</u>

Total additional bonds to be issued and estimated interest if approved by voters	<u>\$ 3,201,684</u>
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When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued and the total cost of principal and interest to be paid at maturity.

/s/ 

 Joel E. Downs,
 Treasurer, Town of Kennebunk

Article 5: Referendum Question 3: To see if the Town will vote to approve a general obligation bond borrowing and notes in anticipation of such bonds or lease/purchase agreements, of up to \$372,000, or combination thereof as determined by the Board of Selectmen, for the purpose of financing costs of acquisition and equipping of two (2) Public Services sidewalk tractors (snowblower, plow, mower) and a Public Services debris vacuum trailer, hereby authorized, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine (total estimated debt service of

\$397,140 of which principal is \$372,000 and estimated interest at 4.00% over five (5) years is \$25,140) and to accept any monetary or in-kind donations and grants for these assets or projects.

Note: The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be \$134,720, starting in fiscal year 2019-20, depending when the bonds are issued. The average annual bond payment (principal and interest) over the 5-year term is estimated to be \$79,428 per year, with larger payments averaging \$125,447 per year during the first three years.

(Information regarding the proposed Public Services sidewalk tractors and debris vacuum trailer is on file and may be reviewed in the Town Clerk's Office, on the Town's website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

YES
NO

Article 6: Referendum Question 4: To see if the Town will vote to approve a general obligation bond borrowing and notes in anticipation of such bonds of up to \$1,290,500, for the purpose of financing costs of road paving and drainage repair or replacement to Parsons Street, Cat Mousam Road, Sayward Street, Fairway Drive, Portage Way, Canterbury Circle, and Sea Road and related improvements, and other public streets in the Town if funds permit, and repair to the Middle Beach seawall and associated sidewalk, road and drainage, and other seawalls and associated road, sidewalk and drainage in the Town if funds permit, hereby authorized, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine (total estimated debt service of \$1,541,762 of which principal is \$1,290,500 and estimated interest at 4.00% over 15 years is \$251,262) and to accept any monetary or in-kind donations and grants for these assets or projects.

Note: The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be \$231,282, starting in fiscal year 2019-20, depending when the bonds are issued. The average annual bond payment (principal and interest) over the 15-year term is estimated to be \$102,784 per year, with larger payments averaging \$191,380 per year during the first six years.

(Information regarding the proposed road paving and drainage repair or replacement and the seawall repair is on file and may be reviewed in the Town Clerk's Office, on the Town's website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

YES
NO

Article 7: Referendum Question 5: To see if the Town will vote to approve a general obligation bond borrowing and notes in anticipation of such bonds, of up to \$1,078,400 for the purpose of financing costs of road paving, sidewalks and drainage and/or improvement projects on Bourne Street, Water Street,

Fieldcrest Drive, Friend Street, Ross Road, Storer Street, and Summer Street, hereby authorized, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interests rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine (total estimated debt service of \$1,262,782 of which principal is \$1,078,400 and estimated interest at 4.00% over 10 years is \$184,382) and to accept any monetary or in-kind donations and grants for these assets or projects.

Note: The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be \$182,422, starting in fiscal year 2019-20, depending when the bonds are issued. The average annual bond payment (principal and interest) over the 10-year term is estimated to be \$126,278 per year, with larger payments averaging \$163,664 per year during the first six years.

Revenue from the Route 1 Tax Increment Financing (TIF) District may be used to pay debt service on the borrowing authorized for the projects listed above.

The estimated total cost for the Ross Road project is \$825,000; the Maine Department of Transportation may approve a pending Municipal Partnership Initiative grant for \$412,000; the Town's portion is \$413,000.

(Information regarding the proposed projects is on file and may be reviewed in the Town Clerk's Office, on the Town's website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

YES
NO

Article 8: Referendum Question 6: To see if the Town will vote to transfer from the unassigned general fund balance ("surplus") the sum of up to \$150,000 for overages of Public Services - Highway and Parks incurred during the fiscal year ending June 30, 2018.

Note: The overspending of the Public Services - Highway and Parks budget for the fiscal year ending June 30, 2018 is primarily due to the greater than anticipated snowfall and icing conditions this past winter and early spring, and includes the storms that occurred during October and March. Some of these funds may be reimbursed by the Federal Emergency Management Administration and the Maine Emergency Management Administration.

Selectmen recommend acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

Budget Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 2 absent.

YES
NO

Article 9: Referendum Question 7: To see if the Town will vote to accept conservation easement enforcement rights from the Kennebunk Land Trust on the "For All Forever Preserve" (Tax Map 13, Lots 4, 5 and 6), in the form of a certain written declaration where such enforcement rights do not obligate the Town to act to exercise those rights unless the Board of Selectmen elects to do so.

(Information is available at the Town Clerk's Office, on the Town's website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

YES
NO

Article 10: Referendum Question 8: Shall an ordinance entitled "2018 Amendments to the Town's Zoning Ordinance to Adopt Changes to Article 2, Section 2 and to adopt Article 10, New Section 24 to Prohibit Retail Marijuana Social Clubs and Retail Marijuana Establishments" be enacted?

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk's Office, on the Town's website at www.kennebunkmaine.us, or at the polling place prior to voting.)

Selectmen recommend acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

YES
NO



"Voting in the Edward C. Winston Auditorium"
Photo courtesy of Town Staff

REGULAR MEETING SCHEDULES

Affordable Housing Committee: Meets as needed.
Beach Parking Assessment Ad-hoc Committee: Meets as needed.
Bicentennial Committee: Meets 2nd Wednesday at 3:30 p.m.
Board of Assessment Review: Meets as needed.
Board of Selectmen: Meets 2nd and 4th Tuesday at 6:30 p.m. *
Budget Board: Meets as needed.
Committee on Aging: Meets 2nd Thursday at 4:00 p.m.
Community Dev. Block Grant (CDBG) Façade Advisory Committee: Meets as needed.
Community Garden Committee: Meets 4th Wednesday at 5:30 p.m.
Comprehensive Plan & Zoning Ordinance Update Committee: Meets 2nd and 4th Wednesday at 6:00 p.m.
Conservation Commission: Meets 1st and 3rd Monday at 6:30 p.m.
Dog Advisory Committee: Meets 2nd Wednesday at 6:30 p.m.
Economic Development Committee: Meets 1st Thursday at 5:00 p.m.
Energy Efficiency Advisory Committee: Meets 2nd Wednesday at 5:30 p.m.
Historic Preservation Commission: Meets 2nd and 4th Monday at 6:30 p.m.
Kennebunk River Committee: Meets 3rd Tuesday at 7:00 p.m.
Lower Village Committee: Meets 1st Monday at 8:00 a.m. at the Washington Hose Fire Station in Lower Village
Lower Village Master Plan Ad-hoc Committee: Meets as needed.
Parks & Recreation Committee: Meets on the 1st Wednesday at 4:30 p.m. (may change to quarterly meetings)
Planning Board: Meets 2nd and 4th Monday at 7:00 p.m. *
Shellfish Committee: Inactive at this time as the clam flats remain closed.
Site Plan Review Board: Meets 3rd Thursday at 7:00 p.m. as needed *
Skate Park Ad-hoc Committee: Meets as needed.
Treasure Chest Monitoring Committee: Meets as needed.
Tree Committee: Meets 1st Thursday at 5:00 p.m. as needed.
West Kennebunk Village Committee: Meets 1st Thursday at 6:00 p.m., Stevens Community Center, West Kennebunk
Zoning Board of Appeals: Meets 3rd Monday at 6:30 p.m. as needed *

The above meetings are held on the third floor of the Town Hall unless otherwise noted.

* Televised meetings are broadcast live on Cable TV, channels 5 and 121.2 and streamed live (and archived for viewing anytime) at www.townhallstreams.com.

Agendas for committee meetings are posted on the Town's website at: www.kennebunkmaine.us/calendars. Sign up at www.kennebunkmaine.us/notifyme to be notified when agendas and other news items are posted!

All meetings are open to the public. Your attendance is welcomed. Volunteers are often needed for Committees. Please contact the Town Manager's Office at 985-2102 x 1308 for information on how to join or view our website at www.kennebunkmaine.us/committees.

Kennebunk Free Library: Typically meets last Tuesday, except for July and December, at 7:00 p.m. in Hanks Room at the Library at 112 Main Street. Visit them at: www.kennebunklibrary.org.

Kennebunk, Kennebunkport and Wells Water District: Meets last Wednesday at 2:00 p.m. at the District Office at 92 Main Street unless otherwise noted. View meeting information at: www.kkw.org.

Kennebunk Light & Power District: Meets last Tuesday at 6:00 p.m. at the District Office at 4 Factory Pasture Lane unless otherwise noted. View meeting information at: www.klpd.org.

Kennebunk Sewer District: Meets 1st Tuesday at 7:00 p.m. at the District Office at 44 Water Street. View meeting information at: www.ksdistrict.org.

RSU 21 Board of Directors: Generally meets 1st and 3rd Monday at 7:00 p.m. at Kennebunk Elementary School, Room A102, at 177 Alewife Road - Live stream of the meetings at www.RSU21.net.

MUNICIPAL DIRECTORY

EMERGENCY

Ambulance	9-1-1 Emergency TTY/Voice
Fire	9-1-1 Emergency TTY/Voice
Police.....	9-1-1 Emergency TTY/Voice
Non-Emergency Fire & Rescue Administration.....	985-6121, press 2
Non-Emergency Police Administration	Voice: 985-6121 (press 1) TTY: 985-3034

INFORMATION

Animal Control Officer	985-2102, ext.1611
Animal Shelter	985-3244
Dog Licenses - Town Clerk	985-2102, ext.1602
Assessor's Office (Tax Assessment)	985-2102, ext.1605
Automobile Registrations (Excise Taxes)	985-2102, ext.1606
Registry of Motor Vehicles	985-4890
Chamber of Commerce	967-0857
Code Enforcement Officer (Building, Plumbing, Electrical Permits)	604-1303
Community Development Director	604-1303
Economic Development Director	604-1366
Finance Director	604-1327
General Assistance (Social Services)	604-1342
Harbormaster	604-1346
Human Resources Department	604-1381
Library (Kennebunk Free Library)	985-2173
Parks & Recreation Department	604-1335
Public Services Department (Public Works - Sea Road).....	985-4811
School (Superintendent)	985-1100
Trash & Recycling Containers/General Questions (Public Services).....	985-4811
Trash & Recycling Curbside Collection (Casella Waste) *	985-6778, press 1
Transfer Station – Sea Road (CPRC Group)	985-6778, press 2
Tax Collector.....	985-2102, ext.1606
Town Clerk.....	985-2102, ext.1602
Town Engineer	604-1303
Town Manager	604-1308
Town Planner	604-1303
Vital Statistics (Birth, Death, Marriage).....	985-2102, ext.1602
Voter Registration	985-2102, ext.1602

PUBLIC UTILITIES

Central Maine Power Company - Customer Service.....	1-800-750-4000
Outage/Emergency	1-800-696-1000
Kennebunk, Kennebunkport, Wells Water District (92 Main Street).....	985-3385
Emergency.....	985-2362
Kennebunk Light & Power District (4 Factory Pasture Lane)	985-3311
Outage/Emergency	985-1142
Kennebunk Sewer District (71 Water Street).....	985-4741
Emergency.....	590-0246
Spectrum Cable TV	1-855-225-7898

* TRASH & RECYCLING CURBSIDE COLLECTION (weekly collection: Monday-Thursday)

- **Holidays:** If the collection day falls on New Year's Day, Independence Day, Thanksgiving Day or Christmas Day, collection will move to Friday that week. All other holidays are collected as usual.
- **Collection Routes:** Contact Public Services or view online at: www.kennebunkmaine.us/trash

BUSINESS HOURS

Municipal Building	Monday-Friday	8:00 a.m. – 4:30 p.m.
Transfer Station/Recycling Facility	Tuesday-Saturday	8:00 a.m. – 3:00 p.m.