

2014

255th Annual Report for the Town of Woolwich Maine for the Fiscal Year 2013-2014

Woolwich (Me.). Municipal Officers

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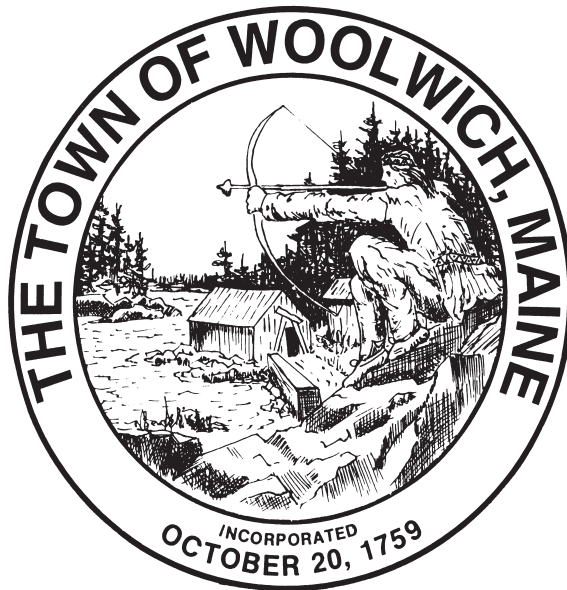
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255th Annual Report

for the
Town of

**WOOLWICH
MAINE**



For the Fiscal Year 2013-2014

Annual Report

of the

Town Officers

of the Town of

Woolwich **Maine**



For the fiscal year
July 1, 2013– June 30, 2014



Lincoln County Publishing Co.
Newcastle / Damariscotta, Me.

Woolwich, Maine

- Incorporated October 20, 1759
- Population: 3,072 (2010 Census)
- Government: Annual Town Meeting, five member Board of Selectmen and Town Administrator
- School: Woolwich Central School (K-8); Principal, Thomas M. Soule
- Post Office: Woolwich Post Office 04579; Tel. 443-2000
Bath Post Office 04530; Tel. 443-9779
- Woolwich Historical Society, 21 Nequasset Road; 443-4833; Open June, July and August on Saturdays, 10 a.m.-4 p.m. and by appointment. Call Debbie Locke at 443-5684.
- Cable Television - COMCAST
Questions about your bill - 1 (207) 729-6663
Local Cable - Channel 3 - To put items on the local cable, please call the Town Office at 442-7094
- Solid Waste Disposal - Pine Tree Waste, Inc. - 442-7141
- Telephone Service: Fairpoint 442/443/386/882 Exchanges
- Cemeteries: Nequasset Cemetery, Partridge Cemetery, Riverside Cemetery, Bailey Cemetery, Gould Cemetery, Grover Cemetery, Murphy's Corner Cemetery, Laurel Grove Cemetery, Thwing's Point Cemetery

-Town Office: Municipal Building, 13 Nequasset Road
 Selectmen's Office, Town Administrator
 and Town Treasurer 442-7094
 Tax Collector and Town Clerk 442-8723
 Fax machine 442-8859
 Animal Control Officer 737-2093
 Shellfish Warden 371-2732

Office Hours of the Town Clerk and Tax Collector

Monday 9 a.m.-5 p.m.
 Wednesday 9 a.m.-6 p.m.
 Friday 9 a.m.-3 p.m.

Office Hours for the Selectmen's Office / Town Administrator

Monday 9 a.m.-5 p.m.
 Tuesday and Thursday 8 a.m.-4 p.m.
 Wednesday 9 a.m.-6 p.m.
 Friday 9 a.m.-4 p.m.

Email Address: administrator@woolwich.us

Website: www.woolwich.us

Town Clerk - hunting and fishing licenses, dog licenses, birth, marriage and death certificates issued, copies of vital statistics records, election preparation and records.

Tax Collector - excise tax collection, automobile, trailer and boat registration, collection of all fees and tax payments.

The **Selectboard** meet 1st and 3rd Mondays of each month at 6 p.m. at the Woolwich Town Office.

The **School Board** meets the fourth Monday of every month at 6:00 p.m. at alternate schools in the RSU#1 district. Website: www.rsu1.org.

Brief History of Woolwich - First settled in 1638 by Edward Batemen and John Brown, who purchased the land of Robin Hood, the Indian Chief. Settlement was broken up in the second Indian War. Resettled in 1734, Precinct of Georgetown until incorporated October 20, 1759. Plantation name, Nequasset. Present name from Woolwich, England. Day's Ferry area designated as a historic district on the National Register of Historic Places in 1975.

Dedication



Jason A. 'Skippy' Simpson

Jason A. 'Skippy' Simpson died unexpectedly on February 12, 2015.

Jason was born in Waterville on December 13, 1974 to parents Annette and Michael. He grew up in the Woolwich-Wiscasset area, attending grade school at Woolwich Central and graduating from Wiscasset High School in 1993.

At the age of 15, Jason bravely served his community volunteering for the Woolwich Fire Department as a junior firefighter. For the past 25 years he served in many roles, most recently as the Safety Training Officer. He saw a need in the fire department for reestablishing the Women's Auxiliary. This brought a wonderful group together to support the men and women of the department and community. This past year he took so much pride in organizing the Fire Department Open House during Fire Prevention Week.

He had a passion to bring joy to everyone, especially to children. Jason could always be counted on to be behind the popcorn and cotton candy machine at community and family functions. He enjoyed making sure every child received their special treats.

Jason was a devoted father to his kids Abigail, Connor, and youngest daughter Emily. He would take them on annual camping trips and make appearances with them in parades and other weekend activities after working all week as an over the road truck driver for Tyson foods.

Jason was beloved by many and his memory and legacy will be carried on in the hearts and minds of those he touched, never to be forgotten.

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Woolwich Recipients of The Boston Post Cane



The most recent holder of the Boston Post Cane was Loring "Larry" Edgerly of Murphy's Corner Road who passed away on April 9, 2015.

Name	Date of Death	Age
Loring Edgerly	4/9/2015	98
Grace E. Smith	11/13/2013	97
Jerry Creamer	11/13/2011	96
Sadie G. Hathorne	8/12/2008	95
Mary S. Bateman	8/15/2007	97
Stanley E. Wallace	2/23/2003	92
Marietta M. Flemmings	7/23/2002	96
Eleanor A. Jameson	1/4/2002	95
Alberta Hunt	7/29/2000	99
Hollis L. Leeman Sr	6/15/1996	93
Marian D. Cain	12/12/1995	94
Harold B. Leeman	5/3/1993	91
Catherine L. Carleton	1/31/1992	94
Maude E. Leeman	8/17/1990	96
Albert V. Knight	9/18/1987	97
Susie B. Reed	9/13/1985	97

Loring K. Soule	1/26/1984	98
Fred T. Hathorne	9/22/1978	98
Mary L. Dodge	3/9/1976	101
Winifred H. Brawn	5/12/1971	98
Anne E. Dodge	11/2/1969	99
Cyrus Gilmore	3/27/1968	91
John C. Preble	1/28/1964	104
William Poor	10/30/1955	103
Asa Hathorne	12/23/1949	95
Marilla L. Brawn	12/5/1949	99
Clarissa A. Reed	9/18/1941	89
Benjamin F. Savage	5/26/1941	93
Anne L. Sidelinger	7/21/1938	95
Emma T. Barnes	1/12/1934	92
Margaret B. Robbins	5/14/1933	93
Rachel A. Getchell	11/5/1930	94
Peter A. McDonald	3/3/1927	91
Sarah M. Reed	2/10/1927	91
Mary Buck	3/17/1923	90
Elizabeth Thwing	8/10/1921	90
John H. Perkins	9/25/1920	89
Charlotte A. Leonard	4/27/1920	94
Worrall Reed	2/27/1919	93
James Tibbetts	6/6/1916	99
Sarah McKenney	3/1/1914	97

This list was compiled by Selectman Todd W. McPhee using the Town of Woolwich Vital Records. Any noted errors or omissions should be reported to the Town Office for investigation.

Special Town Meeting Warrant

May 13, 2015

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School at 137 Nequasset Road in said Town, on Wednesday, the 13th day of May A.D. 2015 at Six o'clock in the afternoon, then and there to act on Articles 1 through 37, all of said articles being set out, to wit:

Article 1 To elect a Moderator to preside at said meeting and to vote by written ballot.

Revenue

Article 2 To see if the Town will set the dates of **October 1, 2015** and **April 1, 2016** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **7% (seven percent)** per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **3% (three percent)** for the 2015-2016 tax year (36 MRSA § 506-A).

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to Undesignated Fund Balance except those listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

Accounts listed on next page

List of Accounts to be carried forward

Compensatory/Vacation Time	Woolwich EMS Donations Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Computer System Account
Conservation Commission Account	Tar Account
Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Animal Control Account
Cable TV Account	Woolwich Emergency (WEMA) Acct
Office Operations	Fire Department Operations
Supplements and Abatements	Hydrant Rental
Emergency 911	Street Lights
Fire Department Gift Account	Septic System
Woolwich EMS Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	EMS Rescue Billing Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Municipal Buildings Reserve Acct	Emergency Vehicle Reserve Account
Generator Reserve Account	Septic Reserve Account
Vital Records Book Repair Account	Air Pack Replacement Account
ICMA-RC Town Match Account	Street Sign Account
Tax Mapping Account	Heating Assistance Account

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to **\$900,000.00**

2014 recommendation \$900,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2014 appropriation up to \$20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs.

Article 8 To select a fish commissioner for a five year term.

John D. Chapman (2015-2020)

Article 9 a) To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the Alewife privileges. Where an expenditure is expected to be greater than \$1,000, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds and Transfer Tax Documents on same.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of **\$504,718.00** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LDI Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$33,436.00** for the compensation of the Town Clerk, Deputy Treasurer/Deputy Tax Collector and to authorize the Selectmen to spend any amount up to \$33,436.00.

2014 appropriation \$32,877.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$45,797.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$45,797.00.

2014 appropriation \$45,031.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$36,248.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to \$36,248.00.

2014 appropriation \$35,642.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$33,000.00** for the Employee Health Insurance Account.

2014 appropriation \$40,150.00

Article 16 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	<u>2014</u>	<u>2015</u>
Selectman	\$3,000.00	\$3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,000.00	2,000.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00
Workers Compensation	8,000.00	8,000.00
Unemployment Compensation	1,500.00	1,500.00
Social Security	17,808.00	17,900.00
Comp/Vacation Time Reimb	2,400.00	2,400.00
ICMA-Retirement Account	2,839.00	2,874.00
	<u>\$51,997.00</u>	<u>\$52,124.00</u>

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended \$52,124.00
2014 appropriation \$51,997.00

c) To see if the Town will vote to raise and appropriate the sum of **\$6,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$6,000.00.

2014 appropriation \$6,000.00

d) To see if the Town will vote to raise and appropriate the sum of **\$23,122.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$23,122.00.

2014 appropriation \$22,735.00

General Government

Article 17 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated	
	2014	2015
General Assistance	\$5,000.00	\$5,000.00
Nequasset Church	200.00	-0-
Cemeteries	400.00	500.00
Veterans' Graves	-0-	-0-
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,500.00	2,000.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,963.00	3,963.00
Planning Board	-0-	1,000.00
Conservation Commission	-0-	-0-
Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	-0-
Board of Appeals	100.00	100.00
Recreation Committee	2,000.00	2,000.00
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	1,560.00	2,500.00
Contingent	10,000.00	10,000.00
Repair of Vitals Books	500.00	500.00
	<u>\$29,923.00</u>	<u>\$32,263.00</u>

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Article 18 a) To see if the town will vote to move the 2015/16 Patten Free Library operations funding question to the June election to be voted on by secret ballot.**

**Note: Selectboard received a petition in February 2015, signed by 181 registered Woolwich voters, asking "to make this as an article to the town warrant in May 2015, moving this donation to the local ballot in November each year." The town cannot legally vote to do this in perpetuity because the town doesn't have a charter. However, it may be moved to June or

continued on next page

November one year at a time if so voted at Town Meeting or by Selectboard authority with proper notification and public hearing. If 18a passes then 18b will be dismissed and the vote moves to the June Election. If 18a fails then you will vote on 18b.

Article 18 b) To see if the town will vote to raise and appropriate the sum of **\$50,688.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to \$50,688.00.

2014 Appropriation \$49,203.00

Article 19 To see if the town will vote to raise and appropriate the sum of **\$35,800.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	<u>2014</u>	<u>2015</u>
Town Reports	\$2,400.00	\$2,400.00
Telephone and fax machine monthly usage	1,600.00	1,600.00
Postage (twice/year tax bills, etc.)	5,000.00	5,000.00
Office and computer supplies	3,000.00	3,000.00
Advertising	1,500.00	2,000.00
Printing (stationery, forms, etc.)	500.00	500.00
Computer support contract & software	10,000.00	10,000.00
Automated equipment maintenance	7,000.00	6,000.00
Training - seminars and manuals	1,500.00	1,000.00
Association dues	300.00	300.00
Election supplies and materials	2,000.00	1,500.00
Office operations contingent	1,500.00	1,500.00
Mailing machine	1,000.00	1,000.00
Voting Machine System	-0-	-0-
	<u>\$37,300.00</u>	<u>\$35,800.00</u>
	2014 appropriation \$37,300.00	

Article 20 To see if the town will vote to raise and appropriate the sum of **\$31,700.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	<u>2014</u>	<u>2015</u>
Electricity/ CMP	\$6,700.00	\$6,700.00
Water/ BWD	1,500.00	1,500.00
Heating fuel/ oil	6,000.00	5,000.00
Photocopier Lease	3,200.00	3,600.00

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Mowing and grounds maintenance	2,690.00	2,400.00
Furnace maintenance/repair	300.00	300.00
Building sprinkler system contract	1,000.00	700.00
Security system contract/maintenance	800.00	800.00
**Cleaning Services	3,100.00	5,100.00
Misc supplies and general building maintenance (hardware, etc.)	4,000.00	4,000.00
Elevator Maintenance	-0-	1,600.00
	<u>\$29,290.00</u>	<u>\$31,700.00</u>
	2014 appropriation	\$29,290.00

****Note: Cleaning Bid also includes the annual stripping/waxing of tile floors and the shampooing of the carpets.**

Article 21 To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** for the Town's insurance.

Note: Art. 21 includes all municipal buildings, contents, vehicles & tax acquired properties.

2014 appropriation \$19,000.00

Article 22 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$20,100.00** as payment to the Assessing Agent.

2014 appropriation \$19,800.00

Article 23 To see if the Town will vote to raise and appropriate the sum of **\$2,000.00** to update the property tax maps.

2014 appropriation \$2,000.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$2,000.00** for the "Computer Replacement Account".

2014 appropriation \$3,500.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$3,850.00** for the payment of membership dues for the Maine Municipal Association.

2014 appropriation \$3,800.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$8,700.00** to pay the Auditor.

2014 appropriation \$8,700.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for the Town's Litigation Account.

2014 appropriation \$10,000.00

Article 28 a) To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** for the Municipal Building note principal.

b) To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Municipal Building note interest.

2014 appropriations \$30,000.00

\$10,867.00

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of **\$5,700.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2014 appropriation \$4,600.00

Article 30 a) To see if the Town will vote to adopt a pay-per-bag plan for non-recyclable trash charging \$2.00 per 30 gallon bag and \$1.00 per 15 gallon bag and to authorize the Selectpeople to enter into a contract with Waste Zero to administer the program.**

****Note: Pine Tree Waste will still be providing curbside trash pick-up and the town will be responsible for tipping fees. Therefore, all revenues from the sale of trash bags will be used to reduce the cost of the tipping fees. Recycling pick-up will remain the same.**

b) To see if the Town will vote to raise and appropriate the sum of **\$266,550.00*** for the complete weekly curbside refuse collection and biweekly curbside recycling collection for year three of a three year contract extension for this service with Pine Tree Waste, Inc.

2014 appropriation \$262,870.00

***Breakout of total cost is as follows:**

Weekly Curbside Collection, Trash =	\$122,678.64
Weekly Curbside Collection, Recycling =	\$54,010.80
Disposal (Tipping) Fee based on est. 1000 tons =	\$89,860.00
	\$266,549.44

c) To see if the Town will appropriate a sum not to exceed **\$25,000.00** from the Undesignated Fund Balance Account for the Selectboard to use if necessary for unanticipated solid waste disposal/recycling costs.

d) To see if the Town will raise and appropriate the sum of **\$2,000.00** for the Household Hazardous Waste Collection event.**

****Note: Each year in May, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil based paints, fuels, solvents, insecticides, etc. You must preregister.**

2014 appropriation \$2,000.00

Highways and Bridges

Article 31 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	<u>2014</u>	<u>2015</u>
Roads and Bridges	\$60,000.00	\$60,000.00
Street Signs	1,000.00	1,000.00
Hot Topping	82,000.00	90,000.00
Snow Plowing	413,148.00	413,148.00
Street Lights	4,100.00	4,100.00
Culvert Repair	-0-	-0-
	<hr/> \$560,248.00	<hr/> \$568,248.00

Article 32 a) To see if the Town will authorize the Selectmen to remove up to **\$61,000.00**, if available, from the Local Road Assistance Program (LRAP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional LRAP funds for whatever “highway purpose” the Selectmen and the Road Commissioner deem appropriate.

Protection

Article 33 a) To see if the Town will raise and/or appropriate such sums of money as may be necessary for the following accounts (Appropriate \$600.00** from WEMA account and raise & appropriate \$68,678.50 through taxation):

	<u>2014</u>		<u>2015</u>
Hydrants (Bath)	\$15,511.00	12 @ \$1,292.60	\$15,511.00
(Wiscasset)	19,046.00	13 @ \$1,412.92	18,368.00
Fire Chief	7,284.50		7,284.50
EMS Director/Asst. Chief	2,050.00		2,050.00
Asst. Chief	2,050.00		2,050.00
Captain 1	1,281.25		1,281.25
Captain 2	1,281.25		1,281.25
Lieutenant 1	640.50		640.50
Lieutenant 2	640.50		640.50
Deputy EMS Director	1,281.00		1,281.00
EMS 1 st Assistant	640.50		640.50
Four sets of NFPA/OSHA Clothing	8,500.00		8,500.00
WEMA*	-0-		-0-
WEMA Director**	600.00		600.00
Inoculations/Physicals	2,500.00		2,500.00
Emergency 911	100.00		150.00
Generator Service	-0-		-0-
Generator Replacement Acct	800.00		1,000.00
Air Packs	2,500.00		2,500.00
Fire Hose	2,000.00		2,000.00
Fire Dept. Computer	1,000.00		1,000.00
	<u>\$69,706.50</u>		<u>\$69,278.50</u>

* Note: WEMA stands for Woolwich Emergency Management Agency

** Stipend to be appropriated from WEMA Account – no new tax dollars

b) To see if the Town will vote to raise and appropriate the sum of **\$88,700.00** for the **Fire Department** account.

The breakdown of the account is as follows:

	<u>2014</u>	<u>2015</u>
Office Supplies/Expenses	\$1,200.00	\$1,400.00
Truck Fuel	6,000.00	5,000.00
Equipment Repairs	5,000.00	5,500.00
Truck Repairs	12,500.00	12,500.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,500.00	1,300.00
Training Expenses	3,100.00	3,100.00
Travel Expenses	250.00	250.00
New Equipment	15,000.00	15,000.00
Station Supplies	1,500.00	2,000.00
Fire Prevention	1,300.00	1,300.00
Wages	36,000.00	36,000.00
	<u>\$88,700.00</u>	<u>\$88,700.00</u>

c) To see if the Town will vote to raise and appropriate the sum of **\$44,000.00** for the Woolwich **Emergency Medical Service** Account.

The breakdown of the account is as follows:

	<u>2014</u>	<u>2015</u>
AEDs	\$2,000.00	\$2,000.00
Annual Fees	1,500.00	1,500.00
Billing Fees	500.00	500.00
Clothing	2,000.00	2,000.00
Communications	4,000.00	4,000.00
Contingency	500.00	500.00
Fuel	1,000.00	1,000.00
Medical Equipment	4,500.00	4,500.00
Medical Exams	1,000.00	1,000.00
Medical Supplies	6,000.00	6,000.00
Office Supplies	1,000.00	1,000.00
Payroll	12,000.00	12,000.00
Training	5,000.00	5,000.00
Vehicle Maintenance	3,000.00	3,000.00
	<u>\$44,000.00</u>	<u>\$44,000.00</u>

Miscellaneous Donations

Article 34 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club.

2014 appropriation \$400.00

Article 35 To see what sum of money the Town will vote to donate to the following local agencies:

	2014 <u>Appropriated</u>	2015 <u>Donate</u>
Bath Area Family YMCA	500.00	500.00
Bath Area Senior Citizens Center	825.00	825.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Coastal Trans	1,400.00	1,400.00
Jesse Albert Dental Clinic	2,500.00	2,500.00
Maine Maritime Boat Program	5,000.00	5,000.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Spectrum Generations	1,953.00	1,953.00
Sweetser	3,084.00	3,084.00
Tedford Housing	700.00	700.00
Woolwich Historical Society	1,000.00	1,000.00
Woolwich Junior Athletics	<u>3,500.00</u>	<u>3,500.00</u>
	\$22,502.00	\$22,502.00

Article 36 To see if the Town will vote to raise and appropriate the sum of **\$22,502.00** for donations to local agencies/organizations.

2014 appropriation \$22,502.00

Ordinances

Article 37 Shall the ordinance entitled “Floodplain Management Ordinance” that was enacted May 7, 2008 be repealed and be replaced by an ordinance entitled “Floodplain Management Ordinance for the Town of Woolwich”** as updated to reflect the changes in the new 2015 FEMA Flood Insurance Rate Maps** in order to be in compliance with the National Flood Insurance Program (NFIP).

**Copies of ordinance and maps are on file in the Town Clerk’s office.

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

A person who is not a registered voter may not vote in any election.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meeting.

Given unto our hands this 4th day of May, 2015.

DAVID A. KING, SR.	JASON A. SHAW
DALE E. CHADBOURNE	ALLISON L. HEPLER
LLOYD F. COOMBS, JR.	

Attest:

JANICE E. BRADFORD
Town Clerk of Woolwich, Maine

Municipal Officials

7/1/14 – 6/30/15

Board of Selectmen:

David A. King, Sr., Chairman	Term Expires:	31 December 2015
60 Birchwood Road, Woolwich, Maine 04579		(207) 442-7642
Dale E. Chadbourne, Vice Chairman	Term Expires:	31 December 2016
18 Thunder Road, Woolwich, Maine 04579		(207) 442-8489
Allison L. Hepler	Term Expires:	31 December 2017
417 Montsweag Road, Woolwich, Maine 04579		(207) 442-0754
Jason A. Shaw	Term Expires:	31 December 2017
918 Old Stage Road, Woolwich, Maine 04579		(207) 442-7120
Lloyd F. Coombs, Jr.	Term Expires:	31 December 2016
8 Brookside Dr, Woolwich, Maine 04579		(207) 443-3570

Town Administrator, Treasurer, General Assistance Administrator:

Lynette R. Eastman		
Town Office		(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579		(207) 442-7094

Tax Collector, E911 Addressing Officer, Deputy Clerk:

Jean E. Mank		
Town Office		(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579		(207) 442-8723

Town Clerk, Deputy Tax Collector, Deputy Treasurer:

Janice Bradford		
Town Office		(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579		(207) 442-8723

Code Enforcement, Building Inspector, Plumbing Inspector:

Bruce Engert		
Town Office		(207) 350-5282
13 Nequasset Road, Woolwich, Maine 04579		(207) 442-7094

Fish Commissioners:

William D. Potter, Chair	2011-2016	443-9633
John D. Chapman	2010-2015	443-6396
Bruce R. McElman	2012-2017	443-4877
Raymond E. Robson, Jr.	2013-2018	442-8746
Robert E. Stevens	2014-2019	443-4535

School Committee:

Jennifer Ritch-Smith	District 1	
Term Expires November 2017		443-2549
Timothy Harkins	District 3	
Term Expires November 2017		442-8134

State Legislature Information:

Senator Linda Baker	Senate District 23
<u>State Address:</u>	<u>Home Address:</u>
Senate Chamber	1 Home Place
3 State House Station	Topsham, ME 04086
Augusta, Maine 04333-0003	
(207) 287-1505	Email – linda.baker@legislature.
1-800-423-6900 (sessions only)	maine.gov
TTY Line 207-287-1583	
Rep. Jeffrey K. Pierce	House District 53
<u>State Address:</u>	<u>Home Address:</u>
House of Representatives	PO Box 51
2 State House Station	Dresden, ME 04342
Augusta, Maine 04333-0002	(207) 737-9051
(207) 287-1400 (voice)	(207) 441-3006
1-800-423-2900(sessions only)	Email –
TTY Line 207-287-4469	Jeff.Pierce@legislature.maine.gov

Citizen Committee List ~ 2014 - 2015

<u>Name</u>	<u>Address</u>	<u>Evening Phone</u>	<u>Term Expires</u>
<u>AGRICULTURAL/FOREST RESOURCES COMMITTEE--</u>			
meets as needed			
Joan Jordan	858 Old Stage Road	443-9080	6/30/17
Robert Rollins	738 Middle Road	443-4583	6/30/17
Evan Holbrook	Holbrook Lane	841-5741	6/30/16
Two Vacancies			6/30/16
Two Vacancies			6/30/15
<u>BOARD OF APPEALS--</u> meets as needed			
*David Kloberdans	16 Hall Road	386-0079	6/30/16
Gregory Doak	46 Old Stage Road	442-7281	6/30/17
Faylene Webster	47 Old Arrowsic Road	389-4431	6/30/17
Nathaniel Shipley, Assoc.	358 Mountain Rd	751-3655	6/30/16
Linda Crawford	67 Gotham Woods Lane	841-9411	6/30/15
One Vacancy			6/30/15
<u>CEMETERY COMMITTEE--</u>			
David Bailey	384 Mountain Road	882-5461	
Four Vacancies – Regular members			
Two Vacancies – Alternate members			
<u>COMPREHENSIVE PLAN REVIEW COMMITTEE--</u>			
*Clark Granger	191 Phipps Point Road	442-8759	
Paul Dumdey	346 River Road	443-3479	
Rosemarie Granger	191 Phipps Point Road	442-8759	
Allison Hepler	417 Montsweag Road	442-0754	
Joan Jordan	858 Old Stage Road	443-9080	
Katherine Wheeler	100 Montsweag Road	443-5712	
Patrice Hennin	253 Barley Neck Rd	443-1501	

CONSERVATION COMMISSION--Meets as needed

Joan Jordan, VC	858 Old Stage Rd	443-9080	6/30/17
Evan Holbrook	2 Holbrook Lane	841-5741	6/30/16
Two Vacancies			6/30/15
One Vacancy			6/30/16
One Vacancy			6/30/17

FAIR HEARING AUTHORITY--meets as needed

Paul Dumdey	346 River Road	443-3479	
Selectman Representative			

MONUMENT COMMITTEE--meets as needed

Robert Meade	PO Box 201	443-2580	
Jason Warnke	148 Hedge Bridge Rd	443-2814	6/30/15
Three vacancies			

NEQUASSET CHURCH COMMITTEE--meets as needed

Sylvia Carlton	PO Box 482	443-6994	
Deborah Locke	201 River Road	443-5684	
Jason Shaw	918 Old Stage Road	442-7120	
Christine Hallowell	108 Pushard Rd, Dresden	737-2759	
Barbara Richards	369 Barley Neck Road	443-2869	

NEQUASSET PARK IMPROVEMENT COMMITTEE (Ad Hoc)--

Meets as needed

Joan Jordan	858 Old Stage Rd	443-9080	
Natasha Burns	14 Adams Way	751-6497	
Sue Ellen Whittaker	1156 Middle Rd	443-1264	
Linda Potts-Crawford	66 Gotham Woods	841-9411	
Elizabeth Farmer		442-0834	

PLANNING BOARD--meets first Monday of month 7:15 p.m.

*Allen Greene	1035 Old Stage Road	882-6123	6/30/17
Greg Buczkowski	44 Pleasant Cove Drive	443-9035	6/30/17
Deborah Locke	201 River Road	443-5684	6/30/17
Charon Curtis	193 Dana Mill Rd	522-0696	6/30/15
Gaius Hennin	242 Barley Neck Rd	751-6432	6/30/16
Robert Meade, Alt	PO Box 201	443-2580	6/30/16
William Potter, Alt	185 Barley Neck Rd	443-9633	6/30/15

PUBLIC COMMUNICATIONS COMMITTEE--

meets second Wednesday of Month

Allison Hepler, ex-officio

*Kelly Corbett	5 Meadow Rd	442-7298	6/30/16
Caelie Smith	258 Middle Rd	443-5221	6/30/15
Roger Baffer	721 Middle Rd	442-7052	6/30/15
James Collins	29 Nequasset Pines	607-1684	6/30/16
Rebecca Roche	918 Old Stage Road		6/30/17

Alternates -2 vacancies

RECREATION COMMITTEE--meets as needed

Allison Hepler, ex-officio		442-0754	
Collette Coombs	8 Brookside Drive	443-3570	6/30/17
Linda Crawford	67 Gotham Woods Lane	841-9411	6/30/17
Kimberly Parsons	361 George Wright Road	443-1353	6/30/15
Sherri Simmons	42 Patriot Lane	798-3132	6/30/15
Beth Harrington	164 George Wright Rd	449-3111	6/30/16

REPRESENTATIVE TO BATH WATER DISTRICT

Michael Sinton	442-7753		10/31/15
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ROAD COMMITTEE--meets as needed

*David Kloberdans	16 Hall Road	386-0079	6/30/16
Jack Shaw, ex-officio		443-3932	
Robert Meade	P.O. Box 201	443-2580	6/30/17
Linda Potts-Crawford	66 Gotham Woods	841-9411	6/30/16
Evan Holbrook	2 Holbrook Lane	841-5741	6/30/15
One Vacancy			6/30/17

SHELLFISH CONSERVATION COMMITTEE--meets 1st Tuesday of each month @ 6:00 PM

*Daniel Harrington	274 Dana Mill Road	443-2104	6/30/17
Timothy LaRoche	357 Chopps Cross Rd	319-9890	6/30/16
Paul Dumdey	346 River Rd	443-3479	6/30/17
Pamela Creamer	113 Montsweag Rd	443-4743	6/30/15
Philip Harrington	24 Weston Rd	443-4490	6/30/15
Stephen Lackovic	PO BOX 282 Bristol	563-1078	6/30/16
Joan Jordan	858 Old Stage Rd	443-9080	6/30/16

SOLID WASTE AND RECYCLING COMMITTEE--meets 3rd Wednesday of each month 5:30 PM

Terry Hanna	1347 Middle Rd	443-2679	6/30/17
*Fred Kahrl	937 Middle Rd	442-8497	6/30/17
Linda Crawford	66 Gotham Woods	841-9411	6/30/16
Jonathan Appleyard	26 Montsweag Rd	389-4292	6/30/15
Roxane Althouse	121 River Rd	389-4312	6/30/15
Two Vacancies			6/30/16

* Committee Chairperson
Alt/Assoc - Alternate Member

**Corrections to this list should be forwarded
to the Town Administrator at the Town Office
email: administrator@woolwich.us
Phone: (442-7094).**

Updated 12/15/2014

Town of Woolwich 2015 Holiday Schedule

<u>HOLIDAY</u>	<u>DATE OBSERVED</u>
New Year's Day	Thursday, January 1, 2015
Martin Luther King, Jr. Day	Monday, January 19, 2015
Washington's Birthday/President's Day	Monday, February 16, 2015
Patriots Day	Monday, April 20, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Friday, July 3, 2015 Observed
Labor Day	Monday, September 7, 2015
Columbus Day	Monday, October 12, 2015
Veterans Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Thanksgiving Friday	Friday, November 27, 2015
Christmas Day	Friday, December 25, 2015

Board of Assessors' Notice

Assessors' Note:

Maine State law requires that the Board of Assessors annually give notice in writing to all persons in the municipality liable to taxation, to furnish a list of real and personal property, not exempt from taxation, which they owned on the first day of April (36 M.R.S.A. §706). The declaration form should be filed with the Selectboard's office during the month of April.

Reduced Valuations for Land:

Maine State Law allows reduced valuations for Farm, Forest and Open Space land. Please contact the Selectboard's office for additional information on these programs. Applications must be filed by April 1st.

Property Tax Abatement:

Requests for property tax abatements must be filed in writing within 185 days from the date of commitment. Please call the Selectboard's office at (207) 442-7094 with questions.

Tax Exemptions:

The real property of qualified persons in the following classifications may receive a partial exemption:

1. Veterans who have reached the age of 62 on or before April 1st.
2. Veterans who are 100% disabled and receiving a pension from the United States Government for total disability.
3. Paraplegic Veterans.
4. Unremarried widow or minor children of veterans in the above categories. The divorced wife or the remarried widow of a veteran is not eligible.
5. The widowed mother of a deceased eligible veteran and is in receipt of a pension for the service-connected death of her son.
6. Maine Homestead Exemption – This program is open to any resident who has owned a home in Maine for twelve months and it is their primary place of residence. **Please note that there may be changes to the Homestead Exemption coming in the next year. This may be changed to only include those folks who are 65 and older.**

NOTE: All applications must be filed by April 1st. If you currently receive the exemption you do not need to reapply.

Property Tax Fairness Credit:

Eligible Maine taxpayers may receive a portion of the property tax or rent paid during the tax year on the Maine individual income tax return whether they owe Maine income tax or not. To claim the credit, file a Form 1040ME and Schedule PTF C for the tax year during with the property tax or rent was paid. For help, call 207-626-8475 weekdays from 8:00 AM – 5:00 PM. Forms are available at <http://www.maine.gov/revenue/forms> or call 207-624-7894 to request that a printed form be mailed to you.

Excerpts from “A Citizen’s Guide to Town Meeting”

By Jo Josephson, Staff Writer, Maine Townsman

HOW CAN I PREPARE FOR TOWN MEETING

Most towns publish the warrant in their annual report. Get a copy before the meeting and read it. If you have questions, you may wish to ask them of the selectmen before the meeting. But some of the answers may be found in that section of the annual report that indicates in detail the various spending accounts and how much was spent in the previous year; compare it with what is being requested this year. Also, check as to how much money is in the so-called surplus or undesignated funds account.

DO I HAVE TO KNOW PARLIAMENTARY PROCEDURE TO PARTICIPATE?

NO. That’s why you elected a moderator at the opening of the meeting. The moderator is familiar with parliamentary procedure and is there to keep the meeting moving forward properly until all of the “articles” or items of business have been acted upon. Voters may not talk without being recognized by the moderator. You should direct all of your questions to the moderator. If an item of business is not on the “warrant”, the name given to the list of articles, Town Meeting cannot act on it.

To Approve an Article: It is customary for the moderator to read the article aloud and ask if someone will make a motion on the article; usually someone will respond by saying “I move the article”; the moderator then asks, “Is there a second?” Someone will usually respond, “I second the motion”.

This formality sets the stage for the discussion that follows. The moderator then rereads the motion and calls for a vote. It is best not to make a negative motion, because people get confused when a “yes” vote means “no”. The best approach, if you oppose an article, is to move the article and vote against it.

To Amend an Article: Sometimes, during the discussion, someone will propose a change. For example, in a so-called “open-ended” money article, they may want to increase or decrease the amount of money recommended by the budget committee or selectmen. The amendment must be seconded;

there must also be an opportunity to discuss the amendment before voting on it. If the amendment passes; then the motion, as amended, is voted on. If the amendment does not pass, and there are no further amendments, then the original motion is voted upon.

It should be noted that amendments to so-called “capped” money articles, articles in which the amount of money is contained in the actual wording of the article, are limited: the amount may only be decreased. Also, ordinances may not be amended from the floor; the vote on an ordinance must be up or down with no amendment.

WHAT DO THE FOLLOWING WORDS MEAN?

Amendment. This is technically a secondary motion and must be acted on before the main motion is voted upon. It must be seconded and allow for discussion before it is voted upon.

Annual Meeting. This is the meeting at which municipal officers and other officials are elected. No law requires that the annual municipal budget be voted on at this meeting, although many towns do. A “special” town meeting is any other meeting called by the selectmen.

Annual Report. The annual report must be available at least three days before the annual meeting or the annual budget (business) meeting. It must contain the following: a record of all financial transactions during the past fiscal year, a statement of assets and liabilities, including a list of all delinquent taxpayers and the amount due from each, and portions of the audit.

Audit. An examination of the financial statements of a municipality by a public accountant to see if they fairly reflect the financial conditions of the municipality. State law requires that audits be conducted annually.

“Capped” Money Article vs. Open Ended Money Articles. This is an article in the warrant which states an amount to be raised (“To see if the Town will vote to raise and appropriate the sum of \$10,000.”). Capped articles can only be reduced by amendment. They cannot be increased like open ended articles (“To see what sum the town will vote to raise and appropriate.”).

Excise Tax. There is a motor vehicle excise tax and a watercraft excise tax. They are for the privilege of operating the equipment on public ways.

Home Rule. It is the constitutionally guaranteed right of towns and cities to adopt and amend their charters, choose their form of government, and adopt laws that are not already covered by state law or which state law does not prohibit municipalities from adopting. Home rule is intended to ensure local control.

Mandate. Federal or state laws which require local governments to undertake specific actions or provide specific services. For instance, the requirement that municipalities build salt-sand storage sheds is a mandate that must be paid for with local funds as well as state funds. In 1990, Maine passed a law to require state funding of future mandates.

Ordinance. A law or a regulation enacted by a municipal government, usually targeting a specific subject, as in a dog control ordinance or a parking ordinance, or a zoning ordinance. Most ordinances (less than ten pages) must be posted in a public place at least seven days before Town Meeting. No ordinance may be amended on the floor of town meeting; they may only be voted up or down.

Overdraft. To be avoided! It's when the audit indicates that the amount spent on an item turns out to be greater than that approved by Town Meeting. It is indicated by parentheses () around the amount.

Revenues and Expenditures. Revenue is just a fancy word for incoming monies; most of the money spent by town meeting comes from property taxes; other monies come from excise taxes on vehicles, and from the state in the form of revenue sharing and road assistance. Expenditures is just a fancy word for outgoing monies or on what the money is spent; most of the money is spent on solid waste disposal, roads, and schools.

Surplus. Also known as "undesignated" or "unappropriated" fund balance." It often results from not spending monies that were approved; it also results from getting more revenues than you expected. There is always a tendency to "raid surplus" instead of raising taxes. But surplus is not a savings account; it is an "operating cushion" to be used only in times of emergency, say some. The rule of thumb is to make sure surplus contains at least eight percent of the total operating budget for the town; or an amount equal to one month's operating expenses. The optimum is ten percent. If you do dip into it one year, make sure you build it up again the next year. Only the Town Meeting can authorize the spending of surplus.

Secret Ballot. The clerk prepares these for use at the polling place in secret (Australian) ballot elections, which can be for referendum questions (issues) as well as for candidates. Open town meeting towns become secret ballot towns by a town meeting vote to adopt secret ballot voting at least 90 days before the annual meeting. There are two towns in Maine that act on their entire warrant by secret ballot; most others use secret balloting for large ticket items, like bond issues.

Tax Anticipation Note (TAN). Often referred to as "hired money," it is money borrowed from a bank to run the town while waiting for taxes to be collected. Towns that collect taxes only once a year are the greatest users of

this; towns that have two tax collections a year and therefore an earlier flow of cash into the town coffers, usually do not have to rely on hired money. No Town Meeting vote is required in order to authorize the selectmen to take out a TAN.

Tax Rate. The tax rate determines how much you pay in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” For example, in a town with a tax rate of \$14 per thousand dollars, the owner of a house valued at \$50,000 would pay \$700 ($\$14 \times 50$) in taxes. To determine the tax rate in your town, divide the total valuation of all the properties in your town by the amount needed to pay for the cost of running the town, and supporting the county government and the schools, after you have subtracted non-property tax revenues (excise taxes, revenue sharing, road assistance, etc.) from the total cost. So, for example, a town with \$200,000,000 valuation, expecting to spend \$3,000,000 on town, county and schools, with \$500,000 in non-property tax revenue, needs to raise \$2,500,000 in taxes, which when divided by \$200,000,000, leaves us with a tax rate of .0125 or \$12.50 per thousand dollar of valuation. In this town, the tax on a \$50,000 home would be \$625 ($\$12.50 \times 50$).

To Raise. A vote to raise a sum of money is a vote to get the money through municipal taxation of real and personal property. Typically, the motion is “to raise and appropriate” the money for some stated purpose identified in the article.

To See What Sum. An article that asks “to see what sum” is said to be an open-ended article and signals the need for someone to make a motion to set an amount for the discussion. Often the selectmen and the budget committee recommend on the warrant the amount that they think is in the best interest of the town.

Warrant. The Written notice, signed by at least a majority of the selectmen, which calls a town meeting and lists all the articles or items of business which will be voted on at the meeting. It must be posted in at least one public and conspicuous place in the town at least seven days before the town meeting.

Notes for Voters on Town Meeting Procedure

Rules of procedure, in general. It is important to understand two core concepts. First, rules of procedure are not rules of law. Their purpose is to facilitate the conduct of the meeting, and courts will usually uphold a moderator’s decision and the actions of a meeting unless clear unfairness or error resulting in misunderstanding or confusion has actually affected

the vote. Second, questions about appropriate procedure or the outcome of a vote should be addressed in the meeting itself (see the discussion of “appeal” and “challenge,” below). If questionable decisions or determinations of the vote are not brought to the moderator’s attention and addressed on the spot, a court may decline to review the issue later, even where it would otherwise be appropriate for judicial review.

Distinguishing or Separating Voters and Non-Voters. Please respect any measures in effect for distinguishing or separating voters from non-voters.

Unanimous Consent. To expedite procedure, the moderator may from time to time invite or suggest that the meeting give “unanimous consent” to proceeding in a certain way. Cooperation where you can freely give it will usually save time and avoid unnecessary complication, but if you do not wish to give consent simply call out “Objection” or “I object” when the moderator asks for unanimous consent. The moderator may then suggest or invite a motion and vote on procedure and you will then have the opportunity to speak in opposition to the procedure.

Rules of Debate. Maine law makes three rules: (1) a person may not speak without being recognized by the moderator; (2) everyone shall be silent at the moderator’s command; and (3) a person who is not a town voter may not speak without the consent of two-thirds of the voters present. In addition, the moderator *may* ask that one or more of the following rules be observed, and may invoke others to maintain good order and decorum. Raise your hand or stand, as directed by the moderator, to be recognized, and then state your name and what you would like to do. Stand while speaking unless otherwise directed or authorized by the moderator. Refrain from making negative motions (“I move that Article 16 be defeated”). After a motion has been made and seconded, the moderator will open the floor for discussion. The moderator may call on the Selectmen or other sponsors of an article to speak first on a main motion (a motion to approve an article as printed, for example). Thereafter, the affirmative side speaks. A person who makes a motion is entitled but not required to be the first speaker on the motion and may not vote against the motion but may seek consent to withdraw it. A person seconding a motion may both speak against it and vote against it. Do not make a speech and conclude it with a motion: rather, make the motion and then speak to it after it has been seconded and put to floor debate by the moderator. Address all remarks and all questions to the moderator alone. Remarks must be relevant to the motion. Debate will generally alternate between those in favor and those opposed. No one should address the same

subject more than twice without the express permission of the moderator. The meeting may establish a time limit per speaker per question and an overall time limit on a motion. No one may speak a second time until all who wish to speak a first time have done so. Speak to the issue, not to the person, and do not question motives or speak ill of another. Profanity is out of order. Do not read from any document except the warrant without first obtaining the moderator's consent. Listen attentively, do not whisper in the seats, and do not interrupt a speaker. Take conversation outside, and mute all but emergency workers' cell phones.

Nominations and Elections. No second is required for a nomination, but the moderator may request or require a candidate's consent to run (and if elected to serve), as a safeguard not only against the possibility that a nominee who is present will decide not to accept an office once won, but also as a safeguard against election of an absent person who when notified declines the office.

Written Ballot. State law requires the moderator, selectmen, and school committee members to be elected by written ballot, even if there is only one nominee. On motion and a majority of votes cast, or by unanimous consent, the meeting can determine to require written ballot voting on other offices or on any business or other article on the warrant. Do not fold, and do not allow another to fold, your ballot with another, or they may both be invalidated.

Appeal. A voter who thinks it appropriate to follow a procedure other than one announced by the moderator may seek to be recognized and then move a procedure the voter believes more appropriate.

Method of Voting. These are, in increasing order of certainty (and, for most of the time, required): voice vote, show of hands, rising (or standing) vote, division of the house, and written ballot vote.

Challenge. A voter who thinks the moderator has not correctly determined the outcome of a voice or other vote short of an actual count and who wishes to challenge the moderator's determination should immediately seek to be recognized, and when recognized, say "I doubt it." The moderator will then determine whether at least six other voters agree. If so, the moderator will make the determination more certain by using a designated other method of voting.

United States Senate

Washington, DC

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate in January of 2013. First off, I want to make sure you know how to reach my offices, as I welcome your thoughts, questions, or concerns. You can call our toll-free, in-state line at 1-800-432-1599. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, and Washington, D.C. (202) 224-5344. You can also provide your input on our website at www.king.senate.gov.

Maine is a large state; I know that traveling to our offices can present logistical and financial challenges, which is why our team implemented an outreach program, **Your Government Your Neighborhood**. My staff has been traveling to communities throughout the state for two years now, hosting office hours for local residents. Since we began, we have made over 400 trips and plan to increase that throughout 2015.

If we haven't yet been to your town office, community library, or school, or hosted an information table at a local non-profit, please let us know!

My work in Washington this year has been broad reaching, and I am committed to continue this work in a transparent and nonpartisan manner.

My projects have included:

- Overseeing national security and defense issues from ISIS to cybersecurity
- Continuing efforts to simplify student loans and make higher education more affordable
- Easing the regulatory burdens facing Maine businesses, farms, and schools
- Co-sponsoring budget initiatives for a smarter economic direction
- Supporting vital infrastructure and highway investments
- Tackling climate change mitigation and its long-term impacts
- Ensuring financial transparency in politics through campaign finance reform
- Promoting the growth of rural internet access
- Co-sponsoring legislation to help working families get paid leave to care for loved ones.

I am tremendously grateful for the opportunity to serve you and will keep you informed of my activities in Maine and Washington.

Sincerely,
ANGUS S. KING, JR.
United States Senator

United States Senate

Washington, DC

Dear Friends:

In November, the people of Maine entrusted me to serve another term in the United States Senate. I am deeply honored to serve you and will continue to work to bridge the partisan divide and to forge bipartisan solutions to the many challenges our nation faces. With the New Year just beginning, I welcome this opportunity to reflect on some of my work from this past year and to highlight some of my priorities for the year ahead.

The biggest challenge facing our State remains the need for more jobs so that Mainers can stay in our great State to live, work, and raise their families. Since small businesses create the vast majority of jobs, we must help them to start up, grow, and succeed. We must update our tax code to encourage small business investment in equipment and other assets, cut the red tape that is hampering job creators, build the transportation and energy infrastructure to support an expanding economy. We must also foster opportunities for key industries, from agriculture to defense. We must ensure that our workers have the skills they need for the jobs of today and tomorrow. These initiatives will remain my top priorities in the new Congress.

I am pleased to report a number of successes from this past year, including provisions from my “Seven Point Plan for Maine Jobs.” My proposals to streamline job training programs and better match workers’ skills with employers’ needs were enacted as part of a workforce investment act. I helped secure promising manufacturing opportunities for our state—from requiring the military to buy American-made athletic footwear for new recruits, just as it does for other uniform items, to an additional Department of Energy investment in the deepwater, offshore wind power project being developed by the University of Maine, Maine Maritime Academy, and private companies. For Maine agriculture, I succeeded in including the fresh, white potato in a federal nutrition program from which it has been the only vegetable to be excluded.

Also last year, I was pleased to join in the christening of the *USS Zumwalt* at Bath Iron Works, a Navy ship for the 21st Century that will help protect our nation and strengthen one of Maine’s most vital industries. And, for Veterans living in rural areas, I secured a two-year extension

of the successful Access Received Closer to Home program, which is improving access to health care for Veterans in northern Maine. Finally, after several years in the making, I am delighted that Congress has approved my legislation to form a commission – at no cost to taxpayers – on the creation of a National Women’s History Museum. A museum recognizing the contributions of American women is long overdue, and this bill is an important first step toward that goal.

In the new Congress, I will serve as Chairman of the Transportation Appropriations Subcommittee. This position will allow me to continue working to ensure investments are made in critical transportation infrastructure, which is essential for our safety and economic growth. To date, Maine has received more than \$90 million for highway, bridge, airport, rail, and port projects through the successful TIGER grant program.

I will also serve at the helm of the Senate Special Committee on Aging in the 114th Congress, a position I sought because Maine has the highest median age in the nation. Working to address pressing issues facing our seniors, from long-term care and retirement security to the vast potential of biomedical research, will be on our agenda. Preventing and effectively treating Alzheimer’s should be an urgent national priority as this devastating disease continues to take such a personal and economic toll on more than five million Americans and their families. The Committee will also continue to focus on the scams and frauds targeting our senior citizens and has a toll-free hotline (1-855-303-9470) where seniors and their loved ones can report suspected fraud.

A Maine value that always guides me is our unsurpassed work ethic. As 2014 ended, I continued my record of never missing a roll-call vote since my Senate service began in 1997; a tally that now stands at more than 5,700 consecutive votes.

I am grateful for the opportunity to serve the great State of Maine and the people of Woolwich. If ever I can be of assistance to you, please contact my Portland Constituent Services Center at (207) 780-3575, or visit my website at www.collins.senate.gov.

Sincerely,
SUSAN M. COLLINS
United States Senator

U.S. House of Representatives

Dear Friends,

I hope this letter finds you and your family well. It's an honor to represent you in Congress. Thank you for the chance to update you on my work there and in Maine.

Like many here at home, I find the current partisan environment in Washington and Congress to be very frustrating. Attempts to take away people's health care, weaken environmental protections, and stoke controversy have been put ahead of more meaningful work to create jobs, help people through tough times, and give our children a better future.

Still, I have tried to find opportunities to work on issues where my colleagues across the aisle and I can find agreement. As a member of the minority party, I'm very proud that these efforts have earned several legislative victories that benefit the people of our state.

One of the most significant was passage of a Farm Bill containing many reforms I introduced to help the kind of small, diversified, family farms that we have here in Maine. These included more funding to help these farms meet the growing demand for healthy local food, as well as better insurance to fit their needs and helping SNAP recipients use benefits at farmers markets.

Another bill I introduced was signed into law, initiating a study of the York River to see if it is a good candidate for the federal Wild and Scenic Rivers program. The classification would help protect this important natural resource while potentially bringing more visitors to the area and an increased amount of federal investment for its conservation. As a member of the House Appropriations Committee, I've worked to secure other investments for the state as well, including \$20 million to replace a crumbling, unhealthy and outdated tribal school in Washington County.

But not all the work I do is from Washington. My offices in Portland and Waterville assist hundreds of constituents every year who have issues with federal agencies and programs—veterans benefits, Social Security, and passports among them. If you have a problem where I might be of assistance, I encourage you to call (207) 774-5019. My staff and I welcome the opportunity to serve you.

Again, it's a pleasure to represent you in Congress. Please keep in touch.

Best wishes,
CHELLIE PINGREE
Member of Congress

U.S. House of Representatives

Dear Friends,

Since being sworn in, I have been working to help solve our most important issues such as creating more jobs, lowering the cost to heat our homes, and balancing the national budget.

In Congress, I will work to give job creators the confidence they need to start new businesses and create more jobs. It is important for Congress to continue to pass jobs bills, like the Keystone XL Pipeline Act, to get our hard-working Mainers back to work so they can put more food on the kitchen table. As your representative, I will always support legislation that will balance our national budget, reduce the high cost of energy, and help create more jobs.

Secondly, I have been working with Republicans and Democrats to help lower the cost of energy for our small businesses and hard-working families in Maine. One of my first votes as a member of Congress was in support of the Keystone XL Pipeline Act and the Natural Gas Pipeline Permitting Reform Act. These bills will help increase the production and create a reliable flow of natural gas to Maine, especially the Second District.

For my first House floor speech, I asked my Republican and Democrat colleagues to join me in support of the Balanced Budget Constitutional Amendment. This Constitutional amendment will require Washington to, finally, live within their means, just like our hard-working families in Woolwich. Balancing the national budget will help end wasteful spending and help secure financial security for our kids and grandkids.

I'm honored and grateful to serve you and represent the hard-working people of Maine's Second Congressional District. If you need any help, please visit my website (Poliquin.house.gov) or call any of my offices: Lewiston (207) 784-0768, Bangor (207) 942-0583, Presque Isle (207) 764-1968, and Washington, D.C. (202) 225-6306.

Sincerely,
BRUCE POLIQUIN

Governor's Report

Dear Citizens of Woolwich,

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities is the reduction and eventual elimination of the income tax. Not only does an income tax cut put more money back in your pockets, but it will attract businesses that can offer good paying careers to keep our young people here in Maine. Further, this tax cut maximizes one of our existing resources – tourism – and ensures the millions of visitors who come to Vacationland each year contribute their small part to our economy,

Simply put, this proposal results in an immediate pay raise for all of you hard-working Mainers. It creates stronger and even more vibrant communities as we show people that we are serious about wanting people and businesses to come – and stay – in Maine.

If we are to make Maine prosperous, we must also work hard to reduce our heating and energy costs. I am committed to lowering the cost of energy, not only to attract job creators, but also to allow Maine people to affordably and effectively heat and power their homes.

And finally, it is of utmost importance that we begin to address the growing drug problem in our state. Maine's people are its most precious commodity, and our safety is being threatened by the drugs that are entering our state each and every day. My goal is to face the problem head on by employing more drug agents, prosecutors and judges before the epidemic destroys our communities.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,
PAUL R. LEPAGE
Governor

State Senator's Report

Dear Friends and Neighbors,

It is an honor to represent you in the Maine Senate, and I am grateful for the trust you have placed in me to work for the betterment of our region over the next two years.

During this upcoming session, I will be serving as Chair on the Marine Resources Committee and on the Insurance and Financial Services. I am hopeful that by reining in state spending, prioritizing our wants and needs, and developing strategies for improving our business climate, we can continue to put Maine ahead. It is important to me that we create a climate where our young people can and want to stay in Maine. I am looking forward to shaping legislation that will enhance the livelihood for all Maine people and will set us on a path to become a more prosperous state for all generations.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you ever need my help in navigating the state bureaucracy. I would be happy to help in any way that I can. I encourage you to use my legislative aide as a resource; Annalise Haggerty can be reached at 287-4884 or annalise.haggerty@legislature.maine.gov. I can be reached in Augusta at 287-1505 or by e-mail at linda.baker@legislature.maine.gov.

Sincerely,
LINDA BAKER
State Senator

State Representative's Report

Dear Friends and Neighbors:

Thank you for electing me to serve as your State Representative, it is truly an honor. This is a wonderful opportunity for me to make a difference in the community and I am looking forward to the new challenges that await me in the 2015 legislative session.

In order for me to represent you in the best ways possible, I need to hear your thoughts on all the issues that are important to you. Please, don't hesitate to call me any time you feel you need my assistance. I may not know all the answers, but I will do my best to help you discover a solution to the problem. Moreover, I encourage you to monitor all legislative proposals being worked on at the State House by visiting the Legislature's website at www.legislature.maine.gov. From here you can browse bill summaries and roll call votes, view session and public hearing schedules, listen to committee hearings or watch live streaming video of the House and Senate.

For the next two years I will be serving on the Joint Standing Committee on Marine Resources as the House Republican Lead. On this panel we will discuss many issues in regards to marine fisheries management. These matters are crucial to our community and I hope to hear from the fishermen in our community to discuss ways to improve their industry. Being the Founder and Executive Director of the Alewife Harvesters of Maine (since 2007) will be a great asset to me in this role, as I know many of the people that will be involved. Marine resources is a subject that is very near and dear to my heart and I look forward to improving and protecting one of Maine's greatest natural resources.

Once again, thank you for the opportunity to represent you, the people of District 53. Please call me any time at 737-9051 or email at Jeffery.Pierce@legislature.maine.gov to keep me updated on those concerns. If you would like to be added to my email update list, you can do so by emailing me directly with your request.

Sincerely,
JEFFREY PIERCE
State Representative



Sagadahoc County Commissioner

Citizens of Woolwich,

It has been my honor to continue serving the citizens of Woolwich as a Sagadahoc County Commissioner. After completing six years on the Board, I remain totally committed to insuring that the services provided by the County are delivered in the most cost effective and professional way possible.

As we move forward in this challenging economic climate, which is accentuated by more proposed cuts in state revenue sharing and issues related to the operation and funding of County jails, the Commissioners remain acutely aware of the impact the County tax assessment has on Sagadahoc municipalities and remain committed to minimizing increases as we enter into the FY 2015-16 budget process. While our reserves cannot fully subsidize the increases in operating and capital costs we have experienced over the past several years, we continue to try to find other savings to reduce the impact on our citizens.

During 2014, the County's many activities and accomplishments included the following: Administration worked to refinance the County's jail bond debt service, which resulted in a savings of approximately \$433,000 over the remaining life of the loan. In addition, the County is in the process of converting to a protected self-funded health insurance plan which has the potential to control the soaring costs associated with this benefit in the future. Probate Court Register Joan Atwood retired in January after serving more than 15 years. The Governor recently appointed Carolyn Bird to serve the remainder of Joan's term, which will expire in 2016. The department also continued to back-scan its records into an electronic database; Deeds continued its efforts to make all deeds, plans and surveys available for viewing at sagadahocdeedsme.com, and welcomed a new Register, Ms. Lynn Moore, whose term began on January 1st. The Emergency Management

Agency added a much-needed deputy director to assist with the planning and implementation of regional training, working with local EMA Directors and community officials to meet federal emergency preparedness requirements, and working closely with area emergency responders and public health agencies including the Sagadahoc County Board of Health. The Communications Center filled all departmental vacancies during the past year and also made significant equipment upgrades.

In 2014, the Sheriff's Office saw a slight increase of approximately 0.5% in the number of calls when compared with 2013, from 5,547 to 5,576. The District Attorney's Office continued to handle a high volume of court cases. The Patrol Division and Detective Divisions continued at full staffing levels. The S.O. continues to work collaboratively with various task forces to solve our most serious crimes. The Transport Division handled in excess of 800 transports last year and continued to monitor inmates on home release. The community public works program resulted in the performance of approximately 2,500 hours of labor in Sagadahoc County. The Civil Division continues to serve orders and writs in a consistently professional manner.

In order that I may represent constituents effectively, it is important that I am aware of your questions and concerns. Please do not hesitate to contact me at 319-5290. And I encourage interested persons to attend Board of Commissioners' meetings, which are held at 3:00 p.m. on the second Tuesday of each month in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Me. (For details, call 443-8202.)

Respectfully,
CAROL A. GROSE,
Sagadahoc County
Board of Commissioners

Code Enforcement Officer / Building Official's Report

Calendar Year 2014

Building permits issued in 2014 totaled six fewer than the previous year for a declared value of \$2,093,400 as opposed to the previous year's \$2,915,470. Permit fees were down as well: \$6,348. vs: \$7,513.30. Of the 38 permits issued, 4 were for new houses, 1 new mobile home, 10 garages, 6 barns, 13 additions/renovations, 1 accessory workshop, and 3 "others".

I responded to the usual number of code questions throughout the year, and mediated several issues and code violations to the mutual satisfaction of all parties involved.

Following is a detailed list of Building Permits issued during 2014.

Respectfully submitted,
BRUCE ENGERT, CEO / BO

2014 Building Permits					
Date	Name	Address	Project Description	Value	Fee
1/14/2014	Wallace, Mark H.	324 Montsweag Rd.	Addition, 16' x 18' Sunroom	30,000.00	43.20
3/4/2014	Rice, Andrew	3 Eagle Cove Rd.	House, 28' x 50' Ranch w/attached garage	200,000.00	470.30
3/11/2014	Newbury, Michael	403 Chopps Crossw Rd.	Garage w/ breezeway, 28' x 36'	41,000.00	107.20
4/8/2014	Jackson, Kevin M.	442 Meadow Rd.	Addition, farmers porch 6' x 28'	2,000.00	25.20
4/10/2014	Granger, Clark	191 Phipps Point Rd.	Garage, storage, 40' x 72'	90,000.00	288.00
4/29/2014	Sullivan, James H.	166 Old Stage Rd.	Garage, 3 car, 24' x 36'	20,000.00	86.40
5/5/2014	Taylor, Terry G.	10 Miller St.	Garage, 32' x 34'	50,000.00	153.00
5/6/2014	Morse, Charles W.	444 River Rd.	Marine, pier & haul out	10,000.00	33.60
5/22/2014	Bergquist, Carl	741 River Rd.	Out building, 16' x 26' workshop	44,000.00	62.40
5/27/2014	Patti, Joseph	7 Hedge Bridge Rd.	House, 28' x 60' w/ attached garage	150,000.00	512.40
5/22/2014	Ambrose, William	352 Meadow Rd.	Addition, 7 x 23' farmers porch	5,000.00	24.15

5/29/2014	Applebee, Peter	647 River Rd.	Barn, 36' x40'	150,000.00	476.00
6/2/2014	Hagerthy, Albert P.	1137 Middle Rd.	Garage, 26' x28'	24,000.00	154.00
6/15/2014	Donohoe, John	12 Baily Bluff Drive	Garage, 24' x26'	35,000.00	68.90
6/10/2014	Kennebec Equipment	Industrial Park Rd.	Barn, storage, 48' x62'	150,000.00	297.60
6/25/2014	Meltzer, Larry	49 Goose Cove Lane	Barn, 28' x40'	50,000.00	240.00
7/17/2014	Bellmore, John R.	Chopp's Cross Rd.	Addition, 2'	6,000.00	20.00
7/22/2014	Bisson, Rick	10 Pleasant View Rd.	Addition, 208 sf	10,000.00	31.20
7/29/2014	Townes, Brad	20 Lea Shores Rd.	Garage, 28' x24'	60,000.00	126.00
8/12/2014	Kane, Nancy	102 Gray Corner Rd.	Addition/Renovation	26,000.00	70.40
8/14/2014	Forrester, Tim	135 River Rd.	Addition/Renovation	80,000.00	168.00
8/21/2014	Siegel, Gregory	1007 Old Stage Rd.	Addition, 16' x20' shed roof	3,000.00	32.00
8/21/2014	Hoffman, Richard	65 Abby Lane	Remodel/Renovate	21,000.00	105.60
8/28/2014	Lavender, William	140 Mackenzie Lane	Garage, 24' x24'	10,000.00	57.60
9/2/2014	Ouimette, Robert	574 Old Stage Rd.	Barn, 20' x36'	40,000.00	172.80
9/4/2014	Whiter, Brian T.	441 Middle Rd.	Addition/Renovation	10,000.00	87.60
9/4/2014	Zwaan, Heidi	Sam Moore Rd.	Mobile Home, 14' x70' 86' Zimmer	2,000.00	165.90
9/4/2014	Furlong, Martin	38 Old Arrowwic Rd.	Garage, detached 14' x32'	10,400.00	67.20
9/4/2014	Renaud, Stephen	East Hedge Rd	Borrow Pit, 5 acres	N/A	50.00
9/9/2014	Lonergran, Robert	W. Longley Drive	Garage, 14' x24'	6,000.00	33.60
9/25/2014	Harvard, Paula M.	209 River Rd.	Addition/Renovation, ADA	100,000.00	180.10
11/4/2014	Sewall, Lisa	608 Middle Rd.	House, 28' x40' ranch	150,000.00	336.00
10/7/2014	Griffee, Steven	170 River Rd.	Addition/Renovation	125,000.00	294.15
11/20/2014	Zadai, C/Johnson, S	16 Goose Cove Lane	Barn, 16' x30'	67,000.00	96.00
11/25/2014	Day, James	Chopp's Cross Rd.	House, 29' x42' cape	175,000.00	389.50
12/11/2014	Andrews, Tim	92 Phipps Point Rd.	Renovations, interior	35,000.00	172.80
12/23/2014	Reed & Reed	275 River Rd.	Barn, 40' x100' commercial storage	50,000.00	400.00
12/23/2014	Verizon/Candyland LLC	161 Main St.	Antenna replacement	56,000.00	250.00
				2,093,400.00	6,348.80

Local Plumbing Inspector's Report

There was a total of 38 Plumbing Permits issued in 2014, compared with 36 in the prior year, 2013. Of the 38 permits, 19 were internal permits, 19 were subsurface wastewater disposal system permits, of which 12 were for complete and/or partial replacement systems. Two of these were replacing prior overboard discharge systems which are now not permitted and three of the replacements were for commercial establishments. Overall, there have been few plumbing related issues of note during 2014.

My thanks to all the plumbing and excavating contractors I have dealt with as well as the property owners involved.

2015 is starting slowly due to the extremely cold temperatures and unusual amount of snow on the ground. Hopefully we are on the way to a warm Spring & Summer.

Following is a detail of all permits issued in 2014.

Respectfully submitted,
BRUCE ENGERT, LPI

2014 PLUMBING PERMITS

Date	Permit #	Name	Address	SSWW	DEP	Internal
7/1/14	2238	Patti, Joseph	6 Ily Way			130
7/3/14	2239	Field, Mike	112 Delano Rd.	150		
7/8/14	2240	Cook, John	34 Phipps Point Rd.	250	15	
7/10/14	2241	Gardiner, Margaret	18 Phipps Point Rd.	250	15	
8/5/14	2242	Rogers, Tobin C.	31 Two Fork Lane	150		
8/12/14	2243	Bisson, Rick	171 River Rd.			130
8/28/14	2244	Hamilton, Bob	92 Phipps Point Rd.	150		
9/4/14	2245	Ryan, Mike	Boom Cove Rd.	150		
9/4/14	2246	Zwaan, Heidi	Sam Moore Rd.	250	15	
9/4/14	2247	Zwaan, Heidi	Sam Moore Rd.			120
8/14/14	2248	Cumberland Farms	100 Main Street	250	15	
9/23/14	2249	Duncan, Tim	306 River Rd.			40
9/30/14	2250	Hoffman, Persiler	432 Middle Rd.			40
10/2/14	2251	Sewall, Ned	82 U.S. Route #1	250	15	
10/2/14	2252	Marrison, Chad F.	Lee Way			230
10/14/14	2253	Morse & Doak Build.	37 U.S. Route #1	250	15	
10/13/14	2254	Rines, Michelle	156 River Rd.	150		
11/20/14	2255	Reed, Billy	162 George Wright Rd.			40
11/25/14	2256	Day, Jim	Chopp's Cross Rd.	250	15	
11/25/14	2257	Day, James	Chopp's Cross Rd.			120
12/9/14	2258	Funk, Judithy	1254 Old Stage Rd.			40
12/9/14	2259	Hamilton, Robert	92 Phipps Point Rd.			50
12/8/14	2260	Carlton Barge Corp	6 Carlton Point Rd.	250	15	
				2,750	120	940

Woolwich Fire Department

2014 was another active year for us. We responded to 152 calls and issued 298 burn permits. Burn permits can be acquired free of charge at the town office during the week at normal business hours and at the fire department on Saturday and Sundays from 8 a.m. to 9 a.m. except on holidays. They can also be acquired online at www.wardensreport.com for free.

This year we lost a valuable, honorable firefighter. Jason Simpson served this town for twenty-five years of his short 40-year life, earning his lifetime membership. The last seven years he served as the Safety Training Officer providing much experience and knowledge to his peers. Jason Simpson was a great man, friend, son, brother and father. He will be truly missed by everyone that knew him. Jason started his journey here when he joined our fire department when he was fifteen as a junior firefighter.

Our Junior Firefighter Program allows young men and women, as young as 15 to join our team in educating our community, assisting those in need, receiving knowledge and training, enjoying the brotherhood bond and taking pride in what we do and have. We offer a safe place to be and instill respect for others.

If there is anyone interested in belonging to an organization, helping your community, helping people in need, and learning life saving skills; here is your invitation to come down to the fire department and get your application. There is a need for people in all departments: Fire, EMS, and the Fire Department Auxiliary. We have a task for everyone.

The Fire Department participates in town activities such as Woolwich Days, Halloween Haunted House, Christmas Yule Sing and the Tree Lighting and now the annual fishing derby held on Nequasset Lake in February. The Fire Department Auxiliary's annual craft fair is also held at the fire station every year in December. We strive to give back to our community and have fun doing so.

We have applied for and received grants that covered the cost of two sets of firefighter turnout gear that equals \$3,400.00. We will continue to pursue future grants even on the federal level as long as they are available.

In the event of a power outage, when the power and telephone service is out for a long period of time, I want the citizens to know that we are here for you. During storm outages, I ask that as soon as your power goes out, please call CMP and report the outage. This will help us and CMP get

power back quickly and safely. If your landline telephone is out but you have a cellular phone, contact the fire department or the town office and let someone know so we can call the proper authorities to get them working again in a timely manner.

Please remember to change your batteries in your smoke and carbon monoxide detectors when you change the time on your clocks in the spring and fall. If you have kids, it's very important to practice your escape plan once a month in the event of a fire. Kids should know their address and a phone number to reach a parent in an emergency and to know to call 911 in the event you are not able to. Fire safety begins at home.

If there is anyone who would like to have their fields burned in the spring, please contact the fire department at 443-3589 to be added to our list. This is great training for us in all aspects such as command, communications, team building, apparatus placement and safety, etc. This can help protect your property in the event of a wild land fire and it will keep the tick population down as well.

It's an honor and a privilege to serve as your chief. I am proud to work with so many outstanding men and women on our department and throughout our community. As our community grows, we need to be neighborly, especially when we lose power and telephone service during the winter months. Let's all take the time to take care of what we have as a community and grow from it.

In closing I would like to thank the citizens and the Selectpeople for their support and providing the Woolwich Fire Department with some of the finest equipment to better serve you. It is greatly appreciated and respected. Also I would like to thank the firefighters, officers and EMS personnel for their countless hours and dedication. I can't thank you enough for everything that you do but know that I do appreciate and respect every one of you. I would also like to thank the Fire Department's Ladies Auxiliary for all their support, dedication and everything that they do for us and other towns. Most of all I need to thank the families of all public service personnel; it's because of your support and understanding that our job is made a little easier. A lot of our time is spent being away from our families in order to help others in need. Be neighborly and safe.

Respectfully submitted,
GEOFFREY MCCARREN
Fire Chief

Woolwich EMS Annual Report

Woolwich EMS has completed another active year serving the residents of the Town of Woolwich. In calendar year 2014, Woolwich EMS had 221 calls for service. These included medical, trauma, motor vehicle accidents, and fire department stand-by calls. In addition, our members logged many hours for training, Woolwich Days coverage, and other community events.

We currently have 18 licensed EMTs on our service, including six Paramedics, five Advanced (intermediates), and seven Basics, and 8 Firefighter Drivers and two non-FF drivers. Drivers are a new category for WEMS started during the past two years. Drivers are required to have current CPR and AED training as well as certification in Emergency Vehicle Operations or Ambulance Vehicle Operations. This allows one EMT and one Driver to respond and provide transport if needed. One of the Drivers is in a Basic EMT class that will end this spring.

We reported three years ago about the purchase of a used ambulance for our service. This vehicle continues to provide us with the opportunity to transport patients when the medical need is critical, when our contracted transport provider does not have an ambulance available to our town, for mutual aid calls to other towns, and when town residents request that Woolwich EMS transport them. With these transports, Woolwich EMS has repaid 100% of the funds that were authorized for its purchase.

During the past year we lost one of our two ambulances to mechanical problems that exceeded the value of the vehicle to repair. The decision was made not to risk using an old unsafe vehicle and the Selectmen put the truck out to bid and it was sold. There currently is no plan to replace or upgrade the existing 12 plus year old truck and this may cause the Town to lose the opportunity to assist residents with transport if our contract provider is not available. During the next year the Town will need to decide how it wants its EMS service to be staffed and if they wish to continue with transports or not.

We would like to thank the members of the Board of Selectmen for their encouragement of the EMS service in our town, and the residents of the Town of Woolwich for their support as well. We strive to provide quality pre-hospital medical care to our residents in need.

Woolwich EMS is also seeking new members, so if you are licensed and want to help or if you wish to become licensed or trained as a driver please contact new Director of Woolwich EMS William "Bill" Longley Jr. at 207-751-7420 anytime.

Respectfully submitted,
WILLIAM LONGLEY JR.

2014 Road Commissioner's Report

Well, wasn't THAT a good old fashioned winter? And then, there was mud ... lots of it. And frost heaves. It'll be interesting to see if we still have some snow banks come town meeting. We certainly broke some records between the amount of snow that fell and the prolonged periods of frigid temperatures. But, we're Mainers (ayup), used to persevering through and our reward will be green grass and flowers.

MDOT has informed us it is planning to mill, re-pave and stripe the portion of Route 1 between the Sagadahoc Bridge and, approximately, the Taste of Maine. Lanes will also be reconfigured (to allow for a trial period bike lane) and intersection improvements will take place. Please be prepared for delays during this work, to begin in late spring. It has also been rumored that we may see the remainder of Route 1 in Woolwich paved, but as I write this, MDOT isn't certain if it will happen this year. Let's cross our fingers!

Road & Bridge Account –

Funds from this account are used for various, regular maintenance items, which included, but were not limited to: removing fallen trees and limbs during storms, repairing roadside washouts, ditching and stabilization, installing gravel on gravel roads, grading gravel roads, purchase and installation of culverts, removing blockages in culverts, cutting roadside brush and trees, roadside mowing, etc.

Tar Account –

We're still feeling the effects of state budget cuts and the ongoing reduction of annual funds the town receives through the Local Road Assistance Program. You may recall that these funds have typically made up nearly half of the \$150,000 requested Tar Account budget. Last year the appropriation was raised from \$77,000 the previous year, to \$82,000. We're anticipating a similar amount of LRAP funds this year, but we won't know for certain until fall (one annual lump sum). FY 2015/2016, you will see I have asked the town to consider appropriating \$90,000. If approved, this will only maintain the same level of funding (no increase in spending...the overall budget would remain the same).

Funds from this account are used to purchase and install hot asphalt mix on town roads, including the associated preparation (pavement cutting and pavement milling) prior to installation. Funds are also used to purchase and

install cold patch, hot asphalt mix, etc. to make pavement related repairs, such as potholes, culvert crossings and broken pavement edges.

During late September and early October of 2014, the town made the following improvements:

- Old Stage Road (a portion, between the intersections of Meadow Road and Delano Road) – shimmed portions & re-paved
- Sanders Road (entire) – shimmed portions & re-paved

Sign Account –

Funds from this account are used for the purchase, installation and maintenance of traffic and street name signs on town roads.

Many thanks to the Woolwich Fire Department! We appreciate your dedication and service!

I enjoy serving as Road Commissioner and embracing all the challenges that come with the position. Your confidence and support are invaluable! Thank you to the residents who call when they notice a problem or a potential problem. I appreciate your assistance - it helps us to respond in a timely and efficient manner. PLEASE call me with any questions, concerns or comments, at 443-3932.

Respectfully submitted,
JACK A. SHAW
Road Commissioner

Report of the Superintendent of Schools Regional School Unit 1

March 4, 2015

Dear Citizens,

The communities of RSU 1 are committed to supporting effective schools that are a source of pride for students, parents and community members. It is a pleasure for me to work with the RSU 1 community and to submit this report to the citizens that reside within our school district.

The mission of RSU 1 is to support and challenge students to develop and apply the skills, knowledge, and character to be responsible and productive learners, citizens, and leaders in a global society. RSU 1 goals focus on continuous improvement in the areas of student achievement, safe and supportive school environment, and a well-articulated and coordinated curriculum. The Board of Directors have set additional goals that concentrate on supporting student achievement and instruction, cultivating and maintaining partnerships within the district and the community, and providing appropriate facilities that accommodate 21st century instructional programs for all students.

There are many student and staff success stories to share with you, if space permitted, but instead I urge you to visit our district and school websites to read about their accomplishments. Please be sure to check out the State of the Schools presentation (www.rsu1.org), which highlights what is happening in the school system. There is much to be proud of in RSU 1. We are fortunate to have a dedicated staff that focuses on the individual needs of students, students who demonstrate pride in their school and community, and an exciting construction project underway at Morse High School that will result in a renovated or new school.

I would like to take this opportunity to thank our parent groups, athletic boosters, other organizations, community members, and volunteers whose efforts enrich the educational opportunities offered to our students. As always, please contact me at the superintendent's office with your ideas or concerns.

Sincerely,
PATRICK MANUEL
Superintendent of Schools

RSU1 Annual Report 2014-2015

2014-2015 was a very busy period for the RSU1 School Board, as well as the district. In this year's annual report, I have highlighted some of the additional activity, outside of the normal course of business, that resulted in additional meetings, hearings, etc. that ultimately consumed a great deal of the Board's time and energy.

West Bath continued to pursue their lawsuit against RSU1 and three of the RSU1 communities (Arrowsic, Bath, and Woolwich), alleging that they were over-charged by the district for the previous five years. The lawsuit between West Bath and RSU1, Arrowsic, Bath and Woolwich was finally settled in the fall of 2014, after considerable legal costs were incurred by all communities. Essentially, Arrowsic and Woolwich were dropped from the lawsuit, and Bath agreed to reach a settlement with West Bath to avoid a trial and the associated costs.

This past year West Bath also opted to pursue withdrawal from RSU1. This was a lengthy and involved process, but ultimately the community of West Bath overwhelmingly supported this initiative at the polls. As part of the process, RSU1 agreed to be the Guaranteed School of Acceptance for West Bath, and under those terms, the RSU will receive 75% of the tuition revenue for all West Bath middle and high school students, regardless of whether or not those children choose to attend Bath Middle School or Morse High School. For continuity's sake, RSU1 agreed to grandfather existing students who live outside of West Bath, but who attend the West Bath School as school choice students. RSU1 will not be charged for those students; the RSU will just make additional seats available for West Bath students over and above the 75% commitment. The RSU1 Board will miss the staff and students of West Bath, and we feel strongly that RSU1 has been a responsible educational steward of the children of West Bath while they were part of RSU1.

Some good news in the district this past year: we have been approved by the state to receive funding for a new school. This means that the state will bear the cost of a renovation of Morse or the construction of a new facility. RSU1 has contracted the services of an architect, Lavallee/Brensinger, out of Charlestown, MA. We are impressed with their experience and past successes, and look forward to working with them on this project. Presently they are conducting a building and site assessment of Morse which

will guide them (and the district) in the decision to either renovate or build new. This is a very exciting time for the district, and I encourage public participation in this process. During the spring/summer of 2015, a number of public hearings will be held to gain insight into concepts like design, educational specifications, layout and visioning. Some subcommittees will also be formed to work on these issues. Information regarding the committees and meetings will be advertised in the newspaper and posted on our website (www.rsu1.org). I encourage anyone and everyone to attend and participate.

During this past summer (2014), a great deal was accomplished using funds associated with the \$5.2 million dollar bond approved by voters last year. Roofs, windows, heating systems and controls, a septic system, and better security of all our school buildings were a priority. The money we have spent thus far was generated from a BAN (bond anticipation note). RSU1 will not actually put the bond out to bid until all the work is completed. At this time, though, RSU1 anticipates only bonding approximately \$4 million of the \$5.2 million approved. This is, in part, due to the fact that we were approved by the state sooner than anticipated for the construction or remodel of Morse. The Board feels confident that by accomplishing the work we did at the elementary schools, we have extended the life of those buildings by another 10 years.

Regarding our elementary schools, the facilities committee met with members of all our communities to discuss the possibility of a reconfiguration of schools. Residents turned out in large numbers to support their local schools, and, as a result, the Board officially voted to keep all schools open in the foreseeable future. One item that continues to be discussed is the possibility of going to a K-5 model at the two elementary schools in Bath (Dike Newell and Fisher Mitchell). The Board has charged the two administrators at those locations to research this concept and report back with a recommendation. The primary advantage of moving in this direction would be the creation of a more “community school feel” for those two locations, families with children of various age groups would be contained at the same location, and it has been suggested internally that staff would better know the children in their school. The advantages of maintaining the present structure (DN = grades K-2, FM = grades 3-5) are: there is greater opportunity for grade level collaboration amongst staff, each school is better able to cater to a specific age group, and class size and resources are more economically distributed. One suggestion has been to create a “one school, two campuses” model. There has been much more communication between the schools as of late, particularly in the area of transition between

grades 2 and 3. One of the challenges posed by this discussion is the fact that we have had a change in principal at Fisher Mitchell – welcome to Ross Berkowitz – and the current principal at Dike Newell – Sally Brown – is retiring after this year. And regarding other administrative changes in the district, I would like to welcome Jason Libby as the new principal at Woolwich Central School.

The following initiatives were introduced over the past two years: In the Fall of 2013 Health education was brought back to the middle school level, a Life Skills program was started in the district, and a SRO (School Resource Officer) was instituted at Morse. In the Fall of 2014 an alternative education program was introduced at Morse, the Life Skills program was expanded, guidance was increased at Woolwich, there was an increase in support staff at Fisher Mitchell, and music was increased at Morse.

The Board continues to focus on areas of student need when addressing the budget. In particular, we have focused on literacy and math, with an emphasis on instructional practices and RTI (response to intervention – identifying, early on, where students are struggling in a particular area and having the systems and staff in place to address these needs). Another exciting program that was introduced last year is FLOW (Fundamental Learning on Water). This program is a week-long canoe/camping learning experience for all interested 8th graders in the district, that takes place on the islands in Hockomock Bay. This program is presented in conjunction with Chewonki and builds upon our existing curriculum. By conducting classes in the field, students learn a whole host of valuable skills and life lessons while being exposed to the beauty that the coast of Maine has to offer. This is a program the board will be watching closely and we hope that it will become an integral part of the RSU1 learning experience. The board also continues to support the growth (and expansion, when possible) of the Pre-K program.

The Department of Education has put additional demands on the RSU. This past year our high school staff has worked hard toward aligning their curriculum with the Maine State Learning Results (standards established by the Department of Education in all academic content areas). While we were granted an extension on this work, the district continues to work toward the state requirement of a proficiency-based diploma. At this time, though, the district is not considering a standards-based report card. Other state mandates that we are working on: new teacher evaluation protocols as well as implementing the Smarter Balance testing (a grade-level, computer based testing program that evaluates current student progress). RSU1 currently conducts a variety of student testing – this is again something the board is

watching closely and will be reviewing in the coming years.

In closing, I would like to thank all of the members of our community that support our schools. Educating the children of our communities is not an inexpensive proposition – this day and age, more and more is expected of our schools and the communities that support our schools. Yet I feel confident that we offer an excellent product in RSU1: the curriculum is well thought out, the instruction is of a high quality, we do our best to serve the needs of ALL our children, we are constantly rethinking how we can and improve, and we try to be mindful of the taxpayers' dollars. I appreciate what you do for our children and I will continue to do my best to serve them.

Respectfully submitted,
TIM HARKINS,
RSU1 Board Chair

Report of the Town Administrator/ Treasurer/GA Administrator

The new addition to the Town Office has been in use for a year now. We are so grateful for the added meeting rooms. Multiple committees, organizations and town officials can meet at the same time, if necessary, with great ease. If your group or organization needs a meeting space, please contact our Town Clerk, Janice Bradford, at 207-442-8723 to schedule a meeting room.

I would like to put a call out to all resident artists, no matter what your particular talent may be. Our walls are still bare and we could use some artwork and/or some photographs to display. If you have something that you would like to put on display in the Town Office, please contact me at 207-442-7094. I know that we have many talented folks in this town. We have had a few pictures donated and would like to have some more.

As I write this, we have had a pretty snowy and cold winter. Many residents of the town have been assisted with buying heating fuel because of the generous donations many of you have made to the town's Heating Assistance Fund. If you would like to make a donation to this fund, please make your check payable to the Town of Woolwich and in the memo write "Heating Fund Donation". This is a tax deductible donation. If you are in need of assistance with heating your home, please contact me. We can help you with whatever means you use to heat your home including wood. We have had several cords of wood donated to the town for this purpose. Many thanks go out to the First Baptist Church on the Middle Road for donating the wood. I would like to thank the citizens, churches and businesses that have made monetary donations to help keep our neighbors warm. Your gifts are most appreciated.

I would like to remind everyone that the Town Meeting will be held at the Woolwich Central School on May 13th at 6:00 PM. For those of you who are not familiar with a town meeting form of government, this is where the residents of the town come together in open forum to discuss and vote on the budget for the upcoming year that begins on July 1, 2015. We have over 2000 registered voters in this town and a token 150-200 show up at town meeting to vote on the warrant articles that appear in the front of this book. Please attend the town meeting. Your taxes depend on it. The total budget is down slightly from last year. We have tried to be as frugal with

your tax dollars as we can. As you look at the warrant for town meeting, you will see that some budget lines have increased but in the interest of keeping the budget as flat as possible, we have reduced others.

It has been my pleasure to serve the Town of Woolwich residents for another year. If you ever have any questions, concerns, complaints or kudos to share, feel free to give me a call at 442-7094. I look forward to assisting you. You may email me at administrator@woolwich.us as well.

Respectfully,
LYNETTE R. EASTMAN

Town Clerk's Report 2014

Greetings to the residents of Woolwich. It has been a busy year in the Town Office. I would like to extend a welcome to all the new residents, and my congratulations to the parents of all the new babies in town.

We held a Special Town Meeting in February to approve funding for the Litigation Expense in response to the West Bath suit against the town due to RSU funding. Our Annual Town Meeting was held May 7th, where there was a lot of discussion, and interest, in the Pay As You Throw program. This was attended by 129 residents. There will be more information, and possible action, on this at the Town Meeting in May. Please plan to attend, your opinions are important!

You may be aware that we had a record turn-out for the General Election on November 4th. There were 1701 votes cast. The day went as smoothly as possible, we have a great crew of election workers. If anyone is interested in working the election, let your party chairman know, or call me at 442-8723.

Respectfully submitted,
 JANICE E. BRADFORD
 Town Clerk

Shellfish Licenses 2014

3 Resident Commercial
 1 Non-resident Commercial
 2 Resident Recreational

Dog Licenses 2014

605 Altered
 129 Unaltered
 2 Kennels

Reminder: New dogs must be licensed after 6 months of age and each year thereafter and must show proof of a current rabies vaccination. This may be done at the Town Office, by mail, by phone with a credit card, or online through the Maine.gov website.

Inland Fisheries & Wildlife Sales for 2014

Snowmobiles	Renewal	63	New	17	Transfer	3
ATV	Renewal	83	New	31	Transfer	4
Boats	Renewal	295	New	64		
	Milfoil	232				
PWC		8				
Duplicates		5				
Hunt/Fish Licenses						
	Hunting		52	Superpak		2
	Fishing		79	Resident service combo		2
	Hunt/Fish		73	Res Service Depend Fish		2
	Jr. Hunt		9	Apprentice Hunt		1
	Archery		9	Apprentice Crossbow		1
	Coyote Night Hunt		3	Over 70 Lifetime		5
	Muzzleloader		15	Saltwater Registry		5
	Bear		2	NR 7 day Fish		1
	Spring/Fall Turkey		16	NR small game		1
	Pheasant		3	Duplicates		7
	Migratory Waterfowl		15			

*Vital Statistics Records***Marriages 2014**

February 7	Richard Keegan & Brynne Roseberry
February 14	Jackson Coston & Kelly Bloss
May 24	Chris Brileya & Liza Collins
June 14	Jason Shaw & Rebecca Roche
July 5	Chad Fuller & Carly Leeman
July 7	Keegan McGowan & Jane Haser
August 23	Susan Blanchette-Lizotte & Donnalee Blanchette-Lizotte
September 6	Jared Pulsifer & Kristina Gummo
September 27	Michael Stover & Lois Hart
September 28	Christopher Cummings & Jennifer Eisenhardt
October 2	Adam Cafro & Kaitlyn Galonski
October 4	Johnnie Hanson & Karen Patterson
October 4	Sean Cavanaugh & Kathryn Wilson
October 7	Jeffrey Dale & Rika Maruyama
October 15	Michael Arsenault & Lorraine Robson
December 24	Raymond Roy & Michelle Collins
December 26	Paul Freniere & Kimberly Willey
December 29	Benjamin Malcolm & Hannah Brewer

There were 36 Births in 2014.

There were 24 Deaths in Woolwich in 2014.

IN MEMORY OF

Albis, John	85	08/22/14	Bath
Aubery, Paule	92	11/18/14	Brunswick
Bailey, Christopher	42	12/21/14	Wiscasset
Black, Harry	83	03/27/14	Woolwich
Brown, Rebecca	49	02/16/14	Brunswick
Carr, Katheryn	96	03/01/14	Boothbay Harbor
Crocker, David	79	11/27/14	Woolwich
Davis, Stanley	73	02/13/14	Brunswick
Durgan, Richard	56	01/24/14	Woolwich
Gott, George	71	04/12/14	Brunswick
Gray, Beverly	75	01/11/14	Woolwich
Hay, Harriet	94	04/27/14	Woolwich
Jones, William	84	01/03/14	Woolwich
Lagner, Eleanor	85	07/08/14	Brunswick
Leeman, Wayne	65	12/14/14	Jefferson
McIntyre, Donna	64	06/25/14	Scarborough
Milam, Virginia	89	03/09/14	Woolwich
Roux, Theresa	64	04/25/14	Woolwich
Spink, Sheila	59	05/04/14	Portland
Spink, James	72	09/03/14	Brunswick
Sutter, Charlotte	96	09/30/14	Bath
Viger, Christina	68	04/20/14	Woolwich
White, Edna	86	10/11/14	Woolwich
Wright, Carlene	84	10/21/14	Bath

Tax Collector's Report

Another year has come and gone, and with its passing, sadly, the ones we have lost but will never forget, and the new faces, names and families who join our community.

Our new addition to the building has been open for a year now and has changed many things to help accommodate some of our town's needs (meeting rooms, more space, etc.).

We have all been impacted by the times and the prices of heating oil and groceries and electricity as well as the other needs we have to supply for ourselves or our loved ones. It isn't fair that we have to let something go unpaid or skimp on our needs and often it is the annual tax bills that are postponed. I try to work with each of you to ease the payments but the bottom line is, unfortunately, we do have to pay them in the end.

It is unfortunate that we have had to sell a few properties last year due to several years of unpaid taxes, but we only sold properties that were not being lived in or that have no buildings at all. I have been trying to work with each family on a personal basis and help them come up with a plan that will insure they keep their properties. Unfortunately, we will again have properties that will be sold this year for the same reason, several years with no payments on them.

Again, I appreciate the personalities that come in here from day to day and how each and every one of you, the townspeople, make me at home. I hope that you will come by to see me or call whenever you have a problem or need my help in any way.

As always, thank you for giving us, the ladies at the Town Office, the insight to recognize the need for help, yours and mine, the kind words and the smiling faces that continue to make this a great place to be. I look forward to another year at Woolwich Town Office.

Respectfully submitted.

JEAN E MANK

Tax Collector

Annual Report of the Selectboard

We began the year with an “official” Open House for the new addition to the Town Office, which opened the space up to our state legislators, RSU officials, and many from the public. We hope that by now, all of you have made yourselves familiar with the new and expanded space. As a result, multiple community groups and committees may comfortably and usefully meet at the same time without getting in each other’s way. We have enjoyed having a more suitable space for the Selectboard meetings as well. Janice Bradford, Town Clerk, has been keeping the “calendar” so if anyone needs to reserve space, contact her. The front lobby has been graced with historical society “mini-exhibits” and we are still interesting in displaying local artwork on the new walls. In the summer, we finally finished the landscaping and reconfiguration of the parking area.

Behind the scenes, the Selectboard held several meetings with contractors finishing up with the final details of the addition, arranging for required inspections and service contracts. We also replaced the Town Office’s old generator with one that was more efficient, and uses propane instead of diesel fuel.

The lawsuit brought by the Town of West Bath was resolved late last year, although the Town was removed from the suit last summer, leaving only the RSU #1 and the City of Bath as defendants. Had we been forced to remain in the lawsuit, the Town faced the possibility of paying out over \$117,000 in funds that had been incorrectly distributed to Woolwich over a period of four years because of the RSU #1’s cost sharing formula, which the judge in the case determined to be incorrect. As it was, we spent about \$28,000 in legal fees. Regardless, it took up a good amount of staff and Selectboard time, since the attorneys subpoenaed a member of the Selectboard and the Town Administrator.

The Selectboard members spent several of their “off” hours moving furniture in the Town Office. The front office was painted over the Thanksgiving holiday, and a company came in to clean the basement storage space, which allowed us to install more shelving and to move more files from the first floor. The painting and cleaning were paid out of the Building Maintenance Fund but the muscle was provided by us! Another Selectboard member spent time cutting bushes around the edge of Nequasset Cemetery that threatened to overtake some of the old headstones.

We also spent a fair amount of time responding to government

initiatives. For instance, at the local level, we attended meetings with the Bath Water District to discuss ways to enhance public access to the fish ladder at Nequasset Dam. We examined the new proposed Floodplain maps generated by the federal government. At the state level, in what turned out to be a successful effort, one Selectboard member attended and testified before the state legislature's Appropriations Committee in January, urging members not to eliminate municipal revenue sharing from the State Budget. Revenue sharing helps pay for services that Towns must provide to the State.

In December, we hosted a Maine Department of Transportation team in a public hearing on a repaving and restriping project along the downtown stretch of US Route 1. An audience of about 50 heard of MDOT's plans to provide for bicycles and pedestrians in that section. The work will occur in the spring and MDOT will be monitoring the changes for safety, leaving open the option of changing the stripes as needed.

This year brings another cold and snowy heating season, and we are blessed once again with generous donors who continue to contribute to the Heating Assistance Fund, which is entirely funded by private donations from residents and local businesses. Since this past winter has been long and unpredictable, please consider making a donation. Many thanks to all who have generously donated to the fund. Your generosity has helped many residents.

Town Committees continue to be the lifeblood of this community and we urge you to read their Reports elsewhere in this publication. Committees are always looking for new volunteers and members so please find a way to contribute if you can. The number of hours that Committee members donate to the Town is enormous, from planning Woolwich Day to counting alewives, to successful efforts to install American flags on the utility poles in the downtown area. We and the Town are very grateful for your energy.

As always, the Board values the staff that many of you see in your day-to-day interactions at the Town Office.

We are grateful for the opportunity to serve the Town of Woolwich. The Selectboard meets the first and third Mondays of each month in the renovated section of the Town Office on the second floor. We invite you to attend as many meetings as you can. In the meantime, stay in touch with us and let us know what we can do for you.

Respectfully submitted,
DAVE KING, SR., Chair
DALE CHADBOURNE, Vice-Chair
LLOYD COOMBS
ALLISON HEPLER
JASON SHAW

Woolwich Planning Board

The Planning Board has seen a steady amount of commercial work brought before it. The Town is fortunate to have a strong earth extraction ordinance. We were able to utilize it on two occasions that both met the needs of the businesses and the Town. We approved a business expansion at Kennebec Rental as they built a 48x62 storage building.

The Planning Board worked on residential requests including a lot division and expansions in nonconforming lots.

The Planning Board is currently working on a draft Floodplain Management ordinance update that may be brought to the May Town Meeting. What it amounts to is FEMA issued a Flood Insurance Rate Map that identified Special Flood Hazard Areas, the areas subject to inundation by the base flood, in our community. Because the Flood Insurance Study report establishing Flood Hazard Determinations for Woolwich has been complete, certain additional requirements must be met under Section 1361 of the National Flood Insurance Act of 1968. The Town has until July 16, 2015 to adopt or show evidence of adoption of the floodplain management regulations that meets the standards of the National Flood Insurance Program.

The Planning Board meets the first Monday of each month at 7:15 PM and the public is always welcome. We would like to thank the Selectboard, Town Administrative Assistant Lynette Eastman, Road Commissioner Jack Shaw, Fire Chief Geoff McCarren, and Codes Enforcement Officer Bruce Engert for their assistance and support during the year.

Respectfully submitted,
ALLEN J. GREENE
Planning Board Chairman

Shellfish Warden's Report

The European green crab is threatening Maine's coastal fisheries and ecosystems. Decreases in clam populations and degradation of coastal habitats have been observed up and down the coast. As a result, your shellfish committee and the Kennebec Estuary Land Trust (KELT), along with interested parties throughout the area, are working on projects that allow us to better understand the green crab life cycle. The crabs are known to eat all sizes of soft shell clams, and have an adverse affect on eelgrass beds by eating eelgrass shoots and burrowing into the banks of intertidal marshes, where they destroy the marsh grasses.

The past winter of 2013 / 14 was average by most standards; however, there was some sort of natural die off of the green crab population thanks to nature.

It will take a significant research effort to show us where Woolwich ranks with the green crab population on our flats. In this country at the present time there is very little economic value to the green crab once harvested. Some possibilities for commercial use around the world are creating aquaculture feed, lobster bait, pet food supplements, and fertilizer. Crab meat for human consumption in an overseas market may be a possibility in the near future.

Prior to harvesting any shellfish in Woolwich, an individual must first obtain a shellfish license from the town office. At that time they should ask to look at the "Administrative Letters" which will show all the clam flats that are closed due to pollution, rainfall (Maine Coast Flood), and Red Tide (Paralytic Shellfish Poisoning). For the most up-to-date status of any flat, visit the Maine Department of Marine Resources (DMR) Public Health Division Water Quality Program standard operation procedure at http://maine.gov/dmr/rm/public_health/shellfishgrowingarea.htm, or Google "Maine Red Tide and Shellfish Sanitation Hotline". This way you can be absolutely sure that the flats you plan to dig on are open.

Also be aware that the town may have a conservation closure in effect on flats where seed clams are growing to maturity. Prior to digging, contact the town office by calling 442-7094 or the shellfish warden, Jon Hentz, at 371-2732 for the most up-to-date information. Openings and closings are subject to change without warning. By following this procedure one can be absolutely sure the flats you intend to dig on are open. The warden makes every effort to post closure signs at the boat launch ramps in the surrounding

towns and major points of access to some of the flats. However, never trust the absence of a sign. They can be, and in many cases are, vandalized or damaged. The only posting you can completely trust is the one located at the town office or the one on the DMR web site.

Please remember that if you use someone else's property to get to the clam-flats, you must first obtain permission from the owner.

Red Tide Hotline number is 1-800-232-4733. If you have a problem understanding this recording, please look at a chart or map to find the points of reference being spelled out. If you are still in doubt, please call me at home so I can provide assistance.

Respectfully submitted,
JON L. HENTZ
Woolwich Municipal
Shellfish Conservation Warden

Shellfish Conservation Committee

For the year 2014 the Woolwich Shellfish Conservation Committee collaborated with Dr. Brian Beal (University of Maine Machias), Kennebec Estuary Land Trust, and the Woolwich Central School 7th grade class (Mrs. Denise Friant) to conduct a plant pot study on predator protection and shellfish survival. The committee also trapped green crabs throughout the season with the assistance of the license holders.

Finally through a generous donation to the committee fund we purchased \$1000 worth of seed clams from The Down East Institute for Applied Marine Research and Science which we planted with the help of the Department of Marine Resources biologist Peter Thayer under predator protective netting. We will be monitoring the success of the seed throughout the 2015 season as well as placing more netting out in collaboration with Mrs. Friant's current 7th grade class. For more information on results of the projects or current undertakings please contact the town of Woolwich for committee information.

Thank you to Dr. Brian Beal, Mrs. Friant, KELT, and especially the Woolwich Central School 7th graders who made the plant pot study a great learning experience for all the adults.

DANIEL HARRINGTON
Chairman, Woolwich Shellfish
Conservation Committee

Woolwich Historical Society

Our Museum continues to welcome visitors on Sunday afternoons in June, July & August - and if YOU have not stopped in, please do so! (It is also open by appointment.) We have a lot of Woolwich memorabilia - and are excited that more items come our way each year! This past year, this included quilts, kitchen items, photographs, clippings, a Japanese kimono, a Civil War drum and a Civil War era rifle. We look forward to having these on display.

We are also contacted regularly by people working on family genealogies and are very thankful to have Connie Wills available to answer questions.

We participated in the Town History Series at the Bath Library (“Ferrying the Kennebec”) and in the annual Woolwich Day events (no giant yard sale, but a bake sale, book sale, hot dogs & hamburgers ... and raffles!). Our new ornament featured MerryMeeting Camp/Chop Point. And we are very excited that republishing our 1982 Cookbook - “Woolwich Cookery - then & now” - has been a wonderful success.

On 4 Thursday nights in July, we sponsored 4 concerts, held in the Meeting House. In 2015, save the last 4 Wednesday nights!! To include Sharon Pyne & Doug Protsik, and the Montsweaggers ... last 2 not yet firmed up.

Work on the building in 2014 found new windows being installed throughout.

If you have ideas for programs, or any questions, please contact any member of the Board.

Board: Collette Coombs, Tammy Given (Treas.), Sherry Goodkowsky, Amy Hennin, Allison Hepler (Sec.), Debbie Locke (Pres.); Todd McPhee (VP), Barbara Richards, Rebecca Roche, Vince Shatto, Jason Shaw

Memorial Committee Report

It has been an honor to serve in a community that respects the citizens who have given of their time to serve their country during both peace time as well as in times of conflict. Keeping the memorial park in Sagadahoc Ferry along with the monument at Laurel Grove Cemetery in respectable condition is very important to our citizens and to those who served.

There is plenty of parking at both locations and it is hoped that the citizens of the town will take time to visit both of these locations that honor past and present who served during the Spanish-American War, the Civil War, World War I, World War II, Korea, Vietnam, Panama, Granada, Desert Storm, Iraq and the Afghanistan Wars.

If you know of any citizen whose name has been omitted on either of the two monuments, please notify the Town Administrator. A resident must have served in a war zone and have been a resident of the Town of Woolwich at the time of enlistment.

There are several openings on the Memorial Committee and those who wish to become a part of this committee are urged to contact the Town Administrator.

Respectfully submitted,
THE MEMORIAL COMMITTEE

Animal Control Officer's Report

Again this year we have had many lost and found dogs. Most of the dogs had no identification on them and many were repeat offenders. Please be advised that if I pick up your dog more than once, there is an additional charge for getting it back from the shelter.

If you know of any feral cat colonies in your area, please let me know so that I may trap them and get them off the streets.

Thank you,
TERRY MacGREGOR, ACO
737-2093

Nequasset Park Improvement Committee

The Nequasset Park Improvement Committee was organized by residents of Woolwich and the town Selectboard in the fall of 2013. The purpose of the committee is to bring the Nequasset swimming area and park into compliance with the Americans with Disabilities Act.

The committee contacted Clark Granger, a retired worker for the State of Maine Agriculture and Forestry Department. He helped the committee get the needed contacts in the State with whom we are now working.

The committee met with Maine's state representative for ADA and the Department of Environmental Protection Agency during the spring of 2014 at Nequasset Park. We also received help from Alpha One. After extensive research, the needed permits were filed with the Department of Environmental Protection Agency and later approved.

We are working with the Woolwich Select Board in the planning and repairs to the Nequasset Swimming Area and Park. We are researching all grants and funding possible to complete the needed work in the very near future. The committee meets as needed.

JOAN JORDAN, Chair
SUE ELLEN WHITTAKER
LINDA CRAWFORD
NATASHA BURNS
EDNA WHITE (now deceased)

Fish Commissioners' Report

The 2014 Woolwich fishing rights were awarded to Herbert Lilly, Jr. which is the last year of a long term relationship with the town that has successfully managed both the harvest and conservation to protect future harvests. This year's catch was 978 bushels which was slightly above the average for the past ten years. This 2014 migration to Nequasset was later than past years but was strong from mid to late May. Sample collection to support Maine DMR biological data was provided as requested.

A physical count of fish into the lake was performed in 2014 under the leadership of Ruth Indrick of KELT. Volunteers directly counted 19,061 alewives which were extrapolated to approximately 150,000 fish over the ladder. Plans to continue the count in 2015 are underway.

After 3 years of planning and engineering, the Bath Water District undertook replacement of the Nequasset dam fish ladder following the spring fishing season. Woolwich marine contractor Atlantic Mechanical constructed a new ladder similar in design to the old ladder with several improvements to reduce yearly maintenance such as aluminum vice wood baffles and a new design at the top of the ladder. Some work remains before completion of the project.

The Fish Commission and Selectboard began repairs to the water supply piping to the harvest area. After installing a cofferdam, it was determined that a full inspection of the valve could not be accomplished because of accumulated silt over the valve; however, some repairs were identified. The silt accumulates after the fishing season and is washed away when the valve is opened for yearly operation. Inspection of the piping downstream of the dam and the inlet screen found them to be wasted from years of use and replacement is necessary. This work will be completed in 2015 with further inspection and necessary repairs.

Respectfully submitted,
BOB STEVENS
BRUCE MCELMAN
RAY ROBSON
JOHN CHAPMAN
BILL POTTER

Recreation Committee Report

The Recreation Committee's major work this year, as every year, is coordinating Woolwich Day, held on the first Saturday in August. Then, the grounds surrounding the Town Office and Fire Department spill over into Nequasset Park, all the way over to Route 1, and encompassing the Historical Society Museum, turn into a colorful display of crafters, music, children's games, the Bob Meade Classic 10K Road Race spearheaded again this year by Hans Van Willigan, a silent auction, and food – the scent of breakfast sandwiches followed by hamburgers and hotdogs, followed by a bean supper provided by the Junior Athletics. Thanks to all who helped out on a day that began cloudy, which was perfect for the runners, but later became beautiful and sunny.

The Veterans Day service, held on November 11 at 11:00 a.m., offered townspeople a chance to remember veterans who have passed as well as those who are still with us. People filled Nequasset Church and, after the presenting of the colors by local Cub Scout Troop 602 and an opening prayer from Rev. Alan Baughcum, we heard from Captain Herman Nichols, US Naval Reserve. Selectperson Allison Hepler presided as "Mistress of Ceremonies," and introduced remarks from Gail Kezer, a representative of U.S. Senator Angus King, and Lt. Col. (retired) Jerry Bearce, who gave an emotional rendition of "In Flanders Field." Another highlight was the music performed by the Montsweagers, including "God Bless America." Rev. Baughcum and the local Girl Scout Troops #368 from Woolwich and #1069 from Bath retired the colors. Everyone who attended will not soon forget 2014 Veterans Day.

The Town's 22st Annual Yule Sing came together on Sunday evening, December 7, and began with an indoor tree lighting by this year's honored guest Marcia Smith. Music again filled the air – Doug Protsik and Sharon Pyne, Charlie Durfee, Al Niese, the Montsweagers – as well as the holiday songs of the boisterous and good-hearted audience, led by Recreation Committee member Kim Parsons. Messages of safety and good cheer made us all feel safer and more connected to each other. Finally, Santa made his annual appearance, perhaps prompted by Ann Pierson's persuasive reading of "Twas the Night Before Christmas." Refreshments and cookie decorating rounded out the festive night.

Finally, the Committee provided hot chocolate and cookies for the

annual Woolwich Central School 7th and 8th grade stroll from the Town Office to the school. Donations for the Bath Area Food Bank were gratefully accepted.

The Committee, which tries to provide activities that bring townspeople together, is grateful for the energy of its members, and welcomes participation from everyone.

COLLETTE COOMBS
BETH HARRINGTON
BOB MEADE
KIMBERLY PARSONS
LINDA CRAWFORD
SHERRI SIMMONS
ALLISON HEPLER, Ex officio

Woolwich Junior Athletics

2015 Donation Request \$4,000.

Clientele:

Total Number Served: 119 (16 Out of Town)

2014/15 Tumbling Programs:

(2) Peewee Tumble = 26 Participants

Youth Tumble = 16 Participants

2014/2015 Cheerleading Programs:

Competitive Teams = 53 Participants (4 Teams)

2014 Track & Field Program:

Wildcat Track Team = 24 Participants

Funding Sources:

Registration Fees: 36%

Registration Fees (out of town): 14%

Parent Contribution: 9%

Fundraising: 26%

Donations: 15%

Expenses:

Program costs: 93%

Admin cost (including insurance): 7%

Agency Description:

Woolwich Junior Athletics is a non-profit youth athletic group that runs 100% from volunteers to provide programs for local children ages 5-17. We provide team sports, athletic clinics, competitive teams, and fun, physical activities for local youth. We believe if we keep kids busy exercising and playing they are more likely to become strong, happy, healthy adults.

Our Mission:

Woolwich Junior Athletics seeks to encourage the teaching of basic sport fundamentals, inner strength and courage, leadership and teamwork, responsibility and goal setting and above all, fun!

SHERRI SIMMONS
Director

Public Communications Committee

In an effort to enhance and develop various forms of communication among Woolwich residents, and between residents and the Town, this committee combined the work of the Cable Television Committee and the webmaster who maintains the town website, www.woolwich.us, to create the Woolwich Public Communications Committee.

In the past year, we produced two newsletters, the first of which was included in every taxpayer's March tax bill. The fall newsletter was made available electronically on the Town website, and mailed to those who preferred paper copies. Our plan is to produce three issues per year. This past year's stories included information on changes to the RSU, Route 1, updates from Woolwich EMS and the Fire Department Auxiliary, proposed changes to trash and recycling, features on the new animal clinic in Woolwich, and a neighborhood organization. Please let us know what you think of them and send us your suggestions and stories, or story ideas. Both of last year's issues are on the Town website.

We also help maintain the Town's Facebook page. Over 2000 people have visited it since it's been active so we hope you find it useful. The Facebook link is: <https://www.facebook.com/TownOfWoolwich>.

The Town website has become a popular place to find information about upcoming meetings, committee openings, committee and Selectboard agendas and minutes, and upcoming events. The webmaster reports almost 88,000 visits to the site last year. Send any material to be posted to Lynette Eastman, the Town administrator, administrator@woolwich.us.

Cable television continues to update town notices on the bulletin board. We also provide regular programming, most notably a series called "Crafters of Woolwich," which profiles local arts and crafts, and "Reflections of Woolwich," a series where long-time residents reminisce about the early years of the Town. We also tape and replay special events such as Woolwich Day, the annual Tree Lighting and Yule Sing, Town Meetings, and the local historical society programs given at the Patten Free Library. In addition, we run two public service programs, the "Learning Tree" on Fridays, and a locally produced program called "Community Connections," which offers advice to seniors. All programming is shown at noon, 4 pm, and 7 pm.

The committee is diverse and energetic, although sadly, we lost one member, Edna White, this summer, who died at the age of 86.

We hope you will let us know how we are doing, and how we can help keep people informed and engaged, or come to a meeting. We meet the second Wednesday of every month at 6 pm at the Town Office.

Respectfully submitted,
KELLY CORBETT, chair
ALLISON HEPLER, ex officio
and Secretary
ROGER BAFFER
J. COLLINS
REBECCA ROCHE
CAELIE SMITH

Solid Waste and Recycling Committee

We reduced our solid waste by 23.08 tons in 2014. Good job everyone! However, RECYCLING showed a slight DECREASE from the previous year of 1.58 TONS.

This committee continues to investigate other methods for handling our solid waste and recycling, including the status quo, automated trucks with special containers, pay as you throw (PAYT), other vendors and transfer stations. All suggestions are welcome at our monthly meetings, which are held on the third Wednesday of each month at 5:30 p.m. at the Town Office.

Recycling and Solid Waste Comparison Reports in Tons

RECYCLING	2014	2013	2012	2011	2010
January	17.02	16.49	27.03	23.95	14.36
February	13.79	13.14	14.58	13.69	13.25
March	14.59	17.44	15.8	15.79	15.46
April	16.3	16.48	15.9	18.33	14.36
May	17.03	17.94	16.94	17.59	14.36
June	25.24	17.97	18.3	18.18	14.36
July	18.15	20.96	18.28	17.86	9.29
August	17.64	17.87	30.24	26	11.46
September	16.71	16.3	17.3	19.89	13.81
October	16.67	17.7	17.83	18.11	20.53
November	16.91	17.71	18.47	18.09	18.34
December	27.48	29.11	28.87	17.36	16.91
Total Tons	217.53	219.11	239.54	224.84	176.49

TRASH	2014	2013	2012	2011	2010
January	78.77	82.95	75.7	68.48	69.81
February	59.93	60.09	67.08	62.54	67.88
March	58.84	70.34	63.75	88.63	96.52
April	90.23	81.11	67.8	74.29	80.94
May	71.79	81.2	89.35	83.53	80.12
June	72.25	76.67	73.74	84.5	100.74
July	95.25	99.81	82.9	75.52	83.64
August	73.71	76.88	83.46	100.22	90.96
September	81.03	80.11	74.99	73.35	91.38
October	79.57	90.22	86.98	75.23	76.61
November	69.81	69.94	72.25	73.35	89.62
December	91.62	76.56	63.96	69.03	84.13
Total Tons	922.8	945.88	901.96	928.67	1,012.35

More Trash that is set out = TIPPING fees go up!
Increasing Recycling = Reducing Trash fees!

The Recycling Guide is available online at www.woolwich.us

Visit the following links on Facebook for updates:

www.facebook.com/groups/153485611346040/

www.facebook.com/TownOfWoolwich

Free banner stickers are available for your recycling containers
at the Town Office:



Woolwich Solid Waste and
Recycling Committee

Upcoming Events:

Household Hazardous Waste Collection Day
Saturday May 2, 2015 from 9 a.m. – 1 p.m.

Bath Public Works Garage - 450 Oak Grove Avenue

Must pre-register between April 20 – May 1

Please call 1-888-958-2255 to register.

Bath is also offering **Compost Bins** and rain barrels for sale.
FMI call 443-8356 or go online to www.cityofbath.com and
look for Public Works under Departments.

Bath Water District Trustee Report

Meetings with the Select Board

As Woolwich trustee to the Bath Water District, I met quarterly with the Select Board to update the Selectmen on activities of the District and take back to the District trustees any concerns and issues of the Selectmen and town. The selectmen were advised as to the special projects being undertaken throughout the District including the Fish Ladder project, weather information, Forest harvesting projects, Friends of Nequasset, the Nequasset Lake trail projects and upgrades in the town of Woolwich.

Bath Water District Activities

The Bath Water District continues on its long term objective to mitigate leaks and problem areas within the system. There were no pipe line projects in Woolwich for 2014. Problem areas will be selected and planned for the in future repairs.

The District continues to install an electronic meter reading systems with all services in Woolwich upgraded.

The Water District keeps upgrading and improving its computer mapping system and has a technician to manage the mapping system. The system mapping allows the district to print maps as well as giving the employees access in the field to topographic maps of the distribution system in Bath and Woolwich

The Bath Water District along with other water districts in the area have formed the entity called the 5 Rivers Regional Water Council. This will allow better communication and assistance, working relationships and coordination of resources among the member districts. The council is composed of, Richmond, Bowdoinham, Brunswick/Topsham, Bath Water District (including Woolwich), Wiscasset, Boothbay and Damariscotta.

The District continues watershed protection by monitoring land use activities within the entire watershed, with particular emphasis on making sure the erosion control activities are maintained and effective.

During open water in Naquasset Lake the treatment plant personnel conduct routine water quality monitoring of various water quality parameters so the District can track the historical trends as well as document any significant changes to the overall health of the Lake.

The District looked at purchasing different properties in the watershed for protection of the lake. The potential properties were evaluated based on

the impact to water quality and cost/benefit to the District objectives. The only property acquired in 2014 was a 14-acre site along the Middle Road on the west side of the lake. Leaving this property in the natural state will minimize contaminants reaching the lake and allowing the District to access other District properties around the lake.

Nequasset Lake Fish Ladder Repair Project

The fish ladder reconstruction was completed thanks to the efforts of the Town of Woolwich, Kennebec Estuary Land Trust and the District. Operation of the new ladder will start the season of 2015 for the Alewife migration. Plans to develop a public viewing area for the migration and fish harvesting are being worked on by the various interested parties.

Nequasset Lake Trail System

The Friends of Nequasset Lake and the Trustees continue in an effort to develop a trail system in the Nequasset Lake watershed to include Bath Water District property. This effort will be enhanced by the harvesting program in 2015 with the first trail traveling from the Woolwich School along the west side of the lake. The Bath Water District takes the position “use but don’t abuse” regarding the use of its properties.

Nequasset Lake data

The map showing the depths of Nequasset Lake is posted on the town’s Website and in the town office. This map can be enlarged and downloaded from the District’s Website. The lake weather data is updated periodically and is available at the town boat launch or from the District. The ice out date was officially recorded as April 15, 2014.

Forest Projects

The District continued to pursue the forest inventory of its properties around the lake. Based on that inventory the initial harvest site was selected on the west side of the lake north of the treatment plant. This harvest site is scheduled for harvesting the first part of 2015. Harvesting will continue each year to other properties. The objective is to do consistent and selective cutting that is intended to improve the health of trees and vegetation in the watershed.

Respectfully submitted,
MICHAEL SINTON
Trustee to the Bath Water District
from Woolwich

Patten Free Library

On behalf of the Board, Corporators and Staff of the Patten Free Library, thank you to the Town of Woolwich for making the Library the enriching community treasure that it is. Support of your library in 2013-14 has enabled:

177,892 people to visit the Library
 143,291 items to be borrowed
 26,414 people to use the public computers
 25,351 items to be borrowed and loaned through interlibrary loan
 10,125 reference questions to be answered
 5,746 people to participate in 312 children's programs
 5,828 eBooks and audio books to be borrowed
 3,538 people to attend 157 adult programs
 1,324 teens to participate in 126 programs
 571 children to participate in the Summer Reading Program
 133 teens to participate in the Teen Summer Reading Program

Our mission is to transform lives, inspire lifelong learning, preserve local history, and build community through joyful, creative exploration and dialogue for the citizens of Arrowsic, Bath, Georgetown, Woolwich, and West Bath.

The highlights of the Library's service in 2013-14 include:

- ❖ Weekly Pre-K early literacy classes at Woolwich Central School using iPads
- ❖ A *Discovering Great Artists* children's art history series funded by a grant from the Maine Humanities Council
- ❖ The Tenth Annual Town History Series, which featured "Ferrying the Kennebec" presented by Vince Shatto
- ❖ A significant increase from the previous year in the number of young adult programs and attendance: from 50 to 126 programs and attendance from 561 to 1,324
- ❖ The first annual Teen Writing Contest and Teen Art Show
- ❖ The installation of a new audiovisual system in the Community Room funded in part by a grant from the Senter Fund

Respectfully submitted,
 LESLEY DOLINGER
 Director

Nequasset Meeting House

This special building was enjoyed by many in 2014! The Town sponsored 2 events - A Veterans Day program in November and the Annual Yule Sing in December. Both were well attended - the latter was a packed house! The Woolwich Historical Society sponsored 4 Thursday night concerts in July - the 2 which featured Woolwich residents were the best attended! Additionally, a lady from KVCAP used the space to meet with people signing up for fuel assistance 3 times and some visitors to the Museum also checked out the Meeting House.

During the course of this year, our organ was evaluated and is now registered in the data base of the Reed Organ Society. The Estey label #398569 is dated August 17-24, so that is probably 1914. The "Notes" pamphlet gives the date 1915 as the year of acquisition of the instrument, so that might be the date they bought it, or the date they dedicated it (if acquired late fall 1914). In any case, the instrument was 100 years old in August of 2014.

Physically, the new floor in the entry room was sanded and painted by Barbara & Debbie, and the 2nd part of the stone wall was finished (using donated funds).

Looking ahead - we expect the same building usage, generally. Physically - we need to look at options for dealing with the loose flooring towards the back of the main room.

If you have never been inside, please do go in! It is a very special place.

Committee (which only met this year to do light cleaning!): Sylvia Carlton, Chris Stacy Hallowell, Debbie Locke (chair), Barbara Richards, Pat Shaw, Jason Shaw and frequent guest - Allison Hepler

Maine Municipal Association

60 Community Drive

Augusta, ME 04330

Telephone: (207) 623-8428 • Website: www.memun.org

What is the Maine Municipal Association? Who does it serve?

The Maine Municipal Association (MMA) is a voluntary membership organization of Maine's cities and towns whose mission is to provide services and programs to strengthen and promote local government. It is not a state agency. It is a non-profit, non-partisan organization founded in 1936. MMA helps elected and appointed officials from its 490 member communities perform their municipal duties. A twelve member Executive Committee comprised of municipal officials from throughout the state governs MMA.

What programs and services does MMA provide its members? Who benefits?

On a daily basis, municipal officials can receive crucial assistance in the performance of their many local duties from MMA, including core services such as:

- **Legal opinions** and training from one of MMA's six municipal attorneys;
- **Information and counsel** on a vast array of municipal and personnel laws and regulations;
- **Legal handbooks and manuals** explaining the responsibilities of elected and appointed municipal officials;
- **Seminars and training programs** on relevant local government topics;
- **Workshops** on specific municipal duties and functions;
- Access to information, reference materials and research on **MMA's website**;
- **Publications** that deliver useful and timely information on topics of importance to cities and towns; and
- **Advocacy** and representation before legislative committees and state agencies on proposed laws and regulations that affect municipalities and their citizens.

MMA's members also take advantage of **cost-effective, group insurance** offered by the Association's Risk Management Services programs for

property and casualty insurance, unemployment compensation and workers' compensation coverage as well as employee health and other benefits through the Maine Municipal Employees Health Trust. These programs enable municipalities to take advantage of group purchasing power and group self-insurance, with comprehensive insurance services and coverages tailored to meet the needs of local governments and their employees at competitive costs. Local officials govern these non-profit programs. Municipal members of the programs have a direct influence on their costs by being proactive in employee health, safety and loss control efforts with the help of the Association.

While MMA's services and programs are designed for municipalities and municipal officials, local citizens derive benefits from their town's membership – benefits that come from their town's access to legal and personnel advice, comprehensive training programs and cost-effective group insurance programs.

How does MMA fund its array of services and programs for municipalities?

Municipal members pay annual dues, based upon population and valuation, to receive MMA's core services like legal advice and training programs. Members in the various MMA and Health Trust group insurance programs pay contributions for coverage and services.

How does MMA determine the positions it takes on legislation or citizen initiatives?

MMA's legislative platforms, policies, and positions are developed by a 70-member Legislative Policy Committee (LPC), which is made up of two municipal officials from each of the state's 35 Senate Districts. The LPC representatives are elected to that position by the municipal officers within their Senate District.

How can I learn more about the Maine Municipal Association?

Visit the MMA website - www.memum.org - for more information and to learn about the services and programs MMA offers Maine's cities and towns.

Municipal Government In Maine

How it works, who pays for it and where the money goes.

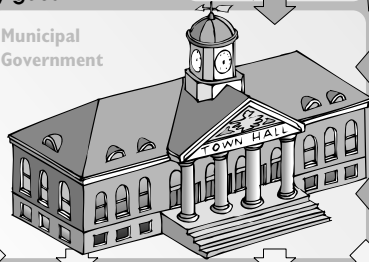
This poster shows the many services provided by local government in towns and cities in Maine.

It also shows how the town or city collects money to pay for the services.

Citizen Involvement

Active citizen involvement is necessary for good government. Local people can get involved in many different ways. They can serve on a council or board of selectmen, serve on a board or committee, attend a council or selectmen meeting or attend an annual town meeting.

Municipal Government



From businesses
Money from local taxes and fees



From people and homes
Money from local taxes and fees



From car and truck owners
Money from local taxes and fees



From state and federal government
Money from state and federal taxes

Schools
Local people pay for the schools in their communities with the help of the Maine State Government.

Police Department
Some of the taxes and fees people pay go to their community's police department. This helps the police have the cars and things they need so they can keep your town safe.

Library
Libraries get money from the local taxes people pay. With the money, they can buy books and pay people who work at the library.

Parks and Recreation
Many towns and cities in Maine have parks and public activities. The money that people pay for taxes goes to help keep these parks clean and beautiful. It also provides activities for children and adults, like softball games and other recreational programs.

Fire Department
In Maine, some towns have volunteer firetrucks. But they still need money to buy trucks and equipment so they can protect your home and town from fire and other dangers.

Highway or Public Works
It is important to keep highways and streets safe, and that costs money. Some of the taxes people pay goes to fix streets and plow snow.

Recycling and Trash
Your town or city is in charge of collecting trash. With the money they get from taxes they can buy garbage trucks and pay workers to keep your town clean and safe.

Animal Control
When a wild animal is in someone's back yard or a dog is loose, animal control is called to help. They have the equipment and animal experts they need because of the money from taxes.

General Assistance
Sometimes families do not have enough money for food or other things they need to live. Towns help these people by giving them money for emergencies. Everyone in the town helps these families when they pay taxes and fees.

Municipal services are different in each town. To find out more about municipal government in Maine, you can visit the Maine Municipal Association's web site at www.memun.org

The Maine Municipal Association, founded in 1937, is one of 49 state associations in the United States that provides valuable services and supports municipal government.

LOCAL GOVERNMENT begins with *you*



Independent Auditors' Report

Board of Selectmen
Town of Woolwich

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Woolwich, as of and for the years ended June 30, 2014 and 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Woolwich as of June 30, 2014 and 2013, and the respective changes in financial

position, and where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

WILLIAM H. BREWER

September 29, 2014

TOWN OF WOOLWICH MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) FISCAL YEAR JULY 1, 2013 THROUGH JUNE 30, 2014

As management of the Town of Woolwich, I present this narrative to provide you with an overview and analysis of our financial statements for the fiscal year July 1, 2013 through June 30, 2014. This is the Town of Woolwich's eleventh year of implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB). I encourage readers to consider the information presented here in conjunction with the basic financial statements to enhance their understanding of the Town of Woolwich's financial performance.

Financial Highlights

1. Total assets of the Town of Woolwich exceeded its liabilities by \$3,378,460.33.
2. The Town's total ending fund balance for all governmental funds combined was \$1,587,416.94 on June 30, 2014.
3. The Undesignated Unreserved Fund Balance (Surplus) is \$1,287,013.07 on June 30, 2014. This is a decrease of \$57,797.78 from the previous fiscal year.

Overview of the Financial Statement

The Town of Woolwich's basic financial statements are comprised of four components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements
4. The schedules provide supplemental information to the basic statements provided

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Town of Woolwich's finances in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Town of Woolwich's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Town of Woolwich's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the Town of Woolwich's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town of Woolwich that are principally supported by taxes and intergovernmental revenues (governmental activities). The Town of Woolwich's governmental activities include general government, protection (fire, street lighting), Highways and Bridges (highway, winter maintenance, road construction and paving), Interest and Debt Service, Education assessment, county assessment, Health and Welfare, and Unclassified.

Fund Financial Statements.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woolwich, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town of Woolwich can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources, as well as on balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a governments near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-

wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of any near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The government funds financial statements are included in the audit that follows.

Fiduciary funds are used to account for moneys held for the benefit of parties outside the Town of Woolwich. Fiduciary funds are *not* included in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Woolwich's operational programs.

These funds are restricted for the cemetery trust funds. The fiduciary funds financial statement is included in the audit that follows on Schedule A-12.

Notes to the financial statements: the notes provide additional information that is essential to a full understanding of the data provided and are included in the audit that follows.

Other Information: the combining statements are presented immediately following the notes to the financial statements and are included in the audit that follows.

TOWN OF WOOLWICH FINANCIAL ANALYSIS

Statement of Net Position. As stated earlier, net position may serve over time as a useful indicator of a government's financial position.

Financial Analysis of the Government's Funds. The Town of Woolwich uses fund accounting to segregate specific types of funds and demonstrate compliance with finance related legal requirements. Town of Woolwich fund balances are included in the audit that follows.

Government funds: The focus of the Town of Woolwich governmental funds is to provide information on fiscal activity and balances of available resources.

The *general fund* balance started at \$1,344,810.85 on July 1st, unexpended funds lapsing to surplus totaled \$902,584.71. Town meetings withdrawal of \$915,000.00, an increase in deferred tax revenue of \$44,382.49 and a town match grant of \$1,000.00 decreased surplus to leave a balance of \$1,287,013.07 at June 30, 2014.

Analysis of the Budget. The Board of Selectmen serving in their primary role as the financial overseers of the community, met in various workshop sessions starting in January of 2014 to consider and review the budget for fiscal year 2015. After a full line item review of the budget - a final budget was adopted by the Board of Selectmen and recommended its passage at the annual Town Meeting held on May 7, 2014. Town Meeting approved the proposed budget that was presented by the Board of Selectmen for fiscal year 2015 with the exception of a line item on Article 17 in the amount of \$6,600.00 for the maintenance of veterans' graves which was defeated. There was also a non-monetary article on the warrant to see if the voters

would allow the Selectpeople to direct the Woolwich Solid Waste and Recycling Committee to develop a pay-as-you throw proposal for handling the Town's non-recyclable trash. This proposal will be brought to the next town meeting in May 2015. On July 24, 2013 the Town held a Special Town Meeting to gain approval for borrowing \$300,000.00 with an interest rate of 4.14% for the construction of an addition to the Town Office. Article 2c & 2d raised and appropriated funds to pay principal and interest payments in the FY14 year. At the time of the meeting the Town had no other outstanding debt and all articles passed as written.

Budgets and Budgetary Accounting. The following is a comparison of the actual expenditures for 2009-2014:

	2009	2010	2011	2012	2013	2014	2014
	Actual	Actual	Actual	Actual	Actual	Budget	Actual
Clerical Assistant	2,930	2,711	6,826	2,427			
Compensatory Time					395	2,400	0
Town Officers	37,849	37,066	38,643	37,656	37,098	38,278	36,450
Tax Coll/Dep Clerk	35,097	34,034	26,652	31,776	34,528	35,115	35,115
Town Administrator	40,508	41,724	41,724	42,558	43,623	44,365	44,365
Town Clerk/Dep TC	16,865	21,536	21,192	20,204	29,743	32,391	32,391
Codes Officer	20,800	21,424	21,424	21,852	22,399	22,399	22,399
Health Insurance	7,928	7,058	10,586	17,025	29,062	36,500	29,860
Social Security	15,218	15,689	15,439	15,784	16,270	17,750	16,938
Workers Comp.	1,942	6,196	6,794	7,427	8,331	8,000	7,588
Unemployment Comp	444	336	167	742	829	1,500	695
Auditor	8,600	8,600	8,600	8,700	8,600	8,700	8,700
Town Report	2,895	3,020	2,180	2,022	2,218	2,265	2,265
Contingency Fund	2,754	3,488	2,920	9,000	4,772	14,836	10,025
Insurance	15,337	16,165	17,106	17,348	18,093	20,083	19,197
Litigation	20,044	5,010	3,173	450	7,343	21,000	17,541
Board of Appeals			40			100	0
Conservation Comm.	467	395				0	0
Comprehensive Plan	13,226					0	0
Planning Board	1,032	1,132	495	1,009	367	1,000	216
Old Town House	2,675	4,520		1,237		0	0
Plant Operations	45,357	33,304	35,137	27,870	23,341	29,209	29,209
Municipal Build Fund	24,450	214	124,829	45,565	33,645	300,000	283,756
Maine Municip Assn	3,275	3,357	3,291	3,476	3,563	3,674	3,674
Assessing Agent	18,780	18,780	18,780	19,200	19,200	19,500	19,500
Office Operations	35,404	32,294	31,650	31,988	31,073	37,000	32,688
Computer Replace	500	496		3,381	6,124	3,500	833
Property Tax Maps	3,000	2,000			2,200	4,000	4,000
Cable TV Committee	1,200	130		1,200		3,252	1,223
Historic Preservation	1,400	1,400	1,300	1,300	1,300	1,000	1,000
MCOG	4,215						
County Tax	565,561	597,382	572,069	615,464	651,265	680,692	680,692
Roads & Bridges	68,831	58,103	105,906	67,181	59,901	60,452	60,440
Snow Removal	352,375	368,711	367,371	378,124	389,716	401,520	401,520
Tar Account	161,061	146,144	139,216	153,610	159,259	152,034	141,852
Street Signs	1,134	2,008	926	1,177	2,156	1,000	646

continued next page

	2009	2010	2011	2012	2013	2014	2014
	Actual	Actual	Actual	Actual	Actual	Budget	Actual
Generator		498				4,000	690
Animal Control	4,728	4,862	5,200	5,098	6,109	6,000	6,000
Health Officer Cont	100	1,300	100	100	100	500	0
Emergency Managmnt				2,309	1,336	11,358	600
Fire Department	76,548	78,022	84,143	90,339	82,050	92,270	70,647
Fire DeptInnocul.	3,671	2,452	1,358	895	1,615	2,500	2,030
Dry Hydrants	2,400	1,000		1,600		2,437	256
Hydrants	24,495	24,495	22,805	30,288	31,382	32,394	31,383
Fire Dept Grants						2,000	2,000
Fire Dept Hose	1,446	1,500	1,500	1,666	2,715	2,520	2,520
Street Lights	3,742	3,573	3,888	3,570	4,100	4,238	4,238
E911	8	39	46			100	16
Fire Clothing	6,000	5,981	10,558	12,737	6,964	8,533	7,330
Air Packs						9,500	0
Vehicle Replace	25,000	25,000	19,750	30,000		0	75,000
Fire Dept Computer	128	800		592	800	1,000	0
Fire Dept Gift						570	520
Ambulance	5,000	2,500		5,000	2,500	0	0
Septic Systems			15,938			16,873	0
Solid Waste	202,713	209,022	236,808	243,396	250,738	253,200	253,104
Sanitary Landfill	8,440	10,075	4,825	6,815	9,700	8,124	6,798
General Assistance	1,916	3,236	5,433	6,831	3,761	17,843	3,620
Fishway			2,928	25,700	21,019	27,529	210
Woolwich EMS	24,070	750	37,726	48,244	42,578	51,391	36,983
Patten Free Lib	43,696	43,696	43,696	43,696	49,203	49,203	49,203
Misc Donations	25,090	25,090	25,290	29,090	32,002	22,002	22,002
Nequasset Church	2,880	313	179	1,122	1,478	2,249	792
Shellfish	3,571	1,334	1,777	3,667	3,286	3,170	1,532
Nequasset Trail Brk	400	400	400	400	400	400	400
Recreation Comm	2,478	4,340	4,150	3,950	1,429	8,595	2,420
Animal Shelter	3,372	3,049		3,372	3,963	3,963	3,963
Veterans Monument	2,865	250		1,604	1,604	2,500	1,560
Town Clock						1,697	550

The Mil Rate History for the Town of Woolwich is as follows:

2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
10.90	12.05	11.65	11.55	12.25	12.50	12.80	13.80

Capital Asset and Debt Administration. These assets include streets, land, buildings, vehicles, and equipment.

The Town of Woolwich has established and maintained the following capital reserve accounts for the purpose of contributing to the replacement and/or acquisition of new assets providing public services to our community. These were the balances at the end of the fiscal years.

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
1. Municipal Buildings Reserve	149,159	104,966	73,099	56,134
2. Emergency Services Reserve	62,128	109,061	112,137	37,248
3. Old Town House Reserve	4,921	4,931	3,701	3,707
4. Septic Reserve	14,430	14,468	14,493	14,515
5. Generator Reserve	9,050	9,869	10,687	11,504
6. Computer System	1,983	1,993	-0-	-0-

Long Term Debt: The Town of Woolwich's long-term debt outstanding at fiscal year-end **totals \$270,000.00** an increase of \$270,000.00 from fiscal year 2013. Detailed information of the Town of Woolwich's various outstanding long term debts can be viewed in Note D. Maine Statutes limit the amount of general obligation debt a municipality may issue to 15 percent of the Total State Town Valuation. We are well below our debt limit.

Currently Known Facts and Information: The construction of the addition to the town office began in September of 2013 and the addition officially opened on March 17, 2014. Due to some inclement weather during construction, it took about a month longer than expected but came in under budget. New carpeting was installed in the Fire Department's meeting room along with new paint on the walls. There is some final landscaping to be accomplished in the town office/parking lot area. The Town applied for and received a grant to build a "pit privy" (out house) in the area of the swim park/boat launch. The privy was built this spring and is handicapped accessible. Paved walkways were installed to both doors at the Nequasset Meetinghouse and insulation was blown in overhead, helping with the heating of the building. Work has begun on the replacement of the fish ladder at the dam on Nequasset Stream. The old ladder has been removed and construction of the new ladder is moving right along. More work is needed at the Old Town house and will likely be accomplished in the 2015 fiscal year.

Request for Information. This financial report is designed to provide a general overview of the Town of Woolwich's finances for all those with an interest in the government finances. Questions and/or requests for additional information concerning these financial reports can be addressed to Town Administrator, 13 Nequasset Road, Woolwich, Maine 04579, telephone 207-442-7094.

Respectfully submitted,
 LYNETTE EASTMAN
 Town Administrator

TOWN OF WOOLWICH
STATEMENTS OF NET POSITION
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

Exhibit A

	2014	2013
ASSETS		
CURRENT ASSETS:		
Cash (Note B)	1,157,591.47	1,210,462.94
Accounts Receivable (Note C)	24,363.04	24,356.92
Taxes Receivable	245,108.07	229,364.45
Tax Liens	72,252.34	99,445.45
Investments (Note B)	330,510.77	324,035.57
Prepaid Expenses	896.66	900.00
Due From Other Funds	17,110.41	30,398.09
Total Current Assets	1,847,832.76	1,918,963.42
PROPERTY, PLANT, AND EQUIPMENT (NOTE J):		
Land and Improvements	220,248.00	220,248.00
Buildings	968,517.00	680,311.00
Equipment	1,030,057.81	1,005,884.81
Infrastructure	3,299,245.72	3,299,245.72
Total Property, Plant, and Equipment	5,518,068.53	5,205,689.53
Less: Accumulated Depreciation	3,673,702.00	3,549,889.00
Net Property, Plant, and Equipment	1,844,366.53	1,655,800.53
Total Assets	3,692,199.29	3,574,763.95
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Notes Payable (Note D)	30,000.00	-
Accounts Payable - Trade	13,994.84	1,110.49
Due To Other Funds	17,110.41	30,398.09
Deferred Revenue (Note G)	12,633.71	7,663.39
Total Current Liabilities	73,738.96	39,171.97
LONG-TERM LIABILITIES:		
Notes Payable - Net of Current Portion	240,000.00	
Total Liabilities	313,738.96	39,171.97
NET POSITION:		
Net Invested in Capital Assets	1,574,366.53	1,655,800.53
Committed for Capital Projects	123,107.72	214,118.64
Assigned for Other Purposes (Note F)	177,296.15	148,567.59
Unassigned	1,503,689.93	1,517,105.22
Total Net Position	3,378,460.33	3,535,591.98
Total Liabilities and Net Position	3,692,199.29	3,574,763.95

The accompanying notes are an integral part of the financial statements

Exhibit B

TOWN OF WOOLWICH
STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2014 and 2013
NET (EXPENSE) REVENUE AND
CHANGE IN NET ASSETS

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				2013 TOTAL
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS & CONTRIBUTIONS	CAPITAL GRANTS	
Primary Government:					
Governmental Activities:					
General Government	399,345.88	124,565.86	70,384.00	4,591.96	(222,947.55)
Health and Welfare	307,087.97	18,090.23			(303,193.17)
Highways and Bridges	688,073.09	439.01	66,980.00		(493,736.92)
Education	3,534,531.11				(3,114,841.00)
County Tax Assessment	680,692.00				(651,265.00)
Public Safety	201,521.84	4,690.17			(197,303.11)
Unclassified	86,972.84	7,408.68			(87,343.52)
Fire Truck Interest Expense	8,838.97				(1,629.13)
Total Primary Government	5,907,063.70	155,193.95	137,364.00	4,591.96	(5,072,259.40)

General Revenues:

Taxes:	
Property Taxes	4,675,067.92
Homestead Reimbursement	53,199.20
Excise Taxes	590,365.68
Intergovernmental	89,830.83
Interest and Investment Earnings	44,356.51
Loss on Disposition of Assets	(6,538.00)
Gain on Sale of Fire Truck	6,500.00
Total General Revenues	5,452,782.14
Changes in Net Position	(157,131.65)
Net Position, July 1	3,535,591.98
Net Position, June 30	3,378,460.33

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

	2014	2013
GOVERNMENTAL FUND BALANCES:		
Committed for Capital Projects (Schedule A-13)	123,107.72	214,118.64
Assigned for Other Purposes (Schedule A-4)	177,296.15	148,567.59
Unassigned (Schedule A-3)	1,287,013.07	1,344,810.85
 Total Governmental Fund Balances (Exhibit E)	 1,587,416.94	 1,707,497.08
 Amounts reported for governmental activities in the Statements of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	1,844,366.53	1,655,800.53
Notes payable are not due and payable in the current period and therefore are not reported in the funds.	(270,000.00)	
Property taxes not collected within the 60 days after year end are deferred as revenue in the fund financial statements. In the government- wide financial statements the revenue is income in the year it is assessed.	216,676.86	172,294.37
Net Position of Governmental Activities (Exhibit A)	3,378,460.33	3,535,591.98

The accompanying notes are an integral part of the financial statements

Exhibit D

**TOWN OF WOOLWICH
RECONCILIATION OF THE STATEMENTS OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014 and 2013**

	<u>2014</u>	<u>2013</u>
Net Change in Fund Balances -		
Total Governmental Funds (Exhibit F)	(120,080.14)	(98,847.95)
Amounts reported for governmental activities in the Statements of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statements of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation (depreciation exceeds capital outlays).		
	195,104.00	(2,295.00)
Repayment of debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statements of Net Position.		
	30,000.00	34,335.93
Bond/loan proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statements of Net Position. This is the amount of principal proceeds from loans.		
	(300,000.00)	
The sale of assets is recorded as revenue in the governmental funds, but in the Statements of Activities it is reduced by the net book value of the assets sold.		
	(6,538.00)	
Property taxes are deferred in the fund financial statements, but in the government-wide financial statements they are recorded as income the year they are assessed.		
	44,382.49	(185.98)
Changes in Net Position of Governmental Activities (Exhibit B)	<u>(157,131.65)</u>	<u>(66,993.00)</u>

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
BALANCE SHEETS - GOVERNMENTAL FUNDS
June 30, 2014 and 2013

	<u>GOVERNMENTAL FUND TYPES</u>			
	GENERAL	CAPITAL PROJECTS	2014 TOTAL	
ASSETS:				
Cash (Note B)	1,017,373.34	140,218.13	1,157,591.47	1,210,462.94
Taxes Receivable	245,108.07		245,108.07	229,364.45
Tax Liens	72,252.34		72,252.34	99,445.45
Accts Receivable (Note C)	24,363.04		24,363.04	24,356.92
Due From Other Funds	17,110.41		17,110.41	30,398.09
Investments (Note B)	330,510.77		330,510.77	324,035.57
Prepaid Expense	896.66		896.66	900.00
Total Assets	<u>1,707,614.63</u>	<u>140,218.13</u>	<u>1,847,832.76</u>	<u>1,918,963.42</u>
LIABILITIES, RESERVES, AND FUND EQUITY:				
Liabilities:				
Accounts Payable	13,994.84	-	13,994.84	1,110.49
Due To Other Funds		17,110.41	17,110.41	30,398.09
Total Liabilities	<u>13,994.84</u>	<u>17,110.41</u>	<u>31,105.25</u>	<u>31,508.58</u>
Reserves:				
Deferred Revenue (Note G)	12,633.71	-	12,633.71	7,663.39
Deferred Tax				
Revenue (Note H)	216,676.86		216,676.86	172,294.37
Total Reserves	<u>229,310.57</u>	<u>-</u>	<u>229,310.57</u>	<u>179,957.76</u>
Fund Equity:				
Committed for Capital Projects	-	123,107.72	123,107.72	214,118.64
Assigned for Other				
Purposes (Note F)	177,296.15		177,296.15	148,567.59
Unassigned	1,287,013.07		1,287,013.07	1,344,810.85
Total Fund Equity	<u>1,464,309.22</u>	<u>123,107.72</u>	<u>1,587,416.94</u>	<u>1,707,497.08</u>
Total Liabilities, Reserves, and Fund Equity	<u>1,707,614.63</u>	<u>140,218.13</u>	<u>1,847,832.76</u>	<u>1,918,963.42</u>

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH Exhibit F
STATEMENTS OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED JUNE 30, 2014 and 2013
GOVERNMENTAL FUNDS

	GENERAL	CAPITAL PROJECTS	2014 TOTAL	2013 TOTAL
REVENUES:				
Intergovernmental Revenue	89,830.83	-	89,830.83	137,870.73
Homestead Reimbursement	53,199.20		53,199.20	45,676.80
Property Taxes	4,630,685.43		4,630,685.43	4,257,839.74
Excise Tax	590,365.68		590,365.68	534,639.08
General Government	206,041.82		206,041.82	151,123.10
Protection	4,690.17		4,690.17	8,965.88
Health and Welfare	18,090.23		18,090.23	33,038.64
Interest	44,057.02	299.49	44,356.51	29,426.03
Highways and Bridges	67,419.01		67,419.01	65,601.92
Unclassified	7,408.68		7,408.68	8,504.68
Total Revenues	5,711,788.07	299.49	5,712,087.56	5,272,686.60
EXPENDITURES:				
Education	3,534,531.11	-	3,534,531.11	3,114,841.00
General Government	668,404.69		668,404.69	381,818.33
Highways and Bridges	604,459.09		604,459.09	611,032.84
Protection	206,567.84		206,567.84	140,975.99
Health and Welfare	307,087.97		307,087.97	336,231.81
Unclassified	86,972.84		86,972.84	95,848.20
Special Assessments	680,692.00		680,692.00	651,265.00
Interest	4,613.19		4,613.19	3,556.32
Municipal Building Loan	38,838.97		38,838.97	35,965.06
Total Expenditures	6,132,167.70	-	6,132,167.70	5,371,534.55
Excess of Revenues Over (Under) Expenditures	(420,379.63)	299.49	(420,080.14)	(98,847.95)
OTHER FINANCING SOURCES (USES):				
Loan Proceeds	300,000.00	-	300,000.00	-
Operating Transfers - In	92,110.41	800.00	92,910.41	39,050.95
Operating Transfers - Out	(800.00)	(92,110.41)	(92,910.41)	(39,050.95)
Total Other Financing Sources (Uses)	391,310.41	(91,310.41)	300,000.00	-
Excess of Expenditures and Other Uses Over Revenues and Other Sources	(29,069.22)	(91,010.92)	(120,080.14)	(98,847.95)
Fund Balance, July 1	1,493,378.44	214,118.64	1,707,497.08	1,806,345.03
Fund Balance, June 30	1,464,309.22	123,107.72	1,587,416.94	1,707,497.08

The accompanying notes are an integral part of the financial statements

Exhibit G

TOWN OF WOOLWICH
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND
BALANCES - FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST
FUNDS - CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
REVENUES:		
Interest	19.96	23.15
EXPENSES:		
Transfer to Bailey Cemetery Association		17.91
Net Income	19.96	5.24
Fund Balance, July 1	<u>12,608.52</u>	<u>12,603.28</u>
Fund Balance, June 30	<u><u>12,628.48</u></u>	<u><u>12,608.52</u></u>

Exhibit H

STATEMENTS OF CASH FLOWS
FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Interest Income	19.96	23.15
Withdrawals		(17.91)
Cash Flows Provided by Operating Activities	<u>19.96</u>	<u>5.24</u>
Increase in Cash	19.96	5.24
Cash Balance, July 1	<u>12,608.52</u>	<u>12,603.28</u>
Cash Balance, June 30	<u><u>12,628.48</u></u>	<u><u>12,608.52</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Woolwich conform to generally accepted accounting principles as applicable to governmental units.

1. Financial Reporting Entity

The Town of Woolwich was incorporated in 1759. The Town operates under a town meeting form of government.

In evaluating the Town of Woolwich as a reporting entity, management has addressed all potential component units. The primary criteria for including a component reporting entity are the exercise of financial accountability by the Town of Woolwich's municipal officials.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP are used by the Town as discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain significant changes in the Statement include the following:

1.) The financial statements now include:

- A Management's Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all of the Town's activities, including infrastructure (roads, bridges, etc.).

2.) A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

2. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Town's fire protection, recreation, public works, and general administrative services are classified as governmental activities.

In the government-wide Statements of Net Position, the governmental column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in

four parts - net invested in capital assets; committed for capital projects; assigned for other purposes; and unassigned. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statements of Activities reports both the gross and net cost of each of the Town's functions and business-type activities (fire, public works, administrative, etc.). The functions are also supported by general government revenues (property, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statements of Activities reduces gross expenses (including depreciation) by related program revenues, and operating and capital grants. Program revenues must be directly associated with the function (fire, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

a. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

1. General Fund:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category) for the determination of major funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third

party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied:

a. Accrual:

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

b. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

5. Financial Statement Amounts

a. Cash and Cash Equivalents:

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Statutes authorize the Treasurer of the Town, as directed by the municipal officers, to invest all municipal funds, including reserve and trust funds, to the extent that the terms of the instrument, order, or article creating the fund do not prohibit the investment, in financial institutions as described in Section 5706 MRSA and securities as described in Sections 5711 through 5717 MRSA.

b. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value (quoted market price or the best available estimate).

c. Capital Assets:

Capital assets purchased or acquired with an original cost of \$1,000.00 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 Years
Machinery and Equipment	5-10 Years
Improvements	10-20 Years
Other Infrastructure	10-50 Years

d. Revenues:

Substantially, all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

e. Expenditures:

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

f. Fund Balance:

The Town's unassigned net position is maintained to lessen the need for borrowing, protect the Town's credit rating, and provide the funds necessary to meet the Town's financial operating obligations. It is the Town's policy that the unassigned fund balance shall be an amount equal to at least 15% of the total annual budget comprising the proposed operating budget to be voted on at town meeting, the County assessment, the school assessments, and the estimated property tax abatements and overlay. Subject to approval by the voters, excess funds may be used to stabilize the tax rate, fund capital reserve accounts, or to fund a contingency reserve fund for non-recurring or extraordinary unanticipated expenditures.

In accordance with GASB Statement No. 54, the Town employed new terminology and classifications for fund balance items during the fiscal year ending June 30, 2011.

Non-spendable fund balances include amounts that are not expected to be converted to cash, or that are legally required to be maintained intact. The fund balance of the Town's Cemetery Fund is classified as non-spendable.

Committed fund balances are amounts that can be used only for specific purposes because of a formal action taken by town government. Budget carryforward amounts and the fund balances in the Capital Projects Fund and the Cemetery Trust Fund are in this category.

Unassigned fund balance is all amounts in the General Fund that are not assigned to another category. Only the General Fund can have an unassigned fund balance.

g. Compensated Absences:

The Town accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

h. Use of Estimates:

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent

assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B - CASH AND INVESTMENTS:

Cash

The Town's cash is categorized to give an indication of the level of risk assumed by the Town at year-end. These Categories are defined as follows:

Category #1 - Insured or collateralized with securities held by the Town or by its agent in the Town's name.

Category #2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.

Category #3 - Uncollateralized (This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town's name).

ACCOUNT TYPE	CARRYING AMOUNT	BANK BALANCE	CATEGORY		
			#1	#2	#3
Interest Bearing					
Accounts	1,130,219.95	1,152,670.46	255,471.07	897,199.39	-
Non-Interest					
Bearing Accounts	40,000.00	40,000.00		40,000.00	
	<u>1,170,219.95</u>	<u>1,192,670.46</u>	<u>255,471.07</u>	<u>937,199.39</u>	<u>-</u>

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Investments that are insured or registered, or securities held by the Town or its agent in the Town's name.

Category #2 - Uninsured and unregistered investments with securities held by the Counterparty's trust department or agent in the Town's name.

Category #3 - Uninsured and unregistered investments with securities held by the Counterparty, or by its trust department or agent but not in the Town's name.

INVESTMENT TYPE	CARRYING AMOUNT	FAIR VALUE	CATEGORY		
			#1	#2	#3
Money Market	4,394.42	4,394.42	-	4,394.42	-
Certificate of					
Deposit	325,000.00	329,495.90		329,495.90	
	<u>329,394.42</u>	<u>333,890.32</u>	<u>-</u>	<u>333,890.32</u>	<u>-</u>

NOTE C - ACCOUNTS RECEIVABLE:

Accounts Receivable consists of the following:

State Revenue Sharing	4,972.08
State Vault Grant	4,591.96
State Homestead	14,799.00
	<u>24,363.04</u>

NOTE D - LONG-TERM DEBT:

The following is a summary of note transactions for the Town for the year ended June 30, 2014:

	PRINCIPAL BALANCE JULY 1, 2013	ADDITIONS	REDUCTIONS	PRINCIPAL BALANCE JUNE 30, 2014
Bath Savings Institution	–	300,000.00	30,000.00	270,000.00

Long-Term Debt as of June 30, 2014 is as follows:

Bath Savings Institution – Municipal Building Addition:

The note is dated September 6, 2013. Repayment is through twenty semi-annual installments on December 1 and June 1 of \$15,000.00 plus interest at 4.14%.

The annual requirements to amortize notes payable as of June 30, 2014 follows:

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL
2015	30,000.00	10,867.50	40,867.50
2016	30,000.00	9,625.50	39,625.50
2017	30,000.00	8,383.50	38,383.50
2018	30,000.00	7,141.50	37,141.50
2019	30,000.00	5,899.50	35,899.50
2020-2025	120,000.00	11,178.00	131,178.00
	<u>270,000.00</u>	<u>53,095.50</u>	<u>323,095.50</u>

NOTE E - GENERAL FUND BUDGET:

The Town operates on a net budget as compared with a gross budget. All revenues are not estimated, but are credited to the particular operating account. Certain revenues are dedicated for particular purposes by vote of the townspeople at the annual town meeting or at special town meetings.

NOTE F - ASSIGNED FOR OTHER PURPOSES:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

Assigned for General Fund:

General Government	35,289.80
Highways and Bridges	15,426.68
Protection	21,166.53
Health and Welfare	92,306.95
Unclassified	13,106.19
	<u>177,296.15</u>

NOTE G - DEFERRED REVENUE:

Deferred Revenue consists of the following:

Prepaid 2014 Taxes	<u>12,633.71</u>
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NOTE H - REVENUE RECOGNITION - PROPERTY TAXES:

The Town's property tax for the current year was levied September 17, 2013 on the assessed value listed as of April 1, 2013 for all taxable real and personal property located in the town. One half of the tax was due on October 1, 2013 and the remainder on April 1, 2014. Interest accrued at 7.00% commencing November 1, 2013 for the first half of tax due and again at May 1, 2014 on the balance due.

Tax liens are filed against delinquent real estate taxpayers after eight months but within one year of the original tax commitment. If the tax, interest, and costs have not been paid eighteen months after the filing of a lien certificate then the lien is automatically foreclosed.

The National Council on Governmental Accounting (N.C.G.A.) Interpretation No. 3 requires that property tax revenue be recognized only to the extent it will be collected within sixty days following the year end. The deferred tax revenue shown on the balance sheet represents property taxes not expected to be collected within sixty days after the year end.

Property taxes are recognized when they become available. Available includes those taxes expected to be collected within sixty days after year end as stated above.

NOTE I - INTERFUND RECEIVABLES AND PAYABLES:

Due To and Due From Other Funds consist of the following:

Due To General Fund from Capital Reserve	<u>17,110.41</u>
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NOTE J - PROPERTY, PLANT, AND EQUIPMENT:

The following is a summary of changes in fixed assets at June 30, 2014:

	BALANCE JULY 1, 2013	ADDITIONS	DISPOSITIONS	BALANCE JUNE 30, 2014
Land and Improvements	220,248.00	-	-	220,248.00
Buildings	680,311.00	292,922.00	4,716.00	968,517.00
Equipment	1,005,884.81	77,692.00	53,519.00	1,030,057.81
Infrastructure	3,299,245.72			3,299,245.72
	<u>5,205,689.53</u>	<u>370,614.00</u>	<u>58,235.00</u>	<u>5,518,068.53</u>
Accumulated Depreciation	(3,549,889.00)	(175,510.00)	(51,697.00)	(3,673,702.00)
Net Property, Plant, and Equipment	<u>1,655,800.53</u>	<u>195,104.00</u>	<u>6,538.00</u>	<u>1,844,366.53</u>

Depreciation expenses for the period totaled \$175,510.00. These expenses were broken down as follows:

General Government	19,250.00
Public Safety	72,646.00
Highways and Bridges	<u>83,614.00</u>
	<u>175,510.00</u>

NOTE K - RISK MANAGEMENT:

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. All significant losses are covered by commercial insurance. There has been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE L - OVERLAPPING DEBT:

The Town of Woolwich is situated in Sagadahoc County and is therefore subject to annual assessment of its proportional share of County expenses. Long-term debt outstanding in Sagadahoc County, for which the Town of Woolwich would be proportionally responsible in the event the County defaulted, is approximately \$8,136,636.00 at June 30, 2014. The Town of Woolwich's share would be 8.48% of the debt, or approximately \$689,987.00.

The Town of Woolwich joined the Maine Regional School Unit #1 effective July 1, 2008 and is subject to annual assessment of its proportional share of school expenses. Long-Term debt outstanding for the RSU, for which the Town of Woolwich would be proportionally responsible in the event the RSU defaulted, is approximately \$29,587,738.00 at June 30, 2014. The Town of Woolwich's share would be 19.66% of the debt, or approximately \$5,816,897.00.

NOTE M - LEGAL ISSUES:

The Town of Woolwich is engaged in litigation as a defendant in Town of West Bath vs. Regional School Unit #1, City of Bath, Town of Arrowsic, and Town of Woolwich. The Town of West Bath is seeking to recover \$1,919,380.00, the total amount it allegedly overpaid for the years 2008-2012 due to use of an improper cost formula. The Town of Woolwich's share owed the Town of West Bath would be \$116,887.00.

NOTE N - SUBSEQUENT EVENTS:

As of September 29, 2014 management has reviewed events after June 30, 2014 and there were no material subsequent events requiring disclosure.

Schedule A-1

**TOWN OF WOOLWICH
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2014**

	Original and Final Budget	Actual
REVENUES:		
Intergovernmental Revenue	96,989.00	89,830.83
Homestead Reimbursement	53,388.06	53,199.20
Property Taxes	4,646,575.92	4,630,685.43
Excise Taxes		590,365.68
Highways and Bridges		67,419.01
General Government		135,657.82
Protection		4,690.17
Health and Welfare		18,090.23
Interest and Debt Service		44,057.02
Unclassified		7,408.68
State B.E.T.E.	70,269.60	70,384.00
Total Revenues	<u>4,867,222.58</u>	<u>5,711,788.07</u>
EXPENDITURES:		
Education	3,534,531.00	3,534,531.11
General Government	397,559.00	668,404.69
Highways and Bridges	539,126.00	604,459.09
Protection	150,083.00	206,567.84
Health and Welfare	318,400.00	307,087.97
Unclassified	80,172.00	86,972.84
Special Assessments	680,692.00	680,692.00
Interest and Debt Service	42,420.00	43,452.16
Total Expenditures	<u>5,742,983.00</u>	<u>6,132,167.70</u>
Excess of Expenditures Over Revenues	<u>(875,760.42)</u>	<u>(420,379.63)</u>
OTHER FINANCING SOURCES (USES):		
Loan Proceeds	-	300,000.00
Operating Transfers - In	92,110.41	92,110.41
Operating Transfers - Out	(800.00)	(800.00)
Total Other Financing Sources (Uses)	<u>91,310.41</u>	<u>391,310.41</u>
Excess of Expenditures and Other Uses		
Over Revenues and Other Sources	(784,450.01)	(29,069.22)
Fund Balance, July 1, 2013	<u>1,493,378.44</u>	<u>1,493,378.44</u>
Fund Balance, June 30, 2014	<u><u>708,928.43</u></u>	<u><u>1,464,309.22</u></u>

TOWN OF WOOLWICH Schedule A-2
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2014

Cash Balance, July 1, 2013		965,946.21
ADD: CASH RECEIPTS:		
Tax Collections:		
Current Year	4,425,133.67	
Prior Years	253,720.35	
Prepaid Taxes	<u>12,633.71</u>	
Total Tax Collections		4,691,487.73
Fees Collected for the State		259,325.14
Departmental (Schedule A-4)		933,480.65
State Revenue Sharing		84,858.75
Homestead Reimbursement		38,400.20
Capital Reserve Receipts		108,327.84
Accounts Receivable		24,356.92
Loan Proceeds		<u>300,000.00</u>
Total Cash Receipts		<u>6,440,237.23</u>
Total Cash Available		7,406,183.44
LESS: CASH DISBURSEMENTS:		
Departmental (Schedule A-4)		6,128,549.76
Due To Capital Reserve		3,729.75
Accounts Payable		947.77
Prepaid Expenses		896.66
Investment Account		6,475.20
Fees Remitted to the State		<u>248,210.96</u>
Total Cash Disbursements		<u>6,388,810.10</u>
Cash Balance, June 30, 2014 (Schedule A-6)		<u><u>1,017,373.34</u></u>

TOWN OF WOOLWICH Schedule A-3
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2014

Unappropriated Surplus, July 1, 2013		1,344,810.85
INCREASE:		
Operating Account Balances Lapsed (Schedule A-4)		902,584.71
DECREASE:		
Appropriated at Town Meeting	900,000.00	
Appropriated at Special Town Meeting	15,000.00	
Increase in Deferred Taxes	44,382.49	
Town Grant Match	<u>1,000.00</u>	
		960,382.49
Unappropriated Surplus, June 30, 2014		<u><u>1,287,013.07</u></u>

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS FOR THE YEAR ENDED JUNE 30, 2014

	Balance Forward 7/1/13	Appropriations	Cash Receipts	Other Credits	Total	Cash Disbursed	Other Charges	Total	Lapsed Unexpended (Overdraft) 6/30/14	Balance Forward 6/30/14
GENERAL GOVERNMENT:										
Comp Time Reimbursement	-	2,400.00	-	-	2,400.00	-	-	-	2,400.00	-
Town Officers Salaries		38,278.00	515.00		38,793.00	36,450.53		36,450.53	2,342.47	
Tax Collector/Dpty Town Clerk		35,115.00	282.88		35,397.88	35,115.08		35,115.08	282.80	
Town Administrator Salary		44,365.00		0.10	44,365.10	44,365.10		44,365.10		
Town Clerk/Dpty Tax Collector		32,391.00	244.76		32,635.76	32,391.06		32,391.06	244.70	
Code Enforcement		22,399.00			22,399.00	22,399.00		22,399.00		
Code Enforcement - Contingency		1,500.00			1,500.00	981.00		981.00	519.00	
Employee Health Trust		36,500.00			36,500.00	29,860.03		29,860.03	6,639.97	
Social Security		17,750.00			17,750.00	16,938.22		16,938.22	811.78	
Workers' Compensation		8,000.00			8,525.00	7,588.10		7,588.10	936.90	
Unemployment Compensation		1,500.00			1,500.00	695.84		695.84	804.16	178.46
ICMA - Retirement	68.82	2,797.00			2,865.82	2,687.36		2,687.36		
Audit		8,700.00			8,700.00	8,700.00		8,700.00		
Town Report		1,500.00			1,500.00	2,265.00		2,265.00		
Contingency		9,000.00		765.00	9,765.00	117.50	9,908.39	10,025.89	4,810.41	
Insurance		19,000.00	1,083.00	5,836.30	20,083.00	19,197.00		19,197.00	886.00	
Litigation Expense		21,000.00		5,836.30	26,836.30	17,541.82	5,836.30	23,378.12	3,458.18	
Board of Appeals		100.00			100.00				100.00	
Comprehensive Planning	2,537.88				2,537.88					2,537.88
Planning Board		1,000.00	1,550.00		2,550.00	216.20		216.20	1,333.80	1,000.00
Municipal Bldg Operations		28,800.00	229.45	180.33	29,209.78	27,705.54	1,504.24	29,209.78		
Municipal Bldg Reserve Fund				308,274.65	308,274.65	283,077.94	678.12	283,756.06		24,518.59
Cable TV			28,018.63		28,018.63				28,018.63	
Excise Taxes - Autos			581,593.28		581,593.28				581,593.28	
Town and Clerk Fees			17,890.60		17,890.60				17,890.60	
Plumbing and Building Permits			14,310.45		14,310.45				13,834.20	476.25

Maine Municipal Association Dues	3,674.00					3,674.00			3,674.00	
Assessing Agent	19,500.00					19,500.00			19,500.00	
Excise Taxes - Boats		8,772.40				8,772.40			8,772.40	
Office Operations	37,000.00	1,079.60				38,079.60	31,995.12		693.65	
State Revenue Sharing Shortfall						89,830.83			96,989.00	
Miscellaneous Revenue		45,431.82				45,431.82	2,583.66		2,583.66	
Homestead Reimbursement						53,388.06			53,388.06	
Computer Reserve Fund	42.41					3,542.41	833.12		833.12	
Supplementals & Abatements						29,529.76			1,037.76	
Property Tax Maps	1,200.00					4,000.00	4,000.00		4,000.00	
Cable TV Committee	3,252.52					3,252.52	1,222.74		1,222.74	
Snowmobile - State		794.40				794.40			400.00	
Tree Growth - State		14,058.27				14,058.27			14,058.27	
Veterans - State		2,552.00				2,552.00			2,552.00	
State BETE Program		70,384.00				70,384.00			114.40	
Payments in Lieu of Taxes		2,500.00				2,500.00			2,500.00	
Vital Records Book Repair	500.66					1,090.66			1,090.66	
Old Town House						4,518.80	4,518.80		4,518.80	
Vault Privy						8,908.92	8,908.92		8,908.92	
	6,402.29	397,559.00	791,815.54	509,869.05	1,705,645.88	665,528.68	240,705.12	906,233.80	764,122.28	
									35,289.80	
SPECIAL ASSESSMENTS:										
County Tax	-	680,692.00	-	-	680,692.00	680,692.00	-	680,692.00	-	-
Overlay	-	39,239.58	-	-	39,239.58	39,239.58	-	39,239.58	-	39,239.58
	-	719,931.58	-	-	719,931.58	680,692.00	-	680,692.00	-	39,239.58
EDUCATION:										
School	-	3,534,531.00	-	0.11	3,534,531.11	3,534,531.11	-	3,534,531.11	-	-
INTEREST AND DEBT SERVICE:										
Interest on Taxes	-	-	36,292.43	-	36,292.43	4,564.15	4.00	4,568.15	31,724.28	-
Investment Interest			7,764.59		7,764.59	45.04		45.04	7,719.55	
Municipal Building Note Principal	30,000.00				30,000.00	30,000.00		30,000.00		
Municipal Building Note Interest	12,420.00				12,420.00	8,838.97		8,838.97	3,581.03	
	-	42,420.00	44,057.02	-	86,477.02	43,448.16	4.00	43,452.16	43,024.86	-

HIGHWAYS AND BRIDGES:

Roads and Bridges	452.86	60,000.00	-	-	60,452.86	60,440.93	-	60,440.93	-	11.93
Snow Removal		401,126.00	394.01		401,520.01	401,520.01		401,520.01		
Town Tarrred Roads	1,989.00	77,000.00	45.00	73,000.00	152,034.00	141,852.54		141,852.54		10,181.46
Town Roads Block Grant	10,898.90		66,980.00		77,878.90	73,000.00		73,000.00		4,878.90
Street Signs		1,000.00			1,000.00	645.61		645.61		354.39
	13,340.76	539,126.00	67,419.01	73,000.00	692,885.77	604,459.09	73,000.00	677,459.09	-	15,426.68

PROTECTION:

Dry Hydrants	2,436.60	-	-	-	2,436.60	256.12	-	256.12	-	2,180.48
Generator	2,000.00	2,000.00			4,000.00	344.90	345.60	690.50	2,309.50	1,000.00
NFPA Clothing		8,500.00	33.17		8,533.17	7,330.26		7,330.26		1,202.91
Constable/Animal Control	2,314.77	6,000.00	1,537.00		9,851.77	6,000.00		6,000.00	3,851.77	
Constable/Animal Control										
Contingency		500.00			500.00	120.91		120.91	379.09	
Fire Department		88,700.00	2,570.00	1,000.00	92,270.00	70,126.30	520.26	70,646.56	21,623.44	
Civil Defense (WEMA)	11,357.82				11,357.82	600.00		600.00		10,757.82
Hydrant Rental & Removal	1,011.39	31,383.00			32,394.39	31,382.64		31,382.64		1,011.75
Street Lights		4,100.00		137.69	4,237.69	3,908.44	329.25	4,237.69		
EMS Donations	1,270.96		500.00		1,770.96	472.39		472.39		1,298.57
New Truck Purchase				75,000.00	75,000.00	75,000.00		75,000.00		
Generator Replacement Fund		800.00			800.00		800.00	800.00		
911		100.00			100.00	15.77		15.77	84.23	
Computer		1,000.00			1,000.00				1,000.00	
Fire Inoculation/Physicals		2,500.00			2,500.00	2,030.00		2,030.00	470.00	
Enforcement Fees			50.00		50.00				50.00	
Fire Hose Purchase	7,000.00	2,000.00		520.26	2,520.26	2,520.26		2,520.26		
Air Pack Replacement		2,500.00			9,500.00	5,785.00		5,785.00		3,715.00
	27,391.54	150,083.00	4,690.17	76,657.95	258,822.66	205,892.99	1,995.11	207,888.10	29,768.03	21,166.53

HEALTH AND WELFARE:

Solid Waste Committee	-	2,500.00	-	-	2,500.00	474.00	-	474.00	2,026.00	-
Landfill Monitoring		8,000.00	123.89		8,123.89	6,797.78		6,797.78	1,326.11	
Septic System	16,872.63				16,872.63					16,872.63

Rescue Service Billing	1,790.08	6,323.90	8,113.98	253,104.35	8,113.98
Solid Waste	253,200.00	253,200.00	253,104.35	253,104.35	95.65
Landfill Closure	33,323.89	52.51	33,376.40	2,782.00	30,594.40
Household Hazardous Waste	2,000.00	2,000.00	2,000.00	1,916.09	83.91
General Assistance	11,032.63	1,809.93	17,842.56	3,619.89	9,222.67
Fishway	17,748.74	9,780.00	27,528.74	210.43	27,318.31
Woolwich EMS	5,391.06	46,000.00	51,391.06	36,983.43	10,000.00
Health Officer	1,200.00	1,200.00	1,200.00	1,200.00	500.00
Health Officer Contingency	500.00	500.00	500.00	500.00	500.00
	86,159.03	318,400.00	422,649.26	307,087.97	23,254.34
		18,090.23	307,087.97	-	307,087.97

UNCLASSIFIED:

Nequasset Trailbreakers	-	-	400.00	400.00	-	-
Library Operations	49,203.00	49,203.00	49,203.00	49,203.00	49,203.00	-
Miscellaneous Donations	22,002.00	22,002.00	22,002.00	22,002.00	22,002.00	-
Cemeteries	802.07	150.00	952.07	800.00	800.00	152.07
Nequasset Church	1,848.74	400.00	2,248.74	777.54	14.84	792.38
Heating Assistance Fund	4,553.38	2,970.00	7,523.38	2,751.01	2,751.01	4,772.37
Woolwich Historical Society	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,456.36
Shellfish Account	350.28	2,820.00	3,170.28	1,483.77	48.24	1,638.27
Recreation Committee	5,131.06	1,464.00	8,595.06	2,419.56	2,419.56	3,000.00
Town Clock	1,692.44	4.68	1,697.12	550.00	550.00	1,147.12
Animal Shelter	896.00	3,963.00	3,963.00	3,962.88	3,962.88	0.12
Monument	1,604.00	1,604.00	1,604.00	1,560.00	1,560.00	940.00
	15,273.97	80,172.00	103,254.65	86,909.76	63.08	86,972.84
	148,567.59	5,782,222.58	933,480.65	659,927.11	7,524,197.93	3,175.62
		933,480.65	6128,549.76	315,767.31	6,444,317.07	13,106.19
		18,090.23	6,128,549.76	6,444,317.07	902,584.71	177,296.15

Schedule A-5

**TOWN OF WOOLWICH
VALUATION, ASSESSMENT, AND COLLECTIONS
FOR THE YEAR ENDED JUNE 30, 2014**

VALUATION:

Real Estate	332,001,500.00	
Personal Property	<u>4,706,900.00</u>	
Total		336,708,400.00

ASSESSMENT:

Valuation x Rate (336,708,400.00 x .0138)	4,646,575.92	
Supplementals	<u>29,529.76</u>	
		4,676,105.68

COLLECTIONS AND CREDITS:

Cash Collections	4,425,133.67	
Abatements	1,037.76	
Prepaid	7,663.39	
Total Collections and Credits		<u>4,433,834.82</u>
2014 Taxes Receivable		<u><u>242,270.86</u></u>

COMPUTATION OF ASSESSMENT

Tax Commitment	4,646,575.92	
State Revenue Sharing	96,989.00	
Surplus - Appropriated at Town Meeting	900,000.00	
Surplus - Appropriated at Special Town Meeting	15,000.00	
State BETE Program	70,269.60	
Homestead Reimbursement	<u>53,388.06</u>	
		5,782,222.58

REQUIREMENTS:

Municipal	1,527,760.00	
County Tax	680,692.00	
Education	<u>3,534,531.00</u>	
		<u>5,742,983.00</u>
OVERLAY		<u><u>39,239.58</u></u>

Schedule A-6

**TOWN OF WOOLWICH
RECONCILIATION OF TREASURER'S CASH BALANCE
FOR THE YEAR ENDED JUNE 30, 2014**

Bath Savings Institution:

Landfill:

Balance Per Bank Statement	34,847.23
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Bath Savings Institution:

General Fund Checking:

Balance Per Bank Statement	1,002,406.11	
Add: Deposits in Transit	12,650.71	
Less: Outstanding Checks	<u>35,481.22</u>	
Balance Per Books		979,575.60

First Federal Savings:

Town Clock:

Balance Per Bank Statement	2,570.51
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Petty Cash

	380.00
	<u><u>1,017,373.34</u></u>

Schedule A-7

**STATEMENTS OF TAXES RECEIVABLE
FOR THE YEARS ENDED JUNE 30, 2014 and 2013**

	2014	2013
2013-2014	244,126.35	-
2012-2013	187.30	228,562.42
2011-2012	90.00	97.24
2010-2011	73.51	73.51
2009-2010	62.95	62.95
2008-2009	146.80	147.17
2007-2008	166.30	166.30
2006-2007	46.87	46.87
2005-2006	44.51	44.51
2004-2005	72.24	72.24
2003-2004	63.00	63.00
2002-2003	28.24	28.24
Total (Exhibit A)	<u>245,108.07</u>	<u>229,364.45</u>

TOWN OF WOOLWICH — TAX LIENS
JUNE 30, 2014

2013

Ambrose, Merle S., Jr. (JT)	668.16
Bailey, Margaret G., PR	1,359.18
Belanger, Rosanne	697.60
Booker, Philip V., Sr.	831.09
Bowen, Basil H., (TC)	401.92
Caton, Dianne R.	725.76
Chadwick, Brian P., (JT)	160.45
Chubbuck, Kenneth Todd, (JT)	2,224.64
Chubbuck, Shannan M., (f/n/a)	686.08
Colby, Daniel & Julie	1,128.96
Creamer, Gary E.	277.57
Creamer, Joseph I.	1,073.92
Creamer, Joseph I., Jr., (JT)	362.04
Crockett, Chelsea E.	62.26
Curran, Timothy J. & Brenda L.	1,324.80
Daggett, Daniel A., (TC)	3,003.65
Daggett, Edwin T., Jr., ESQ - PR	904.96
Daggett, Edwin T., Jr., ESQ - PR	51.32
Dexter Pond, LLC	1,207.92
Dodge, Tristam B.	1,176.32
Easler, Gary	542.91
Emerson, Robert B. (JT)	1,126.67
Fox, Monte J.	1,141.76
Gallant, Edward H.	1,675.61
Geroux, Herbert	1,217.28
Greenlaw, William (JT)	1,318.40
Hall, Ralph M. (JT)	556.80
Hathorn Woods, LLC	42.24
Hathorn Woods, LLC	171.52
Hathorn Woods, LLC	171.52
Hathorn Woods, LLC	171.52
Hathorn Woods, LLC	450.56
Hathorn Woods, LLC	325.12
Hathorn Woods, LLC	321.28
Hathorn Woods, LLC	266.24
Hathorn Woods, LLC	262.40
Hathorn Woods, LLC	262.40
Hathorn Woods, LLC	421.12
Hathorn Woods, LLC	369.92
Hathorn Woods, LLC	300.80
Hathorn Woods, LLC	225.28
Hathorne, Barry R.	752.64

Hay, Harriet M.	784.64	
Hay, Harriet M.	2,586.28	
Holbrook, Evan W. (JT)	249.89	
Holbrook, John W.	2,131.17	
Johns, Adam A.	474.88	
Johnston, Peter M. & Christine M.	1,314.56	
Jones, Aaron M., III, PR	580.95	
Jones, Frances G., L/E	943.36	
Jones, Kevin M.	826.32	
Kaplan, Charlotte W.	2,346.24	
Lush, Eric	42.48	
MacMahan, Irene - Trustee	1,292.80	
McIntire, Hazel	219.48	
Miller, Andrew C., (JT)	1,121.28	
Moore, Heather D.	940.80	
Mott, Joann M.	554.24	
Munsey, Doug, (JT)	1,931.66	
Murphy, Keith E., (JT)	1,780.99	
Murphy, Randall D.	593.03	
Osmond, Elaina	835.84	
Pierce, Cathy A.	472.34	
Pinkham, Alan W., (PR)	775.68	
Pinkham, Melissa	648.96	
Ponziani, Allen W.	512.00	
Ross, Diana Danae	662.53	
Sharon Kempf, (PR)	312.96	
Sharon Kempf, (PR)	945.92	
Sheen, Edward H.	509.44	
Sinton, Wendy J., (JT)	65.30	
Sommelier Holdings, LLC	509.44	
True, Edward D.	1,040.64	
Varney, Timothy A. & Evelyn M.	843.52	
Verrill, Mark	2,405.12	
Weiss, Lee	733.44	
Whitcomb, Marion E.	67.20	
Whitcomb, Marion E., L/E	311.53	
Wright, Beverly E., Heirs of	746.24	
Young, Douglas J. & Catherine T.	1,493.76	
		65,029.50
<u>2012</u>		
Benson, Kurt C., Heirs of	823.75	
Canton, Dianne R.	708.75	
Curran, Timothy J. & Brenda L.	1,293.75	
Fox, Monte J.	377.20	
Hay, Harriet M.	766.25	
Johns, Adam A.	241.20	

Johnston, Peter M. & Christine M.	730.81	
Jones, Frances G., L/E	59.02	
Miller, Andrew C., (JT)	757.01	
Pinkham, Alan W.	757.50	
Sheen, Edward H.	123.64	
		6,638.88
2011		
Caton, Dianne R.		583.96
		<u>72,252.34</u>

Schedule A-9

**TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2014**

<u>Real Estate</u>		C2SB, LLC	466.44
<u>2013-2014</u>		C2SB, LLC	503.70
AA Associates, LLC	14.47	C2SB, LLC	451.26
AA Development, LLC	237.64	C2SB, LLC	143.52
AA Development, LLC	230.05	Caldwell, Melanie R., TTEE	224.25
AA Development, LLC	230.36	Caton, Dianne R.	768.66
AA Development, LLC	237.64	Chadwick, Brian P., (JT)	797.64
Albert, Larry J.	824.55	Chubbuck, Kenneth Todd, (JT)	2,315.64
Alexander-Farmer, Elizabeth, (JT)	225.93	Chubbuck, Shannan M. (f/n/a)	739.68
Allen, David	747.32	Coffin, Russell Aidan, (JT)	375.36
Ambrose, Merle S., Jr., (JT)	720.36	Colby, Daniel & Julie	1,217.16
Ambrose, Merle Stanley Jr. & Mary L.	718.98	Coleman, Mary A., Heirs of	198.72
Andersen, Tammy L., (PR)	1,660.14	Cousins, Dawn L.	538.20
Anderson, Harold J., LE	324.88	Cousins, Dawn L.	2,020.32
Avery, Tiffany L., (JT)	2,194.55	Cousins, Dawn L.	1,684.98
Bailey, Edith G.	1,414.50	Crabtree, Gerald E., Jr.	629.28
Bailey, Leigh B. & Dean S. & Alan N.	525.09	Creamer, Gary E.	347.76
Bailey, Margaret G.	1,887.84	Creamer, Joseph I.	1,157.82
Barton, Timothy L.	578.22	Creamer, Joseph I., (JT)	471.96
Belanger, Rosanne	738.30	Creamer, Joseph I., Jr. (JT)	1,585.62
Benson, Kasey C.	276.00	Crockett, Chelsea E.	456.78
Bonzagni, Anthony Vincent	3,619.74	Crosby, Stephen J.	1,584.24
Booker, Philip V., Sr.	1,008.78	Curran, Terrance G., (JT)	2,264.54
Boucher, Ronald M., Sr.	258.75	Curran, Timothy J. & Brenda L.	1,414.50
Bowen, Basil H., (TC)	433.32	Daggett, Daniel A., (TC)	7,004.88
Bowen, Basil H., Jr.	965.20	Daggett, Edwin T., Jr., ESQ - PR	975.66
Bowman, Robert L., (JT)	1,286.07	Daggett, Edwin T., Jr., ESQ - PR	60.72
Boynton, Charlotte A.	1,972.02	Davis, Eric M., Jr.	444.36
Brown, Diane A.	1,498.68	Dexter Pond, LLC	3,375.48
Brown, Richard, (JT)	966.44	Dodge, George	466.44
Burgess & Burgess, LLC	483.69	Dodge, Tristam B.	1,254.42
C A R, LLC	1,720.86	Dunning, Michael, (JT)	720.17
C2SB, LLC	448.42	Dutton, William M., PR (T/C)	164.22
C2SB, LLC	489.90	Easler, Gary	593.40
C2SB, LLC	447.12	Edgerly, Dana L.	1,531.80
C2SB, LLC	444.36	Edgerton, Terrell, Jr.	2,618.67
C2SB, LLC	454.02	Emerson, Angela M.	320.16

Emerson, Robert B. (JT)	1,473.84	Johnston, Peter M. & Christine M.	1,417.26
Enri Route 1 Woolwich, LLC	4,502.68	Jones, Aaron M., III, PR	2,794.50
Ezzell, Kim M.	707.94	Jones, Frances G., L/E	994.98
Faulkingham, Donald L., (JT)	376.74	Jones, Kevin M.	2,161.08
Fitzgerald, Benjamin III & Irene S.	2,386.02	Kaplan, Charlotte W.	2,529.54
Fitzgerald, Jon (T/C)	2.48	Kelley, Cathy Ann	615.48
Fox, Monte J.	1,230.96	Kempf, Sharon, PR	674.82
Gallant, Edward H.	2,917.32	Kempf, Sharon, PR	1,019.82
Gamage, David B., (JT)	278.86	Kennedy, Lonnie L.	281.52
Gardiner, Margaret A.	612.72	Kenney, Joan E.	909.42
Geaghan, Terrance H.	12,290.28	Knight, Don L. & Berenice	0.01
Geroux, Herbert	1,506.96	Kruk, Louise G.	433.32
Given, Clifton H., II	1,064.25	LaChance, Jacques	750.72
Greenlaw, Joanne S.	3,876.42	Larkin, Paul T., (JT)	996.36
Greenlaw, William, (JT)	1,421.40	Lavallee, Kenneth F.	26.22
Hagerthy, Ronald L.	1,589.76	Leask, Roger C.	204.24
Hall, Ralph M., (JT)	578.22	Leonard, James E.	1,044.36
Hallowell, Rosiebelles - TTEE	2.41	Longley, William C., Jr., (JT)	572.70
Hamel, Keith D., (JT)	534.06	Lush, Eric	1,051.56
Harper, Eric W.	2.34	MacMahan, Irene, Trustee	1,393.80
Harrington, Lynn M.	820.66	Main, Charles R.	64.86
Harrington, Philip, Jr.	238.74	Main, Charles R.	489.90
Harris, Pele & Harrison, Sean R., (JT 50%)	228.39	McCobb/Mosher/Simpson & Lenzycki	80.29
Hathorn Woods, LLC	45.54	McFarland, Robert D.	1,171.62
Hathorn Woods, LLC	184.92	Melanson, Albert A., (JT)	237.81
Hathorn Woods, LLC	184.92	Merrill, David M.	1,795.38
Hathorn Woods, LLC	184.92	Miller, Andrew C., (JT)	1,208.88
Hathorn Woods, LLC	485.76	Miller, Jane T.	2,267.34
Hathorn Woods, LLC	350.52	Montswaeg Ventures, LLC	2,783.46
Hathorn Woods, LLC	346.38	Moore, Heather D.	1,014.30
Hathorn Woods, LLC	287.04	Moore, Larry R.	140.76
Hathorn Woods, LLC	282.90	Moore, Larry R.	563.04
Hathorn Woods, LLC	282.90	Morton, Bonnie L.	1,152.30
Hathorn Woods, LLC	282.90	Mosier, Tony	392.77
Hathorn Woods, LLC	454.02	Mott, Joann M.	597.54
Hathorn Woods, LLC	398.82	Mumm, Holly	1,698.09
Hathorn Woods, LLC	324.30	Munsey, Doug, (JT)	3,835.02
Hathorn Woods, LLC	242.88	Murphy, Keith E., (JT)	2,657.88
Hathorne, Barry R.	811.44	Murphy, Matthew E., (JT)	342.24
Hay, Harriet M.	845.94	Murphy, Randall D.	978.42
Hay, Harriet M.	4,588.50	Murray, Crystal E.	1,550.83
Hilpman, Edith W., Heirs of (60%) T/C et	4,533.99	Nadeau, Brian D.	186.41
Hird, Craig B., PR	466.44	Neale, Joseph E. & Virginia A.	1,656.00
Holbrook, Evan W., (JT)	2,070.00	Oliver, Ruth A.	565.73
Holbrook, John W.	2,463.30	Osmond, Elaine	901.14
Howes, Bruce J.	2,431.65	Otis, Robert W.	311.41
Jackson, Patrick Tracy, III	2,656.50	Page, Susan M., (JT)	338.40
Johns, Adam A.	498.18	Pajak, Michael, (JT)	734.16
Johns, Travis N.	373.98	Papa, Mark D. & Kenney, Joanna MP	990.53
Johnson, Kimberly A.	600.99	Peaslee, Jacqueline	429.18
Johnson, T. Scott, (TC)	3.33	Perkins, Derek W., (JT)	549.24
Johnston, Christopher J., (JT)	1,043.28	Perrine, Stephen C., (JT)	815.58

Pierce, Cathy A.	833.52	Whitcomb, Marion E.	131.10
Pinkham, Alan W., PR	836.28	Whitcomb, Marion E., L/E	680.34
Pinkham, Melissa	699.66	Willett, Donald R.	146.92
Pinkham, Michael D., Sr., PR	738.99	Wilson, Cyrus R., (JT)	694.36
Polizotto, Marc M., (JT)	1,753.98	Woodman, Kathy	488.52
Ponziani, Allen W.	552.00	Woods, Thomas	1,551.81
Protsik, Douglas	3,523.83	Wright, Beverly E., Heirs of	804.54
Provident Trust Group, LLC	418.14	Wright, Wilbur A.	345.35
Ramsey, Thomas R.	561.66	Young, Douglas J. & Catherine T.	1,610.46
Reed, Brenda L., (JT)	538.20		<u>242,270.86</u>
Rice, Jonathan R.	218.04	<u>Personal Property</u>	
Rice, Michael, TTEE	753.48	<u>2013-2014</u>	
Ricker, Darryl, (JT)	1,103.88	Ambrose Auto Repair	\$17.94
Riley, Susan J.	1,667.04	Baker, Dennis E.	37.95
Robson, Raymond E., Jr.	591.33	C A R, LLC	30.36
Robson, Raymond E., Jr.	180.78	Creamer & Sons	28.98
Robson, Raymond E., Jr.	360.18	David Jewell & Willow Schwarz (T/C)	55.20
Robson, Raymond E., Jr.	1,138.50	Economou, James L. & Jon S.	51.06
Robson, Raymond E., Jr.	216.66	Galuzza, Gerald & Beverly Ann	59.34
Robson, Raymond E., Jr.	1,245.45	Holbrook, Evan	38.64
Rogers, Ronald D. (a/k/a Sr.)	1,032.24	Jewell, David	611.34
Rose, Nancy L., L/E	783.84	Mikel's Wool	4.14
Ross, Diana Danae	1,299.96	Montsweag Roadhouse	243.57
Rowe, Judy L.	471.96	Northern Leasing Systems, Inc.	9.05
Rowe, Judy L.	1,324.80	Robson, Raymond E., Jr.	604.44
Rowe, Sarah E., (JT)	592.47	Romney Ridge Farm Yarn Co.	5.52
Schutt, Eric D., (JT)	2.61	Saltbox Pottery	15.18
Scott, Aaron B. & Kathleen A.	1,417.94	Verrill, Lanny	27.60
Seaman, Paul M. & Christa M., (JT-50%) TC	529.23	Vining, Kenneth & Lori	15.18
Shaunesey, Phillip E., (JT)	612.03		<u>1,855.49</u>
Sheen, Edward H.	535.44		<u><u>244,126.35</u></u>
Sinton, Wendy J., (JT)	1,998.93		
Sleeper, Mark A., (JT)	532.07		
Sommelier Holdings, LLC	549.24		
Soule, Erika, (JT)	2,003.07		
Stenquist, Sandra W.	300.89		
Stevens, Robert E., (JT)	511.29		
Sullivan, Robert J., (JT)	1,456.59		
Sykes, Susan, TTEE	1,122.46		
Thompson, Gary V. & Sue A.	783.84		
Toothaker, Lawrence W., Jr., (JT)	701.04		
True, Edward D.	1,108.14		
Turner, Melinda LW	520.26		
Varney, Timothy A. & Evelyn M.	909.42		
Veles Investments, LLC	756.24		
Verrill, Mark	2,579.22		
Verrill, Mark S.	909.42		
Walsh, Susanna E.	876.49		
Walsh, Susanne E.	242.38		
Weiss, Lee	790.74		

Schedule A-10

TOWN OF WOOLWICH
PRIOR YEARS TAXES RECEIVABLE
JUNE 30, 2014

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	TOTALS
Saltbox Pottery	-	-	-	-	-	-	-	-	-	-	7.04	7.04
Galuzza, Gerald & Beverly Ann	28.24	63.00	72.24	44.51	46.87	51.82	45.44	45.05	47.78	48.75	49.92	543.62
Tyler, Hilda M.	-	-	-	-	-	114.48	101.36	-	-	-	-	215.84
Coastal Lighting & Design	-	-	-	-	-	-	-	17.90	-	-	-	17.90
Mikel's Wool	-	-	-	-	-	-	-	-	4.90	3.75	3.84	12.49
Niel Hathorn	-	-	-	-	-	-	-	-	15.93	-	-	15.93
Storytime Too	-	-	-	-	-	-	-	-	4.90	-	-	4.90
Ambrose Auto Repair	-	-	-	-	-	-	-	-	-	17.50	16.64	34.14
Hagen, Chuck	-	-	-	-	-	-	-	-	-	20.00	-	20.00
C A R, LLC	-	-	-	-	-	-	-	-	-	-	28.16	28.16
Economou, James L. & Jon S.	-	-	-	-	-	-	-	-	-	-	45.86	45.86
Holbrook, Evan	-	-	-	-	-	-	-	-	-	-	32.00	32.00
Pitney Bowes, Inc.	-	-	-	-	-	-	-	-	-	-	3.84	3.84
	<u>28.24</u>	<u>63.00</u>	<u>72.24</u>	<u>44.51</u>	<u>46.87</u>	<u>166.30</u>	<u>146.80</u>	<u>62.95</u>	<u>73.51</u>	<u>90.00</u>	<u>187.30</u>	<u>981.72</u>

Schedule A-11

TOWN OF WOOLWICH
SUPPLEMENTAL TAXES AND ABATEMENTS – JUNE 30, 2014
SUPPLEMENTAL TAXES

Brian & Cynthia Burne	49.92	
Norma (Holbrook) Brown	4,204.98	
Richard & Esther Leck	2,539.50	
Central Maine Power	<u>22,785.28</u>	
		<u>29,529.76</u>

ABATEMENTS

<u>2013-2014</u>		
Reinstein, Frances	863.88	
Bruhn, Janis	<u>173.88</u>	
		<u>1,037.76</u>

Schedule A-12

TOWN OF WOOLWICH
CEMETERY TRUST FUNDS – JUNE 30, 2014

TIME DEPOSITS:

First Federal Savings:

Fire Protection Fund	209.55	
Roxanne Stephens	396.73	
Francis Gilmore	1,785.61	
Tanner Square Memorial Fund	<u>508.67</u>	
		2,900.56

Bath Savings Institution:

Murphy's Corner Cemetery Association	9,171.04	
Thwings Point Cemetery	<u>556.88</u>	
		<u>9,727.92</u>

Fund Balance, June 30, 2014 (Exhibit H)		<u>12,628.48</u>
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	PRINCIPAL	UNEXPENDED INCOME
CEMETERY PERPETUAL CARE FUNDS:		
Fire Protection Fund	27.02	182.53
Roxanne Stephens	50.00	346.73
Frances Gilmore	500.00	1,285.61
Tanner Square Memorial Fund	124.66	384.01
Murphy's Corner Cemetery Association	8,730.00	441.04
Thwings Point Cemetery	<u>500.00</u>	<u>56.88</u>
	<u>9,931.68</u>	<u>2,696.80</u>

**TOWN OF WOOLWICH
CAPITAL RESERVE FUNDS
JUNE 30, 2014**

Schedule A-13

BUILDING RESERVE:

Balance, July 1, 2013	73,099.72	
Add: Interest	144.60	
Less: Due to General Fund	<u>(17,110.41)</u>	
Balance, June 30, 2014		56,133.91

EMERGENCY SERVICES REPLACEMENT RESERVE:

Balance, July 1, 2013	112,137.19	
Add: Interest	110.60	
Transfer to General Fund	<u>(75,000.00)</u>	
Balance, June 30, 2014		37,247.79

OLD TOWN HOUSE RESERVE:

Balance, July 1, 2013	3,701.20	
Add: Interest	<u>5.59</u>	
Balance, June 30, 2014		3,706.79

SEPTIC RESERVE:

Balance, July 1, 2013	14,493.05	
Add: Interest	<u>21.90</u>	
Balance, June 30, 2014		14,514.95

GENERATOR RESERVE:

Balance, July 1, 2013	10,687.48	
Add: Appropriation	800.00	
Interest	<u>16.80</u>	
Balance, June 30, 2014		<u>11,504.28</u>
		<u><u>123,107.72</u></u>

Snowplowing Contracts

CONTRACT	FY10/11 Amount	FY11/12 Amount	FY12/13 Amount	FY13/14 Amount	FY14/15 Amount	5 Year Total
Contract A (Shaw)	82,456.00	84,930.00	87,478.00	90,102.00	92,805.00	437,771.00
Contract B (Shaw)	74,854.00	77,100.00	79,413.00	81,795.00	84,249.00	397,411.00
Contract C (Jewell)	88,486.00	91,141.00	93,875.00	96,691.00	99,592.00	469,785.00
Contract D-1 (Quonset)	15,500.00	15,965.00	16,444.00	16,937.00	17,445.00	82,291.00
Contract D-2 (Shaw)	98,500.00	101,455.00	104,499.00	107,634.00	110,863.00	522,951.00
Contract E (Quonset)	7,325.00	7,533.00	7,747.00	7,967.00	8,194.00	38,766.00
TOTAL	367,121.00	378,124.00	389,456.00	401,126.00	413,148.00	1,948,975.00
Approved at Town Meeting	368,721.00	378,124.00	389,456.00	401,126.00	413,148.00	

Town Administrator and Treasurer

Nature of Work:

This is responsible and varied professional work as the Chief Administrator Officer in assisting the Board of Selectmen in managing Town affairs in accordance with Municipal Ordinances and the laws of the State of Maine and of the United States.

The Administrator is charged with executing the policies and procedures put forth by the Board of Selectmen and the Town Meeting. The Administrator is responsible for the annual consolidation of a proposed budget (in conjunction with the Selectmen) and the administration of the budget once adopted. The Administrator is also responsible for developing administrative procedures and for ensuring adherence to these procedures by all departments and employees.

The Administrator is charged with the responsibility of advising the Board and general public on the current status of all affairs of the Town and is responsible for preparing an annual report of the previous year's activities.

The Administrator is responsible for the maintenance of sound positive public relations between the Town and its citizens; between the Town and other governmental agencies and between the various boards and commissions that make up the Town Government. The Administrator will attend Board meetings and/or Commission meetings as deemed necessary.

The Administrator performs such other duties as may be directed by the Board of Selectmen.

Essential Duties and Responsibilities:

Examples of work:

Carries out the directives of the Board of Selectmen; prepares reports and written recommendations as part of these activities.

Attends meetings of the Board of Selectmen, preparing agenda and providing supporting documents and information pertinent to agenda items as needed.

Recording and publishing the meeting minutes.

Serves as the liaison between the Board of Selectmen and personnel and directs the Town's staff.

Monitors the budget and all financial affairs of the Town; works closely with Selectmen and Department Heads to develop a comprehensive budget and work program.

Administers the yearly operating budget and capital improvements budgets, submitting regular reports to the Board on the status of the Town's budget.

Responsible for implementing all Board of Selectmen's policy decisions and providing staff in all departments with the clear and efficient operating procedures necessary to carry out Board policy mandates.

Serves as the approval agent for Town purchasing.

Performs all functions of the General Assistance Administrator.

Performs all functions of the Town Treasurer's Office including the maintenance of all Town financial accounts; preparation of Town Warrants for payment of bills and payroll; maintaining liaisons with the school department, fire department, banks, auditors and the general public; preparation of monthly reports of the Town's financial status. Work will be performed in accordance with applicable laws and generally accepted accounting procedures; filing of IRS, Social Security and Unemployment reports.

Attends meetings and conventions on behalf of the Town with prior notice to the Selectboard.

Serves as liaison between the Board of Selectmen and various public and private agencies and businesses and the citizens of the Town. Is Ex-officio member of the Recreation Committee.

Performs the duties of the Tax Collector/ Town Clerk in his / her absence as per the job description.

Represents the Town to a variety of outside organizations.

Requirements of Work

Knowledge of municipal management, municipal government, programs, community problems, and decision-making processes.

Knowledge of municipal financial management and accounting procedures, budgeting and investments.

Knowledge of the statutory Treasurer's responsibilities as practiced in the State of Maine.

Knowledge of application process for state and federal grant programs.

Knowledge of state and federal programs and decision-making processes.

Knowledge of the principles of personnel administration.

Working knowledge of purchasing principles and practices, including the bid process.

Knowledge of the principles, policies, laws and regulations of municipal accounting, including payroll.

Knowledge of methods of receiving, depositing and disbursing large amounts of money.

Ability to exercise judgement and initiative in analyzing and evaluating accounting problems, and in making recommendations to improve financial management procedures.

Working knowledge of computer systems, word processing , data entry and municipal accounting software.

Ability to communicate effectively orally and in writing, including research capability and reporting ability.

Ability to maintain positive relations with town personnel and to direct, supervise and motivate staff.

Ability to organize and use time effectively and to be creative and analytical.

Ability to listen and to accept criticism; must possess conflict resolution skills and public relation skills.

Training and Experience Required

Considerable experience in a responsible position of a managerial nature, preferably in local government. A background in financial management and accounting, budget preparation and accounting, personnel management, administrator/organizational development, human relations skills. A degree in public administration or related field or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007

Town Clerk

Nature of work

This is responsible administrative work in the custody of Town records and in serving as Town Clerk. This is an appointed position in the Town of Woolwich.

Employee of this class is responsible for the preparation and maintenance of official documents; supervision of elections; issuance of various licenses and permits; recording various documents; and preparation of reports. Work is performed in accordance with the Town ordinances and State and federal laws with a high degree of independence and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Validates official documents, oversees posting of official notices

and advertisements, records papers with federal and state government as received.

Issues various licenses such as marriage, hunting, fishing and dog licenses, and maintains all related records.

Administers all elections including scheduling and appointing ballot clerks; orders and prepares ballots; issues absentee ballots; processes and records ballots and reports election results and accepts voter registration as Registrar of Voters.

Maintains records of births, deaths, marriages, burials and sends monthly reports to the State of Maine Office of Vital Statistics; issues certified copies of same.

Participates in the collection of various taxes including excise and property taxes

Computes excise tax on new and used automobiles, trucks, trailers, motorcycles and boats, keeping and processing records of same.

Prepares monthly reports on various areas of office activity.

Collects monies and answers inquiries at Town Office.

Prepares a daily deposit of all monies received in the Town Office.

Administers all "oaths of office"; maintains terms of office for boards/committees.

Performs related duties as required.

May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)

Requirements of Work

Thorough knowledge and understanding of the State statutes relating to the duties and responsibilities of town and city clerks.

Thorough knowledge of modern office procedures, practices and equipment.

Ability to establish and maintain effective working relationships with other Town officials, employees and the general public.

Ability to rapidly acquire and assimilate knowledge of the provisions of the Town ordinances and state regulations relating to the operation of the office and Town government, and ability to communicate this to office staff and the public.

Proficiency in the use of the adding machine and typewriter.

Ability to maintain records and prepare reports.

Ability to plan, assign and supervise the work of subordinates.

Ability to use the computer system to conduct business and maintain records.

Ability to perform the duties of the Deputy Tax Collector and Deputy Treasurer as required.

Training and Experience Required

High school graduation and experience in work involving the maintenance and preparation of records supplemented by courses in business education or office procedures; or any equivalent combination of experience and training.

Tax Collector

Nature of work

This is responsible administrative and fiscal work in the collection and handling of Town funds. This is an appointed office in the Town of Woolwich.

Employee of this class is responsible for the collection and recording of town funds. Work involves tax collection, maintaining liaison with Town departments and the general public, and supervising department staff. Work is performed with considerable independence of action in accordance with applicable laws and following generally accepted accounting practices. Work is reviewed through observation, verification, internal audit, fiscal audit and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

- Receives and processes all tax payments by mail; records and balances all payments.

- Reconciles tax collections to General Ledger on a monthly basis.

- Prepares and records tax liens and all other duties required by the tax lien process.

- Collects monies and answers inquiries at Town Office.

- Prepares all reports of tax collections and reports to the State on excise taxes and registrations.

- Prepares timely tax receipt deposits and enters amounts into computer.

- Assists in the collection of taxes, fees and other transactions at the counter.

- Helps with the preparation of elections

- May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)

- Performs related duties as required.

Requirements of Work

Working knowledge of the principles and practices of municipal accounting.

Thorough knowledge of the lien process.

Working knowledge of the principles and practices of municipal cash management.

Thorough knowledge of excise tax collection: laws, updates.

Ability to prepare regular reports on tax collection activities.

Considerable knowledge of modern methods of receiving, depositing and disbursing large amounts of money.

Ability to plan, organize, supervise and review the work of subordinates.

Ability to deal courteously with the public and to establish and maintain effective work relationships with other employees and the public.

Ability to perform the duties of Deputy Town Clerk, E911 Addressing Officer and Assessing Agent Assistant.

Training and Experience Required

High school graduation, plus experience in the collection and management of monies; knowledge of the laws pertaining to property and excise taxes; or any equivalent combination of experience and training.

Codes Enforcement Officer

Nature of Work

This is responsible administrative and technical work in carrying out the building and plumbing inspections and in securing compliance with code and zoning regulations. This position is responsible for issuing building and plumbing permits; conducting building, housing and plumbing inspections; enforcing certain state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining department records and reports. Work is performed under the general supervision of the Selectmen with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

-Inspects buildings which are under construction for compliance with building or zoning requirements as prescribed by the municipal ordinances.

- Provides code information as requested by banks, lawyers, Realtors, developers, and to individuals.
- Reviews building and plumbing plans for compliance before issuing permits.
- Investigates complaints of possible code violations, including building, plumbing and zoning; initiating appropriate action to ensure compliance as necessary.
- Interviews applicants and reviews applications for building and plumbing permits; calculates fees and issues same.
- Makes inspections of permitted projects and issues Certificates of Occupancy when appropriate.
- Attends Board of Selectmen, Planning Board, and Board of Appeals meetings as necessary.
- Prosecutes zoning violators in court under Rule 80(K).
- Prepares and maintains records and reports.
- Performs related work as required.
- Considerable knowledge of approved methods and materials used in building construction of plumbing repair and installations.
- Considerable knowledge of local, state and federal enactment governing plumbing construction, use and occupancy and ability to interpret same.
- Considerable knowledge of State and Town zoning ordinance provisions and ability to interpret same.
- Must possess a valid motor vehicle operator's license.
- Must possess the required State certifications under 30-A MRSA §4201-4202, and 30-A MRSA §4451.
- Possess any other appropriate inspection licenses for direct inspections work performed.

Municipal Shellfish Warden

Nature of Work

The Municipal Shellfish Warden is responsible for performing routine and complex public law enforcement work in the application of the Shellfish Conservation Ordinance. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

The Municipal Shellfish Warden will be subject to an annual performance review conducted by the Board of Selectmen and the Shellfish Committee.

Examples of Work

- Patrols all Town shellfish and clam flats to ensure the lawful harvesting and collection of shellfish.
- Posts closure and pollution signs on the clam flats when required as well as posting a sign on the Town Office bulletin board.
- Checks the licenses of shellfish harvesters while on patrol.
- Inspects shellfish harvests to ensure compliance with minimum size requirements.
- Prepares regular reports on the activities and results of patrols as required by and submitted to the Shellfish Committee and Board of Selectmen.
- Meets with the Shellfish Committee as requested.
- Obtains approval from the Shellfish Committee for all expenditures of more than \$100.00 prior to making purchases.
- Notifies the Board of Selectmen when unable to perform assigned duties or when out of Town for more than one week.
- Issues summonses for violation of the Shellfish Conservation Ordinance.
- The Warden has the power to arrest all violators.
- Performs related work as directed by the Selectmen.

Requirements of Work

1. Knowledge of the Shellfish Conservation Ordinance and the practices and theory of conservation activities.
2. Knowledge of modern principles and practices of Law Enforcement.
3. Shall attend annual training as required for state certification as a Municipal Shellfish Warden.
4. Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.
5. Ability to analyze situations quickly and objectively and to determine the proper course of action.
6. Ability to remember names, faces and details of incidents often under stressful conditions.
7. Ability to understand and carry out oral and written instructions.
8. Ability to communicate both orally and through written reports.
9. Ability to operate a motor vehicle.

Desirable Training and Experience

High School graduation, plus experience in law enforcement; or any equivalent combination of training and experience. Will be expected to

attend and complete 100-hour Criminal Justice Academy training if not already a graduate.

Personal Protection

The Municipal Shellfish Warden may carry chemical defense spray and a firearm while on patrol in the Town of Woolwich.

Special Requirements

Must possess a valid motor vehicle operator's license.

Must possess and maintain an adequate vehicle to be used for patrols.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee normally works in outside weather conditions. The employee may be confronted by belligerent persons in precarious places and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Approved by the Board of Selectmen on September 24, 2000

Revised by the Board of Selectmen on March 12, 2001

Animal Control Officer

Nature of Work

The Animal Control Officer (ACO) is responsible for performing routine and complex public safety work in the enforcement of animal control

laws, rules, regulations and ordinances. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Responds and investigates complaints concerning animal problems or violations and ensures that the laws established in 7 MRSA Chapters 719, 720, 721, 725, 729, 739, & 741 and municipal ordinances are enforced. Problems and violations would include but are not limited to uncontrolled animals, damage done by animals, cruelty to animals and animals that are sick, injured, or abandoned.

- Insures dogs six months or older are currently licensed with the municipality.

- Inspects kennels in accordance to “Maine’s Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels and Boarding Kennels”.

- Responds to reports of an animal suspected of having rabies and ensures that the procedures established in 22 MRSA § 1313-A and “Rules Governing Rabies Management” are carried out.

- Issues warnings or summons regarding animal control cases as required by state laws, rules and regulations and municipal ordinances.

- Appears in court to testify regarding animal cases.

- Prepares monthly and annual reports of activities. Compiles a variety of data regarding animal control.

- Removes dead animals from roads.

- Works closely with the media, public interest groups, schools and businesses to promote public awareness of state laws, rules and regulations and municipal ordinances regarding rabies, animal control, and humane treatment of animals.

- Works using own judgment in deciding course of action, expected to handle difficult and emergency situations and requesting assistance when necessary.

- Qualified to use a weapon for dispatching animals in accordance with state rules and regulations and municipal ordinances.

- Maintains normal availability by radio, pager or telephone for consultation or emergencies.

- Transports stray animals to the contracted animal shelter.

Requirements of Work

1. High school diploma or GED equivalent.

2. Some knowledge of law enforcement principles, procedures,

techniques, and equipment; working knowledge of animal restraint and care techniques.

3. Some skill in operating the tools and equipment listed below.
4. Ability to learn the applicable state laws, rules and regulations, and municipal ordinances.
5. Ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.
6. Ability to exercise sound judgment in evaluating situations and in making decisions.
7. Ability to follow verbal and written instructions.
8. Ability to learn the municipality's geography.

Special Requirements

1. Must possess, or be able to obtain at time of hire, a valid State Driver's License.
2. Must be a certified animal control officer by the Maine Department of Agriculture within six months of appointment.

Tools and Equipment Used

Animal capture equipment, police radio, pager, and first aid equipment.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee may work with dangerous, sick, and injured animals, in high, precarious places, and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change

by the Town of Woolwich as the needs of the town and requirements of the job change.

Fire Chief

Nature of Work

This position is responsible for administrative tasks and supervision of fire fighting and fire prevention activities of the Woolwich Fire Department.

The Fire Chief has direct responsibility for the efficient operation of the Fire Department. Efficient operation is meant to include implementing a training program and maintaining training records that meet the State of Maine's Minimum Safety Standards (Title 26, Chapter 28). Work involves the supervision of maintenance of all department equipment, the prevention and extinguishment of fire, the protection of life and property, and the removal of fire hazards within the Town.

The Fire Chief is the superior officer within the department and has the authority to assume command at fire scenes. The Fire Chief's work is reviewed through discussions of problems and policies under the supervision of the Board of Selectmen.

Fire Chief's Duties

1. Directs and supervises maintenance, repair, improvement and replacement of fire fighting equipment and fire fighters' gear.
2. Implements a training program which meets the State of Maine's Minimum Safety Standards. Supervises the training schedule to ensure the training of personnel in fire fighting methods and use of equipment that meet that standard.
3. Directs and controls all volunteer fire fighters in the performance of fire fighting operations within the municipality.
4. Prepares and administers the department budget. The Fire Chief shall submit a departmental budget to the Administrative Assistant not later than February 1st each year.
5. Prepares and submits to the Board of Selectmen a biweekly report regarding the operation of the department as well as a summary of fire and/or rescue incidents.
6. Supervises the administrative details of the department, including requisition of materials, supplies, and equipment and maintains adequate records and reports for same.
7. Prepares for the auditor and the insurance carrier an annual inventory of fire fighting equipment and fire fighting gear which is submitted to the Administrative Assistant.

8. Responsible for the development and implementation of an annual fire prevention program and activities in the local school.

9. Provide maintenance for all fire equipment owned by the municipality and used by the fire department.

10. Prepares and administers written Standard Operating Procedures and Policies for the department that meet the Bureau of Labor's minimum standards.

11. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage.

12. Performs related work as required by the Board of Selectmen as pertains to state law.

Fire Warden's Duties

Historically the Fire Chief has also acted as the Fire Warden. For as long as that pattern continues the job description shall define the Fire Warden's duties as follows:

Directs and performs fire prevention activities such as issuance of fire permits, and fire investigations in cooperation with State and local authorities. (Pursuant to Maine State Law the Fire Chief shall not issue burn permits for the burning of household trash given the Town of Woolwich has a curbside removal contractor.)

Requirements

Extensive knowledge and experience in fire fighting equipment, methods and techniques, hydraulics, and fire prevention methods.

1. Thorough knowledge of the rules and regulations of the department and fire prevention codes and ordinances.

2. Thorough knowledge of the street system and geography of the Town.

3. Thorough knowledge of the water supply and hydrant system of the Town.

4. Ability to effectively direct, with good judgment, the operations and activities of personnel and equipment under emergency conditions.

5. Ability to effectively work with, and maintain good working relationships with other municipal officials, State and Federal authorities and the general public.

Experience and Training

Progressively responsible fire fighting experience, including supervisory and administrative responsibilities; high school graduation supplemented by specialized instruction in fire prevention and fire fighting; or any equivalent combination of experience and training.

Necessary Special Requirement

Must possess valid appropriate State of Maine motor vehicle operator's license.

EMS Director Duties/Job Description

We, the Board of Selectmen, for the town of Woolwich set the following as the Woolwich EMS Director's duties and Operational Structure.

1. The EMS Director shall be appointed by the Board of Selectmen.
2. The Director works for and reports to the Fire Chief
3. The Director will appoint an assistant.
 - a) That Assistant shall serve at the will and pleasure of the Director
 - b) The Assistant Director will perform all duties assigned by the Director
 - c) The Assistant Director shall have all the same duties and authority as the Director if the Director is unavailable and may not be contacted in a reasonable time.
4. The Director may also appoint other officers as is deemed necessary for the safe, efficient and legal operation of the Woolwich EMS.
 - a) The other officers shall serve at the will and pleasure of the Director
 - b) The other officers will perform all duties assigned by the Director
5. The Director will be responsible for the day to day operations, training, budgeting and purchasing.
 - a) He/She shall have the authority to hire and fire employees as the need dictates
 - b) He/She will maintain a Woolwich EMS SOG.
6. The Director shall work for the Woolwich Fire Department Chief for the joint use of the Fire Station
7. The Director shall meet with the Transporting Ambulance Contractor at least quarterly. However, it is recommended and encouraged that the Director communicate with the Contractor weekly or whenever a need arises

David King
 Dale Chadbourne
 Allison Hepler
 Jason Shaw
 Lloyd Coombs

Approved by the Woolwich Board of Selectmen on April 25, 2005
 Amended: July 15, 2013

Overview of Agencies Requesting Donations

Bath Area Family YMCA – The purpose of the Bath Area Family YMCA is to promote the health and well-being of individuals, families and communities. They offer a broad range of programs and services to their members and the community. In 2014 there were 499 residents from Woolwich including 83 individuals receiving financial aid totaling \$10,937.

Bath Area Seniors Activity Center – Provides blood pressure clinics, line dancing, exercise classes, games, luncheon, day and overnight trips, fundraisers, bean suppers, income tax preparation & AARP defensive driving class for senior citizens in the Bath Area. Currently 54 Woolwich residents are members but they serve all citizens 55 and older in the area.

Big Brothers Big Sisters of Bath/Brunswick – Nonprofit agency dedicated to providing mentors to children at risk in the area. They are currently serving seven children from Woolwich.

Coastal Trans, Inc - Provides non-emergency transportation for low-income, disabled, elderly and the general population. They have served 6 residents in the last year.

Jessie Albert Dental & Orthodontic Center – Provides comprehensive dental care to low income children, adolescents and adults from birth to age 21. They also provide a full range of orthodontic services. Last year they served 298 patients from Woolwich.

Maine Maritime Boat Program -- The Discovery Boat Building Program offers hands on classes that teach traditional wooden boat building for 12 to 13 Woolwich Central School 7th and 8th graders. Each year the class builds two 12' plank on frame skiffs.

Midcoast Maine Community Action – Provides a range of voluntary services including WIC, Head Start and Early Head Start, Families CAN child abuse and neglect prevention services, housing, emergency utility and heating assistance and child care referral resources. A total of 62 individuals and 21 families from Woolwich have been served.

Spectrum Generations – Provides Meals on Wheels, CIS, SMP, money management, center activities, adult day break, family caregivers, Bridges in home care, personal emergency response systems, care management, reverse mortgage, and community case management. Total clients from Woolwich numbered 38 for the last fiscal year.

Sweetser – Provides quality treatment, support and hope to children, adults and families through a network of mental health, behavioral health and educational services. Offer 24/7 mobile crisis services as well as therapy, medication management and adult and child case management. Total of Woolwich residents served is 132.

Tedford Housing – Provides emergency shelter and feeds local people for up to 45 days. They help locate housing, jobs, access to counseling, medical help, employment training and alcohol treatment as well as other services. Total served from Woolwich: 2 single adults were served at the Cumberland Street Shelter and no families were served at the Federal Street Shelter during FY2014.

Woolwich Junior Athletics – Nonprofit, 100% volunteer run program that provides team sports, athletic clinics, competitive teams and fun physical activities for local youth. Total youth served is 119 with all but 16 from Woolwich.

Town Meeting Minutes May 7, 2014

SAGADAHOC, s.s.

Attendees: 129

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School at 137 Nequasset Road in said Town, on Wednesday, the 7th day of May A.D. 2014 at Six o'clock in the afternoon, then and there to act on Articles 1 through 37, all of said articles being set out, to wit:

Article 1

To elect a Moderator to preside at said meeting and to vote by written ballot.

John Chapman elected Moderator.

Revenue

Article 2 To see if the Town will set the dates of **October 1, 2014** and **April 1, 2015** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **7% (seven percent)** per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.

Passed by voice vote.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **3% (three percent)** for the 2014-2015 tax year. (36 MRSA § 506-A)

Passed by voice vote.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to Undesignated Fund Balance except those listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

Passed by voice vote.

List of Accounts to be carried forward

Compensatory/Vacation Time	Woolwich EMS Donations Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Computer System Account

continued next page

Conservation Commission Account	Tar Account
Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Animal Control Account
Cable TV Account	Woolwich Emergency (WEMA) Acct
Office Operations	Fire Department Operations
Supplements and Abatements	Hydrant Rental
Emergency 911	Street Lights
Fire Department Gift Account	Septic System
Woolwich EMS Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	EMS Rescue Billing Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Municipal Buildings Reserve Account	Emergency Vehicle Reserve Account
Generator Reserve Account	Septic Reserve Account
Vital Records Book Repair Account	Air Pack Replacement Account
ICMA-RC Town Match Account	Street Sign Account
Tax Mapping Account	Heating Assistance Account

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to **\$900,000.00**

Passed by voice vote. 2013 recommendation \$900,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

Passed by voice vote.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

Passed by voice vote. 2013 appropriation up to \$20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$10,000.00** from the Undesignated Fund Balance Account as the Town’s share of any approved grants.

Passed by voice vote.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

Passed by voice vote.

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs.

Passed by voice vote.

Article 8 To select a fish commissioner for a five year term.

Passed by voice vote.

Robert Stevens (2014-2019)

Article 9 a) To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

Moved & seconded to leave up to Fish Commission.

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the Alewife privileges. Where an expenditure is expected to be greater than \$1,000, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town.

Passed by voice vote.

c) To see if the town will vote to raise and appropriate **\$5,000** dollars as a contingency if needed for the repair of the Fish way valve in the dam.

Passed by voice vote.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same.

Passed by voice vote.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of **\$392,114.00** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LDI Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Passed by written ballot 95 yes 20 no.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$32,877.00** for the compensation of the Town Clerk, Deputy Treasurer/Deputy Tax Collector and to authorize the Selectmen to spend any amount up to \$32,877.00.

Passed by voice vote. 2013 appropriation \$32,391.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$45,031.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$45,031.00.

Passed by voice vote. 2013 appropriation \$44,365.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$35,642.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to \$35,642.00.

Passed by voice vote. 2013 appropriation \$35,115.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$40,150.00** for the Employee Health Insurance Account.

Passed by voice vote. 2013 appropriation \$36,500.00

Article 16 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

Passed by voice vote.

	<u>2013</u>	<u>2014</u>
Selectman	\$3,000.00	\$3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,000.00	2,000.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00
Workers Compensation	8,000.00	8,000.00
Unemployment Compensation	1,500.00	1,500.00
Social Security	17,750.00	17,808.00
Comp/Vacation Time Reimb	2,400.00	2,400.00
ICMA-Retirement Account	2,797.00	2,839.00
	\$51,897.00	\$51,997.00

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended \$51,997.00

Passed by voice vote. 2013 appropriation \$51,897.00

c) To see if the Town will vote to raise and appropriate the sum of **\$6,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$6,000.00.

Passed by voice vote. 2013 appropriation \$6,000.00

d) To see if the Town will vote to raise and appropriate the sum of **\$22,735.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$22,735.00.

Passed by voice vote. 2013 appropriation \$22,399.00

General Government

Article 17 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated	
	<u>2013</u>	<u>2014</u>
General Assistance	\$5,000.00	\$5,000.00
Nequasset Church	400.00	200.00
Cemeteries	-0-	400.00
Veterans' Graves	-0-	6,660.00
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,500.00	1,500.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,963.00	3,963.00
Planning Board	1,000.00	-0-
Conservation Commission	-0-	-0-
Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	-0-
Board of Appeals	100.00	100.00
Recreation Committee	2,000.00	2,000.00
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	1,604.00	1,560.00
Contingent	9,000.00	0,000.00
Repair of Vitals Books	590.00	500.00
	<u>\$29,857.00</u>	<u>\$36,583.00</u>

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

**Moved & seconded to delete line item for Veterans Grave upkeep (\$6,660.00).
Passed as amended by show of hands.**

Article 18 To see if the town will vote to raise and appropriate the sum of **\$49,203.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to \$49,203.00.

Passed by show of hands. 2013 Appropriation \$49,203.00

Article 19 To see if the town will vote to raise and appropriate the sum of **\$37,300.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	<u>2013</u>	<u>2014</u>
Town Reports	\$1,500.00	\$2,400.00
Telephone and fax machine monthly usage	2,500.00	1,600.00
Postage (twice/year tax bills, etc.)	5,000.00	5,000.00
Office and computer supplies	3,800.00	3,000.00
Advertising	1,400.00	1,500.00
Printing (stationery, forms, etc.)	500.00	500.00
Computer support contract & software	9,500.00	10,000.00
Automated equipment maintenance	7,000.00	7,000.00
Training - seminars and manuals	1,500.00	1,500.00
Association dues	300.00	300.00
Election supplies and materials	2,000.00	2,000.00
Office operations contingent	1,500.00	1,500.00
Mailing machine	1,000.00	1,000.00
Voting Machine System	1,000.00	-0-
	<u>\$38,500.00</u>	<u>\$37,300.00</u>

Passed by voice vote. 2013 appropriation \$38,500.00

Article 20 To see if the town will vote to raise and appropriate the sum of **\$29,290.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	<u>2013</u>	<u>2014</u>
Electricity/ CMP	\$6,700.00	\$6,700.00
Water/ BWD	1,500.00	1,500.00
Heating fuel/ oil	5,000.00	6,000.00
Photocopier Lease	3,200.00	3,200.00
Mowing and grounds maintenance	2,700.00	2,690.00
Furnace maintenance/repair	300.00	300.00
Building sprinkler system contract	500.00	1,000.00
Security system contract/maintenance	800.00	800.00
Cleaning Services	3,100.00	3,100.00
Misc supplies and general building maintenance (hardware, etc.)	5,000.00	4,000.00
	<u>\$28,800.00</u>	<u>\$29,290.00</u>

Passed by voice vote. 2013 appropriation \$28,800.00

Article 21 To see if the Town will vote to raise and appropriate the sum of **\$19,000.00** for the Town's insurance.

Note: Art. 22 includes all municipal buildings, contents & vehicles.

Passed by voice vote. 2013 appropriation \$19,000.00

Article 22 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$19,800.00** as payment to the Assessing Agent.

Passed by voice vote. 2013 appropriation \$19,500.00

Article 23 To see if the Town will vote to raise and appropriate the sum of **\$2,000.00** to update the property tax maps.

Passed by voice vote. 2013 appropriation \$1,200.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$3,500.00** for the "Computer Replacement Account".

Passed by voice vote. 2013 appropriation \$3,500.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$3,800.00** for the payment of membership dues for the Maine Municipal Association.

Passed by voice vote. 2013 appropriation \$3,674.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$8,700.00** to pay the Auditor.

Passed by voice vote. 2013 appropriation \$8,700.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Town's Litigation Account.

Passed by voice vote. 2013 appropriation \$6,000.00

Article 28 a) To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** for the Municipal Building note principal.

Passed by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **\$10,867.00** for the Municipal Building note interest.

Passed by voice vote.

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of **\$4,600.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

Passed by voice vote. 2013 appropriation \$8,000.00

Article 30 a) To see if the Town will vote to raise and appropriate the sum of **\$262,870.00** for the complete weekly curbside refuse collection and biweekly curbside recycling collection for year two of a three year contract extension for this service with Pine Tree Waste, Inc.

Passed by voice vote. 2013 appropriation \$253,200.00

b) To see if the Town will appropriate a sum not to exceed **\$25,000.00** from the Undesignated Fund Balance Account for the Selectboard to use if necessary for unanticipated solid waste disposal/recycling costs.

Passed by voice vote.

c) To see if the Town will raise and appropriate the sum of **\$2,000.00** for the Household Hazardous Waste Collection event.**

***Note: Each year in May, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil based paints, fuels, solvents, insecticides, etc.*

Passed by voice vote. 2013 appropriation \$2,000.00

Article 31 To see if the Town will vote to authorize the Selectpeople to direct the Woolwich Solid Waste and Recycling Committee to develop a pay-as-you-throw proposal for handling the Town’s non-recyclable trash, and to present a proposal to the Town within the next year for a vote.

Passed by voice vote.

Highways and Bridges

Article 32 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

Passed by voice vote.

	<u>2013</u>	<u>2014</u>
Roads and Bridges	\$60,000.00	\$60,000.00
Street Signs	1,000.00	1,000.00
Hot Topping	77,000.00	82,000.00
Snow Plowing	401,126.00	413,148.00
Street Lights	4,100.00	4,100.00
Culvert Repair	-0-	-0-
	\$543,226.00	\$560,248.00

Article 33 a) To see if the Town will authorize the Selectmen to remove up to **\$73,000.00**, if available, from the Local Road Assistance Program (LRAP) account for hot topping town roads.

Passed by voice vote.

b) To see if the Town will authorize the Selectmen to spend any additional LRAP funds for whatever “highway purpose” the Selectmen and the Road Commissioner deem appropriate.

Passed by voice vote.

Protection

Article 34 a) To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

Passed by voice vote.

	<u>2013</u>		<u>2014</u>
Hydrants (Bath)	\$15,511.00	12 @ \$1,292.60	\$15,511.00
(Wiscasset)	15,872.00	13 @ \$1,465.07	19,046.00
Fire Chief	6,334.50		7,284.50
Asst. Chief	2,050.00		2,050.00
Captain 1	1,281.25		1,281.25
Captain 2	1,281.25		1,281.25
Lieutenant 1	640.50		640.50
Lieutenant 2	640.50		640.50
Four sets NFPA/OSHA Clothing	8,500.00		8,500.00
WEMA*	-0-		-0-
WEMA Director	600.00		600.00
Inoculations/Physicals	2,500.00		2,500.00
Emergency 911	100.00		100.00
Generator Service	2,000.00		-0-
Generator Replacement Acct	800.00		800.00
EMS Director	3,000.00		2,050.00
Deputy EMS Director	2,000.00		1,281.00
EMS 1st Assistant	500.00		640.50
EMS 2nd Assistant	500.00		-0-
Vehicle Replacement Acct	-0-		-0-
Air Packs	2,500.00		2,500.00
Fire Hose	2,000.00		2,000.00
Fire Dept. Computer	<u>1,000.00</u>		<u>1,000.00</u>
	69,611.00		69,706.50

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

b) To see if the Town will vote to raise and appropriate the sum of **\$88,700.00** for the Fire Department account. The breakdown of the account is as follows:

Passed by voice vote.

	<u>2013</u>	<u>2014</u>
Office Supplies/Expenses	\$1,200.00	\$1,200.00
Truck Fuel	6,000.00	5,000.00
Equipment Repairs	5,000.00	5,500.00
Truck Repairs	12,500.00	12,500.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,500.00	1,500.00

continued next page

Training Expenses	3,100.00	3,100.00
Travel Expenses	250.00	250.00
New Equipment	15,000.00	15,000.00
Station Supplies	1,500.00	2,000.00
Fire Prevention	1,300.00	1,300.00
Wages	<u>36,000.00</u>	<u>36,000.00</u>
	\$88,700.00	\$88,700.00

e) To see if the Town will vote to raise and appropriate the sum of **\$44,000.00** for the Woolwich Emergency Medical Service Account. The breakdown of the account is as follows:

Passed by voice vote.

	<u>2013</u>	<u>2014</u>
AED's	\$2,000.00	\$2,000.00
Annual Fees	2,000.00	1,500.00
Billing Fees	500.00	500.00
Clothing	2,000.00	2,000.00
Communications	4,500.00	4,000.00
Contingency	500.00	500.00
Fuel	1,000.00	1,000.00
Medical Equipment	5,000.00	4,500.00
Medical Exams	1,000.00	1,000.00
Medical Supplies	6,500.00	6,000.00
Office Supplies	1,000.00	1,000.00
Payroll	12,000.00	12,000.00
Training	5,000.00	5,000.00
Vehicle Maintenance	<u>3,000.00</u>	<u>3,000.00</u>
	\$46,000.00	\$44,000.00

Miscellaneous Donations

Article 35 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club.

Passed by voice vote. 2013 appropriation \$400.00

Article 36 To see what sum of money the Town will vote to donate to the following local agencies:

Passed by voice vote.

	<u>2013</u> <u>Appropriated</u>	<u>2014</u> <u>Donate</u>
Bath Area Family YMCA	500.00	500.00
Bath Area Senior Citizens Center	825.00	825.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Coastal Trans	1,400.00	1,400.00
Jesse Albert Dental Clinic	2,500.00	2,500.00
Maine Maritime Boat Program	5,000.00	5,000.00

continued next page

Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Spectrum Generations	1,953.00	1,953.00
Sweetser	3,084.00	3,084.00
Tedford Housing	700.00	700.00
Woolwich Historical Society	1,000.00	1,000.00
Woolwich Junior Athletics	<u>4,000.00</u>	<u>3,500.00</u>
	\$23,002.00	\$22,502.00

Article 37 To see if the Town will vote to raise and appropriate the sum of **\$22,502.00** for donations to local agencies/organizations.

Passed by voice vote.

2013 appropriation \$23,002.00

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

A person who is not a registered voter may not vote in any election.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meeting.

Given unto our hands this ___ day of April, 2014.

DAVID A. KING, SR.
DALE E. CHADBOURNE
LLOYD F. COOMBS, JR.

JASON A. SHAW
ALLISON L. HEPLER

Attest:

JANICE E. BRADFORD
Town Clerk of Woolwich, Maine

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“The New England town meeting is probably the purest form of democracy in existence today. Please help to preserve it by attending town meeting. Please read this report carefully and bring it with you.”

Borrowed from the annual report
for the Town of Troy, Maine

Woolwich Emergency Medical Service Donation List

Here is a sample list of what your donation to Woolwich EMS could buy. Please feel free to donate for any specific item, or in any dollar amount you choose. We are grateful for any donation. Thank you for helping us keep our budget as low as we can and provide additional tools and training for our EMTs.

Equipment

CPR Mask	\$8.00
Bag Valve Mask	\$15.00
Sam Splint Kit	\$19.00
Basic EMT Medical Bag w/supplies	\$160.00
Portable Oxygen Kit	\$299.00
EMS Jacket	\$300.00
Laryngoscope	\$325.00
Finger Pulse Oximeter	\$387.00
Pager (emergency services) w/charger	\$450.00
Portable Radio	\$500.00
Mobile Radio	\$600.00
Electric Suction Unit	\$750.00
Manual Stretcher	\$2,100.00
Automatic External Defibrillator (AED)	\$2,500.00
Stair Chair	\$3,000.00

Training

Basic EMT class w/books and fees	\$1,000.00
Intermediate class w/books and fees	\$1,500.00
Paramedic class w/books and fees	\$5,500.00

**All donations should be mailed to: Woolwich EMS Donations
13 Nequasset Road
Woolwich, Maine 04579**