

2013

Town of York Annual Report, 2011-2012 Town Warrant May 18, 2013

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**Town of York Annual Report
2011-2012
Town Warrant
May 18, 2013**

TOWN OF YORK

Municipal & State Telephone Numbers

EMERGENCY NUMBERS

York Dispatch Center	911
York Police Department	911
York Volunteer Ambulance	911
York Fire Department	911
York Beach Fire Department	911
York Hospital	363-4321

MUNICIPAL BUSINESS TELEPHONE NUMBERS

	TELEPHONE	FAX
Dispatch Center	363-4444	363-1035
Police Department	363-1031	363-1035
Ambulance	363-4403	
York Village Fire Department	363-1015	363-1016
York Beach Fire Department	363-1014	351-2980
Town Manager / Selectmen	363-1000	363-1019
Planning Department	363-1007	363-1019
Code Enforcement /Building Department	363-1002	363-1009
Town Clerk/Tax Collector & Voter Registration	363-1003	363-1009
Finance Department	363-1004	363-1019
Assessor's Office	363-1005	363-1009
Public Works Department (Office/Garage)	363-1011	363-1012
Senior Citizens Center / General Assistance	363-1036	363-1032
Parks & Recreation Department	363-1040	351-2967
Animal Control	363-4444	363-1035
Water District	363-2265	
Sewer District	363-4232	
Library	363-2818	
Chamber of Commerce	363-4422	
State Police (Gray)	1-800-482-0730	
York County Sheriff's Office	1-800-492-0855	
Attorney General (Consumer Protection)	626-8800	
District Attorney's Office (10th District Court - York)	363-1230	
(Alfred Court)	324-8001	
York Community Services	363-5504	
York County Community Action	439-2699	
York County Emergency Management Agency	324-1578	
York County Registrar of Probate	324-1577	
York County Registry of Deeds	324-1576	
Waste Management (TRASH & RECYCLING PICK-UP)	1-800-847-5303	

**IN CASE OF EMERGENCY DURING NON-OFFICE HOURS,
CALL YORK DISPATCH CENTER.....363-4444**

YORK SCHOOL DEPARTMENT

Village Elementary	363-4870
Coastal Ridge Elementary	363-1800
Middle School (5-8)	363-4214
High School	363-3621
Food Service	363-5554
Superintendent's Office	363-3403

SCHOOL CLOSINGS

Radio Stations	
WCQL	95.3 FM
WHEB	100.3 FM
WOKQ	97.5 FM
WTSN	1270 AM

GENERAL INFORMATION

POPULATION: Approximately 14,000 year round residents

LOCATION: Longitude: between 70 deg. 35 mins. (Bald Head Cliff)
and 70 deg. 45 mins. (western tip where Rte. 91 enters S. Berwick)

Latitude: between 43 deg. 16 mins. (northern tip, bordering
Ogunquit) and 43 deg. 6 mins. (southern tip, at Brave Boat Harbor)

APPROXIMATE DISTANCE FROM:

Boston, Massachusetts	60 miles
Portsmouth, New Hampshire	9 miles
Portland, Maine	45 miles
Alfred, Maine (County Seat for York County)	30 miles
Augusta, Maine (State Capitol)	105 miles

TAX RATE

<u>1989-90 (18 Months)</u>		<u>1990-91(12 Months)</u>		<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>
\$37.00		\$28.00		\$13.20	\$12.90	\$12.80	\$13.10	\$13.10
<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
\$14.10	\$14.60	\$15.70	\$17.10	\$19.00	\$10.25	\$9.70	\$8.75	\$8.46
<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>		
\$8.14	\$8.10	\$8.23	\$8.58	\$9.10	\$9.35	\$9.96		

The Town Hall is located at 186 York Street next to the First Parish Church.

Office Hours: Monday through Friday, 8:00 A.M. to 4:30 P.M.

Closed Holidays

1st Floor

Town Clerk/Tax Collector's Office
Assessor's Office
Code Enforcement Office
Community Development Office

2nd Floor

Town Manager's Office
Finance Office /Treasurer's Office
Human Resources Office
Planning Office

Recreation Department is located in the Grant House at Goodrich Park, 200 U.S. Route One, York, Maine.

The Town Clerk's Office collects Vehicle & Boat Excise, Real Estate, and Personal Property Taxes. The office also issues: Dog Licenses, Sporting Licenses, Clam Licenses, Marriage Licenses, Certified Copies of Birth, Death & Marriage Certificates, Town Maps, Vehicle, Boat and ATV Registrations, Recycling Bins, Beach Parking Permits and information pertaining to Local and State Ordinances.

The Police Department is located at 36 Main Street (Route 1A) in York Beach. Permits for the following are issued there: Guns and Yard Sale Permits.

The Village Fire Department is located on Firehouse Drive.

The York Beach Fire Department is located on Railroad Avenue.

York Hospital is located off of Lindsay Road and York Street. A list of doctors and services is available upon request from the hospital (363-4321).

Old York Historical Society is located at 207 York Street, York Village (363-4974).

York Public Library is located at 15 Long Sands Road. Taxpayers and permanent residents are issued membership cards free of charge (363-2818).

Library Hours:

Monday	CLOSED
Tuesday	10:00 A.M. - 7:00 P.M.
Wednesday, Thursday and Friday	10:00 A.M. - 5:00 P.M.
Saturday	10:00 A.M. - 2:00 P.M.
Sundays and Holidays	CLOSED

VOTING REGULATIONS

Any United States Citizen of at least 18 years of age is entitled to vote. To be eligible to vote, you must first register with the Registrar of Voters at Town Hall or at any Motor Vehicle Office. You may also register at the Polls with two forms of identification and proof of residency. In order to vote in a Primary Election, you must register as a member of one of the political parties. Absentee Ballots are obtained through the Town Clerk.

BEACHES

Harbor Beach, Route 1A, York Harbor
Long Sands Beach, Long Beach Avenue, York Beach
Short Sands Beach, Ocean Avenue, York Beach
Passaconaway (Cape Neddick) Beach, Shore Road, Cape Neddick

TOWN OFFICERS

SELECTMEN AND OVERSEERS OF THE POOR

Mary Andrews, Chair (2015)
Scott Fiorentino, Vice Chair (2014)
Edward W. Little (2013)
Kinley Gregg (2014)
Ronald Nowell (2015)

TOWN MANAGER

Robert G. Yandow Office: 363-1000

TOWN CLERK/TAX COLLECTOR

Mary-Anne Szeniaewski (2012) Office: 363-1003

ASSESSOR

Richard C. Mace Office: 363-1005

TOWN TREASURER

Margaret M. McIntosh (2013) Office: 363-1004

MODERATOR

David Ott (2014)

COMMUNITY DEVELOPMENT (CODE ENFORCEMENT / PLANNING): 363-1002 / 363-1007

Stephen Burns, Community Development Director

Christine Grimando, Town Planner

FINANCE DEPARTMENT: 363-1004

Tracy J. Roy, Finance Director

FIRE DEPARTMENTS

York Village Fire Station

Christopher Balentine, Chief

York Beach Fire Station

David Bridges, Chief

FIRE INSPECTORS

York – David Apgar 363-1015

York Beach – David Bridges 363-1014

FIRE WARDEN

Christopher Balentine (Indefinite Term)

POLICE DEPARTMENT Administration: 363-1031

Douglas P. Bracy, Chief

DISPATCH CENTER: 363-4444

ANIMAL CONTROL: 363-4444

Larry McAfee, Animal Control Officer

Gareth Wilton, Animal Control Officer

PUBLIC WORKS DEPARTMENT: 363-1010/363-1011

Dean Lessard, Director

SENIOR CENTER: 363-1036

Robin Cogger, Senior Center Coordinator

HUMAN SERVICES/WELFARE: 363-1008

Katie McWilliams, Director

PARKS & RECREATION: 363-1040

Michael J. Sullivan, Director

CIVIL DEFENSE DIRECTOR: 363-1031

Douglas P. Bracy, Chief of Police

CLAM WARDEN: 363-2557

David Webber, Warden

HARBOR MASTER: 363-2557

Don Day, Harbor Master

YORK WATER DISTRICT

Donald D. Neumann Jr., Superintendent

WATER DISTRICT TRUSTEES

Karen Arsenault, President (2017) Frank Witham, Treasurer (2013)
Andrew Belliveau, Clerk (2016) Dana W. Moulton III, Trustee (2014) Frederick J. Ricker, Trustee (2015)

YORK SEWER DISTRICT

Timothy H. Haskell, Superintendent

SEWER DISTRICT TRUSTEES

Arthur A. Berger, Chairman (2016) Robert A. Hoyt, Vice Chairman (2013)
Wayne McIntire, Treasurer (2014) Frederick W. Boardman, Jr., Clerk (2015)
Walter Kyllonen, Trustee(2013)

SCHOOL DEPARTMENT: 363-3403

Debra Dunn Ed. D., Superintendent
James Amoroso, Director of Finance and Operations

HIGH SCHOOL

Grades 9-12: 363-3621

Robert E. Stevens, Principal
Jeremie Sirois, Assistant Principal

MIDDLE SCHOOL

Grades 5-8: 363-4214

David Williams, Principal
Kenneth Hawkins, Assistant Principal

COASTAL RIDGE ELEMENTARY SCHOOL

Grades 2-4: 363-1800

Sean Murphy, Principal

VILLAGE ELEMENTARY SCHOOL

Grades K-2: 363-4870

April Noble, Principal

ADULT EDUCATION: 363-7922

Katie Schindler, Director

Editor's Statement

The Town Report includes documentation required by Maine State Statute - MRSA 30A §2801.

This collection of reports has been submitted by the Town Manager, Department Heads, School Officials, the Water and Sewer Districts, the Library, and from those who volunteer on our Boards, Committees and Commissions. You will also find the financial statements from the Town and School Department's Auditors.

Along with the required reports on the business of the Town, we have included informational pages for the convenience of our residents. Municipal telephone numbers and the Calendar of Meetings are located inside the front and back covers respectively.

MAINE LEGISLATORS

STATE SENATOR: Senate District 1

Dawn Hill

PO Box 701
Cape Neddick, Me 03902
(207) 337-3689

Legislative Mail Address:
3 State House Station
Augusta, ME 04333
(207) 287-1515 Toll Free: 1(800)423-6900
<http://www.mainestate.org/hill/index.shtml>

REPRESENTATIVES TO LEGISLATURE

DISTRICT 149

Hon. Paul D. McGowan

41 River Road
Cape Neddick, ME 03902
(207) 351-2585 (H)
RepPaul.McGowan@legislature.maine.gov

Legislative Mail Address:
House of Representatives
State House Station 2
Augusta, ME 04333-0002
(207) 287-1400 - (207) 287-4469 (TTY)

DISTRICT 150

Hon. Windol C. Weaver

4 Weavers Way
York, ME 03909
(207) 363-4641 (H)
RepWindol.Weaver@legislature.maine.gov

Year-Round Toll Free Message Center
1(800) 423-2900

Maine Legislative Internet Web Site:
<http://www.maine.gov/legis.house>

MAINE CONGRESSIONAL DELEGATION SENATE

Susan M. Collins

413 Dirksen Senate Office Building
Washington, D.C. 20510
(202) 224-2523 FAX (202) 224-2693

District Office

160 Main Street
Biddeford, ME 04005
(207) 283-1101

Angus S. King Jr.

188 Russell Senate Office Bldg.
Washington, D.C. 20510
(202) 224-5344 FAX (202) 224-1946

District Office

227 Main Street
Biddeford, ME 04005
(207) 282-4144

HOUSE OF REPRESENTATIVES

Chellie Pingree

1037 Longworth House Office Building
Washington, D.C. 20515
(202) 225-6116 FAX (202) 225-5590

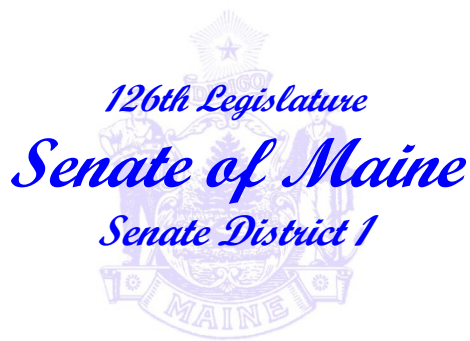
District Office

2 Portland Fish Pier, Suite 304
Portland, ME 04101
(207) 774-5019 FAX (207) 871 0720
Toll free: 1-888-862-6500

GOVERNOR **PAUL LEPAGE**

#1 State House Station
Augusta, ME 04333-0001
207- 287-3531

Reports from our Legislators



Senator Dawn Hill
3 State House Station
Augusta, ME 04333-0003
(207) 287-1515

PO Box 701
Cape Neddick, ME 03902
(207) 337-3689 Business

Dear Friends,

Thank you for this opportunity to serve as your State Senator. I appreciate the support and pledge to continue working hard for York and State Senate District 1.

Maine faces serious challenges, and overcoming them will require us to work hard and work together. We need to do more to bring good paying jobs to Maine, and develop our work force by addressing the skills gap. We need to address our healthcare and our energy costs. We must continue to support public education so that we prepare our children for the future, and we must invest in research and development to put us on path toward long-term job growth and economic development.

We have many challenges, but also many opportunities that I hope we can take advantage of in the months ahead. After serving on the Appropriations Committee, the state's budget writing committee, last session, I was honored to be appointed the Senate Chair of the committee for this session. I am very mindful of the tremendous responsibility that comes with chairing this committee, and I fully intend to work closely with my Republican colleagues and seek their input. They will have valuable suggestions and ideas and I look forward to working with them. The challenges we face are too big for one party to fix alone.

Whether I am up at the State House, at work, or home, I always welcome your opinion and feedback as *your* Maine Legislature does its work. I can be reached locally at (207) 337-3689 or at the State House (207) 287-1515. Please feel free to email me anytime at dawn@dawnhill.org. I also encourage you to receive my legislative updates. To sign up, please visit <http://www.mainesenate.org/meet-your-senators/senator-hill/> to join my mailing list.

From my home to yours – I wish you and your family all the best this year. I look forward with great enthusiasm to working with you in 2013!

Sincerely,

Dawn Hill
Senator – District 1



HOUSE OF REPRESENTATIVES
2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1440
TTY: (207) 287-4469

Windol C. Weaver

4 Weavers Way
York, ME 03909
Home: (207) 363-4641
E-MAIL: RepWindol.Weaver@legislature.maine.gov

February 2013

Dear Friends & Neighbors:

Thank you for the ongoing privilege of being your voice in Augusta. It is difficult to believe that I am already in my fourth term in office. The pleasure of serving the people of York is one I will never forget, and I hope my representation has lived up to your expectations.

For a number of weeks already, lawmakers have been hard at work, as more than 1,700 bills are to be analyzed prior to our statutory adjournment date of June 19. Amongst the myriad of topics presented for discussion are, of course, the State budget, limiting the ethanol content of gasoline, promoting affordable energy, virtual charter schools, health insurance exchanges, and firearms regulation. As always, you can monitor the progress of all tendered proposals online by visiting the Legislature's Web site, <http://www.maine.gov/legis/>. In addition, Maine Public Broadcasting will be airing footage from the capitol over the air waves in a manner that resembles C-SPAN. With a plan to transmit House and Senate proceedings live, the populace will have the ability to watch their State elected officials in action at no cost to them.

Focusing more on my time at the State House, legislative leadership has again assigned me to the Marine Resources Committee. As the ranking Republican member, I take on the responsibility of ensuring my caucus members are well informed about the various proposals referenced to this panel.

Since it is always my focus to maintain an open line of communication with constituents, I encourage you to send me your e-mail address so that I can provide you with a copy of my regular e-newsletter. This publication includes topics of interest related to State government and other public service announcements.

As we delve deeper into the New Year, I hope 2013 is one that brings you and your families good health, contentment, and prosperity!

Best regards,

Windol C. Weaver
State Representative

District 150 York



York County
45 Kennebunk Road
Alfred, Maine 04002
(207) 459-2312
Commissioner Gary Sinden
gsinden@co.york.me.us



April, 2013

Greetings:

I begin by offering my heartfelt thanks for the support given to me in the last election. As I begin my second term as your County Commissioner I rededicate myself to the task of providing the best possible service to the citizens/taxpayers of District Five of York County Maine.

During past year York County government has been very productive. Our first task was to institute a code of ethics tailored to the needs of our county. There have been instances of the appearance of conflict of interest that have occurred over the past few years that could not be resolved by the state's generic code. We now have a code tailored to the needs of the county that is both firm and enforceable. This code will do much to ensure the credibility of our government and the confidence of our citizens.

We next embarked on the difficult but necessary task of changing the county's fiscal year (January – December) to align with the state mandated fiscal year of the county jail (July – June). This was a complex task requiring continuous communication with the towns, but it was well worth the effort: the savings in audit costs and administrative time will exceed \$100K per year.

This change resulted in the need for both a six month budget for the first half of this year and a twelve month budget for the new fiscal year 2013-14. I am happy to report that the assessment to the towns (you, the taxpayers) was level for the six month fiscal period and actually decreased by \$50K for the full 2013-14 fiscal year.

During 2012, Standard & Poor's rating service raised its underlying rating of York County's general obligation debt from A- to A based on our improved financial management and position. We anticipate further rating improvements.

As a continuation of our policy of repurposing existing assets, the county was able to negotiate a five year lease with the state for modular buildings that had previously been used at the old county jail. Now located at the new jail, they are the home of the Southern Maine Re-Entry Center for women prisoners nearing the end of their sentence. The state renovated the buildings and staffed the center at no cost to the county; our only obligation is to cash the rent checks.

I am happy to report that three more towns, Shapleigh, Acton and Parsonfield, have joined the contract Sheriff Deputy Program. This program, over time, will significantly lessen the burden of the cost of the Sheriff's rural patrol on the towns with police departments.

We have now embarked on the major task of upgrading our county wide personnel policies and procedures. As a part of this effort we will be hiring a Personnel Director during the 2013-14 fiscal year. Having such a resource on staff is long overdue. We anticipate that this position will pay for itself through improved salary and benefit administration and improvements in the county's workers compensation experience rating.

Thanks again. I look forward to another very exciting and productive year.

Town of York Municipal Offices

BOARD OF SELECTMEN

Submitted By: Mary Andrews, Chair
mandrews@yorkmaine.org

TOWN MANAGER

Submitted By: Robert G. Yandow, Town Manager

ryandow@yorkmaine.org

In my last few annual reports I have started off with a reference to severe storms that have significantly impacted the Town of York during the year. I am pleased that there was no severe storm damage during 2012 although that is primarily because Hurricane Sandy turned northwest before impacting Maine in October.

In 2011 voter approval of a new police station and connector road from Route 1 to York Beach was a highlight for the year. During 2012 the Town accepted a Guaranteed Maximum Price for the construction project from PC Construction and received approvals from DEP, the US Army Corps of Engineers and the Planning Board to move forward. Unfortunately, land ownership issues and environmental violations due to excessive clear cutting resulted in the project being put on hold until the issues were resolved. Those issues have been resolved and the Planning Board will once again review the project. Construction is expected to begin in late summer of 2013.

During 2012 the voter-approved York Charter Commission completed 18 months of hard work and proposed a new charter to the voters. After public hearings and substantial feedback from the citizens the proposed charter was rejected by the voters. Additionally, in 2012 the Board of Selectmen voted to formally support and defend public access to the Cliff Path. The Selectmen set aside money from the contingency account and approved a warrant article requesting voter approval for an additional \$50,000 to be used for litigation costs, if necessary.

Other highlights of 2012 include a \$500,000 grant from the Maine Department of Transportation through their Municipal Partnership Initiative (MPI) program; various energy improvements to Town facilities recommended by the Energy Efficiency Steering Committee; disposition of various town properties; approval for a new addition at the York Village Fire Station; continuation of various drainage projects in York Beach and approval for an expansion of the Gift Shop/Visitor's Center at Sohier Park.

I encourage each of you to get involved with your town. We routinely have openings on various boards and commissions and we are always looking for people committed to serving the Town of York. Please call me at 361-4740 or email me at ryandow@yorkmaine.org if I can be of any assistance to you.

FINANCE DEPARTMENT

Submitted By: Tracy Roy, Finance Director

troy@yorkmaine.org

The Finance Department consists of two full-time positions and one part-time position; Robyn Porter the Accounting Assistant and Wendy Anderson the Staff Accountant. The Department handles all bill payments, printed 5,346 checks for fiscal year 2012, 2,476 payroll checks, direct deposits, the filing of federal and state payroll taxes, 290 W-2's for 2012. The Finance Department is also responsible for 1099's, investments, foreclosures, reconciling cash/school accounts/accounts receivable, preparing annual budgets for review by the Budget Committee and the Board of Selectmen, working with the financial advisor to issue bonds as necessary, and working with the Auditors on the annual financial statements.

While the Tax Collector is responsible for recording liens on properties that have unpaid property tax, the Treasurer/Deputy Treasurer is responsible for releasing the tax liens and handling the foreclosures on those properties. By state statute, those liens 'mature' eighteen months after the lien date, and if the property taxes remain unpaid the foreclosure is automatic. This department notifies property owners and mortgage holders of the pending foreclosure and records the discharges should payment be made before the foreclosure date. The Board of Selectmen's policy is to allow the former property owners to 'buy back' their properties after foreclosure by paying taxes and costs owed to date, so many foreclosed properties are returned to the tax rolls within a year of foreclosure.

The Finance Department oversaw a bond issuance in August 2012 for \$3,644,100 for capital projects for the Town. This was approved by the voters in May, 2012. The bond issuance included Drainage Improvements for Long Beach Avenue, Improvements to the York Village Fire Station, Plaisted Field Land Purchase, Energy Alternative/Efficiency Projects, Two Ton Plow Truck, Heavy Plow Truck, Computer Software and Telephone System Upgrade, Utility Conduit for Sewall's Bridge, Improvements to York Street and Long Sands Road Intersection and Improvements to Bog Road, Renovations. The Town's Standard & Poor's rating remains at AA+.

For fiscal year 2012, two hundred forty-four residents received a total of more than \$49,560 in 'circuit breaker' rent and property tax refunds from the Town in addition to what the state had refunded to them. The Town's policy 'piggy-backs' on the State's program to provide some relief to residents whose rent or property tax is determined to be too high as a percentage of income per state statute.

A complete picture of the Town's financial health can be found in the financial statements included with this Town report. In those reports one will find detail about the activity in each department, as well as overall revenues and expenditures and changes in fund balance, fixed assets, cash, bond issuance and bond repayment for the General Fund as well as Capital Funds, Special Revenue Funds and Enterprise Funds. Also included are changes over time in the total property valuation and tax rates.

HUMAN RESOURCES DEPARTMENT

Submitted by: Gretchen D. Seaver, Human Resources Director
gseaver@yorkmaine.org

The Human Resources Director coordinates the implementation of people-related services, policies, and programs. It is my responsibility to administer compensation, benefits and performance management. These duties also include maintaining records and compiling reports concerning personnel related data such as hires, transfers, performance appraisals, and absenteeism rates.

In 2012 the town (not including the schools) employed 291 individuals. These positions include full time, part time, seasonal, spring clean up staff, program directors and temporary employees.

As of July 1, 2013 our union contract will expire and once again we will begin to negotiate bargaining agreements with the four (4) unions we have in York. These groups represent the Police Benevolent Association, Communication Specialist, York Public Works and York Fire Fighters Association.

York is fortunate to have many long term employees (some more than thirty years) working for the town as well as our dedicated team of professionals. It is a pleasure to work along side these dedicated employees and a pleasure to serve the citizenry of York.

INFORMATION TECHNOLOGY

Submitted by: Dana W. Moulton, IV, Technology Coordinator
dmoulton@yorkmaine.org

Information Technology is responsible for the installation, repair, management and oversight of computer, telecom and audio/visual equipment and related services across eleven sites, inclusive of over 60 desktop computers, 35 laptops, twelve physical servers, seven virtual servers, and a variety of other mobile data processing devices. Technology also oversees the website, as well as the town's local community access television channel. A staff of one dedicated technology position provides 24/7/365 support many of the behind-the-scenes systems, services and applications that allow the town's staff to provide core services to businesses, residents and visitors alike.

Fiscal Year 2012 saw the replacement of ten frontline desktop computers and four frontline laptops with new equipment, and we continue to find creative, cost-effective ways to maximize the lifespan of existing systems in less demanding roles. Due to regular maintenance and upkeep, we are still able to utilize some systems which are nearly nine years old.

This year's project highlights include the upgrade of the Town Hall's telephone system, providing newer, more cost-effective technologies that better allow staff to collaborate, as well as the purchase and implementation of a new, scalable server which allows us to grow on demand at minimal cost, and better positions us to respond to system failures.

We are always striving to improve the level of service that is extended to the citizens of York. If there is anything I can do for you, please do not hesitate to contact me by phone at (207) 363-1000, or via e-mail at dmoulton@yorkmaine.org.

TREASURER'S REPORT

Submitted By: Margaret M. McIntosh, Treasurer
MMcIntosh46@hotmail.com

The citizens of York elect their treasurer every three years. The active role of duties are to:

1. Monitor the annual budget keeping each town department expenditures in line and not overdrawn 2011- 2012 - \$43.3 million
2. Invest in short term bank obligations twice a year when we collect taxes (Sept. & Feb) -- \$36.4 million for Annual taxes (Schools – 66% Town – 34%). These investments are backed by fully collateralized obligations as prescribed by state of Maine laws.
3. York County Budget continues to increase based on our total appraised value which has risen to \$4 billion. Our county tax is now \$2.1 million annually. We are the second most valuable municipality in the State of Maine.
4. We were upgraded to a top Standard & Poor credit rating of AA+. This saves thousands of dollars in interest payments on our current outstanding Bonds, which totals \$28.5 million.
5. The auditing firm of Runyon Kersteen Ouellette of South Portland will present pages of town figures for further perusal. We try to keep a reserve of some 12% of the annual budget in fund reserve to invest and maintain the cash flow.

The Finance Department welcomed Tracy Roy as director in September 2011 and Robyn Porter continues her services.

Our Town of York continues to attract new residents, which requires an expanding demand on municipal services. Indeed I appreciate the opportunity to serve as treasurer in a town, which is financially sound. Feel free to call me at: 363-1004 if you have any questions or suggestions.

ASSESSOR'S REPORT

Submitted By: Rick Mace, Town Assessor; Julie Schramm, Assistant Assessor and Luke Vigue, Lister/Appraiser
assessor@yorkmaine.org

The Assessor's Office is responsible for the valuation of all real and personal property in York. Other duties of the office include the maintenance of all property ownership records (deeds, addresses, etc.), property record cards, updating and maintaining the tax maps, administering exemptions, answering inquiries by property owners, appraisers, real estate agents and others from the public, and maintenance of E911 addresses.

The 2012/2013 taxable valuation for the Town of York is \$3,849,714,344. This includes taxable real estate with a total of \$3,824,707,200 and taxable business personal property with a total of \$25,007,144. The assessed value of exempt property is currently \$196,344,900. York's certified assessment ratio for 2012/2013 is 100%. York's 2013 State Valuation (2011 actual) of \$3,928,900,000, which is the State's estimated 100% valuation, ranks second in the State of Maine. York's land area is 64 square miles and is made up of 8,909 land parcels. York has 10,575 real estate accounts, 654 personal property accounts, and 260 exempt accounts.

York's current **tax rate is \$9.96** per thousand dollars of valuation. Annually, the Assessor's Office reviews valuations and makes adjustments to the valuations to include any additions and deletions. Part of the assessment process includes conducting an annual "sales ratio study", which compares the actual selling prices of properties to assessments. The most recent study, conducted for the state valuation purposes, indicated the assessed values to be, *on average*, at **100%** of market value. The average assessed value of improved single family residential properties that have sold during the twelve months prior to April 1, 2012 is \$439,935. The average selling price for those same properties is \$457,943. The average assessed value of unimproved lots that have sold during the twelve months prior to April 1, 2012 is \$150,171, with an average selling price of \$152,935.

The Assessor's Office is a clearing house of information such as building and land records, monthly sales transactions, and assessment valuation information used by other town departments, the public, and their representatives (appraisers, brokers, attorneys, surveyors, title companies, etc.). Reports are often generated from the commitment file for use by various town departments. The office is also the source for administering all street naming and numbering issues. Valuation reports containing assessment and ownership information, as well as individual tax maps, can be purchased for a reasonable fee (free to the individual property owner).

One very frequent taxpayer question is in regard to resident versus non-resident property ownership. For the 2011/12 tax year, resident owned properties made up 60% of the real estate tax base, while non-resident property owners made up the remaining 40%. Another question that often arises is one is comparing residential to commercial properties. In 2011/12, residential property valuation totaled \$3,489,791,558 (90.85%) and commercial property valuation totaled \$351,273,642 (9.15%). The average selling price for a single-family non-waterfront home in York is currently \$397,121. The average assessed value for those same homes is \$385,185.

For more information please visit the Town of York website at: <http://www.yorkmaine.org>

PROPERTY TAX EXEMPTIONS & PROPERTY TAX RELIEF

There are several forms of property tax relief available to **York residents**.

STATE OF MAINE CIRCUIT BREAKER PROGRAM: This is a tax relief program administered by the State to individuals whose property taxes exceed a certain amount of their income. Renters, as well as homeowners can take advantage of the circuit breaker program - a person does not need to own his or her home to be eligible. Applications for the property tax & rent relief program are available at the Town Hall or from Maine Revenue Services in Augusta from mid-August through June 1 (the filing deadline). Forms may be obtained at the State of Maine website: <http://www.maine.gov/revenue/taxrelief/homepage.html>

TOWN OF YORK CIRCUIT BREAKER PROGRAM: The Town of York enacted a property tax relief program similar to the State's Circuit Breaker program. Any **York resident** who qualifies under the State Program is eligible for the Town's program. York residents may apply to the Town Clerk for a benefit under this program.

HOMESTEAD EXEMPTION: The Homestead exemption reduces the property tax bill of all **York resident** homeowners who apply for the exemption by April 1st and who have owned and lived in their house for the prior 12 months. An exempt amount of \$10,000 is deducted from the property's total taxable value. Applications can be obtained in the Assessor's Office and must be filed on or before April 1st of the year it will go into effect.

VETERAN'S EXEMPTION: Any **York resident** who was in active service in the armed forces of the US during a federally recognized war campaign period and, if discharged or retired under honorable conditions, may be eligible for a \$6,000 reduction in valuation. The veteran must have reached age 62 ***or*** be receiving a pension or compensation from the US Military for total disability. Applications can be picked up in the Assessor's Office and must be filed with discharge documents on or before April 1st of the year it will go into effect.

BLIND EXEMPTION: Any **York resident** who is certified to be legally blind by their eye care professional is eligible for a \$4,000 reduction in valuation.

These exemptions will be adjusted annually by the community's ratio of valuation to actual market sales. Forms are available in the Assessor's Office, or download online from the Assessor's page at:
<http://www.yorkmaine.org>

AVAILABLE PUBLICATIONS AND GENERAL INFORMATION

“Understanding Your Assessment”

“For the Property Owner Who Wants to Know”

Business Equipment Tax Rebate information

The Assessor's Office welcomes all taxpayers to visit or call with any questions pertaining to real estate assessments, or further information on any of the assistance programs.

To access the Assessor's database please visit the Vision Appraisal website at:
<http://www.vgsi.com/vision/Applications/ParcelData/Home.aspx>

COMMUNITY DEVELOPMENT

Submitted By: Stephen H. Burns, Community Development Director
sburns@yorkmaine.org

The Department has 4 primary areas of responsibility: code enforcement, planning, geographic information systems (GIS), and community development. We deal with a full range of issues from land conservation to pollution prevention to building construction. The Department has a staff of 7 full-time employees. Our lead Code Enforcement Officer position is currently vacant since Ben McDougal left to become the CEO in Cape Elizabeth. Kathy Newell is our lead field person and building inspector. Christine Grimando is our Town Planner. Brett Horr is our Geographic Information System Manager. We have eliminated a part-time position because Luke Vigue of the Assessing Department has cross-trained in code enforcement duties and the 2 departments now share his time.

Our work this past year has covered a wide range of issues. Here are the highlights:

- Permits. Building Permits were issued for 43 new housing units in 2012. The Department issued a total of 1,117 permits of all kinds, performed 1,867 inspections, and had 2,426 visits at the code counter in Town Hall. These numbers are each relatively consistent with numbers from 2011. In gathering this data, we did change our methods of issuing and tracking permits and scheduling inspections, abandoning our high-tech/low-functioning system for a simple home-grown approach which is so much quicker and easier to learn and use, and which has worked flawlessly right from the start. All the credit to Missy Avery and Leslie Hinz for making this work so well!
- York Village. A dedicated corps of folks has worked many hours to create written recommendations for policies and investments in and about York Village. Their reports are available on the Community Development Department web page, accessed through the “York Village Study Committee” link. We’re now at the point where the Committee is approaching the Board of Selectmen and Planning Board, and implementation will fall to them. I don’t know if it will happen, but watch to see if this leads to form-based codes to replace conventional zoning in the village. It’s an emerging trend in land use regulation, and York Village would be a great place to start using it here.
- Inter-Departmental Coordination. We have initiated a new process to help improve coordination across departments as we review development application. Police, Public Works and all utility districts are asked to a monthly meeting where we review and discuss applications and other issues of shared interest. A spinoff of these meetings has been a new effort to map the location of all planned infrastructure projects which might affect more than the department or district initiating the work. Think of this as doing underground utility work *before* repaving the road. There are 6 utility districts and departments that provide service to York: York Water; Kittery Water; KK&W Water; York Sewer; Ogunquit Sewer; and soon Kittery Sewer. Our focus is simply to identify which districts and departments need to coordinate on each project, and let them take it from there.
- CDBG. The Town received a \$200,000 Community Development Block Grant on behalf of Maine Coast LLC, a local seafood business. This particular pot of money is targeted by the federal government for businesses which creates new jobs for low to moderate income employees. Because federal rules prevent the money from being paid directly to the business, the Town applies for and receives the grant, and the funds are then passed through the Town to the business. There is a modest amount of administrative work associated with this process, but it is an effective way to bring some federal dollars into the local economy.

- On-Line Mapping. York is in the enviable position of having had public, on-line GIS mapping for a decade now. The system Brett Horr developed for us 10 years ago is still considered state-of-the-art by most people who use it. That's saying something when any computer-technology lasts 10 years in this day and age! But our system software is old and is no longer supported, so in 2012 we purchased the new replacement software. It's a bit more of a process than we figured it would be to create a replacement system, but Brett is getting close. For users it will look and feel very similar to our old system at first, but in time we'll expand our offerings. This transition is an important occurrence in the evolution of York's GIS. Also, look at new aerial photos on our GIS. They show conditions as of Spring 2012.

As always, I try to highlight a few issues to watch for in the coming year. Here are four worth following:

- Stormwater Pollution and MS4. Starting on July 1, 2013, the Municipal Separate Storm Sewer Systems (MS4) requirements of the Clean Water Act will apply in York. The biggest source of water pollution in the country comes from runoff following storms, so the federal pollution laws are being applied to more and more communities. Very soon York, too, will be so regulated. There is a lengthy list of new requirements associated with MS4 designation, but the takeaway message is actually pretty simple. York needs to focus on preventing pollution in stormwater runoff in order to keep the water clean in our streams, rivers and the ocean. There will certainly be bumps along the way, but the end goal of clean public waters is consistent with goals the York voters have already set in our Comprehensive Plan. Watch for Leslie Hinz in our Department to take a lead role in this program.
- Cape Neddick River. Our consultants are working on a watershed management plan for the Cape Neddick River in hopes of identifying ways to clean up the water and reduce the bacteria pollution which has been identified in recent years. Watch for a final report in mid-2013. The Town's investment in this plan will mesh perfectly with our new MS4 requirements, so we're ahead of the curve here.
- Big Floodplain Changes Heading Our Way. The Federal Emergency Management Agency has informed us that they will be releasing new maps of the 100-year floodplains in May 2013. We expect York will be required to start using those new maps by May 2014. From the preliminary information we've seen to date, many properties will be added to the designated 100-year floodplain. In practical terms, this means flood insurance will be mandated by banks and mortgage companies for many new properties. The good news, however, is that early purchase of flood insurance can save affected property owners a huge amount of money every year on into the future. My staff and I will make a concerted effort to get the word out once we have more concrete information, but watch for this.
- Digital Planning Board. Soon we hope to be providing iPads to all members of the Planning Board. After using an iPad for over a year, I've found that it's a great tool for meetings. Rather than printing large volumes of paper in advance of meetings I simply load computer files into the iPad or access them directly from the web. It means I can share information very easily with other staff, and I can travel light and have most things I need right at my fingertips. For our Planning Board, whose members receive extensive packets of information twice a month, it will mean much less photocopying and paper, much less time making copies, and much less postage. I expect that paper and postage savings over 2 years will be equivalent to the cost of the iPads, so financially it should be a wash.

More important, however, is that we will really start to focus on providing information to the Board via the web (just as the Selectmen's meeting packets are scanned and posted on the web already). In doing this we can make the process more transparent. Whatever information the Board receives will be fully available to

applicants, neighbors and the rest of the World. There will probably be a few bumps in the road along the way, but this is an important step towards improving transparency in our operations.

Thank you for the opportunity to serve our wonderful community. Please let me know if my Department or I can serve you in any way.

PARKS AND RECREATION

Submitted By: Mike Sullivan, Director

msullivan@yorkmaine.org

The Parks and Recreation Department's responsibilities include the operations and maintenance of public buildings, parks, beaches and recreation facilities as well as school and community athletic fields and green spaces. The most notable parks are Cape Neddick Light Station (Nubble Light) and the Mount Agamenticus Conservation Area. We administer a comprehensive community recreation program and oversee the operations of the Senior Citizens Center. The Department does receive support from tax dollars, however much of our funding comes from user fees, outside sponsorships and department fundraising.

Like that of the private sector the last few years have been difficult for Town agencies. The struggling economy has tightened budgets and put off needed improvements and projects. While it often seems like the right thing to do at the time, these things have a way of circling around and costing more in the long run. I believe it is important to be conservative, however it's also important to maintain the course in the best interest of the community.

The Parks and Recreation Department has proposed two capital projects for the May referendum. The first is the replacement of the Public Restroom Facility on Long Sands Beach and the second is the construction of a multipurpose athletic field at the Bog Road Athletic Complex.

The current restroom facility at Long Sands is woefully inadequate to serve the large numbers of people who visit the beach during peak season. The concrete block building has deteriorated to the point where it will no longer hold paint, has become porous, difficult to clean and the plumbing is in constant need of repair. The building lacks a utility room as well as storage space for supplies and equipment. Children's changing areas, handicapped accessible bathrooms and a lifeguard/first aid room are high priorities. This is not just an infrastructure problem, it is a public health problem and it affects the overall health of the beach. The improvement is long overdue and I encourage residents to support this project at the upcoming referendum.

Since the Bog Road fields were built in 2001, school and community programs have continued to grow. The addition of lacrosse at all levels and the growth of Junior Wildcat Football have impacted the fields significantly. Scheduling has become increasingly difficult, and the wear and stress from overuse of existing fields is a concern. Also, shortly after the Bog Road fields were constructed in 2001, it became evident that the parking area was not large enough to accommodate the numbers of people using the fields at one time. During the fall and spring parking for the soccer and lacrosse programs is inadequate; forcing patrons to park along Bog Road. Adding to the problem, the existing parking area is not paved or lined, creating a confusing traffic flow and dangerous scenario.

I encourage citizens to consider these projects high priorities. As capital projects go these are good ones; they are very doable and they have a direct effect on us as residents, and on our children. It can be said that it is a problem that we have so many kids participating in our youth programs...but what a great problem to have! The Mount Agamenticus Conservation Region has come a long way since the early years of the program. We have transitioned from a rundown, dilapidated, old ski area with no clear direction to what we have today; a well thought out, attractive destination that boosts the local economy. The region provides town residents and tourists alike with a unique outdoor experience, greatly adding to the quality of life for those fortunate enough to call York home.

Now we are faced with a major challenge in this 13th year of management. Limited funding is marginalizing our capability to provide stewardship and meet our community's expectations.

Despite increasing challenges, we are committed to continuing to offer this wonderful region and experience to the more than 40,000 yearly visitors and their families. In addition, it is our goal to continue developing the “Learning Lodge” which has received a great deal of praise as an informative and fun filled environmental education center. Presently, all school groups from preschool through high school visit the lodge and/or immediate summit area on coordinated field trips. Many existing interpretive panels and other displays help to open their eyes to the biodiversity, watersheds, and unique trail systems that exist at Mount Agamenticus. To further meet community needs, we are continuing to improve the new summit trail designed with the capability to provide access to everyone from small tikes to individuals with disabilities.

During recent monthly meetings, the Mount Agamenticus Steering Committee has focused discussions on the FY 14 conservation budget. Though we have been very fortunate to have Steering Committee partner support to date, total contributions will not be as much as previous years. As a result we are facing a significant shortfall. This is in part due to the loss of the Maine Department of Inland Fisheries & Wildlife’s (MDIFW) contribution through the Maine Outdoor Heritage Fund. The last year we received funding from MDIFW was in FY 2011. The Nature Conservancy has also been forced to scale back their contribution in recent years due to their own budget shortfalls. Though they remain very supportive of our work, they are not able to commit a firm pledge for FY14. While we have submitted another application to the Maine Department of Conservation’s Recreational Trails Program (RTP), a funding source that has supported the Mount A seasonal work force for most of the last 13 years, we know this is not a reliable source of funding and they too have experienced federal cuts in recent years. The reality is, while we have been extremely successful leveraging support for the Mount A program in the past through our partners and grants, these resources are no longer adequate or reliable, leaving us to fund the trail maintenance and remediation program locally. It is a testament to the value of the program that we were able to secure outside funding for so many years while competing with other worthy causes seeking the same support.

Mount Agamenticus is extremely important to York and funding the Coordinator’s position is the most important thing we can do to serve our community. We have made incredible progress due to Robin’s stewardship and her contributions are the most critical element to our current success. It would be a significant setback if her position was not fully funded. Surveys indicate that Mount A. is a primary destination for visitors from both nearby and afar. Each year visitor numbers increase greatly, despite minimum advertising. These visitors add to the local economy when they utilize local businesses and reinforce the identity of York as “the Gateway to Maine.” Residents continue to benefit from having such a rare jewel in their backyard and enjoy living up to the adage “the way life should be.” I strongly recommend that the Town invest in this tremendous asset and increase their contribution to \$ 45,144, utilizing partner contributions to cover the shortfall in funding the Coordinator’s position. In the future it will make sense to fully fund this position, utilize partner contributions to fund the seasonal salaries required for remediation work and program support, and develop a fundraising strategy, assuring this community resource is sustained into the future.

Respectfully,

Michael Sullivan
Parks and Recreation Director

GENERAL ASSISTANCE

Submitted By: Katie McWilliams, Director

kmcwilliams@yorkmaine.org

The General Assistance program is a State mandated program that is administered locally in each municipality. We function as a safety net to assist our citizens through financial emergencies.

Eligibility for General Assistance is based on household income. First time applicants must provide proof of income for the previous thirty days for each person in the household. Repeat applicants will be required to show proof of income, as well as receipts showing how all income was spent. Income not spent on basic needs (food, fuel, electricity, rent, etc.) will be considered misspent income. Misspent income would include things such as cigarettes, alcohol, pet food, cable and internet bills, credit card payments, etc.

Unemployed or underemployed applicants will be required to complete a job search and accept any kind of available work.

Our appointments are held in private, and all applicant information is confidential. The identity of the applicant is protected at all times. If you would like information about the program, please contact me at 363-1008 or at kmcwilliams@yorkmaine.org.

All applications are taken by appointment only. Appointments are at 9:00 and 10:00 on Tuesdays, Wednesdays, Thursdays and Fridays. Emergency appointments are also available.

YORK PUBLIC LIBRARY

Submitted By: Robert Waldman, Director

In October this year, York Public Library took part in “Snapshot Day” where libraries across the state kept track of what was going on in just one day. The York Public Library had the seventh highest number of checkouts out of over 60 Minerva consortium libraries and checked out more materials than many larger public libraries that were open more hours than we. Over 300 patrons used York Public Library on Snapshot Day. These patrons checked out books, movies, audio books, and magazines. Some used our public computers, while others brought their own laptops and used our wireless internet connection to check their email, do research, look for jobs, and more. Some read our daily newspapers and browsed our magazines. Others attended meetings or programs. Families with young children attended our story hour and school children of all ages visited after school. The York Village Study Committee and the Library Programming Committee met in the morning, and a Committee working to expand library services to the visually impaired met in the afternoon. To serve our community, the Library depends on an excellent, small staff, complemented by a cadre of volunteers, who donated 11 hours to help us on Snapshot Day.

Comments about York Public Library included:

“Our Library is the focal point of the town – the computer system is brilliant and events/programs gather York residents together on a regular basis.”

“York Public Library is a beautiful gem in a small town. It is the center of information and has given my family hours of entertainment and advice. We love our Library and staff.”

“This Library has been a life line for me and my husband since moving to York in 2006. It’s where we’ve met people, attended Selectmen and community meetings, lectures, movies, forums and book sales. It is the hub of a social world and the center of our community. We introduced our grandchildren to the programs in the Children’s Room and encouraged them to borrow books and read. “Books are a critical part of my life.”

“Love the Library for access to books, DVDs, audio books and computers, and also the social network of staff and patrons – not to mention how much I save borrowing materials instead of buying them.”

The York Public Library has been an invaluable asset to me as a mother. From the time my sons were 6 months old, library visits have provided wonder, creativity, language enrichment and connection. We have participated in story hours, crafts projects, and activities and reading books out loud in the Children’s Room. As we were getting ready to go today, my 6 year old son announced, “the Library is my favorite place ever.”

“The Library broadens my viewpoints, allows me to find out more about my current interests, provides a peaceful community gathering place, and endless education, entertainment and escape.”

Sometimes, we all get so busy that we fail to realize the impact the library has on our community. Snapshot Day provided an opportunity to appreciate the breadth of materials, services, and programs that are available at the York Public Library, a vibrant and dynamic center of activity. We are grateful for the support of our community which allows us to continue to provide these services.

Respectfully submitted,

Robert Waldman, Director

POLICE DEPARTMENT

Submitted by: Chief Douglas Bracy

dbracy@yorkpolice.org

The realities of the difficult political and economic times we face today will definitely have an effect on how public safety, and for that matter how all town services, will serve all of you going forward. Tax initiatives and the possible shifting of significant costs from the national, state and county levels of government to local tax payers are forcing towns to make tough decisions about what level of service to provide their citizens. The pressure to reduce budgets is causing department heads to work harder and become more resourceful in keeping expenses to a minimum while trying to maintain the best quality environment for all to live, work, and enjoy. Our department has worked hard to be able to keep the average increases for the Police Department to about 3.0% over the last five years. This has been done by scrutinizing each purchase we make and every man hour we work to insure you are getting the “best bang” for your tax dollars. I have been fortunate to have a staff that has been able to obtain a variety of grants over the last ten years that have allowed us to help fund extra man hours and important equipment. These factors have helped us to meet the challenges of a growing population and increased workload without any increase in our manpower since 2004. We have also been able to reduce the capital cruiser account request for tax dollars by utilizing funds from the rental of these police vehicles during special details.

The cost increase this year is due solely to personnel costs which I consider to be the most important aspect of delivering quality services to you. We must maintain a competitive edge if we are to continue to maintain our present workforce. I have flat lined, or in some cases, reduced our operational costs for this year. The reality of the Police Department budget is that the employee related costs make up 90% of this budget. The other 10% of the budget pays for the operation of the police building, equipment, repairs and supplies such as fuel, ammo, paper goods, etc., which are necessary for our officers to do their jobs. To date, we are meeting the needs of our community with what we have. I am hopeful through good management, thoughtful planning, and working with other partners, that we can continue to meet the upcoming challenges in a responsible way without drastically affecting our delivery of services.

As always I am very grateful for the commitment of the employees who make up this department. We were honored last year to have four employees receive state recognition through the Maine Chiefs of Police Association. Officers Scott Randall, Tyler Gagne, and Scott Slawson were recognized for life saving actions during two separate incidents in which the actions of each of these officers saved the life of a person experiencing sudden cardiac arrest. There is no greater reward in this line of work than saving the life of another. Dr. Henry Guertin-Ouellette, our volunteer Police Chaplain was honored with an award for his “outstanding contribution to law enforcement”. This award was presented for his many years of dedicated service in supporting law enforcement and the citizens of our town during times of tragedy and need. Henry has responded to death calls and many calls for individuals needing someone to understand their tough times. He has been an invaluable resource and friend to the department through his efforts. Lastly I was honored by being selected as Chief of the Year by the Maine Chiefs of Police Association for my efforts with the organization over the last thirteen years. During that time I served on its Executive Board for the last (10) ten years, as President in 2009 and as the Chairman of the Legislative and Law Committee for the last (4) four years. It is an honor I will always cherish as it was bestowed upon me by my peers whom I have the utmost respect for and who represent the best law enforcement in the State of Maine. I would also like to thank and recognize the efforts of my staff for the cost savings realized this year and for the grants acquired over the last year that have come only through their diligent efforts. Captain Kevin LeConte, Lt Charles Szeniawski, Sergeant Tom Baran, Officer Owen Davis, Officer Matt Calcina, and Administrative Assistant Kelly MacNeill have worked diligently to secure and administer grants of over \$250,000 in 2012. I can’t thank them enough for their efforts because this funding allows us to maintain and in some cases be on the cutting edge of our profession. I am as equally grateful for the support received from the other town agencies and their employees who contribute to our department in support of our goals. Without all of them our mission would have been more difficult and not

as successful. I also would like to thank all of you for your continued support through your tax dollars, donations, and expressions of gratitude. These gestures are all sincerely appreciated by those who work here!!! We as an organization will continue to try hard to find better ways to serve all of you in a more efficient and professional manner. Your belief in us helps make our department stand out as one of the best.

Police activity for 2012 has remained fairly constant over the last year with the most significant changes occurring in areas such as burglaries and larcenies. Unfortunately, this is likely due to the difficult economic times we find ourselves in. Calls for service have remained fairly level over the last few years as our year round population and tourism have leveled off. Serious crime in York still remains relatively low. I believe this is a testament to the efforts of our officers on the streets who are constantly patrolling your neighborhoods every day. Visibility and diligent interaction by our officers are the key ingredients needed which send criminals a message. It is also the solid work of our Detective Unit who has solved the majority of our most serious crimes which we have experienced over the last few years which included two bank robberies and a pharmacy robbery. I would like to recognize the efforts of Detective Sergeant Tom Cryan, Detective Mark Clifford, and rotating detectives Steve Spofford and Bryan Cantara for their hard work, dedication and nearly perfect record in solving and receiving convictions with these cases. I also would like to thank FBI agent Tom MacDonald who has supported our department through a number of high profile cases including the Robert Joubert child sexual abuse case. This kind of cooperation is truly important and appreciated by our department

The most significant increases in crimes this year are undoubtedly related to the drug and substance abuse epidemic we are experiencing. We saw a significant increase this year with adults in drugs, and other substance abuse such as OUIs and other liquor violations. Prescription drugs such as Oxycodone, Percocet, and Demerol, as well as street drugs - cocaine, crack, amphetamines, heroin and others continue to be the biggest threat to both our children and adults in the Town of York. I can assure you that this is a community problem across this country. Most of our crimes such as domestic violence, robberies, burglaries, and larcenies all have their roots in the addictions that drive the actions of these individuals to support their habits and way of life. Our department will continue to find ways to uncover those responsible for selling illicit drugs and see that they are prosecuted to the fullest extent of the law. We are currently working cooperatively with several area departments to pool our resources to more effectively interdict drugs in our area. I am very proud of our Detective Unit who continues to work with the Federal Drug Enforcement Officials in Maine, New Hampshire and Massachusetts, as well as both State and Local Law Enforcement officials across Southern New Hampshire and Northern Massachusetts. These efforts have garnered a multitude of cases and definitively have impacted illicit drugs in our community. We will continue to use drug forfeiture assets obtained from drug seizures to help offset the costs of these efforts. We are also investigating ways to create a multi-state drug task force that could potentially bring federal coordination and assets to bear on this problem.

Another area of concern has been in the increase in **wire or email fraud** attempts with our seniors. This includes the lottery type scam in which they are asked to cash a check and wire a pre-set tax penalty back to an address/or where individuals advise that a loved one has been arrested in another country and needs bail money to be wired. Most of these scams are originating overseas and are extremely difficult to follow up on. Recent cases involved an elderly female who sent over \$20K to a suspect in the Atlanta area. Detectives found through investigation this same victim was ready to wire an additional \$200K to the same suspect before it was stopped. Detectives worked with the victim's local banks, retirement and credit card companies to assure no further issues would arise in her case. The suspect was identified and tied into a criminal operation in Vancouver with ties to Africa. The FBI in Maine and Georgia are assisting our agency at this time.

I am glad to report that although motor vehicle accidents increased slightly this year, the number of personal injuries involved with these crashes has continued to decline, which is great news. Our traffic enforcement efforts are many times viewed as less than favorable but it is important to realize the true measure of these efforts is in how safe our roads are. This is the third year in which we have not suffered the tragedy of a fatal accident. This is a far cry from just a few years ago when up to 10 lives were lost in a single year. This success is partly due to the proactive labors of our patrol force and the efforts of our new SMART policing initiative

which targets the types of enforcement to areas that are our most prevalent for accidents and injuries. We all need to remember that it is the responsibility of each and every one of us to be safe. So please drive responsibly!

The tragedy in Sandy Hook Elementary School in Connecticut was truly heartbreaking to most all of us. In conferring with law enforcement officials at every level of government, this incident will substantially change the way we address school safety at all levels of our school system. The Police Department is in the process of reviewing and assessing all the Town's school facilities for safety and security of the campuses. All school safety plans have been updated and the department will be conducting active shooter scenario training for all 1st responders and school officials in June. Fortunately, this has been made possible through a grant that the department obtained before this tragedy took place. As we move forward we will look at every option to insure we have a safe environment for all of our school children in York. We are truly fortunate to have two dedicated School Resource Officers; SRO Jamie Rooney in the high school and SRO Scott Cogger in the middle school. Both SRO Jamie Rooney and SRO Scott Cogger have done a great job in handling the safety and security at their respective schools. . The rewards of our efforts, although difficult to measure, can be seen in the low amount of criminal cases generated from the school population that require court action and the positive relationship they build with the student bodies. Most issues are handled cooperatively when mistakes are made between police, school officials, parents, and the students involved. It is extremely important when dealing with young people to address these issues as soon as they present themselves and before they can fester into more serious problems.

Unfortunately, it is with mixed emotions that I announce the retirement of Captain Kevin LeConte.

Effective June 1, 2013 and after 37 years of service, Captain Kevin LeConte will retire from the York Police Department. Captain LeConte has been my right hand since I took over the Chiefs position some 13 years ago. Kevin has been unwavering in his commitment to this department and has been instrumental in developing the Detective Unit we have today. Kevin has done a great job throughout his years establishing positive working relationships within the Town and other communities. Kevin has been a valuable asset and friend to all of us and will be greatly missed.

We thank Kevin for 37 years of dedicated and outstanding service to the York Police Department and wish him well as he prepares for retirement.

Lastly, the department is looking forward to getting the new police station project back underway as the need for this new facility is still great. We remain committed that this site is the right place to locate the station and that in time we will realize this fact. It is important to understand that this facility is necessary to allow us to service the entire town while maintaining our foot officers and mountain bike program's presence in York Beach.

I consider citizen and employee satisfaction to be necessary ingredients in making our Police Department more responsive to the needs of our community. Your thoughts are valued so please feel free to call me at 363-1031 or email me at dbracy@yorkpolice.org if you have a questions, concerns, or comments.

Respectfully Submitted, Chief Douglas P. Bracy

Police Statistics Report – 2012

	2012	2011	2010	2009
Total Patrol Miles Driven	332,430	324,414	329,839	321,225
Total Calls For Service	28,035	29,645	28,204	30,202
Arrest Reports	1,735	1,407	1,767	1,566
Assists - Medical	1,605	1,452	1,399	1,544
Assists – Fire Department	1,651	1,722	771	581
Assists – Mutual Aid- Other Agency	4,342	5,439	4,101	3,553
Patrol Checks	6,296	6,977	5,348	6,349
Public Assists		1,431		1,190
Motor Vehicle Assists	241	282	273	307
Court Ordered Check Ins at PD	37	438	435	1,071
Residential & Business Checks	3,455	4,008	3,507	2,253
Mental Health/Well being Checks	171	306	273	233
Transient Persons/Homeless Persons Checks	169	186	143	137
Residential/ Business Alarms (Fire, Burg, Med)	1,090	1,017	1,376	1,213
Suspicious Activity/Prowler Complaints	422	442	475	456
Homicides	0	0	0	0
Suicides & Attempts	25	30	23	22
Unattended Deaths	4	4	7	6
Rapes	1	10	3	5
Aggravated Assaults	2	3	1	3
Simple Assaults	145	186	188	175
Domestic Complaints - Disturbances- Fights	95	83	78	87
Harassment – Verbal or Telephone	88	94	81	62
Child Pornography/Indecent Exposure/Sex Cases	1	0	3	2
Sexual Offender Registrations	8	12	10	12
Neglect - Abuse	3	2	4	4
Arson	0	1	1	1
Robberies	1	1	1	2
Burglaries	103	60	45	32
Criminal Trespass	18	42	37	32
Larcenies	187	161	185	191
Vandalism	111	147	122	76
Bad Checks	28	22	38	48
Auto Theft- Including Motorcycles	3	1	5	4
Adult Arrests	446	377	433	545
Juvenile Arrests	75	68	70	95
Violations of Bail Conditions	35	93	70	92
Court Summons Issued	1,735	2,891	3,131	2,153
Warnings Issued	5,321	5,266	4,816	5,843
Grand Jury Indictments/Felonies	194	156	240	210
Adult Drug Offenses	369	334	369	251
Juvenile Drug Offenses	42	65	78	96
Liquor Violations	176	153	133	108
Operating Under the Influence of Alcohol/Drug	101	88	83	99
Motor Vehicle Accidents	548	526	539	554
Fatal Motor Vehicle Accidents	0	0	0	2
Personal Injury Motor Vehicle Accidents	75	89	93	79
Total Personal Injuries from MVAs	87	118	124	112

COMMUNICATIONS

The York Communications Center remains a vital link between the citizens of York and our various emergency services providers such as police, fire, emergency medical and emergency management as well as serving as the backup for non-emergency providers such as Public Works and Parks and Recreation. The Communications Center continues to serve as the town's Public Safety Answering Point (PSAP) receiving E 9-1-1 calls and dispatching the appropriate personnel and equipment to provide the emergency aid that is needed. This center also handles a wide variety of other calls for assistance and/or information in an effort to serve the needs of everyone who calls, 24 hours a day, 7 days a week, 365 days a year.

The York Communications Center is in its seventh year of serving as the Regional PSAP center handling E 9-1-1 calls for the Towns of Berwick, Eliot, Kennebunkport, Kittery, Ogunquit, South Berwick, and Wells. Our employees continue to provide this all important service in exceptional manner as we received well over 7,800 calls over our E 9-1-1 phone lines in 2012. Once again there have been renewed attempts to reduce the number of PSAPs in the state over the past several years however, those attempts have not been successful. As a direct result we will continue to serve as a Regional PSAP and will continue in our efforts to provide the best service possible to the communities we serve. We are anxiously awaiting the rollout of the new "Next Gen" technology that is supposed to allow texting of 9-1-1 calls and other new features. The state is looking to begin installations of this new equipment sometime later this calendar year. We are hopeful that we can transition into this new equipment by the time we move into our new communications center.

Town of Ogunquit unfortunately chose to receive their dispatching services from the Town of Wells Dispatch Center which became effective this past June. This move was solely predicated on saving money and not on providing best service for their citizens which I believe is unfortunate. I am extremely proud of how my communications and administrative staff have stepped up to the plate to meet the challenge of having to reduce our costs due to the loss of revenue from Ogunquit while still maintaining adequate staffing to cover our center. Our dispatchers reconfigured their schedule and administrative assistants Virginia Avery and Peg Scamman have maintained their normal administrative duties while filling in dispatching to reduce overtime costs. We are actively discussing possible consolidation of dispatching services with a number of other communities at this time and see some very promising possibilities; as we are all looking to be more fiscally responsible while also providing the best service possible. Although this was a setback I believe that with the construction of the new police/communication facility we will be poised to have the ability to create a regional center that will benefit York as well as our surrounding communities.

We believe that customer service is of the utmost importance and as always, our top priority remains in the level of service that we provide to you our customers. We are extremely proud of the exceptional level of service our center provides to the citizens of York and consider it an honor to bring a portion of that service to the citizens of Kittery, Eliot, South Berwick, Berwick, Wells, Ogunquit and Kennebunkport by providing them E9-1-1 services. I would like to take the opportunity to extend my thanks to the men and women of our Communications Center. They continue to show that they are indeed the "best of the best" in everything they do. They are committed to being not only "Professional Communications Specialists" but also "Emergency Medical Dispatchers" as they are required to meet more and more demanding requirements and certifications to perform their jobs. I believe that they are the backbone of our emergency response services and without them our jobs would not only be more difficult, but next to impossible.

Our center continues to be one of the finest, most advanced in the state offering the best, most up-to-date technology available. The advancements in technology give us the ability to be more cost effective and more efficient. As technology continues to advance, we will strive to keep pace in every aspect and in so doing we will continue to provide those we serve with the very best service possible.

The employees of the communications center would like to extend a sincere thank you for the continued show of support they receive from our citizens. Although there have been some setbacks with the building of the new Police Station and Communications Center we remain excited and anxiously await the opportunity to move into a new facility.

As always, we are here to serve you. If anyone has a question regarding the communications center please feel free to call us at 363-4444 or email rscamman@yorkpolice.org.

ANIMAL CONTROL

This year has been another very active year for animal related issues in York. We are seeing problems such as rabies, distemper, Eastern Equine Encephalitis, and other animal borne diseases again in the area which is requiring our diligence and time. It is imperative that everyone in the public remain vigilant in understanding these diseases and safeguarding yourselves and your children and grandchildren from contracting them. Please call our department if you observe any animals acting strangely or appearing sick. Do not go near them or touch them.

Our ACO's responded to a 32% increase in sick and injured wild animals this past year. Unfortunately many of these had to be euthanized due to their diminished conditions and the possibility of disease. We did have one confirmed case of rabies out of five animals that were tested by the State Health Lab. It is important to note that the lab will not test every animal we encounter due to limited resources. These issues have certainly elevated the importance of our animal control department and speak to the need to have well trained officers. We are very fortunate to have Larry McAfee and Garth Wilton on staff. Both are well-trained seasoned officers who have done an excellent job of staying abreast of these ever-changing needs. These individuals are paid on a part time basis but supplied the town with a full time commitment to solving the needs of all of you. In 2013 our officers responded to 1,339 calls for assistance on animal related issues.

The issue of re-licensing of dogs in the Town continues to be a significant concern for the department. We expend an inordinate amount of time following up on delinquent owners through mailings, phone calls and even home visits. This process is truly necessary as the licensing of dogs was instituted by the State as a way to insure and certify that the dogs have been properly immunized against rabies. The State has increased the late fees from \$ 10.00 to \$25.00 in an effort to encourage voluntary compliance. Last year our ACOs spent countless hours tracking down over 460 owners who failed to properly register their dogs on time. These hours have to be taken from time that could have been spent in the field addressing real issues such as dogs running at large and enforcement of dog owners not cleaning up after their animals. We are currently looking at an online registration option as another way to make it easier for dog owners to register. I would ask everyone who owns a dog to help us by remembering that all dogs are required be registered by January 1st of each year. It is a great way to save at least \$25.00 per dog which is the fee the State mandates for late licensing after February 1st of each year. All dog owners should know that veterinarians in both Maine and New Hampshire are now required to submit rabies vaccination slips to the State Animal Welfare Department who then forward them to the respective towns as a check against not licensing dogs.

I would like to thank everyone for their continuing support of our efforts to serve the needs of the Town. As always we are here to provide for you, if anyone has questions regarding animal concerns please feel free to call us at 363-4444.

Respectfully Submitted, Chief Douglas P. Bracy

YORK ANIMAL CONRTOL REPORT - 2012

<i>Type of Contact:</i>	<i>2012</i>	<i>2011</i>
ACO calls to dispatch	1,339	1,118
Calls handled by ACOs	1,120	977
Calls handled by POs	219	141
Calls taken directly by ACOS	433	507
Calls to ACOS by radio or paged out	687	470
<i>Dog related calls:</i>		
Dog Attacks	12	11
Dog Bite to Human	18	16
Dogs not under control	11	14
Barking Dog	48	35
Cruelty or neglect	8	11
Aggressive dog	15	14
Dogs in hot/cold vehicle	35	19
Dogs hit by vehicles	10	6
Dogs running at large	220	209
Dogs picked up	86	98
Dogs returned to owners	51	69
Dogs impounded at Kittery Creature Comforts	33	29
Dogs not located upon inv.	62	43
Dogs returned home on own –spoke to owner	64	58
Impoundment Fees Paid	\$1,275	\$1,075
<i>Cat related calls:</i>		
Stray /feral/nuisance cats reported	22	36
Stray/feral/nuisance cats trapped –public request	7	4
Missing cat reports taken	35	6
Stray cats picked up	11	29
Stray cats taken to Kittery Creature Comforts	9	27
Cats taken to Emergency Clinic	1	3
Cat Bite to Human Investigations	15	1
Dead cats	5	7
Cats hit by vehicles	7	4
Returned To Owner	2	6
Cruelty or neglect	1	0
<i>Other animal calls:</i>		
Calls for other animals	361	254
Wild animal calls	336	230
Calls related to other domestic animals such as horses, roosters, chickens	25	24
Animals caught and removed by ACO's	87	59
Injured wild animals taken to Center for Wildlife	40	31
Wild animal calls referred to Animal Damage Control Agent- Adam Stevens	56	41
Requests for live traps	7	4

<i>Continued</i>		
Animal transports to Augusta lab for Rabies testing	5	3
Positive rabies test	1	0
Number of reported animals suffering from rabies, distemper or other sicknesses	70	22
Sick/injured dispatched by ACO's	49	17
<i>Administrative work:</i>		
Licensed dogs	2489	2370
Not licensed by February 1, 2012 requiring follow-up investigations	466	453
Notifications from veterinarians through State Animal Welfare regarding rabies certification of dogs in York	671	
Warnings –verbal or written	134	60
Summons	34	30
Miscellaneous	66	0
TRAINING HOURS	80	64
HOURS WORKED	1,459	1407

HARBORMASTER REPORT

This has been another very successful and safe year in the harbor thanks to the great effort put forth by Harbormaster Don Day and his staff of assistants Dave Hutchinson and Joe Hogan. They constantly provide a safe and enjoyable harbor for all of its users both commercial and recreational.

The Harbormasters continue to repair and replace floats under the direction of the Harbor Board to maximize the number of boats we can accommodate and to make it more amenable to those who use it. The work is still on going to place all moorings on a new GIS map for the harbor and river moorings. This will allow all moorings to be placed back in their proper locations in the event of a large weather event or flood. The harbormasters worked this year with surveyors from the University of New Hampshire to conduct soundings throughout the harbor to track the buildup of silt in the channels and anchorages. This information will be used to identify those areas that need to be dredged in the future and will provide the information necessary to determine the time frame for the dredging. These also can be extremely important in recovering costs from FEMA due to a natural disaster such as a flood.

The Harbormasters also continue to work to educate boaters and kayakers on the importance of keeping track of weather conditions. Several times over the last few years we have been very fortunate not to have had a tragedy when boaters have been caught outside the harbor in severe thunderstorms and wind storms. Knowledge of the weather conditions and life-saving gear such as life jackets are a vital part of boating safety. Life jackets should be worn at all times while on the water. The Harbormasters work very hard to keep the waters of York safe and enjoyable for everyone. Please do your part and be safe.

The Harbor Board and Harbormaster completed the restoration of Town Dock 1 with the completion of a bait shack at the end of the dock. I think all would agree this new infrastructure is a testament to the success of our Harbor Board. They have also worked closely with the State of Maine and other agencies such as our DPW in the efforts to replace the Sewall's Bridge. Members attended a multitude of meetings and worked diligently for a construction schedule that least affected those using the area around the bridge and the channel up river. I am glad to say the combined efforts of everyone paid dividends when the State agreed to strengthen the bridge to accommodate most of public safety vehicles. This is a tremendous win for those living on the south side of Sewall's Bridge and will definitely shorten the response times in the event of emergencies in that area especially for our fire department.

I would like to personally thank Captain Kevin LeConte who oversees the activities of the harbormasters and is the police department's liaison to the Harbor Board and this project. The project is currently under way and should be completed in early October 2013. We ask that everyone please use extreme caution when boating and kayaking in the area of the bridge during this construction phase.

In closing I would like to extend a special note of appreciation to our Harbormasters and to the Harbor Board members Joseph Donnelly Jr., Dave Gittins, Jeff Donnell, Dave Webber, and Mike Sinclair. Their participation, valuable input, and many hours of service have had a positive impact in many of the achievements realized over the last several years. It is through this leadership and combined efforts that we are able to best serve our community.

Thank you for your continued support. I invite you to contact either myself or Don with any concerns or issues you may have at (207) 363-4444.

EMERGENCY MANAGEMENT

The Town of York's Emergency Management Agency has been busy responding to a number of severe weather events and preparing for disasters. Through planning and education it is the job of Emergency Management to plan for both natural and manmade disasters to be prepared for whatever may come our way. It is well documented that communities which are prepared fair much better when disaster strikes as they have a plan to meet the immediate needs and to recover. In light of the record number of declared disasters in our area over the last ten years I can't imagine not being prepared.

We are in a new metrological pattern that is creating a pattern of more severe weather for our area. There have been several significant East Coast storms that have created extensive damage and tremendous suffering in other parts of the eastern seaboard in the last two years. We have been very fortunate not to have taken a direct hit by either Tropical Storm Irene which caused extensive damage in upstate Maine, New Hampshire and Vermont or Hurricane Sandy which devastated the mid Atlantic states of Connecticut, New York, and New Jersey. Although we suffered some minimal effects and damage from these storms, we were spared the billions in damage they create elsewhere. The Town received \$55,944 for emergency measures and damage reimbursement for Tropical Storm Irene. These storms serve to remind us that we need to be prepared, both as a Town and more importantly as individuals as we are surely not immune to these weather events or their damage. One of the gravest concerns of emergency officials in our area is similar to what was experienced in Hurricane Katina and most recently Hurricane Sandy when the general public did not respect the power of these storms and ultimately cost hundreds of lives. They also reinforced that we have not experienced such widespread damage in our area that takes years to recover from. Please be prepared.

The Town has been very fortunate in obtaining an Emergency Management Performance Grant from the State for the third year in a row to help assist in providing for the needs of our emergency responders. This grant helps to funds planning, training, exercises, and equipment and personnel costs incurred in meeting the emergency management objectives for the Town. The Town can receive up to \$52,000 this year in its efforts.

I was very fortunate this year to have been named "Local Director of the Year" by York County Emergency Management Agency. It is always nice to be recognized by your peers but I know that my success is really due in part to so many who work beside me to serve all of you. I would like to recognize and thank all of our Town Departments; Police, Communications, York Fire Department, York Beach Fire Department, Department of Public Works crews, and our GIS and Community Development Department. Together they have helped make our Emergency Management program one of the best in the state and one that is recognized on a national level for our accomplishments and participation in new programs that are at the forefront of the emergency management efforts in this country.

I would also like to thank York Ambulance, York Water District, Kittery Water District, York Sewer District as well as York Hospital and York Library for continually providing assistance to the Town and its citizens when called to meet the challenges of a disaster or serious event. Whether it is the need for sheltering or warming those in need or the sharing of personnel and equipment to meet immediate needs at hand, these organizations repeatedly respond to my requests for help and assistance at no cost to our taxpayers. I can't thank you enough. This is surely not the norm in many places around us. I also want to recognize our volunteer fire departments and ambulance service. No one realizes the impact of the contributions these individuals and organizations make in time and energy regardless of the time of day or night to safeguard and serve our community at minimal cost. Many of our regional responses are staffed through these agencies. I am honored to have them as part of the team when the need arises. We would not have been so successful in many of our most serious events if not for the dedication of our volunteers and our partner organizations. Lastly, I want to send a big thank you out to Chief Chris Balentine of the York Fire Department and Chief Dave Bridges of the York Beach Fire Department.

Besides being life long friends, I am truly blessed by the time and effort that these two individuals put in to making our emergency fire services some of the best in our area.

The role of Emergency Management is changing at an amazing pace. The way we coordinate our resources to prevent or combat the effects of a disaster, either natural or manmade is standardized across the country. The federal government has a new National Response Framework it instituted after the terrorists attacks of 9/11. This plan mandates the way we do business through a standardized National Incident Management System. We, as a town, are required to train our public officials and public safety personnel to varying levels depending on their level of authority. We are also required to create policies to implement various aspects of the national plan so that every public safety agency and government entity responds in the same manner to disasters. The penalty for not meeting these requirements is that the federal government will not award funding to communities who fail to comply with them. I am happy to report that the town is fully compliant with National Incident Management System and the National Response Plan as of this report. One note of caution to mention is that if these mandates continue it will soon require a full time position in town to maintain that amount of work it takes to be complainant. I would like to thank my command staff and our two volunteer fire chiefs for all of their efforts in making this process and the recovery of damages sustained in multiple years of disasters. I could not run the police department and handle these commitments to emergency management without all of them and their commitment and dedication.

The tragedy at Sandy Hook Elementary School in December is causing everyone to rethink safety in our schools given this unimaginable crime. Much like the tragedy of the World Trade Center Towers on 9- 11, we need to adapt and look at things differently to insure safety and security of each of our schools.

I have initiated a number of changes in the short term to meet the security needs of our schools with our present resources. I have employed a private consultant to assist in me in assessing the security and facility needs for each of our four schools. Although we had emergency plans in place at our schools prior to this event I think we will have to expand on what we do to insure we have the best protection possible for our children to grow and prosper while at school. We fortunately have secured funding from a grant prior to the Sandy Hook tragedy to provide training to first responders and to conduct full scale exercises for an active shooter scenario in June. This will be invaluable training for our first responders and school officials.

As we have seen over the last three years a disaster can strike quickly and without warning. It can force you to evacuate your neighborhood or confine you to your home. What do you do if basic services such as water, gas, electricity or telephones were cut off? Local officials and relief workers will be on the scene after a disaster, but they cannot reach everyone right away. Where will your family be when disaster strikes? They could be anywhere at work, at school or in the car. How will you find each other, will you know if your children are safe? Families can and do cope with disaster by preparing in advance and working together as a team. Follow the steps listed below or you can access them through FEMA's website www.ready.gov. Knowing what to do is your responsibility and is your best protection! I have included the family disaster plan to encourage all of you to plan as your town services and departments do continually. Please help by being prepared to face the challenges of the future.

Respectfully Submitted, EMA Director Douglas P. Bracy

FAMILY DISASTER PLANNING

YORK VILLAGE FIRE DEPARTMENT

Submitted By: Christopher Balentine, York Village Fire Chief

It is with great pleasure that I submit this annual report to you, together with a summary of responses made by this department. We have an active group of people consisting of mostly call/volunteer staff and three paid personnel. We are always in need of volunteer persons over the age of eighteen who can assist us in any way. We welcome new faces regardless of experience level for membership within our department.

Within the next few weeks, we will be completing our fire station renovation project which was approved by the voters in the Spring Town Meeting 2012. Some of the work packages included modernization of the overhead doors which allowed more room for fire apparatus, and more floor space to place certain pieces of equipment indoors which had previously been outdoors. We also added a fire sprinkler system and new heating plant. This brings our facility up to current standards in many ways.

Our responses for fire alarm activations are on the rise as are the vehicle accidents and medical assists. We remind everyone to maintain alarm systems properly because the life they save may be yours. Outside fire permits are required for open burning. We hope you will support us in all fire prevention activities.

We continue to train our people on a variety of topics from basic firefighting, hazmat, emergency medical and many others. We look forward to constantly upgrading our technology. We ask all townspeople to examine address numbers on residential and commercial buildings. Finding unmarked addresses is very difficult, and in an emergency, seconds count.

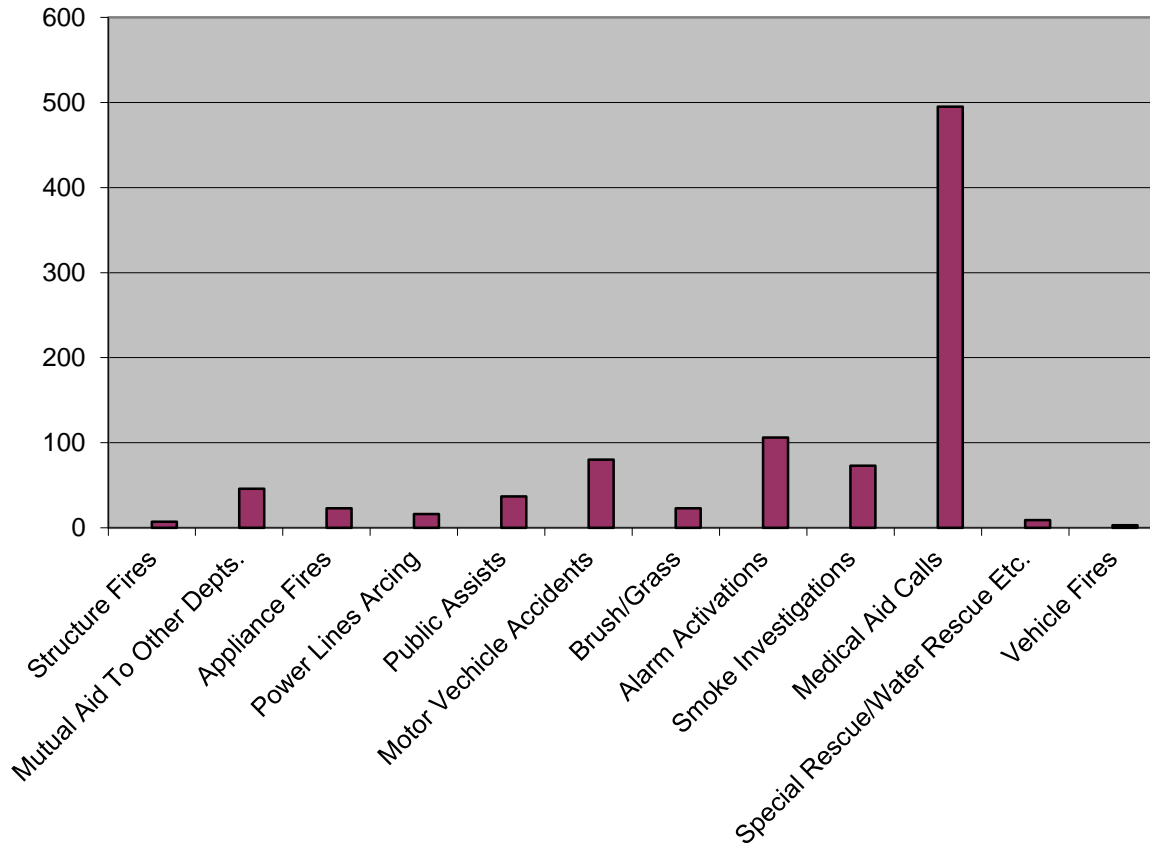
Please do not hesitate to contact me for further information, or suggestions, at the fire station: 363-1015.

York Fire Department Call Log

Calendar 2012 Responses

Call Types	# Of Calls
Structure Fires	7
Mutual Aid To Other Depts.	46
Appliance Fires	23
Power Lines Arcing	16
Public Assists	37
Motor Vehicle Accidents	80
Brush/Grass	23
Alarm Activations	106
Smoke Investigations	73
Medical Aid Calls	495
Special Rescue/Water Rescue Etc.	9
Vehicle Fires	3
Total Calls	918

January



YORK BEACH FIRE DEPARTMENT

Submitted By: David K. Bridges – York Beach Fire Chief

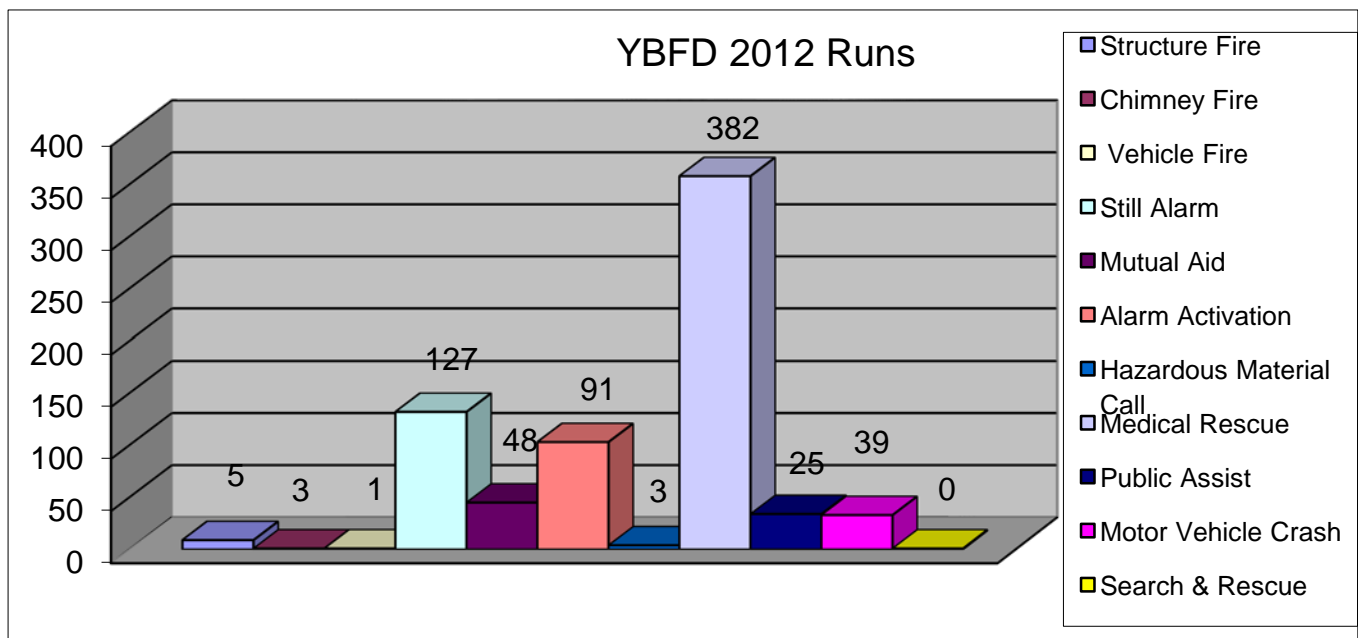
REPORT OF THE YORK BEACH FIRE DEPARTMENT

Our entire organization would like to thank you for your continued support. We're proud to be of assistance to our citizens during time of need whether it's a fire, medical emergency, fire alarm problems or just using our station as a warming hut during a major power loss.

We responded to 724 emergency calls during the past year with over half of them being some type of medical call. The life safety improvements in our homes by the newer codes and safer electrical products, have changed the number of " fire " calls we respond to, but many other emergency calls still keep us busy.

Training is the single most important task all of the fire service faces no matter if it's a full time department or a volunteer department. Our members received over 1,192 hours of training this past year trying to stay current with the demands placed on the fire service today. The 1,192 hours of training **did not** include the training hours 2 of our members accumulated in completing their FF1/2 training. That training required 240+ hours per student to complete, never mind the number of hours they spent practicing their skills between trainings. Building construction is the most challenging factor in today's home fires. The lightweight construction materials being used in most new construction creates an environment that is much more dangerous than that of years gone by. The lightweight materials fail much sooner when exposed to higher temperatures and the synthetic materials used in the home furnishings create a much higher temperature. The combination of these two factors makes it even more important to have working smoke and CO detectors in your home. Residential sprinkler systems greatly lessen the dangers encountered in the event of a fire in your home, since most fires could be contained to just 1 room with minimal water damage.

York Beach has 3 full time (1 per shift) Firefighter/EMT's on duty 24 hours a day, but we still rely strongly on our volunteers to accomplish the tasks placed upon the fire department. We have a junior firefighter program for young adults between the age of 15 and 18. They can do many of the tasks that the adults do except we can't have them work in any life threatening situations. There are many tasks to be performed and even though you don't think entering a burning building is something you want to do, you might be just the person to help fill another task no matter your age or skills. If you would like to hear more about what's involved or would like to join our volunteer force, please call 363-1014 or stop in anytime.



York School Department

SUPERINTENDENT OF SCHOOLS

Submitted By: Dr. Debra L. Dunn, Superintendent
ddunn@yorkschoools.org

As York's new Superintendent of Schools, I am pleased to present my first Annual Report for the York School District. York Schools' commitment to educational excellence and individual achievement is observable among all students in our K-12 classrooms. *The mission of our district is to educate, inspire, and challenge all learners to be ethical citizens who will make a difference in a changing and complex world.* It is evident that the strength of our school district is in the quality of our students, faculty/staff, parents, and community who work collaboratively toward achieving our mission with each child. Together we are preparing children for the demands of a globally connected 21st Century with proficiency in communication, critical thinking, collaboration, and creativity.

Culture and Communication

Our faculty and staff are strongly committed to ensuring a healthy, positive, and industrious school culture. In my initial communiqué with staff this fall, I included a quote from Roland Barth's book Improving Schools from Within, "*The longer I am in schools, the more I am convinced the relationship among the adults in a school has more to do with the success and achievement of the students than any other factor.*" It is our strong sense that the adults' collaboration and collegial relationships help to ensure children's academic success.

Beyond our schools, we place a high value on communication and collaboration with members of York's municipal departments. Working in partnership with the police, town hall, and community we strive to ensure consistent and coordinated responses to every matter, from safety and security to inclement weather. Examples of this are the collaboration offered by our Police Department after the school tragedy in Connecticut whereby a police officer was assigned to each elementary school, as well as the upcoming Spring warrant article for additional security measures/staff at our schools. We are most fortunate to be living/working in a community that is genuinely supportive of its children.

Curriculum and Instruction: Continuous Improvement

Faculty members in the York Schools continue to work diligently to adapt to the changing landscape in education across the state and country. The Common Core Standards for literacy and mathematics recently adopted by Maine and most other states in the country outline rigorous learning standards for all of our students. Working with Barbara Maling, our new Director of Curriculum and Instruction, during professional development days and collaborative team meetings, teachers work on both understanding the new standards and revising the curriculum in the schools to meet the new expectations. In addition, the state of Maine recently implemented a law that requires that by 2018, high school students must graduate with a diploma that is based on demonstrating proficiency in learning standards. To meet this expectation, teachers move away from the traditional grading scale, and move toward outlining clear learning targets that students must reach, and measuring progress toward meeting those targets. Student learning progress will be reported as either approaching, meeting, or exceeding the standard, as opposed to the traditional grading system. While this practice is common at the elementary grade levels, it requires new professional learning for teachers at the middle and high school levels. Further, as a school district we will continue to use data analysis focused on monitoring individual student growth from year-to-year. These analyses are utilized to tailor instructional and assessment strategies as well as curriculum realignment focused on enhancing student achievement.

Teachers in York have been working hard to understand and embrace this new model for instruction, despite the limited professional development time in their school year. We have placed a priority on collaboration, both

within buildings and across the district, to meet the challenges ahead. Teacher teams meet in many configurations to work on improving the classroom instructional system in York to meet our vision for our schools - as student-centered, engaging learning communities that prepare our students for success beyond our doors.

Budget

This year is most notable for its challenge in meeting current and future financial needs. As previously detailed through written communication and at our school board meetings, the York Schools are facing some of the most difficult economic times in recent history. Significant loss of state subsidy and other revenues, coupled with rising costs to several of our programs, have resulted in necessary reductions to materials and some personnel. We will continue to strive to build fiscally responsible budgets that maintain the most optimal programming for all of our students.

In closing, please know I am open and eager to listen to the input of York's citizens. I have appreciated your warm welcome and more importantly, recognize this community's genuine support of York's schools. Please do not hesitate to contact me - I look forward to hearing your views.

YORK HIGH SCHOOL

Submitted By: Robert E. Stevens, Principal

rstevens@yorkschoools.org

To the Superintendent of Schools, the School Committee, and the citizens of York, I herewith submit my thirty-fifth annual report.

Student population continues to remain stable with a slight upward trend. Planning Decisions estimated our population to be 621 students for this academic year and we opened with 628. Outward appearances are that enrollments are flat, but the truth is that we have a very fluid group of students. Almost 30 students came and left over the summer months and student shifts happen virtually every week. The reality is that we have gotten moderately bigger at a time when student numbers in Maine are trending downward.

Last year, and the year before, we reported that the majority of our work was invested in preparing a very thorough 24 month self-assessment in anticipation of a New England Association of Secondary Schools and Colleges (NEASC) Accreditation visit last March. Sixteen professionals from throughout New England spent four intensive days here reviewing all aspects of our school. Every teacher was interviewed, as were students, parents, School Committee members, Central Office personnel, community members and various other constituencies. Visiting Committee members shadowed students for a minimum of half a day, attending classes, activities, and even eating lunch with them. The result was an extensive 50-page document, *The Report of the Visiting Committee for York High School*, that assesses our performance against seven accreditation standards. We received five exemplary ratings and nearly a sixth. Under *Resources for Learning*, we would have been rated exemplary if it weren't for our perceived need to build a new auditorium. We are very excited about our status with NEASC because it is a complete validation of the work we have been doing for the last decade. The complete report is posted online and hard copies are available at the school, the York Public Library and at the Superintendent's Office. The executive letter is being released to the press at this writing. It will also be available on our website.

The big news for our facilities is the bond that was raised for \$1.2 million dollars to renovate old areas of the building. Plans have been drawn and Ledgemere has been hired as our construction management firm, but real construction will not begin until April vacation. The rear of the gym, a new front entrance, and a remake of the cafeteria are the large items to be done. Several bathrooms will be refurbished as well as cosmetic improvements to the outside of our building. Honeywell was hired to make energy improvements so you may have noticed that we have new light fixtures as you drive through the campus. We should look substantially different by the start of school next fall.

One of our seniors has received special recognition this year that has only happened twice in my long tenure. Ben Gauthier has been designated a Presidential Scholar and he is also a finalist for a National Merit Scholarship. Only 3,000 students nationwide are identified for the academic component of the program, having scored exceptionally well on the SAT and ACT exams. Winners are selected on their academic achievement, personal character, leadership, service, and the quality and content of their essay.

There was a small but significant change in staffing this year. Leslie Pettigrew retired, and former YHS graduate Katie Lutts has filled her position. Maureen Maloney lost a multi-year battle with cancer last June. David Shenett was hired to teach her classes.

It has been “literally” another banner year in athletics. We are proud to say that we continue to have one of the highest participation rates in all of Maine. York High School offers 16 interscholastic sports with 38 teams. Five hundred and fifteen students, or 80% of our student body, actively participate in the athletic program. York won State Championships in Boys Indoor Track, Outdoor Track and Golf. York athletes were individual State Champions in Outdoor Track, Indoor Track, and Wrestling. York High School teams were Conference Champions in Golf and Indoor Track. Seventy-three students were selected to 16 All Conference teams representing 16 varsity sports. Most significant of all, 66 senior students were selected All Academic by maintaining a 93 average or higher while participating in a varsity sport. Football, Cross Country, Soccer, Basketball, Indoor Track, Lacrosse, and Track and Field all boast 80 or more participants.

Eighty seven percent of last year’s graduates have found themselves on a college campus this fall or in some training program. 90.1% of the current senior class applied to colleges before the Christmas break. Virtually every student will apply to at least one school before the end of the school year. Here is the Top 10% of the Class of 2012 and the colleges they are attending: Sarah Baker, Bates College – Rachel Barrows, Providence College – Alanna Eaton, Providence College – Briana Eaton, U.S. Naval Academy – Emily Horowitz, Brandeis University – Rachel Kelly, American University – Michael King, Pennsylvania State University – Addison LaBonte, University of Maine – Michael O’Connor, University of Maine – Aaron Prugar, Boston College – Noah Rickerich, Dartmouth College – Emily Rumble, University of Maine, Farmington – Haley Spencer, Colgate University – Alana Thyng, Yale University – Jack Briggs, University of Maine.

In closing, I would like to sincerely thank the faculty, students, parents, and citizens of York for their steadfast commitment to education. Visitors continue to marvel at the support and climate for learning which is unique to York. We all are very fortunate to live and work in such a great community.

YORK MIDDLE SCHOOL

Submitted By: Dave Williams, Principal

dwilliams@yorkschoools.org

It is my pleasure to submit this annual report on behalf of the students, faculty, and parents of York Middle School.

York Middle School currently educates 595 students in grades 5-8. With class sizes averaging between 21-23 students, we are able to provide a student-centered, and personalized educational experience that meets the needs of a wide range of learners. At the fifth grade level, students are scheduled in one of six primarily self-contained classrooms. Although students spend most of their day with a homeroom teacher, they switch classes for science or social studies and allied arts. In the sixth grade, students are grouped into one of two teams consisting of four core content teachers. At the seventh and eighth grade levels, students are grouped onto one of three multi-grade teams. In addition to a strong core academic program, we are proud to offer a wide-variety of experiences within our allied arts, sports, music and extra-curricular offerings.

The men and women who educate the students of York Middle School are a dedicated group of professionals who are committed to a student-centered approach that is tailored to the unique needs of the early adolescent. I feel privileged to work alongside professional educators who are determined to provide the best education possible for the children of York. As a faculty, we have begun our adoption of the national common core standards and a transition to standards-based instruction. This represents a fundamental shift in the way we plan, deliver instruction, and assess student learning. This exciting work will help us to improve our organizational structure so that we are able to deliver instruction in a way that is consistent with research in best-practice.

At York Middle School we administer two standardized tests to all students each year. The New England Common Assessment Program (NECAP) and the Northwest Evaluation Association Assessment (NWEA). The NECAP assessment is a state test that is administered in the fall of every school year. York Middle School continues to demonstrate ongoing improvement in test scores as our students perennially score significantly higher than the state average. Testing data helps us to make informed decisions about the way we group our students, design curriculum, and develop our programs. The NWEA tests are administered in the fall and again in the spring. These assessments help us to measure and track individual student growth over time. Students are tested biannually in math, reading, and language usage. The NWEA is a computer adaptive assessment that provides rich data about the strengths and needs of individual students. This data is useful in helping us to plan and adjust our instructional strategies to meet the needs of all of our students.

Parent and community involvement continues to support and enrich what we do at York Middle School. In addition to running the school store, the Parent Group hosts an annual ice cream social, sponsors dances, puts on game nights, and hosts a variety of other events. Their fundraising efforts have gone to support a wide range of academic, cultural, and social activities. Volunteers, mentors, and community members are also an integral part of the educational experience at York Middle School. In this critical time of a young person's development, I would like to thank the entire community for the support that you provide our students.

In closing, I would like to recognize the dedicated staff of York Middle School, the School Committee and Superintendent Dunn for their collective efforts to continuously improve and enhance education for all of York's students.

YORK VILLAGE ELEMENTARY SCHOOL

Submitted By: April Noble, Principal

anoble@yorkschoools.org

I look forward to this opportunity to highlight some of the wonderful opportunities that have occurred this past year at Village Elementary.

Five years ago, Village Elementary was recognized as one of only eight elementary schools in Maine to achieve accreditation from NEAS&C. This recognition afforded the staff the opportunity to conduct a year-long self-study comparing themselves to national standards.

“The Commission on Public Elementary and Middle Schools’ primary purpose is the pursuit of educational excellence for the elementary and middle school students of New England. The Commission, through its standards-based accreditation cycle, assists and guides the school as it endeavors to achieve continued self-improvement and growth as an educational institution. The ultimate goals of the process are to improve school effectiveness, to develop planned improvement and provide public assurance of quality education by building on the strengths of the school.” (excerpt from NEASC website 2013)

Over the past year, the VES Steering Committee, made up of most of the original members, has reevaluated the progress gained toward the recommendations made by the Commission. Self- reflection is a powerful tool used for professional development and Village staff and Steering Committee members should be commended for this work.

This past summer Village Elementary School underwent some construction in our portable unit. Upon the hire of half-time Reading Recovery teacher Natalie Peabbles, the portable unit, located behind the school, has now transformed into a Reading Recovery Center. The rooms in the center offer small group intervention space, large group meeting space for staff seeking professional development and a state-of-the-art “behind the glass” space for peer observations to take place. Through a partnership and grant from UMO, this facility has become a place for collegial conversations and learning. This center will allow many educators from Southern Maine to use the space for learning. Upon completion of her training, Mrs. Peabbles will serve southern Maine educators as well as York students as Reading Recovery Trainer.

Also new to full implementation this year are the iPad carts. Kindergarten and first grade each have 30 iPads that grade levels have integrated into their classrooms. Second grade received 15 iPads that are shared among the classrooms. Teachers have found unique ways to use them in centers or as enrichment and have certainly engaged many children of Village Elementary. Staff and parents look forward to how technology such as iPads and Interactive White Boards can support the learning that takes place in the classrooms.

I want to personally take time to thank the parents, staff, and community members for supporting our budget especially in fiscally challenging times such as these. It is important for us to think creatively about how we will continue to provide the high quality education that York is so well known for with the tools and materials already in place. York is fortunate to have had budgets in the past that have supported the students’ and teachers’ needs. We will continue to rely on current resources and high quality teaching, to continue these efforts for all the children of York.

COASTAL RIDGE ELEMENTARY SCHOOL

Submitted By: Sean Murphy, Principal

smurphy@yorkschoools.org

The mission of Coastal Ridge Elementary School is to provide children with an engaging and enriching educational experience. We strive to develop partnerships that facilitate learning, to foster responsible citizenship, and to inspire children to excel.

Coastal Ridge Elementary School is a unique place to learn. The children who attend our school are greeted with smiles in the morning and leave excitedly with news to share in the afternoon. Our school climate has been recognized by the New England Association of Schools & Colleges as upbeat, nurturing, and admirable. Notably, the Maine Department of Education recently nominated CRES as a National Blue Ribbon School for continuously high student achievement. We feel fortunate to make a difference in the lives of the children, and we continue to improve our programs to serve our town more effectively.

Currently serving 326 students in 2nd, 3rd, and 4th grade, CRES has not experienced a significant decrease in enrollment. Just as we dropped a classroom section last year, our FY14 budget increase of 2.3% is due in large part to the adjustment of a position moving to CRES from Village Elementary School. This is not an addition of a position; it is a reflection of how the administration moves teachers from one grade or school to another based on the size of a grade level so we may maintain responsible class sizes near 20 students. This personnel adjustment is offset by reductions to library books, classroom supplies, instructional equipment, and other resources so that we may present a budget acceptable to the town. The FY14 budget has been trimmed to a delicate balance reflecting the high standards of York and what the current economic realities can bear and have borne for the past several years.

The town has generously supported cost saving measures to reduce energy consumption at our twenty-three year old building, as witnessed with our efficient boiler, and we have experienced savings as a result. York approved the replacement of the windows and siding at CRES in last year's referendum, and we will undoubtedly experience future savings as we undergo renovation this summer. Our custodians continually work hard on smaller projects to preserve the condition of the facility, which is a valuable investment of the town.

Residents of all ages and walks of life work together to nurture our children. We are thankful to parents, mentors, seniors, YHS students, and other community members who work alongside our staff regularly, and as a result, we feel the schools are assets to our town for which we can all take pride. New families who enroll tell us York holds a reputation for outstanding schools, and they decide to make York their home for that reason.

We at CRES extend sincere gratitude to all the taxpayers of York for supporting the school's current budget and for playing a direct role in making CRES a remarkable elementary school. We work hard so that Coastal Ridge does what is best for children and ultimately what is best for the town. We will continue to do so with pride.

YORK ADULT & COMMUNITY EDUCATION

Submitted By: Katie Schindler, Director

kschindler@yorkschoools.org

York Adult and Community Education provides educational opportunities for the adults in our community. These programs include enrichment as well as academic and vocational programming.

We continue to see an increase in demand for vocational programming due to our changing economy. We once again were able to offer Work Ready, a 60-hour credential program to help participants develop the necessary skills to find suitable employment. Technology offerings, as well as other vocational courses have been increased in an effort to serve the needs in our community. Our Certified Nursing Assistant program continues to be successful, and two classes were run. All nineteen students completed the course, gained their certification, and those seeking employment were able to quickly find jobs in their field.

In 2012 we were awarded a grant to improve and create opportunities for our students to explore post-secondary educational and career opportunities. This grant helped us form a new program, COAST (College Opportunities and Successful Transitions). Through the program we developed a portfolio system used with individual students as well as in small groups to integrate career and college exploration into our curriculum. Our hope is that every academic student will leave our program with a clear career goal and a plan to see their goal through.

In 2012 we were notified that the GED (General Education Development) test would be changing in 2014. The new test will be strictly computer based and will be aligned to the Common Core Standards. The test will better prepare adult students for the demands of post-secondary training and the changing workforce. The current version of the test will expire, as will the tests of students who have started the process but have not completed the series of five tests. We began to examine creating new curriculum necessary to help our students be prepared to pass the new GED exam, and contacted past students to encourage them to complete their GED before it expires December 31, 2013. If you or someone you know needs to complete their GED, please contact our office to see how we can help.

We continue to have a very strong English as a Second Language (ESL) program, which helps students improve their reading, writing, and conversational skills. Classes are held with a certified teacher or students can work one on one with a trained tutor. We are grateful to our wonderful volunteer tutors who give so much to our students and our program. Many of our academic students are also involved in our Family Literacy Program. Family Literacy is an approach that integrates early childhood and adult education, and parenting skills. Parents are empowered to be their child's first teacher, with the home to be the first learning environment, bridging the gap between home and school. Last year we had ten families who participated in our program and we saw tremendous gains in the adults and their children.

York Adult and Community Education continues to see growth with our enrichment programming. We strive each semester to create classes that will inspire our community to become life long learners. YACE is always open to new ideas for classes; if you have a talent you would like to share with the community or an idea for a class, we would love to hear from you. We would like to thank the community of York for supporting Adult Education, and invite you to join us in becoming a life-long learner!!

YORK SCHOOL DEPARTMENT FACILITIES

Submitted By: Zak Harding, Facilities, Director

zharding@yorkschoools.org

To keep the York Schools at a high level of cleanliness and maintenance requires the dedicated efforts of 22 full and part-time staff. The facility crew can be found on site early in the morning until late into the evening, and often extend their shifts into the weekend to accommodate building usage. Our partnership with York's Parks and Recreation Department provides ample space for recreation services and programing, and they in turn maintain our grounds and athletic fields to keep them in optimal form throughout the seasons. Additionally, our maintenance department is proud to offer support to York's Adult and Community Education program. We would be remiss if we did not also extend thanks to York's Police, Fire, Public Works, Code Enforcement, GIS and other town departments, with whom we share a very positive rapport and working relationship.

Since my last report several significant projects were completed at the schools:

The School Committee approved a lease purchase to invest in guaranteed energy savings projects. Honeywell, Inc. was chosen to do the \$1,311,200 improvements in the HVAC system, building envelope and lighting upgrades. The guaranteed savings are 8,333 gallons of oil and 182,137 kilowatt hours annually. We also qualified for over \$35,000 in *Efficiency Maine* rebates and IRS rebating of our interest expenses on the financing.

A sampling of improvements at each school include a tiled kitchen floor, resurfacing of stoops, and steps added to kindergarten exterior classroom doors at Village Elementary School; stoop resurfacing and complete exterior door refurbishing/replacement at Coastal Ridge Elementary School; extension of the front wall near the student drop-off at York Middle School; paving one-half of the west lot, and extensive tennis court work at York High School.

Two capital projects from the May 2012 vote that are moving forward are the Coastal Ridge siding and windows and the High School renovations. Both are going to bid in the spring with construction underway throughout the summer.

The School Department is proposing the following four items for inclusion in the fiscal year 2014 Capital Plan:

- A. \$305,000 to replace Coastal Ridge shingled roof sections
- B. \$115,000 to continue our progress toward addressing some outstanding paving needs
- C. \$150,000 irrigation and drainage upgrades to several athletic fields
- D. \$100,000 to replace part of the Village Elementary roof and have the older sections assessed by a professional engineer

In closing, I would like to thank the residents of York for your consistent support. It is a pleasure to work in a community that values its schools so highly. As always, I welcome your feedback and encourage you to contact me at any time with comments or concerns.

Town of York Public Utilities

YORK WATER DISTRICT

Submitted By: Donald D Neumann Jr., Superintendent

**Trustees: Karen Arsenault, President; Frank Witham, Treasurer;
Andrew Belliveau, Clerk; Dana W. Moulton III & Frederick Ricker**

To the Citizens of the Town of York and Customers of the District:

ORGANIZATION

The York Water District was created by an act of the State of Maine Legislature under the Private & Special Laws in 1929, Chapter 8, and as specified in our Charter. The District is administered by an elected board of five Trustees. One Trustee is elected each year at the Town of York's annual Town Meeting for a term of five years. Regular Trustee meetings are held on the second Wednesday of each month. Meeting notices for regular & any special meetings are posted in: York Town Hall, York Post Offices, at the District office & on our web site at www.yorkwaterdistrict.org.

The District is further regulated by Rules and Regulations of the Maine Public Utilities Commission & the Maine Department of Health & Human Services Drinking Water Program. The District prepares an Annual Report for the Public Utilities Commission on special forms supplied by them, and an Audited Financial Report filed with the Town's Treasurer. Both of these reports are based on the calendar year and are available for review at the Districts office, and the Town Hall.

SOURCE

The District's only source of supply is Chase's Pond, with a watershed of 3.26 square miles and a safe yield of 2.05 million gallons per day. Available storage capacity of the pond is approximately 480 million gallons; average daily use in 2011 was of 0.95 million gallons and 0.98 million gallons in 2012. The District also maintains emergency interconnections with Kittery Water District to the south and Kennebunk, Kennebunkport & Wells Water District to the north.

FUNCTION

The District's purpose and function as stated in our Charter is to supply the Town of York, its inhabitants and others located in the District with pure water for domestic, sanitary, commercial, manufacturing, industrial, agricultural, and municipal use.

FINANCIAL INFORMATION

The District's fiscal year begins January 1st and ends December 31st. Each year in December the Board of Trustees vote and approve Operating and Capital Improvement Budgets. The Budgets for 2013 are as follows: Operations and Maintenance at \$2,242,497 and Capital Improvements at \$576,000 with a Debt Service of \$541,542 and an anticipated Total Operational Revenue of \$3,205,769. The District filed rates that became effective, March 31, 2008. The number of Districts accounts as of December 31st, 2012 was 5740.

MAJOR CAPITAL IMPROVEMENTS COMPLETED IN 2012

In our Distribution System we have continued our meter change out program. As of January 1st, 2013, 65% of our system has been converted to radio read style meters that has increased meter reading efficiencies greatly. Early spring 2012 the District completed the replacement of the existing 8" watermain attached to Sewall's Bridge with a 14" polyethylene line under the York River. Project was completed within budget and on schedule in advance of MDOT replacing Sewall's Bridge. At our Treatment Facility we have completed the rehab our 700,000 gallon water storage tank and near completion (90%) of a SCADA (supervisory control and data acquisition) Hardware/Software update.

MAJOR CAPITAL IMPROVEMENTS PLANNED FOR 2013

Following key recommendations in our 20-year Master plan, last fall we extended an RFP to 4 select Engineering firms to complete shovel ready plans/specifications for 8 watermain replacement projects within our Distribution system. (<15,000' total) In 2013 the plan is to have all 8 projects designed & ready to go in advance. We would anticipate some projects may be completed jointly with York Sewer District & YDPW. We are also planning several scheduled upgrades within Josiah Chase Water Treatment Facility for process efficiencies.

YORK SEWER DISTRICT

Submitted By: Tim Haskell, Superintendent

Since the early 1950's the collection and treatment of wastewater has been under the guidance of the York Sewer District. The District currently operates and maintains over 30 miles of collection system piping and twelve large pump stations. Some of the pump stations operated by the District are capable of pumping millions of gallons of wastewater per day and almost 100% of the Town's wastewater must eventually be pumped to the wastewater treatment facility located in York Beach.

More information about the District's operations and treatment process can be found on the District's web page at www.yorksewerdistrict.org.

YORK SEWER DISTRICT OBJECTIVES

The mission of the District is twofold:

1. To collect, treat, and dispose of wastewater collected within the boundaries of the District through the overall operation and maintenance of a collection and treatment system.
2. To plan expansions and construct new collection systems within the boundaries of the District that, for various reasons, would be best served by public sewer for the protection of public health, welfare, and benefit of its inhabitants as expressed by the District's Charter and State Law.

The primary objective of the York Sewer District is to protect the public health and environment from sources of pollution due to wastewater generation. The District accomplishes this goal through efficient management, operation, and maintenance of the collection system and treatment facility.

The District's next objective is to work closely with municipal planners and other municipal officials, to prioritize areas in need of public sewer. Following the direction of these officials and the Comprehensive Plan, the District has expanded the collection system into numerous areas of York.

COLLECTION SYSTEM CAPITAL IMPROVEMENTS

The most recently completed sewer main extension projects involved high priority areas as designated by the Comprehensive Plan to provide public sewer for the protection of public health, welfare, and benefit of its inhabitants. The project also afforded the Town an opportunity to fully reconstruct roadways, make large scale drainage improvements, and make roadway modifications to increase public safety. This was all made possible by the District making extremely low interest financing available to the Town over an extended period of time. The project area encompassed Cow Beach, Long Sands Road, and York Heights including the Coastal Ridge Elementary School.

Main Street Shore Road Sewer Extension

The Main Street and Shore Road Project was officially terminated during the Summer of 2007 due to the lack of support and demonstrated need for the project.

After completing thousands of feet of new collection sewers, beginning in 2001 through 2007, the District turned its attention to its primary goal of efficiently operating and maintaining the existing collection and treatment system. Much of the District's infrastructure dates back to the early 1900's and some of its largest pump stations date back to 1973. The District currently estimates that there are at least \$5,000,000 dollars of priority capital system improvements necessary and almost \$15 million in total infrastructure needs.

Long Beach Pump Station

The District has completed the upgrade of the Long Beach Pump Station. This station dates back to the early 1970's and pumps approximately 80% of the total wastewater flow of the Town. All internal mechanical equipment was replaced to current standards and additional pumping capacity was added. The overall investment in this upgrade was just under one million dollars and was completed in April of 2009.

Originally this station pumped a maximum amount of 2100+/- gallons per minute. The station will now pump over 4000 gallons a minute, which is almost 5.8 million gallons per day. Even with this substantial increase in capacity the station can not keep up with extreme wet weather conditions due to the addition of drain water through the use of sump pumps and direct connections. By adding water that does not need to be treated system capacities are exceeded which lead to over flows at manholes. Any known drain connections, down spouts, sump pumps, etc., discharging into the sewer system should be disconnected to protect the health and safety of all residents.

Cape Neddick River Testing

The District has always strived to maintain strict control over our treatment process and to treat discharge waters as thoroughly as possible. In fact, some wastewater discharge limits are more restrictive than drinking water standards for water entering your home.

Our receiving waters are a primary concern of the District and over the last few years we have developed a partnership with the Town and the Cape Neddick River Association. Our goal has first been to educate everyone on our process and controls associated with the treatment and discharge of water and then to work together on the improvement of water quality.

The Cape Neddick River Association has donated countless hours of volunteer time over the years to collect samples and has on occasion performed water testing in our lab. The District has contributed staff time, equipment, and financial support for the testing programs. The Association had also worked with local boy scouts to perform a river assessment, looking along the banks of the River for indicators of probable sources of pollution. Out of this testing program it was determined that e-coli bacteria was being found in higher concentrations in some areas; however, since e-coli is found in all warm blooded animals and birds, it was difficult to determine the actual source.

The District contributed financial support to hire Dr. Stephen Jones of the University of New Hampshire, to further test samples to make positive identification of the e-coli and determine if the source were human, animal, or foul. The testing was done by examining DNA fragments of the e-coli collected in the watershed. Results of the study and assessment of the watershed all pointed to the need of educating watershed property owners of the affects of water runoff from properties, and the need to hire an additional code enforcement officer to enforce existing Town rules, ordinances, and laws pertaining to buffer areas and septic pumping, etc.

To those ends the Town hired a new CEO/Shoreland enforcement officer in 2007. The District continues to support and contribute to the improvement of the quality of the water in and around the Cape Neddick River. Copies of Dr. Jones report are available at the District Office.

During the summer of 2012 the District employed an environmental engineering program student from UNH, who assisted the Town in collecting water samples at various locations in and along the Cape Neddick River. This work was in conjunction with the Town's water quality investigation coordinated by the Community Development Office. It always has been and will continue to be a primary goal of the York Sewer District to be a staunch guardian of the health of the Cape Neddick River and the waters of the State of Maine.

Outfall Diffuser Replacement

The District discharges treated water into the mouth of the Cape Neddick River. A device that mixes the flow from the discharge with the water in the river and ocean is referred to as a diffuser. The original diffuser was designed in 1974 for the District's outfall pipe, and was a very simple design which provided for minimal mixing. Of course at that time the main goal was to eliminate raw sewerage from being discharged as was the norm for communities along coastal areas and rivers.

Due to various storm events etc. some damage had occurred to the end of the outfall. Since work was being considered on the pipe the District approached the Department of Environmental Protection and requested that a new design be considered which would greatly increase the efficiency and mixing capacity of the diffuser. Since the District is always working hard to maintain the health of the river and ocean, when DEP indicated that a new diffuser design would indeed increase mixing many times over the current design, the decision was an easy one to make.

The District invested approximately \$250,000.00 dollars in its effort to protect the health of the river.

Replacement of the diffuser was completed late Spring of 2007.

Route 103 and Short Sands Pump Stations

The District began upgrades to two major lift stations in the spring of 2009. Due to substantial lead times to order equipment, these upgrades were not completed until the fall of 2010. The most important part of these upgrades was the complete replacement of all the pumps in both stations increasing reliability, reducing maintenance calls, reducing the risk of sewer backups, and increasing pumping capacities.

During the fall of 2012 the District undertook the "temporary" repair of the underground structures at the Short Sands Pump Station. These structures have been in place since the early 1950's and have been deteriorating over time. The structures vary from 7 feet to 13 feet deep in the center of the Short Sands Beach Parking Lot directly under the "lighthouse". Being located in a barrier sand dune area and below sea level would make replacement of these structures extremely expensive and the replacement cost was estimated over \$500,000 dollars.

Being a leader in the use of trenchless technologies in the area, the District had already conducted some tests of an innovative epoxy coating that could stop leaks and structurally reinforce deteriorated underground structures. It was decided that we would use this technology to "temporarily" repair the structures in an effort to extend their lifespan and plan a major station upgrade in five years.

After seeing the results of the sealing project, we are extremely optimistic, that these structures will not need to be part of an upgrade in the foreseeable future, which will save the rate payers at least \$500,000. The sealing project was completed at a cost of under \$30,000.

Inflow and Infiltration Removal

Inflow and infiltration is the clean water that leaks into sewer lines from cracks in pipes, loose joints, or other defects, and the addition of clean water to the sewer from illegal sump pump connections, downspouts, perimeter drains, and other sources directly connected to the sewer. This addition of clean water over taxes sewer mains and treatment works costing tens of thousands of dollars and can lead to back ups and overflows.

The District began a program of Inflow and Infiltration (I/I) study in the York Beach and Nubble areas of the collection system in 2008. This work began by cleaning and televising over ten thousand feet of sewer mains and documenting the I/I sources and other pipe line defects. This work allowed the District to review and prioritize work to correct any problems or deficiencies that were discovered. It was decided to look at this area specifically due to the Town's plan to begin major reconstruction projects in the same area, and the need to coordinate any mutual projects that might be discovered. As a result of this work 1,000 feet of a major collector on Ocean Avenue was discovered to be in serious danger of collapsing in several locations. A contingency plan was put in place in case of pipe failure while a separate plan was developed to replace the main line. Due to its location in the heart of York Beach, repairs had to wait until the Fall of 2009. Local businesses, community groups, and property owners, were made aware of the situation and provided with details of the District's plan to replace the line with a trenchless technology called "pipe bursting" in September of 2009. The line was successfully completed in Late September 2009 after one week of construction with only three small holes being excavated.

A second project involved another trenchless replacement using pipe bursting on Willow Avenue at the Broadway end to the beginning of Ocean Avenue where the last project ended. This entire area is now new plastic pipe, replacing the old broken clay pipe and was completed at the end of November 2010.

Additional I/I projects involved the replacement of sewer mains in the Hawk Street, Franklin Street, and Bay Street areas. By coordinating these projects with the Town, replacement sewer mains were able to be lowered to allow installation of new drain lines.

Plans are in place to line a concrete pipe under the Short Sands Beach Ball field, another concrete line in Freeman Street, and replace the Church Street sewer main line in 2013, to remove I/I from the system.

Treatment Plant Improvements

Significant improvements have been made with communication systems to some pump stations from the Plant and with remote operation of plant systems and some pump stations. After several years of crippling storms taking down power lines and telephone lines resulting in the loss of our ability to monitor pump stations and the plant, the District has been investing in radio controlled systems and computer monitoring of critical systems. In cooperation with the York Water District the Sewer District now has a centrally located radio antenna that allows us to monitor even remote pump stations eliminating the need for telephone lines. Computer upgrades now allow the plant and pump stations to be monitored from any where with a laptop or cell phone and systems can be modified to improve performance or correct a problem during nights and weekends when staff is not on site. This improvement allows immediate reaction to a problem without the lost time of emergency staff having to come to the plant to make modifications. The District has a five year plan on making each pump station part of the new communication system and eventually being able to control each station remotely.

Computer improvements have also been made to automatically monitor systems at the plant and make modifications as necessary on some systems if the need arises. Since the treatment process uses high amounts of air, a substantial amount of electricity is required to operate air compressors. By adding new equipment to improve the addition of oxygen into the wastewater and test for oxygen levels automatically, the air compressors can be run slower when demand is lower, which results in significant power savings. The plant also reduces power costs by reducing our electricity needs during high usage periods on the ISO New England Electric Grid. Using back

up power generation for short periods of time has saved between \$15,000 to \$20,000 thousand dollars on the final cost of delivering power to the treatment plant.

This year the District invested just under \$15,000 in a Process Energy Audit to look for additional energy savings. This type of audit is very detailed and not only looks at energy saving from equipment changes but also in operations of the plant and modifications in how the plant is run to save money.

No operational changes were found that would improve energy consumption but a few equipment changes and modifications were found that would pay for the audit in the first year and continued savings from that point on. A significant result of the audit was a review of a planned equipment replacement to high energy efficient air compressors. After completing a cost benefit analysis of the new air compressors, the report concluded that the cost of the equipment over time was prohibitive compared to modification of the air delivery system which was estimated at under \$10,000 (self installed) and would pay for itself in the first year.

Hydrogen sulfide or H₂S is an extremely corrosive and dangerous chemical/gas and is a natural by product of the biological process involved in treating wastewater. Being extremely corrosive and always in the wastewater, any material coming in contact with the water is very susceptible to deterioration. In order to begin the treatment process the water flows through a series of open concrete channels known as the “headworks”. Over twenty years these channels have become severely deteriorated reducing the concrete to powder in some cases resulting in inches of concrete being removed from the walls of the channels.

Methods to repair this kind of damage are limited and can be extremely costly. Since the District had used special epoxy coatings successfully on several manholes, and had researched the use of the same epoxy to repair similar “headworks” channels at other plants, we utilized the same product to repair our channels.

The repair was extremely successful and has now sealed all the concrete from any further deterioration.

Capacity Management Operation and Maintenance

Capacity, Management, Operation, and Maintenance (CMOM) is a special program with specific guidelines set forth by the EPA and Maine Department of Environmental Protection and sets down some basic requirements for wastewater systems to follow to adequately maintain their systems.

The District has been proactively working on this plan for several years and will be putting into operation two phases of the plan this year. The first part deals with mapping of the collection system and having information on system components incorporated into that map. For the past couple of years the District with assistance from the York Water District has been mapping its entire infrastructure using GPS and GIS software to build a computerized map and information program. The District has almost 1200 manholes and over 30 miles of pipelines to maintain and each of these manholes have now been put onto a GIS map which is compatible with the Water District’s maps and Town of York maps. During the spring of 2013 each manhole will be inspected, condition rated, problems noted, photographs taken, and inspections will be incorporated into the building of the map of the collection system. All the information gathered will be able to be accessed through a shared computer program allowing outside system staff and office staff to access the same information and could also be shared with the Town and Water District. This information will then be the basis for developing a maintenance plan for parts of the collection system.

A regular cleaning program of the collection system is also part of a good CMOM plan. The Districts’ new map assisted that program this fall 2012, when we developed a breakdown of the system determining which areas to clean in what order. The first phase of cleaning was conducted in October of 2012 and we expect to be able to clean approximately 25% of the system a year or 7.5 miles of lines.

As part of CMOM the District has estimate that over 15 million dollars of capital projects currently exist from complete pump station and sewer main replacement to major equipment replacement at the treatment plant.

Through careful planning, operation, and maintenance the District is minimizing these costs and constantly looking for cost effective alternatives to avoid huge capital expenditures. A standard of the industry for the lifespan of wastewater facilities is twenty years. The treatment plant went through an upgrade in 1993 and its twenty year lifespan has expired. Typically in this situation a complete facility study is undertaken to examine all the components of the treatment plant. A study of this nature can cost well over \$100,000 just to evaluate the facility. Due to the diligent maintenance and planned periodic replacement of equipment, the necessity for this study is not anticipated anytime in the foreseeable future.

Summary of Financial Audit Report

This discussion and analysis of the York Sewer District's (the "District") financial condition provides an overview of the District's financial operations for the year ended June 30, 2012.

Audited Financial Statements

These audited financial statements are comprised of the following:

- Independent Auditors' Report – This report is issued by the District's independent auditors. In it, the auditors explain that they audited the District's financial statements in accordance with auditing standards generally accepted in the United States and *Government Auditing Standards* issued by the Comptroller General of the United States. It also expresses that, in the opinion of the auditors, the District's financial statements present fairly the District's financial position and the results of its operations and cash flows for the year ended June 30, 2012 in conformity with accounting principles generally accepted in the United States of America.
- Balance Sheet – The balance sheet presents the assets, liabilities and fund net assets of the District as of June 30, 2012.
- Statement of Revenues, Expenses and Changes in Fund Net Assets – This statement reports the operating revenues and expenses and non-operating revenues and expenses of the District for the year ended June 30, 2012. It also shows how the District's revenues and expenses for the year affected the fund net assets of the District.
- Statement of Cash Flows – The statement of cash flows reports the sources and uses of the District's cash from operating activities, investing activities and capital and related financing activities. Sources and uses of cash are netted on the statement to show the District's net increase or decrease in cash for the year ended June 30, 2012.
- Notes to Financial Statements – The notes to the financial statements provide information about the District, its accounting policies, and additional information on amounts reported in other parts of the financial statements.
- Additional Information – This portion of the District's financial statements includes additional financial information that is not required to be included in the District's basic financial statements. The information is presented in the form of various schedules and is meant to assist readers by providing additional

information that the District's Trustees and management believe would be useful to the readers of the financial statements. As with the basic financial statements, the District's auditors have also issued a report on this additional information. Their report states that the additional information is fairly stated in relation to the basic financial statements.

Other Reports

As explained in the independent auditors' report on the basic financial statements, the District's auditors have also issued a "Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*". This report is not a part of the basic financial statements but is considered an integral part of the audit of the District's financial statements in accordance with *Government Auditing Standards* and should be read in conjunction with the auditors' report on the basic financial statements.

Summary of Financial Information

The District's financial condition as of June 30, 2012 and 2011 and the results of its operations for the years then ended are summarized below. Amounts are reported in thousands.

FINANCIAL CONDITION JUNE 30, 2012 and 2011

	<u>2012</u>	<u>2011</u>
Current assets	\$ 1,442	\$ 1,553
Restricted assets	1,242	1,220
Capital assets	16,312	16,885
Other assets	<u>1,403</u>	<u>1,630</u>
Total Assets	\$ <u>20,399</u>	\$ <u>21,288</u>
Current liabilities	\$ 1,034	\$ 1,044
Long-term liabilities	<u>3,066</u>	<u>4,038</u>
Total Liabilities	<u>4,100</u>	<u>5,082</u>
Fund Net Assets:		
Invested in capital assets net of related debt	12,252	11,906
Restricted	1,242	1,184
Unrestricted	<u>2,805</u>	<u>3,116</u>
Total Fund Net Assets	<u>16,299</u>	<u>16,206</u>
Total Liabilities and Fund Net Assets	\$ <u>20,399</u>	\$ <u>21,288</u>

RESULTS OF OPERATIONS YEARS ENDED JUNE 30, 2012 and 2011

	<u>2012</u>	<u>2011</u>
Operating revenues	\$ 2,282	\$ 2,227
Operating expenses	<u>2,356</u>	<u>2,330</u>
Income (loss) from operations	(74)	(103)
Non-operating revenues	42	45
Non-operating expenses	84	108
Capital contributions	<u>209</u>	<u>64</u>
Change in Fund Net Assets	\$ <u><u>93</u></u>	(\$ <u><u>102</u></u>)

- At June 30, 2012 and 2011, the District had total assets of \$19,285,000 and \$20,399,000, respectively, of which \$15,593,000 and \$16,312,000 consisted of capital assets, respectively. Capital assets are comprised of the District's fixed assets such as property, plant, equipment and furnishings, and construction in progress. It also includes sewer lines and pump stations.
- At June 30, 2012 and 2011, the District's liabilities totaled \$3,105,000 and \$4,100,000, respectively. Of this amount, \$1,034,000 and \$1,044,000, respectively, represented amounts due in the short-term (twelve months or less) and \$2,232,000 and \$3,066,000, respectively, represented amounts due in the long-term.
- Debt activity for the year ended June 30, 2012 was as follows:

	Debt at Face		
	<u>Value</u>	<u>Premiums</u>	<u>Total</u>
Beginning balance – July 01, 2011	\$ 4,913,000	\$ 74,000	\$ 4,987,000
Additions	-	-	-
Subtractions	<u>917,000</u>	<u>31,000</u>	<u>948,000</u>
Ending balance – June 30, 2012	\$ <u><u>3,996,000</u></u>	\$ <u><u>43,000</u></u>	\$ <u><u>4,039,000</u></u>

- For the year ended June 30, 2012, the District's net assets increased by \$93,000 to \$16,180,000. Of this amount, \$12,252,000 was invested in capital assets net of related debt and \$1,242,000 was restricted to pay debt. For the year ended June 30, 2011, net assets decreased by \$102,000 to \$16,206,000. Of this amount \$11,906,000 was invested in capital assets net of related debt and \$1,184,000 was restricted to pay debt.
- The District's operating revenues consists principally of sewer service charges. For the year ended June 30, 2012, total operating revenues were \$2,344,000. This represents an increase of \$55,000 over total operating revenues of \$2,282,000 generated in the previous year.
- The District classifies its operating expenses into plant expenses, general and administrative expenses, and depreciation expense. The District's total operating expenses were \$2,472,000 in 2012 and \$2,356,000 in 2011 and consisted of the following:

	<u>2012</u>	<u>2011</u>
Plant expenses	\$ 1,013,000	\$ 948,000
General and administrative expenses	560,000	492,000

Depreciation	<u>916,000</u>	<u>928,000</u>
Total operating expenses	\$ <u>2,472,000</u>	\$ <u>2,356,000</u>

- The District also received non-operating income of \$22,000 in 2012. This non-operating income consisted of \$15,000 in interest income and \$8,000 from the sale of assets. In 2011, non-operating income consisted of \$32,000 in interest.
- The District's non-operating expenses for the years ended June 30, 2012 and 2011 totaled \$55,000 and \$84,000, respectively, and consisted of the following:

	<u>2012</u>	<u>2011</u>
Amortization	\$ 6,000	\$ 6,000
Interest on bonds and notes payable	<u>78,000</u>	<u>102,000</u>
	\$ <u>84,000</u>	\$ <u>108,000</u>

- In addition to sewer service charges, the District receives capital contributions from sewer assessments and impact fees. Sewer assessments are fees charged to customers in a certain area to pay for the extension of the common sewer in that area. The amount of the assessment is based on the cost of the sewer extension project. Impact fees are fees charged to customers to connect to the sewer system. Impact fees are used to improve, enlarge or expand the District's sewer treatment system, including interest and debt incurred for such purposes. Income from assessments and impact fees are reported as capital contributions in the Statement of Revenues, Expenses and Changes in Fund Net Assets. The District may also accept sewer line extensions constructed by private contractors. These sewer lines are only accepted by the District if they meet certain standards and are formally accepted by a majority vote of the District's Board of Trustees. When a sewer line is accepted, it is recorded as a capital contribution based on the fair market value of the sewer line which approximates the cost to construct the sewer line. There was one sewer line extension accepted by the District in 2011 with a fair value of \$70,000. There were no sewer line extensions accepted by the District in 2010. A summary of income from assessments, impact fees and capital contributions of sewer lines for the years ended June 30, 2012 and 2011 is as follows:

<u>Project</u>	<u>2012</u>	<u>2011</u>
Impact fees	\$ 42,000	\$ 139,000
Capital contributions	<u>-</u>	<u>-</u>
Total Capital Contributions	\$ <u>42,000</u>	\$ <u>139,000</u>

- During the years ended June 30, 2012 and 2011, the District made capital asset purchases totaling \$274,000 and \$341,000, respectively. These capital asset purchases are as follows:

	<u>2012</u>	<u>2011</u>
Sewer extension projects	\$ 173,000	\$ 165,000
Vehicles, equipment and furniture	<u>101,000</u>	<u>176,000</u>

Total Capital Asset Purchases \$ 274,000 \$ 341,000

- During the year ended June 30, 2012 the District disposed of equipment with no book value. The equipment was sold for \$10,000. The disposition resulted in a gain of \$10,000 for the year ended June 30, 2012. During the year ended June 30, 2011, the District did not have any dispositions of property, plant or equipment.
- In May 2003, the Maine Municipal Bond Bank initiated a refunding issue. Included in this refunding issue were bonds issued by the District through the Bond Bank in 1992 and 1996. As a result of the Bond Bank's reissuance, the District received refunds of approximately \$292,000. The refunds were received by the District in July 2003 and were used to pay down debt. The refunds have been capitalized and are being amortized over the remaining lives of the bonds to which they relate. The effect of this amortization is to reduce current and future interest expense.
- In February 2005, the Maine Municipal Bond Bank approved a reduction in the MMBB loan servicing fee charged to borrowers under the Clean Water State Revolving Loan Fund Program. The fee was reduced from 3% to 1.5% of annual debt service payable. The savings from this fee reduction will be passed through to the customers of the Long Sands project, which include the Long Sands and Tall Oaks customers who were assessed during fiscal 2006 and 2005.

TREATMENT PLANT OPERATION

The District operates and maintains a system of piping to collect wastewater and pump stations to transport this water to a treatment facility located in York Beach. The treatment facility uses a biological process to naturally remove various components in the wastewater. Biosolids removed during the treatment process are recycled and put to environmental use such as compost material. A description of the process utilized and the plant expansion of the early 1990's follows.

YORK SEWER DISTRICT WASTEWATER TREATMENT FACILITY UPGRADE

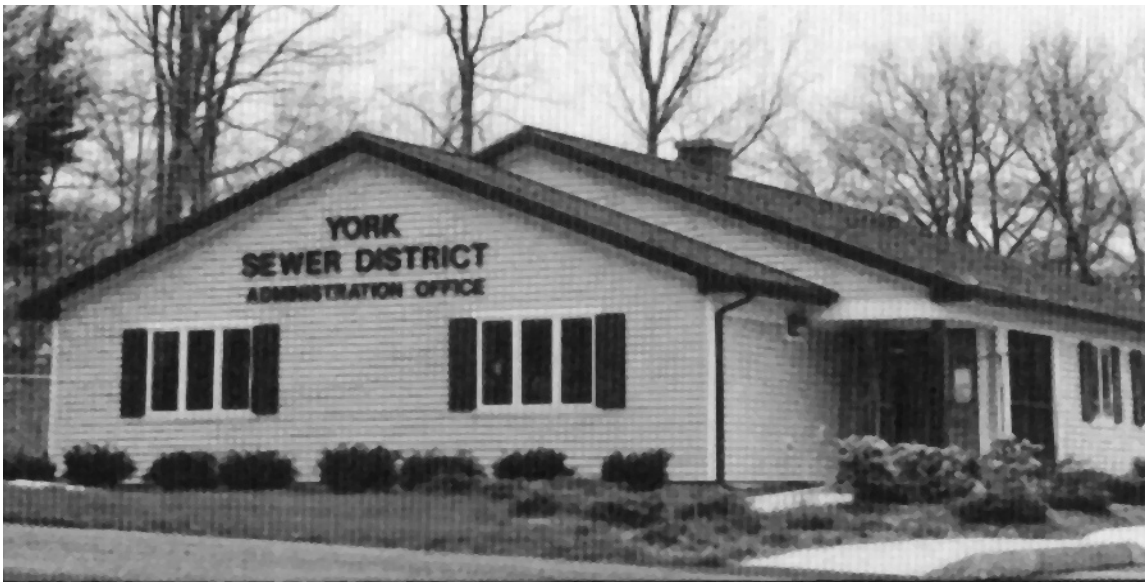


Background

The Town of York has been a summer resort area for many years, and has seen moderate growth in both the year-round and seasonal populations. Since the mid-1980's these populations have increased substantially.

The original secondary treatment plant was constructed at the current site in 1975. It was designed to treat an average daily flow of 1.6 million gallons per day (mgd) and a peak flow of 4.5 mgd. The treatment facility was designed to serve York for approximately 20 years; however, due to the increased population growth of the 1980's, flows to the facility had reached design levels by 1990.

In 1990, the York Sewer District, which owns and operates the treatment facility, obtained the services of Wright-Pierce Engineers to design an upgraded facility at the existing site. In 1994, the new facility went on line, providing treatment for an average flow of 3.0 mgd and a peak flow of 7.5 mgd.



PROCESS FLOW

A. Headworks

In the headworks wastewater receives preliminary treatment by mechanical screening and grit removal prior to flowing to the aeration basins. Preliminary treatment is provided to protect downstream piping and equipment from damage and plugging, and to reduce the quantity of grit collected in the aeration basins.

B. Aeration Basins

From the headworks wastewater flows to the existing aeration basins where bacteria provide secondary treatment by breaking down wastes and converting it to cell mass (sludge), water, and CO₂. This biological treatment requires air which is introduced into the aeration tanks by aeration blowers and fine bubble ceramic diffusers.

C. Clarifiers

From the aeration basins the wastewater flows to two new 70 foot diameter clarifiers each covered by an aluminum dome. In the clarifiers, sludge settles to the bottom of the tank and clarifier wastewater flows out to the chlorine contact tank for disinfection. A portion of the settled sludge is pumped back to the aeration tanks to maintain the bacterial population and a portion is wasted to the sludge holding tanks.

D. Disinfection System

From the clarifiers, treated wastewater (effluent) flows to the chlorine contact tanks where liquid chlorine is introduced to disinfect the effluent. Before the disinfected effluent is discharged to the ocean in Cape Neddick, sodium bisulfite is added to remove any residual chlorine that was not used during the disinfection stage.

E. Sludge Pumps

The return sludge pumps return activated sludge from the clarifiers to the aeration basins. The sludge can be returned to the headworks, the aeration splitter box or directly to the aeration tanks.

F. Waste Pumps

The waste sludge pumps, waste excess sludge generated during the biological treatment of the wastewater and pump the sludge to the sludge holding tanks.

G. Belt Filter Press Feed Pumps

The belt filter press feed pumps feed the sludge stored in the sludge holding tanks to the belt filter press which dewateres the sludge prior to disposal.

H. Dewatering System

The dewatering system is comprised of a two meter belt filter press, polymer feed and lime stabilization system. This system reduces the volume of sludge that must be disposed of.

I. Plant Water System

The plant water system provides washwater to the belt filter press, to hydrants located around the treatment plant and to a foam control system located in the aeration tanks.

J. Influent Pumps

The majority of the wastewater flow coming to the treatment facility is pumped to the plant by the Long Beach Pump Station. The gravity portion of the flow enters the treatment facility at the influent pump station where it is pumped to the headworks. In addition, belt filter press filtrate and spray wash water flows to the influent pump station.

K. Sludge Holding System

Excess sludge generated during the biological treatment of the wastewater is wasted to the sludge holding tanks where the sludge is stored until it is dewatered by the belt filter press. The sludge is aerated while it is stored to prevent odors and to further stabilize the sludge.

The District encourages anyone who is interested, to take a tour of the facility to better understand how the water is treated. Tours can be arranged by contacting the York Sewer District at 207-363-4232. Group tours can also be arranged.

Boards & Committees

TOWN OF YORK

BOARDS, COMMITTEES, COMMISSIONS

We would like to extend our sincere appreciation to all of our Volunteers who dedicate many hours to the town through service on Boards and Committees. You make York the wonderful community that it is.

Appeals Board

Michael W. Swant (2015)
Britton Garon (2014)
John D. Kraus (2013)

Joseph Carr (2013)
Robert Lascelles (2014)

Leon Moulton (2013)
Gary B. Adamson (2015)

Assessment Review Board

Leon Moulton (2014)

Joseph Carr (2015)

Gregory Gosselin (2015)

Budget Committee

Donald Lawton (2014)
Jon Speers (2013)
Michael Whitman (2015)

Jerry Allen (2015)
Robert E. Palmer (2014)

Charles Steedman (2013)
Janalee Moquin (2015)

Cable TV Regulatory Commission

Arthur Berger (2014)

Mike Segroves (2015)

Conservation Commission

Michael Mahlman (2014)
Priscilla Cookson (2013)
Gregory S. Baker (2014)

Ana Gray (2015)
Jeffrey Normandin (2015)
Robert Tilley (2015)

Harry Kluger (Associate)
Linda Scotland (Associate)

Harbor Board

Mike Sinclair (2013)
Davis Gittins (2013)

Jeffrey A. Donnell (2013)
Joseph Donnelly (2015)

David P. Webber (2015)

Historic District Commission

Richard Schoff (2013)
Thomas Green (Lindsay Road Rep)

Kurt Hulstrom (2015)
Jon Powers (Associate)

Robert Cutts (2013)
Scott Stevens (2015)

Historic Markers Committee

Barrie Munro

Stephen O'Shaughnessy

Alan D. Junkins

Betty A. Ford

Municipal Social Service Review Board

Kathleen Vinet (2015)
Alyssa Brown (2013)
Katherine Henderson (2014)

Diane Kleist (2013)
Karen Brown (2013)

Dan Gardoqui (2015)
Connie Hanley (2014)

Open Space Committee

Mark Simonds

Leon Moulton

Doreen McGillis

Parking Committee

Joseph Lipton
Sarah Finigan

John H. Spear
Lorri O'Brien

Diane C. Spear

Parks & Recreation Board

Brenda S. Knapp (2015)
Ron McAllister (2013)

Mike Modern (2013)

Heidi Hayes (2013)

Athletic Fields Committee

Eric Lusty
Salvatore Sala
James Dunn

Gordon Lewis
Troy Harrison
David Klein

Kevin Sweeney
Michael Ehrenborg

Planning Board

Alfred J. Cotton Jr (2015)
Brud Weger (2014))
David Glazebrook (2014)

Lewis Stowe (2013)
David Woods (2013)

Torbert McDonald (2013)
Todd Frederick (2015)

School Committee

Dwight Bardwell (2013)
Marilyn Zotos (2014)

Timothy Fitzgerald (2015)
Mary Jane Merrill (2013)

John D'Aquila (2015)

Senior Citizens Advisory Board

Sidney Boardman (2015)
Jacqueline Valentino (2015)

Bruce Rennie (2014)
Jeannette McGrath (2015)

Carrolyn Anderson (2015)
Emily Cambray (2013)

Shellfish Conservation Commission

Stephen Pelletier (2013)
Stanley Zajechowski (2014)

Timothy Sheehan (2015)
Joseph E. Foote (2014)

David Webber (Ex-Officio)
Peter Jones (2013)

Sohier Park Committee

Evelyn Lipka (2015)
Sally MacGorman (2013)

Lorraine Moulton (2015)
Edward MacGorman (2013)

Brenda Knapp (2015)
Brian Ross (2014)

Tax Task Force Committee

Thomas Carnicelli (2015)
Margaret McIntosh (Ex-Officio)

Richard Bilden (2013)
Cliff Estes (2014)

Leonard V. Dorrian (2013)
Anthony Mont (2014)

TV Station Crew

Bill Ferin Fred Knox Peter Blanchard Steve Ratigan

York Beach Ball Park Committee

John Welch

York Harbor Site Design Review Board

Joseph Dominguez (2014) Joseph Donnelly (2015)
Todd Frederick, Planning Board Representative

James Smith (2013)

York Housing Authority

Jud Knox (2013)

Ellen Baldwin (2013)

Robin Cogger (2014)

James Gambrill (2017)

Jane Sweeney-Beecher (2013)

Patricia Murray (2014)

Sarah Newick (2017)

Resident Members:

Eileen Gmelch (2017)

Earl Olmstead (2016)

Phyllis Newman (2017)

Sandy McCartney (2013)

Pat Doucette

Louis Spagnolo

Dottie Cate

BOARD OF APPEALS

Submitted By: Robert Lascelles, Chairman

The Board of Appeals is established in accordance with State of Maine statutes, the York Charter and the Town of York Zoning Ordinance. The Board functions in a quasi-judicial capacity and provides citizens with a forum in which to appeal decisions made by a Town Board or Officer, or to seek relief from the strict application of the Zoning Ordinance, in cases of undue hardship. The Board is authorized to hear Administrative Appeals, Special Exceptions, and Variance requests. In each matter, the Board makes findings of fact, interprets the written statutes and ordinances, and decides the matter in the context of the regulations. Decisions by the Board require a quorum of five voting Members and are decided during a public hearing. The formal rules of evidence required in court proceedings are not applied to Board's hearings, so the proceedings are less formal. Following the submission of evidence by the Applicant, the Town, and any interested members of the public, the Members discuss the issues and make their own individual decisions. The final decision of the Board is based on a simple majority vote. The Board of Appeals process provides interested parties the opportunity to obtain an administrative decision that has the force of law, without the expense and delay of filing a law suit in the Courts. Without this opportunity, the only recourse for contesting a Town decision would be to retain legal counsel and file in Superior Court – all at considerable expense of time and money.

During the 2011-2012 fiscal year, the number of applications to the Board Appeal for Administrative Appeals and for Variances moderated from previous years, probably as a result of the still weak but improving economic recovery. The Board decided 16 Administrative Appeals and 1 request for a Special Exception during the fiscal year. At the end of June 2012, the Board was saddened by the decision of Elizabeth Bardwell to resign her position as an Associate Member of the Board after many years of outstanding volunteer service. She will be missed and deserves all our thanks for her valuable contribution of time and talent to the functioning of the Board. Associate Members Britton Garon and John Kraus continue to serve on the Board, hearing and deciding matters before the Board as needed for a quorum. As of October 2012 Gary Adamson joined the Board Appeals as the Board's newest Associate Member. There are five Regular Member positions on the Board. As a result of the consolidation of the towns of York and York Beach many years ago, at least one of the Regular Members must be a resident of the York Beach area of town. The "York Beach" position remained unfilled during the fiscal year. The four Regular Members continuing to serve are Joe Carr, Leon Moulton, Michael Swant and Robert Lascelles.

If you are resident of York and feel would like to serve your community in a meaningful way, please consider applying for a vacant position on the Board of Appeals. The Board meets at the Library on the 2nd and 4th Wednesday of each month and we would greatly welcome your assistance.

CONSERVATION COMMISSION

Submitted By: Michael Mahlman, Chairman

The Conservation Commission has undergone some significant changes in recent months. The Commission had been understaffed for a number of years. As a result, while the Conservation Commission did meet every month we did not always have a quorum and struggled to take on significant projects. In November 2012, our long term Chairman, David Tibbetts, resigned from the Commission for personal reasons. In December 2012 the selectman appointed three(3) new needed members bringing our membership up to six(6) members. All three new members; Gregory Baker, Priscilla Cookson, and Jeff Normandin bring new and much needed skills and experience to the Commission. Also in December, Mike Mahlman was elected to replace Dave Tibbetts as chairman of the Commission. Starting with our first meeting with our new members in January 2013 the Conservation Commission decided to 'start fresh' and began a review of its role in York and identified three(3) areas to develop and focus our time and efforts in 2013. This memo will first summarize our 2012 activities before the member changes and then outline our plans going forward.

In 2012 the Lawns to Lobsters organization was formalized as a Conservation Commission subcommittee. The Conservation Commission allocated 20% of its budget to the L2L effort in June 2012. In October 2012 the Conservation Commission had its first joint meeting with the L2L team. Linda Scotland now provides regular updates to the Commission on L2L activities and needs on this important effort. The balance of the Conservation Commission's 2012 \$2800 budget was distributed in June 2012 to; Mt A., Maine Association of Conservation Commissions, York Land Trust, York Library, Center for Wildlife, Natural Resource Commission of Maine, and the installation of an Osprey nest on the Cape Neddick river.

During 2012 we worked with the York Technology Coordinator, Dana Moulton, to create a web page for the Commission to use as a communication tool. In December 2012 the Commission was able to activate its web page on the Town website. We now are able to post Commission meeting agendas and minutes, announcements, documents, pictures, and current projects. We will continue to develop this communication and education tool in 2013.

In May 2012 the Conservation Commission made a number of recommendations to the Planning Board. Included in our recommendations was the request that a Conservation Commission review become a formal added step early in the development application process. We felt we could help identify concerns and advise the Planning Board to consider in their review process. There was an initial collaborative meeting with the Planning Board conducted in May, but due to a shift in priorities in the Town Planning office the follow-up meetings could not be scheduled. In retrospect, the Conservation Commission would have struggled to follow-up on any agreed to changes during that period due to our lack of membership.

The Conservation Commission now has the minimum membership it has long needed to fulfill its role in the Town of York. We have reviewed our role, consulted with a number of Town officials and identified many potential areas of action for the Conservation Commission. For 2013 we have segmented our efforts into three(3) focus areas;

Focus area 1 - Establish a Working relationship with all appropriate Town and Community Organizations. We have identified a list of 25 Town and State organizations that we will be reaching out to over the next year. We have prioritized our efforts and have started with the York Development office, the Planning Board, the York Land Trust, the Cape Neddick River Association, York Water and Sewer Departments, and of course our subcommittee Lawns to Lobsters. We also recently learned from the Town Planner that the Conservation Commission has a number of conservation easements it is deeded to be managing (the last easement was

created in 2008). In order to get back up to speed on this responsibility we have asked the York Land Trust to provide basic training to the Commission so we can resume managing these established easements. Steve Burns recently gave the Commission an overview of the upcoming required MS4 program. We will be working with his office to learn more about this critical program and how we can support his efforts.

Focus area 2 - Create a Conservation Database for York- This project will be the sole focus of our new member Jeff Normandin until completion. In his project outline Jeff summarizes the goal as follows; "The goal of this process is to use existing resources of GIS data to help us form a baseline of resources within our community and give context to our decision making. In recognition of our limited resources as a committee, the diverse interest of our residents, and our desire for focused, efficient, and effective conservation planning, this analysis will benefit the Town by allowing us to make more informed decisions as we form opinions on the costs and benefits of the developments projects in York." Jeff has developed a similar database for the Town of South Berwick and we are fortunate to have his skills and experience available to the town of York.

Focus area 3- Community Education Initiative- This initiative should be specified by May 2013. It will be comprehensive, collaborative with other Town organizations, and educate the public on conservation issues in our community. Our goal is to create an ongoing educational program that fits into the community structure and enhances the schools' science curriculum. Our new member Priscilla Cookson has developed a specific concept of what this new educational program would look like and we have begun discussions with teachers, principals, and others to further develop it. We will be reaching out to the York Sewer, York Water and Parks departments as well. Once all the groundwork is complete we will present to the School Department for consideration.

We are excited about our 2013 plans but also recognize we have put a lot on our plate. To be successful in 2013 and beyond it will be important for us to maintain our membership, and if at all possible, fill the remaining opening on the Conservation Commission. We thank the Town Selectman for your support in our efforts.

York Conservation Commission

Mike Mahlman, Ana Gray, Robert Tilley, Gregory Baker, Priscilla Cookson, Jeff Normandin

MUNICIPAL SOCIAL SERVICES REVIEW BOARD

The Municipal Social Services Review Board reviews applications for financial support from social service agencies that provide services to local residents and work cooperatively with town departments. The Social Services Review Board makes recommendations to the Board of Selectmen.

In the fall of 2012, fourteen eligible agencies requested \$45,912. After review and discussion, the Board recommended \$36,000 for fifteen agencies.

The Board of Selectmen and the Budget Committee approved a warrant article for May 2013 that was overwhelmingly approved by the voters.

Respectfully submitted,

Karen Brown and Alyssa Brown
Co-Chairman

Dan Gardoqui
Kate Henderson
Diane Kleist
Connie Hanley
Kathy Vinet

CABLE TV REGULATORY COMMISSION

Submitted By: Mike Segroves

2012 was an interesting year. On the one hand it seemed like almost nothing happened. There was very little actual cable TV commission activity. There were only two meetings of the Commission and each of those two meetings had only three representatives attend. I received fewer than a dozen complaints from Town citizens regarding their cable TV or other cable services. Most of these complaints were in regard to citizens complaining about Time Warner's contract negotiations with Time Warner's channel providers.

On the other hand the town's contract with Time Warner Cable expired in November 2012. This issue was addressed at least two town meetings and a number of citizens spoke, mostly in favor of having the town find another provider other than Time Warner for cable TV services.

Negotiations were begun to provide a new contract under which Time Warner would continue to provide town citizens with cable-TV and other services. I attended the first meeting of that negotiation along with Edward Little and Rob Yadow. Late in the year I was informed by Mr. Yadow that a draft of an extension agreement was out for review by the Town's Counsel but beyond that I have been uninformed as to the status of the negotiations.

ENERGY STEERING COMMITTEE

Submitted By: Wayne Boardman, Chairman

In the spring of 2009, the Board of Selectmen established what came to be called the York Energy Steering Committee (ESC). The primary mission of this committee is to analyze and recommend energy conservation and alternative energy options for the town of York. Ultimately, these efforts are anticipated to shrink the carbon footprint of the town of York while at the same time saving taxpayer money by reducing energy consumption.

Appointed by the Board of Selectmen, the ESC is comprised of five voting members and two alternates, along with one liaison from the School Department and one Selectman liaison. This committee meets at least monthly in sessions open to the public. Each expenditure of funds recommended by the ESC must first be approved by the Board of Selectmen.

In May 2009, in May 2010, and again in May 2012, York voters approved allocating a total of \$300,000 toward “alternate energy solutions and energy efficiency solutions.” The ESC used a portion of these funds to have a professional energy study conducted on the 15 largest town-owned buildings. Based on that report and on later, more detailed studies, the committee developed specifications and solicited bids for selected energy upgrades on five municipal buildings. This work included attic insulation and hot water pipe insulation at the Police Station/Senior Center; hot water pipe insulation at the York Beach Fire Station; exterior insulation and siding at the York Village Fire Station; attic insulation and sealing at the Town Hall; and both attic and basement insulation at the Grant House (York Parks and Recreation office). The total cost of these improvements was approximately \$52,000 and should result in significantly lower energy bills for the town.

For this work done in 2012, ESC applied for and secured a matching grant from the Seacoast Energy Initiative (SEI) and Efficiency Maine. This grant returned to the town a total of \$15,497.50, which can be used for further energy efficiency investments.

The ESC will continue to identify the most cost-effective opportunities to weatherize and insulate existing buildings and to replace aging and inefficient equipment, lighting, and boilers. As of this writing, the committee is making plans to install additional insulation in the attic of the Village Fire Station, to replace the boiler at the Grant House, and to upgrade numerous light fixtures at the two fire stations. The ESC will be looking for a suitable location for a renewable energy installation, but we understand that it is first necessary to maximize a building’s energy conservation (decreasing the total quantity of energy used) and energy efficiency (using less energy to provide the same level of service.) By minimizing demand first, we can reduce the cost of a future renewable energy installation.

Whenever possible, the Energy Steering Committee plans to work with municipal departments, the school system, and appointed building committees to advise them on strategies for “building in” energy efficiency for every major renovation and new construction project. Most of these strategies are based on principles of sound design and do not necessarily require spending more money during construction. However, if an additional investment can be shown to lead to a more energy efficient and more economical operation over the long run, the ESC may recommend expenditure of designated energy funds.

York voters will again have the opportunity on the May 2013 Budget Referendum to approve additional funds for energy conservation. Approval of this article will allow the ESC to continue its efforts to save both energy and taxpayer money for the town of York.

TAX TASK FORCE

Submitted By: Tax Task Force Committee Members

The Tax Task Force is a committee appointed by the Board of Selectmen to provide information and advice concerning the town's tax burden. The TTF seeks to find a reasonable balance between the interests of the taxpayers and the needs and wishes of the school department and the municipal government. To assure that budget requests are reasonable, the TTF proposes an annual cap or limit on requests for new tax money. Since the TTF is a purely advisory body, its recommended caps have no force of law; they are simply recommendations.

Since the TTF was formed seven years ago, budget-makers for town and schools have made good faith efforts to meet our recommended spending caps. In some years, the total tax impact has been under the cap; in other years, it has exceeded the cap. In FY13, the cap for increasing total operational expenses was 2.5%. The school department met this cap; the municipal government exceeded it by roughly \$200,000. Last year's performance reflected the recent trend: with an average annual increase of 3%, the schools usually meet the cap, while the municipal government, with an average annual increase of more than 6.0%, usually exceeds it; but, since the schools have a much larger percentage of the total budget, the total increase doesn't seem very far out of line from our recommendations.

And yet, these yearly increases pile up. During the past decade, the total tax burden in York has increased dramatically. In FY2004, taxpayers provided \$27 million for County, York Municipal, and York School activities. By FY2013, the number had risen to over \$38 million. That's an increase of over 40% in the past ten years. Very few York taxpayers have seen a comparable increase in their incomes. York citizens on fixed incomes have been especially stressed; their income is routinely pegged to inflation (the CPI), but York taxes have increased at double the rate of inflation. Working families have been affected as well. When tax increases routinely exceed income growth, families must forgo activities and purchases. Their quality of life diminishes.

We view this increase with great concern. We have tried, through setting our caps, to keep a reasonable check on requests for additional taxpayer funding, and we feel we have had some success. We have worked with town and school officials and we feel that they, too, have exercised fiscal restraint. And yet, despite all these efforts, York taxpayers are still confronted with a 40% increase in the tax burden in the past ten years. We don't see how this relentless increase can be sustained much longer.

We have several recommendations:

1. For FY14, we urge that requests for additional municipal and school operational funding not exceed our cap of 2.25%, and that the impact of any new capital expenses not exceed a 1% increase over FY13's total appropriations.
2. We urge budget-makers for the town and the schools to behave as families do in handling their own budgets: make trade-offs; stop funding some existing activities in order to support newly emerging needs.
3. We urge Town, School, and Budget Committee members to provide understandable, straightforward information on the tax impact of their budget proposals: How do their total budget request and their grouping of individual items affect the mill rate? How do capital funding requests fit into the town's total debt service and impact future mill rates? Voters have the right to see the full tax implications of the items they're voting on.

4. We urge voters to scrutinize requested funding increases for operations carefully. It's the 5% here and the 4% there that add up to that ten-year 40% increase. We don't recommend automatically shooting down big capital projects like a police station or town hall. While those projects do affect the annual mill rate, they could save the town money in the long run by addressing needs for improved infrastructure in a timely manner.

5. We suggest that the Budget Committee conduct or commission a detailed analysis of municipal and school appropriations over the past ten years, so that potential areas for elimination or substitution might be identified, and funding might better address newly emerging needs.

BUDGET COMMITTEE

Submitted By: Robert Palmer, Chairman

York voters elect seven members to the Budget Committee to serve as their eyes and ears on the preparation and implementation of Town and School Department budgets. The committee meets once a month from April through January to monitor these budgets. Committee members see Town, School and Public Library officials monthly to monitor the pace of revenues and expenditures. Two members of the committee serve as liaison with the Town Manager and Finance Director. Two more work with the School Department, and one follows the budget of the Public Library.

In February and March the committee holds televised hearings on proposed budgets for the forthcoming fiscal year. These hearings devote seven to ten hours to examining each budget in great detail. For the Town budget the committee votes on proposed amounts for individual line items and has the authority to raise or lower these amounts. In recent years, after closely questioning Town and School authorities, the committee has seldom seen the need to make significant changes.

Since 2009 state legislation on school district consolidation has required different procedures for the approval of the School Department budget. In May 2010 York voters approved extending this system for three more years. While the Budget Committee conducts hearings on the budget as thoroughly as it did in the past, it is no longer authorized to make changes. The School Committee now drafts a budget and submits it to a Town Meeting in May. Voters have a simple yes-or-no vote on the entire budget at the May referendum.

Janalee Moquin and Michael Whitman were elected to the committee for the first time and Jerry Allen (secretary) reelected in May 2012, joining Donald Lawton, Robert Palmer (chair), Jon Speers and Charles Steedman (vice chair).

YORK HOUSING

Submitted By: Patricia Martine, Executive Director

The mission: To provide Safe, Clean, Affordable Housing

Number of Residents Served: 176

Applications on Wait List: 157

Services Available: Transportation, Housekeeping, Meal Program,
Hair Salon, Recreational &
Service Coordination.

Funding Sources: Housing and Urban Development (HUD)
Maine State Housing Authority
Northern New England Investment Fund
Sanford Institution for Savings
Kennebunk Savings Bank

Payment in Lieu of Taxes paid to Town of York: Average \$54,000

York Housing Authority is a non-profit housing provider that has been meeting its mission since inception in 1978. Over the last decade it has increased its housing stock from 32 units of Section 8 Housing to 136 units that serve all levels of income for the over 62 Senior population.

Our basic menu of services includes transportation, housekeeping and a meal program that allows our residents to remain independent as long as possible. With Social & Recreational Services in place we have watched a healthy community grow over the last 30 years.

Much time and energy is being spent focusing on the Workforce housing market. A dream we hope soon to be realized will be to provide an offering of affordable homes or rentals primarily for those who work in the community. With the proper tools we can supplement the housing market with affordable choice. Having diversity and balance is one very important sign of a healthy community.

A step towards our dream was realized in 2011, York Housing was able to preserve 18 units of affordable family housing with the acquisition of Carriage House Apartments. We are proud to offer one and two bedroom apartments without age restrictions. It is our hope for 2013, after completing the planning process that we will expand Carriage House Development by adding 11 more apartments and a community center. We look forward to adding these additional affordable housing units and growing the York Housing community.

For more information please see our website www.yorkhousing.info

Or call our office at 363-8444

Patricia Martine
Executive Director

Fiona McQuaide
Assistant Director

HARBOR BOARD

Submitted By: Joseph Donnelly and David Gittens, Co-Chairpersons

During 2012 the Harbor Board approved two new shorefront moorings, one ground-out cradle replacement, and no new or replacement docks.

The Board has had numerous discussions regarding acceptable waterfront lighting criteria for suggested changes to the town ordinance.

Alternate Board member Michael Sinclair was moved up to regular member and has assumed the Secretary's responsibilities previously held by Richard Mirick. Richard unfortunately resigned for health reasons and his lively contributions to our meetings have been sorely missed. The Board would like to thank him for his many years of dedicated service.

The "One Season Only" policy adopted in our amendment to the Harbor Ordinance in May, 2010 has been very popular with both mooring holders and those on the waiting list. In 2012 more than 70 boaters on the waiting list were able to use moorings offered by mooring holders who otherwise would not have had a boat on them.

The Harbor Board is working on a plan to have spots in the north and south basins dredged ASAP. We have applied for a complete dredging of the harbor by the Army Corp. of Engineers, but that process will likely take longer due to more detailed permitting and efforts to find funding.

The water main previously attached to Sewall's Bridge was replaced early last spring and buried under the river bottom just east of the bridge.

Town Dock #1

1. The initial lighting configuration was overwhelming and has now been adjusted to a more reasonable level for both the fishermen and the nearby neighbors.
2. The problems with the hydraulic hoist on the easterly side of the dock have finally been repaired.
3. A second refrigerated bait shed was completed in mid-June with a 66 barrel capacity and many interested commercial lobstermen were able to rent space. There is still some space available. The permitting process for this building took nearly a year and required a referendum vote last May to amend our Town Floodplain Management Ordinance.

Town Dock #2

Our skilled and highly motivated Harbor Masters installed fresh water (potable) at the face of the float this past season. We also plan to replace the ground-out cradle there and build a small addition to the easterly side of the Harbor Master's shack early in 2013.

WARRANTS

CALENDAR OF MEETINGS & OTHER INFORMATION

REGULARLY SCHEDULED MEETINGS OF TOWN BOARDS, COMMITTEES & COMMISSIONS

Meeting times and dates are subject to change. Please check Cable Channel 3 or call the Town Hall at 363-1000 to confirm

Appeals Board	2nd & 4th Wednesdays at 7:00 PM at York Library
Budget Com.	3rd Thursday each month at 7:00 PM at York Library
Conservation Com	2nd Wednesday each month at 7:00PM at the Senior Center
Energy Steering Com	3rd Thursday each month at 6:30 PM at York Library
Harbor Board	1st Wednesday each month at 7:00 PM at the Senior Center
Historic District Com	1st Wednesday each month at 5:00 PM at York Library
Municipal Bldg. Com	As Scheduled
Open Space Com.	As Scheduled
Parks & Rec. Board	2nd Thursday each month at 6:00 PM at Parks & Recreation Office, Grant House, 200 US Route One, York
Planning Board	2nd & 4th Thursday at 7:00 PM at York Library
School Com.	1st & 3rd Wednesdays at 7:00 PM at York Library
Selectmen	Regular Meetings: 2nd & 4th Mondays at 7:00 P.M at York Library Work Sessions: As Scheduled - Mondays at 7:00 P.M. at York Library
Senior Citizens Advisory Board	3rd Tuesday of the months of Jan/March/May/July/Sept/Nov at 12:45 PM at the Senior Center
Sohier Park Com.	4th Tuesday each month at 6:00 P.M. at the Senior Center
Tax Task Force	As Scheduled
York Housing Authority	2nd Wednesday each month at 9:00 A.M. at the Baldwin Center

Other Information

Recycling & Composting Facility: The Recycling facility on Witchtrot Road is open for the disposal of white goods (metals only), yard waste, waste oil and anti-freeze on **Wednesdays and Saturdays** from **9:00 A.M. - 4:00 P.M.** The facility also has a new Universal Waste Collection Center where universal waste is collected, open the 1st Saturday of the month except in July and January where it is the 2nd Saturday. Materials collected at this center are as follows: Computers/Electronics: monitors, televisions, desktop & floor copiers, printers, scanners, fax machines, CPU's, laptops and other related computer items; Batteries, Ballasts and Mercury containing devices as well as fluorescent light bulbs. Please call the Public Works office to check on any item you may be bringing to the facility at 363-1011.

Rubbish & Recycling Pick-up: Household rubbish and recycling are collected Monday - Friday depending on where you live in York. (Recycling is picked up every other week only). There is no rubbish or recycling collection on Thanksgiving Day or Christmas Day. If collection is cancelled due to weather, the day that was missed will be picked up on Saturday, all other collection days will remain the same. For questions on rubbish or recycling pick-up, call the Public Works Office at 363-1010.