

2017

2017 Brownfield Maine Town Meeting Report

Brownfield, Me.

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**WARRANT FOR TOWN MEETING
TOWN OF BROWNFIELD
FOR FISCAL YEAR JULY 1, 2017 – JUNE 30, 2018**

To: Wanda Bartlett, a citizen of the Town of Brownfield, County of Oxford, State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Brownfield, in said County, qualified by law to vote in Town affairs, to meet in the Brownfield Town Office in said Town on Tuesday, the 13th day of June 2017 A.D. from 8:00 A.M. until 8:00 P.M. for the election of Town Officials and the vote on any referendum questions. The polls will open as soon as Article 01 has been acted upon. All other articles, beginning with Article 02, will be voted upon at the Brownfield Community Center on Wednesday, the 14th day of June 2017 A.D. at 7:00 P.M.

ARTICLE 01 To elect a Moderator to preside at said meeting who will follow the Rules of Procedure from the Maine Moderators Manual.

Meeting was called to order at 8:00 A.M. Gene Bergoffen was elected as Moderator. Meeting reconvened at 7:00 P.M. with Moderator Gene Bergoffen welcoming all in Attendance. He also took a moment to introduce Nathan Wadsworth, State Representative, who gave a brief update of what has been happening in the Legislature.

ARTICLE 02 To see if the Town will vote to dispense with the checklist.

Moved and seconded. Article carried as written.

ARTICLE 03 To see if the Town will vote to authorize the Selectmen to appoint all necessary Town Officials in accordance with 30-A MRSA 2601.

Moved and seconded. Article carried as written.

ARTICLE 04 To see if the Town will vote to raise and appropriate the sum of **\$420,472** for payroll and benefits.

	2016/2017	2017/2018
Selectmen's Assistant*	25,066	25,066
Tax Collector/Treasurer*	34,431	34,431
Town Clerk*	29,994	29,994
Code Enforcement Officer*	18,934	18,934
Animal Control Officer*	3,098	3,098
Planning Board Secretary*	4,991	2,991
Recreation Director*	21,202	21,202
Public Works Director*	44,699	44,699
PW Employee 1*	31,943	31,943
PW Employee 2*	31,943	31,943
TS Employee 1*	13,728	13,728
TS Employee 2*	12,012	12,012
TS Manager	0	0
Fire Chief*	8,400	8,400
Fire Department Members	15,000	15,000

Selectmen*	9000	9,000
Registrar	2,060	2,060
OT for PW Employees	8,250	8,250
PW Extra Manpower	3,900	3,900
FICA	24,893	24,701
Retirement	5,035	5,035
Health Insurance	74,085	74,085
TOTAL PROPOSED	422,664	420,472

Budget Committee Recommendation: **\$420,472 (10-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 05 To see if the Town will vote to raise and appropriate a 3% cost of living adjustment for all Town employees (*). If approved, this would be in addition to the payroll requested in Article 04. This amount including FICA and retirement (if applicable) would be \$9412.

Moved and seconded. Article carried as written.

ARTICLE 06 To see if the Town will vote to expand the Fire Chief’s position to a full-time salaried position, (exempt from overtime), to include all benefits of a Full-Time employee and to raise and appropriate up to **\$46,505**. This includes a base pay of **\$43,200** and **\$3,305** for FICA. *If this Article passes it would subtract **\$9043** from the bottom line of the previous Payroll article (**\$8400** pay and **\$643** in FICA).

Moved and seconded. This article was voted by written ballot. 56 in favor and 33 against. Article carried as written.

ARTICLE 07 To see if the Town will vote to change the Employee’s single subscriber insurance benefits package currently in place at 0% contribution, to employee’s contribution of 10%, 15%, or not to exceed 20%.

Moved and seconded. Employee’s will pay 0% contribution.

ARTICLE 08 To see if the Town will vote to raise and appropriate the sum of **\$106,653** for the fixed costs portion of Administrative expenses.

	2016/2017	2017/2018
Insurance	39,280	39,280
Operational Expenses	9,500	9,500
Custodian	2,234	2,234
Plumbing Inspector	100	100
Fire Warden	100	100
Health Officer	800	100
Audit Expense	6,800	6,800
Bookkeeping	4,500	4,500
Dues	2,700	2,700
Computer Licensing	8,372	8,372

Computer Maintenance	2,000	2,000
Security System	300	300
Cemetery Lots/Maintenance	160	5,010
Harvest Hills Animal Shelter	1,597	1,597
Fryeburg Rescue	23,523	24,060
TOTAL PROPOSED	101,166	106,653

Budget Committee Recommendation: **\$106,653** **(9-1-0)**

Moved and seconded. Article carried as written.

ARTICLE 09 To see if the Town will raise and appropriate the sum of **\$45,000** for non-fixed costs portion of administrative expenses.

	2016/2017	2017/2018
Ballot Clerks	600	600
Mileage/Fuel	800	800
Contingency	2,500	2,500
Election Expense	900	900
Tax Map Update	1,500	1,500
Town Report	1,000	1,000
Seminars & Training	1,000	1,500
Legal	8,000	8,000
General Assistance	5,000	5,000
Office Expense	10,000	10,000
Computer Replacement	2,000	2,000
Memorial Flags & Markers	500	1,500
Abatements	1,000	1,000
Street Lights	8,200	8,200
Veteran's Grave Repair	500	500
TOTAL PROPOSED	43,500	45,000

Budget Committee Recommendation: **\$45,000** **(10-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 10 To see if the Town will vote to raise and appropriate the amount **\$1,600** for the operational expenses of the Animal Control office. It is recommended to apply **\$1,600** from the Animal Control Reserve Account to offset these expenses.

	2016/2017	2017/2018
Supplies	450	250
Cell Phone	700	700
Training	150	150
Mileage	500	500
Immunizations/Medical Needs	500	0

TOTAL PROPOSED	2,300	1,600
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Budget Committee Recommendation: **\$1,600** **(10-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 11 To see if the Town will vote to raise and appropriate the amount of **\$4,025** for the Planning Board expenses.

	2016/2017	2017/2018
Mileage/Fuel	150	150
Seminars	400	500
Land Use Law Books	0	0
Postage	75	75
Advertising	300	300
Legal	1,500	3000
TOTAL PROPOSED	2,425	4,025

Budget Committee Recommendation: **\$4,025** **(7-0-3)**

Moved and seconded. Article carried as written.

ARTICLE 12 To see if the Town will vote to raise and appropriate the amount of **\$3,200** for the CEO/Assessing Department expenses.

	2016/2017	2017/2018
Legal	1,500	1,500
Training	1,200	1,000
Books/Supplies	700	700
TOTAL PROPOSED	3,400	3,200

Budget Committee Recommendation: **\$3,200** **(10-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 13 To see if the Town will vote to raise and appropriate the amount of **\$20,731** for the upkeep and maintenance at the Brownfield Community Center. It is recommended to apply **\$3,000** from the BCC Reserve Account to offset these expenses.

	2016/2017	2017/2018
Electric	2,400	2,400
Telephone	720	720
Heating	6,000	6,000
Security	300	300
Custodian	4,328	4,328
Bldg. Maint./Repair/Rug Cleaning	6,083	6,083
Supplies	900	900
TOTAL PROPOSED	20,731	20,731

	2016/2017	2017/2018
Telephone/DSL	1,250	1,285
Electricity	1,600	1,600
Heating Oil	2,500	2,500
Vehicle Fuel – Diesel	25,000	25,000
Vehicle Fuel – Gasoline	4,000	4,000
Maintenance – Garage	1,500	1,500
Maintenance – Office	1,500	1,500
Maintenance – Fire Protection	500	700
Maintenance – Vehicles	25,000	25,000
Maintenance – Radios	500	500
Tool Replacement	2,500	1,000
Screen Sand/Salt	40,000	40,000
Gravel	12,000	12,000
Culverts	2,500	2,500
Cold Patch	2,000	1,000
Bridge Repair	500	500
Brush Control	3,000	3,000
Signs	500	500
Calcium	3,000	3,000
Parks & Memorials – Mowing	3,240	2,700
Parks & Memorials – Porta Pots	1,800	1,800
Parks & Memorials – Electricity	200	200
Erosion Control	500	0.00
Safety Equipment	300	300

Drug & Alcohol Testing	500	500
Training	300	300
Uniforms	2,500	2,500
Miscellaneous	750	1,375
Road Sealing	6,900	6,900
Guardrails	500	500
Security	300	300
Office Supplies	750	500
TOTAL PROPOSED	147,640	144,960

Budget Committee Recommendation: **\$144,960** **(9-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 17

To see if the Town will vote to raise and appropriate the amount of **\$60,992** for the fourth year's payment (out of five) on the new loan for the fire truck and town garage.

Moved and seconded. Article carried as written.

ARTICLE 18

To see if the Town will vote to raise and appropriate the amount of **\$13,000** for road Improvements.

Moved and seconded. Amendment was made stating: To take \$13,000.00 from Exise Tax for road improvements. Amendment passes with a show of hands. Article carried as amended.

ARTICLE 19

To see if the Town will vote to raise and appropriate the amount of **\$142,250** towards paving of roads, bridges, etc. It is recommended to apply all Local Road Assistance Funds (LRAF) received to offset this article.

Moved and seconded. Amendment was made stating: To take \$142,250.00 from Exise Tax for paving of roads, bridges, etc. and to apply all Local Road Assistance Funds (LRAF) received to offset this article. Amendment passes with a show of hands. Article carried as amended.

ARTICLE 20

To see if the Town will vote to raise and appropriate the amount of **\$35,000** for the Durgins Mill project.

Moved and seconded. Amendment was made stating: To take \$35,000.00 from Exise Tax. Amendment passes with a show of hands. Article carried as amended.

ARTICLE 21

To see if the Town will vote to raise and appropriate up to **\$125,000** for the purchase of a Backhoe Loader and to authorize the Selectmen to explore the best purchase option.

Moved and seconded. Amendment was made stating: To take \$20,000.00 from the Transfer Station Reserve Account to offset this article. Amendment passes with a Show of hands. Article carried as amended.

ARTICLE 22

To see if the Town will vote to raise and appropriate the amount of **\$89,050** for the overall operation of the Transfer Station.

	2016/2017	2017/2018
Tipping Fees	45,000	45,000
Recycling	2,000	2,000
Demo/Bulky Waste Disposal	0	0
Tire Disposal	1,200	1,600
Steel Disposal	0	0
Trucking	32,000	32,000
Hazardous Waste	500	500
Electricity	500	500
Telephone	350	350
Health & Safety	200	200
Uniforms	1,600	1,600
Heat (Propane)	1,200	1,000
Licensing	600	600
Miscellaneous/Mileage/Seminars	900	300
Security	300	300
Supplies	100	100
Maintenance/Repair	3,000	3,000
TOTAL PROPOSED	89,450	89,050

Budget Committee Recommendation: **\$89,050** **(9-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 23

To see if the Town will vote to authorize the Board of Selectmen to explore the benefits of food scrap reduction and diversion through a composting system; and, if found to be beneficial to the Town, be authorized to take the necessary action to implement such system.

Moved and seconded. Article carried as written.

ARTICLE 24

To see if the Town will vote to raise and appropriate the amount of **\$30,250** for the overall operation of the Fire Department.

	2016/2017	2017/2018
Volunteer Firefighters Insurance	800	800
Electricity	1,000	1,200
Heat (Oil)	3,000	3,000
Training	2,000	1,500
Vehicle Fuel	3,000	3,000
Safety Gear	5,000	5,000
Dues	300	300
Telephone/DSL	1,200	1,200
Maintenance – Building	2,000	2,000
Maintenance – Vehicle	4,000	4,000

Equipment	5,000	5,000
Office Expense	500	800
Computer/Software	1,500	1,500

Special Accounts		
Emergency Preparedness	100	100
Hydrants	250	250
Fire Hose	500	500
Hepatitis Vaccine	100	100
TOTAL PROPOSED	30,250	30,250

Budget Committee Recommendation: **\$30,250** **(8-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 25

To see if the Town will vote to raise and appropriate the amount of **\$12,500** for the Brownfield Public Library.

Budget Committee Recommendation: **\$12,500** **(8-2-0)**

Moved and seconded. Article carried as written.

ARTICLE 26 To see if the Town will vote to raise and appropriate up to **\$15,900** to fund the Camp Husky summer camp program. (All fees collected will be used to offset this amount).

Payroll	9,000
Supplies	2,500
Field Trips	3,000
Director Pay	1,400
TOTAL PROPOSED	15,900

Selectmen Recommendation: **\$15,900 (3-0-0)**

Moved and seconded. Amendment was made stating: To see if the Town will Vote to raise and appropriate the amount of \$8,000.00 to fund Camp Husky Summer camp program. Amendment passes with a show of hands. Article carried as amended.

ARTICLE 27 To see if the Town will vote to raise and appropriate the amount of **\$6,700** for the Brownfield Food Pantry.

Budget Committee Recommendation: **\$6,700 (8-0-0)**

Moved and seconded. Article carried as written.

ARTICLE 28 To see if the Town will vote to raise and appropriate the amount of **\$6,465** for the following Out-Of-Town Organizations.

Organization	2016/ 2017 Requested	2016/ 2017 Approved	2017/ 2018 Requested	2017/ 2018 Approved
Community Concepts	0	0	2,000	2,000
Home Health Visiting Nurse	250	250	250	250
Life Flight Foundations	0	0	799	0
Sexual Assault Prevention & Response Svcs. (prev. REACH)	350	350	300	0
Saco River Corridor Comm.	300	300	350	350
Seniors Plus	1017	1000	1,365	1,365
Tri-County Mental Health	1500	0	1,500	1,500
White Mtn. Comm. Health	1800	1000	1,000	1,000
TOTAL PROPOSED	7467	3350	7,564	6,465

Selectmen Recommendation: **\$6,465** (3-0-0)

Moved and seconded. Article carried as written.

ARTICLE 29 To see if the Town will vote to raise and appropriate up to **\$30,000** for distribution into the Capital Improvement Accounts.

Moved and seconded. Article carried as written.

ARTICLE 30 To see if the Town will vote to charge seven percent (7%) interest annually on taxes (and amounts owed to the Town) not paid by November 15, 2017 and May 15, 2018.

Moved and seconded. Article carried as written.

ARTICLE 31 To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at three percent (3%) for the fiscal year.

Moved and seconded. Article carried as written.

ARTICLE 32 To see if the Town will vote to hold its Annual Town Meeting on Tuesday, June 12, 2018 and Wednesday, June 13, 2018.

Moved and seconded. Article carried as written.

ARTICLE 33 To see if the Town will vote to increase the levy limit established for the Town by State law in the event that the municipal budget approved under the preceding articles results in a tax commitment greater than this property tax levy limit.

Moved and seconded. Article carried as written.

ARTICLE 34 To see if the Town will vote to raise and appropriate **\$2,000** towards Brownfield Old Home Day.

Moved and seconded. Article carried as written.

ARTICLE 35 To see if the Town will vote to authorize the Board of Selectmen to accept and expend any grants and/or donations of money or property providing the donations or grants serve the best interest of the Town.

Moved and seconded. Article carried as written.

ARTICLE 36 To see if the Town will vote to carry over previously approved and unexpended funds (**185,000**) for the Durgins Mill project.

Moved and seconded. Article carried as written.

Meeting adjourned at 9:36 P.M.