

2012

2012 Brownfield Maine Town Meeting Report

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WARRANT FOR TOWN MEETING
TOWN OF BROWNFIELD
July 1, 2012 - June 30, 2013

To: Carl Mills, a citizen of the Town of Brownfield, County of Oxford, State of Maine

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Brownfield, in said County, and State, qualified by law to vote in Town affairs, to meet in the Brownfield Town Office in said Town on Tuesday, the 12th day of June 2012 A.D. at 8:00 A.M. then and there to act upon Article 1 and by secret ballot on Articles 2 through 9 as set out below, the polling hours therefore to be from 8:00 A.M. until 8:00 P.M.

And to notify and warn said inhabitants to meet at the Brownfield Community Center in said Town on Wednesday, the 13th day of June, 2012 A. D., at 7:00 P.M., then and there to act on Articles 10 through 47 as set out below to wit:

This meeting was called to order by Town Clerk, Wanda Bartlett at 8:00 AM and the following articles were acted upon.

ARTICLE 1 To elect a Moderator to preside at said meeting who will follow the Rules of Procedure from the Maine Moderators Manual.
The floor was opened for Nominations and Gene Bergoffen was nominated, elected and sworn in as Modoerator. The Polls were then opened for voting. There were 158 votes cast in this Election out of a possible 1158 register voters. Meeting was then recessed until 7:00 PM on Wednesday, June 13th at the Brownfield Community Center.

ARTICLE 2 Shall the following amendment to the Brownfield Land Use Ordinance be enacted?
Article VII, "Definitions" is ammended to read: "Home Occupation: A business or profession which is customarily carried on in no more than 25% of the ground area of a detached, single family a dwelling unit or structure accessory to a dwelling unit, carried on by a member of the family residing in the dwelling unit, by the full time, permanent occupant of the dwelling, which is clearly incidental and secondary to the use of the dwelling for residential puposes and which does not change the character thereof. The term "Home Occupations" shall include both professional and personal services, within the limits on number of employees established in other sections of this Ordinance. ~~A retail sales outlet does not qualify as a home business unless the item sold is a product of the owner's labor, (e.g. manufactured, produced, created, grown.)"~~

(Note: New language is underlined, language to be deleted is crossed out.)

Referendum: Passed 106 yes; 41 no

ARTICLE 3 Shall the following amendment to the Brownfield Land Use Ordinance be enacted? Article
IV, section 4.8 is amended to read: "Commercial activities located in the owner's home are permitted providing the home occupation does not employ more than ~~four employees of record~~ two persons outside the family in the same home occupation. *(Note: New language is underlined, language to be deleted is crossed out.)*

Referendum: Passed 89 yes; 55 no

ARTICLE 4 Shall the following amendment to the Brownfield Land Use Ordinance be enacted? Article
VII, "Definitions" is amended to read: " Commercial Activities: Any activity carried out for monetary gain except home occupations, and agricultural uses, and industrial uses. *(Note: New language is underlined, language to be deleted is crossed out.)*

Referendum: Passed 97 yes; 44 no

ARTICLE 5 Shall the following amendment to the Brownfield Land Use Ordinance be enacted? Article VII, "Definitions" shall be amended to add the following language: Industrial Activities: Any activity connected with the assembling, fabrication, finishing, manufacturing, packaging or processing of goods for a fee exempting home occupations and agricultural uses or the extraction of minerals. (Note: New language is underlined, language to be deleted is crossed out.)

Referendum: Passed 96 yes; 44 no

ARTICLE 6 Shall the following amendment to the Brownfield Telecommunications Towers, Antennas and Associated Facilities Ordinance be enacted? Section III. Subsection A. shall be amended to read: "All applications under this section shall be reviewed by the Planning Board of the Town of Brownfield in accordance with the procedure, standards and submission requirements set forth below and ~~of the Brownfield Site Plan Review Ordinance in the Brownfield Shoreland Zoning Ordinance~~ as applicable. (Note: New language is underlined, language to be deleted is crossed out.)

Referendum: Passed 109 yes; 36 no

ARTICLE 7 Shall an ordinance entitled "Brownfield Fireworks Ordinance" be enacted? (Note: An attested copy of the full text of this Ordinance is attached to this warrant, and copies are available at the Town Office and will be available at the polls.)

Referendum: Failed 67 yes; 72 no

ARTICLE 8 Shall an ordinance entitled "Brownfield Property Assessed Clean Energy ("PACE") Ordinance be enacted? (Note: An attested copy of the full text of this Ordinance is attached to this warrant, and copies are available at the Town Office and will be available at the polls.)

Referendum: Passed 71 yes; 62 no

ARTICLE 9 Shall the Town vote to approve the 2012 Order of the Municipal Officers to modify the 2007 Order (approved by voters June 13, 2007) which closed certain roads to winter maintenance unless a full-time resident moved in. "Explanation: At the 2007 Annual Town Meeting, Article 23 was amended and then passed as follows: "To see if the Town will vote to close the following roads, or portions thereof, to winter maintenance during the months of November, December, January, February, March and April for a period of ten (10) years unless a full-time resident moves in". If passed, this Article will operate to remove only the underlined text that was approved at the 2007 Annual Town Meeting, and therefore, all of the roads listed will be closed to winter maintenance regardless of whether or not a full-time resident moves in. This modification will keep the ten (10) year order in effect meaning that closure of roads to winter maintenance will be looked at again in 2017".

Referendum: Passed 90 yes; 49 no

Moderator Gene Bergoffen reconvened the Town Meeting at 7:00 PM on Wednesday June 13th and read the results from the June 12th elections and a copy is available at the Town Office for review. The following articles were then acted upon.

ARTICLE 10 To see if the Town will vote to dispense with the check list.

Moved and seconded. Article carried as written.

ARTICLE 11 To see if the Town will vote to authorize the Selectmen to appoint all necessary Town officials in accordance with 30-A MRS 2601.

Moved and seconded. Article carried as written.

ARTICLE 12 To see if the Town will vote to raise and appropriate up to three percent cost of living adjustment for all Town employees. If approved, this would be in addition to the payroll requested (Selectmen not included) in Article 13.

These amounts (including FICA increase) would be:

for 1%	2,952
for 2%	5,905
for 3%	8,857

Article is recommended at 8,857

Motion was made and seconded for a secret ballot. Motion failed

Moved and seconded. Article carried as recommended

ARTICLE 13 To see if the Town will vote to raise and appropriate for Town Government Payroll and Benefits up to the amount of:
372,142 Article is recommended.

It is recommended to apply \$2000 from the Animal Control Reserve account to offset Animal Control Officer salary.

	2011/2012	2012/2013
Town Administrator	31,194	31,194
Clerk/Tax Collector/Treasurer	31,975	31,975
Deputy Clerk/Clerical Assistant	17,193	17,971
Code Enforcement Officer	17,583	17,583
Animal Control Officer	2,878	2,878
Planning Board Secretary	4,635	4,635
Recreation Director	19,687	19,687
Public Works Director	36,699	36,699
PW Employee 1	29,661	29,661
PW Employee 2	29,661	29,661
TS Manager	14,727	14,727
TS Employee 1	13,272	13,272
TS Employee 2	3,536	3,536
Fire Chief	7,800	7,800
FD Members	12,975	12,975
FICA	22,826	22,675
Non- Hourly Items (not affected by proposed 3% raise)		
Selectmen	6,500	6,500
OT for Town Administrator	1,000	500
Registrar	2,000	2,000
OT for PW Employees 1 & 2	8,249	8,250
PW Extra Manpower	3,900	3,900
Retirement	5,053	5,038
Health Insurance	46,250	49,025
TOTAL PROPOSED	369,254	372,142

Moved and seconded. Article carried as recommended

ARTICLE 14 To see if the town will vote to raise and appropriate funds to cover up to an additional 80 hours of work for special projects determined by the Selectmen at the Town Office the amount of:
1,000 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 15 To see if the Town will vote to raise and appropriate the fixed costs portion of the administrative expenses the amount of:

63,987 Article is recommended

	2011/2012	2012/2013
Insurance – MMA	34,000	32,000
Operational Expenses	8,800	8,800
Custodian	2,430	2,430
Plumbing Inspector	100	100
Fire Warden	100	100
Health Officer	100	100
Audit Expense	6,800	6,800
Dues	2,400	2,400
Computer Licensing (TRIO)	6,455	7,000
Computer Maintenance	0	1,500
Security System	500	500
Website	400	500
Cemetery Lots	160	160
Harvest Hills Animal Shelter	1,597	1,597
TOTAL PROPOSED	63,842	63,987

Moved and seconded. Article carried as recommended

A motion was made and seconded to move article 35 forward at this time. The motion was defeated yes 24; no 29.

ARTICLE 16 To see if the Town will vote to raise and appropriate for non-fixed costs portion of the administrative expenses the amount of:

42,950 Article is recommended

	2011/2012	2012/2013
Ballot Clerks	1,200	1,200
Mileage/Fuel	2,000	2,000
Contingency	500	2,500
Election Expense	300	300
Tax Map Update	500	5,550
Town Report	1,000	1,000
Seminars & Training	700	700
Legal	2,000	2,000
General Assistance	3,500	5,000
Office Expense	10,200	10,200
Computer Expense & Support	3,500	3,000
Computer replacement	0	1,000
Memorial Flags & Markers	500	500
Abatements	1,000	1,000
Street Lights	7,000	6,500
Veteran's Grave Repair	0	500
TOTAL PROPOSED	33,900	42,950

Moved and seconded. Article carried as recommended

ARTICLE 17 To see if the Town will vote to carry over previously approved and unexpended funds left in the Contingency Account to a reserve account not to exceed **\$10,000**. *Contingency expenditures must have the unanimous vote of the Board of Selectmen.* This Article will remain in effect until revoked or rescinded.

Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 18 To see if the Town will vote to carry over previously approved and unexpended funds left in the Computer Replacement Account to a reserve account not to exceed **\$3,000**. This Article will remain in effect until revoked or rescinded.

Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 19 To see if the Town will vote to carry over previously approved and unexpended funds left in the Veteran's Grave Repair Account to a reserve account not to exceed **\$1,000**. This Article will remain in effect until revoked or rescinded.

Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 20 To see if the Town will vote to raise and appropriate for the expenses of Animal Control Officer the amount of:

960

Article is recommended

	2011/2012	2012/2013
Supplies	100	100
Cell Phone	360	360
Mileage	500	500
TOTAL PROPOSED	960	960

Moved and seconded. Article carried as recommended

ARTICLE 21 To see if the Town will vote to raise and appropriate for Planning Board expenses the amount of:

3,335

Article is recommended

	2011/2012	2012/2013
Supplies	150	150
Mileage/Fuel	625	250
Seminars	500	500
Land Use Law Books	180	60
Postage	75	75
Advertising	125	300
Computer Upgrade	500	1,000
Legal	300	1,000
TOTAL PROPOSED	2,455	3,335

Moved and seconded. Article carried as recommended

ARTICLE 22 To see if the Town will vote to carry over previously approved and unexpended funds left in the Planning Board's Computer Account to a reserve account not to exceed **\$1,500**. This Article will remain in effect until revoked or rescinded.

Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 23 To see if the Town will vote to raise and appropriate for the CEO/Assessing Department expenses the amount of :

1,500 Article is recommended

	2011/2012	2012/2013
Training	1,000	800
Code Books/Supplies	500	700
TOTAL PROPOSED	1,500	1,500

Moved and seconded. Article carried as recommended

ARTICLE 24 To see if the Town will vote to raise and appropriate for the upkeep and maintenance at the Brownfield Community Center the amount of:

15,060 Article is recommended

It is recommended to apply \$400 from the Brownfield Community Center Reserve account to offset BCC Supplies Expense.

	2011/2012	2012/2013
Electric	2,100	2,100
Telephone	660	660
Heating	6,000	6,000
Security	300	300
Custodian	1,000	1,000
Building Maintenance & Repair	4,600	4,600
Supplies	400	400
TOTAL PROPOSED	15,060	15,060

Moved and seconded. Article carried as recommended

ARTICLE 25 To see if the Town will vote to raise and appropriate Recreation Department expenses the amount of:

7,900 Article is recommended

	2011/2012	2012/2013
Advertising	648	700
Training & Seminars	800	800
Transportation	500	500
Office Supplies & Postage	650	750
Phone/DSL	1,080	1,100
Community Activities	900	1,000
Sports Equipment/Activities	700	700
Background Checks/Medical Supp	500	500
Dues	500	500
Grounds Maintenance and Repair	1,000	1,000
Miscellaneous	300	350
TOTAL PROPOSED	7,578	7,900

Moved and seconded. Article carried as recommended

ARTICLE 26 To see if the Town will vote to raise and appropriate for the purpose of Water Recreation the amount of:

2,900 Article is recommended

It is recommended to apply \$1,600 from the Water Reserve account to Water Recreation Article.

	2011/2012	2012/2013
Beach/Water Equipment	1,000	700
Docks	600	600
Swimming Instructor	1,600	1,600
TOTAL PROPOSED	3,200	2,900

Moved and seconded. Article carried as recommended

ARTICLE 27 To see if the Town will vote to raise and appropriate the fourth year's payment (out of ten) on the loan for the new fire truck and new town garage the amount of:

69,650 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 28 To see if the Town will vote to raise and appropriate for the overall operation of the Public Works Department the amount of:

165,525 Article is recommended

	2011/2012	2012/2013
Telephone & DSL	1,300	1,300
Electricity	2,352	2,160
Heating Oil	2,500	3,500
Vehicle Fuel – Diesel	32,500	32,500
Vehicle Fuel – Gasoline	3,500	4,625
Maintenance – Garage	2,000	2,000
Maintenance – Office	1,000	1,000
Maintenance – Fire Protection	500	500
Maintenance – Vehicles	22,000	25,000
Maintenance – Radios	500	500
Tool Replacement	1,000	1,000
Screen Sand/Salt	50,000	50,000
Gravel	12,000	12,000
Culverts	2,500	2,500
Cold Patch	2,000	2,000
Bridge Repair	500	500
Brush Control	3,000	3,000
Signs	500	500
Calcium	3,000	3,000
Parks & Memorials – Mowing	3,240	3,240
Parks & Memorials – Porta Pots	1,500	1,500
Parks & Memorials – Electricity	200	200
Erosion Control	500	500
Safety Equipment	300	300
Drug & Alcohol Testing	500	500
Training	500	300
Uniforms	3,400	3,400
Miscellaneous	1,500	1,500
Road Sealing	6,000	6,000
Guardrails	500	500
TOTAL PROPOSED	160,792	165,525

Moved and seconded. Article carried as recommended

ARTICLE 29 To see if the Town will vote to raise and appropriate towards road improvements the amount of:

13,000 Article is recommended

Moved and Seconded.

A motion was made and seconded to use \$13,000 of existing excise tax monies to pay for this article.

Motion was passed.

Article was passed as amended.

ARTICLE 30 To see if the Town will vote to raise and appropriate towards paving of the roads, bridges, etc. an amount up to:

150,000 Article is recommended

It is recommended to apply revenues from the URIP (Urban Rural Initiative Program) to off set Paving Expense.

Moved and Seconded.

A motion was made and seconded to use \$95,000 of existing excise tax monies and \$55,000 from the URIP funds to pay for this article.

Motion was passed.

Article was passed as amended.

ARTICLE 31 To see if the Town will vote to raise and appropriate for the repair of the grader up to the amount of:

25,000 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 32 To see if theTown will vote to raise and appropriate toward the purchase of a sander/dump body up to the amount of:

28,332 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 33 To see if the Town will vote to raise and appropriate toward the engineering for slope and culvert repair at Durgins Mill up to the amount of:

12,500 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 34 To see if the Town will vote to raise and appropriate for the overall operation of the Transfer Station the amount of:

87,643 Article is recommended

	2011/2012	2012/2013
AVRRDD	35,000	35,000
Oxford County Recycling	5,093	5,093
Demo/Bulky Waste Disposal	22,000	22,000
Tire Disposal	2,000	2,000
Steel Disposal	1,600	1,600
Propane Disposal	600	700
North Conway Incinerator	14,000	13,000
Hazardous Waste	300	300
Sludge Maintenance	1,000	1,200
Electricity	500	500
Telephone	450	400
Health & Safety	400	300
Uniforms	1,700	1,600
Heat (Propane)	1,400	1,400
Licensing	700	700
Miscellaneous/Mileage	800	550
Supplies	100	100
Maintenance & Repair	1,200	1,200
TOTAL PROPOSED	88,843	87,643

Moved and seconded. Article carried as recommended

ARTICLE 35 To see if the Town will vote to raise and appropriate for the support of the following In-Town Organizations up to the amount of: **26,050**

Article is recommended at 20,300

	2010/2011		2012/2013	
	Request	Apprv'd	Request	Recom'ded
Historical Society	500	400	650	400
Brownfield Pub. Library	16,000	10,000	16,000	12,000
Pine Grove Cemetery	3,000	3,000	3,000	3,000
Burnt Mdw Brk Cemetery	900	900	900	900
Brownfield Food Pantry	4,000	4,000	5,500	4,000
TOTAL PROPOSED	24,400	18,300	26,050	20,300

Moved and seconded. Article carried as written for \$26,050.

ARTICLE 36 To see if the Town will vote to abandon the snowmobile and civil defense accounts.

Article is recommended

Moved and seconded. Article carried as written.

ARTICLE 37 To see if the Town will vote to transfer the remaining balance (approximately \$182) from the Snowmobile Club account to the Burnt Meadow Snowmobile Club.

Article is recommended

Moved and seconded. Article carried as written.

ARTICLE 38 To see if the Town will vote to combine the Civil Defense Account with the Emergency Preparedness Reserve Account.

Article is recommended

Moved and seconded. Article carried as written.

ARTICLE 39 To see if the Town will vote to raise and appropriate for the overall operation of the Fire Department the amount of:

30,650 Article is recommended

If Article 38 is passed it is recommended not to raise and appropriate the \$100 for the Emergency Preparedness Account.

	2011/2012	2012/2013
Volunteer Firefighters Ins.	900	900
Electric	1,100	1,100
Heating Oil	2,500	3,000
Training	2,000	2,000
Vehicle Fuel	5,000	4,000
Safety Gear	2,000	5,000
Dues	600	400
Telephone	450	600
Building Maintenance	2,000	2,000
Vehicle Maintenance	5,500	5,000
Equipment	5,500	5,000
Office Expense	200	200
Computer & Software	500	500
Special Accounts		
Emergency Preparedness	100	100
Hydrants	250	250
Fire Hose	500	500
Hepatitis Vaccine	100	100
TOTAL PROPOSED	29,200	30,650

Moved and seconded. Article carried as recommended

ARTICLE 40 To see if the Town will vote to raise and appropriate for Fryeburg Rescue the amount of:

19,337 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 41 To see if the Town will vote to raise and appropriate for the following Out-Of-Town Organizations up to the amount of: **9,934**

Article is recommended at 3,375

Organization	2010/2011		2012/2013	
	Request	Appr'vd	Request	Recom'nd
American Red Cross	500	250	500	200
Androscoggin Home Care	750	250	750	250
Community Concepts	2,750	2,000	2,000	1,000
Grtr Bridgton Lakes CC	200	0	200	0
Home Health Visit'g Nurse	725	300	300	275
R.E.A.C.H. (Rape Crisis)	200	100	250	0
Seniors Plus	674	350	827	300
Sr. Transportation Prog.	175	0	525	0
Tee for Two	200	0	250	125
Tri-County Mental Health	1,500	750	1,500	750
W. Maine Transportation	0	0	650	300
Western Maine Veterans	178	175	175	175
White Mtn Community Ctr	1,884	1,200	2,007	0
TOTAL PROPOSED	9,736	5,375	9,934	3,375

Moved and seconded

Three motions were made and seconded.

1st motion was to raise and appropriate \$3,625 to include \$250 for REACH in addition to recommended payments.

2nd motion was to raise and appropriate \$3,375 as recommended.

3rd motion was to raise and appropriate \$5,632 to include White Mt Comm Ctr, Health and REACH in addition to recommended payments.

All three motions were defeated.

Article carried as written for \$9,934.

ARTICLE 42 To see if the Town will vote to raise and appropriate for distribution into the Capital Improvement accounts a sum up to:
30,000 Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 43 To see if the Town will vote to authorize the Selectmen to apply up to **\$300,000** of other income (general fund) received by the Town during the 2011/2012 fiscal year (principally excise taxes, interest on delinquent taxes, state reimbursement income and Selectmen's overlay) to reduce the overall amounts to be granted and raised for fiscal year 2012/2013, thereby lowering the taxes needed to be raised by the Town.
Article is recommended

Moved and seconded. Article carried as recommended

ARTICLE 44 To see if the Town will vote to charge seven percent (7%) interest annually on taxes (and amounts owed to the Town) not paid by November 15, 2012 and May 15, 2013.
Article is recommended

Moved and seconded. Article carried as written.

ARTICLE 45 To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at three percent (3%) for the fiscal year.
Article is recommended

Moved and seconded. Article carried as written.

ARTICLE 46 To see if the Town will vote to hold its' Annual Town Meeting on Tuesday, June 11, 2013 and Wednesday, June 12, 2013.
Article is recommended

Moved and seconded. Article carried as written.

ARTICLE 47 To see if the Town will vote to increase the property tax levy limit established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment greater than this property tax levy limit.
Article is recommended

Moved and seconded. Article carried as written.