

2010

2010 Brownfield Maine Town Meeting Report

Brownfield, Me.

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**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2010 – JUNE 30, 2011**

To: Carl Mills, a citizen of the Town of Brownfield, County of Oxford, State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Brownfield, in said County, qualified by law to vote in Town affairs, to meet in the Brownfield Town Office in said Town on Tuesday, the 8th day of June 2010 A.D. from 9:00 A.M. until 8:00 P.M. for the election of Town Officials and the vote on any referendum ballot questions. The polls will open as soon as Article 01 has been acted upon. All other articles, beginning with Article 02, will be voted upon at the Brownfield Community Center (old Brownfield School) in Brownfield, Maine on Wednesday, the 9th day of June 2010 A.D. at 7:00 P.M.

This meeting was called to order by Town Clerk, Wanda Bartlett, at 9:00 A.M. and the following Articles were acted upon.

ARTICLE 01: To choose a Moderator to preside at said meeting who will follow the Rules of Procedure from the Maine Moderators Manual.

The floor was opened for Nominations and Robert Wallstrom was nominated, elected and sworn in as Moderator. The Polls were then opened for voting. There were 368 votes cast in this Election out of a possible 1157 registered voters. Meeting was then recessed until 7:00 P.M. on Wednesday, June 9th at the Brownfield Community Center.

Moderator Robert Wallstrom reconvened the Town Meeting at 7:00 P.M. on Wednesday, June 9th and read the results from the June 8th elections and a copy is available at the Town Office for review. The following articles were then acted upon.

ARTICLE 02: To see if the Town will vote to dispense with the check list.

Moved and seconded. Article carried as written.

ARTICLE 03: To see if the Town will vote to authorize the Selectmen to appoint all necessary Town officials in accordance with 30-A MRSA 2601.

Moved and seconded. Article carried as written.

ARTICLE 04: To see if the Town will vote to raise and appropriate the sum of \$130,890 for the Town Administration Payroll and Benefits.

Selectmen	\$ 6,500
Town Administrator	31,194
Overtime for Town Administrator	1,000
Clerk/Tax Collector/Treasurer	31,975
Deputy Clerk/Clerical Assistant	17,193
Registrar	2,000
Code Enforcement Officer	14,583
Health Insurance	16,528

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Retirement	1,926
FICA Share (7.65%)	7,991
TOTAL PROPOSED	\$ 130,890

Budget Committee Recommendation = \$130,890 (9-0-1)
 Selectmen Recommendation = \$130,890 (3-0-0)

Moved and seconded. A motion was made and seconded to amend all payroll articles to remove the 3% cost of living raise. Amendment failed. Article carried as written with \$130,890 being raised and appropriated.

ARTICLE 05: To see if the Town will vote to raise and appropriate the sum of \$82,528 for the fixed costs portion of the administrative expenses of the Town.

Insurance – MMA	\$ 37,000
Office Expense	18,000
Custodian	2,430
Plumbing Inspector	100
Fire Warden	100
Health Officer	100
Audit Expense	6,800
Assessment Maintenance	6,500
Dues	2,200
Computer Licensing (TRIO)	7,087
Security System	500
Website	300
Cemetery Lots	160
Harvest Hills Animal Shelter	1,251
TOTAL PROPOSED	82,528

Budget Committee Recommendation = \$ 82,528 (10-0-0)
 Selectmen Recommendation = \$ 82,528 (3-0-0)

Moved and seconded. Article carried as written with \$82,528 being raised and appropriated.

ARTICLE 06: To see if the Town will vote to raise and appropriate the sum of \$24,825 for the non-fixed costs portion of the administrative expenses of the Town.

Ballot Clerks	\$ 1,200
Mileage/Fuel	3,000
Contingency	500
Election Expense	300
Tax Map Update	500
Town Report	1,000
Seminars & Training	2,700
Legal	2,000
General Assistance	3,000

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Computer Expense & Support	3,625
Memorial Flags & Markers	500
Abatements	1,500
Street Lights	5,000
Selectmen's Overlay	0
TOTAL PROPOSED	\$ 24,825

Budget Committee Recommendation = \$ 24,825 (10-0-0)
 Selectmen Recommendation = \$ 24,825 (2-0-1)

Moved and seconded. Article carried as written with \$24,825 being raised and appropriated.

ARTICLE 07: To see if the Town will vote to raise and appropriate the sum of \$3,968 for the position of Animal Control Officer.

Animal Control Officer	\$ 2,794
FICA Share (7.65%)	214
Supplies	100
Cell Phone	360
Mileage	500
TOTAL PROPOSED	\$ 3,968

The Selectmen and Budget Committee recommend taking \$1,000 from the Animal Control Reserve Account and raising and appropriating \$2,968.

Budget Committee Recommendation = \$ 3,968 (10-0-0)
 Selectmen Recommendation = \$ 3,968 (3-0-0)

Moved and seconded. Article carried as written with \$1,000 taken from the Animal Control Reserve Account and \$2,968 being raised and appropriated.

ARTICLE 08: To see if the Town will vote to raise and appropriate the sum of \$6,386 for the Planning Board.

PB Secretary (450 hours/year)	\$ 4,635
FICA Share (7.65%)	355
Supplies	172
Mileage/Fuel	600
Seminars	320
Land Use Law Books	144
Postage	75
Advertising	85
TOTAL PROPOSED	\$ 6,386

Budget Committee Recommendation = \$ 6,386 (10-0-0)
 Selectmen Recommendation = \$ 6,386 (1-1-1)

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Moved and seconded. Article carried as written with \$6,386 being raised and appropriated.

ARTICLE 09: To see if the Town will vote to take income received from fees charged for use of the Brownfield Community Center and create a reserve account to help offset future expenses. This Article will remain in effect until revoked or rescinded.

Moved and seconded. A motion was made to amend the article to add “of the Brownfield Community Center” after the word expenses. Article carried as amended.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$15,000 to cover the cost of upkeep and maintenance at the Brownfield Community Center and to carry over any previously approved and unexpended funds from the previous year to be added to the BCC Reserve Account (if Article 09 passes).

Electric	\$ 1,500
Telephone	600
Heating	6,000
Security	600
Custodian	1,000
Rug & Gym Floor Cleaning	1,500
Building Maintenance & Repair	3,400
Supplies	400
TOTAL PROPOSED	\$ 15,000

Budget Committee Recommendation = \$15,000 (10-0-0)

Selectmen Recommendation = \$15,000 (3-0-0)

Moved and seconded. Article carried as written with \$15,000 being raised and appropriated.

ARTICLE 11: To see what sum the Town will vote to raise and appropriate for the Recreation Department Payroll and Benefits

	<u>25 Hours</u>	<u>30 Hours</u>	<u>40 Hours</u>
Rec. Director (see headings)	\$ 16,406	\$ 19,687	\$ 26,249
FICA Share (7.65%)	1,255	1,506	2,008
Health Insurance	0	0	8,264
Retirement	0	0	788
TOTAL PROPOSED	\$ 17,661	\$ 21,193	\$ 37,309

Budget Committee Recommendation = \$ 17,661 (10-0-0)

Selectmen Recommendation = \$ 17,661 (3-0-0)

Moved and seconded. A motion was made, seconded and carried to increase the Rec. Director’s hours from 25 to 30 with \$21,193 being raised and appropriated.

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ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$8,903 for the overall operation of the Recreation Department.

Advertising	648
Training & Seminars	350
Mileage/Fuel	500
Office Supplies & Postage	1,650
Phone/DSL	1,080
Community Activities	900
Sports Equipment/Activities	1,400
Background Checks/Medical Supplies	575
Dues	500
Grounds Maintenance/Repair	1,000
Miscellaneous	300
TOTAL PROPOSED	\$ 8,903

Budget Committee Recommendation = \$ 8,903 (10-0-0)
Selectmen Recommendation = \$ 8,903 (2-0-1)

Moved and seconded. Article carried as written with \$8,903 being raised and appropriated.

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$3,200 for the purpose of Water Recreation.

Swim Instructor Pay	\$ 1,600
Beach/Water Equipment	1,000
Docks	600
TOTAL PROPOSED	\$ 3,200

The Selectmen and Budget Committee recommend taking \$3,200 from the Water Reserve Account to fund this Article.

Budget Committee Recommendation = \$ 3,200 (10-0-0)
Selectmen Recommendation = \$ 3,200 (3-0-0)

Moved and seconded. Article carried as written with \$3,200 being taken from the Water Reserve Account.

ARTICLE 14: To see if the Town will vote to carryover previously approved and unexpended funds of \$29,236 (remaining from the first year's loan payment) and vote to raise and appropriate \$42,501 for a total of \$71,737 to meet the second year's payment (out of ten) on the loan for the new fire truck and new town garage.

Moved and seconded. Article carried as written with \$29,236 being carried over from last year's approved and unexpended funds and \$42,501 being raised and appropriated.

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ARTICLE 15: To see if the Town will vote to accept Road Assistance and Maintenance (URIP) funds as provided by the Maine State Legislature. This Article will remain in effect until revoked or rescinded.

Moved and seconded. Article carried as written.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of \$145,639 for the Public Works Department Payroll and Benefits.

Public Works Director	\$ 36,699
Overtime	3,971
Road Crew	59,322
Overtime	4,278
Additional Labor	3,900
Health Insurance	26,052
Retirement	3,142
FICA Share (7.65%)	8,275
TOTAL PROPOSED	\$ 145,639

Budget Committee Recommendation = \$ 145,639 (8-0-2)

Selectmen Recommendation = \$ 145,639 (3-0-0)

Moved and seconded. Article carried as written with \$145,639 being raised and appropriated.

ARTICLE 17: To see if the Town will vote to carryover previously approved and unexpended funds of \$21,500 from the following accounts: \$2,155 plow truck purchase, \$11,230 paving, \$7,825 bridge repair and \$290 grader blade.

Moved and seconded. Article carried as written with \$21,500 being carried over to offset Article 18.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of \$146,704 for the overall operation of the Public Works Department.

Telephone & DSL	\$ 1,300
Electricity	2,244
Heating Oil	1,900
Vehicle Fuel – Diesel	25,000
Vehicle Fuel – Gasoline	3,120
Maintenance – Garage	2,000
Maintenance – Office	1,500
Maintenance – Fire Protection	500
Maintenance – Vehicles	22,000
Maintenance – Radios	500
Tool Replacement	1,000
Screen Sand/Salt	50,000
Gravel	12,000

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Culverts	2,500
Cold Patch	2,000
Blasting	0
Bridge Repair	500
Brush Control	3,000
Signs	500
Calcium	3,000
Parks & Memorials – Mowing	3,240
Parks & Memorials – Porta Pots	1,500
Parks & Memorials – Electricity	200
Erosion Control	500
Safety Equipment	300
Drug & Alcohol Testing	500
Training	500
Uniforms	3,400
Miscellaneous	1,500
Road Sealing	0
Guardrails	500
TOTAL PROPOSED	\$ 146,704

The Selectmen and Budget Committee recommend taking \$21,500 from Article 17 (if approved) and raising and appropriating \$125,204.

Budget Committee Recommendation = \$146,704 (10-0-0)

Selectmen Recommendation = \$146,704 (3-0-0)

Moved and seconded. Article carried as written with \$21,500 being carried over and \$125,204 being raised and appropriated.

For Articles 19 through 21, the Selectmen and the Budget Committee recommend taking \$50,000 from URIP (Urban Rural Initiative Program) and the remainder from Excise.

ARTICLE 19: To see if the Town will vote to raise and appropriate \$25,362 towards the purchase of a sander/dump body for the 1997 International “orange” truck.

Budget Committee Recommendation = \$ 25,362 (10-0-0)

Selectmen Recommendation = \$ 25,362 (3-0-0)

Moved and seconded. Article carried as written with \$25,362 taken from Excise funds.

ARTICLE 20: To see if the Town will vote to raise and appropriate \$180,802 towards paving.

Budget Committee Recommendation = \$ 180,802 (10-0-0)

Selectmen Recommendation = \$ 180,802 (3-0-0)

Moved and seconded. Article carried as written with \$50,000 taken from URIP and \$130,802 taken from Excise funds.

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ARTICLE 21: To see if the Town will vote to raise and appropriate \$13,000 towards gravel road improvements.

Budget Committee Recommendation = \$ 13,000 (10-0-0)

Selectmen Recommendation = \$ 13,000 (3-0-0)

Moved and seconded. Article carried as written with \$13,000 being taken from Excise funds.

ARTICLE 22: To see if the Town will vote to move \$30,000 from the Transfer Station Reserve accounts to split between the Capital Improvement accounts.

Budget Committee Recommendation = \$ 30,000 (10-0-0)

Selectmen Recommendation = \$ 30,000 (3-0-0)

Moved and seconded. Article carried as written with \$30,000 being drawn from the Transfer Station Reserve Account and split between the Capital Improvement Accounts.

ARTICLE 23: Shall the Town enter into an Agreement for Joint Recycling and Continuation of the Oxford County Regional Recycling Corporation? The Agreement with this Corporation, of which Brownfield is a member, is expiring in 2010. This new Agreement will replace the old one and will allow the Town to continue recycling as it has been.

Moved and seconded. Article carried as written.

ARTICLE 24: To see if the Town will vote to go back to having the Transfer Station open three days a week (Wednesday, Saturday and Sunday) year round. Approval of this Article will represent a payroll savings of approximately \$3,230. (The Transfer Station Manager recommended this Article.)

Moved and seconded. Article carried as written with the Transfer Station being open on Wednesdays, Saturdays and Sundays from 9 A.M. to 4 P.M.

ARTICLE 25: To see what sum the Town will vote to raise and appropriate for the Transfer Station Payroll and overall operating expenses:

Manager	\$ 14,727
Year-Round Attendant	12,274
Seasonal Attendant	3,000
AVRRDD	47,000
Oxford County Recycling	5,093
Demo/Bulky Waste Disposal	18,210
Tire Disposal	2,000
Steel Disposal	1,600
Freon & Mercury Disposal	0
Propane Disposal	600

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North Conway Incinerator	18,000
Hazardous Waste	300
Sludge Maintenance	1,000
Electricity	500
Telephone	450
Health & Safety	400
Uniforms	2,400
Heat (Propane)	1,000
Licensing	700
Miscellaneous/Mileage	800
Supplies	100
Maintenance & Repair	900
Year-Round FICA (7.65%)	2,066
Seasonal FICA (7.65%)	230
TOTAL PROPOSED	\$ 133,350

The Selectmen and Budget Committee recommend taking \$10,000 from the Transfer Station Reserve Account and raising and appropriating \$120,120 (if Article 24 passes).

Budget Committee Recommendation = \$ 130,120 (10-0-0)

Selectmen Recommendation = \$ 130,120 (3-0-0)

Moved and seconded. Article carried as written with \$10,000 being taken from the Transfer Station Reserve Account and \$120,120 being raised and appropriated.

ARTICLE 26: To see if the Town will vote to raise and appropriate the sum of \$44,852 in support of the Brownfield Volunteer Fire Department.

Fire Chief Compensation	\$ 2,400
FICA Share (7.65%)	184
Member Compensation	12,975
FICA Share (7.65%)	993
Electric	1,100
Heating Oil	2,500
Training	2,000
Vehicle Fuel	2,000
Safety Gear	5,000
Dues	600
Telephone	450
Building Maintenance	2,000
Vehicle Maintenance	5,500
Equipment	5,500
Office Expense	200
Computer & Software	500
Special Accounts	
Emergency Preparedness	100
Hydrants	250
Fire Hose	500

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Hepatitis Vaccine 100
TOTAL PROPOSED \$ 44,852

Budget Committee Recommendation = \$ 44,079 (10-0-0)
Selectmen Recommendation = \$ 44,079 (0-0-3)

Moved and seconded. Article carried as written with \$44,852 being raised and appropriated.

ARTICLE 27: To see if the Town will vote to raise and appropriate \$29,677 for the following Out-Of-Town organizations:

Organization	Request	BC Recommend*	BC Vote	Selectmen Vote
Abused Women's Advocacy	\$ 300	\$ 0	10-0-0	1-2-0
American Red Cross	500	500	8-2-0	0-3-0
Androscoggin Home Care & Hospice	750	750	10-0-0	3-0-0
Community Concepts	3,000	1,500	10-0-0	1-2-0**
Families in Crisis	200	0	10-0-0	3-0-0
Fryeburg Rescue	18,833	18,833	9-0-1	0-2-1
Home Health Visiting Nurse Care	725	725	10-0-0	3-0-0
R.E.A.C.H. (Rape Educ. Crisis Hotln)	250	250	9-1-0	2-1-0
Saco River Corridor Commission	300	300	10-0-0	0-1-2
Seniors Plus	832	832	10-0-0	2-1-0
Tri-County Mental Health Services	1,500	1,500	8-2-0	1-2-0
Western Maine Transportation Svcs.	540	540	10-0-0	2-1-0
Western Maine Veterans Advisory	175	175	10-0-0	2-1-0
White Mountain Community Health	1,772	1,772	5-4-1	2-1-0
TOTAL PROPOSED	\$ 29,677	\$ 27,677		

*The Budget Committee and Selectmen vote on the Budget Committee's recommendation not on what was requested.

**The Selectmen also voted on the option of \$2,500 for Community Concepts (2-1-0).

Budget Committee Recommendation = \$ 27,677 (see above votes)
Selectmen Recommendation = (see above votes)

Moved and seconded. Article was amended to add \$300 to the Abused Women's Advocacy (for a total of \$300) and to add \$1,000 to Community Concepts (for a total of \$2,500). Article carried as amended with \$28,977 being raised and appropriated.

ARTICLE 28: To see if the Town will vote to raise and appropriate the sum of \$24,500 for the support of the following In-Town Organizations.

Organization	Request	BC Recommend*	BC Vote	Selectmen Vote
Historical Society	\$ 600	\$ 600	10-0-0	3-0-0
Public Library	16,000	16,000	4-6-0	1-0-2**
Pine Grove Cemetery	3,000	3,000	10-0-0	2-0-1
Burnt Meadow Brook Cemetery	900	900	10-0-0	2-0-1

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Food Pantry	4,000	4,000	8-2-0	0-3-0***
TOTAL PROPOSED	\$ 24,500	\$ 24,500		

*The Budget Committee votes on the Budget Committee's recommendation not on what was requested.

**The Selectmen also voted on the option of \$8,000 for the Library (2-0-1), and

***The Selectmen also voted on the option of \$3,000 for the Food Pantry (2-1-0).

Budget Committee Recommendation = \$ 24,500 (see above votes)

Selectmen Recommendation = (see above votes)

Moved and seconded. A motion was made to amend this article; however, motion failed and article carried as written with \$24,500 being raised and appropriated.

ARTICLE 29: To see if the Town will vote to raise and appropriate up to \$700 to match the funds granted to the Town by the Henney Foundation in order to preserve and protect the Town's historical documents in an appropriate manner.

Moved and seconded. Article carried as written with \$700 being raised and appropriated.

ARTICLE 30: To see if the Town will vote to authorize the Selectmen to apply up to \$300,000 of other income (surplus) received by the Town during the 2009/2010 fiscal year (principally excise taxes, interest on delinquent taxes, state reimbursement income and Selectmen's overlay) to reduce the overall amounts to be granted and raised for fiscal year 2010/2011, thereby lowering the taxes needed to be raised by the Town.

Moved and seconded. Article carried as written.

ARTICLE 31: To see if the Town would like to continue receiving motor vehicle registration reminder notices via the USPS.

Moved and seconded. Article carried in the affirmative with residents wishing to continue to receive motor vehicle registration reminder notices.

ARTICLE 32: To see if the Town will allow the Selectmen to regulate the office hours as deemed necessary.

Moved and seconded. A motion was made and seconded to amend the article to read, "The Selectmen, in conjunction with the Town Clerk, will regulate the office hours as deemed necessary by the demand for services." Article carried as amended.

ARTICLE 33: To see if the Town will vote to authorize the Selectmen to expend funds from the overlay account for unanticipated expenses over and above those approved for contingencies such as legal, over expenditures for snow removal, salt, sand, overtime and general assistance. This Article will remain in effect until revoked or rescinded.

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Moved and seconded. Article carried as written.

ARTICLE 34: To see if the Town will vote to accept any monies from Federal and State Agencies emergency funds, to be expended at the discretion of the Selectmen according to above agencies regulations and guidelines. This Article will remain in effect until revoked or rescinded.

Moved and seconded. Article carried as written.

ARTICLE 35: To see if the Town will vote to authorize the Selectmen to disburse all refunds received from Maine Fish and Wildlife Department to the Burnt Meadow Snowmobile Club under an agreement with that organization that these funds will only be used for building and maintaining bridges, drags and trails over land for which written permission from the owners has been obtained. This Article will remain in effect until revoked or rescinded.

Moved and seconded. Article carried as written.

ARTICLE 36: Shall the Town vote to accept the Shoreland Zoning Map as amended because of an incorrect use of a GIS layer. (The original map approved on June 10, 2009 had an additional 250' buffer around wading pool habitat wetlands which is incorrect.)

Moved and seconded. Article carried as written.

ARTICLE 37: To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of property acquired by tax process at public sale or public auction, except where it is being sold back to the former owner, or party who has succeeded to the title of the former owner, when a private sale may be utilized. A sale is pursuant to such published notice in a newspaper of general circulation within the Town as the Selectmen deem appropriate with notification of 30 days prior to the sale. The terms and conditions of any such sale shall be as the Selectmen deem advisable. In all cases, conveyance is to be made by municipal Quit Claim. This Article will remain in effect until revoked or rescinded.

Moved and seconded. Article carried as written.

ARTICLE 38: To see if the Town will vote to establish the date of November 15 as the date when one-half of the taxes are due and payable and the date of May 15 when the remaining one-half of the taxes are due and payable.

Moved and seconded. A motion was made and seconded to amend the article to include the words, "This Article will remain in effect until revoked or rescinded." Article carried as amended.

ARTICLE 39: To see if the Town will vote to charge seven percent (7%) interest annually on taxes (and amounts owed to the Town) not paid by November 15, 2010 and May 15, 2011.

Moved and seconded. Article carried as written.

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ARTICLE 40: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at three percent (3%) for the fiscal year.

Moved and seconded. Article carried as written. (For clarification purposes, this situation occurs only when an abatement is granted and the taxes have already been paid.)

ARTICLE 41: To see if the Town will vote to hold its' Annual Town Meeting on Tuesday, June 7, 2011 and Wednesday, June 8, 2011.

Moved and seconded. Article carried as written.

ARTICLE 42: To see if the Town will vote to increase the property tax levy limit established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax levy limit.

Moved and seconded. Article carried as written.

A motion was made and seconded to adjourn. Motion carried and meeting adjourned at 9:45 P.M.

As a point of interest, 74 voters were in attendance at the open portion of the Town Meeting.

The Town of Brownfield, Maine by:

A true copy, Attest: _____
Wanda L. Bartlett, Town Clerk

Date: June 10, 2010