

2017

# 2017 Bar Harbor Maine Annual Town Report

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*Town of*  
***Bar Harbor***  
*2017 Annual Report*

# **Town of Bar Harbor**

**2017**

## **Annual Report**

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### **Annual Town Meeting**

*On*

**June 5, 2018**

**Open Town Meeting 7:00 p.m.**

**~ Held in Emerson School Gymnasium ~**

**~ Voter Check-in Required ~**

“Open Town Meeting”, June 5, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

**June 12, 2018**

**Election of Officers & Referendum**

**Polls Open 8:00 a.m. – 8:00 p.m.**

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*Cover Photo: MDOT completed year one of the Route 3 Reconstruction Project from Pirate’s Cove to the Crooked Road including new drainage, new pavement with 4-foot paved shoulders, new sidewalks, improved water views, and new rock walls on the downhill approach to the Crooked Road, enhancing the entrance to Bar Harbor.*

*Photo Credit: MaineDOT*

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**BAR HARBOR TOWN COUNCIL**

**and**

**TOWN MANAGER**



*Left to right, back to front: Matthew Hochman, Peter St. Germain, Erin Cough, Stephen Coston, Town Manager Cornell Knight, Chair Paul Paradis, and Vice-Chair Gary Friedmann. Absent: Judith Noonan.*

# Bar Harbor Town Council

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## Vision

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Efficient use of public funds, good governance in accordance with the Town Charter and citizen involvement will ensure ample access to goods, services, housing and education and afford our diverse residents and visitors an outstanding quality of life.

## 2018 Five Year Goals and Strategies

~ FY18 through FY23 ~

### **Goal A: Keep the rate of Property Tax Increases low and Enhance User-based Revenues**

**Strategy A1:** Work with the manager to draft a Municipal Budget that will keep property tax increases to a minimum, while still considering services that are necessary and appropriate.

**Strategy A2:** Work to identify opportunities to match potential revenues to incurred expenses to minimize impact on property tax and rate-payers, including revenues from proposed parking program, cruise ship fees, fees for commercial trash haulers, licensing fees for sale of marijuana, and fees related to enforcement of various town ordinances (e.g. registration and inspection of weekly rentals).

**Strategy A3:** Continue to encourage payments in lieu of property taxes while recognizing the varied public benefits provided by non-profit organizations.

### **Goal B: Protect the local environment on which much of our economy is based**

**Strategy B1** Explore opportunities to significantly reduce reliance on fossil fuels by the town, local businesses and residents, including the use of additional publically-owned lots for development of solar energy.

**Strategy B2** Assess Municipal Street Lighting for possible improvements in efficiency, reduction in annual cost and compliance with the town's night sky ordinance, and determine priorities for replacement of existing street lights with LED or other lighting.

### **Goal C: Create effective plans for a Sustainable Future**

**Strategy C1** Update the town comprehensive plan to identify a vision and goals for the future of the town, as well as the basis for a more workable Land Use Ordinance

**Strategy C2** Work with The League of Towns, the Island Housing Trust and other partners and stakeholders to determine what steps the town can take to encourage additional Affordable/Workforce Housing, including review of land use ordinance changes that could promote such housing.

**Strategy C3** Create an overall street/sidewalk plan that lays out priorities and timing for municipal investment through the Capital Improvement Program, incorporating recommendations for streetscape and sidewalk design to improve safety and access for pedestrians, cyclists and those with handicaps (Parking Solutions Task Force, Aging in Place Task Force, Cottage Street Streetscape Project)

**Strategy C4** Work with the Cruise Ship Committee and other stakeholders to create a plan to reduce congestion in the vicinity of the town pier and waterfront by tour busses and various services provided to seasonal visitors, including passengers from cruise ships.

### **Goal D: Improve the Effectiveness and Delivery of Municipal Services**

**Strategy D1:** Building on lessons learned from our collaboration with the Town of Mount Desert for shared police services, explore additional possibilities in public safety and other town services/functions (e.g. human resources and finances), where collaboration among towns could lead to greater effectiveness and efficiency.

**Strategy D2** Study future space and facilities needs for public safety functions within Bar Harbor, as our collaboration with the Town of Mount Desert continues.

### **Goal E: Improve and Maintain Local Infrastructure**

**Strategy E1:** Continue to actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is completed successfully, while continuing to support efforts by the Village Improvement Society to improve sidewalk lighting from Duck Brook Bridge to West Street.



**Strategy E2:** Work with partners and stakeholders to ensure that land at the former ferry terminal remains zoned and developed for marine uses, assuring that Bar Harbor retains its status as a Class A port of entry.

**Strategy E3:** Manage cruise ship visitation, within limits set by the Town Council on a yearly basis, to ensure that the income stream from cruise visitation continues to make public acquisition and development of the ferry terminal viable.

**Strategy E4:** Seek solutions to on-going parking problems in the summer season.

**Strategy E5:** Evaluate opportunities for improved broadband service within downtown and areas of the town not currently served.

**Strategy E6:** Explore potential for and promote construction of additional bike lanes and other amenities for cyclists in the downtown area, and along roadways/routes leading into town, especially when roads are reconstructed, and when collaboration is possible with Acadia National Park and Maine Department of Transportation.

**Strategy E7:** Inventory and prioritize improvements to town parks for inclusion in the Capital Improvement Program and further collaboration with Village Improvement Society and other partners and volunteers.

**Goal F: Improve the Effectiveness and Efficiency of our Town Governance and Encourage citizen involvement**

**Strategy F1:** Improve communications with tax-payers and residents, so that council members better understand the needs and hopes of residents, and residents better understand the roles and responsibilities of the council.

**Strategy F2:** Determine ways in which Council meetings can be structured to improve civility and increase satisfaction among both Council members and citizens in our ability to work together on opportunities and solve problems. Use techniques employed by other towns, including:

- Reviewing and revising council rules of order, including use of Council Workshops in order to frame future discussions and possible action.
- Determining and distributing “best practice” suggestions for the conduct of meetings of town boards, committees and task forces.
- Using a neutral facilitator to assist boards, committees and task forces, as well as the town as a whole, when topics are complex and such facilitation would help determine community views and alternative courses of action.

- Assessing and improving the effectiveness of POLCO as a way to gather public opinion on various community concerns and policy alternatives.

**Strategy F3:** Convene a Charter Commission to make recommendations on electronic voting at town meeting, streamlining the budget formulation process, and the purpose, function and structure of the warrant committee

**Strategy F4:** Determine “best practices” for use of social media and add appropriate language to ethics / conflict of interest standards which apply to all town staff, elected officials and volunteers, including committee members

**Strategy F5:** Review and clarify where necessary, the purpose and roles of all boards, committees and task forces to streamline, consolidate and improve their effectiveness. Update the draft “handbook for boards and committees” to better orient new board and committee members and to allow for periodic review. (Appoint a small ad hoc committee of staff and council members and an editorial consultant, with input from boards and committees, to review and update the draft handbook.)

## TOWN MANAGER

To the Residents of Bar Harbor:

Enclosed in the annual report are the various town department reports and the audit of the town's financial status as of June 30, 2017.

Some significant events and highlights of the year:

The town's unassigned fund balance increased from \$509,311 to \$621,603. We continue to use less of the fund balance to offset tax increases.

The property tax mil rate in FY17 was increased from \$10.73 to \$10.96, an increase of 2.1%.

At last year's Town Meeting the Parking Plan article was defeated by 4 votes. The Town Council asked the Parking Solutions Task Force to use the comments and suggestions heard from the public to refine and improve the plan. For this year's town meeting ballot, the Task Force, Council and Warrant Committee are recommending approval of a \$600,000 bond for meters, kiosks and software.

The Maine Supreme Court affirmed the superior court judge's ruling in the Greif v. Town of Bar Harbor case. The courts found that the Town Council acted properly, that they had interpreted the Town Charter correctly and there was no violation of the Freedom of Access Act.

A condition in the option agreement with the Maine Department of Transportation to purchase the Ferry Terminal lot required the town to notify MDOT by November 30<sup>th</sup>, if it planned to purchase the property. Prior to that decision the Town Council had formed a 40 member Ferry Terminal Property Advisory Committee and hired a management consultant to make a recommendation on the use of the property. The Committee recommended a multi-use marine facility with a marina, possible cruise ship tendering, parking and possibly an international ferry use if it didn't preclude a marina. Following the Committee's recommendation the Town Council notified MDOT that a bond to purchase the property for \$3.5 million would be on the June 2018 town meeting ballot. The \$3.5 million purchase price removes any further involvement, or no strings attached, with MDOT. A business plan based upon the Advisory Committee's recommendations is being prepared by the town's consultants. If the bond issue passes, closing on the property must be done by November 30<sup>th</sup>.

Last year the Land Use Amendment votes created the Maritime Shoreland District (Ferry Terminal Lot) and defeated Article 13, which was the citizens petition to restrict the length a cruise ship could berth. James Blanchard and others brought a claim against the town in Hancock County Superior Court to overturn the town meeting vote. Fourteen other plaintiffs have since joined the suit, all from out of town and/or out of state. The case has yet to go to trial.

In the case of former Police Chief Young v. Town of Bar Harbor, there was a 2-day trial in the Hancock County Superior Court in December, and the judge's decision is expected this spring.

The Town of Bar Harbor became an Age Friendly Community with the AARP. The Task Force on Aging is working on a survey from residents over the age of 50 to determine the future needs of this population in the community.

Ron Beard and Nina St. Germain volunteered to undertake a program to improve effectiveness and encourage citizen involvement. They also worked on a civility code for participants at municipal meetings. There were several public forums held, use of social media was expanded, a code of conduct for meetings was displayed in the Council Chambers and the town joined Polco. Polco is an online civic engagement platform that asks questions of important topics in the community every few weeks. Nina St. Germain is the Engagement Coordinator. You can register to participate in the Polco questions at [www.polco/us](http://www.polco/us)

Grant Park underwent a \$220,000 renovation that included an irrigation system, picnic tables, benches and a granite amphitheater paid (\$50,000) for by the Village Improvement Association.

The Town Council approved two amendments to the Municipal Code regarding animals. The first restricts the sale of cats and dogs and the other prohibits the display of wild and exotic animals.

A new 3-year contract was signed with the International Association of Firefighters union. No agreement has been reached with the Teamsters union representing the Highway, Sewer and Transfer Station employees. Their contract expired June 30, 2017, and mediation is currently in progress.

The Town Council accepted the completed skatepark project located at the Ballfield from the MDI Skatepark Association. The park was paid for by donations and grants. The Rotary Club raised funds to add to the towns account balance to renovate the Park Street Playground. Rotary members and volunteers erected the equipment.

The Council reviewed the final design of the Cottage Street Streetscape plan, prepared by LARK Studio. The multi-million dollar project includes burying utility lines, decorative streetlights, new sidewalks, landscaping, bump outs and pedestrian crossing zones.

The Town Council approved a resolution recognizing Indigenous Peoples Day on the second Monday of October.

I would like to thank the Town Council, staff and residents for their support over the past year.

Respectfully submitted  
Cornell Knight  
Town Manager

## TOWN CLERK

Democracy – that was 2017. Open *annual* town meeting was a record voter turnout with 440 registered voters in attendance at one point. The citizen’s petition for a resolution entitled ‘Declaring Bar Harbor a Sanctuary Community’ brought many out. Following that vote, voters began to dwindle. In addition to the regular budget articles, there were four bond issues: Transfer Station facility upgrade, Parking Meters, Ladder Truck replacement, and Public Safety Building renovations. The Parking Meter bond generated much discussion and failed by a vote of 137 to 141, only four votes. Town meeting was also one of the longest with this portion ending after mid-night. While residents expressed their frustration for the lateness of the meeting and the fact a voter had to attend to vote; in today’s society with time crunch for work and family, this centuries old form of government may not suit all, but it still remains the purest form of democracy because the voter, not a representative, is making the decision after the debate on the floor. Town meeting reconvened the following week for the election of officers and referendum. There were 12 Land Use Ordinance amendments, mostly parking use including parking garages and parking decks, the creation of a Shoreland Maritime Activities District, and a Citizen’s Initiative to restrict the length of cruise ship docking and limit the number of passengers. Results of the parking articles depended mostly on the district. The Shoreland Maritime District was adopted and the Citizen’s Initiative failed, both related to the ferry terminal property and future regulations of cruise ships.

The Town Clerk’s department website continues to offer online licensing through the State Departments’ website for fishing and hunting and dog licenses. We also offer town and State of Maine application downloads for licenses and permits handled in the Clerk’s office, such as: marriage licenses, liquor licenses, special amusement permits, and vehicle-for-hire licenses. Click on ‘Town Clerk’ department for quick link access. We strive to improve town applications by making them fillable online, whenever possible.

Once again, I would like to acknowledge the one hundred twenty plus volunteers serving on the various town boards, committees, task forces, commission, and elected officials. Many individuals have served a number of terms and served on more than one board. The number of volunteers does not include the on-call firemen, election workers, or school volunteers. *It’s those who participate that impact the quality of life here.* If you would like to participate, please check the list of open seats on the town’s website: ‘I Want To’ Apply for Boards & Committees or consider running for office.

As Bar Harbor’s Town Clerk, this is my twentieth and final annual report. I would like to express my gratitude and thank the residents for allowing me to serve them, and hope I fulfilled their needs and met their expectations, if not all of the time, at least most of the time. A special thank you to those who have always supported me and the Town Clerk’s department. The municipal clerks’ profession is truly the most rewarding, genuine, dedicated group of individuals that I have ever had the pleasure of knowing and serving with. It has been an honor to serve and forever grateful for the opportunity.

Patricia A. Gray  
Town Clerk

On September 12, 2017, the Maine Town and City Clerk's Association honored Pat Gray as the recipient of the Clerk of the Year Award. This award is presented annually to a municipal clerk who is nominated by their peers, and recognizes excellence both in their contributions to the profession of the municipal clerk as well as to their community. The award is the highest honor bestowed upon a municipal clerk by the association. I nominated Pat for her dedication to the town and to her profession and for how she has weathered so many changes over the years. It has been an honor to work and learn alongside Pat.

Sharon M. Linscott  
Deputy Clerk



*From left: Town Council Chair Paul Paradis, Pat Gray's daughter Jennifer Driscoll, Pat Gray and Town Manager Cornell Knight.*

## Town Clerk - Statistical Report - Calendar Year

<b>Dog Licenses Issued</b>	<b>2016</b>	<b>2017</b>
Kennel	0	0
Male/Female	82	55
Neutered/Spayed	719	727
<b>Totals</b>	<b>801</b>	<b>782</b>

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<b>Clam Licenses</b>	<b>2016</b>	<b>2017</b>
Resident Commercial	4	4
Resident Recreational	29	24
Over 65 Free/Under 16	10	7
Non-Resident Commercial	0	0
Non-Resident Recreational	137	109
<b>Totals</b>	<b>180</b>	<b>144</b>

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<b>Hunt &amp; Fish Licenses</b>	<b>2016</b>	<b>2017</b>
Resident	281	284
<b>Totals</b>	<b>281</b>	<b>284</b>

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<b>Record of Births</b>	<b>2016</b>	<b>2017</b>
Bar Harbor Residents	39	29
Non-Residents	40	38
<b>Totals</b>	<b>79</b>	<b>67</b>

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<b>Record of Marriages</b>	<b>2016</b>	<b>2017</b>
Bar Harbor Residents	37	17
Non-Residents	111	104
<b>Totals</b>	<b>148</b>	<b>121</b>

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<b>Record of Deaths</b>	<b>2016</b>	<b>2017</b>
Bar Harbor Residents	56	66
Non-Residents	27	19
<b>Totals</b>	<b>83</b>	<b>85</b>

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## FINANCE DEPARTMENT

(Including Assessing & Technology)

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our finance personnel provide the functions of processing invoices, payroll, bills for taxes, water, sewer, cruise ships and ambulance service; perform timely and accurate financial reporting, fixed asset tracking for control and insurance purposes and register the local autos, trucks, boats and all recreational vehicles. Our commitment to bring continuing accountability to your Town financial governance remains steadfast with the strong team.

### Personnel

In 2017, the Finance Office continued to enjoy the leadership of **Sarah Gilbert**, our *Tax Collector* and *Payroll Supervisor* who has been with us for 12 years and plays an integral part on the efficient utilization of our software and web site capabilities. **Jen Turcotte**, as *Ambulance Agent*, adeptly handles the electronic billing and collection activity for the ambulance service. She is in her 11th year here and is also responsible for Police, Harbor & Cruise Ship billings, sewer liens, payroll backup, is our *State Motor Vehicle Agent* and also oversees the Town's Facebook site. **Jen Richter** is in her 3rd year as *Finance Accountant* and assists in organizing and formatting our annual Town budget and other specialty reports as well as reconciles all daily cash transactions from staff. She is the *State Inland Fishery* reporting agent, prepares and files the tax liens, traces all deposits into the bank and tracks all incoming wire receipts as well as "on line" payments received. **Margaret Porter** completes the counter staff with her years of experience and has a main focus on invoice payable duties for all funds along with the related purchase orders, 1099 reporting and invoice archiving duties for the *General* and *Water* and *Wastewater* Funds. She also assists the Finance Director in certain detail tracking of all the Town assets for insurance and audit purposes throughout the year.

At the counter **Jen, Jen** and **Margaret** all collect taxes, process your vehicle, boat, ATV and snowmobile registrations, accept general permit collections, parking tickets and a good portion of the quarterly utility bill receipting for water and sewer.

*Assessor Justin Van Dongen* was appointed in April 2013 as the Town Assessor and has 12 years of direct service in the governmental field. The Assessor reports administratively to the Finance Director. Justin also splits some of his time on public safety 911 addressing duties as well as other GIS/map related responsibilities, which is critical for the Town departments. The Assessing office provides the public with the *Maps on line* systems and maintains the popular *Property Tax Look Up* system which has a web component to allow the public to better access certain tax billing data. Justin and his Deputy Assistant Deanne Cray track over 3500 parcels and 400 personal property accounts.

**Steve Cornell**, who has been with us for 14 years, is the Town's *Technology Systems Administrator*, and focuses on management of its computers, backups, servers, internet, e-security, e-mail, video security systems for the Town departments, the WAN network, technology purchases, public wireless access in the parks, the website, television broadcasts, web streaming of government meetings, the phone system and helps maintain the radio frequency system monitoring of the Town utility pump/treatment systems. These



broad responsibilities means that he is on call many times 24/7 to keep these essential networks and systems running. He is also the Town's representative as Chair of the *Cable Consortium*; the group of communities negotiating with *Charter Communications* for the renewal of the cable television franchise agreement.

### **Municipal Building**

Part time assistance is required to help oversee certain building maintenance issues and for 2017, this was the responsibility of **Tim Porter** who recently resigned in early 2018. Tim kept the equipment and building running safely and efficiently, walkways free of snow and ice, dealt with the many service contractors (elevator, sprinkler, fire alarms, electrical, plumbing, heating, cooling, ventilation, etc.), multiple tenants in the building, space rentals and the coordination of storage of Town records.

### **Financial Outlook**

At the annual review of the 2017 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of audited revenues in an "Assigned" working capital cash reserve in the Town's Fund Balance and the success of this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 27 years. The Town's *Standard & Poor's* bond rating was re-affirmed **AAA** in August 2017 (their highest rating) and re-affirmed its **Aa2** rating by *Moody's*; good ratings that help keep borrowing costs lower, especially for a small community. Both firms suggested within their reports that the Town's borrowing levels are low in reference to its capacity to incur new borrowing.

### **Wastewater and Water Divisions**

Both the *Wastewater* and *Water* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The *Wastewater* fund remains fiscally strong and overall rates were not changed after approval of its last budget, effective July 1<sup>st</sup> 2017. Annual revenues billed to run the *Wastewater Division*, pay debt service and for capital investment are approximately \$2.1 million.

*Water Division* rates were increased on January 1<sup>st</sup>, 2016, primarily to repay borrowing for Rte#3 related water main replacements. Much of the water/sewer billing, tracking outside sewer deduction meters, collections and customer communications are handled at the *Water Division's* office by Office Manager **Nancy Warner**, but most other financial transactions, accounting, payables, budgeting, extensive PUC reporting, etc., are taken care of by staff in the Finance Office here on Cottage Street. Total annual water revenues generated are approximately \$2.1 million.

### **Property Taxes Receivable**

Approximately 78% of the Town's total revenues are raised from property taxation. The 2017 year's uncollected taxes, expressed as a percent, at December 31<sup>s</sup> are favorably lower than the year before. At fiscal year-end, June 30<sup>th</sup> of this past year, the Town's tax collection rate reached 97.5% on its 2016 taxes, with a remaining 133 unpaid properties placed on lien; down from 139 the prior year.

Tax Year	Property Tax Outstanding Balance	as of Dec. '17 %	as of Dec. '16 O/S Balance	Dec. '16 %
2014	\$ 3,484	.1%	\$ 3,875	.1%
2015	\$ 4,094	.1%	\$ 180,304	1.2%
2016	\$ 202,032	1.3%	\$6,400,901	40.3%
2017	\$6,214,291	37.9%		

### Vehicle Registrations

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$1,000,000 in the last fiscal year). Total motor vehicle *unit* registrations (all types) have been level in the last four years.

Calendar Year	2017	2016	2015	2014
<b>Motor Vehicle Registrations:</b>	<b>5021</b>	<b>5045</b>	<b>5090</b>	<b>5068</b>

### Cruise Ship Fund

This fund was created in 2009/10 when fees were increased to \$4 per passenger and later rose to \$4.30 as of 1/1/16. Funds to be spent are appropriated each year as part of the total Municipal appropriation vote at Town Meeting. The Cruise Ship Fund is a component of the General Fund. The use of those funds raised each year (averaging about \$800,000 in revenues annually) is generally split 1/3<sup>rd</sup> each to three areas: *direct cruise ship related expenses* (Chamber summer help, Island Explorer, water quality studies, etc.), 1/3<sup>rd</sup> to the *capital improvement fund* for related items (e.g., Comfort Stations, sidewalks, etc.), and 1/3<sup>rd</sup> to *support taxpayer funded operations* (police, ambulance, public works, comfort station cleaning and harbor department services) provided on cruise ship days.

### Town's Capital Assets

Listed below is the breakout of the Town's \$70 million in capital assets, excluding the school, as compiled by GASB#34 accounting rules @ 6/30/2017:

(in thousands)	Town (000's)	Sewer (000's)	Water (000's)	Total (000's)
Land	\$ 2,597	\$ 24	\$ 133	\$ 2,754
Buildings	\$ 9,038	\$10,998	\$ 1,804	\$21,840
Vehicles	\$ 3,787	\$ 298	\$ 280	\$ 4,365
Equipment	\$ 3,116	\$ 1,068	\$ 1,499	\$ 5,683
Roads	\$11,320			\$11,320
Sidewalks	\$ 2,390			\$ 2,390
Drains/Mains	\$ 3,035	\$ 7,970	\$ 4,765	\$15,770
All Other	\$ 4,464		\$ 1,286	\$ 5,750
<b>Totals</b>	<b>\$39,747</b>	<b>\$20,358</b>	<b>\$ 9,767</b>	<b>\$69,872</b>

## Board of Assessment Review

The *Board of Assessment Review* (BAR) hears abatement appeals that are filed with the Town. If a taxpayer's tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. The BAR will then schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public. The BAR heard two cases in 2010, no appeals were filed from 2011 to 2015, one *residential* appeal was heard (and denied) in 2016 and none were filed in 2017.

Members: Terence O'Connell, Chair	Expires 2020
Vacant, Vice Chair	Expires 2018
Linda Martin, Secretary	Expires 2020
Michael Blythe	Expires 2018
Vacant	Expires 2019

Respectfully Submitted,  
*Stanley W. Harmon,*  
Finance Director, Treasurer

## ASSESSING DIVISION

As of April 1, 2017

Assessed Valuation of Taxable Property:	2016	2017
Real Estate	\$1,463,467,300	\$1,477,104,100
Personal Property	\$18,034,400	\$20,090,300
<b>Real and Personal Property <u>TOTAL</u>:</b>	<b>\$1,481,501,700</b>	<b>\$1,497,194,400</b>
Property Tax Rate (Per thousand dollars of valuation)	\$10.73	\$10.96
Property Tax Levy:	\$15,915,745	\$16,463,503
State Valuation:	\$1,428,800,000	\$1,428,800,000
County Tax:	\$599,218	\$641,082
State Revenue Sharing:	\$132,854	\$128,219

### PROPERTY TAX RELIEF PROGRAMS:

#### Homestead Exemptions

In 1998, the State legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$20,000 reduction in valuation. To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

#### Veteran's Exemption

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1<sup>st</sup>; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unmarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

### **Blind Exemption**

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

### **Business Personal Property Tax Reimbursement Program (BETR)**

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

### **Business Personal Property Tax Exemption Program (BETE)**

Provides business taxpayers with an exemption of the personal property tax on eligible business property placed in service within the state after April 1, 2008. More information and an application for exemption visit:

[www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm](http://www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm)

### **Tree Growth**

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

### **Farm and Open Space**

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

**Farmland** - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

**Open Space** - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

## PLANNING DEPARTMENT

### APPEALS BOARD

The Appeals Board heard a request to relocate a nonconforming structure and an administrative appeal in 2017.

<b>Appeals Board:</b>	2016	2017
Administrative Appeals	0	1
Variance Requests	0	0
Relocation of nonconformity	2	1
Request for Reconsideration	0	0
Other	0	0
Workshops	0	0
<i>Total Appeals Board Activity</i>	2	2
<i>Appeals Board Meeting Hours</i>	2	2.75

### CONSERVATION COMMISSION

The Commission is working on the Town of Bar Harbor Open Space Plan to revise it with an eye to make it clearer and a more useful document.

### CRUISE SHIP COMMITTEE

The Committee worked on a variety of issues in the year. The Committee contracted to conduct an economic impact analysis of cruise ships, prepared an annual report to the Town Council, and reviewed and made recommendations to amend the Cruise Ship Tour Bus Policy.

### DESIGN REVIEW BOARD

The Design Review Board approved many applications in 2017 for signage, new construction, additions, demolitions and reconstructions. The Board's overlay district is essentially the downtown area and a portion of Town Hill for development permitting and signage. The Board's sign review area also extends to state highways.

Notable applications include review and approval of the new Bed and Breakfast at 68 Mount Desert Street, renovations to the Ullikana Inn, and the renovation of Grant Park. The Board reviewed and approved numerous applications for new signs as well as lighting and building alterations.

The Board continued to revise Land Use Ordinance language regarding Appendix A, Historic Buildings in the Design Review Overlay.

<b>Design Review Board:</b>	2016	2017
Certificates of Appropriateness Approvals	60	46

## PLANNING BOARD

The Planning Board worked on Land Use Ordinance amendments regarding dormitories and employee housing, along with review of several site plan applications.

It was a relatively quiet year for development activities brought to the Planning Board.

<b>Planning Board:</b>	2016	2017
New Completeness Reviews	8	5
Site Visits	2	0
Subdivision Sketch Plan Reviews	5	0
LUO Amendment Requests (from Public)	0	1
Site Plan Approvals	9	4
Subdivision Lots Approved	5	1
Minor Subdivisions Approved	3	0
Minor Site Plans Approved	2	1
Workshop Sessions	1	1
Conditional Use	1	1
<i>Total Planning Board Activity</i>	36	14
<i>Planning Board Meeting Hours</i>	56	46.75

### Other tracking in the Planning

<b>Department</b>	2016	2017
Checklist Reviews	17	11
Development Review Team Meetings	0	0
Neighborhood or Abutter Meetings	0	0
Committee Meetings Attended	72	75
<i>Total Administration Activity</i>	89	86
<i>Cruise Ship Committee work hours</i>	12	11.75

Please consider serving the Town in a Board/Committee/Commission capacity as there are always plenty of projects to work on and groups to work with. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!

Respectfully submitted,  
Angela Chamberlain, Interim Planning Director  
Phyllis Duffy, Administrative Assistant

With gratitude, we list the residents below that provide active service to the Town:

**APPEALS BOARD**

Ellen Dohmen, Chair	Term Exp. 2018
Roger Samuel, Vice Chair	Term Exp. 2018
Linda Martin, Secretary	Term Exp. 2019
Michael Siklosi	Term Exp. 2019
Kay Stevens-Rosa	Term Exp. 2020

**CONSERVATION COMMISSION**

Jesse Wheeler, Chair	Term Exp. 2020
Jacque Colburn, Secretary	Term Exp. 2018
Jeff Miller	Term Exp. 2018
Mike Handwerk	Term Exp. 2018
Kaitlyn Mullen	Term Exp. 2019

**CRUISE SHIP COMMITTEE**

Eben Salvatore, Chair	Term Exp. 2018
Greg Gordon	Term Exp. 2020
Clair Bingham	Term Exp. 2020
James Willis, Police Chief	
Jeff Dobbs	Term Exp. 2020
Paul Paradis	Term Exp. 2020
Planning Director, Secretary	
Charlie Phippen, Harbor Master	
Ken Smith	Term Exp. 2018
Martha Searchfield	Term Exp. 2018
Darron Collins	Term Exp. 2018
Sandy McFarland	Term Exp. 2019
Amy Powers	Term Exp. 2020
Chris Maller	Term Exp. 2019
Skip (Prentice) Strong	Term Exp. 2019

**DESIGN REVIEW BOARD**

Barbara Sassaman, Chair	Term Exp. 2020
Steve Demers, Vice Chair	Term Exp. 2020
Emily Dwyer	Term Exp. 2018
Pancho Cole	Term Exp. 2018
Andrew Geel	Term Exp. 2019
Peter Bono, Secretary	Term Exp. 2019



**PLANNING BOARD**

Tom St. Germain, Chair	Term Exp. 2019
Joseph Cough, Vice Chair	Term Exp. 2020
John Fitzpatrick	Term Exp. 2020
Basil Eleftheriou, Jr., Secretary	Term Exp. 2018
Alf Anderson, III	Term Exp. 2018

**PARKING AND TRAFFIC COMMITTEE**

Sandy McFarland, Chair	Term Exp. 2019
Jeff Miller	Term Exp. 2019
Matthew Bartlett, Fire Chief	
Chip Reeves, Public Works Dir.	
Jim Willis, Police Chief	
Planning Director, Secretary	
Angel Hochman	Term Exp. 2018

## CODE ENFORCEMENT DIVISION

The Code Enforcement Division’s primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the construction of the Mount Desert Street B&B, the expansion of the CBA building at the Jackson Laboratory, the renovation of Grant Park, 80 new parking spaces at the Jackson Laboratory, and the construction of the Bar Harbor Skate Park.

<b>Building Permits by Category</b>	<b>2017</b>	<b>Value</b>
New Dwellings	39	\$10,120,458
Commercial/Industrial Permits	84	\$7,374,025
Garages/Additions/Other Improve.	163	\$2,025,144
<b>Totals</b>	<b>286</b>	<b>\$19,519,627</b>
Less Value of Improve to Tax Exempt		\$3,205,150
Total Value of Improve to Taxable Prop.		\$16,314,477
<b>Building Permit Activity</b>	<b>2017</b>	<b>2016</b>
Total Value of Bldg. Permits	\$19,519,627	\$33,342,321
Value of Taxable Projects	\$16,314,477	\$19,711,627
Number of Building Permits	286	312
Number of New Dwellings	39	51
Number of Plumbing Permits	137	120

Number of Electrical Permits	174	155
Number of Site Inspection	578	586
Scheduled Conferences in Office	218	201
Messages taken by Admin. Asst.	181	267
Vacation Rental Permits Issued	20	20
Violation Letters Sent	20	15

**Administration**

The Code Enforcement Officer attended a variety of training programs in 2017. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

Angela M Chamberlain  
Code Enforcement Officer

**Code Enforcement Office Staff**

Angela Chamberlain, Code Enforcement Officer  
Phyllis Duffy, Administrative Assistant

## MUNICIPAL BUILDING STAFF



*Left to right: Planning & Code Administrative Assistant Phyllis Duffy, Deputy Clerk Sharon Linscott, Town Clerk Patricia Gray, Assessor Justin VanDongen, Code Enforcement Officer Angela Chamberlain, and Deputy Assessor Deanne Cray.*



*Left to right: Accounting Clerk Jennifer Richter, Tax Collector Sarah Gilbert, Technology Systems Administrator Stephen Cornell, Accounts Payable Clerk Margaret Porter, Ambulance Billing/DMV Agent Jennifer Turcotte, and Finance Director Stan Harmon.*

## **FIRE DEPARTMENT**

### **Mission Statement:**

*The Bar Harbor Fire Department's Mission is to provide a wide range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies, and man-made or natural disasters.*

The department responded to 580 fire, and 1154 EMS calls. The calls breakdown as: structure fires – 6, chimney fires – 5, vehicle fires – 1, fire other than structure – 31, woods and brush fires – 4, unattended outside fires – 8, assist EMS – 21, motor vehicle accidents – 43, water rescue – 2, hazardous material incidents – 12, carbon monoxide incidents – 15, electrical related incidents – 31, sprinkler system/water related incidents – 7, smoke/odor investigation including ventilation of structures – 36, assist Lifeflight – 52, elevator rescue – 5, public service assist – 48, mutual aid 7, response to fire alarms – 247, emergency EMS calls - 939, non-emergency EMS calls - 146, out of town transfers – 69. For 2017, the fire department responded to 1,734 calls.

Captain John Sanders, and Firefighter Paramedic Jon Zumwalt attended the Maine Fire Service Institute for two weeks to obtain their Fire Officer I & II, per National Fire Protection Association Standard for Fire Officer Professional Qualifications. The training emphasizes on the administration side of being a Supervisor in the fire service. The two-week course covers; preparing for promotion, creating budgets, labor relations, training, community relations, crew resource management, and communication skills.

In April, we conducted live burn training at single story house that the Jackson Lab donated to the department. All of the Island and Trenton Fire Depts. took part in the training. For the live burn training, we continued to emphasize transitional fire attack. The training was a great success, and is beneficial to help all firefighters gain experience under real fire conditions.

I am in my third year of a three year appointment to Board of Directors of the Maine Fire Chief's Association. I am serving as Hancock County representative to the board. The Maine Fire Chief's Association is influential in legislation that influences the fire service; works in conjunction with other fire related boards and committees, and is very proactive in career development of Firefighters and Chief Officers.

For 2017, we welcomed two new fulltime employees. Dan Puckett was hired to replace Tyler Isherwood who took a job for Ellsworth Fire, and Brandon Leavitt was hired to fill the newly created fulltime position.

After developing bid specifications for our new ladder truck, we received bids from five separate vendors. After reviewing the bids, the bid award was given to Greenwood Emergency Vehicles of Brunswick Maine. Greenwood is a dealer for E-One Emergency Vehicles. E-One's manufacturing facility is located in Ocala Florida. We are expecting to take delivery in early July of 2018.

As recruitment and retention of our call firefighters is getting increasingly tougher, I have assembled a committee of call firefighters, and fulltime staff to explore ideas to assist in recruiting. The goal of the committee will be to identify target audiences that we have missed as potential candidates, develop a recruitment strategy, design a brochure, and what is the best method to integrate new call firefighters into the department. Recruitment for new call firefighters remains a priority for the department.

The Island Chief's collaborated together to implement alarm responses for each of our respective communities. The alarm responses are used for requesting mutual aid from our mutual aid fire departments. The new system makes requesting mutual aid easier for initial on scene fire units, dispatch, and responding departments.

The Bar Harbor Fire Department works collaboratively with all of the other first responding agencies on the Island. The Island Chief's meet regularly to discuss recruiting, training, and other ideas that will improve the services we provide for not only our communities, but also to each other's community. We meet quarterly with MDI Hospital, and other area EMS agencies to cover items that effect EMS locally and on a State level.

G & G Electric working with a grant from Efficiency of Maine converted the entire public safety building over to LED fixtures, and LED lights. Since the swap over to LED lights, we have seen a significant drop in our monthly electric bills.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, Town Manager Cornell Knight, The Honorable Town Council, Department Heads and their respective departments, all members of the various boards, and especially to the members of the Fire Department and their families.

Matthew Bartlett, Fire Chief

## **FIRE DEPARTMENT STAFF**

### **FULL-TIME STAFF**

Fire Chief Matthew Bartlett  
Assistant Chief John Lennon  
Captain Jai Higgins  
Captain John Sanders  
Firefighter/Medic Jon Zumwalt  
Firefighter/Medic Basil Mahaney  
Firefighter/Medic Jon Wardwell  
Firefighter/EMT-A Dan Puckett  
Firefighter/EMT-A Jeremy Ogden  
Firefighter/EMT-B Phil Richter  
Firefighter/EMT-B Brandon Leavitt

### **CALL STAFF/PART-TIME STAFF**

#### **COMPANY 1**

Capt. Dan Daigle  
Todd Hardy  
Zach Soares  
Sheldon Goldthwait  
Henry Brown  
Tom Wallace  
Rob Gaynor

#### **COMPANY 2**

Lt. Matt Horton  
Sean Hall  
Jason Norwood  
Tim Porter  
Griffin Sanders-Costello

#### **PART-TIME STAFF**

Doug Dubois  
Tom Chisholm  
Colton Sanborn  
Jayson Richter  
Lance Bishop  
John Cunningham

## **POLICE DEPARTMENT**

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2017 Annual Report for the Police Department. The Bar Harbor Police Department's primary mission is to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by delivering the best possible law enforcement services.

During 2017, the Town again shared their Police Chief with the Town of Mount Desert. This is expected to continue through 2018. Through formal agreement between the towns, I split my time between the two communities, and Bar Harbor pays Mount Desert for 60% of the expenses related to my position. A similar arrangement, in reverse, allows us to share an Administrative Assistant, who is a Bar Harbor employee with an office space at Mount Desert PD. All law enforcement cases, personnel and other administrative records for both departments are located at Mount Desert PD.

Our Patrol Division and Dispatch Office are staffed 24/7. Dispatchers provide communication services for Police, Fire, EMS and Public Works employees. Among our full time patrol staff, we have Maine Criminal Justice Academy instructors; drug recognition experts, field training officers, firearms instructors and many of our Full Time Officers have completed several leadership courses and received training in mental health and crisis intervention.

Our Patrol Officers work together with Mount Desert's and all are scheduled through a combined patrol work schedule that includes all positions from both towns. Police Officers from each agency are sworn with law enforcement authority for both towns. Our established patrol zones are designed to provide for effective coverage across both communities regardless of town lines. These arrangements are facilitated by our Mutual Aid Agreement with Mount Desert. Our records management systems have been fully acclimated with Mount Desert's. Uniform crime reporting, crash reporting and many other functions are now all done together, for both towns, under one "virtual agency".

In addition to working their shifts in the patrol schedule, many Officers work overtime to provide coverage for grant funded enforcement details, cruise ship related activities, school functions, holiday events and private functions.

Officers are encouraged to be involved with our community. One Patrol Officer works as a School Resource Officer during the winter months, splitting his scheduled days between Connors Emerson and MDI High School. He responds to Mount Desert Elementary when requested by school administration. The SRO arrangement is guided by a memorandum of understanding between the School Superintendent and the Police Department.

We host and attend a variety of functions to help us get to know the citizens we serve. If you have an idea for a way to help foster those relationships, please get in touch with us so we can work together.



During 2017, Acadia National Park Officials offered us the use of a federal radio frequency to use for law enforcement communications. This frequency works very well and resolved communications issues we have struggled with for many years in both towns. We have been offered a similar frequency for Fire and EMS use and expect to start using it in late 2018, after ANP upgrades a radio tower to facilitate it. The park funded the equipment and installation costs for the backbone of the system and we upgraded some dispatch radio equipment and programmed radios to make it functional for us. Obtaining frequencies like this, that work as well as this one does, had been unattainable through prior efforts.

During calendar year 2017, Officers responded to approximately 4,688 incidents and conducted approximately 1,850 traffic stops in Bar Harbor. Below is a summarized listing of the types of incidents we responded to with totals for each. While not inclusive of all incidents, this listing provides an overview of Police Department related activity in town.

False 911 Call 507	Found Property 410	M/V Crash 408	Suspicious 360
Citizen Asst. 301	M/V Complaint 271	Information 229	False Alarm 206
Animal Complaint 188	Parking Complaint 171	Check Well Being 153	Disorderly Conduct 153
Subpoena 109	Operating Under the Influence 85	Theft 83	Citizen Dispute 73
Intoxicated Person 72	Traffic Hazard 66	Harassment 52	Trespassing 42
Aid Motorist 39	Assault 30	Domestic 30	Fraud 21
Mental Health Issue 13	Burglary 13	Serve Protection Order 12	Drug Violation 10
Dead Body 7	Sex Offense 5	Robbery 1	

Respectfully Submitted,

James K. Willis  
Chief of Police

# **Bar Harbor Police Department**

**Chief James Willis**

## **Officers**

Lieutenant David Kerns  
Lieutenant James Pinkham  
Sergeant Christopher Wharff  
Officer Timothy Bland  
Officer Timothy Frost  
Officer Soren Sundberg  
Officer Bradley O'Neil  
Officer Dustin Tierney  
Officer Judson Cake  
Officer Jerrod Hardy  
Officer Douglas Brundrett  
Officer Christopher Dickens  
Officer Brady Smith

## **Administrative Assistant**

Karen Richter

## **Dispatchers**

Lori Bartlett  
Nicole Seavey  
Timothy Dunton  
Caleb Mora

## **School Crossing Guards**

Susan Maristany  
Susan Murphy  
Cas Dowden

## **Parking Enforcement**

Rick Mooers  
Ryan Littlefield  
Remington Berzinis-McLaughlin

## **Animal Control Officer**

Diana de los Santos

## **HARBOR DEPARTMENT**

### **Mission Statement**

*The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.*

*The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.*

### **Harbormaster Report**

The Harbor Department had a busy season during 2017. Overall recreational boating activities exceeded what we experienced in 2016. Yacht visitation was up and the Harbor met its budget for both dockage and utilities.

Assistant Harbormaster Jimi Differ worked again during the busy summer and fall cruise ship season. Jimi continued to do a great job serving the community and visitors to the harbor. His efforts are greatly appreciated and contributed to making 2017 another successful year for the Harbor Department.

The Harbor hosted the annual July 4<sup>th</sup> fireworks display. The 2017 event was very popular both ashore and afloat with a large visiting spectator fleet from around Frenchman Bay. The weather was very favorable and the assembled crowd had a great fireworks show.

Bar Harbor had the busiest cruise ship season ever with a total of one hundred forty seven ships, of one hundred sixty four ships scheduled from late April through October. All ship cancellations were due to inclement weather including wind and fog or both. There are one hundred eighty cruise ship reservations to date for 2018. There are currently 173 ships scheduled in for 2019 and there are reservations as far out as 2025.

The Harbor Department responded to numerous calls for assistance in 2017 including disabled vessels in need of tow and other emergencies. I would like to thank local volunteers Steve Burns and David Spear who assisted the department during the year.

### **Harbor Committee Report**

The Harbor Committee held four meetings and continued to address a variety of important issues related to operations on the Bar Harbor waterfront.

I would like to thank Jon Carter for his many years of service as Harbor Committee Chair. Jon served on the Harbor Committee for over twenty years and was involved in many important issues which arose over that time. Jon stepped down from the Harbor Committee in early 2017.

I would also like to thank the other members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

### **Harbor Committee Members**

Juanita Young, Chair   Ron Landis, Vice Chair/Secretary   Chris Maller  
Lynne Williams   Lawrence Nuesslein III   Gary Fagan   Sherry Rasmussen

### **Marine Resources Committee Report**

The Committee had another productive year during which they held eight meetings. The committee conducted clam population surveys, predator control and ph monitoring at Hadley Point and other locations in Town. The Committee members continued to monitor shellfish habitat to ensure the health and sustainability of clam populations throughout the Town. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

### **Marine Resources Committee Members**

Chris Petersen, Secretary   Ron Landis, Vice Chair   Megan Mcosker, Chair  
Natalie Springuel   Scott Swann   Matt Gerald   Fiona deKoning

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen  
Harbormaster

## **PUBLIC WORKS DEPARTMENT**

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities, as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission, the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. Water and Wastewater are supervised by Jeff Van Trump. Ron Graves supervises Solid Waste and Scott Wood supervises Highway. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally, the mechanics within the Highway Division are performing maintenance work and inspections for the entire fleet of Town-owned vehicles.

### **Highway Division**

There was staff turnover this year when driver Brandon Leavitt transferred to the Fire Department. This opened the door for new driver Darren Robinson in December.

Compared with the previous year that dropped 49 inches of snow during 15 snow storms, the Highway Division dealt with 86 inches of snow during 11 storms from January 17 through April 17, 2017. Approximately 12,385 cubic yards of snow were hauled out of the downtown area. An in-town winter sand pile for residents was maintained for 24-hour access on lower Ledgelawn Avenue. In addition, the material was available during work hours at the Public Works Facility in Hulls Cove.

Residents continue to take advantage of the composting area at the Public Works Facility by depositing leaves and grass clippings throughout the year. This self-serve operation is very popular. The Highway equipment operators manage the mountainous quantities, and residents return in the spring to obtain the rich composted material. The scrap metal sited at Public Works is also highly frequented for deposits by residents and businesses.

The Grant Park improvement project became a reality in 2017. This project included the extension of the water main on Albert Meadow to accommodate a new Park irrigation system. Improvement highlights include landscaping, ocean front granite steps, seat wall, aggregate pathway, paver-defined patio areas, provision and installation of picnic tables, and benches.

Facilities maintenance work included: the installation of new soap dispensers in all comfort stations, installation of two new electric hand dryers at the Newport Drive comfort station; the installation of new colored LED lights at the Agamont Park fountain; grounds work at the new Skate Park which opened on the Athletic Field in 2017; installation of efficiency LED lights at the basketball court and former salt shed; material was pulled away from the Town Beach wall; restoration of vandalized flower beds at the West Street traffic islands; Park Street Playground fence demolition, old playground equipment removal /

disposal, drainage work, and installation of woodchips, three park benches and three picnic tables to complete the playground upgrade project spearheaded by the Park Street Community Playground Project and the Bar Harbor (MDI) Rotary Club.

Seven trees (four red maples, two American elms and a rubber tree) were planted at the Athletic Field, and a linden tree was planted on Atlantic Avenue. Ash trees on Park Street were diagnosed by an arborist as diseased and at risk of falling, especially during wind events. Eighteen were removed, and the Town Clerk's office sought out residents that burn wood as a heating source and who might need some help with heating assistance. Several local residents responded and received wood. Tree replacement is planned for spring 2018. Also, a split maple tree was removed from Kavanaugh Place as well as a double-trunked maple tree on Bay View Drive. Drought conditions during the summer months necessitated the use of the water tank to soak several Town tree plantings and all of our existing shrub and garden areas.

The ball diamond collaborative maintenance arrangement with the Acadian Little League (ALL) continues to the benefit of *all* users of the Athletic Field. The ongoing improvements have attracted the Marty Lyons Baseball Classic Tournament to this facility for the past eight consecutive years. The Highway Division provides support to this tournament in addition to special events work for the annual Rotary Pancake Breakfast / Seafood Festival and the MDI Marathon.

Vehicle / equipment purchases in 2017: A new 2017 Stewart Amos Galaxy R-6 street sweeper, a 2018 Chevrolet one-ton vehicle with plow and spreader, a hydraulic breaker attachment for the 2016 Bobcat skid-steer loader, an industrial 10 HP duplex air compressor, a fuel master management system, and a used 40-foot winter storage container for off-season trash cans, benches and bollards.

The construction season yielded several projects. The Highway crew drained a Fire Department wet well on Gilbert Farm Road and installed a new safety fence. A granite curb and concrete sidewalk section was built on Main Street between First South and Pleasant Streets. A new four-way stop was created at the intersection of Ledgelawn Avenue and Park Street. Tree trimming, ditching and removal / replacement of culverts, and excavation and replacement of road base were conducted on sections of Gilbert Farm Road and Bay View Drive. Additionally Schooner Head Road, Betsy's Road, and Oak Hill Road received tree trimming, ditching and culvert replacement. Crack sealing material was applied to Old Bar Harbor Road and Norway Drive as a cost-saving maintenance measure. Asphalt removal and replacement was conducted on 227 feet on the Town Pier.

### **Road and Sidewalk Reconstruction**

Atlantic Avenue – Full depth reconstruction.

### **Maintenance Paving**

Bay View Drive

Elbow Lane

Derby Lane

Firefly Lane / Main Street Intersection

Gilbert Farm Road

## **Solid Waste Division**

The recycling revenues were up 48% in 2017 due to higher commodity pricing. Net revenue for all recycled goods in 2017 was \$78,697, and in 2016 we netted \$53,144. In 2016 we shipped 727 tons, and in 2017 we shipped 706 tons of recyclable materials. In comparing the average cost per tonnage received for our recycled goods, one can see the resulting increase in revenue. Considering scrap metal, newsprint, mixed paper, cardboard and plastic (no. 2 only), the average prices we received in 2016 were \$50, \$65, \$29, \$92, and \$320, respectively. The average prices per ton received for the same materials in 2017 were \$78, \$80, \$38, \$150, and \$340, respectively; a welcome increase.

For our Municipal Solid Waste (MSW), we have witnessed a decrease in tonnage. In 2016 we shipped 5,503 tons of trash compared to 5,457 tons in 2017.

Voters at the June Town Meeting approved the upgrade project of the overworked and aging Solid Waste Facility, and construction began in November 2017. At the same time, a temporary transfer station site on lower Ledgelawn Avenue was constructed to accommodate the ongoing operations of waste removal. As part of the overall upgrade, single sort recycling was instituted in December 2017 and will continue at the renovated facility; 22 tons of single sort material was collected in December. There is no associated revenue for this single sort process at this time. As a joining member of the Municipal Review Committee/Fiberight facility, the Town will see refunds from the operation of the new facility, which the single sort revenue will be part of. The new facility is due to be processing waste in September of 2018.

## **Wastewater Division**

The year ended with a recorded total rainfall of 41.33 inches, which resulted in only three overflow events for 2017 versus one for 2016. Intensity and length of storms are leading contributing factors to overflows. Additionally, collection system rehabilitation projects, including water main replacements, point source repairs, manhole replacements and flow monitoring, have all contributed to the reduction of inflow and infiltration (I&I) flow into the collection system. This approach has proven to reduce overflow events. This year's efforts included purchasing and deploying additional flow monitoring equipment, removing one storm drain connection to the sewer system and numerous manhole repairs throughout the collection system.

Vital to the I&I removal efforts is the Collection System crew's work. Included this year was the inspection of 19,312 feet and cleaning of 11,536 feet of mains. These efforts determine the condition of the collection system and facilitate the planning of necessary improvements.

Of course, your Wastewater crew continues routine work which includes, but is not limited to, property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The inspector processed 10 new sewer connection permits this year. Besides the specific tasks above, the Wastewater crew performs routine maintenance on three plants and eleven pump stations.

## **Water Division**

As in previous years, we are continuing to replace old water meters with remote radio read meters. This year we installed or replaced 70 meters. We currently have 1,474 of the total 1,780 meters reporting on radios. Many customers have seen the benefits of the new radio read meters. With this system, in 2017 we notified approximately 110 customers that they had leaks in their plumbing. Of those customers, 12 had water leaks greater than 25 cubic feet per hour (187 gallons per hour or 3 gallons per minute). The largest loss was 80 cubic feet per hour (598 gallons per hour or 10 gallons per minute). By notifying customers of the leaks in their plumbing, we have saved many customers hundreds, if not thousands, of dollars in water and sewer bills and personal property damage.

This year, with the Route 3 Reconstruction Project well underway requiring significant effort from Water Division personnel. Sargent installed 286 feet of new 4" water main; 77 feet of new 6 inch water main (all related to hydrant replacement and relocations); replaced 5087 feet of 8 inch cast iron water main and replaced 10 old fire hydrants. Additionally, 2515 feet of 1" service line was replaced and 351 feet of 2" service line.

We've experienced a turnover of employees in this Division. One position has been vacant for some time and the other two positions were vacated more recently. We've restructured the work load of these employees to best fit their abilities and are very pleased with the results. These new employees have done an excellent job learning their duties in a short amount of time and continue to take on more responsibilities as they learn.

In 2017 we repaired 10 water main leaks and 12 service line leaks. Our lost water quantity reported to the Public Utilities Commission (PUC) went from 11.8% in 2016 to 13.1% in 2017. Our goal is to achieve and maintain under 10% water lost.

The Duck Brook facility continues to function well since the upgrades in 2013. This year we treated about 343,470,000 gallons of water. The average daily amount treated was 0.94 million gallons with a peak of 2.24 million gallons on August 1.

The year 2017 has been quite a challenge for the Department of Public Works. The Route #3 reconstruction, Transfer Station reconstruction, recreational facility improvements, unique challenges in treatments of water and wastewater along with ever evolving federal, state and local policy changes, all Divisions have performed beyond expectations. The one constant that I continue to find very gratifying is due to the men and women I have the privilege to supervise. You all continue to impress me with your positive attitudes and professionalism. Many thanks to the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication. Because of your work, Bar Harbor continues to be a clean, safe place to live!



I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Cornell Knight, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure with which to work.

Chip Reeves  
Public Works Director

**STAFF:**

**Highway Division**

Scott Wood, Superintendent  
Richard Jamison, Foreman  
Scott Hopkins  
Travis Smith  
Joseph St. Pierre  
Bill Soukup  
Jordan Pelletier  
Jonathan Wood  
Christopher Lewis  
Patrick Kaemerer  
Darren Robinson  
Suzanne Banis, Office Manager

**Wastewater Division**

Jeff Van Trump, Utilities Superintendent  
Brion Kane  
Edward McFarland  
Shawn Young  
Tony Griffin  
Daniel Ranzoni  
Patrick Lessard  
Andrew Joy

**Water Division**

Jeff Van Trump, Utilities Superintendent  
Bennett Liscomb  
Adam LePrevost  
Mark Allen  
Jason Alley  
Nancy Warner, Office Manager

**Solid Waste Division**

Ronald Graves, Superintendent  
Samuel Bannister  
Patrick Kidder

## ELEMENTARY SCHOOL PRINCIPAL’S REPORT

The present enrollment for the Connors-Emerson School is as follows: Total: 358

	K	1	2	3	4	5	6	7	8	Total
Oct	38	40	34	37	31	42	44	47	45	358

The Connors-Emerson staff and students are proud recipients of the **2017 National Blue Ribbon School of Excellence**. This is the second time we have been recognized as a National School of Excellence, the last time in 2004. This places our school in the top 3% of the schools in the nation receiving the honor more than once. We continue to focus on best instructional and teaching practices. Our teachers have been working with deepening and expanding standards based teaching and learning. This has brought new rigor and challenge to our students in all academic subjects and specials area. We continue to be in the top 5% of elementary schools in Maine on standardized testing.

During the 2017-18 school year, Connors-Emerson continues to work with several community partners. This Fall we had wonderful weather, which enabled each grade to hike a different trail in Acadia National Park with ANP rangers, learning about local flora and fauna. In addition, during the Fall our sixth grade spent 3 days and 2 overnights at Schoodic Educational Research Center (SERC). The focus of the camp was weather and climate changes. Our eighth grade participated in the ‘Floating Classroom’. Students and staff were in kayaks on Somes Pond monitoring water quality and analyzing data. The College of the Atlantic continues to work with CES on the ‘Farm to School Program’ in grade 6, as well as hosting several college interns in our classrooms. This winter, we continued working with the Seacoast Mission, the Food Pantry and local churches to provide for those in need. Our Thanksgiving Basket drive alone provided meals for approximately 80 families. The Island Readers and Writers offer book talks and author visits for our students. We continue to work with both the Jackson Lab and MDI Bio Lab. The science labs support our science curriculum by bringing scientists to the school or hosting students at the labs. Grade 2 has a week long study of Bacteria, Grade 4 visits the MDI Bio Lab, Grade 5 has the Microscope Festival and new this year will be Grade 7 working with scientists on DNA at JAX.

The school greenhouse is completed, we are looking forward to planting seedlings this spring. We have a newly established ‘food club’, which meets after school visiting local farms and such. The school will be able to grow food for the ‘Food Revolution’ program, which brings local chefs to the school to work with students in the areas of healthy eating and cooking. As a community partner, we intend to give back by donating surplus produce to the Bar Harbor Food Pantry.

The 2017-18 school year was exciting at Connors Emerson School. Our students continue to excel in many areas. Their hard work and dedication has led to several successful academic and co-curricular teams. Over 94% of our middle school students participate in co-curricular activities.

### **National Recognition-**

- National Blue Ribbon School of Excellence ( 2017, 2004)
- AMC- math award- individual student placed in the top 5% of the country
- Scholastic Arts Competition- 2 students earned ‘ Golden Key’ recognition

### **State Recognition-**

- CES Middle School Jazz Band -Bronze at the state level with a ‘1’ rating ( 2018)
- Destination Imagination- 1st place (2017) 2nd place (2018)
- Geography Bee - ( 2017 and 2018 state participant)
- Girls Day at the State House -students participated (2017 and 2018)
- MathCounts Team- 3 students placed in the top 20 of the state (2018)
- CES Robotics Team- 1st place in teamwork (2017)
- State Ceramics Art Show- 2 students works accepted for display (2017)

### **Regional Recognition-**

- CES Boys and Girls Basketball Teams- placed 2nd (Winter 2018)
- CES Cross-Country team placed 2nd (Fall 2017)
- CES Golf Team invited to state middle school tournament ( Fall 2017)
- CES MathCounts Team- ( placed first in the regional competition; 2018)
- CES Show Stoppers- (received ‘1’ in the regional competition, earning an invite to the state competition in April 2018)
- CES Soccer Team- placed 2nd (Fall 2017)

We continue to offer a wide variety of performing group opportunities including: Grades 3/4 orchestra, grade 4 band and orchestra, grade 5/6 band and orchestra, grade 7/8 band and orchestra, CES Jazz Band, Swallowtail Fiddlers, Show Choir and Voices in the Round. For the past 4 years we have brought a week long music festival to our grade 7 and 8 students with over 20 offerings, culminating with a performance including all middle school students.

Our many sports teams offer opportunities for students in grades 6-8 to participate in athletic programs. We offer Fall Sports of cross-country (grade 5 included), golf and soccer, Winter Sports include basketball and cheerleading and Spring Sports offer baseball, softball and track. During the shoulder season, we offer a volleyball intramural program. We look forward to reinstating our Outing Club during the 2018-19 school year. In the past, the club has held monthly outside activities, including rock climbing, hiking, sledding and biking.

As always we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, local community members, college and high school students working with our school on a weekly basis. The local PTSA supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the

Family Arts Night and Science Fair. Our parents are active in our classrooms supporting read alouds, career weeks, newsletters and student activities including DI, Robotics and Show Choir to name a few.

Our school continues to celebrate diversity and individual uniqueness, with our Civil Rights Team, Kids for Kindness and Young Humanitarian Society these clubs continue to educate the student body on ways to make the school a safe environment for all students, in addition they also work school community service projects.

The Library Aide and Advisory Committee makes recommendation for books to purchase for the school, as well as to volunteer in the library, helping students locate and check out books.

This past year 7 of our beloved teachers/ staff members retired after many years of service to the students and community of Bar Harbor; Mrs. Karen Barter (Grade 1), Mrs. Jill Farley-Frels (Grade 6 ELA), Mrs. Missy Gaston (Grade 4), Mrs. Nykki Grindle (Head Cook), Ms. Helen Jolley (PE/ Health), Mr. David Keefe (Grade 5/6 Science) and Mrs. Rochelle Sprague (Grade 2). We want to publicly thank them for their years of service to our students and wish them all the best.

We welcome new staff members, Mrs. Beth Barto (Grade 6 ELA), Mr. Bryan Dionne (PE/ Health), Ms. Elise Grace (Grade 1), Ms. Caresse Hanson (RTI), Mrs. Abbie Pappas (Grade 4), Mrs. Chrissy Parkinson (Grade 5/6 Science) and Mrs. Marcia Rechholtz (Grade 2).

The staff and students at Conners-Emerson continue to be most appreciative of the community's contributions and support.

Our goal is for all students to have the skills needed to be successful learners throughout their lives. In addition, to promoting social and emotional growth and well-being.

Please feel free to visit your school and see the students and staff in "action." We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://ces.barhbr.com/> or email [bneilly@mdirss.org](mailto:bneilly@mdirss.org).

Respectfully Submitted,

Barbara Neilly  
Principal

Heather Webster  
Assistant Principal

### Professional Staff

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
Neilly, Barbara	Principal	Cert Com,	36	5+
Webster, Heather	Asst. Princ	Stakeholders,	16	5+
Allen, Erin	Special Ed	Exec Func	3	4+
Barter, Rick	Tech Inst	Technology	27	5
Barto, Beth	ELA-Gr 6	STC	9	4
Bishop, Suzanne	Speech/ Lang	Exec Func	20	5+
Bland, Tim	School Resource Officer		7	4
Boardman, Brian	Grade 5	Math	12	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	26	5
Dionne, Bryan	PE/ Health	Health Curric	16	5
Dority, Heather	Grade 5/6 Math	Math Curric	10	4
DuBois, Allison	Art	Visual Arts	2	4
DuBois, Edith	School Social Wkr	Mental Health Coll	21	5
Dyer, Amanda*	K	Co-Curric	27	4
Edmondson, R.	Music	Music, GT Ident	26	5
Fournier, Caroline	K	Common Study	9	5
Fournier, Michael	Grade 6	Social Studies	9	4+
Galeaz, Patricia	Grade 2	Science	22	4
Gaston, Mildred	Grade 3	Science	25	4
Gill, Gene	Music	Music, GT Ident	2	4
Grace, Elise	Grade 1	New Teacher	1	4
Gray, Kim	Spec Ed	Child Study	7	5
Gilpatrick, Jeanne	Sp/Lang	Child Study	30	5
Hanna, Lynn	7/8 Science	STEM,PSP	10	4
Hanson, Caresse	RTI	Student Support	3	4
Heist, Kim	Reading Title 1	ELA	22	5
Houston, Annah	Grade 8 ELA	Literacy	3	4
Mace, Melanie	Spec Ed	Child Study	17	4
Macko, Ben	Grade 8	Math, STEM	16	4
Millar, Lynda	World Lang.	World Lang.	29	4
Monahan, Jane	Grade 2	Soc Stud Curric	17	5
Mountford, Deb*	Reading	Title 1	21	4
Nicholson, Christina	Math Gr 6	Math	13	5
O'Connell, Brian	Health/PE	PE	5	4
Pappas, Abbie	Grade 4	Math Collab	4	4
Parkinson, Chrissy	Grade 5/6 Science	Science Curric	10	5
Pickers, Amber	Grade 3	Science	12	4
Plaskov, Abbie	Grade 3	Certif Com	12	4
Rechholtz, Marcia	Grade 2	New Teacher	1	4
Rosinski, Carol	Guidance	SST, Crisis Team	34	5
Ryan, Siobhan	Librarian	Media/Lib	9	5
Savage, Laura	Spec Ed Gr 5	Child Study	11	5
Simpson, Maria	Grade 7 ELA	ELA	4	5
Singh, Rachel	Grade 1	Literacy	5	5

Smallidge, Kim	Math	Technology	23	5
Squires, Kelsea Carr	Nurse	Health	12	4
Swan, Deidre	Special Education	Child Study	3	4
Sweeney, Meryl	Grade 5	ELA	9	5
Sweeney, Nancy	Technology	Tech Comm	9	5
Tripp, Marianne	Grade 3	RTI	4	4
Winne, Sarah*	GT	GT, OM, DI	28	5
Young, MA	Grade 1	Assessment	33	4

\*Denotes Master Teacher

### Support Staff

#### Secretaries

Ms. Taylor Fernald

Mrs. Ann McCafferty

#### Kitchen Staff

Ms. Tina Lunt, Interim Head Cook

Mrs. Katie Lee Lunt

Mr. Michael Judkins

#### Maintenance Staff

Mr. Peter Alley, Head Custodian

Mr. Chase Brown

Mr. Kurt Lockhart

Mr. Steve Strout

#### Local Ed Techs

#### Special Ed Techs

#### Title 1 Ed Techs

Ms. Angie Bouchard

Ms. Melissa Bremekamp

Ms. Storey Cross

Ms. Mary Fallow

Mrs. Kim Frazier

Ms. Megan Graham

Ms. Careese Hansen

Mr. Chris McGuire

Ms. Megan Monzillo

Mrs. Edith Shriever

Ms. Cate Bowman

Mrs. Cheri Brown

Mrs. Kara Daul

Mrs. Jacq Fitzpatrick

Ms. Julie Fulton-Kelly

Mrs. April Hansbury

Mrs. Heather Kelly

Ms. Therese Miller

Mrs. Jaylene Roths

Mrs. Leslyn Shea

**AOS# 91**

**Administrative Staff**

Dr. Marc Gousse	Superintendent of Schools
Ms. Julie Meltzer	Director of Curriculum
Mrs. Melissa Beckwith	Director of Special Services
Mrs. Cynthia Badger	Director of Special Education
Mrs. Selena Dunbar	Administrative Assistant
Mrs. Karen Shields	Receptionist/ Secretary
Mrs. Nancy Thurlow	Business Manager
Mrs. Carol Walls	Bookkeeper
Mr. Joshua Young	Informational Technology

**Bar Harbor School Committee**

Mrs. Kristi Losquadro, Chairperson

Mr. Dwayne Bolt	Mrs. Lilea Simis
Mrs. Robin Sue Tapley	Mrs. Marie Yarborough

## BAR HARBOR SCHOOL COMMITTEE



*Left to right; back to front: Dwayne Bolt, Marie Yarborough, Chair Kristi Losquadro, Lilea Simis, and Robin Sue Tapley.*



## MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM

During the 2016-2017 school year, MDIRSS educators continued to focus on quality implementation of standards based teaching and learning. Specific emphasis on Math and Reading instruction contributed to better Maine state assessment results in four of our five drivable K-8 schools in both math and reading. There were improvements in the overall percentage of students who met the standard in all K-8 schools, and in science at the high school, and our schools scored far above the state average at almost every school in math, reading and science. Student enrollment across MDI schools has shifted some but stayed mostly steady. MDI Arts, Robotics and Athletic teams received state accolades. We held community forums in all MDIRSS communities to solicit feedback on our schools and discuss strengths and challenges of how the AOS operates. While we recognize there is always more to be done to address the needs of all of our learners, we feel that the combined efforts of MDIRSS educators are contributing to continuous improvement in our educational program at all levels.

### Big Picture

<b>Looking Back</b> <i>(September 2016 to August 2017)</i>	<b>Looking Ahead</b> <i>(September 2017 to August 2018)</i>
<ul style="list-style-type: none"> <li>• Improved building safety and security across the district and completed identified capital improvement projects.</li> <li>• Completed phase 1 of Department of Education Special Education Program Audit.</li> <li>• Developed 11 budgets approved by the boards that oversee them as well as town councils; completed successful annual audit process.</li> <li>• State, federal and local grants submitted and approved</li> <li>• Explored revisions to the AOS structure, cooperative initiatives among towns, and opportunities to improve efficiency and effectiveness.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to strengthen standards-based curriculum, assessment, instruction and reporting initiatives leading to a proficiency-based diploma.</li> <li>• Continue to strengthen integrated Science, Technology, Engineering and Math (STEM) programming K-12.</li> <li>• Complete Long-Range Planning Process with community visioning and input from stakeholders.</li> <li>• Complete final phase of Department of Education Special Education Program Audit.</li> <li>• Improve communication and collaboration with stakeholders.</li> </ul>

### Goal 1: Improve Student Achievement and Engagement in School

**Rationale:** *Success in the 21st century requires students to leave their K-12 educational experience with high levels of literacy and numeracy. As a district, we need to be engaged in a cycle of continuous improvement to best serve all of our students each year. Programming [curriculum, course of study, pathways, RTI (Response to Intervention),*

*etc.], therefore, must be specifically targeted to improving reading, writing, mathematics, critical thinking and student engagement. New and existing programs of study must be measured by how well they contribute to improvement in these five areas. Parents need to be informed and actively involved as partners with the school system in supporting their children's education.*

<b>Looking Back</b> <i>(September 2016 to August 2017)</i>	<b>Looking Ahead</b> <i>(September 2017 to August 2018)</i>
<ul style="list-style-type: none"> <li>• Improved student achievement in math and reading in K-8 schools.</li> <li>• Obtained approval for Marine Service Technologies satellite CTE program and expanded the Island Pathways Program to a second year.</li> <li>• Added AP course in Environmental Science</li> <li>• Expanded hands-on science, place-based and service learning throughout the district.</li> <li>• Implemented standards-based tracking and reporting in all classes 6-12.</li> <li>• Obtained \$65,000 grant for Active Learning Center to support Design Thinking classes at the high school.</li> <li>• Added a teacher to the MDI Adult Education Program, a full-time clinical counselor at the high school, and increased social work services at Connors Emerson.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide instructional staff with strategies for addressing the needs of students with anxiety</li> <li>• Implement new reporting system and standardize report cards</li> <li>• Continue to plan and implement STEM initiatives</li> <li>• Develop and begin to implement a district-wide arts-integration initiative</li> <li>• Add third year to Island Pathways program</li> <li>• Implement student representation to the MDIHS Board</li> <li>• Increase the content areas and grade levels where project based learning occurs.</li> <li>• Significantly strengthen the Response-to-Intervention (RTI) program in all MDIRSS schools, K-12.</li> <li>• Integrate and expand use of Design Thinking in conjunction with high school classes.</li> </ul>

**Goal 2: Improve Teaching and Learning**

**Rationale:** *Research shows that quality teaching is the most important variable in student achievement. Skilled teachers who are supported by administrators, have quality teaching materials, have access to, and utilize timely data about student learning, and who actively participate in ongoing professional development make a positive difference for students. Therefore, it is important that the district prioritize teacher professional development, support, supervision and evaluation.*

<b>Looking Back</b> <i>(September 2016 to August 2017)</i>	<b>Looking Ahead</b> <i>(September 2017 to August 2018)</i>
<ul style="list-style-type: none"> <li>• Implemented new standards-based curriculum, assessment, instruction and reporting initiatives leading to proficiency-based diplomas.</li> <li>• Improved math and reading instruction.</li> <li>• Provided professional development related to health, wellness and mindfulness.</li> <li>• Increased the amount and consistency of information related to instruction and assessment available to teachers on the district website.</li> <li>• Provided responsive teacher professional development and time for teacher collaboration.</li> <li>• Provided mentoring for more than 20 new teachers across the district.</li> <li>• Implemented team planning time in all schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Strengthen the use of data to inform instruction.</li> <li>• Continue to strengthen standards-based curriculum, assessment, instruction and reporting.</li> <li>• Increase amount of instructional coaching, including use of video, and continue the emphasis on effective instruction district-wide.</li> <li>• Successfully implement a Math Workshop model in K-5 classrooms.</li> <li>• Confirm and implement a full set of curriculum aligned common grade level field trips and opportunities.</li> <li>• Provide teachers with ongoing support to implement project-based, place-based teaching and learning.</li> <li>• Provide timely feedback to teachers based on individual and school-wide goals.</li> </ul>

**Goal 3: Strategic Allocation of Resources, Use of Personnel and Financial Planning**

**Rationale:** *The Mount Desert Island Regional School System (MDIRSS) is committed to providing students with an excellent education. However, resources are not unlimited and must be used strategically. Maintenance and utility costs, health insurance and employee benefits must be considerations in seeking efficiencies so as to maximize available resources. Advances in technology enable us to think differently about course delivery, communication, professional development, resource sharing and infrastructure upgrades. Our communities offer resources that MDIRSS schools can effectively utilize to further collaborate for collective impact. Preparing students for careers, college and citizenship in the 21st century requires strategic planning, coordinated resource management and accountability.*

<b>Looking Back</b> <i>(September 2016 to August 2017)</i>	<b>Looking Ahead</b> <i>(September 2017 to August 2018)</i>
<ul style="list-style-type: none"> <li>• Streamlined review and approval process to facilitate consistency in all AOS policies.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement MOUs with all Education Partners and formalize Education Partnerships.</li> </ul>

<ul style="list-style-type: none"> <li>• Held community forums in all MDIRSS communities and solicited input to inform long range planning.</li> <li>• Implemented single Community-Based Health Insurance Rating in lieu of local pools.</li> <li>• Streamlined and implemented consistent safety protocols across MDIRSS schools.</li> <li>• Completed a safety and security facilities review; most schools upgraded security infrastructure.</li> <li>• Completed major renovations to the high school and building upgrades at several schools.</li> <li>• Completed MDIRSS hiring procedure manual.</li> <li>• Continued to make data-informed decisions and aligned resource allocation appropriately.</li> <li>• Held meetings with food service and custodians to network and consider further efficiencies.</li> </ul>	<ul style="list-style-type: none"> <li>• Seek to implement cooperative initiatives among schools and towns to improve efficiency and effectiveness.</li> <li>• Provide each MDIRSS employee with a personalized annual total compensation report.</li> <li>• Develop and implement MDIRSS financial procedure manual.</li> <li>• Investigate DocuSign to streamline voucher approval process.</li> <li>• Undertake a comprehensive review of job descriptions and develop an employee handbook.</li> <li>• Develop and share Long Range Planning Report and Recommendations and explore cost-benefit analyses and return on investment of priorities with AOS Board.</li> <li>• Complete a collaborative and successful collective bargaining process.</li> <li>• Explore and evaluate sustainability initiatives district-wide.</li> </ul>
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*Marc Edward Gousse, Ed.D., Superintendent of Schools*  
*Julie Meltzer, Ph.D., Director of Curriculum, Assessment and Instruction*  
*Melissa Beckwith, Director of Special Services*  
*Nancy Thurlow, Business Manager*

## **MOUNT DESERT ISLAND HIGH SCHOOL REPORT OF THE PRINCIPAL**

Another successful year has passed at Mount Desert Island Regional High School. MDI continues to be a wonderful place to work, live and raise a family. I am thankful for the trust that our community puts in its educators and for the high standards it holds us to. We are continuously growing and evolving, and I could not be more excited about where we are and where we are headed. The following is a brief overview of our goals, priorities and information about how our students are faring.

### **Academic Challenge at MDI High School**

I am very proud of the education that our students experience. They have the opportunity to be challenged on many different levels. We offer a range of courses that cover all levels of student interest and ability. This year we are proud to have completely revamped our offerings in technical education. Through incredible teamwork among the faculty, creative planning and research, and winning a very competitive and lucrative grant, the tech wing is now known as the Island Innovations center. The center is comprised of an Active Learning Center - which operates as the heart of the wing. This is where students and teachers can plan and design creative projects. The ALC is surrounded by three fabrication labs - one digital, one focused on wood and boatbuilding, and a third on metal work and automotive repair. It has been impressive to see the blossoming of creativity and engineering in that area of the building.

### **Wellness**

It is of paramount importance to me that our school is a place where everyone, students and adults, can live a healthy lifestyle. I make consistent efforts to remind our staff of this priority. Recent survey results indicate that, compared to other Maine schools, MDI students on the whole are healthier. They get more consistent exercise (although not during the school day), are more likely to have an adult at school they connect with, drink and smoke less, and eat healthier than their peers. We will continue to strive to create a learning environment that allows students and staff to be mentally, emotionally and physically healthy.

### **Budget**

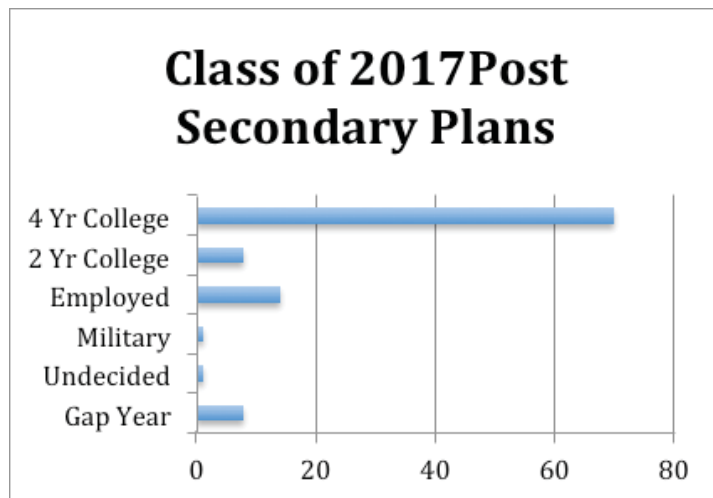
The budget that the MDIHS school board has approved for the 2018-2019 school year is up approximately 3.74% over the current fiscal year. The significant increases include salary and benefit adjustments for employees. There is also an unusual increase in the extra/co-curricular line because of large raises in officials fees and the need to upgrade some badly outdated equipment for track and field. The budget for the Board of Trustees is up \$25,000. The trustees are charged with managing capital improvement and overall maintenance of the building. I feel confident that this budget is built responsibly and will serve the needs of our community's students well. We have always enjoyed and appreciated the support of our taxpayers and that is a major factor in our successes as a school.

### **Facilities**

Beginning last June, the walls and windows on a large portion of the building were replaced. This upgrade improved weatherproofing and significantly reduced heat loss through the walls. High quality windows were installed along with greatly increased insulation panels. The look will also be significantly different, as the clapboard siding will be replaced with panels of metal siding. I'm looking forward to the increased efficiency as well as the aesthetic facelift. We also completed phase 2 of the repaving of the driveway and parking lots. This work included a well-needed facelift at the public entry to the gymnasium. The trustees are currently planning a project to provide long-needed storage and bathrooms near the stadium field that will add a great convenience to those attending events and will allow for safe storage of highly technical and expensive athletic equipment.

### **Student Achievements**

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. In particular, four students have been honored as commended scholars for the National Merit Scholarship, a very prestigious award. Three of these individuals have progressed as a finalist for the award. It is with particular pride to note that approximately 2/3 of our students continue to participate in at least one of the many extra and co-curricular programs that the high school has to offer and that 79% of our graduates went on to postsecondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2017:



### **Faculty/Staff Recognition**

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere

conducive to a high level of learning at the high school. We are blessed to have such a talented, diverse and committed faculty and staff.

### **Farewell**

We offer thanks to the following individuals who left the school last year. We appreciate all that they brought to the school and wish them the best in their future endeavors.

Katy Fernald - Math  
Lori Fineman - French  
Heather Ford - Special Education  
Beth Dilley - Alternative Education  
Bruce Munger - Technology  
Judy Richards - Student Success Coordinator

### **Welcome**

We are so pleased to have had the following individuals join our team. They bring new ideas and enthusiasm to our strong community.

Tucker Atwood (Math)  
Carrie Joyce (Special Education)  
David Lane (Special Education)  
Tim McKim (Adult Education)  
Michelle Merica (English)  
Steve Keblinsky (Technology)  
Shannon Smith (World Language)  
Danielle Stockinger (Special Education)

This has been a fulfilling, rewarding, and challenging year. As always, I appreciate the support from the students, staff, families and greater community. I look forward to seeing everyone at the Annual High School Budget Meeting at 7:30 on April 4, 2018 in the Higgins-Demas Theater on the high school campus.

## MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION

The Mt. Desert Island Adult and Community Education program provides ongoing high school completion, college readiness, career advising and assessments, workforce training, and enrichment opportunities for adults in our communities. Director, Anne Patterson, thanks - school administrators, community affiliates, and students for their support and participation -throughout the 2016-2017 year. The adult education programs enrich, enable, and energize our community members to experience richer and more productive lives.

**Enrichment:** Among the new classes offered were School Bus Driver, Master/Mate, Jewelry Making, Salsa, Women in Art History, Home Fire Safety, and African Drumming. More than 70% of class registrations occur through the website: <http://mdi.maineadulted.org>. Along with the website, the traditional mailing was sent out to more than 9,000 residents in September and January. We had about 500 registrations for enrichment classes. We are always open to suggestions for new classes.

**English Language Learning:** Jackson Laboratory provides English Language Learning classes for their employees and spouses through Mt. Desert Island Adult Education. Mark Messer is the instructor for the two semesters offered during the 16-17 school year. Four to six students participated each semester.

**Academic:** Our academic program was busy as 16 students prepared to take the HiSET in order to earn their high school equivalency diploma.

Cathy Gage is now Supervisor for the HiSET exams. We are very pleased to have her energy, knowledge, and commitment on board.

The HiSET<sup>®</sup> is available to all adults not currently enrolled in a K-12 school and who have not earned a high school credential. It is free for Maine residents. It is also open to adults from other countries who need a US high school credential for work or college. Free tutoring is also available. Testing accommodations are available for individuals with documented disabilities.

Free college preparation is available to adults through the Maine College Transition program. A grant covers costs for this program. Admissions is rolling so students can begin at any time. Brush-up on math and English skills in addition to computer literacy is available.

**College Classes:** MDI Adult Ed provides proctoring services for students taking online or delayed viewing college classes through the University of Maine System. Students can request to take their proctored exams locally at MDI Adult Ed.

**Workforce:** In collaboration with MDI Hospital and Birch Bay Village, Mt. Desert Island Adult Education held its 3rd year of the Certified Nursing Assistant (C.N.A.) program in January 2017. Seven students passed the class and qualified for the State's C.N.A.'s registry. Programs like this help provide ready-to-work personnel for local businesses.

We had about 100 students take the ServSafe<sup>®</sup> class which we offer several times a year. Many employees and business owner who serve food are required to take this class.



**Business Partners:** We work closely with MDI Hospital and Birch Bay Retirement Village to meet their training needs. Other businesses interested in holding trainings for their personnel gaps are welcome to contact us.

We thank our community for their interest and support. You enable us to carry out our Adult Education responsibilities and mission. Community members interested in teaching are always invited to contact our office for more information. We continue to strive to improve and expand our programming to meet your needs.

Respectfully submitted,  
Anne Patterson, Director

MDIHS TRUSTEES' ANNUAL REPORT

MARCH 5, 2018

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending December 31, 2017.

The following Trustees were serving at the end of 2017, with terms expiring as indicated:

MEMBER	TOWN	TERM ENDS
Sandy McFarland, Chair	Bar Harbor	2020
Robert Jordan, Vice Chair	Bar Harbor	2018
Robert Webber	Bar Harbor	2019
Anthony Smith	Mt. Desert	2018
Heather Jones	Mt. Desert	2020
Mia Thompson	Mt. Desert	2018
Ingrid Kachmar	Southwest Harbor	2020
Steve Hudson	Southwest Harbor	2019
Michael Sawyer	Southwest Harbor	2018
David Campbell	Tremont	2020
Keri Hayes	Tremont	2018
Amy Harper	Tremont	2019

This past year has been especially pleasing to serve our Island communities as one of Bar Harbor's Representatives on the Board of Trustees. The Trustees are a dedicated group of Island citizens willing to offer their time and talents required to maintain, and improve MDIHS facilities, for the education of our youth, and adults, who use the buildings and grounds. Two major projects in 2017 were the replacement of the window walls, etc., and a major paving project as well. These efforts were long over due, and a major improvement for MDIHS.

THE Trustees greatly appreciate the support of MDIHS Staff and Administration, in the challenges presented by these major projects, along with daily needs of providing a quality learning environment. Special thanks to Supt. Marc Gousse, Principal Matt Haney, and members of their staff, for their continuing support of the work of the Trustees, and MDIHS.

Respectfully Submitted, Sandy McFarland, Chairman, MDIHS Trustees.

## BAR HARBOR CHAMBER OF COMMERCE

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a voluntary non-profit organization comprised of nearly 500 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor, all its residents, and surrounding area.

The mission of the Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Partnering with the community **and the Town** to create sustainable growth for Bar Harbor continues to be a priority of the organization.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

Each year we produce more than 200,000 visitor guidebooks that are distributed nationally and internationally. Our web site [www.barharborinfo.com](http://www.barharborinfo.com) is the 2<sup>nd</sup> most visited tourism web site in the state of Maine which provides information to nearly 4 million potential visitors annually.

The Chamber staffs two welcome centers, our center at Cottage and Main Streets and the Acadia Welcome Center in Trenton. The Chamber works in partnership with the Town of Bar Harbor to provide information at a mobile kiosk on the pier to cruise ship passengers on cruise ship days. In 2017 we answered tens of thousands of phone calls and e-mails, as well as provided one-on-one information to over 200,000 visitors at our welcome centers.

The Chamber helps to organize and produce several local events that included: Memorial Day Recognition Ceremony, Fourth of July Parade and Fireworks; Art in the Park; Midnight Madness; Early Bird Pajama Sale and Bed Races; Acadia Night Sky Festival, Village Holidays and Winter Beer Fest.

The Chamber has several committees which focus on accomplishing our mission and goals including the Bar Harbor Business Roundtable, Government Affairs Committee, Membership Committee, Marketing & Special Events Committee, Executive Committee, and Finance Committee.

Tourism is one of the largest industries in Maine generating approximately 100,000 jobs which is approximately one out of every seven jobs in the state. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

Sincerely,



Martha Searchfield  
Executive Director  
Bar Harbor Chamber of Commerce

# MDI & Ellsworth Housing Authorities

Mailing: PO Box 28 Bar Harbor, ME 04609-0028

Physical: 80 Mt. Desert St., Bar Harbor ME. 04609

Executive Director, *H. Duane Bartlett*

## Annual Report

### Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provides rental assistance for elderly or disabled individuals and for families in the community through its Public Housing Program. All one hundred and forty (140) units are occupied, and there is a waiting list of those who wish to become tenants.

Regionally, through its Public Housing and Section 8 Programs, the MDI & Ellsworth Housing Authorities assisted over seven hundred individuals and families with rent and utilities, in the amount of \$4,139,821.00 in 2017.

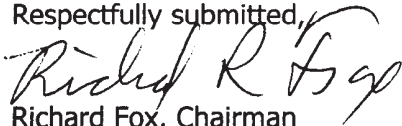
The Town of Bar Harbor Housing Authority is grateful for the continued support from the Bar Harbor Town Office, the Police Department, the Fire Department, and the Public Works Department of the Town of Bar Harbor. They all help us to reach our objective of providing safe and affordable housing in our community.

Payment in lieu of taxes to the Town of Bar Harbor for 2017 is \$33,724.00

The Bar Harbor Housing Authority Board of Commissioners meets the first Tuesday of each month. The meetings are handicapped accessible and open to public attendance. Please call Theresa at 207-288-4770, extension 127, to confirm the date and time of Board meetings, as dates & times are subject to change.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director H. Duane Bartlett at: [duane.bartlett@emdiha.org](mailto:duane.bartlett@emdiha.org).

Respectfully submitted,



Richard Fox, Chairman  
Bar Harbor Housing Authority





STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Paul R. LePage  
GOVERNOR

Dear Citizen of Bar Harbor:

For the past seven years as your Governor, my priority has been to make Maine—our people—prosper. Helping you keep more money in your wallet by reducing taxes has been part of that mission.

Too many Maine families are facing skyrocketing property taxes that strain household budgets. Our elderly on fixed incomes are particularly vulnerable to these increases. School budgets are often blamed for annual increases in property taxes. But there's another reason. A tremendous amount of land and property value has been taken off the tax rolls, leaving homeowners to pick up the tab.

As of 2016, towns and cities owned land and buildings valued at nearly \$5.5 billion statewide. Large and wealthy non-profits, such as hospitals and colleges, often escape paying property taxes on their vast real estate holdings—totaling more than \$5.1 billion statewide.

In Maine, nearly 2.5 million acres of land have been set aside for conservation by the federal and state governments and non-profit organizations, including land trusts. Municipalities are losing out on property taxes on an estimated \$2 billion in land that has been either removed from the tax rolls or prohibited from development—shifting the cost of municipal services to local homeowners through higher property taxes.


It's time to recognize the results of taking property off the tax rolls and identify solutions to reduce the burden on our homeowners. My administration's proposals have been met with staunch resistance.

In 1993, about 35,800 acres of land were documented as land-trust owned. That number has increased by an astonishing 1,270 percent. Land trusts now control over 490,000 acres with an estimated value of \$403 million. We must restore the balance. We will be working this session to ensure all land owners are contributing to the local tax base. It's time for them to pay their fair share.

I encourage you to ask your local officials how much land in your municipality has been taken off the tax rolls, as well as how much in tax revenue that land would have been contributing today to offset your property taxes.

If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at [www.maine.gov/governor](http://www.maine.gov/governor).

Sincerely,

  
Paul R. LePage  
Governor



PRINTED ON RECYCLED PAPER

TTY USERS CALL 711  
[www.maine.gov](http://www.maine.gov)

PHONE: (207) 287-3531 (Voice)

FAX: (207) 287-1034

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2693 (FAX)

United States Senate  
WASHINGTON, DC 20510-1904

COMMITTEES:  
SPECIAL COMMITTEE  
ON AGING  
RANKING MEMBER  
APPROPRIATIONS  
SELECT COMMITTEE  
ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments from this past year.

Maine has the oldest average age in the nation. As Chairman of the Senate Aging Committee, my top three priorities for the Committee are fighting fraud and financial abuse directed at our nation's seniors, increasing investments in biomedical research, and improving retirement security. Following the Committee's investigation into skyrocketing prescription drug costs, I authored bipartisan legislation to foster generic competition, which was signed into law. The Aging Committee's toll-free hotline (1-855-303-9470) makes it easier for seniors to report suspected fraud and receive assistance. To support the 40 million family caregivers in the United States, I am proud to have authored the RAISE Family Caregivers Act to create a coordinated strategy to support family members who make countless personal and financial sacrifices to care for their loved ones.

The opioid crisis touches families and communities across our state. As a member of the Appropriations Committee, I fought for significant increases in funding to support community, law-enforcement, and public health efforts. In April, the State of Maine was awarded over \$2 million to fight this devastating public health crisis. Additionally, I have authored legislation to support grandparents and other extended family members who are raising grandchildren as a result of the nation's opioid epidemic.

Biomedical research has the potential to improve and save lives, and also supports good jobs at research facilities here in Maine. Last year, the Appropriations Committee approved a \$2 billion increase for the National Institutes of Health for the third consecutive year. This includes an increase of nearly 30 percent for research on Alzheimer's, our nation's most costly disease. As founder and co-chair of the Senate Diabetes Caucus, I work to raise awareness of the threats posed by diabetes, invest in research, and improve access to treatment options. My bill to establish a national commission of health care experts on diabetes care and prevention was signed into law in 2017.

We owe our veterans so much. Last year, I worked to secure the authorization of a Community-Based Outpatient Clinic in Portland to support the health care of Maine's veterans in the southern part of our state. I also worked to secure funding extensions to help veterans throughout rural Maine receive health care within their communities. I also worked to secure funding for housing vouchers for veterans to reduce veterans' homelessness.

Maine's contributions to our national security stretch from Kittery to Limestone. I successfully advocated for critical funding for projects at the Portsmouth Naval Shipyard for construction of an additional ship that will likely be built at Bath Iron Works. This funding will strengthen our national security and preserve great jobs in our state.

As chairman of the Transportation and Housing Appropriations Subcommittee, I worked to increase funding for the TIGER program that has provided Maine with more than \$122 million for vital transportation projects. For housing, I worked to provide \$160 million to help communities protect children from the harmful effects of lead poisoning.

Growing our economy remains a top priority. I supported the comprehensive tax reform bill because it will help lower- and middle-income families keep more of their hard-earned money; boost the economy; and encourage businesses, both small and large, to grow and create jobs here in Maine and around the country. This legislation contains key provisions I authored that are important to Mainers, including preserving the deduction for state and local taxes, expanding the deduction for medical expenses, and enabling public employees such as firefighters, teachers, and police officers, as well as clergy and employees of nonprofits, to make "catch-up" contributions to their retirement accounts. I led the effort to ensure that the tax cut will not trigger automatic budget cuts to Medicare or any other programs.

A Maine value that always guides me is our unsurpassed work ethic. As of December 2017, I have cast more than 6,500 consecutive votes, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Hancock County and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Bangor office at 207-945-0417 or visit my website at [www.collins.senate.gov](http://www.collins.senate.gov). May 2018 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins  
United States Senator

ANGUS S. KING, JR.  
MAINE

133 HART SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <http://www.King.Senate.gov>

**United States Senate**  
WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
INTELLIGENCE  
RULES AND ADMINISTRATION

January 3, 2018

Dear Friends,

Representing Maine in the United States Senate is an honor.

I continue my work on the Senate Armed Services Committee, each year authorizing the funding required to build our military capabilities and ensuring that our service members are trained and equipped to defend our nation. I was pleased to be part of a bipartisan effort to enact a new law to simplify the appeals review process to reduce the backlog our veterans are facing, as well as a new law that provides critical funding to the VA Choice Program, allowing veterans in rural Maine to access services closer to home.

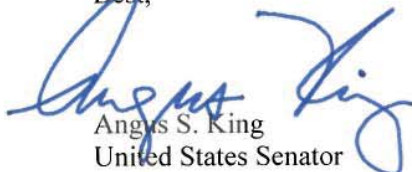
While my committee work is important, working to combat the opioid epidemic is one of my top priorities. Although Congress has made some important strides, much remains to be done to provide additional funding for prevention, treatment and enforcement. I am working with colleagues on both sides of the aisle to pressure the Drug Enforcement Administration to reduce the amount of opioids produced and to thwart the flow of fentanyl and other deadly drugs into our country.

I am very optimistic about the integrated, multiagency effort I led with Senator Collins to foster innovation and commercialization in Maine's forest economy. Through the Economic Development Assessment Team (EDAT) we are already experiencing increased federal investments that will strengthen our existing forest products industry and help support job creation in rural communities. Initiatives like Cross Laminated Timber, Combined Heat and Power, nanocellulose, 3D printing with biobased materials and other biobased products will mean that Maine's wood-basket will continue to be a major jobs and economic contributor for our future.

Finally, the coming year will continue the work of the Senate Select Committee on Intelligence in the ongoing investigation of Russian interference in the 2016 election. Our Committee has held seven public hearings and numerous classified sessions, reviewed tens of thousands of pages of documents and conducted hundreds of interviews. I remain focused on the security of our elections and committed to developing strategies to prevent interference by foreign governments in our democracy.

May 2018 be a good year for you, your family, your community and our great State.

Best,



Angus S. King  
United States Senator

AUGUSTA  
4 Gabriel Drive, Suite F1  
Augusta, ME 04330  
(207) 622-8292

BANGOR  
202 Harlow Street, Suite 20350  
Bangor, ME 04401  
(207) 945-8000

PRESQUE ISLE  
169 Academy Street, Suite A  
Presque Isle, ME 04769  
(207) 764-5124

SCARBOROUGH  
383 US Route 1, Suite 1C  
Scarborough, ME 04074  
(207) 883-1588





**Senator Brian D. Langley**  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1505

Dear Friends and Neighbors:

I would like to thank you for the opportunity to represent you in the Maine Senate. It has been an honor to serve you for four terms and I can hardly believe that I will be termed out after this coming November. I have met thousands of people living in Hancock County that I never would have met any other way. Representing this district with its unique communities ranging from islands to unorganized territories has truly been the best experience of my life.

On August 2, Maine lawmakers finally adjourned for the year, after what proved to be the longest session in recent memory due to a brief government shut down over budgetary disagreements. While no state budget is ever perfect, the end product was a state budget that makes a record investment in our students, supports our communities and will tremendously benefit small businesses and our economy.

Perhaps the most significant action the Legislature took last year, as part of the biennial budget, was the removal of the burdensome, job-killing surtax that was already hurting small businesses, doctors and other professionals that we so critically need. In November 2016, voters sent a clear message that education funding was to be a priority of the 128th Legislature, and we heard that message loud and clear. However, the funding mechanism which was included in the measure – the surtax – presented a serious threat to the state’s economy. This new tax gave Maine the ominous distinction of being the highest-taxed state in the country and primarily impacted small businesses, which are the backbone of our economy, taxing them at a rate that is higher than larger corporations are subject to pay. I am proud to say that after much hard work and negotiating and thanks to our rebounding economy, we were able to support our local schools at a level we have never been able to before – without any additional taxation.

The Homestead Exemption, which provides much-needed property tax relief for homeowners, was also preserved in the budget with an increased exemption of \$20,000.

The Legislature also passed a measure to make Maine compliant with the REAL ID Act. As a result of this important new law, the federal government has granted Maine a waiver, meaning that Maine citizens can continue to use their driver’s licenses to board commercial airplanes and access certain federal buildings.

While we accomplished much, there is still a lot of work ahead of us next session. Again, thank you for putting your trust in me to represent you. Please feel free to contact me if you need help in navigating the state bureaucracy. I can be reached in Augusta at 287-1505 or by email at [brian.langley@legislature.maine.gov](mailto:brian.langley@legislature.maine.gov). Thank you for allowing me to be your senator.

Sincerely,

A handwritten signature in cursive script that reads "Brian D. Langley".

Senator Brian Langley



# HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY:

## **Brian Hubbell**

66 Park Street

Bar Harbor, ME 04609

Phone: (207) 288-3947

[brian.hubbell@legislature.maine.gov](mailto:brian.hubbell@legislature.maine.gov)

Dear Friends and Neighbors:

Thank you for the opportunity to serve Bar Harbor once again in the House of Representatives during the 128<sup>th</sup> Maine Legislature. It continues to be an honor to represent you in Augusta.

I am particularly proud of the two-year state budget we negotiated in the first session, which directs more funding to our local schools in support of special education and to schools across the state for economically disadvantaged students and expanded early education.

The second regular session began on Jan. 3 and is scheduled to adjourn by late April. Generally, the Legislature only considers bills carried over from the previous year and bills deemed “urgent” by the 10-member Legislative Council during the second session.

That leaves us with roughly 400 measures to consider over the session. Among our top priorities will be to implement the recommendations of the bipartisan Task Force to Address the Opioid Crisis, which completed its work last fall, and to responsibly implement the MaineCare expansion initiative overwhelmingly passed by voters last November.

I’ll be returning to my role on the Appropriations and Financial Affairs Committee, which is charged with overseeing the state budget, general fiscal policy and bonding. On the committee and in all my work in the Legislature, my focus will be on Maine’s long-term strategy for building a sustainable economy based on a skilled professional workforce and prosperous, welcoming communities. In support of this, I continue to work on bills to provide bonding for scientific research and development, college affordability and capital funding for Maine’s public colleges.

Please contact me anytime with your ideas, questions and concerns by phone at 288-3947 or by email at [brian.hubbell@legislature.maine.gov](mailto:brian.hubbell@legislature.maine.gov). I post updates on my work in Augusta at [www.rephubbell.com](http://www.rephubbell.com) and also send periodic email updates, so please let me know if you would like to receive these.

Regards,

A handwritten signature in black ink that reads "B Hubbell".

Brian Hubbell

State Representative

**Town of Bar Harbor  
Warrant Committee  
Sub-Committees 2017-2018**

**John Dargis, Chair  
Julie Berberian, Vice-Chair  
Seth Libby, Secretary**

**GENERAL GOVERNMENT**

Jake Jagel, Chair  
Kathy St. Germain  
Donna Karlson  
John Kelly  
Seth Libby

**PROTECTIONS**

Julie Berberian, Chair  
Steven Boucher  
Rosemary Gladstone  
Chris Smith

**HEALTH, RECREATION &  
WELFARE**

Emily Henry, Chair  
Andrew Daul  
Amanda Kendall  
Joe Minutolo

**PUBLIC WORKS**

James Kitler, Chair  
Sherri Dyer  
Christine Harding  
Lawrence Sweet

**EDUCATION**

Michael Good, Chair  
Robert Chaplin  
Elizabeth Kase  
Michael Tadenev

*As of February 27, 2018*

**2017 – 2018**  
**WARRANT COMMITTEE**



*Left to right, back to front: Chris Smith, Elizabeth Kase, Rosemary Gladstone, Christine Harding, Secretary Seth Libby, James Kitler, Jake Jagel, Robert Chaplin, Joseph Minutolo, Michael Tadenev, Emily Henry, Vice-Chair Julie Berberian, Chair John Dargis, Sherri Dyer. Absent: Steven Boucher, Andrew Daul, Michael Good, Donna Karlson, John Kelly, Amanda Kendall, Kathy St. Germain, Lawrence Sweet.*

# James W. Wadman

---

**CERTIFIED PUBLIC ACCOUNTANT**

James W. Wadman, C.P.A.  
Ronald C. Bean, C.P.A.  
Kellie M. Bowden, C.P.A.  
Wanese L. Lynch, C.P.A.  
Amy E. Atherton, C.P.A.

## *INDEPENDENT AUDITOR'S REPORT*

Members of the Town Council  
Town of Bar Harbor  
Bar Harbor, ME 04609

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2017, including the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension disclosure schedules on pages 3 through 7 and 43 - 46, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the State of Maine and is also not a required part of the basic financial statements. The schedule of expenditures of federal awards and the supplementary information are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Respectfully Submitted,

**James W. Wadman, C.P.A.**

James W. Wadman, C.P.A.  
November 22, 2017

**TOWN OF BAR HARBOR**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2017**

**Exhibit A**

	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
<b>Assets:</b>			
Cash and Equivalents	7,174,826	4,235,814	11,410,640
Investments	1,820,699		1,820,699
Receivables:			
Taxes and Liens	539,144	42,303	581,447
User Fees, net		557,397	557,397
Accounts	133,619	29,265	162,884
Ambulance	139,872		139,872
Accrued Interest	3,124		3,124
Prepaid Expense	871	3,014	3,885
Inventory	12,998	234,925	247,923
Due from Other Governments	94,912		94,912
Bond Issuance Costs, Net		3,451	3,451
Capital Assets:			
Land	2,739,414	164,126	2,903,540
Construction Work in Progress	245,595	3,867	249,462
Other Capital Assets, Net of Depreciation	20,661,199	19,431,178	40,092,377
<b>Total Assets:</b>	<b>33,566,273</b>	<b>24,705,340</b>	<b>58,271,613</b>
<b>Deferred Outflows of Resources:</b>			
Deferred Rate Case Expense		1,943	1,943
Related to Pensions	1,303,799	342,490	1,646,289
<b>Total Deferred Outflows of Resources</b>	<b>1,303,799</b>	<b>344,433</b>	<b>1,648,232</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>34,870,072</b>	<b>25,049,773</b>	<b>59,919,845</b>
<b>Liabilities, Deferred Inflows of Resources and Net Position:</b>			
<b>Liabilities:</b>			
Accounts Payable	244,753	484,174	728,927
Retainage Payable	14,016	5,490	19,506
Payroll Taxes Deductible	6,011		6,011
Due to Students	4,617		4,617
Accrued Salaries Payable	648,523	32,662	681,185
Accrued Compensated Absences	335,429	40,350	375,779
Accrued Interest Payable		43,696	43,696
Internal Balances	267	(267)	-
Deposits Payable	10,972		10,972
Debt Due Within One Year	558,657	1,113,271	1,671,928
Long-term Liabilities:			
Net Pension Liability	2,017,598	562,944	2,580,542
Net Post Employment Benefits Obligation	234,978		234,978
Debt Due in More Than One Year	8,164,459	7,447,525	15,611,984
<b>Total Liabilities</b>	<b>12,240,280</b>	<b>9,729,845</b>	<b>21,970,125</b>
<b>Deferred Inflows of Resources:</b>			
Property Taxes Collected in Advance	32,075		32,075
Unamortized Premium on Debt		44,581	44,581
Related to Pensions	446,878	127,256	574,134
<b>Total Deferred Inflows of Resources</b>	<b>478,953</b>	<b>171,837</b>	<b>650,790</b>
<b>Net Position:</b>			
Net Investment in Capital Assets	14,923,092	11,041,826	25,964,918
Restricted	894,828		894,828
Unrestricted	6,332,919	4,106,265	10,439,184
<b>Total Net Position</b>	<b>22,150,839</b>	<b>15,148,091</b>	<b>37,298,930</b>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<b>34,870,072</b>	<b>25,049,773</b>	<b>59,919,845</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

*Exhibit D*  
*Page 1 of 2*

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	17,014,110			17,014,110
Intergovernmental Revenues	1,147,417	94,211	49,000	1,290,628
Departmental Revenues	1,719,113			1,719,113
Other Local Sources	400,034	215,377	59	615,470
<b>Total Revenues</b>	<b>20,280,674</b>	<b>309,588</b>	<b>49,059</b>	<b>20,639,321</b>
Expenditures				
Current:				
General Government	2,803,118			2,803,118
Public Safety	2,855,007		-	2,855,007
Health and Welfare	135,176			135,176
Parks and Recreation	236,375		-	236,375
Island Explorer Shuttle Bus	39,512			39,512
Roads and Sanitation	1,823,451		-	1,823,451
Education	6,340,281			6,340,281
Assessments	3,597,013			3,597,013
Cruise Ship	120,761			120,761
Capital Outlay		2,227,173	101,108	2,328,281
<b>Total Expenditures</b>	<b>17,950,694</b>	<b>2,227,173</b>	<b>101,108</b>	<b>20,278,975</b>
Excess of Revenues Over (Under) Expenditures	2,329,980	(1,917,585)	(52,049)	360,346
Other Financing Sources (Uses)				
Lease Proceeds	53,819			53,819
Transfers from Other Funds	397,262	1,993,965	52,108	2,443,335
Transfers to Other Funds	(2,391,207)	(52,108)	(20)	(2,443,335)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,940,126)</b>	<b>1,941,857</b>	<b>52,088</b>	<b>53,819</b>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	389,854	24,272	39	414,165
Fund Balance - July 1	3,820,954	3,992,423	44,450	7,857,827
<b>Fund Balance - June 30</b>	<b>4,210,808</b>	<b>4,016,695</b>	<b>44,489</b>	<b>8,271,992</b>

(Continued)

The notes to financial statements are an integral part of this statement.



**TOWN OF BAR HARBOR**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Exhibit D**  
**Page 2 of 2**

Net change in fund balances - total governmental funds 414,165

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	1,481,920
Gain/(Loss) on Disposal of Assets	(38,985)
Depreciation expense	(1,192,817)
	<u>250,118</u>

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:

Unavailable Revenues	(2,128)
Unavailable Taxes	953
	<u>(1,175)</u>

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:

School Lease Proceeds	(53,819)
Capital lease obligation principal payments	10,159
General obligation bond principal payments	541,096
	<u>497,436</u>

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Accrued compensated absences	(4,457)
Post Employment Benefits Cost	(26,602)
Pension Plans (Deferred Outflows, Net Pension Liability, Deferred Inflows)	94,608
	<u>63,549</u>

Change in net position of governmental activities 1,224,093

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS**  
**JUNE 30, 2017**

*Exhibit E*

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
<b><i>Current Assets:</i></b>			
Cash and Equivalents	1,831,190	2,404,624	4,235,814
Receivables			
User Fees, net	483,950	73,447	557,397
Liens Receivable	42,303	-	42,303
Accounts	23,838	5,427	29,265
Due From Other Funds	3,806		3,806
Inventory	24,150	210,775	234,925
Prepaid Expenses		3,014	3,014
<b><i>Total Current Assets</i></b>	<b>2,409,237</b>	<b>2,697,287</b>	<b>5,106,524</b>
<b><i>Noncurrent Assets:</i></b>			
Capital Assets, net	10,239,370	9,359,801	19,599,171
Bond Issuance Costs, net	-	3,451	3,451
<b><i>Total Noncurrent Assets</i></b>	<b>10,239,370</b>	<b>9,363,252</b>	<b>19,602,622</b>
<b><i>Total Assets</i></b>	<b>12,648,607</b>	<b>12,060,539</b>	<b>24,709,146</b>
<b><i>Deferred Outflows of Resources:</i></b>			
Deferred Rate Case Expense		1,943	1,943
Related to Pensions	221,051	121,439	342,490
<b><i>Total Deferred Outflows of Resources</i></b>	<b>221,051</b>	<b>123,382</b>	<b>344,433</b>
<b><i>Total Assets and Deferred Outflows of Resources</i></b>	<b>12,869,658</b>	<b>12,183,921</b>	<b>25,053,579</b>
<b><i>Liabilities and Net Position</i></b>			
<b><i>Liabilities</i></b>			
Accounts Payable	77,741	406,433	484,174
Retainage Payable	3,026	2,464	5,490
Accrued Salaries and Benefits	20,713	11,949	32,662
Accrued Interest Payable	9,625	34,071	43,696
Due to Other Funds		3,539	3,539
Compensated Absences Payable	26,401	13,949	40,350
Bonds and Notes Payable	548,723	564,548	1,113,271
<b><i>Total Current Liabilities</i></b>	<b>686,229</b>	<b>1,036,953</b>	<b>1,723,182</b>
<b><i>Noncurrent Liabilities:</i></b>			
Net Pension Liability	360,636	202,308	562,944
Bonds and Notes Payable	1,416,761	6,030,764	7,447,525
<b><i>Total Noncurrent Liabilities</i></b>	<b>1,777,397</b>	<b>6,233,072</b>	<b>8,010,469</b>
<b><i>Total Liabilities</i></b>	<b>2,463,626</b>	<b>7,270,025</b>	<b>9,733,651</b>
<b><i>Deferred Inflows of Resources:</i></b>			
Unamortized Premium on Debt		44,581	44,581
Related to Pensions	81,523	45,733	127,256
<b><i>Total Deferred Inflows of Resources</i></b>	<b>81,523</b>	<b>90,314</b>	<b>171,837</b>
<b><i>Net Position</i></b>			
Net Investment in Capital Assets	8,273,886	2,767,940	11,041,826
Retained Earnings			
Reserved	2,023,747	1,230,846	3,254,593
Unreserved	26,876	824,796	851,672
<b><i>Total Net Position</i></b>	<b>10,324,509</b>	<b>4,823,582</b>	<b>15,148,091</b>
<b><i>Total Liabilities, Deferred Inflows of Resources and Net Position</i></b>	<b>12,869,658</b>	<b>12,183,921</b>	<b>25,053,579</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

*Exhibit F*

	<i>Proprietary Fund Types</i>		<i>Total</i>
	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	
Operating Revenues:			
Charges for Services	2,127,205	2,169,350	4,296,555
Interest - Late Penalties	11,389	2,048	13,437
<b>Total Operating Revenues:</b>	<b>2,138,594</b>	<b>2,171,398</b>	<b>4,309,992</b>
Operating Expenditures:			
Current:			
Salaries and Benefits	603,434	361,540	964,974
Contracted Services	212,016	231,316	443,332
Utilities & Commodities	234,304	54,286	288,590
Repairs & Maintenance	158,523	133,194	291,717
Equipment	23,284	8,586	31,870
Other Expenses	42,427	38,040	80,467
Depreciation and Amortization	519,766	308,246	828,012
Materials and Supplies	129,703	93,754	223,457
<b>Total Operating Expenditures</b>	<b>1,923,457</b>	<b>1,228,962</b>	<b>3,152,419</b>
Net Operating Income	215,137	942,436	1,157,573
Nonoperating Revenues (Expenses)			
Interest Revenue	8,402	14,038	22,440
Acadia National Park Contributions to extension	114,750		114,750
Nonutility Income, net of expense	-	1,427	1,427
Loss on Disposal of Assets	-	(1,917)	(1,917)
Hospital Line Extension Proceeds		165,000	165,000
Bond Premium proceeds	-	55,675	55,675
Contributions in Aid of Construction	-	6,605	6,605
Related to Pensions	(21,376)	(9,004)	(30,380)
Interest Expense	(71,272)	(165,425)	(236,697)
<b>Total Nonoperating Revenue (Expenses)</b>	<b>30,504</b>	<b>66,399</b>	<b>96,903</b>
<b>Change in Net Position (net income)</b>	<b>245,641</b>	<b>1,008,835</b>	<b>1,254,476</b>
<b>Total Net Position - Beginning</b>	<b>10,078,868</b>	<b>3,814,747</b>	<b>13,893,615</b>
<b>Total Net Position - Ending</b>	<b>10,324,509</b>	<b>4,823,582</b>	<b>15,148,091</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**

**Exhibit J**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNASSIGNED FUND BALANCE**

**BUDGET AND ACTUAL - GENERAL UNASSIGNED FUND BALANCE**

**FOR THE YEAR ENDED JUNE 30, 2017**

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<b>Revenues</b>				
Taxes	16,891,515	16,891,515	17,014,110	122,595
Intergovernmental Revenues	242,123	242,123	244,435	2,312
Departmental Revenues	1,039,580	1,039,580	953,230	(86,350)
Other Local Sources	274,027	274,027	290,152	16,125
<b>Total Revenues</b>	<b>18,447,245</b>	<b>18,447,245</b>	<b>18,501,927</b>	<b>54,682</b>
<b>Expenditures</b>				
General Government	2,883,250	2,880,750	2,818,741	62,009
Public Safety	2,912,897	2,912,897	2,846,113	66,784
Health and Welfare	133,928	133,928	135,176	(1,248)
Parks and Recreation	239,154	239,154	237,897	1,257
Island Explorer Shuttle Bus	39,512	39,512	39,512	-
Roads and Sanitation	1,829,810	1,854,810	1,824,686	30,124
Assessments	3,650,582	3,650,582	3,597,013	53,569
<b>Total Expenditures</b>	<b>11,689,133</b>	<b>11,711,633</b>	<b>11,499,138</b>	<b>212,495</b>
<b>Excess Revenues Over Expenditures</b>	<b>6,758,112</b>	<b>6,735,612</b>	<b>7,002,789</b>	<b>267,177</b>
<b>Other Financing Sources</b>				
Transfers from Other Funds	275,147	275,147	277,262	2,115
Transfers to Other Funds	(7,138,259)	(7,140,759)	(7,140,759)	-
<b>Total Other Financing Sources</b>	<b>(6,863,112)</b>	<b>(6,865,612)</b>	<b>(6,863,497)</b>	<b>2,115</b>
<b>Net Change in Fund Balance</b>	<b>(105,000)</b>	<b>(130,000)</b>	<b>139,292</b>	<b>269,292</b>
<b>Beginning Fund Balance - Unassigned</b>			<b>509,311</b>	
(Increase) Decrease in Assigned Fund Balances			<b>(27,000)</b>	
<b>Ending Fund Balance - Unassigned</b>			<b>621,603</b>	

**UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2017**

**2010-2013**

HOOPER, WALTER \$6,172.43

**2014**

HOOPER, WALTER \$1,621.21  
 LYMBURNER, LAWRENCE E \$149.19  
 PINE HEATH ROAD ASSOC OF TOWN HILL \$217.93

**2015**

AEBS, LLC \$3,280.17 \*  
 BEAUTUCK, LLC \$5,856.76 \*  
 BOND PROPERTIES LLC \$1,514.15 \*  
 BUNKER, DAVID J \$3,864.04 \*  
 COMPASS HARBOR VILLAGE, LLC \$22,907.71 \*  
 DAWICKI, AARON J \$2,782.83 \*  
 DELAITTRE, WILLIAM H JR HEIRS OF \$6,098.28 \*  
 DIAMOND STAR PROPERTIES, LLC \$1,637.65 \*  
 ECCLESTON, HOLLY \$58.25 \*  
 FOSTER, A LETA TRUSTEE \$2,141.56 \*  
 GILLIS, MICHAEL T \$3,219.92 \*  
 GRACE, RICHARD W \$3,380.94 \*  
 GROVER, KATHLEEN \$2,809.40 \*  
 HALL, HYLIE J K \$2,510.36 \*  
 HAMOR, BRENT W. \$2,704.02 \*  
 HAMOR, BRUCE F \$2,419.13 \*  
 HOOPER, WALTER PARTY IN POS \$1,623.20  
 KEENE, GERALD L \$1,389.39 \*  
 KEENE, MICHAEL O. \$3,249.49 \*  
 LEVESQUE, JOY L \$2,515.53 \*  
 LURVEY, EDWIN R JR ET AL \$1,035.15 \*  
 LYMBURNER, LAWRENCE E \$152.21  
 LYNK, HAROLD R JR \$3,098.31 \*  
 MARINKE, THOMAS \$216.57 \*  
 MCCONOMY, MICHAEL M \$2,366.55 \*  
 MCDONNELL, RALPH \$2,412.13 \*  
 MCKAY, DANIEL \$724.05 \*  
 MCMANUS, JOSHUA A \$65.25 \*  
 MENDOZA, ROBERTA A \$2,779.53 \*  
 MICHAUD, ANNE \$757.40 \*  
 O'HALLORAN, D L \$70.02 \*  
 PARSONS, CECIL L JR \$4,228.40 \*  
 PINE HEATH ROAD ASSOC OF TOWN HILL \$223.42  
 PINKHAM, PATRICIA L. \$1,700.52 \*  
 RAY, DAVID T \$445.67 \*

\*PAID AFTER 6/30/17

\*\*PARTIAL PAYMENT AFTER 6/30/17

**UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2017**

RICHARDSON, EBEN T	\$679.16	*
RUSSELL, FRANKE	\$2,128.41	*
SAVOIE, PATRICIA L	\$2,524.87	*
SEABURY, LELAND B	\$58.74	*
SOSA, ROLAND L	\$2,845.26	*
STROUT, RAYMOND E	\$2,018.87	*
SULLIVAN, LLEWELYN A	\$3,210.06	*
SUMMA INC	\$81.86	*
WIELER, KIM ZARRA LT	\$2,496.48	*

**2016**

AEBS, LLC	\$3,316.58	*
BAR HARBOR MAIN AND NEWTON LLC	\$3,155.19	
BEAUTUCK, LLC	\$5,937.86	*
BELDEN, CANDACE	\$155.42	*
BOND PROPERTIES LLC	\$22,585.67	
BUNKER, DAVID J	\$3,908.33	
BUNKER, LESTER E JR TRUST	\$4,579.19	
BURNE, RICHARD J	\$5,749.13	**
BURNS, MELISSA R	\$1,096.82	*
BUZZELL, ROBERT D	\$7,981.83	
BYRNE, ALEXIS S	\$972.67	*
CARSON, EVIN K	\$3,939.72	*
COMPASS HARBOR VILLAGE, LLC	\$23,198.21	
CROWLEY, STACEY E	\$2,757.00	
DELAITRE, WILLIAM H JR HEIRS OF	\$6,179.05	
DIAMOND STAR PROPERTIES, LLC	\$1,658.98	
DILLON, EDWARD W	\$2,439.20	
DRENNAN, MATTHEW P	\$288.43	*
DUFRESNE, LLC	\$1,253.44	*
EASTERN WATCH, LLC	\$40,069.05	*
ECCLESTON, HOLLY	\$59.02	
FOSTER, A LETA TRUSTEE	\$2,169.69	*
GAGNON, MAURICE	\$516.80	**
GILLIS, MICHAEL T	\$3,200.00	*
GOLDEN PERCH, LLC	\$7,776.44	
GRACE, RICHARD W	\$3,418.71	
GROVER, KATHLEEN	\$5,731.36	*
HALL, HYLIE J K	\$2,939.09	*
HAMOR, BRENT W.	\$2,829.17	*
HAMOR, BRUCE F	\$2,388.41	
HILLMAN MATHER ADAMS NORBERG TRUST	\$5,847.94	*
HASKELL, BRADFORD D	\$194.94	*
HOOPER, WALTER PARTY IN POS	\$1,698.94	

\*PAID AFTER 6/30/17

\*\*PARTIAL PAYMENT AFTER 6/30/17

**UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2017**

HOSTA, ANNA	\$1,422.94	*
HUNTER, NORENE	\$209.20	*
JOHNSON, ROGER C	\$1,205.09	
JUDSON, PORTIA	\$2,479.98	*
KEENE, GERALD L	\$9,925.86	
KEENE, MICHAEL O.	\$3,285.49	
KNOBLOCK, JAMES C	\$1,767.78	*
LANGE, CARROL M	\$746.35	*
LEVESQUE, JOY L	\$2,541.61	*
LEWIS, CHESTER A JR	\$826.98	**
LOZANO, ANDRE L	\$5,775.77	*
LURVEY TRUST, FRANCIS	\$338.59	*
LURVEY, EDWIN R JR ET AL	\$1,048.34	**
LURVEY, FRANK M	\$1,124.09	*
LYMBURNER, LAWRENCE E, PARTY IN POS	\$153.49	
LYNK, HAROLD R JR	\$3,132.27	
MAGGIE'S, LLC	\$2,764.31	*
MARINKE, THOMAS	\$10,583.14	*
MASTERSON, HOLLY	\$1,259.19	*
MATTHEI, KEITH W	\$529.93	*
MCCONOMY, MICHAEL M	\$2,390.63	
MCDONNELL, RALPH	\$2,443.92	
MCKAY, DANIEL	\$1,471.35	*
MCMANUS, JOSHUA A	\$115.74	*
MENDOZA, ROBERTA A	\$2,753.67	*
MICHAUD, ANNE	\$767.45	**
MUSETTI, MICHAEL C	\$4,047.10	
NEEL, JAMES C	\$1,676.45	*
NORWOOD, ROBERT E	\$603.53	*
NUNES, NOURIVAL N JR	\$1,585.70	*
O'HALLORAN, D L	\$3,017.92	
OLOMANA LLC	\$3,148.08	*
PAPADOPOLI, COREY	\$2,785.87	
PARSONS, CECIL L JR	\$4,284.70	*
PARSONS, DONALD J	\$3,222.20	*
PINE HEATH RD ASSOC OF TOWN HILL, PARTY IN POS	\$225.65	
PINKHAM, PATRICIA L.	\$1,660.08	
POWER, RONALD	\$1,713.38	*
RENCO, LLC	\$4,451.24	**
RESTAURANT REALTY LLC	\$6,548.50	*
RICHARDSON, EBEN T	\$4,050.45	**
ROSBOROUGH, ASHLEY	\$841.08	*
RUSSELL, FRANKE	\$2,100.85	
SAVOIE, PATRICIA L	\$2,845.82	

\*PAID AFTER 6/30/17

\*\*PARTIAL PAYMENT AFTER 6/30/17

**UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2017**

SCHIMPF, PATRICIA	\$1,975.39	**
SEABURY, LELAND B	\$1,452.47	*
SMITH, LUCIAN	\$3,403.17	*
SMOLLEY, JOHN	\$1,893.72	**
SORDYL, EUGENE E HEIRS OF	\$3,917.80	**
SOSA, ROLAND L	\$2,820.29	
SOUZA, MICHELLE	\$920.00	*
SPEAR, ANN M.	\$4,430.15	
SPRING, THERESE C ET ALS	\$3,020.37	*
STANLEY, RANDY B	\$482.69	*
STEVENSON, JOANNA C TRUSTEE	\$815.00	*
STEWART, JONATHAN & NANCY H	\$5,708.72	*
STROUD, MARION BOULTON	\$11,853.02	
STROUT, RAYMOND E	\$2,045.35	
SULLIVAN, LLEWELYN A	\$3,245.52	
SUMMA INC	\$5,330.57	*
SWEENEY, EVAN P	\$3,608.56	**
SWEENEY, SEAN P	\$3,183.35	**
TASCA, MIKE PR	\$3,364.31	*
THAXTON, DENEEN	\$206.85	*
TO THE MOON, LLC	\$7,863.85	*
TRACY, LUCY A	\$809.00	*
US BANK NA ASSOCIATION	\$5,156.25	
WASGATT, SANDRA	\$2,245.55	*
WIELER, KIM ZARRA LT	\$2,529.41	
YOUNG, JOHN ET ALS	\$1,115.89	**

\*PAID AFTER 6/30/17

\*\*PARTIAL PAYMENT AFTER 6/30/17





# FY19 Budget

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As Recommended to Town Meeting  
By Town Council and Warrant Committee

Updated Through  
April 4, 2018



April 10, 2018

MEMO

To: Town Meeting Voters

From: Cornell Knight, Town Manager

Re: 2019 Municipal Budget

As per the Town Charter, Article VI Sec C-31-D, I presented the municipal budget proposal for Fiscal Year 2019 to the Town Council and the Warrant Committee. They have completed their reviews and have agreed on the budget totals for both the town and schools. The estimated tax rate will rise 6% from \$10.96 mils to \$11.62. As proposed, the tax increase on a median valued home (\$300,300) would be \$198. The increase is due in large part to the first year debt payment on the Transfer Station and the appropriation of \$350,000 for capital improvements at the Connors Emerson School.

One new employee is proposed to be added in the Fire/EMS department. The call fire fighter numbers continue to drop, down to 10 resident call firefighters. This additional employee will add a 4th person to the second shift. Since the last hire in October the ambulance revenues have stabilized because the service has had staff to accept more transfers.

There are 2 bond requests: Ferry Terminal Parcel purchase \$3.5 million; Parking meters and kiosks \$600,000. All bond issues are reflected in the Capital Improvements budget.

This budget proposal does exceed LD 1 limits by \$407,042. There is a warrant article to exceed the limits.

A wage increase of 2% and a 1% bonus for changing to a lower cost health plan. The employees covered by the Teamsters union are not part of this change because their contract negotiations are in mediation at this time.

## FY19 BUDGET

Some highlights in the budget:

### ***Revenues***

There will be less use of unassigned fund balance (generally referred to as Surplus) from \$85,000 last year to \$70,000 this year. I've included the Fund Balance History in the Charts section. The town did maintain its AAA rating from S & P and AA1 from Moody's but they do mention the town's fund balance as a concern. But we are headed in the right direction, 4 years ago \$200,000 was used to offset taxes.

Excise tax increased slightly by 1.6% and Ambulance billings have stabilized for the first time in 4 years.

No changes to the fee schedules.

### ***Expenditures***

Spending for municipal operations is up \$319,614 or 3.7%.

Legal 1018- Legal expense lines in Planning and Codes has moved to this department.

Town Office 1026 Office supply lines in Planning moved to this budget for town office depts.

Employment Benefits 1028- Health insurance is flat funded due to a change in policy coverage that has a higher deductible and the town funds a portion of the health reimbursement account. One new employee is added to the coverage. The shared premium cost remained at 20% employee and 80% town. Workers Compensation coverage increased due to a higher experience modification. Unemployment costs are lower.

Miscellaneous-1036- A new budget line (\$8,700) was added to fund Polco and the part-time coordinator Nina St. Germain. Polco is an on-line citizen engagement survey program that the Town Council has approved.

Fire/EMS Budget- 1042- Wages increased to cover a new worker to start October 1. Although wages increased, overtime, part time and per diem lines were reduced. Call Firefighter pay increased from \$10 to \$11/hr.

Police- 1045- The sharing of police services with the town of Mt. Desert continues to improve department operations and schedules. Spending is up 4.9%, revenues up 13% and cruise ship reimbursement to Operations increased by \$14,000.

## FY19 BUDGET

Non-profits 1059- An increase in Jesup Library funding from \$75,000 to \$150,000 is proposed. No change to the YMCA, staying at \$100,000.

Solid Waste-1079- This budget reflects the new operation that should open in May. The town will own the trash trailers and contract the hauling msw and (single sort) recyclables to Fiberight.

### ***Cruise Ship Fund***

The Cruise Ship Fund reflects a .2% increase in revenues over FY 18 budget estimates to \$900,942. The Town Council approved a cost of living increase to the passenger fee from \$4.30 per passenger to \$4.37 but not reflected in the budget. The cruise fund transfers \$358,354 to offset town operation costs and \$389,517 to offset capital improvement costs. The Ferry Terminal business plan should be completed in the spring. If the vote to purchase the parcel is approved closing on the property will occur by November 2018. There is \$15,000 budgeted towards the ambulance reserve and \$40,000 towards the comp plan update reserve.

### ***Capital Improvements***

CIP funding is up 35.% due to the debt payment on the bond issues approved last year for the Transfer station, ladder truck and fire station floor repair and the appropriation for the school improvements.

Assessing- Vision software that is 13 years old must be updated at a cost of \$17,000.

Technology- The other half (\$25,000) of the cost of a Broadband Engineering study between municipal sites is appropriated. Total cost is estimated to be \$50,000 which would be completed in FY19.

Planning- \$50,000 (\$40K from cruise fund) is appropriated for a Comp Plan update. Another appropriation will be needed next year for total funding.

Fire- Some of the ladder truck reserve balance was redistributed to the tanker and engine 5 reserves, so no tax appropriation was made on those trucks this year.

Police- One cruiser is scheduled for purchase.

Harbor- There is a new item for Breakwater repairs (\$10,000) recommended by the Cruise Ship Committee. This is funded from the cruise ship fund. Although the work should be done by the Army Corps, there may be some preliminary engineering work to be done.

Highway- Parking Meters and kiosks purchases were recommended by the Parking Solutions Task Force and the Town Council. The \$600,000 bond would be paid back

## FY19 BUDGET

over 2 years from meter revenues not the property tax. A new plow truck is proposed to replace a 2002 truck. And the brush chipper is due for replacement.

Solid Waste- Reserves are started for the canopy over the single sort units and solar panels on the main building. Both items were removed from the bid to get the project under budget.

Staff and I will be available to answer questions at the meeting.

## Bar Harbor FY 2019 Budget Tax Calculation

	FY16	FY17	FY18	FY19	CHANGE	
<b>DEPARTMENT EXPENSE SUMMARIES</b>	Actual	Actual	Orig. Budget	Dept Requests		
Town Council	\$ 33,557	\$ 33,267	\$ 38,937	\$ 39,537	\$ 600	1.5%
Town Manager	\$ 116,286	\$ 120,121	\$ 126,515	\$ 129,852	\$ 3,337	2.6%
Town Clerk	\$ 114,534	\$ 111,685	\$ 126,055	\$ 125,904	\$ (151)	-0.1%
Finance Dept	\$ 327,930	\$ 322,520	\$ 342,660	\$ 350,562	\$ 7,902	2.3%
Town Attorney	\$ 18,544	\$ 18,858	\$ 19,950	\$ 36,950	\$ 17,000	85.2%
Elections	\$ 9,764	\$ 18,326	\$ 14,118	\$ 15,523	\$ 1,405	10.0%
Technology	\$ 153,317	\$ 125,165	\$ 162,528	\$ 158,396	\$ (4,132)	-2.5%
Municipal Building	\$ 84,144	\$ 73,551	\$ 77,823	\$ 80,196	\$ 2,373	3.0%
Town Offices	\$ 35,371	\$ 37,465	\$ 37,816	\$ 40,851	\$ 3,035	8.0%
Employee Benefits	\$ 1,341,367	\$ 1,436,084	\$ 1,516,316	\$ 1,562,759	\$ 46,443	3.1%
Code Enforcement	\$ 68,855	\$ 65,125	\$ 76,136	\$ 72,687	\$ (3,449)	-4.5%
Assessing	\$ 116,749	\$ 126,884	\$ 138,215	\$ 141,626	\$ 3,411	2.5%
Planning	\$ 119,471	\$ 134,624	\$ 155,513	\$ 131,839	\$ (23,674)	-15.2%
Miscellaneous	\$ 220,893	\$ 218,955	\$ 229,689	\$ 242,323	\$ 12,634	5.5%
Fire / EMS	\$ 769,772	\$ 800,244	\$ 854,158	\$ 887,630	\$ 33,472	3.9%
Public Fire Protection	\$ 533,036	\$ 585,604	\$ 585,602	\$ 585,602	\$ -	0.0%
Police Dept.	\$ 1,033,361	\$ 1,036,534	\$ 1,213,223	\$ 1,273,053	\$ 59,830	4.9%
Dispatch	\$ 217,475	\$ 214,261	\$ 219,986	\$ 227,568	\$ 7,582	3.4%
Public Safety Bldg	\$ 40,135	\$ 35,282	\$ 41,848	\$ 43,548	\$ 1,700	4.1%
Street Lights	\$ 64,625	\$ 71,608	\$ 71,575	\$ 71,575	\$ -	0.0%
Harbor Dept	\$ 113,119	\$ 111,474	\$ 118,205	\$ 124,401	\$ 6,196	5.2%
Parks & Rec	\$ 242,210	\$ 236,375	\$ 352,879	\$ 429,722	\$ 76,843	21.8%
General Assistance	\$ 1,269	\$ 1,700	\$ 1,197	\$ 1,187	\$ (10)	-0.8%
Cooperating Agency	\$ 42,843	\$ 40,038	\$ 45,092	\$ 45,092	\$ -	0.0%
Comfort Station	\$ 95,528	\$ 93,438	\$ 94,328	\$ 98,122	\$ 3,794	4.0%
Public Works	\$ 142,561	\$ 143,258	\$ 149,609	\$ 149,726	\$ 117	0.1%
Highway Dept	\$ 946,532	\$ 1,038,935	\$ 1,049,339	\$ 1,081,514	\$ 32,175	3.1%
Solid Waste	\$ 611,609	\$ 641,258	\$ 700,274	\$ 731,455	\$ 31,181	4.5%
<b>SUBTOTAL</b>	<b>\$ 7,614,857</b>	<b>\$ 7,892,639</b>	<b>\$ 8,559,586</b>	<b>\$ 8,879,200</b>	<b>\$ 319,614</b>	<b>3.7%</b>
Capital Improvements Transfer	\$ 1,810,435	\$ 1,775,644	\$ 1,691,003	\$ 2,296,005	\$ 605,002	35.8%
School Local - Transfer	\$ 5,223,669	\$ 5,365,115	\$ 5,400,763	\$ 5,430,046	\$ 29,283	0.5%
Other Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL Expense Taxable</b>	<b>\$ 14,648,961</b>	<b>\$ 15,033,398</b>	<b>\$ 15,651,352</b>	<b>\$ 16,605,251</b>	<b>\$ 953,899</b>	<b>6.1%</b>
Hancock County	\$ 584,111	\$ 599,218	\$ 641,082	\$ 698,528	\$ 57,446	9.0%
MDI High School Assessment	\$ 2,980,513	\$ 2,997,795	\$ 3,122,142	\$ 3,257,942	\$ 135,800	4.3%
OVERLAY	\$ 48,581	\$ 53,569	\$ 44,078	\$ 44,078	\$ -	0.0%
<b>TOTAL ASSESSMENT</b>	<b>\$ 18,262,166</b>	<b>\$ 18,683,980</b>	<b>\$ 19,458,654</b>	<b>\$ 20,605,799</b>	<b>\$ 1,147,145</b>	<b>5.9%</b>
<b>REVENUES</b>						
General Revenues	\$ 2,363,044	\$ 2,438,784	\$ 2,478,014	\$ 2,499,192	\$ 21,178	0.9%
Reserves-Use of Fund Balance	\$ 110,000	\$ 105,000	\$ 85,000	\$ 70,000	\$ (15,000)	-17.6%
Transfers In -Cruise Ship Fees & Other	\$ 265,457	\$ 277,262	\$ 360,389	\$ 364,479	\$ 4,090	1.1%
<b>SUBTOTAL (REVENUES)</b>	<b>\$ 2,738,501</b>	<b>\$ 2,821,046</b>	<b>\$ 2,923,403</b>	<b>\$ 2,933,671</b>	<b>\$ 10,268</b>	<b>0.4%</b>
State Revenue Sharing	\$ 132,854	\$ 128,220	\$ 126,000	\$ 127,000	\$ 1,000	0.8%
<b>TOTAL DEDUCTIONS</b>	<b>\$ 2,871,355</b>	<b>\$ 2,949,266</b>	<b>\$ 3,049,403</b>	<b>\$ 3,060,671</b>	<b>\$ 11,268</b>	<b>0.4%</b>
Net Commitment	\$15,588,095	\$15,896,515	\$16,409,251	\$17,545,128	\$1,135,877	6.9%
Valuation (estimate)	\$ 1,471,963,700	\$ 1,481,606,195	\$ 1,497,194,400	\$ 1,509,784,000	\$ 12,589,600	0.8%
<b>Mill Rate (estimate)</b>	<b>10.59</b>	<b>10.73</b>	<b>10.96</b>	<b>11.62</b>	<b>0.66</b>	<b>6.0%</b>
Total Municipal Budget	\$ 9,615,426	\$ 9,811,694	\$ 10,250,589	\$ 11,175,205		
- Total Deductions	\$ 2,883,444	\$ 2,913,877	\$ 3,049,403	\$ 3,060,671		
= Municipal Property Tax	\$ 6,731,982	\$ 6,897,817	\$ 7,201,186	\$ 8,114,534	\$ 913,348	12.7%
LD-1 Levy Limit - maximum	\$ 6,774,604	\$ 7,040,190	\$ 7,389,121	\$ 7,707,492	\$ 318,371	4.3%
<b>Difference for LD-1 (under limit)</b>	<b>\$ (42,622)</b>	<b>\$ (142,373)</b>	<b>\$ (187,935)</b>	<b>\$ 407,042</b>	<b>\$ 594,977</b>	<b>-316.6%</b>

## Municipal Budget: Budget Summary for Warrant Article

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop.Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
<b>Assessments</b>					
County Assessment	698,528	0	0	698,528	8.1%
High School Assessment Overlay	3,257,942	0	0	3,257,942	3.5%
	44,078	0	0	44,078	-0.8%
Total Assessments	4,000,548	0	0	4,000,548	
<b>Municipal Budget</b>					
General Fund	8,879,200	2,990,671	0	5,888,529	4.4%
Capital Improvement Program Fund	7,060,074	4,764,069	70,000	2,226,005	37.4%
Dog Control Reserve Fund	2,900	2,900	0	0	n/a
Shellfish Conservation Reserve Fund	3,200	3,200	0	0	n/a
Cruise Ship Fund	881,503	881,503	0	0	n/a
Parking Meter Fund	40,000	40,000	0	0	n/a
Total Municipal Budget	16,866,877	8,682,343	70,000	8,114,534	11.7%
	Approp. warrant			LD-1	
<b>Education Budget</b>					
Elementary School Fund	6,206,205	413,000	363,159	5,430,046	-0.3%
Total Education Budget	6,206,205	413,000	363,159	5,430,046	-0.3%
		7%	6%	87%	
<b>Grand Totals</b>	27,073,630	9,095,343	433,159	17,545,128	6.0%

mill rate calc:  
 $\frac{17,545,128}{1,509,784,400}$   
 0.01162

<b>Tax Rate Change</b>	
Estimated Tax Rate Next Year	\$11.62
Actual Tax Rate This Year	\$10.96
Est. Tax Rate Increase	\$0.66
	<b>6.0%</b>

Estimated Total Valuation Next Year  
 \$1,509,784,400

<b>What Will It Cost Me?</b>		
Median Home Value	Total Tax Increase Per Month	Total Tax Increase Per Year
\$300,300	\$16.54	\$198

## **Capital Improvement Program**

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### *Narrative Description*

#### **Next Year's Purchases & Projects - Highlights**

In FY2019, the Town plans to perform a fiber optic study to connect its municipal buildings, perform its first upgrade to the Town's assessing software, continue the Lower Main St. & Cottage St. engineering/streetscape work, replace a color copy machine, borrow monies for a downtown parking metering system, perform preventative maintenance work on Fire engine 2, replace a Highway pressure washer, replace one of its five Highway plow trucks, and bond for the purchase of the Ferry Terminal land. Additionally, there is the normal annual appropriations for road overlay and sidewalk construction.

Our bond payments will total some \$1,166,000 next year in FY19, or about 52% of our annual total CIP appropriation from taxes. \$70,000 of this year's appropriation will come from General Fund balance for acceleration above the normal annual appropriations and \$389,000 will be transferred from Cruise Ship fees to help fund those related capital projects and debt service.

In the School Department, the main focus for FY2019 is for a \$350,000 appropriation to repair part of the boiler, fix the Conners roof, waterproof a wall and prepare concept drawings for future options.

### **How the Capital Improvement Program Works**

In order to better understand our Capital Improvement Program, it may be helpful to explain its purpose and function. As required by Section C-30A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer.

Contemporary thinking further suggests that the CIP Fund should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite large changes in expenditures.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, other than buildings and major road/sidewalk projects, thereby reducing our interest expense.



## **Capital Improvement Program**

### *Narrative Description*

In order to maintain a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to obtain the needed additional funds from grants, bonds or equipment trade-ins.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting.

### **Debt Management Policy**

In 2008 Council adopted, and later amended in 2010, a *Debt Management Policy* that basically states that debt will be issued for a capital project only when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries or users. Additionally, the policy states that the asset should have a life of at least five years and will be used only for capital projects or equipment and the debt issuance period will not exceed the average useful life of the project. The complete policy is on the Town's website.

### **Terminology**

This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2018, Year One is designated as Fiscal Year 2019, since it ends on June 30, 2019. Fiscal Year 2019 is usually referred to as FY19. This year's Capital Improvement Program covers the five years from FY19 to FY23.

## **Revenues**

### **Non-Tax Revenues**

**State DOT – Local Road Assistance Program (LRAP)** – State Law, 23 MRSA 1803-B(1-A-2) limits the use of LRAP funds to capital improvements related to roads.

**Sale of Assets** – Reflects any direct asset sales, such as used vehicles that are not budgeted as trade-ins.

**Fire Station Cell Phone Antenna Lease** – The revenue from the Fire Station cell phone tower lease has been earmarked for maintenance of the Public Safety Building.

**Lease Payments by Water Fund** – The rent was calculated as follows: The Water Division will occupy approximately 37.5% of the Public Works Complex space. However, since a portion of the debt service costs includes the pole barn and salt shed we reduce

## FY19 BUDGET

### **Capital Improvement Program**

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#### *Narrative Description*

the percentage chargeable to the water division to 33.3%. Debt Service for a five year period is \$1,166,389 divided by 5, times 1/3<sup>rd</sup>. This equals a lease transfer of \$77,682 per year.

**Sale of Bonds** – A \$600,000 Parking Meter system bond is proposed at this time, likely to be borrowed from a local bank on a 2 year basis. And there is \$3.5 million to purchase the Ferry Terminal property “without strings attached” from the State. This would need to be purchased by November, 2018.

**CIP Property Taxes Transferred in** – CIP funding from taxes was cut significantly over ten years ago and only inflationary adjustments have been made since. Projects, equipment replacements, etc. were delayed to balance the budget and keep the taxes down over the years. \$2,226,005 is the projected transfer to CIP from this year’s taxpayers. \$89,000 will also from CIP fund balance for PERC stock ownership receipts received in FY18 will be spent in FY19.

#### **Inter-Fund Transfers In:**

**G/F Transfer In from Fund Balance** – Slowly declining amounts are planned for future years, to protect the General Fund Balance, with \$70,000 budgeted for FY19.

**Cruise Ship Fund: Port Development Fees** – Annually we will transfer Port Development Fees from the Cruise Ship Fund to the CIP Fund for use on Town owned projects reasonably related to capital improvements or debt service that benefit in whole or in part the cruise ship passengers. The Cruise Ship Committee makes the recommendation earlier in the budgetary process. These items, partially or wholly funded by the Cruise Ship Fund, are denoted with an \*\* in the line item description along with the \$dollars CS transferred to the CIP Fund.

### **Expenditures**

#### **Technology Division - #22**

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**Copy Machines** – #6114 - We have three copy machines in the Town Office that churn out the nearly 200,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee, FOA requests and a dozen other boards, committees and task forces, not to mention staff administrative needs. A fourth copy machine is located at the Police Department. We gain the ability to redeploy the older copiers to Finance and the Police Department where less volume is required. We expect to replace the Town Clerk’s Department copier in FY19.

**Broadband Fiber Engineering Study** – #6115 - This is a new project to provide secure data connections to all the Town facilities. It is undetermined at this point if the Town will lose access to *Charter Communication’s* network, presently “free”, but maintenance

## **Capital Improvement Program**

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### *Narrative Description*

is not guaranteed. Once a detailed engineering study is performed, then the Town, likely partnering with a private party, could build and extend the fiber connection to all the Town facilities. FY2019 is funding funded the second half of the estimated costs for a detailed engineering study prior to determining more exact costs to provide WAN fiber to the schools and the Town's facilities. This \$50,000 study is anticipated to be completed in FY19. The Town was informed this fall that *Charter* does not wish to continue providing "I-Net" free fiber to the Town's facilities, including the schools & library, as part of renewing the franchise agreement, which expired in March of 2015. It wishes to charge \$43,200 lease for the use of the existing fiber.

**Fire Protection System (server Room) – #6119** - Special emergency fire suppression system that will put out a fire while not destroying the critical electrical equipment.

**Wide Area Network and Cable TV System – #6120** - Some of our broadcasting equipment used for the G channel was replaced in FY13 but an upgrade needs to occur after a franchise agreement is signed and perhaps funded by that renewal; or by FY20 if no agreement is signed. Renovation of much of our wide area network (WAN) system occurred in FY14. The WAN is the communication system utilizing the fiber optic cable system between all Town buildings and facilities which is owned by *Charter Communications*.

**Computer Servers: General – #6124** - The Town facilities are linked by our fiber-optic Wide Area Network (WAN) allowing all departments to share information and files, such as digital archiving, assessing, maps, the property and GIS database, word processing, spreadsheets, the Finance's Munis system, e-mail backup, scanners, security cameras, PD video, SCADA systems; 16 VM systems are running and are hosted on 3 servers. In FY16 we added the 3<sup>rd</sup> VM server when we replaced the MUNIS server; thus saving energy, maintenance, labor and money and providing more reliable backup. We anticipate replacing these three critical servers every three years at the replacement rate of one per year. We also have budgeted for 3 storage devices (NAS's) that hold all data that make up everything we do.

**Website Improvements – #6126** - A website rebuild with a new vendor was completed in FY14 and an upgrade/redesign was completed in FY2018. We are funding the next replacement/upgrade for FY26.

**Town Phone System – #6128** - The Town has a VOIP system with 76 licenses installed in all its facilities. It is expected to have a 10 year life with an anticipated replacement in 2024.

**Security Camera System - #6231** - This is a Sony based system with 21 active cameras at most department locations. The next replacement cycle should be in FY23. The system generally records 2 -3 weeks of video data before it recycles.

## **Capital Improvement Program**

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### *Narrative Description*

#### **Municipal Building - #24**

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**Building Renovations** – #6130 - There are various other targeted improvements recognized in the Municipal building. The first most pressing item would be replacing one of the 2 boilers, the oldest being over 20 years old. The other boiler failed at 18 years. Renovation goals are to the 3 entranceways to the building, adding a bathroom to the top floor, moving the Council Chambers to the roomier north end of the auditorium, adding full acoustical treatment to the 2<sup>nd</sup> main floor as well as the top floor, finishing the renovations at the Northeast corner of the 2<sup>nd</sup> floor.

#### **Code Enforcement Division - #30**

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**Code Officer Vehicle** – #6150 - This 2007 vehicle was purchased used and is scheduled to be replaced with a similar AWD vehicle in FY2020 before it becomes less reliable and requires extensive repairs.

#### **Assessing Division - #32**

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**Geographic Information System Equipment/Vision Assessing Software** – #6115 - Many of the Town's maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections and maintenance records. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of scanning, plotting and field GPS equipment as it wears out or justifies upgrading. Also, the 2004 assessing software will have end of life support announced by its vendor and the Town must move to its first upgrade since that time. The estimated cost is up to \$17,000 for what is called Vision Version #8.

**Property Revaluation** – #6116 - A Council Goal (A3) indicates a need to determine if a revaluation of certain downtown properties is warranted, including all commercial properties, to reduce any inequities discovered and adjust for market conditions. Funds will be raised each year and hire professional appraisers in FY20. It is anticipated that this review will be coordinated by Assessing with its in house review of all residential properties to be effective in the same tax year.

**Assessing/TSA Vehicle Reserve** – #6150 - This 2012 Subaru is scheduled for replacement in 2024. It is used extensively by the assessor's in the spring for field inspections for certifying dimensions, buildings and values in the field created by Code permits issued within the past year. It is also used year round for required travel by the Technology (TSA) for field repairs at the department locations. Finance also utilizes the car for travel to some of its training classes.

## FY19 BUDGET

### **Capital Improvement Program**

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#### *Narrative Description*

**Ortho Photo Update** – #6160 - These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town officials. Our Ortho photos were last updated in FY14/FY15 as part of a *League of Towns/County* collaboration project which reduced our cost significantly. Due to development, we plan on updating them in FY21. The current estimate is \$28,500 for 3” resolution. Google utilizes 18” resolution but does not always use a Spring leafless flyover.

### **Planning Department - 34#**

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**Comprehensive Plan** – #6162 - The 2008 Comprehensive Plan approved by Town Meeting is approaching 10 years and a fund reserve is being established to build up monies for that project. The 2008 document cost \$94,000, which included a consultant, copy materials and various public meeting costs. FY19 includes an appropriation of \$50,000 with \$40,000 of that being funded by the Cruise Ship fund. FY20 is the scheduled update for the Comp Plan.

**Lower Main St. Engineering** – #6164 - Design work on a streetscape years ago and the next step in the process is to fund update that work and a contract to Lark Studio has been issued, so that long term construction costs and planning can be done. FY19 is 100% funded by Cruise Ship Fees.

**Cottage St. Streetscape Engineering** – #6166 - Design work on a streetscape was completed in FY17 by Lark Studio and the next step in the process is to fund a more detailed engineering study so that long term construction costs and planning can be done. FY19 is 100% funded by Cruise Ship Fees.

### **Ambulance Division - 40#**

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**Ambulance** – #6200 - Our 2008 ambulance will need to be replaced when it is thirteen years old in FY21. The purchase price includes the equipment. Because of the demand created by the cruise ship passengers, a portion of the funding each year comes from the Cruise Ship fees.

**Defibrillators** – #6202 - A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. The 2 new units purchased in 2017 also interpret heart rhythms, monitor a patients oxygen saturation and act as a log for administering medications and maintains the patient information electronically that is downloaded to our run reporting software. This information is then used for mandatory reporting and for subsequent e-billing by Finance.

### **Fire Department - #42**

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**Turnout Gear** – #6204 - The Department has 20 sets of turnout gear funded by a grant in 2015. We are funding the eventual replacement on a ten year life cycle.

## **Capital Improvement Program**

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### *Narrative Description*

**Hose & Couplings** – #6206 - A new reserve for this equipment that was purchased with a federal grant.

**Rescue Tools** – #6212 - We have two units with attachments in the fire trucks and anticipate replacing one of them in FY21.

**Fire Engine Tanker #2** - #6214 - This pumper was purchased in 2003 with an expected 25 year life and is located at the Town Hill Fire Station. \$15,000 to be spent in FY19 for a midlife refurb to help offset future unanticipated maintenance issues, making it more reliable.

**Fire Engine #3** - #6216 – This 2009 unit is kept at the downtown Fire Station and will not be replaced after its useful life.

**Fire Engine #4 Ladder Truck/Quince** – #6218 – This ladder truck was purchased from Greenwood Emergency Vehicles (E-One) through the bid process in FY18. E-One's are the primary trucks supplied to Boston. The Town bonded for just less than half the cost as the life/reliability of the 1992 truck required the Town to move earlier on the replacement. The new vehicle is expected to be delivered by July, 2018.

**Fire Engine #5 Reserve** – #6220 - This 1994 unit has a 30 year life cycle with a planned replacement scheduled for FY24.

**Pickup Trucks/Trailer** – #6224 - The department is funding two pickups and a mass casualty trailer. One is the Fire Chief truck that is used exclusively by the Chief on a 24/7 basis. At 7 years (FY20), the Chief's truck is to be replaced with a SUV and the old one transferred to the Harbormaster. The second truck was originally funded by a federal grant in 2010 to haul the Mass Casualty trailer. On a day to day basis the second truck is also used for inspections, training and other travel where a firefighter can avoid taking a firetruck. The Mass Casualty trailer has a 20 year life with replaced in FY30.

**Thermal Imaging Cameras (2)** – #6226 - One of the two cameras is anticipated to be replaced in year 3, FY21.

**SCBAs & Cascade Compressor System** – #6227 - A 2009 Port Security Grant provided 75% funding for twenty high-volume self-contained breathing apparatus units and a cascade compressor system to fill them. All 20 SCBAs are scheduled for replacement in FY29, at 20 years of age, and the Cascade Compressor System is scheduled for replacement in FY34, when it is 25 years old. The SCBA bottles need to be replaced before they reach 15 years old in FY2024.

## **Capital Improvement Program**

### *Narrative Description*

### **Police Department – 45#**

**Cruiser Equipment** - #6230 - Each time we purchase a cruiser, the equipment in it, which has a four year life expectancy, gets replaced. This equipment included is the console, cage, charge guard, graphics, antenna and wiring, trunk tray, computer dock top, siren control and related labor. The remaining equipment in a cruiser is expected to last eight years, or through the life of two cruisers and includes the radar, video system, light bar, gun rack, radio & AED units. At the end of that eight year cycle those items need replacement. Labor for this equipment is included with the 4 year equipment.

**Port Security Boat** – #6233 - Purchased with the FY08 Port Security Grant. Starting in FY12, we funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty three years old in FY32.

**Cruiser Replacement** – #6234 - We put approximately 132,500 miles on our fleet annually. With five funded cruisers we rely on four front line cars with an adequately equipped spare. Our plan is to have our cruisers reaching the end of life as a front line patrol car at around 100,000 miles, at that point they become our spare cruiser. To stay on track with this plan, we will purchase one car a year for three years and every fourth year we purchase two. \$10,000 of each year's appropriation will come from Cruise Ship fees due to their Cruise Ship related usage.

**Records Management System-Spillman** – #6236 - *Spillman* is the common system used by the other local agencies, including Hancock County Sheriff's Department, Ellsworth Police Department, Mount Desert Police Department, Southwest Harbor Police Department, Bucksport Police Department and the Hancock County Regional Communications Center. By joining the other agencies on the shared server owned by Hancock County we are able to seamlessly share data, names and reports which will help us provide better service for the community. Funds in the CIP are for our share of server replacements, module upgrades and other improvements made as this regional system grows.

**Portable Radios** – #6237 - 15 Police radios were purchased with a federal grant in 2012. With an estimated life cycle of approximately 10 years we expect to replace the portables in FY2025, the same year as Mount Desert. This will ensure equipment compatibility between PD's.

**Tasers** – #6238 - Purchased in FY17. We purchased the 12 Tasers through a program that calls for us to make five equal annual payments with the first 3 payments already made. Two final payments @ \$5184 each are scheduled in FY20 & FY21. Replacement schedule for Tasers is aligned with the Mount Desert PD replacement cycle to ensure consistency with equipment between the agencies.

**Radio Equipment** – #6239 – This equipment is broken down in 5 components and are scheduled for replacement at various times as listed on the Equipment Replacement Schedule. We have funded a replacement reserve based on the depreciation table, so that

## **Capital Improvement Program**

### *Narrative Description*

each piece of equipment can be replaced as it wears out.

**Firearms** – #6240 - 18 handguns replaced every 10 years and 12 rifles replaced every 12 years, with the rifles on schedule to be replaced in FY21. Replacement schedule for firearms is aligned with the Mount Desert PD replacement cycle to ensure consistency with equipment between the agencies.

**Radar Trailer** – #6241 - This was purchased in 2008 and is expected to have a 13 year life before replacement in FY21.

## **Dispatch Department – 47#**

**Voice Recording System** - #6231 – This is the Dispatch recording equipment for 911 calls scheduled for replacement in FY21.

**Radio Dispatch Command Console** - #6232 – This unit and components is scheduled for replacement in 2023 at this time, but the funding for the estimated replacement/upgrade amount may be short.

**Ireson Hill Radio Bldg & Generator** - #6235 – Replacement/upgrade is scheduled for 2029 when the building is 35 years old and the generator is 20 years old. The Tower on the property is owned by the Housing Authority with their equipment inside the Town owned radio building.

## **Public Safety Building – 49#**

**Public Safety Building Generator & Shelter Generator Reserve** – #6242 - The Public Safety Building has a generator installed in 2000 with 30 year life; rated at 35KW, fueled by LPgas. The Shelter generator located at the school is rated at 140kw and was installed in 2009; also fueled by LPgas.

**Public Safety Building Renovations** – #6244 - Income from the cell phone antenna lease has been dedicated to renovation of this century old building and the adjacent Police Station. Much work needs to be done, but our priorities are to renovate the Fire Station kitchen, continue work on an air conditioning system for the second floor of the Fire Station, install an updated internal communications system for the Fire Station, and replace some windows on the back side of the Police Station. The steam baseboard heating system was installed in 1997 and is anticipated to be upgraded by 2027.

**Public Safety Building Envelope** – #6246 - Any residual monies from the FY16 bond, combined with an additional bond of \$150,000 borrowed in FY18, will be used towards creating a long term fix in the slab flooring of the building.



## **Capital Improvement Program**

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### *Narrative Description*

#### **Harbor Department – 53#**

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**Boat & Trailer – #6250** - Upon the advice of the Harbor Master, we will continue to use and maintain this boat due to the unique service it can provide compared to the larger Port Security Boat. Money is appropriated to continue either a replacement fund or for maintenance overhaul of the Mrs. B to extend its life.

**Floats – #6252** - There are 25 floats of various sizes and uses on the equipment list. Two fisherman's floats and four public floats are scheduled to be replaced in the next few years.

**Gangways – #6254** - There are four 50' gangways with the next replacements scheduled as needed. ADA regulations mandate any new replacements to be 80' long.

**Fishermen's Hoist – #6256** - Two hoists are currently in operation; one with a 200 lb capacity and a larger one that was donated to the Town in FY16 with a 500 lb lift capacity.

**Ferry Terminal Improvements – #6258** - The property is anticipated to be purchased and owned by the Town of Bar Harbor before November, 2018 at a bonded cost of \$3,500,000. MDOT owns the property but has a signed option sales agreement with the Town. Funds have been used for a Ferry Terminal facilitator on visioning sessions and business plan studies in FY18 and will likely be used for any further type of early redevelopment costs, studies, analysis, etc., in FY19.

#### **Parks Section – 59#**

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**Museum in the Streets – #5448** - Interpretive signs designating historical points of interest around the downtown were erected in FY13, funded by the Village Improvement Association. Cruise Ship Port Development Fees are funding annual payments into a maintenance reserve account.

**Benches, Lights, Pergola, etc. – #6300** - a new line item to provide capital reserves as these park components age. Funded by Cruise Ship monies.

**Grant Park Renovations – #6302** – This was renovated in the summer of 2017, with some donations from the V.I.S, the Cruise Ship Funds and taxes. An annual replacement reserve has been funded primarily using cruise ship Port Development Fees.

**Tree Planting – #6304** - Annual funding of replacement of old and diseased trees.

**Park Irrigation Systems – #6306** - This reserve funds future replacements of the four irrigation systems installed in Barker Park, Village Green, Agamont Park and, in 2017, Grant Park. Expectation of a 25 year life.

**Skate Park Reserve – #6308** – The privately funded skate park at the ballfield was accepted by the Town in 2017. This is a new maintenance reserve account.

## **Capital Improvement Program**

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### *Narrative Description*

**Mount Desert Street Cemetery – #6310** - During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and re-seeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

**Playground Equipment – #6312** - This account was established for the purchase of new park equipment or the replacement of worn-out equipment as the need arises for either Park Street or Town Hill. The renovation to Park St. Playground was completed in the summer of 2017 and was funded by Rotary and private donations.

**Launch Ramp – #6314** - This was installed at Hadley Point in 2006 and funds a reserve for FY2036.

**Tennis & Basketball Courts – #6316** - Reserve set up for expedited renovations of the tennis court facilities in FY2020; ten years sooner than shown in last year's CIP budget due to the conditions at an estimated cost of \$105,000.

**Village Green Bandstand – #6318** - The bandstand was completely rebuilt in FY10, and the replacement reserve uses Cruise Ship Port Development Fees.

**Glen Mary Pool Renovations – #6332** - This facility located on Village Improvement Society land was last fully renovated in 2009 and is estimated to have a 25 year life. It is also used as a skating rink during the winter.

**Harborview Park – #6334** - A preliminary design was completed and reviewed with monies previously raised and transferred from the Cruise Ship Fund. There is also \$12,562 restricted to the account from a prior 2010 bond issue.

**Downtown Wayfinding Signage Reserve – #6336** - Originally funded by a 2014 bond with the debt service now being paid by annual transfers from the Cruise Ship fund's Port Development fees.

### **Comfort Stations – 70#**

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**Restroom Reserve – #2170** - There are four comfort stations funded by this replacement reserve; the Ballfield, the Pier, Newport Drive and Village Green. This reserve account is funded this year by using Cruise Ship Fund's Port Development Fees.

## FY19 BUDGET

### **Capital Improvement Program**

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#### *Narrative Description*

#### **Highway Division -77#**

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**Air Compressors / Welder unit**– #6400 - Highway has two compressors that were approaching 20 years old. One is located at the Public Works facility and one is on a trailer. One was replaced FY18 and the other will not be replaced but a unit from Water will be shared when necessary.

**Backhoes** – #6402 - We have one backhoe at the Highway Division.

**Brush Chipper** - #6404 - This is anticipated to be replaced in FY2019 at 20 years old.

**Road Grader** – #6408 - Due to lack of funds, replacement of our 24 year old grader has been deferred to FY21, when it will be thirty years old and will be replaced with a used grader.

**Parking Meter System** - #6410 – FY19 has a \$600,000 bond issue included for adding parking meters and kiosks at various selected areas in the downtown. The entire program, included permitted parking for locals, summer workers, etc., has not been 100% outlined, but the paid parking with the metered system is anticipated to generate enough revenues to pay the related bond off in 2 years. In FY19, there is also \$40,000 in the Town's warrant to cover any initial May/June 2019 implementation costs if the bond vote passes.

**Hydraulic Truck Lifts** - #6412 - We have a 15 ton truck lift purchased in 2000 and a 5 ton car lift purchased in 2004 and we expect the 15 ton to be replaced in FY2021.

**Front End Loader** – #6414 - A new wheel loader was purchased in FY15.

**Excavator** – #6416 - This was a new Bobcat excavator purchased in FY17. It is a more efficient machine than a backhoe to do ditching and culvert replacements.

**Snowblower** – #6418 - Purchased in FY16 with a 20 year life; the 234hp unit attaches to the Front End Loader.

**Road Improvement Program** – #6420 - An annual contracted paving program of \$250,000 - \$300,000 per year is included in the budget, but the Town has deferred its borrowing for major road re-construction projects that use to be detailed in a 5 year consolidated work plan. Some selected roads are repaired and repaved each year.

**Fuel Pump System** – #6422 - This was a new system installed in 2018, primarily the software & components only. However, the reserve includes both the pump system equipment and the software.

**Sidewalk Plow** – #6424 - This is a 2013 piece of equipment that also has sanding, sweeping and snowblower duties in addition to plowing.

## **Capital Improvement Program**

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### *Narrative Description*

**Sidewalk Reconstruction – #6426** - This receives funding from the Cruise Ship Port Development fees each year. Generally, monies spent here aligns with the approved road construction projects, so some projects have now been deferred in conjunction with the deferred road projects that were previously identified in the December 2014 Consolidated Work Plan. However, there is anticipated to be Lower Main St., Cottage St. & selected Eden St./Rte#3 lighting sidewalk infrastructure improvements in the ensuing years.

**Steamer/Pressure Washer – #6430** - This unit will soon be 10 years old and is scheduled to be replaced in FY2019.

**Route Three Reconstruction – #6432** - When the Maine Department of Transportation (MDOT) completes the scheduled redesign and reconstruction of Route Three from West Street to Ireson Hill, the Town will be responsible for paying the local share of the certain related sidewalk construction costs funded by agreement at \$540,000. Note that this \$540,000 is only the Highway Division's share. The Water Division and Wastewater Division each contributes their own share of related work through their CIP budgets. This account should be completed by FY18/FY19.

**LED Streetlight Conversion – #6434** – This is a new placeholder account for Town costs to convert its older streetlights to LED due to the efficiencies gained with a possible payback within years.

**Street Sweeper – #6436** - This is a vacuum sweeper, purchased new in 2018. It has a 5 year effective life due to its heavy use.

**Public Works Building / Solar Panels – #6438** - It is anticipated that the Town will entertain purchasing the panels after 7 years of use by the owner at a to be determined FMV price from *Revision Energy*. *Revision* installed the 288 panels and has a purchased power agreement (PPA) with the Town. This is the reserve to make that purchase (after 12/12/21) with the panels still having a useful life of at least another 20 years.

**Tag Trailer – #6442** - flat trailer for 20 tons purchased in 2000 with an estimated 25 year life

**Liquid Anti-Icer Tank – #6446** - This is a removable 1600 gal tank that was purchased in FY16. It rides in the back of a dump truck and is used in both the summer (washing sidewalks) and winter (salt brine).

**Street Lights – #6448** - There are approximately 40 ornamental lights on upper Main St. installed in 1975 as well as 7 lights by the West St. Hotel. This line item started in FY16 funds either replacements or major repairs as they age.

## FY19 BUDGET

### **Capital Improvement Program**

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#### *Narrative Description*

**Light Trucks** – #6450 - There are six trucks of 1.5 tons or less available to the crew, plus a used truck that the PWDirector utilizes.

FY18 – A nine year old ¾ ton 4x4 pickup with plow and sander.

FY20 – A six year old ¾ ton 4 x 4, crew cab.

FY22 – A seven year 1 Ton Dump will need replacement.

**Plow Trucks** – #6452 - The Town owns six large dump trucks. One will be sold in FY17 leaving 4 active trucks, plus the spare. Experience has shown that, on average, they become unreliable after about eight years of service, so we put one of the older ones in reserve, while running four on the road. Typically, these trucks have been replaced on a fifteen year cycle. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. As with our light trucks, our preferred replacement schedule has been stretched, due to large price increases. One truck, the 2002 Volvo single axle dump, is scheduled for replacement in FY19.

**Bobcat Loader & Equipment** – #6453 - The “Bobcat” fills the same function as a fork-lift, but with the proper attachments, will also sweep, load, dig, bore and plow snow when needed as a backup support to our sidewalk plow that allows snow removal in a timely manner.

**Vibratory Roller** – #6454 - This 1990 unit was bought used in 1999 and is anticipated to be replaced in FY20.

### **Solid Waste Division**

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**Waste Oil Furnace** – #6455 - This is used to burn the used motor vehicle oil as a source of heat and is expected to be transferred to the Solid Waste location on LedgeLawn Ave. to supplement the propane heat.

**Single Sort Units** – #6456 – 2 of these units are planned for in the completed facility. A canopy over these units is funded to be added by FY21.

**Transfer Station Renovations** – #6458 - Town Meeting approved bonding funds in June of 2017 and that project has begun. The bond of \$2,600,000 will rebuild the transfer station, including utilizing the single sort option and purchase related equipment.

**Three 48’ Trailers** – #6460 – Two are purchased at the time of the bonded renovation project and a third one is scheduled to be purchased as the facility comes on line.

**Compactor Unit** – #6462 – This includes the hopper which is included in the original renovated project.

**Skid Steer** – #6464 – This unit will be utilized at the newly renovated facility instead of the forklifts.

## FY19 BUDGET

### **Capital Improvement Program**

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#### *Narrative Description*

**Yard Tractor** - #6466 – At this point it is undetermined if the yard tractor will be funded and purchased through the CIP, or leased.

**Solar Panels** - #6468 – The Town is raising funds to add solar panels by FY22.

### **~ School Capital Projects ~**

#### **School Department**

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**A.D.A. Act Renovations** – #6602 - This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. Currently, we are making plans for to replace the handicap accessible lift in the Connors Building. At some point the kindergarten ramp leading from the classroom to the playground will need to be replaced, as well as the ramps leading from the upper Emerson Hall.

**Capital Outlay Reserve** – #6604 - Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when an unexpected emergency arises.

**Asbestos Removal** – #6605 - We have maintained funding in this line item for unexpected removal of asbestos during any renovation or repair.

**Furniture and Equipment** – #6606 - In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost.

**Computers & Technology** – #6608 - Ongoing implementation of AOS #91 technology program and infrastructure support for 7<sup>th</sup> and 8<sup>th</sup> grade MLTI program, as well as replacement of older computers.

**Copier Lease/Purchase** – #6610 - This figure is for 5 copiers which are located in both offices, library and work rooms.

**Pickup Truck Replacement** – #6618 - FY14 we purchased a new truck with plow. We will maintain this line item in order to replace our truck in FY21.

**Roof Repair Reserve** – #6624 - Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings by FY22.

**Technology** – #6628 – A line item needed for various technology upgrades.

**Safety & Access Control** – #6650 - This is a line in the CIP account to address any

## FY19 BUDGET

### **Capital Improvement Program**

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#### *Narrative Description*

safety/security issues, which may arise from new state and federal recommendations. The plan is to upgrade school security through recommendations with the BHPD and BHFD – currently we are exploring a second set of entry doors with Conners and key-less entries.

**School Renovations** - #6648 – This is the appropriation account to track all the capital renovations from the \$350,000 appropriation for FY19. \$25,000 is for a coil replacement in one of the boilers; \$145,000 is for new replacement roofing over most of the Conners building; \$140,000 is for waterproofing of 5/16 wall (excavate, waterproof and paving, etc.). \$40,000 is allocated to obtain detail concept drawings for the options of repair/replacement of the two school buildings.

**Tractor/Plow Reserve** – #6662 - This is to replace the tractor/plow when needed by FY-21.

### **School Debt Service**

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**Bond Issue – 2004 Heating System Payments** – #6706 - Heating system renovations approved at Town Meeting in 2004. The last payment on Bond is in FY25.

		Capital Improvement Program							
*** = Partial or Full Cruise Ship Funding		Year By Year Overview							
Account		This Year		Year One			Year Two		
Number		FY18		FY19			FY20		
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance	
<b>22</b>	<b>Technology Division</b>								
6114	Copy Machines	7,488	4,300	8,400	3,388	4,300	0	7,688	
6115	Fiber Engineering Study	25,000	25,000	50,000	0	0	0	0	
6119	Fire Prot Syst-Server Rm	5,148	1,716	0	6,864	1,716	0	8,580	
6120	WAN & Broadcast System	29,242	6,033	0	35,275	6,033	25,000	16,309	
6124	3 VM Host Servers & Storage	25,087	26,667	12,000	39,754	26,667	24,000	42,420	
6126	Website Improvements	5,834	2,917	0	8,751	2,917	0	11,667	
6128	Town Phone System	18,400	6,200	0	24,600	6,200	0	30,800	
6231	Security Camera System	26,933	2,143	0	29,076	2,143	0	31,219	
	<i>Total Technology</i>	143,132	<b>74,975</b>	70,400	147,707	49,975	49,000	148,683	
<b>24</b>	<b>Municipal Building</b>								
6130	Building Renovations ** \$5k	11,322	16,622	5,000	22,944	11,622	5,000	29,566	
	<i>Total Muni. Bldg.</i>	11,322	<b>16,622</b>	5,000	22,944	11,622	5,000	29,566	
<b>30</b>	<b>Code Enforcement Division</b>								
6150	Code Vehicle Reserve	20,888	1,917		22,805	1,917	23,000	1,721	
	<i>Total Code</i>	20,888	<b>1,917</b>	0	22,805	1,917	23,000	1,721	
<b>32</b>	<b>Assessing Division</b>								
6115	GIS Eqpmnt/Assessing Softwr	15,436	15,000	17,000	13,436	2,298	7,000	8,734	
6116	Property Revaluation Review	31,666	20,000	0	51,666	24,000	75,000	666	
6150	Assessing/TSA Vehicle Resrv	8,220	2,800	0	11,020	2,800	0	13,820	
6160	Ortho Photo Update	27,712	2,500	0	30,212	2,500	0	32,712	
	<i>Total Assessing</i>	83,034	<b>40,300</b>	17,000	106,334	31,598	82,000	55,932	
<b>34</b>	<b>Planning Department</b>								
6162	Comprehensive Plan **\$40k	0	50,000	0	50,000	50,000	100,000	0	
6164	Lower Main St. Enginrng ** \$10k	5,000	10,000	0	15,000	25,000	0	40,000	
6166	Cottage St Streetscape Eng ** \$10k	10,000	10,000	0	20,000	30,000	0	50,000	
	<i>Total Planning</i>	15,000	<b>70,000</b>	0	85,000	105,000	100,000	90,000	
<b>40</b>	<b>Ambulance Division</b>								
6200	Ambulances (3) ** \$15k	47,421	45,929	0	93,350	45,929	0	139,280	
6202	Defibrillators/Monitors	10,526	7,600	0	18,126	7,600	0	25,726	
	<i>Total Ambulance</i>	57,947	<b>53,529</b>	0	111,476	53,529	0	165,006	
<b>42</b>	<b>Fire Department</b>								
6204	Turnout Gear	6,000	3,500	0	9,500	3,500		13,000	
6206	Hose & Couplings	3,500	3,500	0	7,000	3,500	0	10,500	
6212	Rescue Tools	3,748	1,867	0	5,615	1,867	0	7,481	
6214	Fire Engine #2 Tanker	175,635	0	15,000	160,635	27,000	0	187,635	
6218	Fire Engine #4 Ladder	44,248	0	0	44,248	36,364	0	80,612	
6220	Fire Engine #5 Reserve ** \$5k	266,916	5,000	0	271,916	25,000	0	296,916	
6224	Pickup Trucks (2) & Trailer	40,964	5,444	0	46,408	15,444	61,000	852	
6226	Thermal Imaging Cameras	3,539	1,600	0	5,139	1,600	0	6,739	
6227	SCBAs & Cascade System	47,165	8,941	0	56,106	8,941	0	65,048	
	<i>Total Fire</i>	591,715	<b>29,852</b>	15,000	606,567	123,216	61,000	668,783	

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.



Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY21			FY22			FY23		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
4,300	8,500	3,488	4,300	0	7,788	4,300	8,900	3,188
0	0	0	0	0	0	0	0	0
1,716	0	10,296	1,716	0	12,012	1,716	0	13,728
6,033	0	22,342	6,033	0	28,375	6,033	27,000	7,409
26,667	35,000	34,087	26,667	25,000	35,754	26,667	37,000	25,420
2,917	0	14,584	2,917	0	17,501	2,917	0	20,417
6,200	0	37,000	6,200	0	43,200	6,200	0	49,400
2,143	0	33,362	2,143	0	35,504	2,143	30,000	7,647
49,975	43,500	155,158	49,975	25,000	180,134	49,975	102,900	127,209
11,622	6,000	35,188	11,622	6,000	40,810	11,622	0	52,432
11,622	6,000	35,188	11,622	6,000	40,810	11,622	0	52,432
1,917	0	3,638	1,917	0	5,555	1,917	0	7,471
1,917	0	3,638	1,917	0	5,555	1,917	0	7,471
2,298	0	11,032	2,298	0	13,330	2,298	0	15,628
10,000	0	10,666	10,000	0	20,666	10,000	0	30,666
2,800	0	16,620	2,800	0	19,420	2,800	0	22,220
2,500	28,500	6,712	2,500	0	9,212	2,500	0	11,712
17,598	28,500	45,030	17,598	0	62,628	17,598	0	80,226
5,000	0	5,000	5,000	0	10,000	5,000	0	15,000
25,000	0	65,000	25,000	0	90,000	25,000	0	115,000
30,000	0	80,000	30,000	0	110,000	30,000	0	140,000
60,000	0	150,000	60,000	0	210,000	60,000	0	270,000
45,929	180,000	5,209	46,250	0	51,459	46,250	0	97,709
7,600	0	33,326	7,600	0	40,926	7,600	0	48,526
53,529	180,000	38,535	53,850	0	92,385	53,850	0	146,235
3,500		16,500	3,500		20,000	3,500		23,500
3,500	0	14,000	3,500	0	17,500	3,500	0	21,000
1,867	8,500	848	1,867	0	2,715	1,867	0	4,581
27,000	0	214,635	27,000	0	241,635	27,000	0	268,635
36,364	0	116,976	36,364	0	153,340	36,364	0	189,704
30,000	0	326,916	30,000	0	356,916	30,000	0	386,916
10,444	0	11,296	10,444	0	21,740	10,444	0	32,184
1,600	8,000	339	1,600	0	1,939	1,600	0	3,539
8,941	0	73,989	8,941	0	82,930	8,941	0	91,872
123,216	16,500	775,499	123,216	0	898,715	123,216	0	1,021,931

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		<b>Capital Improvement Program</b>						
*** = Partial or Full Cruise Ship Funding		<b>Year By Year Overview</b>						
Account		This Year	Year One			Year Two		
Number		FY18	FY18	FY19	FY19	FY20	FY20	FY20
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
<b>45</b>	<b>Police Department</b>							
6230	Cruiser Equipment	10,586	15,500	22,500	3,586	15,500	5,000	14,086
6233	Port Security Boat ** \$10k	54,173	10,870	0	65,043	10,870	0	75,912
6234	Cruiser Replacement ** \$10k	29,850	46,000	30,000	45,850	46,000	30,000	61,850
6236	Records Mgt. Software-Spillman	8,088	6,625	5,801	8,912	6,625	0	15,537
6237	Portable Radios (15)	2,500	2,500	0	5,000	2,500	0	7,500
6238	Tasers (12)	4,828	5,184	0	10,012	11,000	5,184	15,828
6239	Radio Equipment	5,100	8,275	0	13,375	8,275	0	21,650
6240	Firearms	7,900	5,400	0	13,300	5,400	0	18,700
6241	Speed Trailer	5,816	1,500	0	7,316	1,500	0	8,816
	<i>Total Police</i>	128,841	<b>101,854</b>	58,301	172,394	107,670	40,184	239,879
<b>47</b>	<b>Dispatch</b>							
6231	Voice Recorder System	2,320	2,750	0	5,070	2,750	0	7,820
6232	Radio Dispatch Command Console	3,000	9,091	0	12,091	9,091	0	21,182
6235	Ireson Hill Radio Bldg. & Generator	500	829	0	1,329	24,870	0	26,199
	<i>Total P.S.Bldg.</i>	5,820	<b>12,669</b>	0	18,489	36,711	0	55,200
<b>49</b>	<b>Public Safety Building</b>							
6242	Generators -(2) School & PSB	23,287	3,892	0	27,179	3,892	0	31,071
6244	P.S. Bldg. Renovations-ongoing	29,106	24,870	15,000	38,976	24,870	15,000	48,846
6246	P.S. Bldg. Envelope Rps-Bond	0	0	0	0	0	0	0
	<i>Total P.S.Bldg.</i>	52,393	<b>28,762</b>	15,000	66,155	28,762	15,000	79,917
<b>53</b>	<b>Harbor Department</b>							
6250	Boat & Trailer ** \$2k	29,544	2,200	0	31,744	2,200	0	33,944
6252	Floats	9,666	14,047	0	23,713	14,047	30,000	7,759
6254	Gangways	24,131	1,787	0	25,918	1,787	9,000	18,705
6256	Fishermen's Hoists (2)	3,964	2,167	0	6,131	2,167	0	8,297
6258	Ferry Terminal Improvmnts ** \$60k	0	3,560,000	3,500,000	60,000	40,000	40,000	60,000
6260	Port Security Office	7,500	5,000	0	12,500	5,000	0	17,500
6264	(new) Breakwater Repairs ** \$10k	0	10,000	0	10,000	10,000	0	20,000
6266	Pier Renovations ** \$13k	26,543	13,333	0	39,876	13,333	0	53,210
	<i>Total Harbor</i>	101,348	<b>3,608,534</b>	3,500,000	209,882	88,534	79,000	219,415
<b>59</b>	<b>Parks Section</b>							
5448	Museum in the Streets ** \$2k	3,443	4,000	0	7,443	4,000	0	11,443
6300	Benches, Lights, Pergola ** \$15k	16,600	15,000	0	31,600	15,000	0	46,600
6302	Grant Park Reserve ** \$5k	0	6,000	0	6,000	6,000	0	12,000
6304	Tree Planting	4,401	8,000	8,000	4,401	8,000	8,000	4,401
6306	Vill Grn, Agmt, Bpark Irrigation	4,800	2,400	0	7,200	2,400	0	9,600
6308	Skatepark Maint. Reserve	0	4,516	0	4,516	4,516	0	9,032
6310	Mt. Desert St. Cemetery	60,728	0	0	60,728	0	60,728	0
6312	Playground Equipment	0	5,800	0	5,800	5,800	0	11,600
6314	Launch Ramp @ Hadley Pt.	4,974	2,700	0	7,674	2,700	0	10,374
6316	Tennis & Basketball Crts	11,250	4,286	0	15,536	90,000	105,000	536
6318	Village Green Bandstand ** \$1k	9,333	1,467	0	10,800	1,467	0	12,266
6332	Glen Mary Renovations	22,915	8,800	0	31,715	8,800	0	40,515
6334	Harborview Park ** \$5k	17,563	5,000	0	22,563	5,000	0	27,563
6336	Downtown Signage Resrv ** \$10k	18,068	10,000	0	28,068	10,000	0	38,068
	<i>Total Parks</i>	174,075	<b>77,969</b>	8,000	244,044	163,683	173,728	233,998

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY21			FY22			FY23		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
15,500	17,500	12,086	15,500	5,000	22,586	15,500	22,500	15,586
10,870	0	86,782	10,870	0	97,651	10,870	0	108,521
46,000	30,000	77,850	38,000	60,000	55,850	38,000	30,000	63,850
6,625		22,162	6,625	0	28,787	6,625	0	35,412
2,500	0	10,000	2,500	0	12,500	2,500	0	15,000
12,000	5,184	22,644	12,000	34,000	644	5,184	0	5,828
8,275	0	29,925	8,275	0	38,200	25,000	0	63,200
5,400	24,000	100	5,400	0	5,500	5,400	0	10,900
1,500	10,000	316	1,500	0	1,816	1,500	0	3,316
108,670	86,684	261,865	100,670	99,000	263,534	110,579	52,500	321,613
2,750	10,000	570	1,111	0	1,681	1,111	0	2,792
9,091	0	30,273	40,000	0	70,273	35,000	100,000	5,273
24,870	0	51,069	24,870	30,000	45,939	24,870	0	70,809
36,711	10,000	81,911	65,981	30,000	117,892	60,981	100,000	78,873
3,892	0	34,963	3,892	0	38,855	3,892	0	42,747
24,870	10,000	63,716	24,870	30,000	58,586	24,870	60,000	23,456
0	0	0	0	0	0	0	0	0
28,762	10,000	98,679	28,762	30,000	97,441	28,762	60,000	66,203
2,200	0	36,144	2,200	0	38,344	2,200	0	40,544
14,047	0	21,806	14,047	0	35,853	14,047	36,000	13,899
1,787	12,000	8,492	1,787	0	10,279	1,787	12,000	66
2,167	0	10,464	2,167	0	12,631	2,167	10,000	4,797
40,000	40,000	60,000	40,000	0	100,000	40,000	0	140,000
5,000	0	22,500	5,000	0	27,500	5,000	0	32,500
10,000	0	30,000	10,000	0	40,000	10,000	0	50,000
13,333	0	66,543	13,333	0	79,876	13,333	0	93,210
88,534	52,000	255,949	88,534	0	344,483	88,534	58,000	375,016
4,000	0	15,443	4,000	0	19,443	4,000	0	23,443
15,000	0	61,600	15,000	0	76,600	15,000	0	91,600
6,000	0	18,000	6,000	0	24,000	6,000	0	30,000
8,000	8,000	4,401	8,000	8,000	4,401	8,000	8,000	4,401
2,400	0	12,000	2,400	0	14,400	2,400	0	16,800
4,516	0	13,548	4,516	0	18,065	4,516	0	22,581
0	0	0	0	0	0	0	0	0
5,800	0	17,400	5,800	0	23,200	5,800	0	29,000
2,700	0	13,074	2,700	0	15,774	2,700	0	18,474
4,286	0	4,821	4,286	0	9,107	4,286	0	13,393
1,467	0	13,733	1,467	0	15,200	1,467	0	16,666
8,800	0	49,315	8,800	0	58,115	8,800	0	66,915
5,000	0	32,563	5,000	0	37,563	5,000	30,000	12,563
10,000	0	48,068	10,000	0	58,068	10,000	0	68,068
77,969	8,000	303,967	77,969	8,000	373,935	77,969	38,000	413,904

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		<b>Capital Improvement Program</b>						
*** = Partial or Full Cruise Ship Funding		<b>Year By Year Overview</b>						
Account		This Year	Year One			Year Two		
Number		FY18	FY19	FY19	FY19	FY20	FY20	FY20
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
<b>70</b>	<b>Comfort Stations</b>							
6350	Restroom Reserve (4) ** \$32k	40,760	32,500	0	73,260	32,500	0	105,760
		0	0	0	0	0	0	0
	<i>Total Comfort Stations</i>	40,760	<b>32,500</b>	0	73,260	32,500	0	105,760
<b>77</b>	<b>Highway Division</b>							
6400	Air Compressor (1)/Welder (1)	12,909	402	0	13,311	1,227	0	14,538
6402	Backhoes (1)	115,284	11,917	0	127,201	11,917	0	139,117
6404	Brush Chipper	36,377	8,800	45,000	177	2,250	0	2,427
6408	Road Grader	56,494	4,600	0	61,094	4,600	0	65,694
6410	Parking Meters	0	600,000	600,000	0	0	0	0
6412	Hydraulic Truck Lifts (2)	17,095	11,000	0	28,095	11,000	0	39,095
6414	Front End Loader	39,941	15,000	0	54,941	15,000	0	69,941
6416	Excavator (Bobcat)	25,063	9,167	0	34,230	9,167	0	43,396
6418	Snowblower	4,300	4,300	0	8,600	4,300	0	12,900
6420	Road Improvement Program	274,127	290,000	400,000	164,127	300,000	300,000	164,127
6422	Fuel Pump System	0	6,300	0	6,300	6,300	0	12,600
6424	Sidewalk Plow	72,088	15,200	0	87,288	15,200	0	102,488
6426	Sidewalk Reconstruction ** \$72k	348,817	72,000	50,000	370,817	100,000	150,000	320,817
6430	Steamer/Pressure Washer	13,704	1,100	11,000	3,804	1,100	0	4,904
6432	Route 3 Reconstruction	0	0	0	0	n/a	n/a	n/a
6434	(new) LED St. Light Conversion	0	3,000	0	3,000	3,000	0	6,000
6436	Street Sweeper (vacuum)	0	39,000	0	39,000	39,000	0	78,000
6438	Public Works Complex/Solar/Pellet	33,898	11,000	0	44,898	11,000	0	55,898
6442	Tag Trailer	15,859	840	0	16,699	840	0	17,539
6444	(new) Brine Mixing Equipment	0	1,500	0	1,500	3,000	0	4,500
6446	Liquid Anti-icer Tank	8,597	900	0	9,497	900	0	10,397
6448	Street Lights-Main & West Sts.	20,632	7,917	0	28,549	7,917	0	36,465
6450	Light Trucks (5 + PWD))	62,506	42,423	0	104,929	42,423	62,000	85,351
6452	Plow Trucks (5)	258,730	65,229	185,000	138,959	65,229	0	204,188
6453	Bobcat Loader & Eqmnt	640	4,700	0	5,340	4,700	0	10,040
6454	Roller, Vibratory	40,087	1,427	0	41,514	1,427	42,800	140
	<i>Total Highway</i>	1,457,148	<b>1,227,720</b>	1,291,000	1,393,868	661,495	554,800	1,500,563
<b>79</b>	<b>Solid Waste Division</b>							
6455	Waste Oil Furnace	1,885	883	0	2,768	883	0	3,652
6456	(2) Single Sort Units/Canopy	13,624	12,000	0	25,624	12,000	0	37,624
6458	Transfer Station Renovations	0	2,000	0	2,000	2,000	0	4,000
6460	(3) 48' Trailers	6,883	0	0	6,883	11,250	0	18,133
6462	Compactor Unit w/Hopper	0	3,333	0	3,333	3,333	0	6,667
6464	Skid Steer	0	4,500	0	4,500	4,500	0	9,000
6466	Forklifts-FY18); Yard Tractor FY19	0	0	0	0	3,750	0	3,750
6468	Solar Panels	0	10,000	0	10,000	10,000	0	20,000
	<i>Total Solid Waste</i>	22,392	32,717	0	55,109	47,717	0	102,825

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY21			FY22			FY23		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
32,500	0	138,260	32,500	0	170,760	32,500	0	203,260
0	0	0	0	0	0	0	0	0
32,500	0	138,260	32,500	0	170,760	32,500	0	203,260
1,227	0	15,765	1,227	0	16,992	1,227	0	18,219
11,917	0	151,034	11,917	0	162,951	11,917	0	174,867
2,250	0	4,677	2,250	0	6,927	2,250	0	9,177
4,600	70,000	294	4,600	0	4,894	4,600	0	9,494
0	0	0	0	0	0	0	0	0
11,000	50,000	95	11,000	0	11,095	1,625	0	12,720
15,000	0	84,941	15,000	0	99,941	15,000	0	114,941
9,167	0	52,563	9,167	0	61,730	9,167	0	70,896
4,300	0	17,200	4,300	0	21,500	4,300	0	25,800
330,000	300,000	194,127	350,000	350,000	194,127	390,000	390,000	194,127
6,300	0	18,900	6,300	0	25,200	6,300	0	31,500
15,200	0	117,688	15,200	0	132,888	15,200	0	148,088
132,000	380,000	72,817	134,000	133,503	73,314	123,679	95,000	101,993
1,100	0	6,004	1,100	0	7,104	1,100	0	8,204
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3,000	0	9,000	3,000	0	12,000	3,000	0	15,000
39,000	0	117,000	39,000	0	156,000	39,000	195,000	0
11,000	0	66,898	11,000	75,000	2,898	11,000	0	13,898
840	0	18,379	840	0	19,219	840	0	20,059
3,000	0	7,500	3,000	0	10,500	3,000	13,000	500
900	0	11,297	900	0	12,197	900	0	13,097
7,917	0	44,382	7,917	0	52,299	7,917	0	60,215
42,423	0	127,774	42,423	82,000	88,196	42,423	0	130,619
65,229	0	269,418	65,229	200,000	134,647	65,229	0	199,876
4,700	0	14,740	4,700	0	19,440	4,700	0	24,140
1,427	0	1,567	1,483	0	3,050	1,483	0	4,533
723,495	800,000	1,424,059	745,552	840,503	1,329,108	765,856	693,000	1,401,963
883	0	4,535	883	0	5,418	883	5,300	1,002
32,000	68,000	1,624	2,400	0	4,024	2,400	0	6,424
2,000	0	6,000	2,000	0	8,000	2,000	0	10,000
11,250	0	29,383	11,250	0	40,633	11,250	0	51,883
3,333	0	10,000	3,333	0	13,333	3,333	0	16,667
4,500	0	13,500	4,500	0	18,000	4,500	0	22,500
3,750	0	7,500	3,750	0	11,250	3,750	0	15,000
20,000	0	40,000	20,000	60,000	0	0	0	0
77,717	68,000	112,542	48,117	60,000	100,659	28,117	5,300	123,475

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		Capital Improvement Program							
*** = Partial or Full Cruise Ship Funding		Year By Year Overview							
Account		This Year	Year One			Year Two			
Number		FY18	FY19	FY19	FY19	FY20	FY20		
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance	
<b>84</b>	<b>Town Debt Service</b>								
6502	D- Agamont Pk. & Seawall-'05	0	49,200	49,200	0	47,800	47,800	0	
6504	K- Muni.Bldg.Renov.-'15	0	171,875	171,875	0	168,025	168,025	0	
6506	J- Public Works Complex-'13	0	235,888	235,888	0	231,688	231,688	0	
6508	K-Downtown Signs '15 ** \$22k	0	21,875	21,875	0	21,350	21,350	0	
6510	F - Public Works- '10 ** \$34k	0	263,625	263,625	0	258,075	258,075	0	
6512	L-Pub Safety Bldg Envelp '15	0	31,900	31,900	0	31,200	31,200	0	
	Transfr Station,F Trck,Bldg Slab '17	0	331,808	331,808	0	272,100	272,100	0	
	Parking Meter Loan-'18; 2 yrs 3%	0	0	0	0	313,567	313,567	0	
	Ferry Terminal Land-'18	0	0	0	0	246,264	246,264	0	
		0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
<b>82</b>	<i>Total Town Debt</i>	0	<b>1,106,171</b>	1,106,171	0	1,590,069	1,590,069	0	
6190	Unallocated-PERC stock to SW eq	89,000	<b>0</b>	89,000	0				
6190	Unallocated	13,303	20,000	20,000	13,303	30,000	20,000	23,303	
	Town Totals	3,008,118	6,523,421	6,194,872	3,330,847	3,127,287	2,792,781	3,665,353	
	Funds Available		6,523,421			3,127,287			
	Surplus (Shortfall)		0			0			

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY21			FY22			FY23		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
46,600	46,600	0	45,400	45,400	0	44,000	44,000	0
163,625	163,625	0	159,225	159,225	0	154,825	154,825	0
232,413	232,413	0	232,987	232,987	0	233,413	233,413	0
20,750	20,750	0	20,150	20,150	0	24,450	24,450	0
252,525	252,525	0	246,975	246,975	0	241,055	241,055	0
30,600	30,600	0	30,000	30,000	0	29,300	29,300	0
264,100	264,100	0	256,100	256,100	0	248,100	248,100	0
313,567	313,567	0	0	0	0	0	0	0
246,264	246,264	0	246,264	246,264	0	246,264	246,264	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
1,570,444	1,570,444	0	1,237,101	1,237,101	0	1,221,407	1,221,407	0
30,000	0	53,303	30,000	0	83,303	30,000	0	113,303
3,055,948	2,869,628	3,851,672	2,707,381	2,305,604	4,253,450	2,701,900	2,231,107	4,724,243
3,055,948			2,707,381			2,701,900		
0			0			0		

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		<b>Capital Improvement Program</b>						
*** = Partial or Full Cruise Ship Funding		<b>Year By Year Overview</b>						
Account		This Year		Year One			Year Two	
Number	Account Description	FY18		FY19			FY20	
21		Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
<b>94</b>	<b>SCHOOL C.I.P</b>							
6602	ADA Act Renovations	14,598	0	2,000	12,598	3,000	10,000	5,598
6604	Capital Outlay Reserve	4,817	10,000	0	14,817	5,000	0	19,817
6605	Asbestos Removal	9,410	2,000	5,000	6,410	0	0	6,410
6606	Furniture & Equipment	1,041	5,000	5,000	1,041	0	0	1,041
6608	Computers & Technology	24,359	50,000	62,300	12,059	55,000	58,000	9,059
6610	Copier Lease/Purchase	0	11,715	11,715	0	11,715	11,715	0
6611	Connors Hallway Floor	0	0	0	0	0	0	0
6612	Floor Covering Replacement	0	0	0	0	0	0	0
6614	Repaving P/Lot	0	0	0	0	0	0	0
6618	Pickup Truck Replacement	21,918	5,986	0	27,904	6,000	0	33,904
6620	Playground	0	0	0	0	0	0	0
6624	Roof Repair Reserve	113	11,500	2,500	9,113	10,000	3,000	16,113
6626	Storage Units	0	0	0	0	0	0	0
6628	Technology Infrastructure	0	15,000	0	15,000	20,000	0	35,000
6630	Kitchen Equipment	0	0	0	0	0	0	0
6632	Connors/Emerson Windows	0	0	0	0	0	0	0
6646	Emerson Entry Fire Doors	0	0	0	0	0	0	0
6650	Safety & Access Control	0	10,000	10,000	0	10,000	10,000	0
6652	Upgrade Connors Entrance	0	0	0	0	0	0	0
6656	Energy Audit	0	0	0	0	0	0	0
6660	Boiler Replacement Reserve	0	0	0	0	0	0	0
6662	Tractor/Plow Reserve	5,000	5,000	0	10,000	10,000	0	20,000
6664	Security Panel	0	0	0	0	0	0	0
6670	Gym Floor Repairs	0	0	0	0	0	0	0
6648	Renovations to Connors/Emerson	0	350,000	350,000	0	0	0	0
6656	Not used	0	0	0	0	0	0	0
	<i>Total School Projects</i>	81,256	<b>476,201</b>	448,515	108,942	130,715	92,715	146,942
	Funds Available		476,201			130,715		
	Surplus (Shortfall)		0			0		
<b>94</b>	<b>School Debt Service</b>		0					
6704	School Bldg Renovations-'18	0	0	0	0	0	0	0
6706	Bond Issue M: 2004 Heat	0	60,453	60,453	0	60,797	60,797	0
	<i>Total School Debt</i>	0	<b>60,453</b>	60,453	0	60,797	60,797	0
	School Totals	81,256	536,654	508,968	108,942	191,512	153,512	146,942
	<b>C.I.P. Fund Grand Totals</b>	3,089,374	7,060,075	6,703,840	3,439,789	3,318,799	2,946,293	3,812,295

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.



Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY21			FY22			FY23		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
0	0	5,598	0	0	5,598	0	0	5,598
8,000	0	27,817	10,000	0	37,817	10,000	0	47,817
0	0	6,410	0	0	6,410	0	0	6,410
5,000	5,093	948	5,000	0	5,948	5,000	0	10,948
57,000	57,000	9,059	57,000	62,000	4,059	59,000	59,000	4,059
11,715	11,715	0	11,715	11,715	0	11,715	11,715	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
6,000	0	39,904	6,000	33,900	12,004	6,000	0	18,004
0	0	0	0	0	0	0	0	0
10,000	3,000	23,113	10,000	0	33,113	10,000	0	43,113
0	0	0	0	0	0	0	0	0
20,000	0	55,000	20,000	0	75,000	20,000	0	95,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
10,000	10,000	0	10,000	10,000	0	10,000	10,000	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
5,000	25,000	0	5,000	0	5,000	5,000	0	10,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
132,715	111,808	167,849	134,715	117,615	184,949	136,715	80,715	240,949
132,715			134,715			136,715		
0			0			0		
0	0	0	0	0	0	0	0	0
61,083	61,083	0	61,421	61,421	0	61,723	61,723	0
61,083	61,083	0	61,421	61,421	0	61,723	61,723	0
193,798	172,891	167,849	196,136	179,036	184,949	198,438	142,438	240,949
3,249,746	3,042,519	4,019,521	2,903,517	2,484,640	4,438,399	2,900,338	2,373,545	4,965,192

## **Warrant Committee Nomination for 2018-2019**

The Nominating Committee met on April 3, 2018 to consider names to submit for service on the Warrant Committee for the coming year. The committee included Warrant Committee Chair John Dargis, Warrant Committee Secretary Seth Libby, and Jill Goldthwait and Dan Poteet, both appointed by Nominating Committee Chair Bill Ferm.

The Nominating Committee presents the following slate of 22 nominees for action at Town Meeting:

Julie Berberian	John Kelly
Steven Boucher	*Meagan Kelly
Sherri Dyer	Amanda Kendall
Rosemary Gladstone	James Kitler
Michael Good	Seth Libby
*Michael Handwerk	Joseph Minutolo
Christine Harding	*Anne Marie Quin
Emily Henry	Kathleen St. Germain
Jake Jagel	Christine Smith
Donna Karlson	Lawrence Sweet
Elizabeth Kase	Michael Tadenev

*Current members named without \**

**THE WARRANT**  
**ANNUAL TOWN MEETING – JUNE 5 & 12, 2018**  
**TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: A Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the fifth day of June, A. D., 2018 at **seven** o'clock in the afternoon, then and there to act on *Articles A through X*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the twelfth day of June, A. D., 2018 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on *Articles One through Seven* of said article being set out below to wit:

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***Reminder***

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~ Voter Check-in Required ~

“Open Town Meeting”, June 5th, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

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<p><b>Action on the following articles will be on the Town Meeting floor</b> <b>Tuesday, June 5, 2018 starting at 7:00 p.m.</b> <b><i>Emerson School Gymnasium</i></b></p>
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**Article A ELECTION OF MODERATOR** - To choose a Moderator to preside at said meeting.

**Article B ELECTION OF WARRANT COMMITTEE MEMBERS -** To elect Warrant Committee members as required by Section C-34 of the Town Charter.

**Note: Articles C through M authorize expenditures in cost center categories.**

**Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction -** To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$2,594,356	\$2,594,356	\$2,594,356

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article D EDUCATION BUDGET EXPENDITURES: Special Education -** To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$1,427,777	\$1,427,777	\$1,427,777

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education –** To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article F EDUCATION BUDGET EXPENDITURES: Other Instruction** - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 82,332	\$ 82,332	\$ 82,332

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support** - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 588,815	\$ 588,815	\$ 588,815

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article H EDUCATION BUDGET EXPENDITURES: System Administration** - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 150,773	\$ 150,773	\$ 150,773

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article I EDUCATION BUDGET EXPENDITURES: School Administration -** To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 359,923	\$ 359,923	\$ 359,923

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article J EDUCATION BUDGET EXPENDITURES: Transportation & Buses -** To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 298,667	\$ 298,667	\$ 298,667

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article K EDUCATION BUDGET EXPENDITURES: Facilities Maintenance -** To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 588,562	\$ 588,562	\$ 588,562

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments** - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures** - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 115,000	\$ 115,000	\$ 115,000

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Note: Articles C – M authorize a total budget of:**

<i>School</i>	<i>Town</i>	<i>Warrant</i>
<i>Committee</i>	<i>Council</i>	<i>Committee</i>
\$6,206,205	\$6,206,205	\$6,206,205

**Note: Articles N & O raise funds for the Proposed School Budget**

**Article N EDUCATION BUDGET: Essential Programs and Services** – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (State Recommends \$4,103,301) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2018 to June 30, 2019.

***Explanation:** The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
<i>State Subsidy</i>	\$ 463,669	\$ 463,669	\$463,669
<i>Town’s Minimum Share</i>	\$3,639,632	\$3,639,632	\$3,639,632
<i>State’s Essential Programs &amp; Services Model</i>	\$4,103,301	\$4,103,301	\$4,103,301

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Note: Article O raises additional local funds recommended to support the proposed school budget**

**Article O EDUCATION BUDGET: Tax Cap Override** - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes for the period July 1, 2018 to June 30, 2019, which exceeds the State’s Essential Programs and Services allocation model by as required to fund the budget recommended by the school committee.

*Written Ballot Vote Required*

**Explanation:**  
*The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs*



*and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs. The School Committee recommends the additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
<i>Additional Local Funds</i>	<i>\$1,790,414</i>	<i>\$1,790,414</i>	<i>\$1,790,414</i>
<i>Exceeding EPS by</i>	<i>\$1,790,414</i>	<i>\$1,790,414</i>	<i>\$1,790,414</i>

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Note: Articles N & O raise a total town appropriation of:**

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>\$5,430,046</i>	<i>\$5,430,046</i>	<i>\$5,430,046</i>

**Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures**

**Article P EDUCATION BUDGET: Total Expenditures-** To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2018 and ending June 30, 2019 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
	<i>\$6,206,205</i>	<i>\$6,206,205</i>	<i>\$6,206,205</i>

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article Q EDUCATION BUDGET: State, Federal, and Other Funds** - In addition to the amount in Articles C – P, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2018-2019 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

*Current Year Totals: \$188,808*

**Recommendations:**

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article R MUNICIPAL BUDGET: Expenditures** - To see what sum the Town will raise and appropriate for the Municipal Budget for FY19 (7/1/18 TO 6/30/19).

**Explanation:**

*This is the total amount that the Town Council is allowed to spend from all sources except grants and donations, as provided in Article U, and from reserve accounts. Total expenditures may be less depending upon the results of the bond issues on June 12, 2018.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$16,866,877</i>	<i>\$16,866,877</i>

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends adoption.*

**Article S MUNICIPAL BUDGET: Other Revenues** - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY19 (7/1/18 TO 6/30/19).

**Explanation:**

*In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that*

*have to be raised.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	\$ 8,682,343	\$ 8,682,343
<i>Fund Balance</i>	\$ 70,000	\$ 70,000

*The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article T MUNICIPAL BUDGET: Tax Cap Override** – To see if the Town will vote to increase the property tax levy limit of \$7,707,492 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

*Written Ballot Vote Required.*

***Explanation:***

*In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$7,707,492. As detailed in your copy of the annual Town Report, it appears that the proposed budget is \$407,042 over the tax cap.*

***Recommendations:***

*The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article U MUNICIPAL BUDGET: Grants and Donations** – In addition to the amount in Article R, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY19 (7/1/18 TO 6/30/19) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

***Explanation:***

*From time to time, the Town Council receives funds from state and federal grants,*

*and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.*

***Recommendations:***

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article V PREPAYMENT OF TAXES** - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

***Explanation:***

*On rare occasions, taxpayers need to pay their taxes before they have been billed.*

*The Town Treasurer cannot accept such early payments unless an article is passed.*

***Recommendations:***

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article W TAX DUE DATE AND INTEREST RATE** - To see if the Town will vote that the first half taxes shall be due and payable on or before September 28, 2018 and that second half taxes shall be due and payable on or before March 30, 2019 and that interest shall be charged at the annual rate of 8.0% on any unpaid taxes due on September 28, 2018 beginning September 29, 2018 and on any unpaid taxes due March 29, 2019 beginning March 30, 2019.

***Explanation:***

*The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.*

***Recommendations:***

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article X OVERPAYMENT OF TAXES** - To see if the Town will vote to establish the

interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2018 at 4.0% per year on the amount of overpayment.

***Explanation:***

*If a taxpayer prevails in a tax assessment appeal against the Town, we must pay interest on the tax amount being refunded. The Town is required by law to set the interest amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.*

***Recommendations:***

*The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*



**Election of Town Officers**  
Action on the following articles will be at the Town Election with  
Polls Open Tuesday, June 12, 2018, from 8:00 a.m. to 8:00 p.m.  
*Municipal Building Auditorium*

**Article 1 - ELECTION OF OFFICERS** - To elect Town Officers as are required to be elected by secret ballot.



**Article 2 - LAND USE ORDINANCE AMENDMENT – Adoption of the Statewide timber harvesting standards and repeal of Forest Management and Timber Harvesting Provisions in the Land Use Ordinance** – Shall an Ordinance dated November 1, 2017 and entitled “An amendment to adopt the statewide timber harvesting standards and repeal the forest management and timber harvesting provisions in the Land Use Ordinance” be enacted?



**Adoption of Statewide Timber Harvesting Provisions**

**An amendment adopt the statewide timber harvesting standards and repeal the forest management and timber harvesting provisions in the Land Use Ordinance.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## **Chapter 125 , LAND USE ORDINANCE**

### **ARTICLE I General Provisions**

§ 125-8 When effective; filing; repealer.

A. The effective date of this chapter or any amendments thereto shall be 30 calendar days following its/their adoption at a regular or special Town Meeting; provided, however, that those portions of this chapter related to shoreland regulation shall not be effective unless approved by the Commissioner of the Department of Environmental Protection. A certified copy of this chapter, attested and signed by the Town Clerk, shall be forwarded to the Commissioner of the Department of Environmental Protection for approval. If the Commissioner fails to act on this chapter within 45 days of his/her receipt of this chapter, it shall be deemed approved. Any application for a permit submitted to the Town within such forty-five-day period shall be governed by the terms of this chapter if the chapter is approved by the Commissioner of the Department of Environmental Protection.

B. A certified copy of this chapter shall also be filed with the Hancock County Registry of Deeds.

C. The adoption of this chapter hereby repeals and supersedes all conflicting land use provisions of all ordinances adopted prior to the effective date of this chapter.

~~D. Repeal of municipal timber harvesting regulation. The municipal regulation of timber harvesting activities is repealed on the statutory date established under 38 M.R.S.A. § 438 B, Subdivision 5, at which time the State of Maine Department of Conservation's Bureau of Forestry shall administer timber harvesting standards in the shoreland zone. On the date established under 38 M.R.S.A. § 438 B, Subdivision 5, the following provisions of this chapter are repealed:~~

~~(1) Table of Uses: "Forest management activities except for timber harvesting" and "Forest management activities including timber harvesting...#2."~~

~~(2) Section 125-68B(2) in its entirety.~~

~~(3) Section 125-109 definitions for "forest management activities."~~

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## **Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE III Land Use Activities and Standards**

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**§ 125-17 Bar Harbor Gateway.**

E. Allowed activities.

(1) Activities allowed without a building permit, provided that they comply with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 16 cubic yards; ~~forest management activities except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation/essential services.

**§ 125-18 Village Historic.**

E. Allowed activities.

(1) Activities allowed without a building permit: activities necessary for managing/protecting land; filling/earthmoving activity of less than 16 cubic yards; ~~forest management activities except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation and essential services.

**§ 125-19 Mount Desert Street Corridor District.**

E. Allowed activities.

(1) Activities allowed without a permit, provided that the activity complies with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 16 cubic yards; ~~forest management activities except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installations/essential services.

**§ 125-20 Village Residential.**

F. Allowed activities.

(1) Activities allowed without a permit, provided that it complies with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 16 cubic yards; ~~forest management activities except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation.

**§ 125-21 Downtown Village I.**

D. Allowed activities.

(1) Activities allowed without a permit, provided that they comply with all provisions of the Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 10 cubic yards; ~~forest management activities, except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation/essential services.

**§ 125-21.1 Downtown Village II.**

D. Allowed activities:

(1) Activities allowed without a permit, provided that they comply with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 10 cubic yards; ~~forest management activities, except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation.

**§ 125-21.2 Downtown Village Transitional.**

D. Allowed activities.

(1) Activities allowed without a permit, provided that they comply with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 10 cubic yards; ~~forest management activities, except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation.

**§ 125-49.1 Shoreland General Development III.**

E. Allowed activities.

(1) Activities allowed without a building permit, provided that they comply with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 16 cubic yards; ~~forest management activities except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation/essential services.

**§ 125-49.2 Shoreland General Development IV.**

E. Allowed activities.

(1) Activities allowed without a building permit, provided that they comply with all provisions of Chapter 125: activities necessary for managing/protecting land; filling/earthmoving activity of less than 16 cubic yards; ~~forest management activities except timber harvesting~~; nonintensive recreation uses not requiring structures; public utility installation/essential services.

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## **Chapter 125 , LAND USE ORDINANCE**

### **ARTICLE XII Construction and Definitions**

§ 125-109 Definitions.

The following terms shall have the following meanings:

~~DBH~~— The diameter of a standing tree measured 4.5 feet from ground level.

~~FOREST MANAGEMENT ACTIVITIES~~— Timber cruising and other forest resources evaluation activities, management planning activities, insect and disease control, timber stand improvement, pruning, timber harvesting and other similar associated activities, but not the construction or creation of roads. See also "timber harvesting." [7]

~~LICENSED FORESTER~~— A forester licensed under 32 M.R.S.A. Chapter 76.

~~RESIDUAL BASAL AREA~~— The average of the basal area of trees remaining on a harvested site.

~~SKID ROAD or SKID TRAIL~~— A route repeatedly used by forwarding machinery or animals to haul or drag forest products from the stump to the yard or landing, the construction of which requires minimal excavation.

~~SLASH~~— The residue, e.g., treetops and branches, left on the ground after a timber harvest.

~~TIMBER HARVESTING~~— The selective cutting and removal of at least 50 cords, or equivalent, of timber from one lot or from abutting lots, irrespective of the ownership of such lots, within a one year period for the primary purpose of selling or processing forest products, and the attendant operation of harvesting machinery. Timber harvesting does not include the construction of roads or the clearing of land for approved construction for which a lawful permit has been issued in accordance with state and local codes, ordinances, statutes, rules and regulations. The cutting or removal of trees in the shoreland zone on a lot that has less than two acres within the shoreland zone shall not be considered timber harvesting. Such cutting or removal of trees shall be regulated pursuant to § 125-68B(13).



The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## Chapter 125 , LAND USE ORDINANCE

### ARTICLE V Site Plan Review

#### § 125-68 Shoreland standards.

[Amended 11-5-1991; 5-4-1992; 5-6-1996; 6-13-2006[1]]

A. Notwithstanding and in addition to any other provisions of this chapter, before granting site plan approval or a building permit for:

[Amended 11-3-2009]

(1) Any structure built on, over or abutting a dock, wharf, pier or other structure extending below the normal shoreline of a water body or within a wetland;

(2) Any land use activity situated entirely or partially within 250 feet, horizontal distance, of the normal shoreline of any great pond or river, within 250 feet, horizontal distance, of the upland edge of a coastal or freshwater wetland, or within 75 feet, horizontal distance, of the normal high-water line of a stream, tributary stream, significant vernal pool as such terms are defined in 38 M.R.S.A. § 435 et seq. and § 125-109 of this chapter.

[Amended 6-8-2010]

B. The Planning Board, Code Enforcement Officer or Planning Department, as applicable, must find that the proposed plan will comply with such of the following standards, and all land use activities within the shoreland zone shall conform to the following standards as are applicable:

[Amended 11-7-2006; 11-4-2008; 11-3-2009; 6-8-2010]

~~(2) Timber harvesting. All site plans shall demonstrate that all timber harvesting proposed in a shoreland area shall comply with the following minimum requirements:~~

~~(a) Within a shoreland area zoned for resource protection abutting a great pond there shall be no cutting of vegetation within the strip of land extending 75 feet inland from the normal high-water line, except to remove safety hazards.~~

~~(b) Beyond the seventy five foot strip referred to in § 125-68(B)(2)(a) above, timber harvesting is permitted in accordance with § 125-68(B)(2)(c) below, except that in no case shall the average residual basal area of trees over 4 1/2 feet above ground level be reduced to less than 30 square feet per acre.~~

~~(c) Except as provided in the preceding subsection and in Subsection B(2)(a) and (b), selective cutting of no more than 40% of the trees four inches or more in diameter, measured at 4 1/2 feet above ground level, shall be allowed in any ten year period. In addition:~~

~~[1] Within 100 feet, horizontal distance, of the normal high-water line of a great pond classified GPA or a river flowing to a great pond classified GPA, and within 75 feet, horizontal distance, of the normal high-water line of other water bodies, tributary streams, or the upland edge of a wetland, or within 25 feet from a significant vernal pool, there shall be no clear cut openings and a well distributed stand of trees and other vegetation, including existing ground cover, shall be maintained.~~

~~[2] At distances greater than 100 feet, horizontal distance, of a great pond classified GPA or a river flowing to a great pond classified GPA and greater than 75 feet, horizontal distance, of the normal high water line of other water bodies or the upland edge of a wetland, harvesting operations shall not create single clear cut openings greater than 10,000 square feet in the forest canopy. Where such openings exceed 5,000 square feet they shall be at least 100 feet apart. Such clear cut openings shall be included in the calculation of total volume removal. For the purposes of these standards, volume may be considered to be equivalent to basal area.~~

~~[3] Any debris that falls below the normal high water line of a water body or tributary stream shall be removed. No accumulation of slash shall be left within 50 feet, horizontal distance, of the normal high water line or upland edge of a wetland, and between 50 feet and 250 feet, horizontal distance, of the normal high water line or upland edge of a wetland, all slash larger than three inches in diameter must be disposed of in such a manner that no part thereof extends more than four feet above the ground.~~

~~[4] Timber harvesting equipment shall not use stream channels as travel routes except when:~~

~~[a] Surface waters are frozen; and~~

~~[b] The activity will not result in any ground disturbance.~~

~~[5] All crossings of flowing water shall require a bridge or culvert, except in areas with low banks and channel beds which are composed of gravel, rock or similar hard surface which would not be eroded or otherwise damaged.~~

~~[6] Skid trail approaches to water crossings shall be located and designed so as to prevent water runoff from directly entering the water body or tributary stream. Upon completion of timber harvesting, temporary bridges and culverts shall be removed and areas of exposed soil revegetated.~~

~~[7] Except for water crossings, skid trails and other sites where the operation of machinery used in timber harvesting results in the exposure of mineral soil shall be located such that an unscarified strip of vegetation of at least 75 feet in width in horizontal distance for slopes up to 10% shall be retained between the exposed mineral soil and the normal high water line of a water body, significant vernal pool or upland edge of a wetland. For each ten percent increase in slope, the unscarified strip shall be increased by 20 feet in horizontal distance. The provisions of this subsection apply only to a face sloping toward the water body, wetland or significant vernal pool; provided, however, that no portion of such exposed mineral soil on a back face shall be closer than 25 feet in horizontal distance from the normal high water line of a water body or upland edge of a wetland.~~

~~(d) Subject to all other limitations imposed in Subsection B(2)(c), the Planning Board shall approve timber harvesting in excess of the forty percent limitation within a shoreland district upon a clear showing, including a forest management plan signed by a Maine licensed professional forester, that such harvesting is necessary for good forest management and will be carried out in accordance with the purposes of this chapter and the mandatory shoreland zoning laws of the State of Maine. The Planning Board shall notify the Commissioner of the Department of Environmental Protection of each approval granted under this section within 14 days of the Planning Board approval.~~

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## Chapter 125 , LAND USE ORDINANCE

### ARTICLE V Site Plan Review

**§ 125-69 Standards for particular uses, structures or activities.**

Notwithstanding and in addition to any other provision of this chapter, before granting site plan approval for any land use activity described in this section, the Planning Board must find that the proposed plan will comply with such of the following standards as are applicable:...

~~I. Timber harvesting. The selective cutting and removal of trees from their growing sites in those districts indicated in Article III as allowing timber harvesting are permitted in accordance with the following conditions:~~

~~(1) Forest management and harvest plan required. A licensed professional forester shall prepare a forest management and harvest plan for the proposed harvest tract, pursuant to the Maine Forest Service Information Sheet "Guidelines for Forest Management and Harvest Plans," and a copy of said plan shall be filed with the permit application.~~

~~(2) Harvesting operations shall be conducted in such a manner and at such a time that minimal soil disturbance results. Adequate provisions shall be made to prevent soil erosion and sedimentation of surface waters.~~

~~(3) Harvesting operations shall be conducted in such a manner that a well distributed stand of trees is retained.~~

~~(4) Harvesting activities shall not create single openings greater than 7,500 square feet in the forest canopy.~~

~~(5) In any stand, harvesting shall remove not more than 40% of the volume of trees in any ten-year period. For the purpose of these standards, a stand means a contiguous group of trees, sufficiently uniform in species, arrangement of age classes, and conditions to be identifiable as a homogeneous and distinguishable unit.~~

~~(6) No accumulation of slash shall be left within 75 feet of the normal high water mark of any pond, lake, river, or saltwater body as defined. At distances greater than 75 feet from the normal high water mark of such waters, all slash shall be disposed of in such a manner that it lies on the ground and no part thereof extends more than four feet above the ground.~~

~~(7) Log yards and other sites where logging activities result in the exposure of areas of mineral soil shall be located such that an unscarified filter strip is retained between the exposed mineral soil and the normal high water mark of any pond, lake, river, or saltwater body as defined. The width of this strip shall vary according to the average slope of the land as follows:~~

Average Slope of Land Between Exposed Mineral Soil and Normal High Water Mark	Width of Strip Between Exposed Mineral Soil and Normal High Water Mark (feet)
Up to 30%	85
40%	105
50%	125
60%	145
70%	165

(8) ~~Inspection by licensed forester required. The timber harvesting operation shall be administered by a licensed professional forester consistent with the provisions of the forest management and harvest plan on file and shall be inspected by a licensed professional forester weekly throughout the operation. A final inspection shall be made by the licensed forester upon harvest completion.~~

(9) ~~Best management practices required. Best management practices shall be implemented to help control and reduce nonpoint source pollution of water resources by adhering to provisions in the Maine Forest Service publication "Erosion and Sediment Control Handbook for Maine Timber Harvesting Operations."~~

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## Chapter 125 , LAND USE ORDINANCE

### APPENDIX C, Table of Permitted Uses

	Downtown Residential	Educational Institution	Emery	Hulls Cove Business	Hulls Cove Residential Corridor	Hulls Cove Rural	Indian Point Residential	Indian Point Rural	Industrial	Ireson Hill Corridor	Ireson Hill Residential	McFarland Hill Residential	McFarland Hill Rural	Marine Research	Otter Creek
<del>Forest management activities except timber harvesting...<sup>+</sup></del>	#	#	#	#	#	#	#	#	#	#	#	#	#	#	#
<del>Forest management activities including timber harvesting...#2<sup>+</sup></del>			☐	☐		☐	☐	☐				☐	☐		☐
	Resource Protection	Salisbury Cove Corridor	Salisbury Cove Residential	Salisbury Cove Rural	Salisbury Cove Village	Schooner Head	Scientific Research	Shoreland General Development I	Shoreland General Development II	Shoreland Limited Residential	Stream Protection	Town Hill Business	Town Hill Residential Corridor	Town Hill Residential	Town Hill Rural
<del>Forest management activities except timber harvesting...<sup>+</sup></del>	#	#	#	#	#	#	#	#	#	#	#	#	#	#	#
<del>Forest management activities including timber harvesting...#2<sup>+</sup></del>	☐	☐	☐	☐	☐									☐	☐

**Appendix C Table of Permitted Uses, Key to Appendix C – Permissibility of Use (Excerpt)**

*a = Activity or structure allowed without a permit, provided it complies with all provisions of this chapter.*

*c = Activity or structure requires permit issued by Code Enforcement Officer (CEO) before it may be commenced or built.*

*#2 = Forest management activities, including timber harvesting supervised by a licensed forester.*

<sup>1</sup> = *NOTE: An amendment adopted 11-4-2008 provided that these provisions are repealed on the date established under 38M.R.S.A. § 438-B, Subdivision 5.*

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**EXPLANATION:**

*Title 38 M.R.S.A. section 438-A provides that, notwithstanding other provisions of the Mandatory Shoreland Zoning Act, the regulation of timber harvesting and timber harvesting activities in shoreland areas must be in accordance with section 438-B and rules adopted by the Maine Bureau of Forestry pursuant to Title 12, section 8867-B. Section 438-B establishes three options from which each municipality may choose as the State implements a set of statewide timber harvesting standards in shoreland areas.*

*The Town of Bar Harbor elects to utilize Option 1.*

*Option 1: The first option available to a municipality is the complete repeal of timber harvesting provisions from the shoreland zoning ordinance. Under this option the Bureau of Forestry will administer the regulation of all forestry activities within the municipality.*

*Additionally the Town elects to remove the forest management and timber harvesting standards from the remaining (non-shoreland zoning) areas of the Land Use Ordinance as well.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 4 to 0.*

*The 22 member Warrant Committee recommends rejection, by a vote of 15 to 2, with one abstention.*

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**Article 3 - LAND USE ORDINANCE AMENDMENT – Shoreland Zoning Corrections**

**Required by DEP** – Shall an Ordinance dated November 1, 2017 and entitled “An amendment to meet conditions imposed by the Department of Environmental Protection to various Articles of the Land Use Ordinance” be enacted?

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**Shoreland Zoning Corrections Required by DEP**

**An amendment to meet conditions imposed by the Department of Environmental Protection to various Articles of the Land Use Ordinance.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

**ARTICLE III Land Use Activities and Standards**

**§ 125-51. Marine Research.**

**A. Purpose.**

**B. Dimensional standards.**

- (1) ~~A.~~ Minimum lot size: 20,000 square feet with sewers; 40,000 square feet without sewers.
- (2) ~~B.~~ Minimum road frontage and lot width: 100 [feet] with sewers; 200 [feet] without sewers.
- (3) ~~C.~~ Minimum shore frontage: 150 feet per dwelling unit adjacent to tidal areas; 200 feet for all other uses and structures, excluding functionally water-dependent structures.
- (4) ~~D.~~ Minimum front setback: 25 [feet].
- (5) ~~E.~~ Minimum side setback: 25 [feet].
- (6) ~~F.~~ Minimum rear setback: 25 [feet].
- (7) ~~G.~~ Minimum setback from shoreline: zero feet for functionally water-dependent uses; 75 feet for all other uses.
- (8) ~~H.~~ Maximum lot coverage: 25%.
- (9) ~~I.~~ Maximum building coverage: 12.5%.
- (10) ~~J.~~ Maximum height: 35 feet within 250 feet of the shoreline or upland edge of a wetland; 40 feet elsewhere.
- (11) ~~K.~~ Minimum area per family: ~~20,000~~ 30,000 square feet.

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE V Site Plan Review**


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**§ 125-68 Shoreland standards.**

- A. Notwithstanding and in addition to any other provisions of this chapter, before granting site plan approval or a building permit for:
- (1) Any structure built on, over or abutting a dock, wharf, pier or other structure extending below the normal shoreline of a water body or within a wetland;
  - (2) Any land use activity situated entirely or partially within 250 feet, horizontal distance, of the normal shoreline of any great pond or river, within 250 feet, horizontal distance, of the upland edge of a coastal or freshwater wetland, or within 75 feet, horizontal distance, of the normal high-water line of a stream, tributary stream, significant vernal pool as such terms are defined in 38 M.R.S.A. § 435 et seq. and § 125-109 of this chapter.
- B. The Planning Board, Code Enforcement Officer or Planning Department, as applicable, must find that the proposed plan will comply with such of the following standards, and all land use activities within the shoreland zone shall conform to the following standards as are applicable:...
- (12) Principal and accessory structures. All site plans shall demonstrate that all principal and accessory structures in a shoreland district shall comply with the following:
    - (a) All new principal and accessory structures shall be set back at least 100 feet, horizontal distance, from the shoreline of great ponds classified GPA and rivers that flow to great ponds classified GPA and 75 feet, horizontal distance, from the normal high-water line of other water bodies, tributary streams, significant vernal pools or the upland edge of a wetland, and for properties located in the Shoreland General Development III and IV District; except that in a the Shoreland General Development I, and II, and ~~III~~ Districts, the setback from the shoreline shall be at least 25 feet, horizontal distance. In the Resource Protection District, the setback requirement shall be 250 feet, horizontal distance, except for structures, roads, parking spaces or other regulated objects specifically allowed in that district, in which case the setback requirements specified above shall apply. In Stream Protection district any structure associated with a “municipal facility or grounds” or with “uses or small structures accessory to permitted uses or structures” be set back 75 feet, horizontal distance, from the shoreline, unless a variance is obtained from the Board of Appeals. In Resource Protection the setback requirement from the shoreline for wind turbines shall be 250 feet horizontal distance unless a variance is obtained from the Board of Appeals. In the Stream Protection District the setback requirement from shoreline for wind turbines or municipal facilities and grounds shall be 75 feet horizontal distance unless a variance is obtained from the Board of Appeals.

In addition:

- [1] The water body, tributary stream, or wetland setback provision shall not apply to structures which require direct access to the water body or wetland as an operational necessity, such as piers, docks and retaining walls, nor to other functionally water-dependent uses.
- [2] Principal and accessory structures are exempt from setbacks from a forested wetland of any size on lots in existence prior to or on September 6, 2005, or from

a freshwater wetland less than 10 acres in size on lots in existence prior to or on September 6, 2005.

- [3] For principal structures, water and wetland setback measurements shall be taken from the top of a coastal bluff that has been identified on coastal bluff maps as being "highly unstable" or "unstable" by the Maine Geological Survey pursuant to its "Classification of Coastal Bluffs" and published on the most recent Coastal Bluff Map. If the applicant and the permitting official(s) are in disagreement as to the specific location of a highly unstable or unstable bluff, or where the top of the bluff is located, the applicant may, at his or her expense, employ a Maine registered professional engineer, a Maine certified soil scientist, a Maine state geologist, or other qualified individual to make a determination. If agreement is still not reached, the applicant may appeal the matter to the Board of Appeals.
- [4] On a nonconforming lot of record on which only a residential structure exists, and it is not possible to place an accessory structure meeting the required water body, tributary stream or wetland setbacks, the Code Enforcement Officer may issue a permit to place a single accessory structure, with no utilities, for the storage of yard tools and similar equipment. Such accessory structure shall not exceed 80 square feet in area nor eight feet in height and shall be located as far from the shoreline or tributary stream as practical and shall meet all other applicable standards, including lot coverage and vegetation-clearing limitations. In no case shall the structure be located closer to the shoreline or tributary stream than the principal structure.
- (b) Notwithstanding the dimensional, setback and coverage requirements of the applicable district and the requirements of § 125-67H, stairways or similar structures may be allowed with a permit from the Code Enforcement Officer for structures 400 square feet or less in area and from the Planning Board for structures greater than 400 square feet in area to provide shoreline access in areas of steep slopes or unstable soils provided that the structure is limited to a maximum of four feet in width; that the structure does not extend below or over the normal high water line of a water body or upland edge of a wetland (unless permitted by the Department of Environmental Protection pursuant to the Natural Resources Protection Act, 38 M.R.S.A. § 480-C); and that the applicant demonstrates that no reasonable access alternative exists on the property.
- (13) Clearing or removal of vegetation for activities other than timber harvesting. All site plans shall demonstrate that clearing of vegetation for purposes of development shall be accomplished in accordance with the following:
- (b) Except in areas as described in Subsection B(13)(a) above, and except to allow for the development of permitted uses, within a strip of land extending 100 feet, horizontal distance, inland from the normal high water line of a great pond classified GPA or a river flowing to a great pond classified GPA, 75 feet, horizontal distance, from any other water body, tributary stream, stream, significant vernal pool or the upland edge of a freshwater wetland, and 25 feet from the upland edge of a forested wetland, a buffer strip of vegetation shall be preserved as follows:...



[3] In order to protect water quality and wildlife habitats, ~~adjacent to great ponds classified GPA, and streams and rivers which flow to great ponds classified GPA,~~ existing vegetation under three feet in height and other ground cover, including leaf litter and the forest duff layer, shall not be cut, covered, or removed except to provide for a footpath or other permitted uses as described in Subsection B(13)(b)[1] and [2].

(17) Parking areas. All site plans shall demonstrate that any parking areas associated with proposed development in a shoreland district shall comply with the following requirements:

(a) Parking areas shall meet the shoreline and tributary stream setback requirements for structures for the district in which such areas are located. The setback requirement for parking areas serving public boat launching facilities in districts other than Shoreland General Development I and II districts shall be no less than 50 feet, horizontal distance, from the shoreline or tributary stream if the Planning Board finds that no other reasonable alternative exists further from the shoreline or tributary stream.

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## **Chapter 125 , LAND USE ORDINANCE**

### **ARTICLE V Site Plan Review**

#### **§ 125-69. Standards for particular uses, structures or activities.**

Notwithstanding and in addition to any other provision of this chapter, before granting site plan approval for any land use activity described in this section, the Planning Board must find that the proposed plan will comply with such of the following standards as are applicable:...

V. Purpose of conditional use. The purpose of this section is to establish procedures and standards to enable the Planning Board to review applications for conditional uses. A "conditional use" is a structure or use that is generally not appropriate in a given district, but with restrictions and if controlled as to location, size and off-site impacts may have no adverse effects upon the public health, safety or welfare, surrounding properties, the natural environment, or on municipal services. The only structures or uses that shall be permitted as conditional uses are those approved as conditional uses by the Planning Board. Conditional use may not be applied to uses in the shoreland districts.

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## Chapter 125 , LAND USE ORDINANCE

### ARTICLE XII Construction and Definitions

#### § 125-109. Definitions.

The following terms shall have the following meanings:

#### LOT COVERAGE

Except as otherwise provided in § 125-67B(8), the footprint area of all structures and improvements calculated as a percentage of the area of the lot shall be considered to be lot coverage, including but not limited to principal and accessory buildings; all improved vehicular and pedestrian surfaces, such as parking lots, roads, driveways, maneuvering spaces, and pedestrian walkways, regardless of the construction material employed; ~~or~~ graveled areas and other nonvegetated surfaces. Unimproved natural surfaces of a site shall not constitute lot coverage, regardless of whether they are vegetated. Boats stored in cradles above an unimproved natural surface shall not constitute lot coverage. However, in the case of lumber yards, areas of stored lumber shall constitute lot coverage.

**Appendix C  
Table of Permitted Uses**

	Downtown Residential	Educational Institution	Emery	Hulls Cove Business	Hulls Cove Residential Corridor	Hulls Cove Rural	Indian Point Residential	Indian Point Rural	Industrial	Ireson Hill Corridor	Ireson Hill Residential	McFarland Hill Residential	McFarland Hill Rural	Marine Research	Otter Creek	Resource Protection	Salisbury Cove Corridor
Accessory dwelling	c		c	c	c	c	c	c		c	c	c	c		c	e	c

**EXPLANATION:**

*In 2012, the Department of Environmental Protection issued a Department Order (#04-2012) that outlined specific areas in the Bar Harbor Land Use Ordinance which were not consistent with the State of Maine Guidelines for Municipal Shoreland Zoning Ordinances. The amendments in this warrant article are necessary to be in compliance with the Mandatory Shoreland Zoning Act.*

*Recommendations:*

*The five member Planning Board recommends adoption, by a vote of 4 to 0.*

*The 22 member Warrant Committee recommends adoption, by a vote of 18 to 0.*

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**Article 4 - LAND USE ORDINANCE AMENDMENT – Integration of Appendix C (Table of Permitted Uses) and individual Official Neighborhood District Maps into Article III (Land Use Activities and Standards) –** Shall an Ordinance dated November 1, 2017 and entitled “An amendment to move the regulations found in Appendix C Table of Permitted Uses to their respective districts in Article III Land Use Activities and Standards, delete Appendix C in the Land Use Ordinance, and insert individual Official Neighborhood District Maps to each district in Article III” be enacted? NOTE: If the Warrant Article “Adoption of the Statewide timber harvesting Provisions is voted and approved by voters the intent of this Warrant Article is to be subject to the Statewide timber harvesting provisions, to not contradict that Warrant Article and to delete all references to timber harvesting and forest management.

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### Integration of Appendix C into Article III

**An amendment to add individual Official Neighborhood District Maps to each district in Article III, and move the regulations found in Appendix C Table of Permitted Uses to their respective districts in Article III Land Use Activities and Standards, and to delete Appendix C in the Land Use Ordinance.**

*Full text of the Integration of Appendix C and individual Official Neighborhood District Maps into Article III amendment of the Land Use Ordinance, Chapter 125 of the Town Code, is on file in the Town Clerk’s office and Planning Department.*

*Also viewable on the Town’s website: [www.barharbormaine.gov](http://www.barharbormaine.gov) – Town Hall – Planning Department – <http://www.barharbormaine.gov/DocumentCenter/View/2505>*

**EXPLANATION:**

*This article is intended to locate all the permitted uses for every district in the same location in the Land Use Ordinance. Currently, 30 districts and their permitted uses are found in one location (Appendix C) and 10 districts and their permitted uses are in another area of the ordinance (Article III). This relocation of the existing information will relocate all the districts to Article III of the ordinance. Additionally, individual Official Neighborhood District Maps will be inserted into the text of the ordinance (Article III) so the user will be able to determine the boundaries of a particular district.*

*Recommendations:*

*The five member Planning Board recommends adoption, by a vote of 4 to 0.  
The 22 member Warrant Committee recommends adoption, by a vote of 18 to 0.*

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**Article 5 - LAND USE ORDINANCE AMENDMENT – Official District Boundary Map Amendment Downtown Residential-Downtown Village II - Veterinary Clinic Use in Downtown Village II** – Shall an ordinance, dated February 21, 2018, to amend the Official Neighborhood District Map by extending a portion of the boundary of the Downtown Village II district to encompass the parcel identified as Tax Map 104, Lot 081-000, and to amend the Land Use Ordinance to allow ‘veterinary clinics’ as a use permitted with site plan approval in Downtown Village II district, be enacted?

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**Veterinary Clinic Use**

**An amendment to the Bar Harbor Land Use Ordinance to allow the Veterinary clinic use in the Downtown Village II district and to amend the Official District Boundary Map to change Bar Harbor Tax Map 104, Lot 081-000 from Downtown Residential district to the Downtown Village II district.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE III Land Use Activities and Standards**

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**§ 125-21.1 Downtown Village II.**

C. Allowed uses:

(2) Uses allowed by site plan review: hotel, motel; multifamily dwelling I and II; parking lot; parking deck; all types of child-care facilities; all types of schools; hospitals, medical and dental clinics; automobile service stations; redemption centers; automobile sales lot; automobile repair garage; retirement community, veterinary clinic.

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***EXPLANATION:***

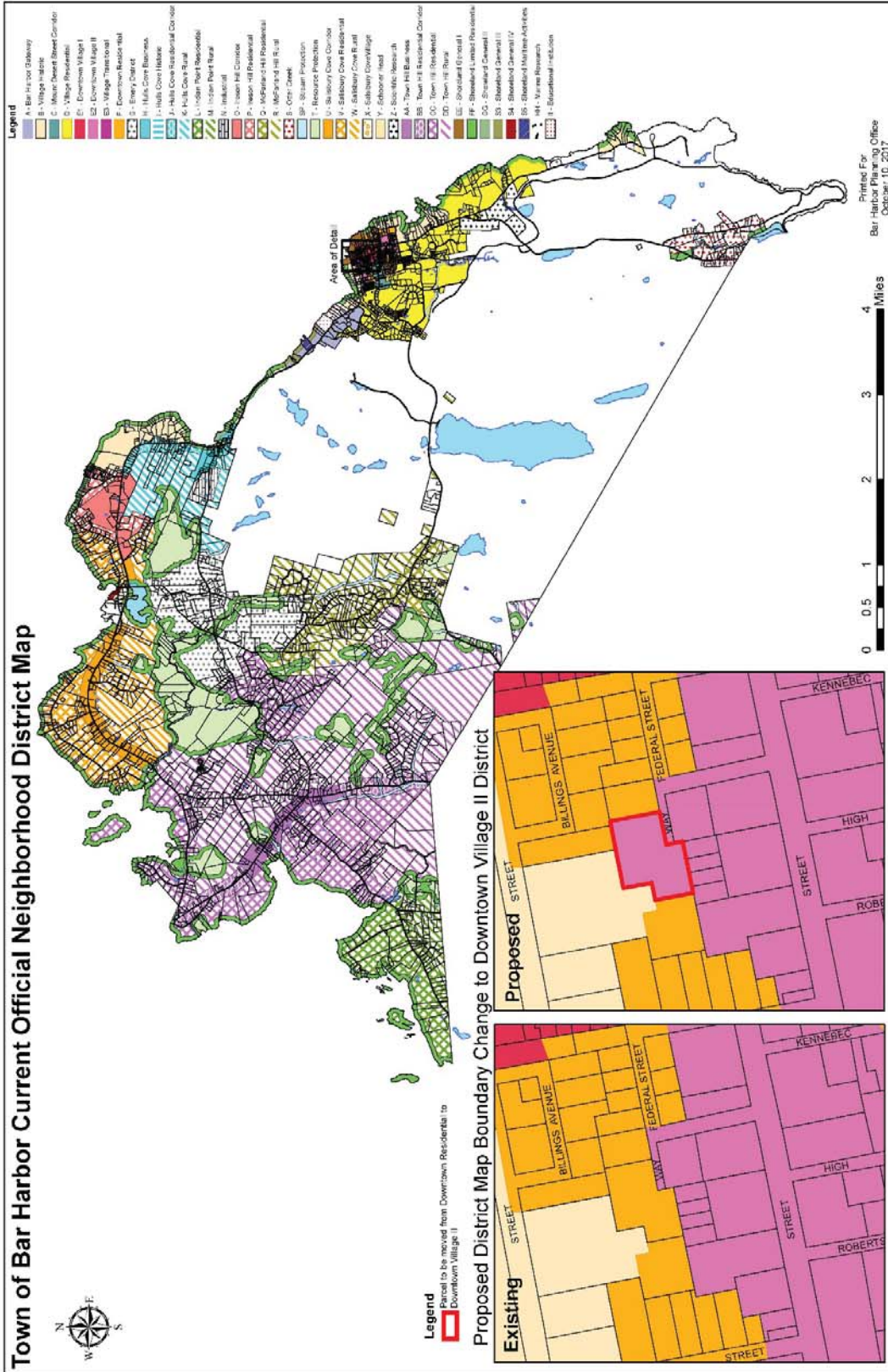
*This amendment is to relocate the district boundary line of the Downtown Village II district to include the property located at Bar Harbor Tax Map 104, Lot 081-000, and to permit veterinary clinics as an allowed use with site plan approval in the Downtown Village II district.*

***Recommendations:***

*The five member Planning Board recommends adoption, by a vote of 3 to 0.  
The 22 member Warrant Committee recommends adoption, by a vote of 16 to 0.*

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**Article 6 - FERRY TERMINAL LAND PURCHASE** – Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to provide for purchase of the former Ferry Terminal property, said project, known as the **Ferry Terminal Purchase** to include the following:

- Purchase of land, including any facilities previously built and located in the tidal zone
- Identified by Town Tax Map 231, Lot 004 at 121 Eden Street
- Other activities or expenses that are reasonably related to the project

2. **Appropriate** the sum of Three Million Five Hundred Thousand dollars (\$3,500,000) to provide for the costs of said project, including closing costs and all transaction costs;

3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000); and

4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

**FINANCIAL STATEMENT**

As of June 5, 2018

**1. Total Town Indebtedness- Principal**

A. Bonds outstanding and unpaid	\$18,648,778
B. Bonds authorized and unissued (June 2018)	- 0
C. Bonds to be issued if this article is approved:	\$ 3,500,000

**2. Costs**

At an estimated interest rate of 3.50% for a twenty (20) year maturity, the estimated costs for this bond issue will be:

Principal:	\$3,500,000
Interest:	<u>\$1,425,275</u>
<u>Total Debt Service:</u>	<u>\$4,925,275</u>

**3. Validity**

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies

from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

\_\_\_\_\_  
Stanley W. Harmon  
Treasurer  
Town of Bar Harbor

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***Explanation:***

*The Town Council exercised the option to purchase the Ferry Terminal lot from the Maine Department of Transportation which requires a Town Meeting vote by June 2018. Although there was a lower price option available with a requirement of maritime transportation use within five years, the Town Council decided to purchase the lot for \$3.5 million with “no strings attached” from MDOT after the purchase. A General Obligation bond is being considered which places the taxpayers responsible for the debt services over the 20 year payback period. A business plan is being developed based upon the Ferry Terminal Property Advisory Committee’s recommendations.*

***Recommendations:***

*The seven member Town Council recommends adoption, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption, by a vote of 19 to 0.*

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**Article 7 - PARKING METER SYSTEM – Shall the Town of Bar Harbor:**

1. **Authorize** the Town Council to provide for purchase and installation of downtown parking meter system, said project, known as the **Parking Meter System** to include the following:
  - Purchase of 400+ electronic parking meters, including, but not limited to, parking meters, kiosks, accompanying software, handheld citation meters and all other equipment costs
  - Other activities or expenses that are reasonably related to the project
2. **Appropriate** the sum of Six Hundred Thousand dollars (\$600,000) to provide for the costs of said project, including design work and transaction costs;
3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Six Hundred Thousand Dollars (\$600,000); and



4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

**FINANCIAL STATEMENT**

As of June 12, 2018

**1. Total Town Indebtedness- Principal**

A. Bonds outstanding and unpaid	\$18,648,778
B. Bonds authorized and unissued (June 2018)	- 0
C. Bonds to be issued if this article is approved:	\$600,000

**2. Costs**

At an estimated interest rate of 3.25% for a Two (2) year maturity, the estimated costs for this bond issue will be:

Principal:	\$600,000
Interest:	<u>\$ 29,406</u>
<u>Total Debt Service:</u>	<u>\$629,406</u>

**3. Validity**

The validity of the bond and of the voters’ ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

\_\_\_\_\_  
 Stanley W. Harmon  
 Treasurer  
 Town of Bar Harbor

***Explanation:***

*The Town Council and the Parking Solutions Task Force have formed a plan to implement seasonal (May to October) paid day-time parking in the downtown area, potentially generating over \$500,000 per year in new revenue for the Town. Revenues will be deposited into a new special parking fund used to reduce demand for parking and congestion in the commercial downtown district, making all areas of town more walkable and bikeable, and funding pedestrian improvements. Examples of items funded can be; Town infrastructure, such as sidewalks, LED streetlights, satellite parking and shuttle service, upgrading existing streetscapes, pedestrian and bike friendly projects. Projects funded in this way will not increase the property tax burden. The Parking Kiosk/Meter System will include handheld electronic devices for enforcement/ticketing. Most fees will not be paid in coins, but via debit or credit cards. Experience elsewhere demonstrates that paid parking, electronic monitoring and ticketing increases turnover and more effectively allocates demand. Projected revenues from the program would repay the bond in the first two years, while other projects, as outlined above, are planned and readied for implementation.*

**Recommendations:**

*The seven member Town Council recommends adoption, by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends adoption, by a vote of 15 to 2, with one abstention.*

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The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 12, 2018 for election of Town officers and referendum. Absentee ballots will be processed on Saturday, June 9, 2018 starting at 10:00 a.m. and on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m. ***The last day to request an absentee ballot or to cast a ballot in person at the Municipal Building, prior to Election Day, is Thursday, June 7th.***

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, and poll hours on Election Day for the registration of persons desiring to register for this election. Must provide proof of identity and official document showing physical address, not a post office box. A Maine Driver’s license with current physical address would satisfy both requirements.

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Given under our hands this seventeenth day of April 2018.

**Municipal Officers of the Town of Bar Harbor**

\_\_\_\_\_  
Paul A. Paradis, Chair

\_\_\_\_\_  
Gary Friedmann, Vice Chair

\_\_\_\_\_  
Peter St. Germain

\_\_\_\_\_  
Matthew A. Hochman

\_\_\_\_\_  
Stephen Coston

\_\_\_\_\_  
Erin E. Cough

\_\_\_\_\_  
Judith C. Noonan

Attest:

A true copy \_\_\_\_\_  
Town Clerk of Bar Harbor, ME

**CONSTABLE’S RETURN**

By virtue of the within Warrant to me directed, I have warned and notified the inhabitants of the Town of Bar Harbor to assemble at the time and place and for the purposes therein named by posting attested copy of the within Notice on the Bulletin Board, Municipal Offices, being conspicuous public place within said Town on the \_\_\_\_ day of \_\_\_\_\_ in the year of our Lord Two Thousand and Eighteen.

Attest: \_\_\_\_\_  
Constable of the Town of Bar Harbor

Attest: A true copy \_\_\_\_\_  
Patricia A. Gray, Town Clerk of Bar Harbor, ME



# TRANSFER STATION HOURS

Transfer Station Phone #288-5201    Recycling Phone #288-4464

## Winter Hours: Mid-October through Mid-May

Monday through Friday	8:00 AM to 3:45 PM
Saturday	8:00 AM to 11:45 AM
Sunday	CLOSED
Veterans Day and Patriots Day	8:00 AM to 11:45 AM
Other Holidays	CLOSED

## Summer Hours: Mid-May through Mid-October

Monday through Friday	7:00 AM to 3:45 PM
Saturday and Sunday	8:00 AM to 11:45 AM
Memorial Day and Labor Day	7:00 AM to 11:45 AM
July 4th	7:00 AM to 9:45 AM

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## GLEN MARY HOURS

### Winter Skating Hours:

**Facility Open: 8:00 AM to 9:00 PM**

**(Pending weather conditions)**

### Summer Pool Hours:

Seven days a week                      10:00 AM to 8:00 PM