

2015

# 2015 Bar Harbor Maine Annual Report

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*Town of*  
***Bar Harbor***  
*2015 Annual Report*

# **Town of Bar Harbor**

**2015**

## **Annual Report**

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### **Annual Town Meeting**

*On*

**June 7, 2016**

**Open Town Meeting 7:00 p.m.**

**~ Held in Emerson School Gymnasium ~**

**~ Voter Check-in Required ~**

“Open Town Meeting”, June 7, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

**June 14, 2016**

**Election of Officers & Referendum**

**Polls Open 8:00 a.m. – 8:00 p.m.**

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*Cover Photo*

*Municipal Building, 93 Cottage Street*

## MUNICIPAL BUILDING

*The Municipal Building is a Fred Savage design built in 1907 and was first occupied as the Bar Harbor high school in 1908 until 1968. The residents of Bar Harbor voted at their March 17, 1969 annual town meeting to move the municipal offices from the Odd Fellows block, corner of Rodick and Cottage Street, to 93 Cottage Street. In September 1985, a special town meeting was held and voted to build a new municipal complex for municipal offices, police station, and a multi-community center at Park Street in an amount not to exceed \$1,500,000. In December 1985 just a few months later, a special town meeting was held to rescind the vote of September 1985. Both the vote to build a new complex as well as to rescind the previous decision were favored by less than 100 votes. In addition, the voters decided to update the existing building in accordance with Federal regulations for accessibility for the disabled in the amount not to exceed \$370,000. Voters declined a new auditorium or multi-purpose community center. There were minor upgrades over the years with the most significant around 1996 when the municipal building switched from steam heating system to hot water.*

*The next significant improvements began in 2010 after the Maine District Court downsized and moved out and combined courts in Ellsworth. Renovations to the main floor, housing the municipal offices, was broken into phases. Phase I was moving the Town Manager's and Town Clerk's offices to the south easterly corner, and renovating the public restrooms. Then after a bond was approved, was the replacement of the roof and its components—the 100 year old supporting wood roof deck was determined to be in excellent condition. The outside brick and masonry received extensive work for nearly a year before being completed in 2015. Immediately following the exterior work, the interior renovations began with the replacement and upgrade of 130 windows. Phase II was the renovation of Planning and Code, Assessing, and Finance areas including HVAC, upgrade the main hallway, add fire and smoke alarms to the entire building, which began in 2015 and was completed in May 2016.*

*The third floor is occupied by the Council Chambers, auditorium (used for voting), a small meeting room, and the rental of three office spaces. The ground floor is occupied by two tenants, and the remaining unfinished basement is for municipal use (archival vault, server room, records storage) and the building's utility components. The third and first floors also received new windows and a new fire protection system. Currently there are no active budgetary plans to renovate these two floors. Staff is much appreciative of the renovations that provided upgrades to functionality, much improved ventilation, security, public spaces, aesthetics and a return to the wooded interior of the original school.*

## TABLE OF CONTENTS

### **MUNICIPAL DEPARTMENT REPORTS**

Town Council Goals	5
Town Manager's Report	9
Town Clerk's Report	13
Finance Department	15
Assessing Division	21
Planning Department	25
Code Enforcement Division	31
Fire Department	33
Police Department	39
Harbor Department	43
Public Works Department	46

### **CONNERS-EMERSON SCHOOL COMMITTEE**

Principal's Report	53
--------------------	----

### **MDI REGIONAL SCHOOL COMMITTEE**

MDI Regional School System	59
MDI High School Principal	63
MDI Adult & Community Education	70
MDI School District Trustees	73

### **BOARD & COMMITTEE REPORT**

Chamber of Commerce	75
Housing Authority	77

<b>GOVERNOR LePage</b>	78
<b>U. S. SENATOR King</b>	79
<b>STATE SENATOR Langley</b>	81
<b>STATE REPRESENTATIVE Hubbell</b>	82

### **FINANCIAL REPORTS**

Warrant Committee Subcommittees	84
Auditor's Report	85
Unpaid Taxes and Tax Liens	93
Budget for 2016-2017	97
Capital Improvement Program	104
Capital Improvement Program Year by Year Overview	118
Warrant Committee Nominees for 2016-2017	128
<b>NOTICE OF TOWN MEETING WARRANT</b>	129

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# BAR HARBOR TOWN COUNCIL

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## Vision

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Efficient use of public funds, good governance in accordance with the Town Charter and citizen involvement will ensure ample access to goods, services, housing and education and afford our diverse residents and visitors an outstanding quality of life.

## 2016 Five Year Goals

*~ FY16 through FY21 ~*

### A. **Keep the rate of Property Tax Increases low and Enhance User-based Revenues**

1. Work with the manager to draft a Municipal Budget that will keep property tax increases to a minimum, while still considering services that are necessary and appropriate.
2. Work to identify opportunities to match potential revenues to incurred expenses to minimize impact on property tax and rate-payers, including payments in lieu of property taxes.
3. Work with the Finance Director and Assessor to understand possible variances/in-equi ties in property assessment to determine the need for and timing of a revaluation of all properties.

### B. **Protect the local environment on which much of our economy is based**

1. Work with other towns in the region to study in support of solutions to the long-term issue of solid waste management and disposal.
2. Explore opportunities to significantly reduce reliance on fossil fuels by the town, local businesses and residents through a town or regional “solarize” program that coordinates education, purchasing, installation and financing options.

### C. **Create effective plans for a Sustainable Future**

1. Work toward a simplified, enforceable Land Use Ordinance.

2. Explore, with the HUB of Bar Harbor and the Chamber of Commerce, creation of a downtown development district or tax increment financing to enhance self-financed planning and economic development within the downtown area, including seeing currently vacant commercial lots fully utilized.

**D. Improve the Effectiveness and Delivery of Municipal Services**

1. Promote and support effectiveness and efficiency of public safety services and other municipal services, including current and new collaborations with other towns.
2. Work through the League of Towns to design professional development opportunities, including encouraging municipal employees to cross-train for appropriate functions and collaborate where appropriate through formal and informal arrangements.

**E. Improve Local Infrastructure**

1. Continue to actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is completed
2. Encourage and assist the Maine Port Authority to acquire the ferry terminal.
3. Sustain and grow cruise ship visitation, within limits set by the Town Council on a yearly basis, to ensure that the income stream from cruise visitation continues to make Maine Port Authority acquisition of the ferry terminal viable
4. Seek solutions to on-going parking problems in the summer season.
5. Adopt a master plan for the transfer station.
6. Design, fund and rebuild Grant Park.
7. Explore options for rebuilding Harborview Park.
8. Respond to opportunities for improved broadband service within downtown and areas of the town not currently served.
9. Study future space needs and options for public safety functions within Bar Harbor, as exploration of collaboration with other towns proceeds
10. Study and create a priority list of in-town roads, noting both short-term needs for resurfacing and long-term needs for reconstruction, with appropriate planning, engineering and funding mechanisms.
11. Explore potential for and promote construction of additional bike lanes and other amenities for cyclists in the downtown area, and along roadways/routes leading



into town, especially when roads are reconstructed, and when collaboration is possible with Acadia National Park and Maine Department of Transportation.

**F. Improve the Effectiveness and Efficiency of our Town Governance and encourage citizen involvement**

1. Study appropriate electronic voting technology to improve efficiency and accuracy of tabulating votes at annual open Town Meeting.
  2. Improve communications with tax-payers and residents, in part, through periodic council meetings held in the various villages of the town, preceded by opportunities for “conversations”, facilitated by a neutral moderator, that will help council members better understand the needs and hopes of residents and residents to understand the roles and responsibilities of the council.
  3. Work with town boards and committees to design workshops to increase citizen participation in town government.
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**BAR HARBOR TOWN COUNCIL**  
**and**  
**TOWN MANAGER**



*Left to right, back to front: J. Clark Stivers, David Bowden, Peter St. Germain, Anne Greenlee, Burt Barker, Town Manager Cornell Knight, Chair Paul Paradis, and Vice-Chair Gary Friedmann*

## TOWN MANAGER

To the Residents of Bar Harbor:

I have very much enjoyed my first year as town manager as well as living in Bar Harbor.

Enclosed in the annual report are the various town department reports and the audit of the town's financial status as of June 30, 2015.

Some significant events and highlights of the year:

The town's unassigned fund balance decreased from \$623,932 to \$220,920. This reduction in fund balance will affect future budgets in the amount available to reduce the overall municipal budget. It's been a common practice to use a portion of the fund balance to fund one-time expenses. The 2015 harsh winter with correlating higher costs were a factor in the reduced balance. The trend so far this winter is very positive towards an improved cash balance. The working capital balance remains at healthy levels.

The property tax mil rate in FY16 was increased from \$0.22 to \$0.59, an increase of 3.6%.

The Backyard Parking Study was completed in the fall with recommendations to meet the parking shortfall. A parking system of meters on the streets, kiosks in the lots and a parking garage on the Backyard lot off lower Rodick Street was recommended. A well-attended public forum was held in the fall. The consultant prepared a FAQ sheet and an expanded recommendation list. The Town Council will take the recommendations under consideration.

A lawsuit filed by Donal Murphy over the building permit issued to Emera for an electrical substation on Woodbury Avenue was dismissed. However, Emera staff worked with a local advisory committee to have the sub-station relocated to Prospect Avenue. Construction will start in 2016.

Two citizen petitions to amend the Land Use Ordinance for Public Utility Installations and Public Utility Facilities were filed with the Town Council. Due to the potential conflict with the proposed Land Use amendments already on the ballot, the Council voted to delay the vote on the petitions. A judge ruled that the questions must be placed on the 2015 annual Town Meeting warrant. The questions passed by a majority of voters but not by the 2/3 margin to overturn the recommendation of the Planning Board. This was appealed to the Hancock County Superior Court and a decision is pending.

The Town Meeting ballot question for the repeal and replacement of the Land Use Ordinance was voted down 448 to 324.

Town Meeting approved bond issues for the renovation of the exterior brick work at the Fire Station (\$500,000) which has been completed. The \$7,000,000 bond issue for the water line replacement on Rte 3 will begin in the fall of 2016.

The Council sold the last of the Water Company property on Edgewood Street. The parcel sold for \$450,000. Proceeds of the sale were credited to the Water Company account.

Robert Osborne was hired in May as the town's new Planning Director. Bob had been the Planner in the Town of Hampden for many years and we are pleased to have him on board.

A community solar farm proposal was approved at the annual town meeting. The proposal will allow 9 residents to join in the benefits of a solar farm on town land next to the Public Works property and receive a credit from the power generated on their home electrical meter.

The town signed a power purchase agreement with ReVision Energy. The solar panels on the roof of the Public Works Garage were paid for by ReVision Energy. The agreement requires the town to purchase the power produced from the array at set prices in the contract and after 6 years the town can purchase the panels at fair market value.

Town Attorney Lee Bragg retired and the Council appointed Ed Bearor from the Bangor firm of Rudman and Winchell to replace him.

The Police Chief sharing agreement with the Town of Mt. Desert was renewed for another year.

A \$7000 broadband study was completed with cost estimates to run fiber to all the municipal properties and an estimate for fiber run throughout the town and to the home. The Communications and Technology Task Force and the Council will continue working on the recommendations.

The Wayfinding signs were installed throughout the downtown and have been well received. The \$42000 bond issue will be repaid with Cruise Ship funds.

The next phase of interior office renovations at the Municipal building will be completed in April. This year the brick work was completed, new windows installed and renovations of the Finance, Assessing and Planning offices and the lobby area was begun.

I would like to thank the Town Council, staff and residents for their support and warm welcome to town.

Respectfully submitted

Cornell Knight  
Town Manager

**TOWN CLERK'S DEPARTMENT**



*Left to right: Deputy Clerk Elizabeth Murray and Town Clerk Patricia Gray*

## TOWN CLERK

The Town Clerk's department website continues to offer online licensing through the State Departments' website for fishing and hunting and dog licenses. We also offer town and State of Maine application downloads for licenses and permits handled in the Clerk's office, such as: marriage licenses, liquor licenses, special amusement permits, and vehicle-for-hire permits. Click on 'Town Clerk' department for quick link access. We strive to improve town applications by making them fillable online, whenever possible.

In addition, I would like to acknowledge the one hundred twenty plus volunteers serving on the various town boards, committees, task forces, commission, and elected officials. Many individuals have served a number of terms and serve on more than one board. The number of volunteers does not include the on-call firemen or school volunteers. It's those who participate that impact the quality of life here. If you would like to participate, please check the list of open seats on the town's website: 'I Want To' Apply for Boards & Committees.

I would like to thank the Town Council and Town Manager Cornell Knight for their hard work; and the department heads, their staff, and Deputy Clerk Gary Mohr, who retired in July 2015, for their assistance when called upon. We welcome Elizabeth Murray as the new Deputy Clerk. A special thank you to residents of Bar Harbor for the opportunity to continue to serve them.

Patricia A. Gray

Town Clerk

## Town Clerk - Statistical Report - Calendar Year

<b>Dog Licenses Issued</b>	<b>2014</b>	<b>2015</b>
Kennel	1	0
Male/Female	61	48
Neutered/Spayed	581	670
<b>Totals</b>	<b>643</b>	<b>718</b>

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<b>Clam Licenses</b>	<b>2014</b>	<b>2015</b>
Resident Commercial	4	4
Resident Recreational	33	44
Over 65 Free/Under 16	5	7
Non-Resident Commercial	0	0
Non-Resident Recreational	116	96
<b>Totals</b>	<b>158</b>	<b>151</b>

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<b>Hunt &amp; Fish Licenses</b>	<b>2014</b>	<b>2015</b>
Resident	326	336
<b>Totals</b>	<b>326</b>	<b>336</b>

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<b>Record of Births</b>	<b>2014</b>	<b>2015</b>
Bar Harbor Residents	36	34
Non-Residents	72	57
<b>Totals</b>	<b>108</b>	<b>91</b>

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<b>Record of Marriages</b>	<b>2014</b>	<b>2015</b>
Bar Harbor Residents	40	32
Non-Residents	139	106
<b>Totals</b>	<b>179</b>	<b>138</b>

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<b>Record of Deaths</b>	<b>2014</b>	<b>2015</b>
Bar Harbor Residents	51	59
Non-Residents	30	38
<b>Totals</b>	<b>81</b>	<b>97</b>

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## FINANCE DEPARTMENT

(Including Assessing & Technology)

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our accounting personnel provide an internal audit control function, processing invoices, payroll, bills for taxes, water, sewer, cruise ships and ambulance service; perform timely and accurate financial reporting, fixed asset tracking for control and insurance purposes and registers autos, trucks, boats and all recreational vehicles.

### Personnel

In 2015, the Finance Office continued to enjoy the services of **Sarah Gilbert**, our *Tax Collector* and *Payroll Supervisor* who has been with us for over 10 years and leads the effort to increase office efficiencies by more effective utilization of our government software and web site capabilities. **Joanne Higgins**, as part time *Bookkeeper*, maintains the payroll processing functions, tracks summer discounts on sewer, wastewater payables and reconciles cash to maintain segregation of duties. **Jen Turcotte**, as *Ambulance Agent*, ably handles the electronic billing and collection activity for the ambulance service. She is in her ninth year here and is also responsible for Police & Harbor miscellaneous billings, sewer liens, payroll backup, tracks all revenue received from the cruise ship fees and is our *State Motor Vehicle Agent*. **Lacie Frost** is in her third year as *Finance Accountant* and assists in organizing and formatting the annual budget. **Lacie** is the *State Inland Fishery* reporting agent, prepares and files the tax liens, reconciles and traces all deposits into the bank, tracks the quarterly water and sewer billing volume and tracks all incoming wire receipts as well as "on line" payments received. **Jen Richter** joined us in 2015 and takes over the invoice payable duties along with the related purchase orders, 1099 reporting and invoice archiving duties for both the *General* and *Water* Funds. She also assists the Finance Director in certain detail tracking of \$5 million in Town assets for insurance and

audit purposes throughout the year. A special thanks to the finance staff for their critical design oversight in the functional layout of our newly renovated offices.

At the counter **Jen, Jen** and **Lacie** all collect taxes, process vehicle, boat, ATV and snowmobile registrations, accept general permit collections, parking tickets, as well as a portion of utility bill receipting for water and sewer.

Assessor **Justin Van Dongen** was appointed in April 2013 as the Town Assessor and has 10 years of service in the governmental field. The Assessor reports administratively to the Finance Director. Justin also splits some of his time on public safety 911 addressing duties as well as other GIS/map related responsibilities. The Assessing office provides the public with the capabilities of the *Maps on line* systems and maintains the popular *Property Tax Look Up* system which has a web component to allow the public to better access certain tax billing data. Justin and his Assessing Assistant (with a new replacement hire in 2016) track over 3500 parcels and 400 personal property accounts.

**Steve Cornell**, the Town's *Technology Systems Administrator*, focuses on management of the Town's computers, backups, computer servers, security, internet, e-mail, video security systems for the Town departments, the WAN network, technology purchases, public wireless access in the parks, the website, the television broadcast and web streaming of Town government meetings, the phone system and helps maintain the radio frequency system monitoring of our Water and Water Division's pump/treatment systems. His broad responsibilities means that he is on call many times 24/7 to keep these critical networks and systems running. He is also the Town's representative and Chair of the *Cable Consortium*; the group of municipalities negotiating with **Time Warner** for the renewal of the cable television franchise agreements (*expired March 2014*). Some of Steve's 2015 time was spent on defining the scope of the municipal fiber/broadband project with the Town's consultants, based upon the Council's goals.

### **Municipal Building**

Part time assistance is required to help oversee certain building maintenance issues and, for the 9<sup>th</sup> year running, this is the responsibility of **Tim Porter**. Tim keeps the

equipment and building running safely and more efficiently, walkways free of snow and ice, dealing with the many service contractors (elevator, sprinkler, electrical, plumbing, heating, cooling, ventilation, etc.), multiple tenants, space rentals, coordination of storage of Town records and key assistance with the General Contractor for the building renovation.

As the calendar year 2015 ended, work on the building renovations from the \$ .2 bond approved at the June Town Meeting in 2015 was nearing completion. The roof was replaced, the outside brickwork was extensively re-pointed, 130 Marvin windows were installed with 2016 being the completion period for certain interior work spaces for Finance, Code, Assessing & Planning areas.

### **Financial Outlook**

At the annual review of the 2015 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of audited revenues in an "Assigned" working capital cash reserve in the Town's Fund Balance and the success of

this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 25 years. The Town's *Standard & Poor's* bond rating was re-affirmed **AAA** in August 2015 (their highest rating) and re-affirmed its **Aa2** rating by *Moody's*; good ratings that help keep borrowing costs lower, especially for a small community.

### **Wastewater and Water Divisions**

Both the *Wastewater* and *Water* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The *Wastewater* fund remains fiscally strong and overall rates were not changed after approval of its last budget, effective July 1<sup>st</sup> 2015. Annual revenues billed to run the *Wastewater Division*, pay debt service and for capital investment are approximately \$1 million.

*Water Division* rates were scheduled to increase 14.4% on January 1<sup>st</sup>, 2016, after the Fall PUC public hearing at the Town Office. These extra funds would be raised to pay new debt service costs for the \$.7 million bond that is involved in the 5 mile Rte #3 Maine DOT upgrade. In August 2015, the Edgewood St. land was sold and the proceeds enabled the Water Division to return to a strong working capital position for the first time since the Town purchased the Water Company in 2001. Much of the water billing, collections and customer communications are handled at the *Water Division's* office by Office Manager **Nancy Warner** but most other financial transactions, accounting, payables, extensive PUC reporting, etc., are taken care of by staff in the Finance Office on Cottage Street. Total annual water revenues generated are approximately \$ .9 million.

### **Property Taxes Receivable**

Approximately 84% of the Town's total revenues are raised from property taxation. The 2015 year's taxes uncollected, expressed as a percent, at December 31<sup>st</sup> are slightly higher than the year before. At fiscal year-end, June 30<sup>th</sup> of this past year, the Town's tax collection rate reached 96.8% on its 2014 taxes, with the remainder of the unpaid properties (136) lienied; down from 178 the prior year.

Tax	Property Tax	Dec. '15	Dec. '14
Year	Outstanding Balance	%	O/S Balance %
2012	\$ 64 15	.1%	\$ 28922 .2%
2013	\$ 5,190	.1%	\$ 244,447 1.7%
2014	\$ 204,039	1.4%	\$580,800 39.2%
2015	\$380,944	40.9%	

## Vehicle Registrations

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$0 0000 in the last fiscal year). Total motor vehicle *unit* registrations in 2015 were level compared to last year.

<u>Calendar Year</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
<b>Motor Vehicle Registrations:</b>	<b>5090</b>	<b>5068</b>	<b>5046</b>	<b>5167</b>

## Cruise Ship Fund

This fund was created in 2009/10 when fees were increased to \$ per passenger. The fees will rise to \$.30 as of 1/1/16. The funds are appropriated as part of the total Municipal appropriation vote at Town Meeting each year. Proposed Fund Balance expenditures also requires Town Meeting approval. The use of the funds (averaging over \$0 0000 in revenues annually) is generally split 1/3<sup>rd</sup> each to three areas: *direct cruise ship related expenses* (Chamber summer help, Island Explorer, water quality studies, etc.), 1/3<sup>rd</sup> to the *capital improvement fund* for related items (e.g., Newport Drive Comfort Station, sidewalks, etc.), and 1/3<sup>rd</sup> to *support taxpayer funded operations* (police, fire, public works, comfort station cleaning and harbor department services) provided on cruise ship days.

## Town's Capital Assets

Listed below are the total original costs of all the Town's capital assets, excluding schools, as compiled by GASB#34 accounting rules @ 6/30/2015:

	Town	Sewer	Water	Total
(in thousands)	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>
Land	\$ 191 7	\$ 24	\$ 133	\$2074
Buildings	\$ 7524	\$0, 903	\$1792	\$0219
Vehicles	\$ 352 0	\$ 281	\$ 266	\$4067

Equipment	\$ 2,773	\$1,040	\$1,306	\$5,119
Roads	\$11,051			\$11,051
Sidewalks	\$ 2,317			\$ 2,317
Drains/Mains	\$ 2,667	\$ 7,739	\$4,635	\$5,041
All Other	\$ 4,024	_____	\$15,994	\$5,618
<b>Totals</b>	<b><u>\$35,793</u></b>	<b><u>\$19,987</u></b>	<b><u>\$ 9,726</u></b>	<b><u>\$65,506</u></b>

**BOARD OF ASSESSMENT REVIEW**

The *Board of Assessment Review* (BAR) hears abatement appeals that are filed with the Town. If a taxpayer’s tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. The BAR will then schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public. The BAR heard two cases in 2010 but no appeals were filed from 2011 to 2015.

- Members: Terence O’Connell, Chair Expires 2017
- Brent Walton, Vice Chair Expires 2016
- Linda Martin, Secretary Expires 2017
- Michael Blythe Expires 2018
- Vacant

Respectfully Submitted,

*Stanley W. Harmon,*

Finance Director, Treasurer

## ASSESSING DIVISION

As of April 1, 2015

<b>Assessed Valuation of Taxable Property:</b>	<b>2014</b>	<b>2015</b>
Real Estate	\$1,433,030,600	\$1,454,608,200
Personal Property	\$160,903,000	\$173,555,500
<b>Real and Personal Property <u>TOTAL</u>:</b>	<b>\$1,449,120,900</b>	<b>\$1,471,963,700</b>
Property Tax Rate (Per thousand dollars of valuation)	\$10.22	\$10.59
Property Tax Levy:	\$148,100,150	\$155,871,710
State Valuation:	\$1,390,700,000	\$1,404,100,000
County Tax:	\$565,744	\$584,110
State Revenue Sharing:	\$132,152	\$122,264

### **PROPERTY TAX RELIEF PROGRAMS:**

#### **Homestead Exemptions**

In 1998, the State legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$15,000 reduction in valuation. To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

## **Veteran's Exemption**

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1<sup>st</sup>; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unremarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

## **Blind Exemption**

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

## **Business Personal Property Tax Reimbursement Program (BETR)**

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

## **Business Personal Property Tax Exemption Program (BETE)**

Provides business taxpayers with an exemption of the personal property tax on eligible business property placed in service within the state after April 1, 2008. More information and an application for exemption visit:

[www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm](http://www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm)



## **Tree Growth**

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

## **Farm and Open Space**

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

**Farmland** - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

**Open Space** - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

## FINANCE DEPARTMENT STAFF



*Left to right: Accounts Payable Jennifer Richter, Bookkeeper Joanne Higgins, Tax Collector Sarah Gilbert, Ambulance Agent Jennifer Turcotte, Finance Accountant Lacie Frost, and Finance Director Stanley Harmon.*



*Left to right: Building Maintenance Supervisor Tim Porter and Technology Systems Administrator Steve Cornell.*

## PLANNING DEPARTMENT

### APPEALS BOARD

The Appeals Board heard, and approved two requests to relocate a nonconforming structure in 2015 and heard three Administrative Appeals.

<b>Appeals Board:</b>	2015	2014
Administrative Appeals	3	1
Variance Requests	0	0
Relocation of nonconformity	2	1
Request for Reconsideration	0	0
Other	0	0
Workshops	0	0
Appeals Board Meeting Hours	4.5	1.5
<i>Total Appeals Board Activity</i>	9.5	3.5

### CONSERVATION COMMISSION

The Commission applied for, and received a Coastal Communities grant for \$1000 to commence development of the Open Space and Recreation Plan in 2012. Along with the grant, the Town of Bar Harbor supplemented the remaining funds needed to execute and complete the plan. The Conservation Commission worked diligently with consultants on the plan and completed it in 2014. The Open Space and Recreation Plan is now being reviewed with an eye to make it clearer and a more useful document.

### CRUISE SHIP COMMITTEE

Bar Harbor hosted the Canada/New England Cruise Symposium and brought much attention to the town as a cruise destination. The Committee worked to improve issues with bus stops, fares and drop off locations. The Committee continues to be involved in the discussion of reuse of the ferry terminal. The Committee continues its commitment to monitoring water quality in the harbor and looking safeguarding the cruise ships role in maintaining clean harbors. The Committee continues to evaluate the travelers signs and recommend changes where necessary. The Committee continues to make budgeting recommendations to the Town Council.

## DESIGN REVIEW BOARD

The Design Review Board approved many applications in 2015 for signage, new construction, additions, demolitions and reconstructions. The Board's overlay district is essentially the downtown area and a portion of Town Hill for development permitting and signage. The Board's sign review area also extends to state highways.

Notable applications include review and approval of new buildings at 333 Main Street, 200 Main Street and 52 Cottage Street. The Board reviewed and approved the request for demolition of 200 Main Street (a historic building in disrepair). Finally the Board reviewed and approved primarily applications for new signs but also a few lighting and building alterations.

The Board continued to work on Land Use Ordinance language regarding internally illuminated signage with a focus on maintaining dark skies.

<b>Design Review Board:</b>	2015	2014
Certificates of Appropriateness Approvals	39	40

## PLANNING BOARD

The Planning Board worked on Land Use Ordinance amendments regarding the Downtown Village Districts and uses that were inadvertently removed in 2010 ordinance amendments. Those uses include farmers market, home occupations, single and two family dwellings, retirement community and auto repair and auto sales. The Board also worked on the Land Use Ordinance amendments from Design Review Board concerning signage.

It was a relatively quiet year for development activities brought to the Planning Board.

<b>Planning Board:</b>	2015	2014
New Completeness Reviews	5	8
Site Visits	1	6
Subdivision Sketch Plan Reviews	2	3
LUO Amendment Requests (from Public)	0	0
Planning Board Approvals	5	9
Subdivision Lots Approved	0	19
Minor Subdivision Amendments	0	0
Workshop Sessions	3	1
Planning Board Meeting Hours	23	28.75
<i>Total Planning Board Activity</i>	39	74.75

<b>Other tracking in the Planning Department</b>	2015	2014
Checklist Reviews	3	9
Development Review Team Meetings	0	0
Neighborhood or Abutter Meetings	0	0
Cruise Ship Committee work hours	6.5	8
Committee Meetings Attended	96	88
<i>Total Administration Activity</i>	105.5	105

*Please consider serving the Town in a Board/Committee/Commission capacity as there are always plenty of projects to work on and groups to work with. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!*

*Respectfully submitted,*

*Robert Osborne, Planning Director*

*Phyllis Duffy, Administrative Assistant*

*With gratitude, we list the residents below that provide active service to the Town:*

**APPEALS BOARD**

Ellen Dohmen, Chair  
Term exp. 2018

Roger Samuel, Vice Chair  
Term exp. 2018

Linda Martin, Secretary  
Term exp. 2016

Lindy Stretch  
Term exp. 2017

Kay Stevens-Rosa  
Term exp. 2017

Enoch Albert, Associate  
Term exp. 2016

**CONSERVATION COMMISSION**

Jesse Wheeler, Vice Chair  
Term exp. 2017

Erickson Smith  
Term exp. 2016

Jeff Miller  
Term exp. 2018

Michael Handwerk  
Term exp. 2018

Elissa Chesler  
Term exp. 2017

Jill Weber  
Term exp. 2015

## **CRUISE SHIP COMMITTEE**

Eben Salvatore, Chair  
Term exp. 2018  
James Collier, Vice Chair  
Term exp. 2016  
Paul Paradis  
Term exp. 2016  
Anne Greenlee  
Term exp. 2016  
Jeff Dobbs  
Term exp. 2017  
John Kelly  
Term exp. 2017  
Ken Smith  
Term exp. 2018  
Robert Osborne, Secretary  
Planning Director  
Jim Willis, Police Chief  
Charlie Phippen, Harbor Master Rep.

John Carter  
Term exp. 2016  
Sandy McFarland  
Term exp. 2016  
Greg Gordon  
Term exp. 2017  
Amy Powers  
Term exp. 2016  
Clare Bingham  
Term exp. 2017  
  
Nancy McKechnie  
Angela Chamberlain

## **DESIGN REVIEW BOARD**

Barbara Sassaman, Chair  
Term exp. 2017

Erin Early-Ward, Secretary  
Term exp. 2017

Steve Demers, Vice Chair  
Term exp. 2016

James Collier  
Term exp. 2016

Pancho Cole  
Term exp. 2018

Martha Searchfield  
Term exp. 2015

## **PLANNING BOARD**

Ivan Rasmussen, Chair  
Term exp. 2018

Basil Eleftheriou, Jr., Secretary  
Term exp. 2018

Tom St. Germain, Vice Chair  
Term exp. 2016

John Fitzpatrick  
Term exp. 2017

Joseph Cough  
Term exp. 2017

## **PARKING AND TRAFFIC COMMITTEE**

Rick Leiser, Chair  
Term exp. 2016

Sandy McFarland, Vice Chair  
Term exp. 2017

Judith Noonan, Secretary  
Term exp. 2016

Jeff Miller  
Term exp. 2017

Matthew Bartlett  
Fire Chief

Chip Reeves  
Public Works Director

Jim Willis  
Acting Police Chief

Robert Osborne  
Planning Director



## CODE ENFORCEMENT DIVISION

The Code Enforcement Division's primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the demolition of the Fernald Funeral Home and construction of the Emera substation, the construction of the Bar Harbor Dental Group office, the interior and exterior renovations of the Municipal Building, and several small projects at the Jackson Laboratory.

<b>Building Permits by Category</b>	<b>2015</b>	<b>Value</b>
New Dwellings	51	\$10670710
Commercial/Industrial Permits	94	\$9099114
Garages/Additions/Other Improve.	179	\$4096680
<b>Totals</b>	<b>324</b>	<b>\$23,866,504</b>

Less Value of Improve to Tax Exempt		\$1931008
Total Value of Improve to Taxable Prop.		\$21935496

<b>Building Permit Activity</b>	<b>2015</b>	<b>2014</b>
Total Value of Bldg. Permits	\$3866504	\$15019837
Value of Taxable Projects	\$1935496	\$12756911
Number of Building Permits	324	279
Number of New Dwellings	51	32
Number of Plumbing Permits	120	100
Number of Electrical Permits	151	137

Number of Site Inspection	585	523
Scheduled Conferences in Office	187	208
Messages taken by Admin. Asst.	321	208
Violation Letters Sent	17	6

**Administration**

The Code Enforcement Officer attended a variety of training programs in 2015. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

Angela M Chamberlain  
Code Enforcement Officer

**ASSESSING, PLANNING and CODE ENFORCEMENT**



*Left to right: Finance Department Assessor Justin Van Dongen, Code Enforcement Officer Angela Chamberlain, Planning & Code Administrative Assistant Phyllis Duffy, and Planning Director Robert Osborne.*

## **FIRE DEPARTMENT**

### **Mission Statement:**

The Bar Harbor Fire Department's Mission is to provide a range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies and other man made or natural disasters.

The department responded to 462 fire calls for 2015. The calls are broken down as: Structure fire – 3, chimney fires – 6, vehicle fires - 2, fires other than structure – 14, woods fire – 2, assist EMS – 11, motor vehicle accidents – 40, water rescue – 1, hazardous materials incidents – 10, carbon monoxide – 19, electrical related incidents – 11, sprinkler system/water related incidents – 11, smoke/odor investigation including ventilation of buildings – 34, stand by for Lifeflight of Maine – 50, elevator rescues – 5, public service assistance – 12, unattended outside fires – 8, mutual aid – 11, false alarms – 212.

Captain Jai Higgins attended the Maine Fire Service Institute for two weeks to obtain his Fire Officer I & II, per National Fire Protection Association Standard for Fire Officer Professional Qualifications. The training emphasizes on the administration side of being a supervisor in the fire service. The two week course covers; preparing for promotion, creating budgets, labor relations, training, community relations, crew resource management, and communication skills.

Call Firefighter Zach Soares attended Penobscot County Firefighters Association's Fire Academy in August. After completing the Academy, Zach successfully tested out for his Firefighter I & II certification. In order to attend the Academy, Zach took two weeks out of his summer to attend the Academy in Bangor.

We applied for Assistance for Firefighters Grant through the US Fire Administration, and were fortunate to have received the grant. The grant amount was for \$47,200.00, with the Town's match of \$286.00, for a total grant amount of \$49,006.00. With the grant we

purchased; 3000ft of 5 inch supply hose, 2250ft of 2.5 inch hose, assorted appliances to be used with the hose, 21 sets of turnout gear, and workout equipment. The grant allowed the replacement of 5 inch hose that was over 20 years old, replaced 3 inch hose we used on Tanker as supply hose, replaced 2.5 inch hose that was over 30 years old, and replaced turnout gear that was over 10 years old. The workout equipment; we purchased a Nordic track treadmill, and a Cybex multi-use weight machine.

I continue to work closely with the Island's other three fire chiefs. We meet regularly to discuss issues that we are all facing. We are still working with the High School on a possibility of having a fire department training facility on their campus. At this time we are looking at a piece of land between the baseball field, and the Eagle Lake Road.

We are implementing new firefighting tactics for the department. The need to implement new tactics is out of the necessity to adjust our firefighting tactics to meet the way today's fires are burning. Fires within structures are burning much hotter, and faster than the fires of the 70's and 80's. Studies have shown by initially hitting the fire from the exterior, the temperatures drop, and the conditions within the structure improve. After the initial exterior attack, firefighter transition to interior attack to extinguish the fire. Along with adopting the new tactics, we are also focusing on fire behavior and the effect ventilation has on a fire.

During the year we were fortunate to have two structures donated to the department to hold live fire training. The ability to have live fire training evolutions is imperative for the improvement and experience of the department's firefighters. Along with the live fire training it also gave us the chance to work on the new tactics we are implementing.

A Bond of \$00000.00 was approved at the annual Town Meeting to make necessary repairs to the exterior of the Fire Station. Knowles Industrial out of Gorham Maine was hired to make the repairs. The repairs of the station included; rebuilding of the two parapets, rebuild of the arch above one of the bay doors, repair of a crack on the right front corner, replacement of all the steel window lintels, a sealant applied to the granite caps on the roof line, and a full repaint of the exterior of the building. Work began in October and continued into 2016.

I have put into place a more organized system for our call firefighters. All call firefighters have been put into separate companies with a Call Captain, or Lieutenant in charge of each of the three companies. The Call Officers will be responsible for the members of their companies during training, meetings, and any other issues that may arise. The Call Officers have been given more responsibilities as they will help run, and manage the fire department.

I went to the International Association of Fire Chief's annual Volunteer, Combinations Fire Chiefs Conference in Clearwater Florida. This is the third year I have attended the conference. This year's conference focused on leadership. Topics covered; Thinking firefighters get result, crisis and leading when it counts, case review(miracle on the Hudson River), remember why we do this, case review(basement fire with firefighter injuries), multi-generational leadership, doing more with less, and taking the heat out of conflict. This conference has proven to be very beneficial, as it focuses on the issues that are faced by volunteer, and combination fire department.

The department held a "Back to Basics" training weekend. This is the first time we have held a weekend training focusing on the basic fire firefighting skills we all learned during our firefighter I & II training. We set up several stations and broke all the firefighters into groups, and rotated through the different stations. We had firefighters from all of the Island departments. We received positive feedback from the attendees, and we are planning on making this an annual training event. I am hoping we will get even more of the Island Firefighters to attend next year. I would like to thank Public Work Director Chip Reeves for the use of the facilities on Ledgelawn, and Principal Barb Neilly for the use of the School. Without the use of their facilities, we would not have been able to hold the training.

We have put in place a proactive vehicle maintenance program for the fire apparatus. With the length of time we keep the apparatus, we are going to service the pumps on the apparatus annually. We are hoping by servicing the pumps annual, it will cut down on future maintenance cost, and improve the reliability of the apparatus as they age.

I have been requested to serve on the Maine Fire Chief's Association Board of Directors as the Hancock County Rep. The Hancock County Firefighters Association nominated and

approved me to be the Rep. for Hancock County. My term for the board will be for three years. I look forward to serving on the board, and the chance to work with Fire Chiefs from around the State.

I would like to thank all the dedicated and hardworking firefighters that serve the Town of Bar Harbor. Many hours annually are spent at work, training and responding to calls. Without their committed service to the Town of Bar Harbor we would not be able to deliver the high level of service that our community has come to expect and deserve.

## **AMBULANCE DIVISION**

### **Mission Statement:**

The Town of Bar Harbor Fire Department Ambulance Service's primary mission is to provide a model system of emergency medical services (EMS). To provide the highest quality care in the pre-hospital setting subscribing to a collaborative effort for the effective delivery of EMS through facilities, equipment, and resources under the guidance of Maine EMS.

The Ambulance Service responded to 1111 runs for the year. Types of runs were: local emergencies 898, local routine transports 152, out of town emergency inter-facility transfers 13, out of town routine inter-facility transfers 48.

The department continues to be an active participant when EMS personnel are being required to respond off road into Acadia. EMS personnel are providing medical care and also playing an active role in the extrication and transport of the patient to roadside.

The department participated in public education presentations. Topics were fire and health safety presented at the YMCA Healthy Kids day and car seat safety and CPR at the Jackson Lab Safety Day. Staff participated in a student flu vaccination clinic at Mt. Desert Island High School and coordinated employee flu vaccinations for Town employees.

The department has been participating in MDI EMS – MDI Hospital quarterly meetings. These meetings bring all MDI EMS agencies and MDI Hospital together to discuss various subjects that we all have stake in. This maintains a continuous open line of communication between all modes of EMS on MDI, with a focus on quality patient care delivered in an efficient and rapid manner, quality improvement, ongoing training opportunities, and interagency cooperation.

The fire department partnered with the Maine Bureau of Highway Safety and is a designated child seat safety inspection station, for car seat installation assistance, education, and guidance. Services provided include, but are not limited to, inspecting your car seat to see if you have it installed correctly, providing education when to transition to another car seat type, re-inspecting your car seat when you have moved it to another vehicle, or car seat placement in a vehicle where all the seats need to be occupied.

Staff continued training with neighboring agencies and local facilities through continuing education presentations and training scenarios. This training cooperation runs in addition to the department's regular in-house training.

Ten full time personnel provide ambulance staffing: two EMT-Basics, two EMT-Intermediates, six Paramedics, and several call members and part time personnel.

Through continuing education, quality assurance, peer discussions and review, the Ambulance Service is always striving to provide quality, efficient, and professional emergency medical services to the residents and visitors of Bar Harbor.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, Town Manager Cornell Knight, the Honorable Town Council, Department Heads and members of their respective departments, all members of various boards, Fire Department members, and their families.

Matthew Bartlett, Fire Chief

## Bar Harbor Fire Department Staff

### Fulltime staff:

Fire Chief Matthew Bartlett  
Assistant Fire Chief John Lennon  
Captain John Sanders  
Firefighter/Paramedic Dan Smith  
Firefighter/EMT Tyler Isherwood  
Firefighter/Paramedic Jon Wardwell

Captain Jai Higgins  
Firefighter/Paramedic Jon Zumwalt  
Firefighter/EMT Henry Brown  
Firefighter/Paramedic Basil Mahaney

### Call Staff:

#### Company 1

Captain Dan Daigle  
Todd Hardy  
Zach Soares  
Sheldon Goldthwait  
Rob Gaynor

#### Company 2

Lieutenant Matthew Horton  
Colton Sanborn  
Sean Hall  
Chuck Colbert  
Steve Brown  
Carrie Jones

#### Company 3

Lieutenant Jon Levesque  
Tom Wallace  
Christian Johnson  
Tim Porter  
Pat Kilbride

#### Part Time Employees

John Cunningham  
Doug Dubios  
Tom Chisholm  
Jayson Richter  
Lance Sanborn



## **POLICE DEPARTMENT**

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2015 Annual Report for the Police Department.

The Bar Harbor Police Department's primary mission is to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by vigorously delivering the best possible services.

In 2015, we continued to document information in our records management system in the same format as was implemented in 2014. When our Dispatchers receive calls and dispatch services from various town departments, we document those actions, each is referred to as a call for service. When our Police Officers respond to citizen complaints or initiate activity we document those actions, each is referred to as an incident. During 2015 our Dispatchers processed approximately 845 7 calls for service. This total is consistent with prior years.

Our Officers investigated approximately 4502 incidents and 414 traffic accidents during 2015. Included in the total number of incidents are; 657 9-1-1 Hang up calls, 334 Animal Complaints, 290 Well Being Checks, 264 False Burglar Alarms, 153 Parking Complaints, 101 Noise Complaints, 91 Thefts, 80 Operating Under the Influence, 69 Harassment, 35 Disorderly Conduct, 34 Criminal Mischief, 30 Bail Violations, 18 Simple Assaults, 13 Domestic Violence Assaults, 13 Drug Violations, 9 Sexual Assaults and 6 Burglaries. Also included in the total number of incidents were officers assisting other agencies, investigating traffic complaints and reports of suspicious activity, as well as responding to other non-criminal complaints.

Our Department shares it's Police Chief and Administrative Assistant with the Mount Desert Police Department and is staffed with an Administrative Lieutenant, Patrol Lieutenant, Patrol Sgt., 8 Patrol Officers, 4 Dispatchers, 1 Part Time Dispatcher and 2 seasonal parking enforcement employees. From October to May each year, one of our Full Time Police Officers is assigned to the Connors Emerson School as a School Resource Officer.

After one year working in dispatch and traffic control, Jerrod Hardy was hired as a full-time patrol officer in 2015. Officer Hardy is due to graduate from the MCJA in May, 2016

Many officers attended other training outside the agency in 2015. Officer Timothy Frost attended training with the Maine Drug Enforcement Agency in March and completed field training with their Downeast Task Force Office. In early 2016 he will begin working full time as a Special Agent with MDEA, the costs associated with this assignment will be reimbursed by MDEA.

We participate in regionally based enforcement programs. Among them are two administered by the Hancock County Sheriff's Department; The Underage Drinking Task Force and The Hancock County R.I.D.E. team, which provides targeted impaired driving detection and enforcement. Officer Chris Wharff is a member of a statewide task force administered by the U.S. Border Patrol, designed to address human trafficking enforcement through a multijurisdictional approach.

Other trainings outside the agency attended by Bar Harbor Officers included, Field Training Officer development, a Governor's Summit on Human Trafficking and Municipal Ordinance Prosecutor Training and Certification. Our Officers are encouraged to develop leadership abilities through training and the implementation of techniques learned within the agency. Officer Wharff completed a course on Supervisor Leadership sponsored by the FBI LEEDA which focused on training supervisors in areas of leadership, establishing and maintaining credibility, discipline, liability and functioning as a team.

Each year our officers complete mandatory online trainings using the Maine Law Enforcement Online Training Center. This year's trainings involved 12 hours of MCJA requirements on topics including New Law and Case Law Updates, Emotional Wellness and Vitality in Law Enforcement, Juvenile Issues and Procedures and Patrol Tactical Response to High Risk Incidents. In addition, officers completed 4.5 hours of online training to satisfy OSHA requirements in areas such as Criminal Justice Information System (CJIS) Security Awareness, Hazmat, and Bloodborne Pathogens. Online training has become a useful tool for the Department, allowing the officers to get the majority of their mandatory training hours completed during their scheduled shifts, cutting back on overtime associated with attending and instructing these yearly trainings.

The Maine Chiefs of Police Association District 7 Training Council, which is led by Lt. David Kerns, sponsored several quality trainings throughout the year which were attended by Officers from many agencies in Eastern Maine. In 2015, The Training Council sponsored training in the following topic areas: Crisis Intervention, Mental Health First Aid, Advanced Sexual Assault Investigation, Investigating Complaints of Officer Misconduct, Maine Identity Theft and Lone Offender Active Shooter.

Our agency developed a new Mission Statement and Core Values during 2015, Lt. David Kerns led the process of meeting with each of our employees individually to complete them. Each of our employees endorsed the final document and we brought them to the Town Council, the Council unanimously voted to support our agency functioning according to our new mission statement and Core Values. They read as follows;

### **Mission Statement**

The Bar Harbor Police Department's mission is to protect life, property, and individual rights of Bar Harbor's citizens and visitors. Through leadership and cooperation with the community, the Department's members will continually work to uphold peace and safety, build rapport with the public, reduce crime, and improve citizens' and visitors' quality of life. The Department's members will strive to provide the highest degree of ethical and professional police services to ensure the trust, understanding, and confidence of the public that they serve.

### **Core Values**

#### ***Integrity***

Our community has entrusted the members of this Department with tremendous authority and expects that we will do what is right in matters of personal and professional integrity. We will strive to exercise discretion in a manner that is beyond reproach. As representatives of this Department, we will recognize and respect all people as individuals and will hold ourselves and each other to the highest ethical standards.

#### ***Compassion***

We recognize our roles as community caretakers and temper our application of the law with compassion and empathy. Treating every person encountered with respect, we demonstrate an empathetic understanding in our efforts to serve each of them. As members of this community, we have respect for and promote its diversity. We advocate for social and other supportive services for victims, youth, and others involved with the criminal justice system.

#### ***Honor***

We have been given the honor and privilege of enforcing the law. We are devoted to the people we serve. We are honest, truthful, and consistent in our words and actions, and therefore earn the public's trust. We

will act with fairness, restraint, and honor when carrying out our daily duties. We will enforce the laws equally without bias. We will respect ourselves and also show respect to those we work alongside as well as those we serve.

Respectfully Submitted,

James K. Willis

Chief of Police

## **Bar Harbor Police Department**

### **Officers**

Lieutenant David Kerns

Lieutenant James Pinkham

Sergeant Shaun Farrar

Officer Timothy Bland

Officer Timothy Frost

Officer Soren Sundberg

Officer Bradley O'Neil

Officer Christopher Wharff

Officer Dustin Tierney

Officer Larry Fickett

Officer Judson Cake

Officer Jerrod Hardy

### **Administrative Assistant**

Karen Richter

### **Dispatchers**

Sharon Worcester

Adam Vanwhy

Lori Bartlett

Nicole Seavey

### **School Crossing Guards**

Susan Maristany

Susan Murphy

### **Parking Enforcement**

Kristin Bartlett

Caleb Mora

### **Animal Control Officer**

Diana de los Santos

## **HARBOR DEPARTMENT**

### **Mission Statement**

*The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.*

*The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.*

### **Harbormaster Report**

The Harbor Department had a very busy season during 2015. The recreational boating activities continued to increase compared to recent years. Yacht visitation increased significantly and the revenues for yacht dockage exceeded the budget.

Assistant Harbormaster Jimi Differ was hired in the spring and worked through the summer and busy fall cruise ship season. Jimi did a great job serving the community and visitors to the harbor. His effort and enthusiasm are greatly appreciated and contributed to making 2015 another successful year for the Harbor Department.

The Harbor hosted the annual July 4<sup>th</sup> fireworks display, which was well attended again this year. The large crowd of spectators on the water and along the waterfront witnessed a great display and the weather cooperated making for a great day all around.

Bar Harbor had another busy cruise ship season with a total of one hundred seventeen ships, of one hundred forty scheduled from May through October. There were six large ship and seventeen small ship cancellations due to inclement weather and mechanical problems. There are one hundred twenty one reservations to date for 2016, a small downward trend in ship visitation from 2015. The Environmental Monitoring Project results showed no degradation of Frenchman Bay water quality in relation to cruise ship visitation.

The Harbor Department responded to numerous calls for assistance in 2015 including disabled vessels in need of tow, overdue vessels, injured persons and a number of stranded hikers caught by the incoming tide on Bar Island. I would like to thank local volunteers Steve Burns and David Spear who assisted the department during the year.

### **Harbor Committee Report**

The Harbor Committee held four meetings and continued to address a variety of important issues related to operations on the Bar Harbor waterfront.

I would like to thank the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

### **Harbor Committee Members**

Jon Carter, Chair	Juanita Young, Vice Chair	Ron Landis, Secretary	
Lynne Williams	Lawrence Nuesslein III	Gary Fagan	Sherry Rasmussen

### **Marine Resources Committee Report**

The Committee had a very productive year during which they held nine meetings. The committee coordinated and conducted clam population surveys at Hadley Point and other locations in Town. Survey results from the Hadley Point area showed high concentrations of small clams east of the point, prompting the Committee to recommend closure of the Hadley Point East Conservation area until October of 2016 to allow the clams to reach legal size. The Committee members continued to monitor shellfish habitat to ensure the health and sustainability of clam populations throughout the Town. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

**Marine Resources Committee Members**

Chris Petersen, Secretary      Ron Landis, Vice Chair      Megan Mcosker, Chair  
Natalie Springuel      Scott Swann      Mike McKernan      Matt Gerald

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen  
Harbormaster

## **PUBLIC WORKS DEPARTMENT**

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission; the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. The Water and Wastewater, Highway and Solid Waste Divisions handle the operational aspects of those specific areas. They are supervised by Jeff Van Trump, Scott Wood and Ron Graves, respectively. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally the mechanics within the Highway Department are performing maintenance work for the Police Department vehicles and perform inspections for the entire fleet of Town owned vehicles.

### **Highway Division**

The winter season was a wild ride for the Highway Division, starting with record amounts of snow received from January to April 2015. The crew had to respond to sixteen snow storms totaling 132 inches of snow. This amount of snowfall is well above the average for the area, which is around 77 inches. I have to acknowledge the exceptional effort this crew put forth in dealing with the number of weather events producing quantities of snow we haven't seen in quite a few years. Their professionalism and dedication is evidence of the high bar set in providing their portion of the Department's public services.

Following completion of his Maine Department of Transportation work at midnight, Brandon Leavitt joined the Highway crew the very next morning plowing Town roads in January of 2015.



An in-town winter sand pile for residents was set up for 24-hour access in the former salt shed on Ledgelawn Avenue. The road sand pile at the old Town garage was relocated to the Public Works Facility in Hulls Cove.

Residents continue to take advantage of the composting area at the Public Works Facility by dumping leaves and grass clippings throughout the year. The Highway equipment operators manage the mountainous quantities, and residents return in the spring to obtain the rich composted material. This self-serve operation is very popular.

Facilities maintenance included roof repair on the “bus garage” on lower Ledgelawn Avenue and the completion of the Public Works Facility entrance signage. The roof of the Athletic Field comfort station was re-shingled. The Town Pier comfort station underwent a major upgrade in which the existing men’s and women’s sides were switched, the women’s restroom expanded into the former Harbor Master’s office, and interiors of both sides were renovated. One tree was planted at the Village Green and three street trees were planted along Main Street from Stone Soup to West End Drug stores. A replacement chain link gate was installed at Glen Mary Wading Pool. Collaborative ball diamond maintenance with the Acadian Little League continues to the benefit of all users of the Athletic Field. Player benches for field #4 were re-built.

Two new vehicles were purchased in 2015: A 2016 Ford F250 with plow attachment and a 2015 Case 621F wheel loader. In addition, a 2015 Larue snow blower attachment for the new wheel loader was purchased. A Swenson 1600 -gallon water delivery system with stands was purchased to replace the water truck that was totaled in an accident.

The construction season yielded several projects. Six hundred twenty-five feet of guard rail were replaced on Norway Drive, Indian Point Road and Schooner Head Road. In addition, prep work for the fall paving projects (listed below) involved the removal and replacement of nine hundred feet of road/driveway culverts and seven miles of tree trimming/roadside ditching. Sidewalk detectables (warning surfaces) were installed in various locations on Route 3 between Cottage and Mount Desert Streets and along Mount Desert Street.

## **Road Reconstruction**

Crooked Road (from Route 3 to Wilcomb Lane): Full depth reconstruction to include water, sewer and storm water upgrades.

Center and Oliver Streets: Full depth reconstruction to include water, sewer, storm water and sidewalk upgrades.

## **Maintenance Paving**

Transfer Station – Overlay at the top of the yard.

Bay View Drive - Overlay from Hadley Point Road for one mile going east.

Cromwell Harbor Road - Overlay from Route 3 to Ledgelawn Avenue, then Spring Street to Kebo Street.

Gilbert Farm Road - Overlay from Crooked Road to Knox Road.

Highbrook Road – Entrance from Route 3 to North Woodbury on the eastern side and from the hotel entrance on the west side to Norman Road.

Holland Avenue - Overlay entire length.

Indian Point Road - Overlay from Oak Hill Road to one mile from Mount Desert town line.

Roberts Avenue - Overlay entire length.

School Street - Overlay entire length.

## **Solid Waste/Recycling**

The recycling revenues were 35% down in 2015 due to lower commodity pricing. Net revenue for all recycled goods in 2015 was \$6776, and in 2014 we netted \$2285. In 2014 we shipped 783 tons, and in 2015 we shipped 740 tons. In comparing the average cost per tons we received for our recycled goods, one can see the resulting decrease in revenue. Considering

scrap metal, newsprint, mixed paper and cardboard, the average prices we received in 2014 were \$40, \$8, \$9 and \$04, respectively. The average prices per ton received for the same materials in 2015 were \$28, \$0, \$8, and \$1, respectively. A significant decrease.

For our Municipal Solid Waste (MSW), we have witnessed an increase in tonnage. In 2014 we shipped 5255 tons of trash compared to 5470 tons in 2015.

The Municipal Review Committee (MRC) continues its work on behalf of its membership, which Bar Harbor benefits from as an equity member. The MRC selected Fiberight as its preferred technology provider and they have brought Covanta into the project as the primary financing partner. Work will continue to sign up communities in 2016 with an anticipated construction start of late summer 2016.

Patrick Kidder joined the staff in the position of Transfer Station Attendant. He came on board in August, during the peak of summer season.

### **Wastewater Division**

The year ended with a recorded total rainfall of 44.24 inches, which resulted in 5 overflow events for 2015 versus 12 for 2014. Intensity and length of storms are leading contributing factors to overflows.

Sewer service rehabilitation work was completed on Oliver Street and Center Streets. Additionally, the Albert Meadow Pump Station, which was originally installed in 1973, was replaced.

Under the Town Council-approved draft 2010 Combined Sewer Overflow (CSO) master plan, Wastewater personnel made a number of repairs to remove inflow and infiltration (I&I) flow. A section of sewer main was repaired on Mount Desert Street, several old frames and covers were replaced and one old sewer manhole was removed. As these projects demonstrate, flow monitoring continues to be a crucial element to the CSO program which was a significant part of the Line Maintenance crew's efforts throughout the year and further described below.

The Line Maintenance crew is in the process of completing year five of the second rotation of the five-year line maintenance program. The work consists of the crew cleaning the sewer mains and locating services. The amount of footage cleaned in 2015 was 8075 feet. After this is accomplished, the mains are also inspected using a camera and are located using Global Positioning System (GPS). In addition, 13735 feet of main was TVed and logged in our GPS mapping system this year. We now have line and sewer manhole information linked to the mapping system as well as the TV records. These maps enable the crew to be more efficient in diagnosing problems in the system and providing information to customers.

Of course your Wastewater Crew continues routine work which includes, but is not limited to property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The inspector processed 11 sewer connection permits this year. All 11 of these were new connections. Besides the specific tasks above, the waster crew performs routine maintenance on three plants and ten pump stations.

## **Water Division**

We are in the eighth year of our meter replacement program. This year we installed or replaced 116 meters bringing the number of radio read meters to 1271. We are replacing old meters with remote radio read meters. Many customers have seen the benefits of the new radio read meters. In 2015 we notified approximately 124 customers that they had leaks in their plumbing. Of those customers 11 had water leaks greater than 25 cubic feet per hour (187 gallons per hour or 3 gallons per minute). The largest being 241 cubic feet per hour (1803 gallons per hour or 30 gallons per minute). By notifying customers of the leaks in their plumbing we have saved many customers hundreds if not thousands of dollars in water and sewer bills and personal property damage.

This year, in conjunction with road reconstruction projects on Oliver Street, Center Street and Crooked Road, we replaced 1100 feet of 2 inch galvanized water main and 1410 feet of 6 inch cast iron water main. The replacement of these water mains improved water flows and water quality for customers those areas.

Due to our main replacement program and aggressive response to leaks, our lost water quantity has continuously dropped for the past seven years. In 2015 we repaired 5 water main leaks and 8 service line leak. This year our lost water quantity reported to the PUC went from 12.6% in 2014 to 10.4% in 2015. Our goal is to achieve well under 10% water lost.

The new Public Works Facility is completed in Hulls Cove and the Highway and Water Divisions have completed the move into the facility. I would like to thank again the Town Council, Warrant Committee and voters of Bar Harbor for approving this project. This was a huge undertaking and is proving more and more every day to be the right decision.

I continue to find it very gratifying to work for the Town mainly due to the men and women I have the privilege to supervise. Many thanks to the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication in what can be a thankless and often times less than pleasant job. To my entire crew, a sincere thanks for your efforts! Because of your work, Bar Harbor continues to be a clean, safe place to live.

I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Cornell Knight, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure to work with.

Chip Reeves,  
Public Works Director

**STAFF:**

**Highway Division**

Scott Wood, Superintendent  
Richard Jamison, Foreman  
Scott Hopkins  
Travis Smith  
Joseph St. Pierre  
Bill Soukup  
Jordan Pelletier  
Jonathan Wood  
Christopher Lewis  
Patrick Kaemerer  
Brandon Leavitt  
Suzanne Banis, Office Manager

**Wastewater Division**

Jeff Van Trump, Utilities Superintendent  
Brion Kane  
Edward McFarland  
Shawn Young  
Travis Jones  
Tony Griffin  
Daniel Ranzoni  
Patrick Lessard  
Andrew Joy

**Water Division**

Jeff Van Trump, Utilities Superintendent  
Terry Tinker  
Mark Kidder  
Reginald Winslow  
Brady Anderson  
Nancy Warner, Office Manager

**Solid Waste Division**

Ronald Graves, Superintendent  
Samuel Bannister  
Patrick Kidder

## ELEMENTARY SCHOOL PRINCIPAL'S REPORT

The present enrollment for the Conners-Emerson School is as follows: Total: 367 (10/15)

<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
39	36	31	39	42	44	46	50	44

At CES, we continue to focus on best instructional and teaching practices. Our teachers have been working with deepening and expanding standards based teaching and learning. This has brought new rigor and challenge to our students in all academic subjects and specials area.

Our goal is for all students to have the skills needed to be successful learners throughout their lives. In addition, to promoting social and emotional growth and well-being.

The 2014-15 school year was exciting at Conners Emerson School. Our students continue to excel in many areas. Their hard work and dedication has led to several successful academic and co-curricular teams.

I am pleased to share our student accomplishments for the past year.

**Middle School Math Team** (Katie, Oliver, Lucas, Carolyn) – **1st in District**

**Math Team Individuals** - Carolyn - 1st in Districts for MathCounts; AMC 8 School Champion

**Math Olympiads** -Logan and Alain - Champions & silver stars

Kelsey, Sam, Nate, Spencer, Maddie - Silver Stars

**Solar Cars - States**

The 6th grade team (Massimo, Nate, & Alain) and their car (*It's Not Easy Being Green*) received 1st place for Technical Merit. A 7th grade team (Winslow, Thomas, Tim, and Luiz) and their car (*One Winger*) received 2nd place for Innovation.

## **Robotics-**

At the **Maine FLL State Championship**, our teams received the following awards:

**Pickles University TEAM:** 2nd in Robot Strategy and Design,

**NXT to Turn, NXT to Learn TEAM:** 1st in teamwork and 4th place overall

Our performing arts programs continue to flourish under the direction of Rebecca Edmondson and Shane Ellis. Both the Jazz Band and Show Choir received '1' ratings at the district and state level in their respected divisions. In addition, we had several students recognized for individual awards

We continue to offer a wide variety of performing group opportunities including: Grades 3/4 orchestra, grade 4 band and orchestra, grade 5/6 band and orchestra, grade 7/8 band and orchestra, C ES Jazz Band, Swallowtail Fiddlers and Show Choir.

The **Destination Imagination Teams** continue to do well with two of the teams placing in the State Competition, earning them an invite to the world championships in Tennessee.

Our many sports teams, offer opportunities for students in grades 6-8 to participate in athletic programs. We offer Fall Sports of cross-country (grade 5 included), golf and soccer, Winter Sports include basketball and cheerleading and Spring Sports offer baseball, softball and track. During the shoulder season we offer a volleyball intramural program.

As always we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, college and high school students working with our school on a weekly basis. The local **PTSA** supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the Family Arts Night and



Science Fair.

The students and staff at our school strive to give back to the community with food drives for the local food bank, hat and jean days, which raise money for local causes and families in need. This year we also raised money for the local SPCA.

Our school continues to celebrate diversity and individual uniqueness, with our **Civil Rights Team** and **Kids for Kindness** club continuing to educate the student body on the prevention of bullying and harassing behaviors.

The **Library Aide and Advisory Committee** makes recommendations for books to purchase for the school, as well as to volunteer in the library, helping students locate and check out books.

This past year two of our beloved teachers retired after many years of service to the students and community of Bar Harbor, Mr. Marc Chappe and Mr. Steve Gabel-Richards. I want to publicly thank them for their years of service to our students and wish them all the best.

We welcome new staff members, Mrs. Erin Allen~Special Education; Ms. Helen Jolley~ Health/PE; Ms. Annah Houston~Grade 8 ELA; Mr. Michael Fournier~Grade 5/6 Social Studies and Ms. Rachel Singh~Grade 1.

The staff and students at Connors-Emerson continue to be most appreciative of the community's contributions and support.

Please feel free to visit your school and see the students and staff in "action." We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://ces.barhbr.com/> or email [bneilly@mdirss.org](mailto:bneilly@mdirss.org).

Respectfully Submitted,

Barbara Neilly  
Connors-Emerson Principal

## Professional Staff

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
Neilly, Barbara	Principal	Cert Com,	35	5
Delsandro, G loria	Asst. Princ	Stakeholders	17	5
Allen, E rin	Special Ed	Exec Func	1	4+
Allen, Karen	Grade 7	Math	14	5
Baker, M ariah	Grade 4	ELA	7	4 +
Barter, Karen	Grade 1	Math Comm	34	4
Barter, R ick	Tech Inst	Technology	25	5
Bland, T im	School Resource Officer		5	4
Boardman, Brian	Grade 5	Math	10	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	24	5
Dority, H eather	Grade 4	SS/ELA	8	4
Dyer, A manda*	K	Co-Curric	26	4
Edmondson, R.	Music	Music, G T Ident	25	5
Ellis, S hane	Music	Music, G T Ident	11	4
Fournier, C aroline	K	Common Study	7	5
Frels, Jill	Grade 6	Lang. Arts	26	5
Fournier, M ichael	Grade 6	Social Studies	7	4+
Galeaz, Patricia	Grade 2	Science	20	4
Gaston, Mildred	Grade 3	HOT science	23	4
Gray, K im	Spec Ed	Child Study	5	5
Gilpatrick, J eanne	Sp/Lang	Child Study	28	5
Hanna, Lynn	7/8 Science	STEM, PSP	8	4
Heist, K im	Reading Title 1	ELA	20	5
Houston, A nnah	Grade 8 ELA	Literacy	1	4
Jolley, H elen	Health/PE	Health	3	5
Keefe, D avid	Grade 5	Science	28	5
Kramp, Kim	Art	Visual Arts, G T	32	4
Mace, M elanie	Spec Ed	Child Study	14	4
Macko, Ben	Grade 8	Math, S TEM	13	4
Millar, Lynda	World Lang.	World Lang.	26	4
Monahan, J ane	Grade 2	Soc Stud Curric	15	5
Mountford, D eb*	Reading	Title 1	19	4
Nicholson, Christina	Math Gr 6	Math	10	5
O'Connell, Brian	Health/PE	PE	2	4
Peer-Cort, V alerie	Sp/Lang	Child Study	27	5
Pickers, Amber	Grade 3	Science	10	4
Plaskov, Abbie	Grade 3	Certif Com	10	4
Rosborough, A nne	Spec. Ed	Child Study	30	5
Rosinski, C arol	Guidance	SST, C risis Team	33	5
Ryan, S iobhan	Librarian	Media/Lib	8	5
Savage, Laura	Spec Ed Gr 5	Child Study	10	5
Simpson, M aria	Grade 7 ELA	ELA	2	4+
Singh, R achel	Grade 1	Literacy	4	5

Smallidge, K im	Math	Technology	22	5
Sprague, R ochelle	Grade 2	Math	37	4
Squires, K elsea Carr	Nurse	Health	11	4
Sweeney, M eryl	Grade 5	ELA	7	5
Tripp, M arienne	Grade 3	RTI	2	4
Winne, S arah*	GT	GT, O M, D I	26	5
Young, M A	Grade 1	Assessment	31	4

Ⓜ denotes Master Teacher

### Support Staff

#### Secretaries

Ms. Taylor Fernald

Mrs. Ann McCafferty

#### Kitchen Staff

Ms. Nykki Grindle, Head Cook  
 Ms. Tina Lunt  
 Mrs. Linda Wilson

#### Maintenance Staff

Mr. Peter Alley, Head Custodian  
 Mr. Chase Brown  
 Ms. Tammy Carney  
 Mr. Kurt Lockhart  
 Mr. Steve Strout

#### Local Ed Techs

Ms. Angie Bouchard  
 Mrs. Cheri Brown  
 Mrs. Kara Daul  
 Mrs. Kim Frazier  
 Ms. Megan Graham  
 Ms. Careese Hansen  
 Ms. Therese Miller  
 Mrs. Jaylene Roths  
 Ms. Emily Staples

#### Special Ed Techs

Ms. Cate Bowman  
 Ms. Storey Cross  
 Ms. Mary Fallow  
 Ms. Julie Fulton-Kelly  
 Mrs. April Hansbury  
 Mr. Chris McGuire  
 Mrs. Abbie Pappas  
 Mrs. Leslyn Shea

#### Title 1 Ed Techs

### AOS# 91 Administrative Staff

Mr. Howard Colter  
 Ms. Julie Meltzer  
 Mrs. Kelley Rush-Sanborn  
 Mrs. Melissa Beckwith  
 Mrs. Selena Dunbar  
 Mrs. Karen Shields  
 Mrs. Nancy Thurlow  
 Mrs. Carol Walls  
 Mr. Joshua Young

Superintendent of Schools  
 Director of Curriculum  
 Director of Special Services  
 Director of Special Education  
 Administrative Assistant  
 Receptionist/ Secretary  
 Business Manager  
 Bookkeeper  
 Informational Technology

## Bar Harbor School Committee

Mrs. Kristi Losquadro, Chairperson  
Mr. Dwayne Bolt                      Mr. Chris James  
Mrs. Robin Sue Tapley              Ms. Melisa Rowland

## BAR HARBOR SCHOOL COMMITTEE



*Left to right; back to front: Dwayne Bolt, Chris James, Chair Kristi Losquadro, Melisa Rowland, and absent Robin Sue Tapley.*

## MOUNT DESERT REGIONAL SCHOOL SYSTEM

During the 2014-2015 school year, we focused on developing a new MDIRSS Teacher and Principal Supervision and Evaluation System, reviewing and revising key policies, deepening and expanding standards-based teaching and learning K-12, and successfully concluding contract negotiations. Our focus during the 2015-2016 school year will continue to be quality implementation of standards based teaching and learning, proficiency-based diplomas and the piloting of our new Supervision and Evaluation System. While we recognize that there is always more to be done to address the needs of all of our learners, we feel that the combined efforts of MDIRSS educators is contributing to improvement in our educational program at all levels. It seems important to note that this report is based on the school year instead of the traditional calendar year, allowing us to more accurately reflect work initiated and completed in a way best aligned with life in schools.

### Big Picture

<b>Looking Back (September 2014 to August 2015)</b>	<b>Looking Ahead (September 2015 to August 2016)</b>
<ul style="list-style-type: none"> <li>• Developed 11 budgets which were soundly approved by the boards that oversee them as well as town councils as appropriate.</li> <li>• Prepared for the piloting of the Supervision and Evaluation process for Teachers/Principals to occur during the 2015-2016 school year.</li> <li>• Submitted and gained approval of State, federal and local grants.</li> <li>• Provided mentoring for more than 20 high quality new teachers across the district.</li> <li>• Strengthened our community partnerships with Jackson Lab, Acadia National Park, MDIR Biological Laboratory, Healthy Acadia, College of the Atlantic, Island Readers and Writers and Camp Beech Cliff.</li> </ul>	<ul style="list-style-type: none"> <li>• Complete revisions to the teachers/principal supervision and evaluation system based on pilot; send to local boards for approval.</li> <li>• Continue focused efforts to revise and update policies.</li> <li>• Continue to strengthen standards-based curriculum, assessment, instruction and reporting initiatives leading to a Proficiency-based Diploma.</li> <li>• Continue to explore changes to the AOS structure, cooperative initiatives among towns, and opportunities to improve efficiency and effectiveness.</li> <li>• Prioritize support to students in developing healthy minds, skills and habits in healthy bodies.</li> </ul>

### **Goal 1: Improve Student Achievement and Engagement in School**

**Rationale:** *Success in the 21st century requires students to leave their K-12 educational experience with high levels of literacy and numeracy. As a district and at each school we need to be engaged in a cycle of improvement to better serve all of our students each year. Programming [curriculum, course of study, pathways, RTI (Response to*

*Intervention), etc.)], therefore, needs to be specifically targeted to improving reading, writing, mathematics, critical thinking and student engagement and all new and existing programs of study should be measured by how well they contribute to improvement in these five areas. Parents need to be informed and actively involved as partners with the schools in their children’s education.*

<b>Looking Back (September 2014 to August 2015)</b>	<b>Looking Ahead (September 2015 to August 2016)</b>
<ul style="list-style-type: none"> <li>• MDIHS freshmen experienced a new team approach to teaching which helps ensure that they will be successful in demonstrating proficiencies necessary to earn a high school diploma.</li> <li>• Students were assessed in grades 3 through 8 and 11 through a new state exam in Math and Reading.</li> <li>• New standards-based math and science programs were implemented at multiple K-8 schools.</li> </ul>	<p>MDIHS teachers will work in teams with freshmen and sophomore students to continue the proficiency based work started last year.</p> <p>Teachers and school administrators will be offered additional support and training on how to use data to improve student learning, determine professional development needs and evaluate program effectiveness.</p> <p>Renew our focus on hands-on science and service learning throughout the district.</p> <p>The Island Pathways program will be offered at the high school as an alternate learning pathway.</p>

**Rationale:** *Research shows that quality teaching is the most important variable in student achievement. Skilled teachers who are supported by administrators, have quality teaching materials, have access to and use timely data about student learning, and who actively participate in ongoing professional development make the difference for students. Therefore, it is important that the district prioritize teacher development and support.*

<b>Looking Back (September 2014 to August 2015)</b>	<b>Looking Ahead (September 2015 to August 2016)</b>
<ul style="list-style-type: none"> <li>• Initial drafting and revision of a new process for the evaluation of teachers and principals was accomplished by a committee made up of teachers, administrators and school board members</li> <li>• Supported extended meeting time for teachers for collaboration,</li> </ul>	<ul style="list-style-type: none"> <li>• Pilot, revise, bring to boards for approval and then submit plan to the state for revised MDIRSS teacher/principal supervision and evaluation system; begin full implementation in Fall 2016-17.</li> </ul>

<p>professional learning and teacher-led initiatives both during the school year and throughout the summer.</p> <ul style="list-style-type: none"> <li>• Provided increased offerings of onsite professional development opportunities for all teachers including in science, math, writing instruction, data literacy, data analysis, beginning reading instruction, standards-based tracking and reporting and other areas.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to explore more flexible instructional delivery options system-wide K-12.</li> <li>• Principals will conduct a substantially increased number of classroom observations.</li> <li>• Mentoring and additional support will be provided to 23 new teachers this year.</li> <li>• Continue to find time for groups of teachers to meet, learn together, and collaborate.</li> <li>• Provide teachers with professional development to improve their abilities to differentiate instruction, monitor progress, coach students to develop improved organization and self-regulation skills, and address conflict proactively.</li> </ul>
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**Goal 3: Become More Strategic With Resource Allocation, Use of Personnel and Financial Planning**

*Rationale: The Mount Desert Island Regional School System (MDIRSS) is committed to providing students with an excellent education. However, resources are not unlimited and must be used wisely. Health insurance and maintenance costs continue to rise. Enrollment fluctuates but has been decreasing in some of the district schools resulting in the need to look closely at budgets and use of personnel. Advances in technology enables us to think differently about course delivery, communication, professional development, resource sharing and infrastructure upgrades. The community offers rich resources that the schools can utilize. Preparing students for careers, college and citizenship in the 21st century in a time when resources are finite requires strategic planning and coordinated resource management.*

<b>Looking Back (September 2014 to August 2015)</b>	<b>Looking Ahead (September 2015 to August 2016)</b>
<ul style="list-style-type: none"> <li>• Concluded labor negotiations between school boards and teachers and support staff with three-year contracts.</li> <li>• Completed renovations at the Ashley Bryan School, on Islesford,</li> </ul>	<ul style="list-style-type: none"> <li>• Additional personal information regarding accumulated sick leave, personal leave and vacation will be provided to employees on a monthly basis attached to their pay stubs.</li> </ul>

<p>and started a major renovation of the Longfellow School on Great Cranberry Island.</p> <ul style="list-style-type: none"> <li>• MDIHS Trustees approved a three-year project to pave the high school driveway and parking lots. Phase One was completed this past June and July.</li> <li>• Developed master plans for building preservation and upgrades were developed at several schools.</li> <li>• Completed the move of the AOS business office accounting system to the Cloud for storage and the district office received favorable audits across the board.</li> </ul>	<ul style="list-style-type: none"> <li>• A part-time AOS 91 district food director will be hired to support local food service directors, plus help with large group orders and working with local farmers.</li> <li>• The MDIRSS school board is considering revisions to the Alternative Organizational Structure (AOS) that would assure uniformity among schools districts regarding employee salaries, health benefits and delivery of services.</li> <li>• Successfully conduct the search for new Superintendent and fill vacancies in the principalship at local schools, resulting in a strong team to lead the district forward.</li> </ul>
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Howard Colter, Superintendent of Schools

Julie Meltzer, Director of Curriculum, Assessment and Instruction

Kelley Rush Sanborn, Director of Special Services



## **MOUNT DESERT ISLAND HIGH SCHOOL REPORT OF THE PRINCIPAL**

Another successful year has passed at Mount Desert Island Regional High School. MDI continues to be a wonderful place to work, live, and raise a family. I am thankful for the trust that our community puts in its educators and for the high standards it holds us to. We are continuously growing and evolving, and I could not be more excited about where we are and where we are headed. The following is a brief overview of our goals, priorities, and information about how our students are faring.

### **Proficiency-Based Education**

A Proficiency-based system is one in which credit toward graduation is organized around demonstrating mastery of defined standards. A Proficiency-based system is one that helps us to focus our teaching, learning, assessment, reporting, graduation requirements, and support on what students actually need to know and do, in order to give us more flexibility in meeting their needs. These standards are based on the belief (supported by research) that the vast majority of students can achieve high standards, given the right support.

In the fall of 2014 freshman arrived at school to find redesigned courses that consisted of commonly designed units, assessments, and grading practices in Math, Science, Social Studies, and English. These courses were designed and taught by a hearty team of classroom teachers, support staff, the freshman guidance counselor, and our administrative team. These students have responded by meeting the challenges we have presented them with flying colors. Beginning this past fall, sophomores continued their proficiency-based experience in math, science, social studies, and English while we've added physical education and wellness to the mix for the class of 2019. It is with the greatest confidence that I can say that students in these courses are experiencing an unprecedented level of rigor and support services. They have exceeded our expectations in meeting the challenge. There has never been a better time to be a student at MDI High School.

A component in the evolution to a fully proficiency based system is a change in the way we report on student achievement. Over the past several months, there has been debate in our community over the impact of such a change. I would like to assure our community that we have not made this move without considerable research, time, and conviction. It has taken us five years at the high school to get to the point we are at today, and we know that we have it right. This work has heavily involved our teaching staff, led by our Dean of Curriculum Julie Koblinsky. For detailed information about how grading and reporting will be implemented next year at MDIHS, please visit Julie's website at <https://sites.google.com/a/mdirss.org/mdihs-cai/>. If you have further questions, please feel free to contact either Julie or me. We can be reached at 288-5011. Her extension is 3303 and mine is 3301.

### **Response to Intervention**

We continue to strive to support each and every student in his or her individual needs. There are a number of students who need additional time, instruction, or support to meet proficiency in the standards that we have identified as central to graduation. It is the collective responsibility of the entire school community to work together to help all students achieve their goals and graduate from high school with the skills they will need for their chosen path after high school. We also have a significant population who strives to exceed the standards we set. We work equally hard to support these students in their journey.

### **Wellness**

It is of paramount importance to me that our school is a place where everyone, students and adults, can live a healthy lifestyle. I make consistent efforts to remind our staff of this priority. Recent survey results indicate that, compared to other Maine schools, MDI students on the whole are healthier. They get more consistent exercise (although not during the school day), are more likely to have an adult at school they connect with, drink and smoke less, and eat healthier than their peers. That being said, we can still do better. My goal for the coming year is to create an environment in which every student and adult can be physically active for at least 15 minutes every day, during the school

day. This activity can and will take various forms, but will all be beneficial not only to our overall health, but our effectiveness as teachers and learners.

**Standardized Testing and Graduation Rates**

MDIHS consistently scores among the top schools and above the state average on all topics and for all groups. Schools are required to make annual progress on 4-year graduation rates.

<i><b>SAT Critical Reading Percent Meeting or Exceeding Standard</b></i>		
	<b>MDIHS</b>	<b>STATE</b>
2009-10	58%	48%
2010-11	56%	50%
2011-12	54%	48%
2012-13	57%	49%
2013-14	65%	47%
2014-15	58%	48%
<b>Average</b>	<b>58%</b>	<b>48%</b>

<i><b>SAT Mathematics Percent Meeting or Exceeding Standard</b></i>		
	<b>MDIHS</b>	<b>STATE</b>
2009-10	58%	46%
2010-11	53%	49%
2012-13	48%	48%
2013-14	60%	48%
2014-15	49%	48%
<b>Average</b>	<b>54%</b>	<b>48%</b>

The state also reports on graduation rates. The state primarily reports only those students who graduate within four years. As a result, any student who stays for additional time is not recorded as a four year completer. In addition, students who earn a HI-SET (formerly GED) diploma are not considered as graduates. Each year, we have several students who earn a high school diploma taking longer than the four years considered in the published graduation rate.

<i>NCLB Report Card 4-Year Graduation Rate</i>		
	<b>MDIHS</b>	<b>STATE</b>
2007-08	91%	84%
2008-09	83%	80%
2009-10	91%	84%
2011-12	81%	84%
2012-13	85%	86%
2013-14	85%	86%
2014-15	87%	Not released as of this writing
<b>Average</b>	<b>86%</b>	<b>72%</b>

### Budget

The budget that the MDIHS school board has approved for the 2016-2017 school year is up approximately 4.9% over the current fiscal year. The significant increases include salary and benefit adjustments for employees. Additionally, we have included additional 1/3 time Social Studies and 2/3 Science teaching positions. These positions will allow us to broaden our offerings to students as well as support them in the achievement of proficiency on graduation standards. Assessment for the district office is up this year, and we've added additional money for tuition for students attending Hancock County Technical Center. For the second year, we are in a position that we are compelled by our aging fleet to purchase a new bus. With this replacement, we will be in a position to return to our three-year rotation for bus purchases. The budget for the Board of Trustees is up 3%, which is about \$5000. The trustees are charged with managing capital improvement and overall maintenance of the building. Finally, we have budgeted a large sum of money to be placed in our special education reserve. This account is utilized when we have a large cost associated with an out of district placement. I feel confident that this budget is built responsibly and will serve the needs of our community's students well. We have always enjoyed and appreciated the support of our taxpayers and that is a major factor in our successes as a school.

## Facilities

Over the summer, we completed a major paving project on the approach driveway and a significant upgrade to the sound system in the Higgins-Demas Theater. Over the next several years, there are two more areas that need to be paved and we will be replacing several walls, windows, and siding, which perpetually leak. Once these projects are completed we are eyeing several possible facilities upgrades within the next five to ten years involving our library and athletic facilities.

## Student Achievements

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. In particular, six students have been honored as commended scholars for the National Merit Scholarship, a very prestigious award. One of these individuals has progressed as a finalist for the award. It is with particular pride to note that approximately 2/3 of our students continue to participate in at least one of the many extra and co-curricular programs that the high school has to offer and that 81% of our graduates went on to postsecondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2014:

<b>Class of 2015</b>	<b>#</b>	<b>%</b>
Post-Secondary Education		
Four Year Colleges	71	64
Two Year Colleges	10	9
Total	81	73
Employment	20	18
Undecided [incl. gap yr.]	11	9

<b>SAT Results - 2015 Four year college students</b>				
<u>Range</u>	<u>Reading</u>	<u>Math</u>	<u>Writing</u>	<u>Mean Score</u>
700-800	7	7	6	MDIHS
600-690	17	19	16	CR 556
500-590	26	26	23	M 553
400-490	17	18	20	W 533
300-390	6	3	8	Mid 50% range
200-290	0	0	0	CR 480-640
				M 480-620
				W 450-610

**Faculty/Staff Recognition**

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We are blessed to have such a talented, diverse, and committed faculty and staff.

**Farewell**

We offer thanks to the following individuals who left the school last year. We appreciate all that they brought to the school and wish them the best in their future endeavors.

Marlene Carras - American Sign Language Interpreter

Adam Rabasca - Special Education Teacher

Diane Bonsey - Ed Tech

Whitey Griffin - Food Service Director

Greg Corrow - Custodian

Jamie Gonzales - Custodian

Joel Linscott - Custodian

## Welcome

We are so pleased to have had the following individuals join our team. They bring new ideas and enthusiasm to our strong community.

Katy Fernald - Math Teacher

Kelly Flynn - Special Education Teacher

Devin Young - Special Education Teacher

Lorie Fallon - Food Service Director

Brittany Kearns - Food Service Assistant

Heather Ford – American Sign Language Interpreter

Carl Ferm - Ed Tech

Ericka Witham - Ed Tech

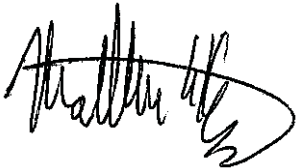
Bob Keller - Custodian

Matt McCurdy - Custodian

Doug VanGorder - HCTC Bus Driver

This has been a fulfilling, rewarding, and challenging year. As always, I appreciate the support from the students, staff, families, and greater community. I look forward to seeing everyone at the **Annual High School Budget Meeting at 7:30 on April 6, 2016** in the Higgins-Demas Theater on the high school campus.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Haney". The signature is stylized and written in a cursive-like font.

Matt Haney, Principal

## MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION

The Mt. Desert Island Adult and Community Education program provides ongoing educational, vocational, and enrichment opportunities for adults in our communities. Director, Anne Patterson, thanks school administrators, adult ed instructors, community affiliates and students for their support and participation throughout the 2014-2015 year. The adult education programs enrich, enable, and energize our community members to experience richer and more productive lives.

A quick look at this past year (compared to the previous year) is shown in the table below:

	FY 14	FY 15
Enrollments in all programs	826	869
HiSET Diplomas awarded (all ages)	5	7
HiSET Diplomas awarded to 17-20 yr old	1	4
Certified Nursing Assistant Certificates	0	7

Enrichment: Among the new classes offered are Wilderness First Aid, Google Apps, Emergency Preparedness, Bike Maintenance, Lyme 101, DSLR Photography, Hypnosis for Weight Management, Beekeeping, Dog Training, and Investment Basics. More than 60% of class registrations occur through the new website now: <http://mdi.maineadulted.org/>

Along with the website, the traditional mailing was sent out to all residents in September and January.

The harsh winter weather (January-March 2015) strongly impacted the winter semester as classes were postponed and canceled. However, of the 97 classes offered throughout the year, 75 did run.



Jackson Laboratory provides English Language Learning classes for their employees and spouses through Mt. Desert Island Adult Education. Valera Crofoot was the instructor for the two semesters offered during the 14-15 school year. Three to six students participated.

Academic: Seven students earned their High School Equivalency Diploma awarded by the State upon successful completion of the HiSET® (High School Equivalency Test) which replaced the GED in Maine as of January 2014.

The HiSET® is available to all adults not currently enrolled in a K-12 school and who have not earned a high school credential. It is free for Maine residents. It is also open to adults from other countries who need a US high school credential for work or college. Free tutoring is also available. MDI Adult Ed provided 256 hours of tutoring to students in the HiSET program in addition to 106 hours of college and career advising during the 14-15 school year. Testing accommodations are available for individuals with documented disabilities.

Free college preparation is available to adults through the Maine College Transition program. A grant covers costs for this program. Admissions are rolling so students can begin at any time. Brush-up on math and English skills in addition to computer literacy is available.

College Classes: Attending college no longer means being on a campus necessarily. Through adult education's connection with the University of Maine System, we provide space for ITV (Interactive Television) classes as well as proctoring services for online/delayed viewing classes. The popularity in these options is growing.

Workforce: In collaboration with MDI Hospital and Birch Bay Village, Mt. Desert Island Adult Education revitalized the Certified Nursing Assistant (C.N.A.) program in January 2015. Seven students took the class and became qualified for the State's C.N.A.'s registry. All seven are employed locally.

We thank our community for their interest and support. You enable us to carry out our Adult Education responsibilities and mission. Community members interested in teaching are always invited to contact our office for more information. We continue to strive to improve and expand our programming to meet your needs.

Respectfully submitted,

Anne Patterson, Director

## **MOUNT DESERT ISLAND SCHOOL DISTRICT TRUSTEES**

In accordance with the requirements of Section 2 and Section 8, Chapter 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the ending December 31, 2015.

The following Trustees were serving at the end of 2015, with terms expiring as indicated:

<b>MEMBER</b>	<b>TOWN</b>	<b>TERM ENDS</b>
Sandy McFarland	Bar Harbor	2017
Robert Webber	Bar Harbor	2016
Robert Jordan Jr.	Bar Harbor	2018
James Bright	Mt. Desert	2017
Michael Shattow	Mt. Desert	2016(Resigned JAN. 2016)
Barry Stratton	Mt. Desert	2016
VACANT	Mt. Desert	2018
Erica Dow	Southwest Harbor	2017
Steve Hudson	Southwest Harbor	2016
Michael Sawyer	Southwest Harbor	2018
VACANT	Tremont	2016
Michael McKee	Tremont	2017
Heidi Lawson	Tremont	2018

Again this past year it has been my pleasure to serve our Island communities as one of Bar Harbor's Representatives to the MIDHS Board of Trustees. The Trustees are a dedicated group of Island citizens willing to devote their time and talents to the many challenges required to maintain a quality facility for educating the youth of MDI. During 2015 a major paving project was completed, as well as on-going discussions of maintenance issues needing attention as we look to the future.

Supt. Of Schools Howard Colter, will be retiring this year, and will be missed by all. It has been my pleasure to work with Howard in both of his terms as our Supt. of

Schools, and have greatly appreciated his guidance and support to the Board of Trustees. The Trustees also want to thank Matt Haney, Butch Bracy, and members of their staff for their continuing support of the work of the Trustees.

Respectfully Submitted,

Sandy McFarland, Chairman

## **BAR HARBOR CHAMBER OF COMMERCE**

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a voluntary non-profit organization comprised of nearly 500 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor, all its residents, and surrounding area.

The mission of the Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Partnering with the community to create sustainable growth for Bar Harbor continues to be a priority of the organization.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

The Chamber has several committees which focus on accomplishing our mission and goals including the Bar Harbor Business Roundtable, Government Affairs Committee, Sustainable Tourism Committee, Special Events Committee, Marketing Committee, Membership Committee, Facilities Committee, and Finance Committee.

Each year we produce more than 225,000 visitor guidebooks that are distributed nationally and internationally. We also maintain one of the most visited web sites in the state of Maine [www.barharborinfo.com](http://www.barharborinfo.com) which provides information to nearly 4 million potential visitors annually.

The Chamber staffs two welcome centers, our center at Cottage and Main Streets as well as the Acadia Welcome Center in Trenton. The Chamber works in partnership with the Town of Bar Harbor to provide information to cruise ship passengers on cruise ship days. In 2015 we answered tens of thousands of phone calls and e-mails, as well as provided one-on-one information to over 195,000 visitors to our welcome centers.

The Chamber helps to organize and produce several local events that included: Taste of Bar Harbor, Memorial Day Recognition Ceremony, Fourth of July Parade and Fireworks; Art in the Park; Midnight Madness; Early Bird Pajama Sale and Bed Races; Acadia Night Sky Festival, Village Holidays and Winter Beerfest.

Tourism is one of the largest industries in Maine generating more than 98,932 jobs which is approximately 15% of employment in the state. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

Sincerely,

2015-16 Board of Directors, Executive Committee:

Cinnamon Catlin-Legutko, President

Martha Searchfield, 1<sup>st</sup> Vice President

Jena Young 2<sup>nd</sup> Vice President

Vicki Hall, Treasurer

Stephanie Clement, Secretary

# Mount Desert Island and Ellsworth Housing Authorities

80 Mount Desert Street  
P.O. Box 28, Bar Harbor, Maine 04609  
Tel. & FAX 207-288-4770

*Terrance J. Kelley*  
*Executive Director*  
e-mail address:  
terry.kelley@emdiha.org

## Annual Report

### Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provided rental assistance through its Public Housing Program for elderly or disabled individuals and families in the community during 2015. All one hundred and forty (140) units are occupied, and there is a waiting list of those who wish to become tenants.

Regionally, through its Public Housing and Section 8 Programs on Mount Desert Island and in Ellsworth, the MDI & Ellsworth Housing Authorities assisted over seven hundred individuals and families with rent and utilities, in the amount of \$4,077,449.00 in 2015. There are waiting lists of eligible individuals and families for both programs.

The Town of Bar Harbor Housing Authority is grateful for the continued support from the Bar Harbor Town Office, the Police Department, the Fire Department, and the Public Works Department of the Town of Bar Harbor. They all help us to reach our objective of providing safe and affordable housing in our community.

Payment in lieu of taxes to the Town of Bar Harbor for 2015 is \$28,418.00

The Bar Harbor Housing Authority Board of Commissioners meets the first Tuesday of each month. The meetings are handicapped accessible and open to public attendance. Please call the office at 288-4770, extension 127, to confirm the date and time of Board meetings as dates & times are subject to change.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director Terrance Kelley at: [terry.kelley@emdiha.org](mailto:terry.kelley@emdiha.org).

Respectfully submitted,



Richard Fox, Chairman  
Bar Harbor Housing Authority



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Paul R. LePage  
GOVERNOR

Dear Citizens of Bar Harbor:

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities is the reduction and eventual elimination of the income tax. Some are pushing to raise the minimum wage, but I want Mainers to earn a maximum wage. Reducing the income tax is the biggest and most immediate pay raise for all hard-working Mainers.

Not only does an income tax cut put more money back in your pockets, but it will also attract businesses that can offer good-paying careers to keep our young people here in Maine. It shows the nation that we are serious about wanting people and businesses to come—and stay—in Maine.

Another of my priorities is to lower the cost of student debt in Maine. If young people are struggling with too much student debt, they are unable to afford homes or vehicles. We are now offering programs to help them lower their debt, stay in Maine, begin their careers and start families.

To provide good-paying jobs for our young people, we must also work hard to reduce our energy costs. High energy costs are a major factor in driving out manufacturers, mills and other businesses that need low-cost electricity. I am committed to lowering the cost of energy, not only to attract job creators, but also to allow Maine people to heat and power their homes affordably and effectively.

And finally, we are making progress to address the drug pandemic in our state. It is my most important duty to keep the Maine people safe. While education, treatment and prevention efforts are important, we must get the dealers off the streets. I am pleased the Legislature has finally agreed to fund my proposal for more drug agents to stem the supply of deadly opiates flowing into our communities, but our law enforcement agencies are still understaffed. We must do more.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at [www.maine.gov/governor](http://www.maine.gov/governor).

Sincerely,

Paul R. LePage  
Governor



PRINTED ON RECYCLED PAPER

TTY USERS CALL 711  
[www.maine.gov](http://www.maine.gov)



Dear Friends of Bar Harbor:

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate.

Much of my time in Washington this past year has been devoted to the Senate Armed Services Committee and the Select Committee on Intelligence. Protecting our homeland and the people of Maine from terrorism and violence remains one of my top priorities. Through my work on the Armed Services Committee, I was able to secure several provisions in the 2016 National Defense Authorization Act that benefit Maine. The legislation authorizes the construction of an additional DDG-51 Arleigh Burke Class Destroyer that could be built at Bath Iron Works and expands the HUBZone program to stimulate economic growth at former military installations like the former Brunswick Naval Air Station.

Returning control to teachers, school districts, and states has also been a primary concern of mine. I am encouraged that the Every Student Succeeds Act has become law. It eliminates the burdensome requirements of the No Child Left Behind Act and ensures access to a quality education for all students. A provision I helped author in the bill will give states the opportunity to pilot the use of their own proficiency-based assessments in lieu of federally-mandated standardized tests. Also included in the bill are several measures I secured to promote local input, fund education technology initiatives, and explore new strategies to increase student access to the internet outside of school.

Communities across Maine have taken bold action to improve their broadband connectivity, and I have been proud to foster federal support for these types of projects. My amendments to the Every Student Succeeds Act will promote the type of work already occurring in Washington County, where students who lack broadband access are able to check out mobile hotspots from their local libraries. Additionally, a bill I co-sponsored, the Community Broadband Act, helped pave the way for the FCC to enact rules protecting the ability of municipalities to invest in better broadband. I am excited by Maine's leadership on this important economic development issue and will continue to support local efforts in this area.

After extensive negotiations, the Senate passed a five-year transportation bill that will increase highway and transit funding in Maine and provide stability to improve our transportation infrastructure. The legislation contains provisions I cosponsored to cut red tape and improve predictability and timeliness by streamlining the federal permitting process for large infrastructure projects. Also incorporated in this bill are my provisions to relieve financial regulations on Maine's community banks and credit unions and to reauthorize the Export-Import Bank, a critical tool that supports communities and small business across the state.

Following my inquiries in the Energy and Natural Resources Committee, the National Park Service has announced they will begin exploring strategies to allow park visitors to purchase electronic passes online and will pilot the program at Acadia National Park. These passes would improve access to our nation's most treasured landscapes and would generate resources for years to come. I remain deeply engaged in preserving Maine's natural beauty and strengthening our outdoor recreation economy.

It is with solemn responsibility that I have focused my energy addressing the opioid epidemic in Maine. This work includes convening roundtables with a wide-range of health care and law enforcement professionals to combat addiction; introducing a proposal to safely dispose of excess prescription drugs; cosponsoring a

ANGUS S. KING, JR.  
MAINE

133 HART SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <http://www.King.Senate.gov>

## United States Senate

WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
INTELLIGENCE  
RULES AND ADMINISTRATION

Senate-passed bill that addresses mothers struggling with addiction and the alarming effect it has on newborns; cosponsoring the TREAT Act, which expands the ability of medical specialists to provide life-saving medication-assisted therapies for patients battling heroin and prescription drug addiction; and calling on the Commander of U.S. Southern Command to increase efforts to stop the flow of heroin at our southern border.

I like to think of Maine as a big small town – and in a small town, the leaders are accessible and eager to listen. In that spirit, I've made it a priority to stay connected with people from all over Maine who e-mail, write, and call with suggestions or questions. If I can ever assist in your interaction with a federal agency, or you have thoughts, concerns, or personal input on a matter that is currently before Congress I hope you will contact me, let me know where you stand, and engage in this critical part of democracy. Please call my toll-free line at **1-800-432-1599** or one of my offices: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, or Washington, D.C. (202) 224-5344. You can also write me on our website at [www.king.senate.gov/contact](http://www.king.senate.gov/contact).

As always, I am honored to represent the people of Maine and look forward to working with you for the betterment of our great state.

Sincerely,



Angus S. King, Jr.  
United States Senator

Augusta  
4 Gabriel Drive, Suite F1  
Augusta, ME 04330  
(207) 622-8292

Presque Isle  
169 Academy Street, Suite A  
Presque Isle, ME 04769  
(207) 764-5124

Scarborough  
383 US Route 1, Suite 1C  
Scarborough, ME 04074  
(207) 883-1588



## **Annual Report to the Town of Bar Harbor**

A Message from Senator Brian D. Langley

Dear Friends and Neighbors:

I would like to thank you once again for the opportunity to represent you in the Maine Senate during the past five years. It has been an honor to work on your behalf to make our state an even better place to live, work and conduct business. I would like to provide to you in this letter a recap of the first year of the 127th Legislature as well as my hopes for the second session, which began in January.

The most important item on our to-do list is clear: our state needs more jobs at all levels of the pay scale. It is our responsibility as lawmakers to develop policies that will expand economic opportunity for all Mainers. To this end, my fellow legislators and I accomplished a great deal during the first session of the 127th Legislature.

Very few issues garnered more attention and debate than Maine's two-year budget proposal. There were a lot of things to like and dislike in the package finally approved. It included the largest tax cut in Maine history with residents seeing a net tax cut of \$135.4 million in 2017. The budget eliminated taxes on military pensions, so those who have served our country in the military can feel welcomed and at home in our state. We restructured portions of our welfare system, increasing funding for nursing homes, and put far more funding towards eliminating waitlists for services for brain-injured and intellectually disabled Mainers.

As Chair of the Education Committee, I worked hard to secure increased funding for K-12 education. This should hopefully lead to some property tax relief. The budget also maintained revenue sharing, and it increased the tax exemption for the Homestead Property Tax Exemption program.

During the second session of the Legislature, we need to make progress towards addressing the cost of energy in this state. There are a number of bills that have been proposed that would change the way our state's energy system works. I look forward to tackling legislation that would lower your energy costs. I also believe that working to provide support to areas hard-hit by recent mill closings should be a focus of the 2016 session.

Please feel free to contact me if you ever need my assistance in navigating the state bureaucracy. I would be happy to help in any way that I can. I may be reached in Augusta at 287-1505 or by e-mail at [senatorlangley@gmail.com](mailto:senatorlangley@gmail.com).

Sincerely,

Senator Brian D. Langley



## HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

### **Brian Hubbell**

66 Park Street  
Bar Harbor, ME 04609  
Home: (207) 288-3947  
State House e-mail:  
[brian.hubbell@legislature.maine.gov](mailto:brian.hubbell@legislature.maine.gov)

Dear Friends and Neighbors,

Thank you for the opportunity to serve Bar Harbor in the Maine House of Representatives during the 127<sup>th</sup> Legislature. During the 2016 legislative session, our work has been focused on urgent legislation and bills carried over from last year's session. We are scheduled to adjourn in late April.

Our top priorities this session have included strengthening our economy and addressing the state's pressing drug crisis. In January, we passed a \$.7 million package to expand access to substance abuse treatment, boost prevention efforts and fund additional drug enforcement agents. This bill is an important first step, and we continue to work on measures to curb substance abuse in Maine.

As a member of the Legislature's Education and Cultural Affairs Committee, I have also been working on measures to build school capacity, improve proficiency-based learning and support greater flexibility for students to pursue multiple academic and career pathways.

I am grateful for the expanding educational partnerships offered by our local research and development laboratories which serve as particularly bright spots in our state's overall economic future. Following up on the presentation that I gave to the MDI community in January, I am also encouraged by the prospects this legislative session for significantly expanding Maine's solar electric generating capacity.

I remain committed to working with my colleagues on both sides of the aisle to find the best possible solutions to these and other challenges we face as a state.

One of my aims as a legislator is to be clear and forthright in how I spend my time as your representative. You can find information and updates on my work at [www.rephubbell.com](http://www.rephubbell.com). Please contact me with any questions, concerns or if you need assistance with state government. I can be reached at [brian.hubbell@legislature.maine.gov](mailto:brian.hubbell@legislature.maine.gov) or at 288-3947. I also send out periodic email updates, so please let me know if you would like to receive these.

Regards,

Brian Hubbell  
State Representative

House District 135: Bar Harbor, Mount Desert and Lamoine

2015 – 2016  
WARRANT COMMITTEE



*Left to right, back to front: Donna Karlson, James Grover, Liz Kase, Sherri Dyer, James Mroch, Chair John Dargis, Erin Early Ward, Matt Hochman, James Kitler, Jake Jagel, Jonathan Eno, Secretary Seth Libby, Amanda Kendall, Cas Dowden, Roz Rea. Absent: Vice-Chair Michael Blythe, John Kelly, Jacqueline Smith, Emily Henry, Kathryn Shultz, Michael Good, Robert Chaplin*

**Town of Bar Harbor  
Warrant Committee  
Sub-Committees 2015-2016**

**John Dargis, Chair  
Michael Blythe, Vice-Chair  
Seth Libby, Secretary**

**GENERAL GOVERNMENT**

Jake Jagel, Chair  
Matthew Hochman  
Donna Karlson  
John Kelly  
Seth Libby

**PROTECTIONS**

Michael Blythe, Chair  
Jonathan Eno  
Erin Early Ward  
Jacqueline Smith

**HEALTH, RECREATION &  
WELFARE**

Cas Dowden, Chair  
Emily Henry  
Kathryn Shultz  
James Grover

**PUBLIC WORKS**

James Kitler, Chair  
James Mroch  
Amanda Kendall  
Sherri Dyer

**EDUCATION**

Rosamond Rea, Chair  
Michael Good  
Robert Chaplin  
Elizabeth Kase

*\*=Sub-committee chair  
As of February 22, 2016*

## ***INDEPENDENT AUDITOR'S REPORT***

December 18, 2015

Members of the Town Council  
Town of Bar Harbor  
Bar Harbor, M E 04609

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statement***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine, as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension disclosure schedules on pages 3 through 7, 41 and 42, respectively be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Town of Bar Harbor, Maine's financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Respectfully Submitted,  
James W. Wadman, C.P.A.



**TOWN OF BAR HARBOR**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2015**

*Exhibit A*

	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
<b>Assets:</b>			
Cash and Equivalents	8,437,992	1,955,578	10,393,570
Investments	1,709,578		1,709,578
Receivables			
Taxes and Liens	707,101	52,648	759,749
User Fees, net		570,319	570,319
Accounts	58,631	6,831	65,462
Ambulance	122,896		122,896
Accrued Interest	2,357		2,357
Prepaid Expense		44,062	44,062
Inventory	16,982	184,489	201,471
Due from Other Governments	78,084		78,084
Bond Issuance Costs, Net		4,933	4,933
Capital Assets:			
Land	2,059,514	164,126	2,223,640
Construction Work in Progress	647,817	3,867	651,684
Other Capital Assets, Net of Depreciation	18,551,602	19,634,470	38,186,072
<b>Total Assets:</b>	<b>32,392,554</b>	<b>22,621,323</b>	<b>55,013,877</b>
<b>Deferred Outflows of Resources:</b>			
Related to Pensions	120,440	21,729	142,169
<b>Total Deferred Outflows of Resources</b>	<b>120,440</b>	<b>21,729</b>	<b>142,169</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>32,512,994</b>	<b>22,643,052</b>	<b>55,156,046</b>
<b>Liabilities, Deferred Inflows of Resources and Net Position:</b>			
<b>Liabilities:</b>			
Accounts Payable	722,250	60,446	782,696
Retainage Payable	124,356		124,356
Payroll Taxes Deductible	12,984		12,984
Accrued Salaries Payable	568,140	22,948	591,088
Accrued Compensated Absences	294,434	41,808	336,242
Accrued Interest Payable		37,834	37,834
Internal Balances	(15,490)	50,673	35,183
Construction Advances		165,000	165,000
Deposits Payable	12,228		12,228
Long-term Liabilities:			
Net Pension Liability	579,157	173,042	752,199
Due Within One Year	530,607	989,227	1,519,834
Due in More Than One Year	8,820,552	7,959,218	16,779,770
<b>Total Liabilities</b>	<b>11,649,218</b>	<b>9,500,196</b>	<b>21,149,414</b>
<b>Deferred Inflows of Resources:</b>			
Prepaid Taxes	42,063		42,063
Related to Pensions	618,476	196,814	815,290
<b>Total Deferred Inflows of Resources</b>	<b>660,539</b>	<b>196,814</b>	<b>857,353</b>
<b>Net Position:</b>			
Held for Postemployment Benefits	182,670		182,670
Net Investment in Capital Assets	11,907,774	10,858,951	22,766,725
Restricted	710,042		710,042
Unrestricted	7,402,751	2,087,091	9,489,842
<b>Total Net Position</b>	<b>20,203,237</b>	<b>12,946,042</b>	<b>33,149,279</b>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<b>32,512,994</b>	<b>22,643,052</b>	<b>55,156,046</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2015**

*Exhibit D*  
*Page 1 of 2*

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	15,970,837			15,970,837
Intergovernmental Revenues	1,190,913	55,132	-	1,246,045
Departmental Revenues	1,705,696			1,705,696
Other Local Sources	284,082	167,533	77	451,692
<b>Total Revenues</b>	<b>19,151,528</b>	<b>222,665</b>	<b>77</b>	<b>19,374,270</b>
Expenditures				
General Government	2,667,383		-	2,667,383
Public Safety	2,628,465		-	2,628,465
Health and Welfare	130,008			130,008
Parks and Recreation	229,730		-	229,730
Island Explorer Shuttle Bus	38,962			38,962
Roads and Sanitation	1,916,540		-	1,916,540
Education	5,987,399			5,987,399
Assessments	3,396,884			3,396,884
Cruise Ship	128,609			128,609
Capital Outlay		3,668,976		3,668,976
<b>Total Expenditures</b>	<b>17,123,980</b>	<b>3,668,976</b>	<b>-</b>	<b>20,792,956</b>
Excess of Revenues Over (Under) Expenditures	2,027,548	(3,446,311)	77	(1,418,686)
Other Financing Sources (Uses)				
Bond Proceeds		2,442,000		2,442,000
Transfers from Other Funds	268,907	1,981,393	-	2,250,300
Transfers to Other Funds	(2,250,273)	-	(27)	(2,250,300)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,981,366)</b>	<b>4,423,393</b>	<b>(27)</b>	<b>2,442,000</b>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	46,182	977,082	50	1,023,314
Fund Balance - July 1	3,448,243	4,406,938	15,049	7,870,230
<b>Fund Balance - June 30</b>	<b>3,494,425</b>	<b>5,384,020</b>	<b>15,099</b>	<b>8,893,544</b>

(Continued)

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2015**

*Exhibit D*  
*Page 2 of 2*

Net change in fund balances - total governmental funds	1,023,314
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	2,236,321
Gain/(Loss) on Disposal of Assets	(64,699)
Depreciation expense	(1,082,479)
	<u>1,089,143</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unavailable Revenues	(27,712)
Unavailable Taxes	(112,226)
	<u>(139,938)</u>
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
Bond Proceeds	(2,442,000)
Capital lease obligation principal payments	14,053
General obligation bond principal payments	387,321
	<u>(2,040,626)</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued compensated absences	4,043
Pension Plans (Deferred Outflows, Net Pension Liability, Deferred Inflows)	(1,077,193)
	<u>(1,073,150)</u>
Change in net position of governmental activities	<u><u>(1,141,257)</u></u>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS**  
**JUNE 30, 2015**

*Exhibit E*

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
<b><i>Current Assets:</i></b>			
Cash and Equivalents	1,727,463	228,115	1,955,578
Receivables			
User Fees, net	479,998	90,321	570,319
Liens Receivable	52,648	-	52,648
Accounts	1,980	4,851	6,831
Inventory	28,973	155,516	184,489
Prepaid Expenses		44,062	44,062
<b><i>Total Current Assets</i></b>	<b>2,291,062</b>	<b>522,865</b>	<b>2,813,927</b>
<b><i>Noncurrent Assets:</i></b>			
Capital Assets, net	10,773,546	9,028,917	19,802,463
Bond Issuance Costs, net	-	4,933	4,933
<b><i>Total Noncurrent Assets</i></b>	<b>10,773,546</b>	<b>9,033,850</b>	<b>19,807,396</b>
<b><i>Total Assets</i></b>	<b>13,064,608</b>	<b>9,556,715</b>	<b>22,621,323</b>
<b><i>Deferred Outflows of Resources:</i></b>			
Related to Pensions	14,608	7,121	21,729
<b><i>Total Deferred Outflows of Resources</i></b>	<b>14,608</b>	<b>7,121</b>	<b>21,729</b>
<b><i>Total Assets and Deferred Outflows of Resources</i></b>	<b>13,079,216</b>	<b>9,563,836</b>	<b>22,643,052</b>
<b><i>Liabilities and Net Position</i></b>			
<b><i>Liabilities</i></b>			
Accounts Payable	40,405	20,041	60,446
Accrued Salaries and Benefits	13,764	9,184	22,948
Accrued Interest Payable	17,457	20,377	37,834
Due to Other Funds	26,579	24,094	50,673
Compensated Absences Payable	24,656	17,152	41,808
Bonds and Notes Payable	522,042	467,185	989,227
<b><i>Total Current Liabilities</i></b>	<b>644,903</b>	<b>558,033</b>	<b>1,202,936</b>
<b><i>Noncurrent Liabilities:</i></b>			
Net Pension Liability	116,342	56,700	173,042
Construction Advances		165,000	165,000
Bonds and Notes Payable	2,501,710	5,457,508	7,959,218
<b><i>Total Noncurrent Liabilities</i></b>	<b>2,618,052</b>	<b>5,679,208</b>	<b>8,297,260</b>
<b><i>Total Liabilities</i></b>	<b>3,262,955</b>	<b>6,237,241</b>	<b>9,500,196</b>
<b><i>Deferred Inflows of Resources:</i></b>			
Related to Pensions	132,318	64,496	196,814
<b><i>Total Deferred Inflows of Resources</i></b>	<b>132,318</b>	<b>64,496</b>	<b>196,814</b>
<b><i>Net Position</i></b>			
Net Investment in Capital Assets	7,749,794	3,109,157	10,858,951
Retained Earnings			
Reserved	1,856,530	-	1,856,530
Unreserved	77,619	152,942	230,561
<b><i>Total Net Position</i></b>	<b>9,683,943</b>	<b>3,262,099</b>	<b>12,946,042</b>
<b><i>Total Liabilities, Deferred Inflows of Resources and Net Position</i></b>	<b>13,079,216</b>	<b>9,563,836</b>	<b>22,643,052</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2015**

**Exhibit F**

	<u>Proprietary Fund Types</u>		<u>Total</u>
	<u>Wastewater Enterprise</u>	<u>Water Enterprise</u>	
Operating Revenues:			
Charges for Services	1,249,376	1,792,570	3,041,946
Capital Charge	834,147		834,147
Interest - Late Penalties	10,781	2,704	13,485
<b>Total Operating Revenues:</b>	<b>2,094,304</b>	<b>1,795,274</b>	<b>3,889,578</b>
Operating Expenditures:			
Salaries and Benefits	572,844	448,176	1,021,020
Contracted Services	228,910	236,443	465,353
Utilities & Commodities	209,527	58,849	268,376
Repairs & Maintenance	120,451	161,613	282,064
Equipment	20,391	22,509	42,900
Other Expenses	46,877	33,688	80,565
Depreciation and Amortization	528,532	294,195	822,727
Materials and Supplies	102,620	95,585	198,205
<b>Total Operating Expenditures</b>	<b>1,830,152</b>	<b>1,351,058</b>	<b>3,181,210</b>
<b>Net Operating Income</b>	<b>264,152</b>	<b>444,216</b>	<b>708,368</b>
Nonoperating Revenues (Expenses)			
Interest Revenue	5,556	1,678	7,234
Nonutility Income, net of expense	-	3,273	3,273
Water Building Proceeds		172,883	172,883
Loss on Disposal of Assets	(67,906)	-	(67,906)
Contributions in Aid of Construction	-	3,891	3,891
Related to Pensions	(234,052)	(114,075)	(348,127)
Interest Expense	(103,524)	(126,938)	(230,462)
<b>Total Nonoperating Revenue (Expenses)</b>	<b>(399,926)</b>	<b>(59,288)</b>	<b>(459,214)</b>
<b>Change in Net Position (net income)</b>	<b>(135,774)</b>	<b>384,928</b>	<b>249,154</b>
<b>Total Net Position - Beginning</b>	<b>9,819,717</b>	<b>2,877,171</b>	<b>12,696,888</b>
<b>Total Net Position - Ending</b>	<b>9,683,943</b>	<b>3,262,099</b>	<b>12,946,042</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF REVENUES AND EXPENDITURES**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2015**

**Exhibit I**

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<b>Revenues</b>				
Taxes	15,796,457	15,796,457	15,970,837	174,380
Intergovernmental Revenues	1,195,212	1,223,212	1,190,913	(32,299)
Departmental Revenues	1,165,927	1,168,315	1,074,107	(94,208)
Other Local Sources	267,700	267,700	276,853	9,153
<b>Total Revenues</b>	<b>18,425,296</b>	<b>18,455,684</b>	<b>18,512,710</b>	<b>57,026</b>
<b>Expenditures</b>				
General Government	2,739,420	2,739,420	2,680,625	58,795
Public Safety	2,608,012	2,636,012	2,624,929	11,083
Health and Welfare	130,717	133,105	130,008	3,097
Parks and Recreation	230,865	230,865	229,730	1,135
Island Explorer Shuttle Bus	38,962	38,962	38,962	-
Roads and Sanitation	1,746,797	1,893,565	1,911,290	(17,725)
Education	6,214,923	6,214,923	6,214,923	-
Assessments	3,428,930	3,428,930	3,396,884	32,046
<b>Total Expenditures</b>	<b>17,138,626</b>	<b>17,315,782</b>	<b>17,227,351</b>	<b>88,431</b>
<b>Excess Revenues Over Expenditures</b>	<b>1,286,670</b>	<b>1,139,902</b>	<b>1,285,359</b>	<b>145,457</b>
<b>Other Financing Sources</b>				
Transfers from Other Funds	267,565	267,565	268,907	1,342
Transfers to Other Funds	(1,820,106)	(1,820,106)	(1,820,106)	-
<b>Total Other Financing Sources</b>	<b>(1,552,541)</b>	<b>(1,552,541)</b>	<b>(1,551,199)</b>	<b>1,342</b>
<b>Net Change in Fund Balance</b>	<b>(265,871)</b>	<b>(412,639)</b>	<b>(265,840)</b>	<b>146,799</b>
<b>Beginning Fund Balances - Budgetary Basis</b>			<b>2,906,932</b>	
<b>Ending Fund Balances - Budgetary Basis</b>			<b>2,641,092</b>	
<b>Adjustments to Conform to GAAP:</b>				
Elimination of Encumbrances			<b>722,630</b>	
<b>Ending Fund Balances - GAAP Basis</b>			<b>3,363,722</b>	

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2015

	<b>2008</b>	
HOOPER, WALTER		\$1,688.85 *
SPEAR, ANN M.		\$3,432.92 *
	<b>2009</b>	
HOOPER, WALTER		\$1,673.38
SPEAR, ANN M.		\$3,474.34 *
	<b>2010</b>	
HOOPER, WALTER		\$1,489.17
SPEAR, ANN M.		\$3,892.48 *
	<b>2011</b>	
HOOPER, WALTER		\$1,513.90
SPEAR, ANN M.		\$3,957.94 *
	<b>2012</b>	
BOTHEN, ROBERT		\$686.84 *
BUZZELL, ROBERT D		\$5,811.05 *
HAMOR, BRENT W		\$551.58 *
HOOPER, WALTER		\$1,549.99
SPEAR, ANN M.		\$4,053.27 *
	<b>2013</b>	
ACADIANA PROPERTIES, LLC		\$5,275.98 *
BAR HARBOR MAINE AND NEWTON LLC		\$73.54 *
BOTHEN, ROBERT		\$1,209.32 *
BUNKER, DAVID J		\$3,648.64 *
BURNS, GEORGE J		\$4,061.54 *
BUZZELL, ROBERT D		\$7,447.38 *
CARSON, EVIN K		\$204.22 *
COMPASS HARBOR VILLAGE, LLC		\$21,699.20 *
DAWICKI, AARON J		\$2,633.74 *
DIAMOND STAR PROPERTIES, LLC		\$1,550.39 *
DNS-JR HOLDINGS LLC		\$13,605.51 *
FISHMAINE, LLC		\$2,775.58 *
GAGNON, MAURICE		\$424.93 *
GRACE, RICHARD W		\$3,199.05 *
HALL, MATTHEW R		\$2,381.11 *
HAMOR, BRENT W		\$3,893.01 *
HAMOR, BRUCE F		\$2,289.99 *
HATSANA, LLC		\$4,839.06 *
HOOPER, WALTER		\$1,588.26
KEENE, GERALD L		\$8,575.01 *
KEENE, MICHAEL O.		\$1,162.67 *
KRASON, IGNATIUS ET ALS		\$176.33 *
LEACH, KARI E.		\$1,755.58 *
LOZANO, ANDRE L		\$5,397.12 *
LURVEY, EDWIN R JR ET AL		\$609.24 *

\*Paid after 6/30/2015

\*\*Partial payment after 6/30/2015

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2015

LYNK, HAROLD R JR	\$2,931.92	*
MENDOZA, ROBERTA A	\$2,623.63	*
MILLS, DANIEL B	\$18,450.35	*
O'HALLORAN, D L	\$2,818.28	*
PARKSIDE PARTNERS, LLC	\$14,559.31	*
PARSONS, CECIL L JR	\$316.93	*
PINKHAM, PATRICIA L.	\$1,603.79	*
PIRATE'S COVE BAR HARBOR, INC	\$116.44	*
RENWICK, JAMES W	\$213.08	*
RUSSELL, FRANKE	\$2,012.52	*
SANNER, GREGORY M	\$3,033.63	*
SPEAR, ANN M.	\$4,135.26	*
STARBIRD, SCOTT E ET ALS	\$3,957.55	*
STARLING, JEFFREY C	\$4,729.57	*
STROUT, RAYMOND E	\$1,911.30	*
SULLIVAN, LLEWELYN A	\$3,037.53	*
THURSTON, WILLIAM H.	\$2,257.11	*
TRIPP, RENEE	\$1,215.73	*
VELAS, JAMES M	\$1,185.26	*
WALLS, ALLAN E	\$662.52	*
<b>2014</b>		
AB & JR HODGKINS, INC	\$2,817.21	*
ACADIANA PROPERTIES, LLC	\$5,380.53	
AEBS, LLC	\$3,153.48	
BAR HARBOR MAIN & NEWTON REAL ESTATE LLC	\$26,960.63	*
BOND PROPERTIES LLC	\$21,524.23	
BOTHEN, ROBERT	\$1,234.16	
BUNKER, DAVID J	\$3,725.58	
BURNS, GEORGE J	\$4,651.92	*
BUZZELL, ROBERT D	\$7,605.45	*
CAMPBELL, TIMOTHY L	\$1,239.44	*
CARSON, EVIN K	\$10,669.04	**
COMPASS HARBOR VILLAGE, LLC	\$22,140.61	
CROSS, MYRICK T TRUSTEE	\$96.42	*
CURTIS, JEFFREY D	\$382.77	
DAWICKI, AARON J	\$2,681.84	
DELAITRE, WILLIAM H JR HEIRS OF	\$1,271.17	
DIAMOND STAR PROPERTIES, LLC	\$1,583.13	
DILLON, EDWARD W	\$2,760.10	**
DNS-JR HOLDINGS LLC	\$14,123.83	*
DOLLIVER, ROBERT E	\$1,683.21	*
EASTERN WATCH, LLC	\$37,884.16	*
FISHMAN, ALFRED P	\$3,964.61	**
GAGNON, MAURICE	\$665.15	**

\*Paid after 6/30/2015

\*\*Partial payment after 6/30/2015



## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2015

GALVIN, WILLIAM E	\$1,496.42	*
GILLIS, MICHAEL T	\$3,103.78	*
GOLDEN PERCH, LLC	\$7,409.82	*
GRACE, RICHARD W	\$3,259.23	
GROVER, KATHLEEN	\$2,717.60	*
HALL, HYLIE J K	\$2,814.51	**
HALL, MATTHEW R	\$1,980.14	*
HAMBLÉN, MARK P	\$3,213.32	
HAMOR, BRENT W	\$3,974.17	**
HAMOR, BRUCE F	\$2,330.76	
HANCOCK, ELLEN TRUSTEE	\$2,730.64	
HANSCOM, JEFFERSON C	\$3,831.33	**
HARRIS, PETER B	\$2,910.26	*
HATSANA, LLC	\$4,934.27	
HODGKINS, A B	\$2,866.91	*
HOOPER, WALTER	\$1,621.21	
HOSTINS, ROBERTO J	\$1,725.31	*
HULBERT, IAN A	\$2,968.72	*
JONES, PETER	\$2,667.84	*
KEENE, GERALD L	\$11,413.52	**
KEENE, MICHAEL O.	\$3,132.33	
KRASON, IGNATIUS ET ALS	\$2,121.39	
LEACH, KARI E.	\$2,631.09	**
LEVESQUE, JOY L	\$2,423.82	
LEWIS, CHESTER A JR	\$1,548.24	*
LEWIS, TIMOTHY A	\$138.28	*
LOZANO, ANDRE L	\$5,504.25	*
LURVEY, EDWIN R JR ET AL	\$1,001.52	
LURVEY, FRANK M	\$1,592.65	*
LYMBURNER, LAWRENCE E	\$149.19	
LYNK, HAROLD R JR	\$2,986.40	
MALTAIS, LOIS J	\$1,732.07	*
MARINKE, THOMAS	\$4,986.14	*
MARINO, MARILYNE B TRUSTEE	\$939.22	*
MATTINGLY, CAROLYN J	\$2,938.08	**
MCCONOMY, MICHAEL M	\$1,149.58	
MCDONNELL, RALPH	\$2,330.76	
MCKAY, DANIEL	\$1,404.42	*
MCKEAGE, ALETA L	\$1,607.92	*
MENDOZA, ROBERTA A	\$2,678.68	
MERCHANT, CECELIA	\$1,455.29	*
MILLS, DANIEL B	\$18,853.92	
NUNES, NOURIVAL N JR	\$741.33	*
O'HALLORAN, D L	\$2,877.47	**

\*Paid after 6/30/2015

\*\*Partial payment after 6/30/2015

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2015

ORR, HILARY W	\$2,588.80	*
PAPADOPOLI, COREY	\$2,672.73	**
PARAISO HOLDINGS, LLC	\$3,349.23	*
PARKER, JOHN L JR	\$2,435.46	*
PARKSIDE PARTNERS, LLC	\$14,868.29	
PARSONS, CECIL L JR	\$4,084.06	
PATTERSON, JODY D S	\$2,982.17	*
PINE HEATH ROAD ASSOC OF TOWN HILL	\$217.93	
PINKHAM, PATRICIA L.	\$1,637.07	
PIRATE'S COVE BAR HARBOR, INC	\$13,152.98	*
POWER, RONALD	\$1,630.72	*
PURCELL, WILLIAM TRUSTEE	\$10,277.70	*
RESTAURANT REALTY LLC	\$6,240.25	
RICHARDSON, EBEN T	\$1,825.73	
RL WHITE & SON	\$2,977.02	**
RUSSELL, FRANKE	\$2,047.36	
SANBORN, WILLIAM A	\$3,199.83	*
SANNER, GREGORY M	\$3,097.44	*
SAVOIE, PATRICIA L	\$2,110.14	**
SMITH, LUCIAN	\$3,428.42	*
SPEAR, ANN M.	\$4,222.59	*
STARBIRD, SCOTT E ET ALS	\$7,992.50	*
STARLING, JEFFREY C	\$4,828.62	*
STROUT, RAYMOND E	\$1,951.13	
SULLIVAN, LLEWELYN A	\$3,094.26	
THURSTON, WILLIAM H.	\$2,304.33	*
TO THE MOON, LLC	\$7,500.04	*
TRIPP, RENEE	\$2,449.20	*
VELAS, JAMES M	\$1,202.43	*
WALLS, ALLAN E	\$2,783.36	*
WALLS, BRUCE W.	\$2,727.32	**
WCP MAINE LOAN HOLDINGS, LLC	\$12,288.06	*
WIELER, KIM ZARRA LT	\$1,215.53	*
WOODWORTH, TUESDI J	\$2,159.02	*

\*Paid after 6/30/2015

\*\*Partial payment after 6/30/2015



# FY17 Budget

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As Recommended to Town Meeting  
By Town Council and Warrant Committee

Updated Through  
April 8, 2016  
Joint Meeting



April 14, 2016

MEMO

To: Town Meeting Voters

From: Cornell Knight, Town Manager

Re: 2017 Municipal Budget

The Town Council and Warrant Committee have completed their reviews of the 2017 budget. As it stands now, with increased expenditures in Town at 2.56% (Operations and Capital), Hancock County at 2.6%, all Schools at 1.7% increase and offset by small increase in revenues and valuation, the tax rate is estimated to rise 1.6% with the Town Council budget and 1.3% with the Warrant Committee budget. The difference in the two budgets is the \$0000 for broadband engineering in the Capital Improvements budget. The mil rate would rise from \$0 .59 to \$ 0.76 with the Council budget and to \$0 .73 with the Warrant Committee budget. As proposed under the Council budget, the annual property tax increase on a median valued home would be \$50 and \$0 under the Warrant Committee.

No new employees are added to the budget and there are no bond/debt requests.

I am utilizing the same format as last year; some budget info is included underneath the budget line and additional info is in the Charts Tab under budget detail. The same format as in previous years is used for Capital Improvements and the Cruise Ship Fund.

There is a Tax Calculation Page (it follows this memo) of all department expenses, revenues, school and county costs, valuation, tax rate and LD 1 limits. There is also a Budget Summary that calculates the gross municipal appropriations number for the warrant article at Town Meeting. The proposed budget is below the LD 1 limit by \$2373 .

Many of the items funded are part of the Town Council Goals. You will find the list of approved Goals in the Charts Tab section of the book.

## FY17 BUDGET

Some highlights in the budget:

### *Revenues*

Revenue estimates show a 1.1% increase. There will be less use of unassigned fund balance (generally referred to as Surplus) from \$100001 last year to \$05000. I've included the Fund Balance History in the Charts Tab section for you to see the use over the years and its declining balance in the last 4 years. Rating agencies were concerned on the use of fund balance during our last bond issue review.

Excise tax and Ambulance billings reflect a slight increase with no change to Revenue Sharing (\$22 000 versus the \$ 09000 the town should receive by statute). Building permit fees are slightly lower but Harbor fees are slightly higher.

The fee schedule for all departments is included in the Revenue section. Other than an increase in Ambulance fees, no other changes in fees were made.

### *Expenditures*

Overall spending for operations is up \$176559 or 2.2%. There is a COLA of 1% for hourly/union staff plus 1% to help offset the increased share of health insurance. The employee/employer split of health premiums goes to 20/80 this year. Department Head staff will receive the 1% for health premium increases only.

A water rate increase caused hydrant rental costs to increase \$61892, the biggest change in the operations budget.

Fuel expenses reflect \$2.80 per gallon for diesel and unleaded gas at \$. 50. Heating oil is locked in at 98 cents per gallon.

Elections-1020- Although the percent increase (43.4%) is significant the dollar amount (\$5 13) is not too much to cover the cost of the Presidential election.

Tech-1022 Much less spending for equipment purchases this year but still scheduled to replace 10 laptops and PC's.

Employment Benefits 1028- The opt-out program shows a significant increase but reflects actual spending (see the 2015 spent column). Starting July 1, employees will pay 20% of the health premium and the town will pay 80%. The premium increase is estimated at 8% on Jan. 1, as the current year was a 7.5% increase, and 2 additional employees are receiving health coverage. The town's MePERS contribution rate rose 6.7%.

Ambulance- 1040- Increases in over-time and part-time for seasonal coverage and to increase the number of transfer runs, which is reflected in the higher revenues as an offset. There is a stipend increase by contract for paramedics and EMTs.

## FY17 BUDGET

Police- 1045- The Chief sharing agreement with the Town of Mt. Desert was recently renewed for another year. This agreement covers both the Chief and the Administrative Assistant positions. Many changes are being implemented to share resources between the two departments such as patrol zones, radio frequencies, records management, personnel software, operations policies and supervisory shifts. (Council Goal D-1).

### *Cruise Ship Fund*

The Cruise Ship Fund reflects a 9.8% increase in revenues to \$679,327. A result of increased passenger counts and the increase in fees to \$4.30 per passenger. This fund transfers \$69,222 to offset town operation costs and \$15,821 to offset capital improvement costs. Environmental monitoring costs were reduced to \$0 to reflect a less intensive program. Ferry Terminal improvements were reduced in half to \$8,500 and sidewalk improvements were back up to the previous level of \$0. There is \$5,000 reserved for encumbrances for a Cottage Street development plan. The encumbrance would come from the cruise ship fund balance. The Maine Port Authority should have the Ferry Terminal under a lease arrangement very soon. (Council Goal E-2)

### *Capital Improvements*

CIP funding is up 4.0%.

Assessing- Commercial Property Revaluation appropriation of \$333. (Council Goal A-3).

Technology- The Town Council voted to include the \$50,000 cost of a Broadband Engineering study in the Capital Improvement Budget. (Council Goal E-8). The Warrant Committee voted to reduce that amount to \$0 and not fund it. That is the only difference between the two budgets proposals.

Ambulance- There is a \$55,000 appropriation this year to purchase (\$71,000) a new ambulance; the 2002 ambulance will be sold and is included in the revenue section. Also included are funds to replace the 12 year old Defibrillators because they can no longer be serviced. The department is using one loaner machine until replacements are made.

Police- The Spillman Records Management System (Council Goal D-1) will be funded from reserves and \$0 payments in each of the next 2 years. Officers will begin carrying Tasers that will be funded over a number of years. One cruiser is budgeted for purchase.

Harbor- Due to a \$50,000 grant from the Maine Department of Transportation the floats can be replaced a year earlier than planned and at half the cost (50% match).

Highway- The Maine Department of Transportation's Rte. 3 reconstruction project will begin next year, the town's \$40,000 share is already in reserve. That project is scheduled for bidding

## FY17 BUDGET

in the fall of 2016. There are revenues anticipated from the sale of a plow truck, s weeper and backhoe none of which will be replaced. This will help offset the purchase of an excavator machine to be used for culvert and ditching work. Due to the cost of the Consolidated Work Plan, I am recommending instead, overlay paving on Cottage, Hancock, Wayman, Pleasant, Schooner Head, Indian Point and Bay View. There is budgeted the purchase of a Bobcat loader with attachments and a light truck. There is also a new appropriation of \$ 1000 to purchase the solar array in 2022 from ReVision Energy (Council Goal B-2)

Town Debt- - The first year payment on the Fire Station building repair bond has been added. In Year 2 (2018) it is anticipated that the Transfer Station would be renovated with a \$.5 million bond. (Council Goal E-6). Other possible bonds are fiber installation and Fire Station floor repair.

Staff and I look forward to answering any questions you may have.

## Bar Harbor FY 2017 Budget Tax Calculation

	FY14	FY15	FY16	FY17	CHANGE	
<b>DEPARTMENT EXPENSE SUMMARIES</b>	Actual	Actual	Budget	Proposed		
Town Council	\$ 32,920	\$ 37,388	\$ 37,952	\$ 38,434	\$ 482	1.3%
Town Manager	\$ 131,036	\$ 131,270	\$ 127,031	\$ 126,221	\$ (810)	-0.6%
Town Clerk	\$ 119,475	\$ 123,202	\$ 138,437	\$ 130,167	\$ (8,270)	-6.0%
Finance Dept	\$ 316,215	\$ 322,362	\$ 328,189	\$ 335,594	\$ 7,405	2.3%
Town Attorney	\$ 67,420	\$ 36,982	\$ 19,150	\$ 18,950	\$ (200)	-1.0%
Elections	\$ 10,361	\$ 12,156	\$ 12,717	\$ 18,230	\$ 5,513	43.4%
Technology	\$ 121,486	\$ 147,667	\$ 161,695	\$ 131,514	\$ (30,181)	-18.7%
Municipal Building	\$ 80,273	\$ 96,879	\$ 74,825	\$ 69,568	\$ (5,257)	-7.0%
Town Offices	\$ 37,566	\$ 35,269	\$ 33,452	\$ 35,646	\$ 2,194	6.6%
Employee Benefits	\$ 1,345,347	\$ 1,252,271	\$ 1,376,319	\$ 1,434,848	\$ 58,529	4.3%
Code Enforcement	\$ 69,142	\$ 91,282	\$ 74,851	\$ 75,232	\$ 381	0.5%
Assessing	\$ 115,497	\$ 116,759	\$ 135,528	\$ 134,996	\$ (532)	-0.4%
Planning	\$ 118,722	\$ 91,360	\$ 151,893	\$ 152,984	\$ 1,091	0.7%
Miscellaneous	\$ 180,505	\$ 211,723	\$ 211,104	\$ 220,378	\$ 9,274	4.4%
Ambulance	\$ 391,936	\$ 404,660	\$ 450,258	\$ 469,362	\$ 19,104	4.2%
Fire Dept	\$ 316,107	\$ 327,018	\$ 357,964	\$ 362,562	\$ 4,598	1.3%
Hydrant Rentals	\$ 480,468	\$ 480,468	\$ 523,710	\$ 585,602	\$ 61,892	11.8%
Police Dept.	\$ 919,922	\$ 983,866	\$ 1,028,633	\$ 1,056,841	\$ 28,208	2.7%
Dispatch	\$ 201,945	\$ 204,277	\$ 211,054	\$ 215,590	\$ 4,536	2.1%
Public Safety Bldg	\$ 45,807	\$ 42,602	\$ 38,916	\$ 36,143	\$ (2,773)	-7.1%
Street Lights	\$ 63,278	\$ 69,069	\$ 71,575	\$ 71,575	\$ -	0.0%
Harbor Dept	\$ 121,891	\$ 116,162	\$ 113,786	\$ 115,221	\$ 1,435	1.3%
Parks & Rec	\$ 228,873	\$ 229,730	\$ 235,251	\$ 239,154	\$ 3,903	1.7%
Emerg Mgt & Gen Assist	\$ 1,445	\$ 1,170	\$ 1,444	\$ 1,458	\$ 14	1.0%
Cooperating Agency	\$ 39,843	\$ 45,231	\$ 42,843	\$ 40,038	\$ (2,805)	-6.5%
Comfort Station	\$ 90,729	\$ 83,607	\$ 93,361	\$ 92,432	\$ (929)	-1.0%
Public Works	\$ 143,623	\$ 144,809	\$ 146,122	\$ 147,064	\$ 942	0.6%
Highway Dept	\$ 1,059,443	\$ 1,160,595	\$ 1,007,992	\$ 1,040,312	\$ 32,320	3.2%
Solid Waste	\$ 601,229	\$ 611,136	\$ 655,939	\$ 642,434	\$ (13,505)	-2.1%
<b>SUBTOTAL</b>	<b>\$ 7,452,504</b>	<b>\$ 7,610,970</b>	<b>\$ 7,861,991</b>	<b>\$ 8,038,550</b>	<b>\$ 176,559</b>	<b>2.2%</b>
Capital Improvements Transfer	\$ 1,738,842	\$ 1,820,106	\$ 1,753,435	\$ 1,823,144	\$ 69,709	4.0%
School Local - Transfer	\$ 5,080,953	\$ 5,176,423	\$ 5,223,669	\$ 5,365,115	\$ 141,446	2.7%
Other Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL Expense Taxable</b>	<b>\$ 14,272,299</b>	<b>\$ 14,607,499</b>	<b>\$ 14,839,095</b>	<b>\$ 15,226,809</b>	<b>\$ 387,714</b>	<b>2.6%</b>
Hancock County Est.	\$ 553,853	\$ 565,744	\$ 584,111	\$ 599,218	\$ 15,107	2.6%
MDI High School Assessment -Est.	\$ 2,606,151	\$ 2,831,140	\$ 2,999,610	\$ 2,997,795	\$ (1,815)	-0.1%
OVERLAY (estimate)	\$ 51,292	\$ 32,045	\$ 32,045	\$ 32,000	\$ (45)	-0.1%
<b>TOTAL ASSESSMENT</b>	<b>\$ 17,483,595</b>	<b>\$ 18,036,428</b>	<b>\$ 18,454,861</b>	<b>\$ 18,855,822</b>	<b>\$ 400,961</b>	<b>2.2%</b>
<b>REVENUES</b>						
General Revenues	\$ 2,360,190	\$ 2,396,046	\$ 2,386,363	\$ 2,411,730	\$ 25,367	1.1%
Reserves-Use of Fund Balance	\$ 288,859	\$ 412,639	\$ 110,000	\$ 105,000	\$ (5,000)	-4.5%
Transfers In -Cruise Ship Fees & Other	\$ 284,259	\$ 268,907	\$ 264,817	\$ 275,147	\$ 10,330	3.9%
<b>SUBTOTAL (REVENUES)</b>	<b>\$ 2,933,308</b>	<b>\$ 3,077,592</b>	<b>\$ 2,761,180</b>	<b>\$ 2,791,877</b>	<b>\$ 30,697</b>	<b>1.1%</b>
State Revenue Sharing	\$ 133,206	\$ 124,871	\$ 122,264	\$ 122,000	\$ (264)	-0.2%
<b>TOTAL DEDUCTIONS</b>	<b>\$ 3,066,514</b>	<b>\$ 3,202,463</b>	<b>\$ 2,883,444</b>	<b>\$ 2,913,877</b>	<b>\$ 30,433</b>	<b>1.1%</b>
Net Commitment	\$14,372,104	\$14,810,010	\$15,588,095	\$15,941,945	\$353,850	2.3%
Valuation (estimate)	\$ 1,435,774,620	\$ 1,449,120,900	\$ 1,471,963,700	\$ 1,481,606,195	\$ 9,642,495	0.7%
<b>Mill Rate (estimate)</b>	<b>0.01001</b>	<b>0.01022</b>	<b>0.01059</b>	<b>0.01076</b>	<b>0.00017</b>	<b>1.6%</b>
Total Municipal Budget	\$ 10,364,851	\$ 12,658,195	\$ 9,615,426	\$ 9,861,694		
- Total Deductions	\$ 4,279,856	\$ 6,458,328	\$ 2,883,444	\$ 2,913,877		
= Municipal Property Tax	\$ 6,084,995	\$ 6,199,867	\$ 6,731,982	\$ 6,947,817	\$ 215,835	3.2%
LD-1 Levy Limit - maximum	\$ 6,444,293	\$ 6,632,283	\$ 6,774,604	\$ 7,040,190	\$ 265,586	3.9%
<b>Difference for LD-1</b>	<b>\$ (359,298)</b>	<b>\$ (432,416)</b>	<b>\$ (42,622)</b>	<b>\$ (92,373)</b>	<b>\$ (49,751)</b>	<b>116.7%</b>



## Municipal Budget: Budget Summary for Warrant

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop. Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
<b>Assessments</b>					
County Assessment	599,218	0	0	599,218	<b>1.9%</b>
High School Assessment	2,997,795	0	0	2,997,795	<b>-0.7%</b>
Overlay	32,000	0	0	32,000	<b>-0.8%</b>
Total Assessments	3,629,013	0	0	3,629,013	
<b>Municipal Budget</b>					
General Fund	8,038,550	2,808,877	0	5,229,673	2.1%
Capital Improvement Program Fund	2,301,540	478,396	105,000	1,718,144	3.9%
Dog Control Reserve Fund	2,850	2,850	0	0	n/a
Shellfish Conservation Reserve Fund	3,000	3,000	0	0	n/a
Cruise Ship Fund	591,984	591,984	0	0	n/a
Total Municipal Budget	10,937,924	3,885,107	105,000	6,947,817	<b>2.5%</b>
		36%	1%	64%	
	Approp. warrant			LD-1	
<b>Education Budget</b>					
Elementary School Fund	5,908,729	270,000	273,614	5,365,115	2.0%
Total Education Budget	5,908,729	270,000	273,614	5,365,115	<b>2.0%</b>
		5%	5%	91%	
<b>Grand Totals</b>					
	20,475,666	4,155,107	378,614	15,941,945	<b>1.6%</b>
		20%	2%	78%	

<b>Tax Rate Change</b>	
Estimated Tax Rate Next Year	\$10.76
Actual Tax Rate This Year	\$10.59
Est. Tax Rate Increase	\$0.17
	<b>1.6%</b>

Estimated Total Valuation Next Year  
\$1,481,606,195

<b>What Will It Cost Me?</b>		
Median Home Value	Total Tax Increase Per Month	Total Tax Increase Per Year
\$296,800	\$4.20	\$50

## **Capital Improvement Program**

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### *Narrative Description*

#### **Next Year's Purchases & Projects**

In FY2017, the Town plans to replace an ambulance, 2 defibrillators, a color copy machine, a police cruiser & equipment, Harbor floats (partially funded by a grant), buy a new excavator, replace a light truck at Highway and purchase a Bobcat with accessory equipment. Additionally, the Town anticipates forwarding its match monies to the Maine DOT for the Rte #3 project and will perform engineering design work for its fiber buildout project.

Our bond payments will total some \$794,000 next year in FY17, or about 42% of our annual total CIP appropriation from taxes. \$50,000 of this year's appropriation will come from fund balance for one-time acceleration above the normal annual appropriations (ladder truck) and \$16,000 from Cruise Ship fees to help fund those related capital projects and debt service.

In the School Department, the largest purchase next year will be \$23,000 for replacement of computers and technology. Safety and security will be enhanced with a keyless entry system installed and there are payments for a copier lease, replacement of some furniture, floor covering as needed, selected playground equipment, roof repairs, an upgrade of the Connors entrance, and \$2,000 spent on window replacements.

### **How the Capital Improvement Program Works**

In order to better understand our Capital Improvement Program, it may be helpful to explain its purpose and function. As required by Section C-30.A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$1,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer.

Contemporary thinking further suggests that the CIP Fund should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite large changes in expenditures.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, other than buildings and major road/sidewalk projects, thereby reducing our interest expense.

## **Capital Improvement Program**

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### *Narrative Description*

In order to maintain a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to obtain the needed additional funds from grants, bonds or equipment trade-ins.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once the Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting.

### **Debt Management Policy**

In 2008 Council adopted, and later amended in 2010, a *Debt Management Policy* that basically states that debt will be issued for a capital project only when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries or users. Additionally, the policy states that the asset should have a life of at least five years and will be used only for capital projects or equipment and the debt issuance period will not exceed the average useful life of the project. The complete policy is on the Town's website.

### **Terminology**

This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2016, Year One is designated as Fiscal Year 2017, since it ends on June 30, 2017. Fiscal Year 2017 is usually referred to as FY17. This year's Capital Improvement Program covers the five years from FY17 to FY21.

## **Revenues**

### **Non-Tax Revenues**

**State DOT – Local Road Assistance Program (LRAP)** – State Law, 23 MRSA 1803-A(1-A) limits the use of LRAP funds to capital improvements related to roads.

**Sale of Assets** – We plan to sell one plow truck that will not be replaced, the sweeper that will not be replaced (new Bobcat with attachments used instead), the SW backhoe and sell the 2002 ambulance.

**Fire Station Cell Phone Antenna Lease** – The revenue from the Fire Station cell phone tower lease has been earmarked for the maintenance of the Public Safety Building.

**Lease Payments by Water Fund** – The rent was calculated as follows: The Water Division will occupy approximately 37.5% of the Public Works Complex space. However, since a portion of the debt service costs includes the pole barn and salt shed we reduce the percentage chargeable to the water division to 33.3%. Debt Service for the next five years is \$ 1,684,900 divided by 5, times

## **Capital Improvement Program**

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### *Narrative Description*

1/3<sup>rd</sup>. This eqa ls a lease transfer of \$7 821 per year.

**Special Assessment to Lower Main Street** – While the FY19 Lower Main Street Streetscape Project was conceptually approved by Council as part of the DPW Consolidated Capital Work Plan, more detailed financial analysis now indicates that this project can proceed only with a substantial investment by the adjacent property owners. That special assessment was estimated 3 years ago at \$ 24,547.

### **Property Taxes Raised for Capital Improvement Fund:**

**CIP Property Tax Income** – CIP funding from taxes was cut significantly over ten years ago and only inflationary adjustments have been made since. Projects, eqi pment replacements, etc. were delayed to balance the budget and keep the taxes down over the years.

### **Inter-Fund Transfers In:**

**G/F Transfer In from Fund Balance** – Slowly declining amounts are planned for future years, to protect Fund Balance, with \$05 000 budget ed for FY17. This is for the “catch-up” provision for funding an earlier replacement of the ladder truck (#4).

**Cruise Ship Fund: Port Development Fees** – Annually we will transfer Port Development Fees from the Cruise Ship Fund to the CIP Fund for use on Town owned projects reasonably related to capital improvements benefiting cruise ship passengers. These items partially or wholly funded by the Cruise Ship Fund are denoted with an \*\* in the body of the CIP Fund.

## **Expenditures**

### **Assessing Division**

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**Geographic Information System** – Many of the Town’s maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections and maintenance records. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of scanning, plotting and field GPS equipment as it wears out or justifies upgrading.

**Property Revaluation** – A Council Goal (A3) indicates a need to determine if a partial revaluation of certain Town properties is warranted to reduce any inequities discovered and adjust for market conditions. Preliminary monies will be raised and spent to determine the scope of the revaluation in FY18.

**Assessing/TSA Vehicle Reserve** – This 2012 Subaru is scheduled for replacement in 2023. It is used extensively by the assessor’s in the spring for field inspections for certifying dimensions,

## **Capital Improvement Program**

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### *Narrative Description*

buildings and values in the field created by Code permits issued within the past year. It is also used year round for required travel by the TSA for field repairs as well as to the departments for tech issues.

**Ortho Photo Update** – These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town officials. Our Ortho photos were last updated in FY14/FY15 as part of a *League of Towns/County* collaboration project which reduced our cost significantly. Due to development, we plan on updating them in FY21.

## **Technology Division**

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**Copy Machines** – We have three copy machines in the Town Office that churn out the nearly 200,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee and a dozen other boards, committees and task forces, not to mention staff administrative needs. A fourth and fifth copy machine is located at the Fire Department and Police Departments. We gain the ability to redeploy the older copiers to these last two locations where less volume is required. We expect to replace the Planning Department copier in FY17 and the Town Clerk's Department copier in FY19. The Finance Department and Police Department receive hand-me-down machines as they become available.

**Broadband Fiber Project** – This is a new project to provide secure data connections to all the Town facilities, initially. Once a detailed engineering study is performed, then the Town, likely partnering with a private party, will build and extend the fiber connection to all the Town facilities. Once completed then the 2<sup>nd</sup> phase, providing fiber to the underserved and not served areas of the Bar Harbor community will be funded. It has taken on the aspect of a critical public utility which requires some initial public funding to get it off the ground. By opening up the fiber to the public, then a source of customer revenue can help pay for ongoing maintenance. FY2017 has funded a detail engineering study prior to going out for a construction bid in year two. The Town Council voted to add \$00,000 in the FY17 CIP budget for this engineering study to be funded over two years in the \$00,000-\$200,000 range in total.

**Fire Protection System (server Room)** – Special emergency fire suppression system that will put out a fire while not destroying the critical electrical equipment.

**Wide Area Network and Cable TV System** – Some of our broadcasting equipment used for the G channel was replaced in FY13 but a full upgrade will occur after a franchise agreement is signed and funded by that renewal; or by FY20 if no agreement is signed. Renovation of much of our wide area network (WAN) system occurred in FY14. The WAN is a fiber optic cable system between all Town buildings and facilities and is owned by Time Warner.

## **Capital Improvement Program**

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### *Narrative Description*

**Computer Servers: General** – The Town facilities are linked by our fiber-optic Wide Area Network (WAN) allowing all departments to share information and files, such as digital archiving, assessing maps, the property and GIS database, word processing, spreadsheets, e-mail backup, scanners, streaming video and broadcasting. In FY14 much of these functions were combined onto a single VMware server, with a second integrated backup server, thus eliminating many of our independent servers and saving considerable energy, maintenance, labor and money. We anticipate replacing these two servers every three years, starting in FY18.

**Computer Server: Finance** – Due to proprietary software constraints, the Finance Department's *Munis* accounting system will not run reliably on existing VMware servers, so this server will be upgraded in FY16 per the *Munis* specifications and then maintained and replaced as part of the VM General servers. Funding in FY17 and beyond will be included in the Computer Servers: General line.

**Website Improvements** – A major website rebuild was completed in FY14, and we are funding the next replacement/upgrade for FY26.

**Town Phone System** – The Town has a VOIP system with 76 licenses installed in all its facilities. It is expected to have a 10 year life with an anticipated replacement in 2024.

**Security Camera System** - This is a Sony based system that originally was installed at certain Police locations, but the system has now considerably expanded with cameras at most department locations. The next replacement cycle should be in FY24.

## **Ambulance Division**

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**Ambulance** – Our 2003 ambulance will need to be replaced when it is fifteen years old in FY17. The purchase price includes the equipment.

**Defibrillators** – A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. The newer units also interpret heart rhythms, monitor a patient's oxygen saturation and act as a log for administering medications and maintains the patient information electronically that is downloaded to our run reporting software. This information is then used for mandatory reporting and for subsequent e-billing by Finance. We plan to replace our units in FY17, as tech support is not available after FY16. The department is currently using a loaner until the out of service unit is repaired.

## **Fire Department**

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**Turnout Gear** – The Department has 20 sets of turnout gear funded by a grant in 2015. We are funding the eventual replacement on a ten year life cycle.

**Rescue Tools** – We have two units with attachments in the fire trucks and anticipating replacing one of them in FY20.

## **Capital Improvement Program**

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### *Narrative Description*

**Fire Engine Tanker #1** - This pumper was purchased in 2003 with an expected 25 year life and is located at the Town Hill Fire Station.

**Fire Engine #3** - This is kept at the downtown Fire Station and will not be replaced after its useful life.

**Fire Engine #4 Reserve** – We had planned on a 30 year replacement cycle for our ladder truck, but increasingly frequent mechanical problems have caused us to rethink that assumption. We now suggest replacing it in FY19, Year three of our CIP, earlier than previously planned. The accelerated funding of this major piece of equipment has caused us to use \$00000 from GF fund balance; down from \$100000 utilized last year.

**Fire Engine #5 Reserve** – This 1994 unit has a 30 year life cycle with a planned replacement scheduled for FY24. The FY17 funding is from a transfer from Fire Engine#3, located at the downtown station, which is not going to be replaced.

**Pickup Trucks/Trailer** – The department is funding two pickups and a mass casualty trailer. One is the Fire Chief truck that is used exclusively by the Chief on a 24/7 basis. At 7 years (FY20), the truck is to be replaced and transferred to the Harbormaster. The second truck was originally funded by a federal grant in 2010 to haul the Mass Casualty trailer. On a day to day basis the second truck is also used for inspections, training and other travel where a firefighter can avoid taking a firetruck. The Mass Casualty trailer has a 20 year life with replaced in FY30.

**Thermal Imaging Cameras (2)** – One of the two cameras is anticipated to be replaced in year 5, FY21.

**SCBAs & Cascade Compressor System** – A 2009 Port Security Grant provided 75% funding for twenty high-volume self-contained breathing apparatus units and a cascade compressor system to fill them. All 20 SCBAs are scheduled for replacement in FY29, at 20 years of age, and the Cascade Compressor System is scheduled for replacement in FY34, when it is 25 years old. The SCBA bottles need to be replaced before they reach 15 years old in FY2024.

## **Police Department**

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**Cruiser Equipment** - Each time we purchase a cruiser the equipment in it, which has a four year life expectancy, gets replaced. This equipment included is the console, cage, charge guard, graphics, antenna and wiring, trunk tray, computer dock top, siren control and related labor. The remaining equipment in a cruiser is expected to last eight years, or through the life of two cruisers and includes the radar, video system, light bar, gun rack, radio & AED units. At the end of that eight year cycle those items need replacement. Labor for this equipment is included with the 4 year equipment.

**Port Security Boat** – Purchased with the FY08 Port Security Grant. Starting in FY12, we funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty three years old in FY32.

## **Capital Improvement Program**

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### *Narrative Description*

**Cruiser Replacement** – We put approximately 132,500 miles on our fleet annually. During FY 16 we adjusted this line from four to five cruisers. With five funded cruisers we rely on four front line cars with an adequately equipped spare. Our plan is to have our cruisers reaching the end of life as a front line patrol car at around 100,000 miles, at that point they become our spare cruiser. To stay on track with this plan, we will purchase one car a year for three years and every fourth year we purchase two. Current Fleet as of early November, 2015 –

- Patrol Car – 2014 Dodge Charger – mileage - 76,295
- Patrol Car – 2012 Dodge Ram Truck – mileage - 115,000
- Patrol Car – 2016 Ford AWD SUV - new
- Patrol Car – 2015 Ford AWD SUV- mileage – 16,600
- Spare Car - 2009 Dodge Charger – mileage 165,846

**Records Management System-Spillman** – The Town Council will consider the purchase at their meeting on 1/19/2016. The \$6,591 purchase price will be funded through reserves and two \$800 CIP payments. This will basically upgrade and replace much of the *Crimestar* reporting system. *Spillman* is the common system used by the other local agencies, including Hancock County Sheriff’s Department, Ellsworth Police Department, Mount Desert Police Department and the Hancock County Regional Communications Center. By joining the other agencies on the shared server owned by Hancock County we are able to seamlessly share data, names and reports which will help us provide better service for the community. This purchase price is considerably lower than going as a stand-alone user of *Spillman*, by joining the shared server we are able to purchase this software at a fraction of the “go it alone” price.

**Tasers w/Cameras** – New equipment, scheduled to fully equip each officer as funding permits. The Tasers would have to be shared among the officers until we are fully equipped; as Tasers are approximately \$700 each plus \$50 for a camera.

**Communication Systems** – The Dispatch Division’s radio console, four base stations, remote control station, Ireson Hill radio building with generator and recording equipment are scheduled for replacement at various times as listed on the Equipment Replacement Schedule, which also shows the depreciation for each piece of equipment. We have funded a replacement reserve based on that depreciation table, so that each piece of equipment can be replaced as it wears out. During the five years of this CIP, we plan to replace in FY18 and FY19 fourteen receivers, repeaters, controllers, antennas and other equipment.

**Firearms** – 18 handguns replaced every 10 years and 5 rifles replaced every 10 years, with the rifles on schedule to be replaced in FY20.

**Radar Trailer** – This was purchased in 2008 and is expected to have a 10 to 15 year life before replacement.

## **Public Safety Building**

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**Public Safety Building Generator & Shelter Generator Reserve** – The Public Safety Building has a generator installed in 2000 with 30 year life; rated at 35KW, fueled by LP gas. The Shelter



## **Capital Improvement Program**

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### *Narrative Description*

generator located at the school is rated at 140kw and was installed in 2009; also fueled by LPgas.

**Public Safety Building Renovations** – Income from the cell phone antenna lease has been dedicated to renovation of this century old building and the adjacent Police Station. Much work needs to be done, but our priorities are to renovate the Fire Station kitchen, continue work on an air conditioning system for the second floor of the Fire Station, install an updated internal communications system for the Fire Station, and replace some windows on the back side of the Police Station. The steam baseboard heating system was installed in 1997 and is anticipated to be upgraded by 2027.

**Public Safety Building Envelope** – A bond for \$0 0000 was issued in FY16 to enable the Town to re-point the masonry/bricks of this 100+ years old building. Following that work, when any residual monies combined with an additional bond of \$200000 in FY18 will be used towards finding a long term fix in slab flooring of the building.

## **Harbor Department**

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**Boat & Trailer** – Due to the 2009 acquisition of our Port Security Boat using a federal grant, additional funding for this reserve account has been eliminated. Upon the advice of the Harbor Master, we will continue to use and maintain this boat unless major repairs are needed beyond the residual monies available in the account.

**Floats** – There are 21 floats of various sizes and uses on the equipment list. Two fisherman's floats and four public floats are scheduled to be replaced in the next few years. A grant requiring a \$5000 match (50%) was recently received, so the FY17 CIP reflects the spending of that grant money.

**Gangways** – There are four 50' gangways with the next replacement scheduled for FY19. ADA regulations mandate the replacements to be 80' long.

**Fishermen's Hoist** – One hoist is currently in operation since 2010, but a new larger one will be donated to the Town in FY16.

**Ferry Terminal Improvements** – This is funded through cruise ship monies and proposes to maintain or replace floats/docks located at the ferry terminal. The entire property is anticipated to be purchased and owned by the Maine Port Authority, so there is no dollars funded for improvements after a formal purchase is made.

## **Parks Section**

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**Museum in the Streets** – Interpretive signs designating historical points of interest around the downtown were erected in FY13, funded by the Village Improvement Association. Cruise Ship Port Development Fees are funding annual payments into a maintenance reserve account.

## **Capital Improvement Program**

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### *Narrative Description*

**Grant Park Renovations** – One of the last Town parks still needing renovation is Grant Park, at the easterly end of Albert Meadow. The first step is completing a master plan for the renovation. A survey was completed in FY08, and the Parks & Recreation Committee is now working on a final design. An annual replacement reserve has been funded using cruise ship Port Development Fees.

**Tree Planting** – Annual funding of replacement of old and diseased trees.

**Park Irrigation Systems** – This is a new reserve to fund future replacements of the irrigation systems installed in Barker Park, Village Green and Agamont Park. Expectation of a 25 year life.

**Skatepark Reserve** – No funding is planned over the next five years or until the privately funded skatepark at the ballfield is built and accepted by the Town.

**Mount Desert Street Cemetery** – During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and reseeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

**Playground Equipment** – This account was established for the purchase of new park equipment or the replacement of worn-out equipment as the need arises for either Park Street or Town Hill. The residual monies from the Town Hill playground equipment fundraising project were also credited to this reserve.

**Launch Ramp** – This was installed at Hadley Point in 2006 and funds a reserve for FY2036.

**Tennis & Basketball Courts** – Reserve set up for renovations of these facilities in FY2031.

**Village Green Bandstand** – The bandstand was completely rebuilt in FY10, and a replacement reserve was started in FY12 using Cruise Ship Port Development Fees.

**Glen Mary Pool Renovations** – This facility located on Village Improvement Society land was last fully renovated in 2009 and is estimated to have a 25 year life. It is also used as a skating rink during the winter.

**Harborview Park** – A design is in process with monies previously raised and transferred from the Cruise Ship Fund. There is also \$2500 in the account from a prior bond issue.

**Downtown Wayfinding Signage Reserve** – Originally funded by a 2014 bond with the debt service now being paid by annual transfers from the Cruise Ship fund's Port Development fees. This first year funding of FY17 is funded by the unspent monies transferred from the bond issue located in the Highway Division.

## **Capital Improvement Program**

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### *Narrative Description*

#### **Comfort Stations**

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**Restroom Reserve** – There are four comfort stations funded by this replacement reserve; the Ballfield, the Pier, Newport Drive and Village Green. This reserve account is being partially funded annually using Cruise Ship Fund's Port Development Fees.

#### **Highway Division**

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**Air Compressors** – Highway has two that are approaching 20 years old. One is located at the Public Works facility and one is on a trailer.

**Backhoes** – We have three backhoes: two at the Highway Division and one at the Transfer Station, which always gets the hand-me-down. If the Transfer Station bond is funded then the number of backhoes will be reduced to one with the purchase of an Excavator.

**Brush Chipper** - This is anticipated to be replaced in FY2019 at 20 years old.

**Road Grader** – Due to lack of funds, replacement of our 24 year old grader has been deferred to FY21, when it will be thirty years old and will be replaced with a used grader.

**Hydraulic Truck Lifts** - We have a 15 ton truck lift purchased in 2000 and a 5 ton car lift purchased in 2004 and we expect the 15 ton to be replaced in FY2020.

**Front End Loader w/Snowblower** – A new wheel loader was purchased in FY15 with a 234hp snowblower attachment purchased in FY16. The snowblower is anticipated to have a 20 year life.

**Excavator** – This will be a new purchase in FY17, funded partially by reducing the replacement funding of both a backhoe and a plow truck. It is a more efficient machine to do ditching and culvert replacements.

**Road Improvement Program** – An annual paving program of \$50000 - \$00000 per year is included in the budget, but the Town has deferred its borrowing for major road re-construction. The estimate for that is \$1.5 million. Road reconstruction was originally approved in the FY16 budget based on a fall of 2014 workplan, is now deferred. Instead there will be annual road overlays on Pleasant St., Wayman Lane, Cottage St., Hancock St., Schooner Head Rd., Bay View Drive and Indian Point Rd.

**Fuel Pump System** – This was a new system installed in 2014 with the new complex. But with the technology changing so quickly, a replacement is expected to be needed by 2024.

**Sidewalk Plow** – This is a 2013 piece of equipment that also has sanding, sweeping and snowblower duties in addition to plowing. We anticipate a 10 year life if the Town also purchases a Bobcat to supplement some of these duties.

## **Capital Improvement Program**

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### *Narrative Description*

**Sidewalk Reconstruction** – This receives funding from the Cruise Ship Port Development fees each year. Generally, monies spent here aligns with the approved road construction projects, so some projects have now been deferred in conjunction with the deferred road projects that were previously identified in the December 2014 Consolidated Work Plan. Those sidewalks scheduled for upgrades are: Rodick, Wayman Lane, Cottage St., Livingston, Atlantic, Des Isle Ave, Hancock, St., Holland Ave. and Glen Mary. Year 3 (FY19) includes extensive investment in the lower Main St. project with special tax assessments included in revenue.

**Steamer/Pressure Washer** – This unit will soon be 10 years old and is scheduled to be replaced in FY2019.

**Route Three Reconstruction** – When the Maine Department of Transportation (MDOT) completes the scheduled redesign and reconstruction of Route Three from West Street to Ireson Hill, the Town will be responsible for paying the local share of the construction costs at the end of the project, a cost currently estimated at \$40000. Note that this \$40000 is only the Highway Division's share. The Water Division and Wastewater Division will both contribute their share of the work, using utility revenues or prior bonded monies.

**Street Sweeper** – The 2006 broom sweeper will be sold in FY17 and not be replaced. Equipment attached to a Bobcat will be utilized instead, including the 2<sup>nd</sup> sweeper, which is a vacuum unit purchased in 2013.

**Public Works Solar Panels** – It is anticipated that the Town will purchase the panels after 7 years of use by the owner, Revision Energy, who also installed the 288 panels and has a purchased power agreement (PPA) with the Town. This is the reserve to make that purchase with the panels still having a useful life of at least another 23 years.

**Tag Trailer** – flat trailer for 20 tons purchased in 2000 with an estimated 25 year life

**Street Lights** – There are approximately 40 ornamental lights on upper Main St. installed in 1975. This line item started in FY16 funds either replacements or major repairs as they age.

**Light Trucks** – There are six trucks of 1.5 tons or less available to the crew, plus a used truck that the PWD Director utilizes. One vehicle was replaced in FY16.

FY17 – A seven year old 1½ ton, 4 door dump truck with plow, wing and sander will be replaced with a 1 ton 4x4 truck, similarly equipped except for the wing.

FY18 – A nine year old ¾ ton 4x4 pickup with plow and sander.

FY20 – A six year old ¾ ton 4 x 4, crew cab

**Plow Trucks** – The Town owns six large dump trucks. One will be sold in FY17 leaving 5 active trucks, plus the spare. Experience has shown that, on average, they become unreliable after about eight years of service, so we put one of the older ones in reserve, while running four on the road. Typically, these trucks are replaced on a fifteen year cycle. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. As with our

## **Capital Improvement Program**

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### *Narrative Description*

light trucks, our preferred replacement schedule has been stretched, due to large price increases. One truck is scheduled for replacement in FY19, the 2003 Volvo single axle dump truck.

**Bobcat Loader & Equipment** – Our 1993 Clarke forklift will be twenty-four years old in FY17, when we propose to replace it with a “Bobcat” style skid-steer loader. The reason for the switch is that we feel a “Bobcat” could fill the same function as our present forklift, but with the proper attachments, could also sweep, load, dig, bore and plow snow when needed as a backup support to our sidewalk plow that allows snow removal in a timely manner.

**Vibratory Roller** – This 1990 unit was bought used in 1999 and is anticipated to be replaced in FY19.

**Waste Oil Furnace** – This is used to burn the used motor vehicle oil as a source of heat and is expected to be transferred to the Solid Waste location on Ledgelawn Ave. to supplement the propane heat.

## **Solid Waste Division**

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**Recycling Facility Reserve** – A complete renovation of the facility is scheduled in FY19, funded by a bond, likely at the June 2017 Town Meeting.

**Transfer Station Reserve** – Town Meeting approved funds in FY14 to begin the reconstruction planning process for this overworked and aging infrastructure. FY18 includes a bond of \$, 500,000 to rebuild the transfer station. This bond is scheduled for approval at the June 2017 Town Meeting.

**Storage Trailers** – There are 3 trailers on site, but only two are being funded for eventual replacement.

**Balers** – Three vertical balers are located at the facility to bale plastic, corrugated cardboard and newsprint.

**Glass Crusher** – This 2008 model will not be replaced with the funding transferred to the Transfer Station reserve.

**Forklifts** – Two forklifts are used at the facility, both with 20 year lives; one is electric and one is propane with the 2001 propane forklift scheduled to be replaced in 2021.

## **~ School Capital Projects ~**

### **School Department**

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**A.D.A. Act Renovations** – This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an ongoing need. Currently, we are making plans for to replace the handicap accessible lift in the Conners Building. At some point the kindergarten ramp leading from the classroom to the playground

## **Capital Improvement Program**

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### *Narrative Description*

will need to be replaced, as well as the ramps leading from the upper Emerson Hall.

**Capital Outlay Reserve** – Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when the need for further renovation or building occurs or when an unexpected emergency arises.

**Asbestos Removal** – We have maintained funding in this line item for unexpected removal of asbestos during any renovation or repair.

**Furniture and Equipment** – In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost. We have budgeted expenditures between \$5,000-\$10,000 per year.

**Computers & Technology** – Ongoing implementation of AOS #91 technology program and infrastructure support for 7<sup>th</sup> and 8<sup>th</sup> grade MLTI program, as well as replacement of computers older than 4 years. We currently have a 1:1 iPad/student ratio for grades 4-8.

**Copier Lease/Purchase** – This figure is for 5 copiers which are located in both offices, library and work rooms.

**Floor Covering Replacement** – We will continue to replace floor coverings in both classrooms and multi-purpose areas on an as-needed basis.

**Repaving** – As part of a proactive plan, we anticipate the need to repave the parking/court areas in the future. We anticipate repaving the Connors Parking Lot and Basketball Courts by FY21. We will be raising money over the next few years, with an anticipated project expense of \$ 17,000.

**Pickup Truck Replacement** – FY14 we purchased a new truck with plow. We will maintain this line item in order to replace our truck in seven years.

**Playground** – This is a continuation of a multi-year project in which we look to upgrade and maintain the playground equipment and grounds for K-8 students.

**Roof Repair Reserve** – Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings by FY21. In addition, each year there are repairs to be made.

**Storage Units** – This is a continuation of a multi-year project in which we look to upgrade and maintain the classroom and hallway spaces.

**Kitchen Equipment** – The equipment in the kitchen is approaching 20 years of age. We have started a reserve account for replacement of pieces as they wear out.

## **Capital Improvement Program**

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### *Narrative Description*

**Conners/ Emerson Windows** – The windows of the Emerson School have been replaced. Conners school will need to be replaced in FY17.

**CES Entry Doors-** This project will allow for a waiting area for parents, as well as an easier pathway for students to exit school and board the buses. This project should be completed during FY-16.

**Safety & Access Control** – This will be a permanent line in the CIP account to address any safety/security issues, which may arise from new state and federal recommendations. The plan is to upgrade school security through recommendations with the BHPD and BHFD – currently we are exploring a second set of entry doors with Conners and keyless entries.

**Entrance to Emerson** – The upper entrance to the Emerson School needs to be reconfigured. The present stonewall along the sidewalk is in disrepair.

**Energy Audit-** This line item would fund a study to look into the energy needs/usage in the two buildings and help plan for better energy efficiency in FY-21. The estimate is based on Sealander Architects and Siemens.

**Boiler Replacement Reserve** – The current boilers are approaching 20 years of age. In FY-11 we began raising money for the inevitable replacement of the boilers. We are currently researching the best system and anticipate replacing both boilers during FY-19.

**Tractor/Plow Reserve** – This is the reserve to replace the tractor/plow when needed by FY-21.

## **School Debt Service**

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**Bond Issue M – 2004 Heating System Payments** – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue M is in FY25. These bonds cannot be refinanced.

~~ End of Capital Improvement Program ~~

Capital Improvement Program							
Year By Year Overview							
This Year		Year One			Year Two		
FY16		FY17			FY18		
Yr.End Bal.	Account Description	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Assessing Division</b>						
672	Geographic Info. Eqpmnt	3,389	0	4,061	3,389	0	7,450
8,333	Property Revaluation Review	8,333	0	16,666	8,333	15,000	9,999
5,420	Assessing Vehicle Reserve	500	0	5,920	500	0	6,420
22,759	Ortho Photo Update	1,286	0	24,045	1,286	0	25,331
37,184	<i>Total Assessing</i>	<b>13,508</b>	0	50,692	13,508	15,000	49,200
	<b>Technology Division</b>						
9,000	Copy Machines	3,600	9,000	3,600	4,600	0	8,200
0	Broadband/Fiber Project	50,000	0	50,000	2,500,000	1,500,000	1,050,000
1,716	Fire Prot Syst-Server Rm	1,716	0	3,432	1,716	0	5,148
22,867	WAN & Cable TV System	5,979	0	28,846	5,979	0	34,826
2,130	Audio Visual Equipment	(2,130)	0	0	0	0	0
0	Document Imaging System	0	0	0	0	0	0
23,572	Computer Servers: General -VM	13,667	0	37,239	13,667	44,000	6,906
0	Computer Servers: Finance	0	0	0	0	0	0
3,311	Website Improvements	2,917	0	6,228	2,917	0	9,144
6,000	Town Phone System	6,200	0	12,200	6,200	0	18,400
22,576	Security Camera System	2,000	0	24,576	2,000	0	26,576
91,172	<i>Total Technology</i>	<b>83,949</b>	9,000	166,121	2,537,079	1,544,000	1,159,200
	<b>Municipal Building</b>						
0	Building Renovations	5,000	5,000	0	5,000	5,000	0
0	<i>Total Muni. Bldg.</i>	<b>5,000</b>	5,000	0	5,000	5,000	0
	<b>Code Enforcement Division</b>						
16,588	Code Vehicle Reserve	1,500	0	18,088	1,500	0	19,588
16,588	<i>Total Code</i>	<b>1,500</b>	0	18,088	1,500	0	19,588
	<b>Ambulance Division</b>						
116,191	Ambulances (3)	55,000	171,000	191	38,643	0	38,834
52,850	Defibrillators	12,300	65,000	150	6,250	0	6,400
169,041	<i>Total Ambulance</i>	<b>67,300</b>	236,000	341	44,893	0	45,234
	<b>Fire Department</b>						
0	Turnout Gear	2,500	0	2,500	2,500		5,000
9,588	Rescue Tools	1,100	0	10,688	1,100	0	11,787
96,635	Fire Engine #2 Reserve	25,000	0	121,635	27,000	0	148,635
62,468	Fire Engine #3-Do not replace	(62,468)	0	0	0	0	0
369,189	Fire Engine #4 Ladder	129,500	0	498,689	129,500	0	628,189
109,448	Fire Engine #5 Reserve	62,468	0	171,916	35,000	0	206,916
0	Pickup Truck - Crw-old acct	0	0	0	0	0	0
20,963	Pickup Trucks (2)/Trailer	9,843	0	30,806	9,843	0	40,649
6,000	Thermal Imaging Cameras	889	0	6,889	889	0	7,778
29,270	SCBAs & Cascade System	8,954	0	38,224	8,954	0	47,177
703,561	<i>Total Fire</i>	<b>177,785</b>	0	881,346	214,785	0	1,096,131

Notes:

A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.



Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY19			FY20			FY21		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
3,389	0	10,839	3,389	8,200	6,028	3,389	0	9,417
5,000	14,000	999	5,000	0	5,999	5,000	0	10,999
500	0	6,920	500	0	7,420	500	0	7,920
1,286	0	26,617	1,286	0	27,903	1,286	22,000	7,189
10,175	14,000	45,375	10,175	8,200	47,350	10,175	22,000	35,525
4,600	9,200	3,600	3,600	0	7,200	3,600	0	10,800
0	1,000,000	50,000	0	0	50,000	0	0	50,000
1,716	0	6,864	1,716	0	8,580	1,716	0	10,296
5,979	0	40,805	5,979	35,000	11,785	5,979	0	17,764
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
13,667	0	20,573	13,667	13,500	20,740	13,667	0	34,407
0	0	0	0	0	0	0	0	0
2,917	0	12,061	2,917	0	14,978	2,917	0	17,894
6,200	0	24,600	6,200	0	30,800	6,200	0	37,000
2,000	0	28,576	2,000	30,000	576	2,000	0	2,576
37,079	1,009,200	187,079	36,079	78,500	144,658	36,079	0	180,737
5,000	0	5,000	5,000	6,000	4,000	5,000	0	9,000
5,000	0	5,000	5,000	6,000	4,000	5,000	0	9,000
2,000	0	21,588	2,500	24,000	88	2,500	0	2,588
2,000	0	21,588	2,500	24,000	88	2,500	0	2,588
38,643	0	77,477	38,643	0	116,120	38,643	0	154,763
6,250	0	12,650	6,250	0	18,900	6,250	0	25,150
44,893	0	90,127	44,893	0	135,020	44,893	0	179,913
2,500	0	7,500	2,500	0	10,000	2,500	0	12,500
1,100	0	12,887	1,100	0	13,986	1,100	15,000	86
27,000	0	175,635	27,000	0	202,635	27,000	0	229,635
0	0	0	0	0	0	0	0	0
129,500	756,000	1,689	30,240	0	31,929	30,240	0	62,169
35,000	0	241,916	35,000	0	276,916	35,000	0	311,916
0	0	0	0	0	0	0	0	0
9,843	0	50,492	9,843	60,000	334	9,843	0	10,177
889	0	8,667	889	0	9,556	889	9,000	1,444
8,954	0	56,131	8,954	0	65,084	8,954	0	74,038
214,785	756,000	554,916	115,525	60,000	610,441	115,525	24,000	701,966

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Capital Improvement Program							
Year By Year Overview							
This Year		Year One			Year Two		
FY16		FY17			FY18		
Yr.End Bal.	Account Description	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Police Department</b>						
52	Cruiser Equipment	12,063	5,000	7,115	14,063	21,000	178
0	Night Vision Units-Don't replace	0	0	0	0	0	0
37,327	Port Security Boat **	10,870	0	48,197	10,870	0	59,066
17,080	Cruiser Replacement	36,000	30,000	23,080	37,500	60,500	80
0	Records Mgt. Software-Spillman	8,000	0	8,000	8,000	0	16,000
0	Range Trailer-Don't replace	0	0	0	0	0	0
0	Tasers w/cameras	3,000	0	3,000	3,000	0	6,000
57,316	Communication Systems	8,000	0	65,316	10,000	24,000	51,316
0	Firearms	2,500	0	2,500	2,500	0	5,000
5,491	Speed Trailer	600	0	6,091	600	0	6,691
117,266	<i>Total Police</i>	<b>81,033</b>	35,000	163,299	86,533	105,500	144,331
	<b>Public Safety Building</b>						
15,503	Generators -(2) School & PSB	3,892	0	19,395	3,892	0	23,287
0	Shelter Generator-old account	0	0	0	0	0	0
118	P.S. Bldg. Renovations	24,870	24,870	118	24,870	24,870	118
50,000	P.S. Bldg. Envelope Repairs	0	0	50,000	200,000	250,000	0
65,621	<i>Total P.S.Bldg.</i>	<b>28,762</b>	24,870	69,513	228,762	274,870	23,405
	<b>Harbor Department</b>						
14,544	Boat & Trailer	0	0	14,544	0	0	14,544
39,458	Floats (FY17 grant)	6,500	45,000	958	9,666	0	10,624
20,667	Gangways	1,732	0	22,399	1,732	0	24,132
980	Fishermen's Hoist	817	0	1,797	817	0	2,613
27,800	Ferry Terminal Improvments **	28,500	56,300	0	0	0	0
0	Port Security Office	2,500	0	2,500	2,500	0	5,000
15,788	Pier Renovations **	12,894	0	28,682	12,894	0	41,576
119,237	<i>Total Harbor</i>	<b>52,943</b>	101,300	70,880	27,609	0	98,489
	<b>Parks Section</b>						
3,543	Museum in the Streets **	1,900	0	5,443	1,900	0	7,343
0	Benches, Lights, Pergola, Etc.	1,600	0	1,600	1,600	0	3,200
22,547	Grant Park Renovations **	5,741	0	28,288	5,741	0	34,029
7,114	Tree Planting	6,000	8,000	5,114	6,000	8,000	3,114
0	Vill Grn, Agmt, Bpark Irrigation	2,400	0	2,400	2,400	0	4,800
0	Skatepark Maint. Reserve	0	0	0	0	0	0
60,728	Mt. Desert St. Cemetery	0	0	60,728	0	60,728	0
17,263	Playground Equipment	6,426	0	23,689	6,426	0	30,115
7,188	Launch Ramp @ Hadley Pt.	2,700	0	9,888	2,700	0	12,588
3,750	Tennis & Basketball Crts	3,750	0	7,500	3,750	0	11,250
6,399	Village Green Bandstand **	1,467	0	7,866	1,467	0	9,332
39,105	Glen Mary Renovations	8,720	0	47,825	8,720	0	56,545
185,867	Harborview Park **	0	0	185,867	94,568	30,000	250,435
0	Downtown Signage Reserve **	10,217	0	10,217	12,000	0	22,217
353,504	<i>Total Parks</i>	<b>50,921</b>	8,000	396,425	147,272	98,728	444,968

Notes:

A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY19			FY20			FY21		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
14,063	5,000	9,241	14,063	16,000	7,304	14,063	5,000	16,367
0	0	0	0	0	0	0	0	0
10,870	0	69,936	10,870	0	80,805	10,870	0	91,675
36,500	29,500	7,080	36,500	30,000	13,580	36,500	30,000	20,080
3,000		19,000	3,000	0	22,000	3,000	0	25,000
0	0	0	0	0	0	0	0	0
3,000	6,000	3,000	6,000	6,000	3,000	6,000	6,000	3,000
10,000	12,100	49,216	10,000	0	59,216	10,000	59,700	9,516
2,500	0	7,500	2,500	10,000	0	2,500	0	2,500
600	0	7,291	600	0	7,891	600	0	8,491
80,533	52,600	172,264	83,533	62,000	193,796	83,533	100,700	176,629
3,892	0	27,179	3,892	0	31,071	3,892	0	34,963
0	0	0	0	0	0	0	0	0
24,870	24,870	118	24,870	24,870	118	24,870	24,870	118
0	0	0	0	0	0	0	0	0
28,762	24,870	27,297	28,762	24,870	31,189	28,762	24,870	35,081
0	0	14,544	0	0	14,544	0	0	14,544
9,666	0	20,290	9,666	0	29,956	9,666	0	39,621
1,732	18,000	7,864	1,732	0	9,597	1,732	0	11,329
817	0	3,430	817	0	4,247	817	0	5,063
0	0	0	0	0	0	0	0	0
2,500	0	7,500	2,500	0	10,000	2,500	0	12,500
12,894	0	54,470	12,894	0	67,364	12,894	0	80,258
27,609	18,000	108,098	27,609	0	135,707	27,609	0	163,316
1,900	0	9,243	1,900	0	11,143	1,900	0	13,043
1,600	0	4,800	1,600	0	6,400	1,600	0	8,000
5,741	0	39,770	5,741	0	45,511	5,741	0	51,252
6,000	8,000	1,114	6,000	6,000	1,114	6,000	6,000	1,114
2,400	0	7,200	2,400	0	9,600	2,400	0	12,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
6,426	0	36,541	6,426	25,000	17,967	6,426	0	24,393
2,700	0	15,288	2,700	0	17,988	2,700	0	20,688
3,750	0	15,000	3,750	0	18,750	3,750	0	22,500
1,467	0	10,799	1,467	0	12,266	1,467	0	13,732
8,720	0	65,265	8,720	0	73,985	8,720	0	82,705
94,568	50,000	295,003	94,568	0	389,571	1,294,568	1,600,000	84,139
12,000	0	34,217	12,000	0	46,217	12,000	0	58,217
147,272	58,000	534,240	147,272	31,000	650,511	1,347,272	1,606,000	391,783

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Capital Improvement Program							
Year By Year Overview							
This Year		Year One			Year Two		
FY16		FY17			FY18		
Yr.End Bal.	Account Description	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Comfort Stations</b>						
13,020	Restroom Reserve (4) **	13,870	0	26,890	13,870	0	40,760
0	Restroom Renovations-Pier	0	0	0	0	0	0
13,020	<i>Total Comfort Stations</i>	<b>13,870</b>	0	26,890	13,870	0	40,760
	<b>Highway Division</b>						
8,950	Air Compressors (2)	5,000	0	13,950	5,000	5,000	13,950
98,413	Backhoes (2)	4,954	0	103,367	4,954	0	108,321
26,077	Brush Chipper	1,500	0	27,577	1,500	0	29,077
10,217	Downtown Signs Install **	(10,217)	0	0	0	0	0
46,894	Road Grader	5,000	0	51,894	5,000	0	56,894
7,795	Hydraulic Truck Lifts	3,700	0	11,495	3,700	0	15,195
12,130	Front End Loader & Snowblr	19,300	0	31,430	19,300	0	50,730
0	Excavator	110,000	110,000	0	5,500	0	5,500
0		0	0	0	0	0	0
523,774	Road Improvement Program	290,000	650,000	163,774	97,758	260,000	1,532
3,500	Fuel Pump System	3,500	0	7,000	3,500	0	10,500
41,688	Sidewalk Plow	15,200	0	56,888	15,200	0	72,088
383,500	Sidewalk Reconstruction **	90,000	150,000	323,500	220,000	150,000	393,500
11,504	Steamer/Pressure Washer	1,100	0	12,604	1,100	0	13,704
540,000	Route 3 Reconstruction	0	540,000	0	n/a	n/a	n/a
86,380	Street Sweeper (broom)	(86,380)	0	0	0	0	0
53,033	Street Sweeper (vacuum)	86,380	0	139,413	16,000	155,000	413
0	Public Works Complex/Solar	11,000	0	11,000	11,000	0	22,000
0	Backyard Parking Garage	0	0	0	0	0	0
13,944	Tag Trailer	1,075	0	15,019	1,075	0	16,094
0	Water Truck	0	0	0	0	0	0
6,809	Street Lights-Main St.	6,809	0	13,618	6,809	0	20,426
97,931	Light Trucks (6 + PWD))	42,884	75,000	65,815	42,884	46,100	62,599
130,272	Plow Trucks (5)	64,229	0	194,501	64,229	0	258,730
30,944	Bobcat Loader & Eqmnt	23,100	54,000	44	4,167	0	4,211
36,360	Roller, Vibratory	2,300	0	38,660	2,300	0	40,960
0	Waste Oil Furnace	883	0	883	883	0	1,767
2,170,115	<i>Total Highway</i>	<b>691,317</b>	1,579,000	1,282,432	531,859	616,100	1,198,191
	<b>Solid Waste Division</b>						
8,713	Recycling Facility Resv.	3,480	0	12,193	3,480	3,480	12,193
536	Transfer Station Reserve	5,000	0	5,536	1,500,000	1,500,000	5,536
5,969	Storage Trailers (2)	457	0	6,426	457	0	6,883
5,213	Balers (3)	1,934	0	7,147	1,934	0	9,081
6,166	Crusher, Glass	(6,166)	0	0	0	0	0
16,468	Forklifts (2)	3,031	0	19,499	3,031	0	22,530
43,065	<i>Total Solid Waste</i>	<b>7,736</b>	0	50,801	1,508,902	1,503,480	56,223

Notes:

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Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY19			FY20			FY21		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
13,870	0	54,630	13,870	0	68,500	13,870	0	82,370
0	0	0	0	0	0	0	0	0
13,870	0	54,630	13,870	0	68,500	13,870	0	82,370
5,000	16,500	2,450	1,075	0	3,525	1,075	0	4,600
4,954	0	113,275	4,954	0	118,229	4,954	0	123,183
1,500	30,000	577	1,500	0	2,077	1,500	0	3,577
0	0	0	0	0	0	0	0	0
5,000	0	61,894	5,000	0	66,894	4,733	70,000	1,627
3,700	0	18,895	3,700	22,408	187	1,625	0	1,812
19,300	0	70,030	19,300	0	89,330	19,300	0	108,630
5,500	0	11,000	5,500	0	16,500	5,500	0	22,000
0	0	0	0	0	0	0	0	0
250,407	250,000	1,939	1,775,000	1,700,000	76,939	240,000	275,000	41,939
3,500	0	14,000	3,500	0	17,500	3,500	0	21,000
15,200	0	87,288	15,200	0	102,488	15,200	0	117,688
332,000	686,743	38,757	134,000	133,503	39,254	120,000	95,000	64,254
1,100	11,000	3,804	1,100	0	4,904	1,100	0	6,004
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	0	0	0
31,000	0	31,413	31,000	0	62,413	31,000	0	93,413
11,000	0	33,000	11,000	0	44,000	11,000	0	55,000
0	0	0	0	0	0	0	0	0
1,075	0	17,169	1,075	0	18,244	1,075	0	19,319
0	0	0	0	0	0	0	0	0
6,809	0	27,235	6,809	0	34,043	6,809	0	40,852
42,884	0	105,483	42,884	62,000	86,368	42,884	0	129,252
64,229	185,000	137,960	64,229	0	202,189	64,229	0	266,418
4,167	0	8,378	4,167	0	12,545	4,167	0	16,712
2,300	43,000	260	1,483	0	1,743	1,483	0	3,226
883	0	2,650	883	0	3,533	883	0	4,417
811,508	1,222,243	787,456	2,133,359	1,917,911	1,002,905	582,017	440,000	1,144,922
550,000	550,000	12,193	3,480	0	15,673	3,480	0	19,153
3,068	0	8,604	3,068	0	11,672	3,068	0	14,740
457	0	7,340	457	0	7,798	457	0	8,255
1,934	0	11,015	1,934	0	12,949	1,934	0	14,883
0	0	0	0	0	0	0	0	0
3,031	0	25,561	3,031	0	28,592	3,031	0	31,623
558,490	550,000	64,714	11,970	0	76,684	11,970	0	88,654

~ Continued On Next Page ~

Capital Improvement Program							
Year By Year Overview							
This Year			Year One			Year Two	
FY16			FY17			FY18	
Yr.End Bal.	Account Description	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Town Debt Service</b>						
0	D- Agamont Pk.& Seawall-'05	51,600	51,600	0	50,600	50,600	0
0	K- Muni.Bldg.Renov.-'15	180,125	180,125	0	175,725	175,725	0
0	J- Public Works Complex-'13	231,988	231,988	0	234,338	234,338	0
0	K-Downtown Signs '15 **	23,000	23,000	0	22,400	22,400	0
0	F - Public Works- '10 **	274,263	274,263	0	269,175	269,175	0
0	Harborview Park Debt '20 **	0	0	0	0	0	0
20,000	L-Pub Safety Bldg Envelope '15	13,100	33,100	0	32,600	32,600	0
0	Roads Bonding '20	0	0	0	0	0	0
0	Transfer Station Bonding '18	0	0	0	0	0	0
0	Recycling Facility Bond '19	0	0	0	0	0	0
0	Public Safety Bld Slab '19	0	0	0	0	0	0
0	Other Bonding	0	0	0	0	0	0
0	Fiber Bond '18	0	0	0	183,954	183,954	0
20,000	<i>Total Town Debt</i>	<b>774,076</b>	794,076	0	968,792	968,792	0
2,431	Unallocated	40,000	0	42,431	0	0	42,431
3,921,805	Town Totals	2,089,699	2,792,246	3,219,258	6,330,364	5,131,470	4,418,152

Notes:

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Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY19			FY20			FY21		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
49,200	49,200	0	47,800	47,800	0	46,600	46,600	0
171,875	171,875	0	168,025	168,025	0	163,625	163,625	0
235,888	235,888	0	231,688	231,688	0	232,413	232,413	0
21,875	21,875	0	21,350	21,350	0	20,750	20,750	0
263,625	263,625	0	258,075	258,075	0	252,525	252,525	0
0	0	0	0	0	0	0	0	0
31,900	31,900	0	31,200	31,200	0	30,600	30,600	0
0	0	0	0	0	0	107,493	107,493	0
107,493	107,493	0	107,493	107,493	0	107,493	107,493	0
0	0	0	39,579	39,579	0	39,579	39,579	0
14,716	14,716	0	14,716	14,716	0	14,716	14,716	0
0	0	0	0	0	0	0	0	0
183,954	183,954	0	183,954	183,954	0	183,954	183,954	0
1,080,526	1,080,526	0	1,103,880	1,103,880	0	1,199,748	1,199,748	0
0	0	42,431	0	0	42,431	0	0	42,431
3,062,502	4,785,439	2,695,214	3,764,426	3,316,361	3,143,280	3,508,952	3,417,318	3,234,914

~ Continued On Next Page ~

Capital Improvement Program							
Year By Year Overview							
This Year		Year One			Year Two		
FY16		FY17			FY18		
Yr.End Bal.	Account Description	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>SCHOOL C.I.P</b>						
12,897	ADA Act Renovations	7,500	0	20,397	0	0	20,397
28,559	Capital Outlay Reserve	0	0	28,559	0	0	28,559
9,310	Asbestos Removal	0	0	9,310	0	0	9,310
5,829	Furniture & Equipment	5,000	7,500	3,329	5,000	0	8,329
15,863	Computers & Technology	60,000	62,300	13,563	60,000	62,300	11,263
0	Copier Lease/Purchase	11,715	11,715	0	11,715	11,715	0
0	Connors Hallway Floor	0	0	0	0	0	0
22,745	Floor Covering Replacement	0	5,000	17,745	0	5,000	12,745
22,500	Repaving	15,000	0	37,500	20,000	0	57,500
9,946	Pickup Truck Replacement	5,986	0	15,932	5,986	0	21,918
12,386	Playground	0	12,000	386	0	0	386
2,534	Roof Repair Reserve	5,000	2,500	5,034	40,000	2,500	42,534
3,000	Storage Units	0	0	3,000	0	0	3,000
1,713	Technology Infrastructure	0	0	1,713	0	0	1,713
4,000	Kitchen Equipment	0	0	4,000	2,000	0	6,000
12,065	Connors/Emerson Windows	20,000	32,065	(0)	0	0	(0)
0	Emerson Entry Fire Doors	0	0	0	0	0	0
11,351	Safety & Access Control	5,000	5,000	11,351	5,000	5,000	11,351
0	Upgrade Connors Entrance	6,893	6,893	0	0	0	0
0	Energy Audit	0	0	0	0	0	0
27,808	Boiler Replacement Reserve	10,000	3,000	34,808	20,000	3,000	51,808
5,000	Tractor/Plow Reserve	0	0	5,000	0	0	5,000
0	Not used	0	0	0	0	0	0
0	Not used	0	0	0	0	0	0
0	Not used	0	0	0	0	0	0
0	Not used	0	0	0	0	0	0
207,506	<i>Total School Projects</i>	<b>152,094</b>	147,973	211,627	169,701	89,515	291,813
	Funds Available	152,094			169,701		
	Surplus (Shortfall)	0			0		
	<b>School Debt Service</b>	0					
0	Bond Issue 2018 Bldg Renov.	n/a	n/a	n/a	n/a	n/a	0
336	Bond Issue M: 2004 Heat	59,747	59,747	336	59,948	59,948	336
336	<i>Total School Debt</i>	<b>59,747</b>	59,747	336	59,948	59,948	336
207,842	School Totals	211,841	207,720	211,963	229,649	149,463	292,149
4,129,647	<b>C.I.P. Fund Grand Totals</b>	2,301,540	2,999,966	3,431,221	6,560,013	5,280,933	4,710,301

Notes:

A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.



Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY19			FY20			FY21		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
0	19,398	999	0	0	999	0	0	999
0	0	28,559	0	0	28,559	0	0	28,559
0	0	9,310	0	0	9,310	0	0	9,310
5,000	0	13,329	5,000	7,500	10,829	5,000	0	15,829
60,000	60,000	11,263	60,000	65,000	6,263	60,000	65,000	1,263
11,715	11,715	0	11,715	11,715	0	11,715	11,715	0
0	0	0	0	0	0	0	0	0
0	0	12,745	0	5,000	7,745	0	0	7,745
30,000	0	87,500	50,000	0	137,500	80,000	217,500	0
6,000	0	27,918	6,000	0	33,918	6,000	33,900	6,018
0	0	386	5,000	0	5,386	5,000	0	10,386
40,000	3,000	79,534	10,000	3,000	86,534	20,000	103,534	3,000
0	0	3,000	0	0	3,000	0	0	3,000
0	0	1,713	0	0	1,713	0	0	1,713
2,000	0	8,000	2,500	0	10,500	0	0	10,500
0	0	(0)	0	0	(0)	0	0	(0)
0	0	0	0	0	0	0	0	0
5,000	5,000	11,351	5,000	0	16,351	5,000	5,000	16,351
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	20,000	20,000	0
40,000	65,000	26,808	60,000	0	86,808	5,000	0	91,808
0	0	5,000	0	0	5,000	0	0	5,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
199,715	164,113	327,415	215,215	92,215	450,415	217,715	456,649	211,481
199,715			215,215			217,715		
0			0			0		
0	0	0	0	0	0	0	0	0
60,154	60,154	336	60,453	60,453	336	60,797	60,797	336
60,154	60,154	336	60,453	60,453	336	60,797	60,797	336
259,869	224,267	327,751	275,668	152,668	450,751	278,512	517,446	211,817
3,322,371	5,009,706	3,022,965	4,040,094	3,469,029	3,594,030	3,787,464	3,934,764	3,446,731

## **Warrant Committee Nomination for 2016-2017**

The nominating Committee met on March 23, 2016 to consider names that had been submitted for service on the Warrant Committee for the coming year. The committee included Warrant Committee Chair John Dargis, Warrant Committee Secretary Seth Libby, and Greg Veilleux and Kathy Woodside, both appointed by the Nominating Committee Chair, Jill Goldthwait.

The Nominating Committee presents the following slate of 22 nominees for action at Town Meeting:

Michael Blythe	Jake Jagel
Robert Chaplin	Donna Karlson
John Dargis	Elizabeth Kase
Cas Dowden	John Kelly
Sherri Dyer	Amanda Kelly
Jonathan Eno	James Kitler
Rosemary Gladstone	Seth Libby
Michael Good	James Mroch
James Grover	Kathryn Shultz
Emily Henry	Michael Tadenev
Matthew Hochman	Erin Early Ward

*Current members named without \**

**THE WARRANT**  
**ANNUAL TOWN MEETING – JUNE 7 & 14, 2016**  
**TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: A Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the seventh day of June, A . D., 2016 at **seven** o'clock in the afternoon, then and there to act on *Articles A through X*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the fourteenth day of June, A . D., 2016 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on *Articles One through Eleven* of said article being set out below to wit:

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***Reminder***

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~ Voter Check-in Required ~

“Open Town Meeting”, June 7th, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

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<p><b>Action on the following articles will be on the Town Meeting floor</b> <b>Tuesday, June 7, 2016 starting at 7:00 p.m.</b> <b><i>Emerson School Gymnasium</i></b></p>
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**Article A ELECTION OF MODERATOR** - To choose a Moderator to preside at said meeting.

**Article AA RESOLUTION** – Recognition of Councilors Bowden and Paradis for many years of service to the Town of Bar Harbor.

**Article B ELECTION OF WARRANT COMMITTEE MEMBERS** - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

**Note: Articles C through M authorize expenditures in cost center categories.**

**Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction** - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1,2016 and ending June 30,2017 .

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$2,476,181	\$2,476,181	\$2,476,181

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Article D EDUCATION BUDGET EXPENDITURES: Special Education** - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1,2016 and ending June 30,2017 .

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$1,355,932	\$1,355,932	\$1,355,932

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education** – To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1,2016 and ending June 30,2017 .

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article F EDUCATION BUDGET EXPENDITURES: Other Instruction** - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2016 and ending June 30,2017 .

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 79,687	\$ 79,687	\$ 79,687

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support** - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1,2016 and ending June 30,2017 .

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 590,571	\$ 590,571	\$ 590,571

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Article H EDUCATION BUDGET EXPENDITURES: System Administration** - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1,2016 and ending June 30, 2017.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 121,585	\$ 121,585	\$ 121,585

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article I EDUCATION BUDGET EXPENDITURES: School Administration** - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1,2016 and ending June 30, 2017.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 358,966	\$ 358,966	\$ 358,966

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Article J EDUCATION BUDGET EXPENDITURES: Transportation & Buses** - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1,2016 and ending June 30,2017 .

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 251,030	\$ 251,030	\$ 251,030

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article K EDUCATION BUDGET EXPENDITURES: Facilities Maintenance** - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 559,777	\$ 559,777	\$ 559,777

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments** - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures** - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 115,000	\$ 115,000	\$ 115,000

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Note: Articles C – M authorize a total budget of:**

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$5,908,729	\$5,908,729	\$5,908,729

**Note: Articles N & O raise funds for the Proposed School Budget**

**Article N EDUCATION BUDGET: Essential Programs and Services** – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (State Recommends \$3911453 ) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2016 to June 30, 2017 .

***Explanation:** The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
<i>State Subsidy</i>	\$ 290,474	\$ 290,474	\$ 290,474
<i>Town’s Minimum Share</i>	\$3,620,979	\$3,620,979	\$3,620,979
<i>State’s Essential Programs &amp; Services Model</i>	\$3,911,453	\$3, 911,453	\$3, 911,453

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Note: Article O raises additional local funds recommended to support the proposed school budget**

**Article O EDUCATION BUDGET: Tax Cap Override** - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes for the period July 1, 2016 to June 30, 2017 , which exceeds the State’s Essential Programs and Services allocation model by as required to fund the budget recommended by the school committee.

*Written Ballot Vote Required*

**Explanation:**  
*The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public*



*education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs. The School Committee recommends the additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
<i>Additional Local Funds</i>	\$1,744,136	\$1,744,136	\$1,744,136
<i>Exceeding EPS by</i>	\$1,665,783	\$1,665,783	\$1,665,783

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Note: Articles N & O raise a total town appropriation of:**

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$5,365,115	\$5,365,115	\$5,365,115

**Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures**

**Article P EDUCATION BUDGET: Total Expenditures-** To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1,2016 and ending June 30,2017 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
	\$5,908,729	\$5,908,729	\$5,908,729

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 13 to 0.*

**Article Q EDUCATION BUDGET: State, Federal, and Other Funds** - In addition to the amount in Articles C – P, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2016-2017 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

*Current Year Totals: \$202,649*

**Recommendations:**

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article R MUNICIPAL BUDGET: Expenditures** - To see what sum the Town will raise and appropriate for the Municipal Budget for FY17 (7/1/16 TO 6/30/17).

**Explanation:**

*This is the total amount that the Town Council is allowed to spend from all sources except grants and donations, as provided in Article U, and from reserve accounts.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$10,937,924</i>	<i>\$10,887,924</i>

*The seven member Town Council recommends approval, by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends approval.*

**Article S MUNICIPAL BUDGET: Other Revenues** - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY17 (7/1/16 TO 6/30/17).

**Explanation:**

*In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	\$3,885,107	\$3,885,107
<i>Fund Balance</i>	\$ 105,000	\$ 105,000

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article T MUNICIPAL BUDGET: Tax Cap Override** – To see if the Town will vote to increase the property tax levy limit of \$7,040,190 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

*Written Ballot Vote Required.*

***Explanation:***

*In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$7,040,190. As detailed in your copy of the annual Town Report, it appears that the proposed budget is \$92,373 below the tax cap. However, due to the complexities of that law, a vote is still recommended to avoid any potential problems which may arise.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article U MUNICIPAL BUDGET: Grants and Donations** – In addition to the amount in Article R,s hall the voters appropriate and authorize the Town Council to expend additional state,f ederal and other funds received during FY17 (7/1/16 TO 6/30/17) for municipal purposes,p rovided that such additional funds do not requi re the expenditure of local funds not previously appropriated?

***Explanation:***

*From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the*

*Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article V PREPAYMENT OF TAXES** - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

***Explanation:***

*On rare occasions, taxpayers need to pay their taxes before they have been billed.*

*The Town Treasurer cannot accept such early payments unless an article is passed.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article W TAX DUE DATE AND INTEREST RATE** - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2016 and that second half taxes shall be due and payable on or before March 31, 2017 and that interest shall be charged at the annual rate of 7.0% on any unpaid taxes due on September 30, 2016 beginning October 1, 2016 and on any unpaid taxes due March 31, 2017 beginning April 1, 2017 .

***Explanation:***

*The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*

**Article X OVERPAYMENT OF TAXES** - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of

real estate taxes in excess of the amount finally assessed for 2016 at 3.0% per year on the amount of overpayment.

***Explanation:***

*If a taxpayer wins a tax appeal against the Town, we must pay them interest on the amount of the difference. We are required by law to set that amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 16 to 0.*



**Election of Town Officers**  
Action on the following articles will be at the Town Election with  
**Polls Open Tuesday, June 14, 2016, from 8:00 a.m. to 8:00 p.m.**  
***Municipal Building Auditorium***

**Article 1 - ELECTION OF OFFICERS** - To elect Town Officers as are required to be elected by secret ballot.



**Article 2 - LAND USE ORDINANCE AMENDMENT: Downtown Village I District, Downtown Village II District and Downtown Village Transitional District** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to add farmers market use to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District” be enacted?



Downtown Village I District, Downtown Village II District and  
Downtown Village Transitional District

**An amendment to add farmers market as a use to the Downtown Village I District,  
Downtown Village II District and Downtown Village Transitional District.**

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## Chapter 125 , LAND USE ORDINANCE

### ARTICLE III Land Use Activities and Standards

#### §25 -21 Downtown Village I.

##### C. Allowed uses:

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail; public information, municipal and government uses; restaurants and bars; theaters; galleries; services, professional offices; vacation rentals; all bed-and-breakfasts; food-processing establishment; theaters; single- and two-family dwelling units; laundry and dry cleaning; artist studio; eleemosynary institution; place of worship; farmers market.

#### §25 -21.1 Downtown Village II.

##### C. Allowed uses.

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail, public information; municipal and government uses; restaurants and bars on lots with frontage on Cottage Street, Main Street, Mount Desert Street or West Street; theaters; galleries; artist studios; banks; services, vacation rentals; theaters; all bed-and-breakfasts; food-processing establishment; professional office buildings; laundry and dry cleaning; artist studio; farmers market.

#### §25 -21.2 Downtown Village Transitional.

##### C. Allowed uses.

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail; public information; municipal uses; galleries; services; professional office buildings; vacation rentals; bed-and-breakfast I, II and III; single- and two-family residential; family child-care; food-processing establishments; laundry and dry cleaning; artist studio; farmers market.

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**EXPLANATION:** *The farmers market use was allowed by permit from the Code Enforcement Officer in the Downtown Business Districts and it was deleted when the subsequent Downtown Village I and Downtown Village II Districts and Downtown Transitional District were enacted in 2010 in the same location. The purpose of this amendment is to add the farmers market use to those three districts as a use allowed by permit from the Code Enforcement Officer.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 3 - LAND USE ORDINANCE AMENDMENT: Downtown Village II District** – Shall an Ordinance dated December 2,2015 and entitled “An amendment to add single-family dwelling use and two-family dwelling use to the Downtown Village II District” be enacted?

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**Downtown Village II District**

**An amendment to add single-family dwelling and two-family dwelling as uses to the Downtown Village II District.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE III Land Use Activities and Standards**

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§125 -21.1 Downtown Village II.

C. Allowed uses.

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail, public information; municipal and government uses; restaurants and bars on lots with frontage on Cottage Street, Main Street, Mount Desert Street or West Street; theaters; galleries; artist studios; banks; services, vacation rentals; theaters; all bed-and-breakfasts; food-processing establishment; professional office buildings; laundry and dry cleaning; artist studio; single-family dwelling; two-family dwelling.

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**EXPLANATION:** *The single-family dwelling and two-family dwelling uses were allowed uses by building permit from the Code Enforcement Officer in the Downtown Business Districts and were deleted when the subsequent Downtown Village II District was enacted in 2010 in the same location. The*

*purpose of this amendment is to add single-family dwelling and two-family dwelling to that district as uses allowed by permit from the Code Enforcement Officer.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 4 - LAND USE ORDINANCE AMENDMENT: Downtown Village I District, Downtown Village II District and Downtown Village Transitional District** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to add automobile sales lot and automobile repair garage to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District” be enacted?

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**Downtown Village I District, Downtown Village II District and  
Downtown Village Transitional District**

**An amendment to add automobile sales lot and automobile repair garage as uses to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE III Land Use Activities and Standards**

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§125 -21 Downtown Village I.

C. Allowed uses.

(2) Uses allowed by site plan review: hotel; motel; conference centers; multifamily dwelling I and II; all types of child-care facilities, all types of schools; medical and dental clinics; banks; automobile service stations; hospitals; road construction; automobile sales lot; automobile repair garage.

§125 -21.1 Downtown Village II.

C. Allowed uses.



(2) Uses allowed by site plan review: hotel, motel; multifamily dwelling I and II; all types of child-care facilities; all types of schools; hospitals, medical and dental clinics; automobile service stations; redemption centers; automobile sales lot; automobile repair garage.

§125 -21.2 Downtown Village Transitional.

C. Allowed uses.

(2) Uses allowed by site plan review: multifamily dwelling I and II; all other types of child-care facilities; medical clinics; automobile sales lot; automobile repair garage.

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**EXPLANATION:** *Automobile sales lot and automobile repair garage were allowed uses by site plan approval in the Downtown Business Districts and were deleted when the subsequent Downtown Village I District, Downtown Village II District and Downtown Village Transitional District were enacted in 2010 in the same location. The purpose of this amendment is to add the automobile sales lot and automobile repair garage uses to those districts as a use allowed by Planning Board site plan review.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 5 - LAND USE ORDINANCE AMENDMENT: Downtown Village I District, Downtown Village II District and Downtown Village Transitional District** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to add home occupation use to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District” be enacted?

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Downtown Village I District, Downtown Village II District and  
Downtown Village Transitional District

**An amendment to add home occupation as a use to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE III Land Use Activities and Standards**

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§25 -21 Downtown Village I.

C. Allowed uses:

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail; public information, municipal and government uses; restaurants and bars; theaters; galleries; services, professional offices; vacation rentals; all bed-and-breakfasts; food-processing establishment; theaters; single- and two-family dwelling units; laundry and dry cleaning; artist studio; eleemosynary institution; place of worship; home occupation.

§25 -21.1 Downtown Village II.

C. Allowed uses.

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail, public information; municipal and government uses; restaurants and bars on lots with frontage on Cottage Street, Main Street, Mount Desert Street or West Street; theaters; galleries; artist studios; banks; services, vacation rentals; theaters; all bed-and-breakfasts; food-processing establishment; professional office buildings; laundry and dry cleaning; artist studio; home occupation.

§25 -21.2 Downtown Village Transitional.

C. Allowed uses.

(1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail; public information; municipal uses; galleries; services; professional office buildings; vacation rentals; bed-and-breakfast I, II and III; single- and two-family residential; family child-care; food-processing establishments; laundry and dry cleaning; artist studio; home occupation.

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**EXPLANATION:** *The home occupation use was an allowed use by building permit in the Downtown Business Districts and it was deleted when the subsequent Downtown Village I District, Downtown Village II District and Downtown Village Transitional District were enacted in 2010 in the same location. The purpose of this amendment is to add the home occupation use to those districts as a use allowed by permit from the Code Enforcement Officer.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

**Article 6 - LAND USE ORDINANCE AMENDMENT: Downtown Village I District, Downtown Village II District and Downtown Village Transitional District** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to add retirement community use to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District” be enacted?

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Downtown Village I District, Downtown Village II District and  
Downtown Village Transitional District

**An amendment to add retirement community as a use to the Downtown Village I District, Downtown Village II District and Downtown Village Transitional District.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE III Land Use Activities and Standards**

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§125 -21 Downtown Village I.

C. Allowed uses.

(2) Uses allowed by site plan review: hotel; motel; conference centers; multifamily dwelling I and II; all types of child-care facilities, all types of schools; medical and dental clinics; banks; automobile service stations; hospitals; road construction; retirement community.

§125 -21.1 Downtown Village II.

C. Allowed uses.

(2) Uses allowed by site plan review: hotel, motel; multifamily dwelling I and II; all types of child-care facilities; all types of schools; hospitals, medical and dental clinics; automobile service stations; redemption centers; retirement community.

§125 -21.2 Downtown Village Transitional.

C. Allowed uses.

(2) Uses allowed by site plan review: multifamily dwelling I and II; all other types of child-care facilities; medical clinics; retirement community.

**EXPLANATION:** *The retirement community use was an allowed use by site plan approval in the Downtown Business Districts and it was deleted when the subsequent Downtown Village I District, Downtown Village II District and Downtown Village Transitional District were enacted in 2010 in the same location. The purpose of this amendment is to add the retirement community use to those districts as a use allowed by Planning Board site plan review.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 7 - LAND USE ORDINANCE AMENDMENT: Definitions - General Review Standards, Light and glare and Signs and advertising** – Shall an Ordinance dated December 2,2015 and entitled “Amendments to add terms and definitions for categories of internally illuminated signs,a mendments to clarify lighting requi rements for signs and amendments to prohibit certain types of internally illuminated signs” be enacted?

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125-109 Definitions

**An amendment to add terms and definitions for categories of internally illuminated signs to the Definitions.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE XII Construction and Definitions**

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§125 -109 Definitions.

The following terms shall have the following meanings:...

SIGN, INTERNALLY ILLUMINATED - A sign with a light source incorporated into the body of the sign and where light emanates through,or from,t he message of the sign; there are four types as follows:

TYPE 1; CABINET WITH TRANSLUCENT FACE: An internally illuminated sign with a cabinet style fixture with full or nearly full translucent face(s) and/or sides,t hrough which light from an internal source passes.

TYPE 2; CABINET WITH LIGHT LIMITING FACE: An internally illuminated sign with an opaque surround cabinet style fixture with light limiting translucent face(s), flush translucent sign graphics within an opaque background field, through which light from an internal source passes. This type of sign has two acceptable categories.

- A. 20% (or less) translucent face/ 80% (or greater) opaque background field.
- B. 30% (or less) translucent face/ 70% (or greater) opaque background field.

TYPE 3; CHANNEL LETTER: An internally illuminated sign comprised of three dimensional sign graphic letters and logos, each with its own internal light source, in which the dimensional faces are internally illuminated and affixed to the sign or structure upon which the channel letter are mounted.

TYPE 4; HALO: An internally illuminated sign comprised of dimensional sign graphics, which cast a halo-like glow along the sides of the graphics, or cast light backward onto the face of the sign or structure upon which the graphics are mounted.

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## 125-67Z Light and glare

### **An amendment to clarify lighting requirements for signs.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## **Chapter 125 , LAND USE ORDINANCE**

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### **ARTICLE V Site Plan Review**

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§125 -67 General Review Standards.

Z. Light and glare. All site plans shall demonstrate that the proposed development shall comply with the following requirements with respect to exterior lighting. In addition, activities located within the Design Review Overlay District that require a certificate of appropriateness pursuant to Article XIII, Design Review, are subject to additional requirements set forth in the standards of Article XIII.

(4) Additional requirements for commercial and multifamily applications:

(a) Signs and advertising.

[1] All externally illuminated signs shall be lighted by top-mounted lights pointed downward. No sign may be illuminated with fixtures not shielded from upward transmission of light.

[2] Signs may be illuminated internally only by nonflashing lights ~~that contain an opaque background, and this provision applies solely for properties with frontage on Route 3 and Route 102. No internally lit signs are allowed in the Downtown~~

~~Village District.~~ Any lights that flash, pulsate, rotate, move, or simulate motion are not permitted.

[3] All ~~lights~~ lighting for externally illuminated signs shall be shielded to ensure that light sources are not directed toward or directly visible to drivers or from neighboring properties.

[4] Lighting of signs is further regulated in 125-67BB Signs and advertising and categories of internally illuminated signs are defined in 125-109 Definitions.

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## Signs and advertising. Prohibitions

### An amendment to prohibit certain types of internally illuminated signs.

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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## Chapter 125 , LAND USE ORDINANCE

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### ARTICLE V Site Plan Review

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§125 -67BB Signs and advertising.

BB. Signs and advertising. All site plans shall demonstrate that all signs related to the proposed development will comply with the following standards, to which all signs located within the Town of Bar Harbor are subject, regardless of the need for site plan approval. In addition, activities located within the Design Review Overlay District that require a certificate of appropriateness pursuant to Article XIII, Design Review, are subject to additional requirements set forth in the standards of Article XIII...

**(3) Prohibitions...**

(h) Internally illuminated signs of Type 1; Cabinet with Translucent Face and Type 3; Channel Letter are prohibited in all districts. ~~in the downtown village districts and historic districts are prohibited.~~

(i) Internally illuminated signs of Type 2B; Cabinet with Light Limiting Face: 30% (or less) translucent face/ 70% (or greater) opaque background field are prohibited in all districts except for lots with frontage on Route 102 or Route 3.

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**EXPLANATION:** *The Design Review Board crafted language to define certain types of internally illuminated signs. The purpose of this amendment is to add those categories of internally illuminated signs to 125-109 Definitions. Internally illuminated signs have their light source incorporated into the body of the sign, and some types of internally illuminated signs*

currently fail to meet the Land Use Ordinance’s requirements to direct light away from adjacent properties, streets and the night sky.

The Design Review Board crafted language to make clarifications in the light and glare regulations for signs found in 125-67Z. The added language clarifies the type of signage lighting that is being regulated and directs the reader’s attention to the fact that most of the lighting related sign regulation is found in 125-67BB Signs and advertising and numerous definitions related to signs are found in 125-109 Definitions. The language marked with strikethrough is thought to be redundant because similar language is found in 125-67BB Signs and advertising.

The Design Review Board crafted language to make changes to Signs and advertising - Prohibitions regulations found in 125-67BB. The language utilizes the proposed definitions for types of internally illuminated signs. The language is intended to direct sign makers and installers toward the types of internally illuminated signs that make no glare but are easily read both day and night. The proposed amendment would allow the preferred internally illuminated signs in the Downtown Districts where they are currently prohibited. The proposed amendment would prohibit internally illuminated signs with translucent faces that do not mitigate glare town wide. The proposed amendment would prohibit internally illuminated “channel letter signs that do not mitigate glare townwide. (The amendment would not prohibit certain internally illuminated cabinet lights that have either light limiting faces (Type 2A) or halo light signs (Type 4) which outline opaque letters on the sign with a “halo of light”).

**RECOMMENDATIONS:**

The 5 member Planning Board recommends adoption by a vote of 5 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

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**Article 8 - LAND USE ORDINANCE AMENDMENT: General Review Standards, Signs and advertising.** – Shall an Ordinance dated December 2,2015 and entitled “An amendment to clarify Design Review Board sign review authority” be enacted?

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125-67BB Signs and advertising

**An amendment to clarify Design Review Board sign review authority.**

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE V Site Plan Review**

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§25 -67BB Signs and advertising.

BB. Signs and advertising. All site plans shall demonstrate that all signs related to the proposed development will comply with the following standards, to which all signs located within the Town of Bar Harbor are subject, regardless of the need for site plan approval. In addition, activities located within the Design Review Overlay District that require a certificate of appropriateness pursuant to Article XIII, Design Review, are subject to additional requirements set forth in the standards of Article XIII...

**(6) Signs subject to the review by the Design Review Board** for a certificate of appropriateness. All signs listed below are required to receive a Certificate of Appropriateness from the Design Review Board prior to receiving a building permit if they are located within the identified districts or are associated with a conditionally permitted use. Signs located in all other districts shall receive a building permit from the Code Enforcement Officer prior to installing the sign.

(a) Building permits required. All signs except those otherwise exempted are required to obtain a building permit as well as the certificate of appropriateness.

[1] All signs listed below are required to receive a certificate of appropriateness from the Design Review Board prior to receiving a building permit if they are located within the following districts or are associated with a conditionally permitted use.

[a] Village Historic.

[b] Bar Harbor Gateway ~~District~~.

[c] ~~Bar Harbor Historical Corridor~~ Deleted.

[d] Downtown Village I and II Districts.

[e] Educational Institutional.

[f] Lots with road frontage on Routes 102 and 3.

[g] Marine Research.

[h] Scientific Research.

[i] Shoreland ~~Commercial~~ General Development I and II.

[j] Town Hill Business.

[k] Town Hill Residential Corridor.



**EXPLANATION:** *The Design Review Board crafted language to correct and clarify which districts the Design Review Board’s authority for sign review includes. The districts noted in this section requiring review of signs is updated in the draft amendment language. Over time the Land Use Ordinance’s district names have changed and this section should be corrected with an update. The other proposed change is to clarify that the review authority extends to the entire section (6) Signs subject to review by the Design Review Board for a certificate of appropriateness and not just to the subsection [1] that lists the districts.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 9 - LAND USE ORDINANCE AMENDMENT: Design Review Board** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to clarify the boundaries of the Design Review overlay district” be enacted?

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Design Review

**An amendment to clarify the boundaries of the Design Review overlay district.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE XIII Design Review**

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**§ 125-112 Applicability of design review.**

A. Design Review Overlay Districts.

(1) The provisions of this article shall apply only within the geographic limits of the following Design Review Overlay District, hereinafter called the "district."

(2) Boundaries of the Design Review Overlay District. The district shall include the following neighborhood districts as shown on the Official Neighborhood Districts Map of Bar Harbor: the Downtown Village I District; Downtown Village II District; the Shoreland General Development I District; Shoreland General Development II District; the Bar Harbor Village Historic District; and the Bar Harbor Historic Corridor District (~~excluding those corridor districts on Route 3 that are within the area of the Town shown on Tax Map 11D~~) and the Town Hill Business District. The district is depicted on the

map titled "Design Review Overlay District of the Town of Bar Harbor, Maine." The district also includes all bed-and-breakfast uses and individual properties with the following uses, regardless of their district location: TA-1, TA-3, TA-4, and TA-6. The district also includes properties listed in Appendix A and/or Appendix B of this chapter.

(3) The District also includes the districts and area included in the Sign Ordinance, §25 - 67BB.

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**EXPLANATION:** *The Design Review Board has crafted language to correct and clarify what districts the Design Review Board overlay district is located in. Over time the Land Use Ordinance’s district names have changed and this section should be updated. Tax map IID as cited in the district language is obsolete and the draft language deletes the reference. Appendix A refers to Historic Properties in the Design Review Overlay District. Appendix B refers to Locally Significant Properties in the Design Review Overlay District. This section has other references to Appendix A and B requiring the Design Review Board to review buildings listed in Appendix A and/or B. This language is intended to clarify that Appendix A and B are in fact part of the Overlay District.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 10 - LAND USE ORDINANCE AMENDMENT: Design Review / Signs and advertising** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to move certain signage regulations from the Design Review section to the Signs and advertising section” be enacted?

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## Design Review & Signs and advertising

**An amendment to move certain signage regulations from the Design Review section to the Signs and advertising section**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

## Chapter 125 , LAND USE ORDINANCE

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### ARTICLE XIII Design Review and Article V Site Plan Review

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**§ 125-112 Applicability of design review.**

C. Activities not subject to design review. The following activities are not subject to design review:

- (6) Renovation or new construction which is limited to the following types of improvements:
- (a) Exterior building facade paint color selected from the Design Review Board approved color chart(s). The color chart(s) can be obtained from the Planning Department and may be updated from time to time pursuant to Design Review Board approval. Colors not listed on the color chart(s) require a certificate of appropriateness from the Design Review Board.
  - (b) ~~Replacement of one conforming wall-mounted, hanging, or window sign, provided that the replacement sign is equal to or less than the square footage of the existing conforming sign it will replace. The sign may be altered in any code-compliant manner, except that it may not be relocated or enlarged. Deleted. NOTE: Moved to 125-67-BB~~
  - (c) ~~A tenant occupying a space with a Design Review Board approved tenant signage plan may replace signage at any time, provided that the new signage will comply with the approved tenant signage plan for the building. Deleted. NOTE: Moved to 125-67-BB~~
  - (d) ~~Installation of one twenty-four inch by thirty-six inch sandwich board sign, provided it is not located in a public way and is taken inside at the close of business each night. Deleted. NOTE: Moved to 125-67-BB~~
  - (e) Installation of roof-mounted solar collection photovoltaic panels and appurtenant equipment.
  - (f) Retractable awnings made of fabric material. Fabric may be striped or solid in color, and must be listed on the approved color chart for awnings in order to be eligible for an exemption. Lettering or wording shall not be printed on the awning unless otherwise approved through the issuance of a certificate of appropriateness.
  - (g) Installation of lighting for signage, provided such lighting complies with §125 -67Z.

**§ 125-67BB Signs and advertising.**

BB. Signs and advertising. All site plans shall demonstrate that all signs related to the proposed development will comply with the following standards, to which all signs located within the Town of Bar Harbor are subject, regardless of the need for site plan approval. In addition, activities located within the Design Review Overlay District that require a certificate of appropriateness pursuant to Article XIII, Design Review, are subject to additional requirements set forth in the standards of Article XIII...

**(6) Signs subject to the review by the Design Review Board** for a certificate of appropriateness...

(o) Exemptions. The following activities are not subject to Design Review.

- [1] Replacement of one conforming wall-mounted, hanging, or window sign, provided that the replacement sign is equal to or less than the square footage of the existing conforming sign it will replace. The sign may be altered in any code-compliant manner, except that it may not be relocated or enlarged.
- [2] A tenant occupying a space with a Design Review Board approved tenant signage plan may replace signage at any time, provided that the new signage will comply with the approved tenant signage plan for the building.

[3] Installation of one twenty-four inch-by thirty-six inch (24” x 36”) sandwich board sign, provided it is not located in a public way and is taken inside at the close of business each night.

[4] Installation of lighting for signage, provided such lighting complies with §125 -67Z.

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**EXPLANATION:** *The Design Review Board has crafted language to move certain signage activities not subject to Design Review from the Design Review section to the Signs and advertising section. The draft amendment also includes a modification to the exemption for solar panels that the exemption includes all roof-mounted panels.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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**Article 11 - LAND USE ORDINANCE AMENDMENT: Signs and advertising** – Shall an Ordinance dated December 2, 2015 and entitled “An amendment to clarify the allowable sign area of regulated signs” be enacted?

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**Signs and advertising.**

**An amendment to clarify the allowable sign area of regulated signs.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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**Chapter 125 , LAND USE ORDINANCE**

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**ARTICLE V Site Plan Review**

**§ 125-67BB Signs and advertising.**

BB. Signs and advertising. All site plans shall demonstrate that all signs related to the proposed development will comply with the following standards, to which all signs located within the Town of Bar Harbor are subject, regardless of the need for site plan approval. In addition, activities located within the Design Review Overlay District that require a certificate of appropriateness pursuant to Article XIII, Design Review, are subject to additional requirements set forth in the standards of Article XIII.

(2) **Exemptions.** The following signs are exempt from this chapter, shall not be counted towards sign area, and may be installed in any district without a permit, provided they comply as follows:

- (d) Fuel pump signs as required by state law are allowed and shall not affect the computation of allowable number of signs or aggregate sign area size on a property.
- (4) **Conditional signs.** Signs noted below are allowed without a Certificate of Appropriateness or a building permit and shall not be counted toward allowable square footage for signs sign area,s subject to noted conditions, provided they comply as follows:
  - (f) One on-premises real estate sign, and one off-premises directional sign not exceeding six square feet in total sign area, may be erected advertising the sale, lease or rental of the premises upon which the on-premises real estate sign is located and shall be removed by the owner or agent when the property is sold or leased.
  - (h) One development or construction sign, not exceeding 20 square feet in sign area, may be erected 30 days prior to construction at the site of a construction project solely to identify the project and contractors and shall be removed within 30 days after completion of the project.
  - (i) Directional signs solely indicating ingress and egress placed at driveway locations, containing no advertising material or display area, not exceeding two square feet in sign area, and not extending higher than three feet above ground level are permitted.
  - (j) A sign indicating a business is open or closed, and/or a sign indicating hours of operation, not to exceed one each per entry and not to exceed more than one square foot in sign area each. In the case of a combination sign, it shall not exceed two square feet in total sign area.
  - (m) Home occupations. One sign identifying the name, address and profession or occupation of a home occupation is allowed provided that such sign is nonilluminated and does not exceed the maximum sign area requirements allowed for the street on which the home occupation has frontage:

<b><u>Posted Speed Limit</u> (miles per hour at location of sign)</b>	<b><u>Maximum Sign Area</u> (square feet)</b>
Less than 30	4
30 to 49	8
<u>50 or more</u> <del>Greater than 49</del>	12

- (5) **General requirements for all signs.**
  - (h) Window and door signs. Permanent window sign area and door signs area shall not exceed 30% of the window or door area.
  - (i) Freestanding signs shall not extend more than 20 feet above ground level at their base, as defined by the natural contour of the ground. A freestanding sign shall adhere to the following maximum sign area size requirements:

<b><u>Posted Speed Limit</u> (miles per hour at location of sign)</b>	<b><u>Maximum Sign Area Size</u> (square feet)</b>
<u>Less than 30</u> <del>25 or under</del>	24
<u>30 to 49</u> <del>Over 25 and under 50</del>	32
50 or more	50

**EXPLANATION:** *The Planning Board has crafted language to utilize the defined term “sign area” consistently throughout the Land Use Ordinance. The draft amendment also modifies three charts to use consistent terminology throughout.*

**RECOMMENDATIONS:**

*The 5 member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.*

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The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 14, 2016 for election of Town officers and referendum. Absentee ballots will be processed the day before Election Day, June 13<sup>th</sup> starting at 9:00 a.m. and on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m. ***The last day to request an absentee ballot or to cast a ballot in person at the Municipal Building, prior to Election Day, is Thursday, June 9th.***

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, a town meeting, and poll hours on Election Day for the registration of persons desiring to register for this election. Must provide proof of identity and official document showing physical address, not a post office box. A Maine Driver’s license with current physical address would satisfy both requirements.

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Given under our hands this nineteenth day of April 2016.

**Municipal Officers of the Town of Bar Harbor**

— —	—
Paul A. Paradis, Chair	Gary Friedmann, Vice Chair
— —	—
Anne R. Greenlee	Peter St. Germain
— —	—
Burt O. Barker	David Bowden
—	
	J. Clark Stivers

Attest:

A true copy\_ \_  
Town Clerk of Bar Harbor, ME

**CONSTABLE’S RETURN**

By virtue of the within Warrant to me directed, I have warned and notified the inhabitants of the Town of Bar Harbor to assemble at the time and place and for the purposes therein named by posting attested copy of the within Notice on the Bulletin Board, Municipal Offices, being conspicuous public place within said Town on the \_\_\_\_ day of \_\_\_\_\_ in the year of our Lord Two Thousand and Sixteen.

Attest: \_\_\_\_\_  
Constable of the Town of Bar Harbor

Attest: A true copy \_\_\_\_\_  
Patricia A. Gray, Town Clerk of Bar Harbor, ME



*Left Blank Intentionally*





# TELEPHONE DIRECTORY

## TOWN OF BAR HARBOR

Website: [www.barharbormaine.gov](http://www.barharbormaine.gov)

### Ambulance:

Emergency 911  
Other Business 288-5554

Assessor (assessor@barharbormaine.gov) 288-3320

Code Enforcement (ceo@barharbormaine.gov) 288-3329

Finance Department (treasurer@barharbormaine.gov) 288-5096

### Fire Department:

Emergency 911  
Other Business (mbartlett@barharbormaine.gov) 288-5554

Harbormaster (bhmaster@barharbormaine.gov) 288-5571

Planning Department (planningdirector@barharbormaine.gov) 288-3329

### Police Department:

Emergency 911  
Other Business (bhpd@barharbormaine.gov) 288-3391

### Public Works Department

Public Works Director (pwdirector@barharbormaine.gov) 288-1026

Highway Division (hwsupt@barharbormaine.gov) 288-4681

Solid Waste Division (recycling@barharbormaine.gov) 288-4464

Transfer Station (recycling@barharbormaine.gov) 288-5201

Wastewater Division (wwsupt@barharbormaine.gov) 288-4028

Water Division (water@barharbormaine.gov) 288-3555

Town Clerk (clerk@barharbormaine.gov) 288-4098

Town Manager (manager@barharbormaine.gov) 288-4098

Tax Collector (collector@barharbormaine.gov) 288-5096

Schools Website: *Elementary:* <http://ces.barhbr.com> - *District:* [www.mdirss.org](http://www.mdirss.org)

Connors Emerson School 288-3631/5708

MDI High School – Principal 288-5011

## TOWN BOARDS & COMMITTEES

### Meeting Schedule

Town Council	7:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday
Board of Appeals	7:00 p.m.	As needed 2 <sup>nd</sup> Tuesday
Conservation Commission	7:00 p.m.	2 <sup>nd</sup> Monday
Design Review Board	3:00 p.m.	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday
Harbor Committee	4:00 p.m.	2 <sup>nd</sup> Monday
Marine Resources Committee	4:00 p.m.	3 <sup>rd</sup> Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 <sup>st</sup> & 3 <sup>rd</sup> Monday
Planning Board	6:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday
School Board –		
Bar Harbor	4:30 p.m.	1 <sup>st</sup> Monday
High School	7:00 p.m.	2 <sup>nd</sup> Monday