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IT Campus Newsletter, February 2024

Information Technology at UMaine

UMS Information Technology Services

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UMaine IT - Campus Newsletter February 20, 2024
1 message

IT at UMaine <it.at.umaine@maine.edu>   Tue, Feb 20, 2024 at 7:14 AM
Reply-To: IT at UMaine <it.at.umaine@maine.edu>
To: UM-EMPLOYEES@lists.maine.edu

![1865 THE UNIVERSITY OF MAINE]

February 20, 2024
IT Campus Newsletter

Special thank you to our CIO

Dr. David Demers recently announced he will be embarking on a new chapter at the end March. He joined
the University of Maine System in 2017 as our Chief Information Officer. Please join IT in thanking David
for his tireless efforts in bringing reliable and innovative solutions to our campus!

Help Report Phishing Emails

Have you encountered a phishing attempt or received bothersome spam emails? Learn how to report
them effectively. Discover the steps to take to safeguard your inbox and protect our network from cyber
threats.

Classroom Descriptions & Types

Check out the new documented classroom types. Please contact your campus Director or Technology to
learn more.

UMS Cloud Storage

Safe, easy to use, and accessible on your devices anywhere that you have connectivity. The University of

Maine System provides licensing for two major cloud storage platforms to all staff and students using your **@maine.edu** account.

Google Cloud Storage
Drive - For your work and files
Shared Drive - Preferred for institutional and departmental data

Microsoft O365 Cloud Storage
OneDrive - For your work and files
SharePoint - Preferred for institutional and departmental data

To determine if these services are appropriate for your data, please review this
UMS Storage Comparison Table

Reporting Phishing emails

🏷 phishing • phish • suspicious-email

Phishing is a fraudulent attempt to gain access to your credentials, University or personal information, account or financial information, or other information of value.

Instructions

If you received a suspicious email that appears to be a phishing attempt:

- If you **did not** click on any links or open any attachments:
    1. In Gmail, click on the email.
    2. To the right of the date is a reply button. Click the drop-down arrow next to it.
    3. Click "show original".
    4. Take down information (it is best to copy/paste, if possible)
    5. Forward the email to phish@maine.edu, make sure to include the detailed information above.
- If you **did** click on a link or open an attachment
    1. Please contact the Help Desk at help@maine.edu or 1-800-696-4357.

For more information, please visit: Avoid and report phishing emails

Environment

- Email

Sign in to leave feedback

100% helpful - 1 review

Details

Article ID: 138677

Created

Wed 5/18/22 2:08 PM

Modified

Mon 10/2/23 4:14 PM

Applies To

Students
Faculty
Staff

Related Articles (4)

Index Article : Common Types of Phishing

Phishing Overview
This introductory article on phishing provides a description of phishing, examples of spoofed senders, purposes and types of phishing as well as associated risks.

Responding to Phishing
This Article provides some proactive measures to minimize phishing impact, some ways to react to phishing, and actions to take if you think you were successfully phished.

Spotting & Determining phishing
This article describes signs of phishing, actions that criminals use to trick victim in thinking phishing message are real and phishing training that is offered with simulating message.

Related Services / Offerings (1)

Security Consulting and Education
Security assessment, education, and awareness of campus security requirements, policies, and guidelines. Includes contract reviews and risk assessments.

Attachments (0)

No attachments found.

Need more help?

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Phone: (800) 696-4357
Email: help@maine.edu

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Room Types and Classroom and Audiovisual System Category Descriptions

🏷 classroom • descriptions

Room Type Descriptions

- **Auditorium/Large Lecture**
  - A large room, may have a sloped floor, sometimes with a stage or raised platform at the front of the room. Furniture in an auditorium is typically fixed, and seats are oriented only towards the front. Usually seats 50+ audience members. Auditoriums/Large Lecture may have technical capabilities not found in other room types, such as press feeds, voice reinforcement, and multiple displays.
- **Collaborative Active Learning Space**
  - A space that, through flexible design, emphasizes student collaboration, engagement and peer to peer learning. Students have an opportunity to participate in small activities that promote discovery, exchange of ideas, and other aspects of group experiential learning. Collaborative Active Learning Spaces typically have such components as easily movable tables and chairs to create spaces, and other easily adaptable components pertinent to instruction.
- **Laboratory Classrooms**
  - A space used primarily for formally or regularly scheduled instruction (including associated mandatory, but non-credit-earning laboratories) that require special purpose equipment or a specific space configuration for student participation, experimentation, observation, or practice in an academic discipline.
- **Multipurpose Space**
  - A room which can be used for several purposes or activities such as meetings, instructional activities and social gatherings.
- **Lecture Classroom**
  - Small to Medium sized space designed for traditional instruction with a level floor facing the primary "front of room" teaching area(s) with technology.
- **Seminar/Conference/Huddle**
  - Designed for interactive collaboration in small to medium sized space without the need for a designated facilitator station for operation, and moderation of the meeting activities.
- **Stadium/Outdoor**
  - Large venue spaces (typically for sporting, concerts, graduations, etc.) which require highly specialized equipment that may require weatherization, long focal distances, huge displays, etc.
- **ESports**
  - A dedicated room or space in a facility, such as a school, college, or community center, that is designed specifically for ESports competitions or practice. ESports, or electronic sports, refers to organized video game competitions that can involve individuals or teams competing against each other in various games and genres. An ESports room may be equipped with a variety of features and amenities that are tailored to the needs of ESports players. The room may have specialized lighting, soundproofing, and ergonomic seating to create a comfortable and immersive gaming environment. Some ESports rooms also include large displays or video walls to showcase live competitions or highlight top performers.

Classroom and Audiovisual System Categories

- **No Tech**
  - There is no technology system in the space. Equipment to support activity in the room would require delivery.
- **Presentation**
  - The system contains one or more displays, amplification for content audio, connections for instructor/presenter laptops and system control to support demonstrations, lectures, and speeches.
- **Web Conferencing Lecture Style**
  - The Web Conferencing room contains one or more cameras, one or more displays, and ceiling or tabletop microphones. This allows the ability to easily interact with far-site participants in a conversation and the capability to view far-site participants, mirrored and/or extended displays.
- **Customizations**
  - Any specific room modification to the base room tiers to meet advanced use cases are listed in this category.
- **Console/Huddle**
- **Competition**
- **Arena**

Room Types	Classroom and Audiovisual System Categories		
Seminar/Conference/Huddle	Presentation	Web Conferencing	Customization
Lecture Classroom	Presentation	Web Conferencing	Customization
Auditorium/Large Lecture	Presentation	Web Conferencing	Customization
Collaborative Active Learning	Presentation/Share		Customization
Laboratory Classroom	Presentation	Web Conferencing	Customization

Room Types	Classroom and Audiovisual System Categories		
Multipurpose	Presentation		Customization
ESports	Console/Huddle	Competition	Arena
Stadium/Outdoor	Presentation		Customization

Room Traits

- Seating Capacity
- Room Size
- Scheduling/funding type (dropdown)
  - Options: Centrally/OSR scheduled or Department scheduled/funded
- Usage Type
  - Event/Conference
  - Small meeting/conference
  - Lecture
- Seating Style
  - Tablet arm
    - Stationary
    - On wheels
  - Individual student desk and chair
    - Stationary
    - On wheels
    - Powered
  - Table and Chair
    - Stationary
    - On wheels
    - Powered
  - Fixed
- Lighting
  - Dimmable
  - Fluorescent
  - LED
  - Stage
- Window Treatment
  - Shades
    - Room darkening
    - Blackout
  - Blinds
  - Curtains
  - UV
- Sound Treatment
- Additional Technology
  - This is for any potential add ons or one offs not previously mentioned.

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0 reviews

Details

Article ID: 139375

Created

Mon 8/14/23 9:57 AM

Modified

Wed 1/17/24 3:12 PM

Applies To

Students
Faculty
Staff
Community

Related Articles (16)

List of Rooms in Brooks Hall on USM's Gorham Campus
A list of classrooms in Brooks Hall, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Corthell Hall on USM's Gorham Campus
A list of classrooms in Corthell Hall, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Glickman Library on USM's Portland Campus
A list of classrooms in the Glickman Library, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Luther Bonney on USM's Portland Campus
A list of classrooms in Luther Bonney, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Masterton Hall on USM's Portland Campus
A list of classrooms in Masterton Hall, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Payson Smith on USM's Portland Campus
A list of classrooms in Payson Smith, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Russell Hall on USM's Gorham Campus
A list of classrooms in Russell Hall, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in the Abromson Center on USM's Portland Campus
A list of rooms in the Abromson Center, going over the technology available in those rooms as well as some basic troubleshooting tips

List of Rooms in the Costello Sports Complex on USM's Gorham Campus
A list of classrooms in the Costello Sports Complex, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in the John Mitchell Center on USM's Gorham Campus
A list of classrooms in the John Mitchell Center, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in the McGoldrick Center on USM's Portland Campus
A list of classrooms in the McGoldrick Center, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in the Science Building on USM's Portland Campus
A list of Rooms in the Science Building, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in the Wishcamper Center on USM's Portland Campus
A list of classrooms in the Wishcamper Center, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Upperclass Hall on USM's Gorham Campus
A list of classrooms in Upperclass Hall, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms in Upton Hastings on USM's Gorham Campus
A list of classrooms in Upton Hastings, going over the technology available in those rooms as well as some basic troubleshooting tips.

List of Rooms on the Lewiston-Auburn Campus
A list of classrooms on the Lewiston-Auburn Campus, going over the technology available in those rooms as well as some basic troubleshooting tips.

Attachments (0)

No attachments found.

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What should I store where?

🏷️ onedrive • sharepoint • googledrive

There are some different storage solutions available for storing files for UMS student, staff and faculty. Some storage solutions are more appropriate than others for sensitive information. Some are better for different types of collaboration.

Details

> **INFO:** For guidance on what is allowed based on the UMS Data Classification APL VI-I, regulatory compliance program, or use case, see: Permitted and Restricted Systems for Data Storage and Data Processing

File storage service offering feature comparison ✓

Features	UMS Sharepoint	UMS OneDrive	UMS Google Drive	UMS Google Shared Drive
Access & Permissions Considerations				
IT manages permissions; no access without approval process and/or initial setup	✓ Yes	N/A	N/A	🚫 No
Self-managed permissions; share with others without IT involvement	⚠ Contact Help Desk	✓ Yes	✓ Yes	✓ Yes
Ability to set permissions on subfolders	✓ Yes	✓ Yes	✓ Yes	✓ Yes
Ability for owner to restrict permission changes or re-sharing	✓ Yes	✓ Yes	✓ Yes	✓ Yes
Access Can be Granted via Active Directory Groups	⚠ Contact Help Desk	⚠ Contact Help Desk	⚠ Contact Help Desk	⚠ Contact Help Desk
Usability				
Mobile Apps available for iOS, Android	✓ Yes	✓ Yes	✓ Yes	✓ Yes
Desktop App available (break this down for mac, linux)	✓ Yes	✓ Yes	✓ Yes	✓ Yes
Unlimited Storage	⚠ Contact Help Desk	⚠ Contact Help Desk	✓ Yes	✓ Yes
Max File Size	250 GB See MS KB	250 GB See MS KB	Varies - See Google KB	See Google KB
Well-suited for Large File Storage and Transfer at High Speeds	✓ Yes	✓ Yes	✓ Yes	✓ Yes
Shareable with Students and Externally	✓ Yes	✓ Yes	✓ Yes	✓ Yes

Features	UMS Sharepoint	UMS OneDrive	UMS Google Drive	UMS Google Shared Drive
Backup & Data Retention				
File versions maintained	✓ Yes	✓ Yes	✓ Yes	✓ Yes
Team owned data; access remains intact for others when individual leaves	✓ Yes	⊘ No	⊘ No	✓ Yes
Data can be retrieved for school/department by IT if needed	⚠ Contact Help Desk	⚠ Contact Help Desk	⚠ Contact Help Desk	⚠ Contact Help Desk

Table Legend

✓		Service recommended for this purpose
⚠		Known to work - Please reach out to IT with any questions
⊘		Service cannot be used for this purpose

> **INFO:** It may also be a good idea to review OneDrive and SharePoint limitations and restrictions.

Sign in to leave feedback

100% helpful - 1 review

Details

Article ID: 134274

Created

Fri 7/9/21 11:41 AM

Modified

Tue 11/28/23 11:50 AM

Applies To
Students
Faculty
Staff

Related Articles (1)

Permitted and Restricted Systems for Data Storage and Data Processing

Many compliance programs have specific regulatory and local requirements regarding required controls. A chart of permitted systems for data storage provides information to users of data on what systems can be used to store or process each type of data.

Attachments (0)

No attachments found.

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