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## Holiday Schedule Reminder

Nicole Lawrence

*Interim Vice President of Human Resources*

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## Holiday Schedule Reminder

1 message

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**Office of Human Resources** <hr-um@maine.edu>  
Reply-To: Office of Human Resources <hr-um@maine.edu>  
To: UM-EMPLOYEES@lists.maine.edu

Wed, Aug 30, 2023 at 10:03 AM

Date: August 30, 2023

TO: All UMaine and UMM Employees

FROM: Nicole Lawrence  
Interim Vice President of Human Resources

Subject: Holiday Schedule Reminder

With the start of the academic year, we want to send all UMaine and UMM employees this reminder of our holiday schedule for fiscal year 2023-2024. The holiday schedule is posted on the Human Resources website and may be accessed by clicking on the following link: <http://www.maine.edu/about-the-system/system-office/human-resources/holiday-schedule/>.

It is important to remember that our faculty, staff, and students are from varied religious and cultural backgrounds, which serve to enrich and strengthen our community. Any event scheduled on a major religious or cultural holiday can send a message of insensitivity. Therefore, please avoid scheduling important meetings, exams, or other essential events on such dates whenever possible and accommodate the observance of religious traditions for those staff and students who need to be absent for religious holidays throughout the year. Employees are encouraged to contact the Office of Equal Opportunity if they may require accommodation for religious observation.

Please contact Human Resources with any questions about the holiday schedule or pay procedures.