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Call for Nominations, Outstanding Classified Employee Award 2021

Classified Employees Advisory Council

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Nominations for Outstanding Classified Employee Award 2021

1 message

Office of Human Resources <hr-um@maine.edu>
Reply-To: Office of Human Resources <hr-um@maine.edu>
To: UM-EMPLOYEES@lists.maine.edu

Thu, Apr 8, 2021 at 10:23 AM

Date: April 8, 2021
To: UMaine Community
From: Classified Employees Advisory Council
RE: Outstanding Classified Employee Award

The Classified Employees Advisory Council (CEAC) is soliciting nominations of Outstanding Classified Employees for the 2021 Classified Employee Recognition Award. CEAC believes that it is important to recognize classified employees' exceptional service and dedication to the University of Maine. CEAC would like to increase the campus community's awareness of the indispensable contributions that represented and non-represented classified employees make to the quality, diversity and overall mission of the university.

You may nominate a classified employee for this award submitting the form on the reverse side of this memo, visiting umaine.edu/ceac/outstanding-classified-employee-award/ or emailing umceac@maine.edu. Each nomination must include at least three (3) letters of recommendation that describe the nominee's actions, activities and attributes that set their job performance and contributions to the university community above **normal expected levels**.

The criteria each finalist must meet are as follows:

- Is a current UMaine classified employee
- Has served the university a minimum of three (3) continuous years (full or part-time)
- Inspires others through dedication, commitment and work ethic
- Maintains the highest level of professional service to the campus community, their department(s) or areas of responsibility
- Has provided outstanding service to their university department(s)
- Has, through their outstanding service, helped to create a better environment for employees, students, and the campus community

After reviewing the nominations, CEAC's Outstanding Classified Employee Selection Committee will notify one winner. The finalist will be presented with an award and a cash stipend of \$1,000 at UMaine's Employee Recognition and Achievement at a future event.

If you would like to submit a nomination online, visit umaine.edu/ceac. You can also forward your nomination to CEAC, Orono Campus or via email at umceac@maine.edu. **DEADLINE FOR ALL APPLICATIONS: April, 22, 2021.**