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Job Description : Board of Trustees Representative

University of Maine Student Government, Inc.

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Student Government Inc. BOT Allocation



Position: Board of Trustees (BOT) Representative	Term of Employment: Two Year
Date: October 7, 2020	Employee Type: Regular
Supervisor: President of UMSG, Inc.	Department / Division: N/A
Base Pay Rate:¹ \$ 1,750.50 Yearly (2020-2021)	Required Weekly Office Hours: 1 hour per week

Required Job Tasks:

- A. The Student Representative to the Board of Trustees (BOT Rep.) shall represent the University of Maine Student Government, Inc. to the University of Maine System Board of Trustees.
- B. Advocate in the best interest of the students who are enrolled at the University of Maine System Orono Campus.
- C. Eligibility of the Student Representative to the Board of Trustees. The Student Representative to the Board of Trustees must be an undergraduate student of the University of Maine and must have a cumulative GPA of 2.5.
- D. Responsibilities of the Student Representative to the Board of Trustees. In addition to any responsibilities given to the Student Representative to the Board of Trustees by the Board of Trustees and University of Maine, the Student Representative to the Board of Trustees shall have the following responsibilities:
 - 1. Attend student senate meetings following Board meetings to provide a report.
 - 2. Attend all other student senate meetings at the request of the President and Vice President of Student Government.
 - 3. Submit a written report to the Student Senate following each Board of Trustees meeting.
 - 4. Provide guidance to the General Student Senate and Student Senators about appropriate ways to address issues brought to the BOT representative by the general student body.
 - a. Utilize a survey system to gather data on University of Maine student's opinions about policies brought to the BOT that will impact the general student body.
 - 5. Meet regularly with the President of the University of Maine and other personnel as well as the Graduate Student Representative.
- E. Reimbursement for travel expenses to the various locations of BOT meetings shall be disbursed by the BOT at the request of the BOT representative.

¹ Edited by President Harrison Ransley 10/6/2020

