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## Faculty Senate Agenda

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**FACULTY SENATE  
AGENDA  
September 18, 2013  
Wells Commons**

3:00 pm refreshments with agenda starting at 3:15 pm

**I. Welcome and Announcements**

Processes of the Senate (web site, communications, rules, etc.)

Committee Sign Up Sheet (to be circulated after committee reports)

A. Draft Committee Rosters (to date) – See Appendix 2

B. Annual Final Committee Reports from 2012-2013 Academic Year at

<http://umaine.edu/facultysenate/files/2013/05/FacultySenateAnnualReport2012-13.pdf>

Full Faculty Senate Brunch, 10:00 am-1:00 pm, Sun Sept 29, 180 Main Street

**II. Approval of 1 May 2013 Minutes**

See DRAFT at <http://umaine.edu/facultysenate/senate-minutes/2012-2013/may-1-2013/>

Also in Appendix 3

**III. Committee Reports**

Board of Trustees Representative – Bob Rice

Academic Affairs – Richard Borgman & Judy Kuhns-Hastings

Constitution & Bylaws – Mick Peterson

Research & Scholarship – Emmanuel Boss & Mauricio de Cunha

Finance & Institutional Planning – Jim McClymer & Tom Sandford

University Environment – Michael Scott

Library Advisory – Robert Rice & Howard Segal

Service & Outreach – Martha Broderick & David Yarborough

Committee on Committees – <vacant>

Program Creation & Reorganization Review – Brian Robinson & Mick Peterson

General Education – Harlan Onsrud

Ad Hoc IT Advisory – Michael Scott

Reports of Faculty Members on Committees of the Administration

**IV. Questions of the Administration**

**V. Old Business**

**VI. New Business**

Resolution from the Executive Committee and Ad-Hoc IT Committee for Co-development of a Process for Creating a Communications Mechanism between Faculty, Campus Administrators and System-level Administrators to Address Academic IT Issues (See Appendix 3)

**VII. Adjourn**

## APPENDIX 1

### Faculty Senate, 2013-2014 Academic Year Draft Committee Agendas

The designated areas of responsibility for each standing committee may be found in Article IV at <http://umaine.edu/facultysenate/bylaws/>

<<Detailed agendas by each committee are forthcoming from each committee. Wed Sept 25 at 3:00 pm is a good meeting time for many committees. Agendas to be discussed and reviewed at Elected Members meeting on Oct 2 and potentially at Executive Committee Meeting on Oct 9.>>

## APPENDIX 2

### DRAFT FACULTY SENATE COMMITTEE ROSTERS FOR 2013 – 2014 ACADEMIC YEAR

#### Faculty Senate Executive Committee

- Harlan Onsrud, *President*
- Michael Grillo, *Past President*
- Mick Peterson, *Vice President*
- Kathryn Slott, *Secretary*
- Robert Rice, *Board of Trustees Representative*
- Richard Borgman and Judy Kuhns-Hastings, Co-Chairs, *Academic Affairs*
- XXX, Chair, *Committee on Committees*
- Mick Peterson, Chair, *Constitution and Bylaws*
- Jim McClymer and Tom Sanford, Co-Chairs, *Financial and Institutional Planning*
- Harlan Onsrud, Chair, *General Education*
- Robert Rice and Howard Segal, Co-Chairs, *Library Advisory Committee*
- Brian Robinson and Mick Peterson, Co-Chairs, *Program Creation, Review & Reorganization*
- Emmanuel Boss and Mauricio de Cunha, Co-Chairs, *Research and Scholarship*
- Martha Broderick and David Yarborough, Co-Chairs, *Service and Outreach*
- Michael Scott and xxx, Co-Chairs, *University Environment*
- Michael Scott and xxx, Co-Chairs, *Ad-Hoc Committee on IT*

#### Academic Affairs Committee

- Richard Borgman (MBS) and Judy Kuhns-Hastings (NSFA), Co-Chairs
- Michael Grillo
- Robert Milardo
- Scott Dunning
- Gail Werrbach
- Dorothy Klimis-Zacas

#### Committee on Committees

- Chair (vacant)
- Xx

#### Constitution and Bylaws Committee

- Mick Peterson (ENG), Chair
- Martha Broderick, Senate Parliamentarian
- Dorothy Klimis-Zacas

#### Finance and Institutional Planning Committee

- Jim McClymer (LAS) and Tom Sanford (ENG), Co-Chairs
- Janet Waldron, Chief Financial Officer
- Jason Bolton
- Jonathan Rubin

#### General Education Committee

- Harlan Onsrud, Chair or Co-Chairs

- Dennis King
- Xx

Ex Officio Members:

Faculty Senate Representative to the Undergraduate Program Curriculum Committee

Director, Center for Excellence in Teaching and Assessment (CETA)

Chair, Provost's Committee on Student Learning Outcomes Assessment and Improvement

#### **Library Advisory Committee**

- Robert Rice (NSFA) and Howard Segal (LAS), Co-Chairs
- Joyce Rumery, Dean of Libraries
- Mary Ellen Logue
- Michael Montgomery
- Robert Hodges
- Harlan Onsrud

#### **Program Creation and Reorganization Review Committee**

- Brian Robinson and Mick Peterson, Chair
- Richard Brucher
- John Allen
- Marcia Douglas

#### **Research and Scholarship Committee**

- Emmanuel Boss and Mauricio de Cunha, Co-Chairs
- Clayton Wheeler
- Charlyse Diaz

#### **Service and Outreach Committee**

- Martha Broderick and David Yarborough, Co-Chairs
- Xx

#### **University Environment Committee**

- Michael Scott (LAS) and xxx, Co-Chairs
- David Townsend
- Stephen Coghlan
- Susan Wheaton

#### **Ad Hoc IT Advisory Committee**

- Michael Scott and xxx, Co-Chairs
- Allan Smith
- Xx

#### **Exec Committee Email Addresses**

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## APPENDIX 2

### DRAFT FACULTY SENATE MINUTES

May 1, 2013

**Present:** Steven Barkan, Jason Bolton, Richard Borgman, Emmanuel Boss, Stephen Coghlan, Mauricio da Cunha, Marcia Douglas, Thane Fremouw, Michael Grillo, Robert Gundersen, Dennis King, Judy Kuhns-Hastings, Mary Ellin Logue, James McClymer, Harlan Onsrud, Ray Pelletier, Michael Peterson, Andrew Reeve, Brian Robinson, Thomas Sandford, Claire Sullivan, David Yarborough, Bob Rice, Kathryn Slott, Paul W Ferguson, Susan Hunter, Stuart Marrs, Charles Rodda (GSG), Melvin Johnson, Tim Waring (for Jonathan Rubin)

**Absent:** John Allen, Douglas Bousfield, Ian Bricknell, Dick Brucher, William Congleton, Benildo de los Reyes, Charlsye Diaz, Dylan Dryer, Janet Fairman, Ramesh Gupta, Gordon Hamilton, Clarissa Henry, Steven Kimball, Dorothy Klimis-Zacas, Bill Livingston, David Marcincowski, Robert Milardo, Paul Myer, Martha Novy-Broderick, Jay Rasiaiah, Michael Scott, Howard Segal, Roy Turner, Chuck Wallace, Mark Wells, Gail Werrbach, Molly MacLean, Robert Strong, Alicia Bolduc (Stud. Gov), Edward Ashworth,  
The meeting was called to order at 3:15 pm

#### I. Welcome and Announcements:

There will be a reception May 15 after the Faculty Senate meeting, 4:00-5:00 at the University Club. The reception is for full Faculty Senate.

Thank you to Susan Hunter and Ted Coladarci for addressing the Senate regarding the status of the University. Slides from the presentation can be found on the Faculty Senate website. It was surprising to see 35% of T/TE faculty are over 60 and 65% are over the age of 50. The trend needs to be changed with younger faculty.

#### II. Approval of April 3, 2013 Minutes

**Vote:** Motion Approved

#### III. Committee Reports

##### **BOT Rep – Robert Rice**

Bob announced that all the trees are planted in front of Nutting Hall and the grass should be green soon.

The BOT Finance Committee will meet on May 17, 2013 followed by a BOT meeting on May 19 and 20. Will most likely see policies regarding PCard, travel, etc. by the end of summer.

Q. When the Chancellor was here he stated research would be part of the Performance Based Funding. Have they added that yet?

A. President Ferguson stated that Performance Based Funding is already in place. The research aspect is still in the System Office.

##### **Academic Affairs –Richard Borgman & Judy Kuhns-Hastings**

No report but a motion coming up under New Business.

##### **Constitution & Bylaws – Mick Peterson**

No report.

##### **Research & Scholarship – Robert Gundersen**

See end of year report, committee will continue with what is listed in the report.

##### **Finance & Institutional Planning – James McClymer & Tom Sandford**

There is one item left concerning the letter from Karen Merrydaughter, a UM grad, regarding fossil fuel divestiture. Bottom line, divestiture is difficult since it's difficult finding funds without fossil fuels. UMaine has a lot of green initiatives, i.e., transitioning to natural gas, using methane, and new buildings go through LEEDS certification. Conclusion, there will be no motion in regards to the letter.

##### **University Environment – Andrew Reeve & Mike Scott**

No report.

##### **Library Advisory – Robert Rice & Howard Segal**

Met last week. Thank you to the upper Administration for support of the library. There will be an article in Maine Policy Review dedicated to Maine libraries, Joyce Rumery is included in that article.

##### **Service & Outreach – Emmanuel Boss & Claire Sullivan**

Carnegie reclassification met Monday and continue to work with the data.

##### **Committee on Committees – Roy Turner**

Still need two volunteers for committees, one from English and one from Business. This year the committee filled 19 committees. Thank you all for volunteering.

##### **Program Creation & Reorganization Review – Mick Peterson**

See the end of year summary. The process of reorganization continues. There is a motion coming up under New Business.

##### **General Education – Harlan Onsrud**

See the end of year summary.

##### **Ad Hoc IT – Martha Novy-Broderick & Mike Scott**

See the end of year summary.

##### **Committee of the Administration**

## **Blue Sky Reports**

### **Blue Sky Steering Committee – Bob Rice –**

Set forth a set of priorities and asked for an update and meeting with President Ferguson. We received a document that is now on the Faculty Senate website with progress on many requests but no proposals at this time.

**Pathway 1 – Mick Peterson –** No report.

**Pathway 2 – Jim McClymer –** No report.

**Pathway 3 – Rick Borgman –** No report.

**Pathway 4 – Judy Kuhns-Hastings –** Having a retreat next week.

**Pathway 5 – Doug Bousfield –** No report.

## **IV. Open Comments from the Administration**

Jim McClymer thanked Claire Strickland and Janet Waldron.

Q. When Chancellor Page was interviewing for the position he stressed giving power back to the campuses yet there are several initiatives from the BOT to centralize services, seems counter to what he said. Is there a better way to work with the administration to dampen the negative?

A. President Ferguson stated that he appreciated the Faculty Senate standing with the administration. Having a dialog has changed some components on the table. The Chancellor is listening. Keep bringing change for what's right or not right for UMaine. We're being vigilant and cautiously optimistic.

## **V. Old Business**

None

## **VI. New Business**

Subject: Cancellation of classes on Veterans Day

From: The Academic Affairs Committee

To: Faculty Senate

Date: May 1, 2013

Below please find a motion to cancel classes on Veterans Day. Notes and explanations follow.

### **Motion to Cancel Classes on Veterans Day**

#### **Motion:**

To observe the sacrifices that veterans and their families make for our country, the University of Maine will cancel all classes on Veterans Day (November 11) except classes that meet only one day a week, subject to:

If Veterans Day falls on a weekend the University will cancel classes on the weekday when Veterans Day is officially observed.

Because the University calendar for the next two academic years is already published, the University will not cancel classes on Veterans Day until November of 2015.

#### **Notes:**

This action supports a University of Maine student government resolution recommending that in observance of Veterans Day the University of Maine cancel classes. Resolution # 34S-50-02-19-13, passed 2-19-2013.

The idea of once-a-week classes meeting on that day follows the Maine Day policy, which says: "Classes will be canceled on that day with the exception of classes, including laboratories, which meet two or fewer times per week."

([http://umaine.edu/studentaffairs/maineday/.](http://umaine.edu/studentaffairs/maineday/)) Maine Day always falls on a Wednesday. The once-a-week policy makes more sense for Veterans Day, which can fall on any day of the week.

Veterans Day is not a national holiday. However, Federal government offices are closed on November 11. If Veterans Day falls on a Saturday, they are closed on Friday November 10. If Veterans Day falls on a Sunday, they are closed on Monday November 12. Our policy echoes this policy.

**Discussion:** Several spoke in favor of the Motion stating UMaine is one of two campuses that don't observe Veterans Day. Veteran students or faculty need to decide if they attend class or participate in local Veterans Day parades and events. It was stated that the holiday always falls on November 11.

Q. Why is the implementation, if the motion is passed, not until 2015?

A. Because the calendar is already in place.

Motion to move the implementation date to 2013.

**Vote:** Defeated

Motion to accept as written.

**Vote:** Motion Approved

Subject: Observance of Veterans Day

From: The Academic Affairs Committee

To: Faculty Senate

Date: May 1, 2013

### **Resolution in Support of Veteran's Day Observances and Activities**

The Faculty Senate supports the following resolution.

The University is cancelling classes to commemorate the men and women who have served our country in the armed forces. It is not simply to give students a day off from class. We therefore expect that the University will expand and develop events on that day to include the campus community in this commemoration and encourage a campus conversation about veterans, veteran issues, promotion of peace and other appropriate topics.

**Vote:** Motion Approved

#### **Motion to Approve Transfer of SPIA to CLAS**

Whereas, the PCRRC has reviewed the proposal to move the School of Policy and International Affairs from the Graduate School to the College of Liberal Arts and Sciences; reservations were presented about the benefits of the move by the John Murphy Chair of International Business Policy and Strategy in the Maine School of Business; these were distributed and posted and a committee meeting was held with deans, directors and chairs of the units involved; responses were made to the questions raised and although not to the satisfaction of the original respondent there was strong support by all of the participating units; and the committee decided that positive affects of the move were presented and that these do not appear to negatively impact students or faculty. Therefore, the PCRRC moves that the Faculty Senate approve the transfer of SPIA from the Graduate School to the College of Liberal Arts and Sciences.

A motion was made to table the SPIA motion.

**Vote:** Motion Defeated

Motion will be discussed.

A video from John Mahon was played since he could not attend the Senate meeting. He opposes the motion. Several questioned whether SPIA faculty were included in conversations regarding the move to CLAS. PCRRC policy states faculty needs to be involved. James Settele, Director of SPIA stated that faculty were involved and surveyed. Mario Teisl stated that the PAC did meet and were unanimously in favor of the move, changing the reporting line won't change the mission. The move came up because of inconsistency of undergraduate IA and was mentioned in an external review; undergraduate being under the Graduate School doesn't work. This move will not change the interdisciplinary or mission. Several stated that the move would strengthen the program.

**Vote:** Motion Approved

A motion was made to cancel the May 29, 2013 Faculty Senate meeting.

**Vote:** Motion Approved

Adjourned at 4:50 pm

Respectfully submitted

Kathryn Slott

### APPENDIX 3

## RESOLUTION FROM THE FACULTY SENATE OF THE UNIVERSITY OF MAINE TO PRESIDENT FERGUSON

### PREAMBLE

The University of Maine System (UMS) Information Technology (IT) Transformation Plan, “A Redesign of Information Technology Service Delivery,” was approved by the UMS Board of Trustees, January 2013. “A Redesign of Information Technology Service Delivery” is in its first phase of implementation, directed by UMS Chief Information Officer (CIO) Richard Thompson, by explicit instruction of Chancellor James Page. The plan was developed in response to the Chancellor’s December 2012 revised charter, after his rejection of the recommendations of an administrative IT review committee representing all campuses, formed by charter of the Chancellor May 2012. The vision of the approved plan, authored by the CIO, is “[t]o deliver seamless, high-quality and effective information technology infrastructure and services that matter to students, faculty and administrative users.” (“Administrative Review: Information Technology Services,” 2). The approved plan proposes “transformational change that establishes an accountable person within a framework that provides high engagement and oversight from campus leadership, as well as a commitment to efficiencies, savings, and a greater focus on academic programs and activities” (ibid, 4) a “new focus on academic technology” with the planned outcome of “a seamless information technology delivery system which is responsive to the needs of leadership, faculty, students and administrators” (10). The plan identifies “change of governance, development of communication, accountability and oversight,” as key factors for achieving “a streamlined and efficient system of service delivery and asset management” (15) securing “efficiencies resulting in savings of at least 10% of current operating budgets” (7) by Fiscal 2016. The plan calls for modernization and transformation by systematically reassigning campus-level responsibilities for IT management, growth and delivery to system-level administration (the Office of the CIO), centralizing and standardizing services, procurement and funding, and policies and practices; by consolidating to system-level the management and delivery of campus and system infrastructure, support, data center operations, and communications systems; by unifying delivery of end-user technology across campuses; and by centrally organizing academic IT, web development services and learning management systems through a shared services model, all to be achieved by applying best practices (Appendix 3—Recommendations, 25-29). The plan is to be fully implemented by April 2015.

**WHEREAS** the University of Maine System (“The System”) Information Technology (IT) Transformation Plan, A Redesign of Information Technology Service Delivery (“The Plan”), is currently in its initial phase of implementation; and

**WHEREAS** aspects of The Plan implemented since inception have included establishment of a multi-campus IT Director, an Academic Information Technology Service Management Committee, a CIO council, a communications plan for leaders, administrators, technical staff and innovators, a campus commonalities report for identifying, reviewing and organizing IT services into a shared services model with campus IT management, and establishment in part of a new organizational structure; and

**WHEREAS** aspects of The Plan implemented since May 2013 have included governance changes impacting oversight at the campus level; and

**WHEREAS** aspects of The Plan implemented since May 2013 have included changes to infrastructure impacting or potentially impacting academic IT at the campus level; and

**WHEREAS** aspects of The Plan implemented since May 2013 impacting campus oversight and/or academic IT have been enacted without either soliciting input from or informing in a timely fashion University of Maine faculty representatives to the Academic Information Technology Service Management Committee;

**AND FURTHER,**



**WHEREAS** The Plan systemically removes autonomy and authority over development, management and delivery of academic IT infrastructure and services from University of Maine vests such autonomy and authority in The System;

**AND FURTHER,**

**WHEREAS** The Plan does not quantify or otherwise consider consequences of cost-management decision-making on the effectiveness of academic IT use and development, nor the potentially mitigating effects on proposed cost-savings due to academic IT-educational services solutions mismatches; and

**WHEREAS** The Plan is not informed by any study or review of current academic IT practices and needs of faculty at University of Maine and other campuses; and

**WHEREAS** The Plan is without mechanism for shared, direct communication between system-level administrators of The Plan and campus faculty, despite recommendation from the May 2012 review committee to "Form constituent-based advisory opportunities for consumers of IT services. These should include formally assembled groups of students, faculty, and administrative staff to have the ability for their needs to be heard and to provide priority and voice to their ideas and input" ("Administrative Review," 10); and

**AND FURTHER,**

**WHEREAS** academic IT network and digital communications supporting are today integrated into daily classroom activities of more than 50% of University of Maine campus-based courses; and

**WHEREAS** The Plan makes no acknowledgement of the deep daily integration of academic IT in daily classroom activities; and

**WHEREAS** seamless, high-quality and effective information technology infrastructure and services via campus-based network and digital communications are further relied upon by University of Maine students in their daily and academic lives and equally by University of Maine faculty in their daily and professional lives; and

**WHEREAS** the vision of The Plan is precisely to deliver seamless, high-quality and effective information technology infrastructure and services that matter to students, faculty and administrative users; and

**WHEREAS** disruption of access to academic IT resources and services implies immediate disruption of delivery of educational materials and services for both campus-based and distance-learning courses; and

**WHEREAS** such disruption of services compromises the effectiveness of the teaching faculty, the reputation of affected campuses, and faith in The System's ability to effectively oversee and manage IT centrally;

**AND FURTHER,**

**WHEREAS** repeated disruption of IT infrastructure network services occurred throughout the University of Maine campus during the first two weeks of the Fall 2013 semester; and

**WHEREAS** such disruptions severely negatively impacted hundreds of classes and distance-learning offerings, some repeatedly, during the first two weeks of the Fall 2013 semester; and

**WHEREAS** no organized system-level communication about or response to issues was evident to UM faculty or other campus-level IT stakeholders during the first two weeks of the Fall 2013 semester; and

**WHEREAS** System-level response to campus-wide disruptions in IT infrastructure network services was slow and inadequate, appeared to have insufficient direct knowledge of campus-level events with a concomitant lack of urgency in responsiveness, appeared inaccessible to general end-users seeking remedy from the consequences of disruptions in service, and appeared slow to acknowledge the scope of campus-level disruptions; and

**WHEREAS** these recent events have made superabundantly evident the need for robust mechanisms whereby faculty and other campus-level stakeholders can provide continuous input and receive timely feedback to System-level administrators implementing The Plan throughout all phases, in formats best promoting effective communication of stakeholder and end-user needs, issues, solutions and innovations;

**AND FINALLY,**

**WHEREAS** this Body has previously brought to the attention of the University of Maine administration, specifically the Office of Administration & Finance, and the Office of the Provost, concerns about lack of process and communication with regard to implementation of The Plan, and received assurances from University of Maine administration that faculty would be duly included and informed through conduits to be instituted as a campus-level priority; and

**WHEREAS** it has been the experience to date among UM faculty that campus-level administrative assurances of input & inform have not been adequately realized in practice;

**THEREFORE BE IT RESOLVED** that the University of Maine Faculty Senate prevail upon the Office of the President to 1. Immediately convene an open meeting of campus-wide academic IT stakeholders before October 1 to discuss concerns with current implementation strategies and timelines of The Plan; and, 2. Begin co-development of a process for creating a proper, permanent communications mechanism between faculty campus administration and System-level administrators of The Plan, to maximize benefit and positive impact of technology integration and transformation of the “Redesign of Information Technology Service Delivery” on the teaching and research missions of the University of Maine.

**SUBMITTED BY: Faculty Senate Executive Committee and Ad Hoc IT Committee of Faculty Senate of the University of Maine.**