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## Faculty Senate Agenda

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**FACULTY SENATE  
AGENDA**

**January 30, 2013**

**Bangor Room, Memorial Union**

3:00 pm refreshments with agenda starting at 3:15

**I. Welcome and Announcements**

**II. Invited Presentation and Discussion**

President Paul Ferguson, Brief Comments and Introduction of Chancellor Page  
Update on University of Maine System Issues, *Dr. James Page, Chancellor* (3:15 – 4:15)

**III. Approval of 12 December 2012 Minutes**

See DRAFT at <http://umaine.edu/facultysenate/senate-minutes/2012-2013/december-12-2012/>  
Also in Appendix 2

**IV. Committee Reports**

Board of Trustees Representative – Bob Rice

Academic Affairs – Richard Borgman & Judy Kuhns-Hastings

Constitution & Bylaws – Mick Peterson

Research & Scholarship – Robert Gundersen

Finance & Institutional Planning – Jim McClymer & Tom Sandford

University Environment – Andrew Reeve & Michael Scott

Library Advisory – Robert Rice & Howard Segal

Service & Outreach – Emmanuel Boss & Claire Sullivan

Committee on Committees – Roy Turner

Program Creation & Reorganization Review – Mick Peterson

General Education – Harlan Onsrud

Ad Hoc IT Advisory – Martha Novy-Broderick & Michael Scott

Reports of Faculty Members on Committees of the Administration

Blue Sky Steering Committee: *Harlan Onsrud, Robert Rice*

Pathway 1: Serving Our State: Catalyzing Maine's Revitalization, *Michael Peterson*

Pathway 2: Securing Our Future: Ensuring Financial Sustainability, *Jim McClymer*

Pathway 3: Embracing a Culture of Excellence: Promoting Spirit, Community and Collaboration, *Rick Borgman*

Pathway 4: Transforming Lives: Strengthening the UMaine Undergraduate and Graduate Student Experience, *Judy-Kuhns Hastings*

Pathway 5: Restoring the Dream: Renewing Pride and Stewardship of Place, *Doug Bousfield*  
*Other Committees of the Administration*

**V. Questions of the Administration**

**VI. Old Business**

**VII. New Business**

**VIII. Adjourn**

## APPENDIX 1

Sept 12, 2012

### Fall 2012 Faculty Senate Committee Agendas

The designated areas of responsibility for each standing committee may be found in Article IV at <http://umaine.edu/facultysenate/bylaws/>

#### **Academic Affairs**

Co-Chairs: Richard Borgman and Judy Kuhns-Hastings

- 1.) Change of Grade Policy (to complete from last year—involves procedures for faculty to change a students' grade).
- 2.) Work towards retention of tenure stream positions to ensure curriculum integrity. That is, explore the issue of tenure track positions versus the move to temporary, adjunct, non-tenure faculty.
- 3.) Academic Affairs was charged to serve as an initial inquiry group to gather basic information about certificates and existing review processes at both undergrad and grad level.
- 4.) Academic Affairs was requested to explore a potential calendar change. Perhaps a modified Tu/Th and Mon/Wed sort of schedule, with MWF classes in morning and M/W classes in afternoon. (Started last year. We have gathered some data from other schools and need to move forward.)
- 5.) Common core and articulation agreements.
- 6.) Course credit for military experiences
- 7.) Clarifying peer definition and peer selection for all new faculty hires.
- 8.) General: Process any requests to the Senate relating to academic matters including university-wide degree requirements, curriculum matters involving two or more colleges, the academic calendar, academic freedom, academic standards, academic performance, the assessment of academic outcomes, academic titles, criteria for ranks, admission standards, grading, evaluation of teaching, student academic standing, honorary degrees, and the library.

#### **Committee on Committees**

Chair: Roy Turner

- 1.) Process requests to the Faculty Senate for appointment or nomination of faculty members to campus committees formed by the administration or others
- 2.) General: Make recommendations to the President of the Senate for all faculty members of each standing committee. At the March meeting, the Committee on Committees presents preferably at least two candidates for Vice President/President-elect, Secretary and Board of Trustees Representative.

#### **Constitution and Bylaws**

Chair: Mick Peterson

- 1.) Review the Constitution and Bylaws and propose and process any amendments as needed
- 2.) Review the Faculty Hand-Book, develop a revised draft, post as a web-based html draft, solicit comments and potential revisions and propose for approval by the Senate
- 3.) General: Review any proposed amendments to the Constitution and Bylaws of the Faculty Senate.

#### **Finance and Institutional Planning**

Co-Chairs: Jim McClymer and Tom Sanford

- 1.) Pursue increased transparency of academic financing
- 2.) Assess financial and institutional planning implications of Blue Sky proposed actions
- 3.) Pursue greater committee inclusion in campus and system financial planning processes
- 4.) Review experimental funding of programs
- 5.) General: Review matters and make recommendations to the Senate in matters relating to administrative organization, institutional planning, and budgetary issues affecting university priorities and allocation.

#### **General Education**

Chair: to be named

- 1.) Track and assess development and revision of campus General Education course requirements
- 2.) Explore alternative General Education models with the goal of achieving more effective models

3.) General: Serve as a liaison with all campus administrative committees dealing with general education and bring to the attention of the Faculty Senate issues relating to general education

### **Library Advisory Committee**

Co-Chairs: Robert Rice and Howard Segal

- 1.) Facilitate and promote means for populating the Digital Commons (i.e. the campus Institutional Repository hosted by Fogler Library)
- 2.) General: Review and make recommendations to the Senate in matters relating to the functions of the library including physical plant needs, staffing levels, financial support, service to the academic community, adoption of new technology and policies affecting the campus academic environment.

### **Program Creation and Reorganization Review Committee**

Chair: Michael Grillo

- 1.) Follow up the processing of all academic programs that went through a suspension process but that have not yet been formally eliminated or reconstituted in another form. Document the findings on the web.
- 2.) Facilitate interdisciplinary program development as appropriate.
- 3.) Track and assess proposals for undergraduate and graduate certificate academic program proposals.
- 4.) Assess e-learning programs potentially affecting existing academic programs
- 5.) General: Receive and review proposals for the creation, elimination and reorganization of academic programs and present recommendations to the faculty senate for approval.

### **Research and Scholarship**

Chair: Robert Gundersen

- 1.) Support expanded faculty Peer Mentoring for research and scholarship
- 2.) Work with the *Office of Research and Sponsored Programs* and the *University Research Council* to assess progress on the *Strategic Implementation Plan for Enhancement of Research, Scholarship, and Creative Activity* (Jan 2012) with due consideration to the comments made in *Faculty Responses to the UMaine Strategic Implementation Plan for Enhancement of Research, Scholarship, and Creative Activity* (150 faculty survey responses, April 2012) (See <http://umaine.edu/facultysenate/documents/>).
- 3.) General: Review and make recommendations to the Senate on matters relating to research including research priorities, research funds, patents, the protection of human and animal subjects, and research safety.

### **Service and Outreach**

Co-Chairs: Emmanuel Boss and Claire Sullivan

- 1.) Document or develop service learning opportunities for undergrad and grad students with communities, non-profits, companies and agencies (e.g. implementation is typically at the academic department level)
- 2.) Explore options for better highlighting faculty service to disciplines or professions
- 3.) Keep the campus informed about criteria needed to attain or retain campus stature or credentials with external audiences, e.g. Carnegie Classification, and make suggestions to retain or achieve
- 4.) General: Review and make recommendations to the Senate regarding service and outreach issues and opportunities that affect the university and its communities.

### **University Environment**

Co-Chairs: Andrew Reeve and Michael Scott

- 1.) Pursue means for achieving better interdisciplinary campus experiences and academic programs for students without undercutting core programs
- 2.) Pursue physical and technology improvements for classrooms
- 3.) Pursue electronic teaching, research and communication infrastructure improvements in consultation with the IT Ad Hoc Committee
- 4.) General: Review and make recommendations to the Senate in matters relating to the academic and physical environments of the University including cultural programs, energy and resource conservation, sustainability, free speech and assembly, athletics, public relations, residential life, safety, facilities, and conduct.

### **Ad Hoc IT Advisory Committee**

Co-Chairs: Martha Novy-Broderick and Michael Scott

- 1.) Pursue further co-ordination of the various IT groups on campus and across System

- 2.) Work with the Academic Affairs Committee on how academic needs might better drive development of the technologies required for various modes of E-Learning
- 3.) Pursue electronic teaching, research and communication infrastructure improvements in consultation with the Environment Committee
- 4.) Assess progress on the *The University of Maine Information Technology Strategic Plan* (Final Draft 23 Feb 2012) with due consideration to the comments made in *Faculty Responses to the UMaine Information Technology Strategic Plan* (127 faculty survey responses, April 2012) (See <http://umaine.edu/facultysenate/documents/>).

## APPENDIX 2

### **DRAFT FACULTY SENATE MINUTES**

**December 12, 2012**

**Present:** John Allen, Steven Barkan, Emmanuel Boss, Douglas Bousfield, Dick Brucher, Marcia Douglas, Thane Fremouw, Michael Grillo, Gordon Hamilton, Dennis King, Judy Kuhns-Hastings, Bill Livingston, Mary Ellin Logue, James McClymer, Robert Milardo, Martha Novy-Broderick, Harlan Onsrud, Michael Peterson, Andrew Reeve, Brian Robinson, Thomas Sandford, Michael Scott, Howard Segal, Claire Sullivan, Philip Trostel, Gail Werrbach, David Yarborough, Bob Rice, Kathryn Slott, Susan Hunter, Stuart Marrs, Melvin Johnson, Edward Ashworth, Charles Rodda (GSG)

**Absent:** Jason Bolton, Richard Borgman, Ian Bricknell, Stephen Coghlan, William Congleton, Mauricio da Cunha, Benildo de los Reyes, Charlsye Diaz, Dylan Dryer, Janet Fairman, Robert Gundersen, Ramesh Gupta, Clarissa Henry, Steven Kimball, Dorothy Klimis-Zacas, David Marcincowski, Paul Myer, Ray Pelletier, Jay Rasiaiah, Roy Turner, Chuck Wallace, Mark Wells, Robert Strong, Paul W Ferguson, Robert Jackson Pineau (USG) , Molly MacLean  
The meeting was called to order at 3:22 pm

#### **I. Welcome and Announcements:**

Chancellor James Page will attend the January 16, 2013 Elected Members meeting, everyone will be invited for that portion of the meeting.

At the last meeting the Senate discussed the preparation of a response letter regarding Performance Based Funding. That letter was mailed but no so far there's been no response from the System Office. The BOT has action on their agenda for the Jan. 23, 2013 meeting.

Dr. Robert Dana commented about the recent student deaths or near deaths this semester. He stated that faculty has been remarkable with their sensitivity, support and help with these circumstances.

#### **II. Approval of November 2012 Minutes**

**Vote:** Unanimously

#### **III. Committee Reports**

##### **BOT Rep – Robert Rice**

BOT will meet January 23, 2013 and the Finance Committee will meet prior to the BOT meeting. It's important for Senate to be meeting with the Chancellor prior to that meeting. The Performance Based Funding issue metrics will be discussed at the BOT meeting. There was a strong response from campus regarding the formula. A meeting with System Representatives was held recently on campus as part of the initiatives, goals and actions of the BOT, there is an administrative review with two issues. One is the APO for Purchasing, specifically PCards, secondly, a centralization of all travel with a bid system for a single travel agent. Campuses would be required to use a specific agency. Most campuses don't have an issue with the travel constraints or new purchase procedures since they have little funded research and don't have extension services, but several from UMaine commented why it wouldn't work well here. In regards to the performance based funding metrics, few campuses have concerns since the formula redistributes funds from UMaine the other campuses and the other Presidents think they'd do quite well.

##### **Academic Affairs –Richard Borgman & Judy Kuhns-Hastings**

Have not met in December but several items for January.

##### **Constitution & Bylaws – Mick Peterson**

No report.

### **Research & Scholarship – Robert Gundersen**

The committee is meeting Friday with Mike Hastings regarding staffing to assist with grant writing and grant management. Any particular items someone wants discussed please contact the committee.

### **Finance & Institutional Planning – James McClymer & Tom Sandford**

Met December 6. Thank you to Claire and Ted for putting together data on income generated by each college. Money and the economic impact of academics, putting together a document with information. Should refine and do it yearly. Also reviewed year to date actuals, meeting January 24, 2013.

### **University Environment – Andrew Reeve & Mike Scott**

No report.

### **Library Advisory – Robert Rice & Howard Segal**

No report.

### **Service & Outreach – Emmanuel Boss & Claire Sullivan**

Met with Pathway 3. Emmanuel has put together a survey for Deans and Directors.

### **Committee on Committees – Roy Turner**

No report.

### **Program Creation & Reorganization Review – Mick Peterson**

Met electronically, moved three proposals on to Phase 3, next step meeting with interested parties and public meetings. Things are moving forward.

### **General Education – Vacancy**

Ramping up again. New England Accreditation of Schools and Colleges (NEASC) is coming up and review of general education requirements is also in one of the Blue Sky Pathways. The Faculty need to incorporate Student Learning Outcomes and assessment of those outcomes in their teaching across all disciplines, undergrad and grad. Will start campus-wide process by incorporating these in Gen Ed courses.

### **Ad Hoc IT – Martha Novy-Broderick & Mike Scott**

Met last week with the technology committee with CLAS and shared a conversation had with Dick Thompson, UMS Chief Information Officer regarding five major areas that the system is addressing. The study undertaken at the System level is due to report to the Chancellor by December 21. There was no faculty input on this matter.

## **Committees of the Administration**

### **Blue Sky Reports**

**Blue Sky Steering Committee – Bob Rice** – Blue Sky steering committee meeting December 18.

**Pathway 1 – Mick Peterson** – Welcome to anyone wanting to discuss signature programs. Looking to put together a response from the Senate and then send to committees for responses from as wide a group as possible.

**Pathway 2 – Jim McClymer** – The committee met for three hours and looked at the metrics for building economic sustainability. Development gave a presentation on status of Development and how it can contribute to economic sustainability. The last capital campaign was \$150 million. There is another campaign in the works for the UMaine 150 year anniversary. Development needs direction from the university community on what the needs are. Anything that can be done to replace E&G money is a good thing, if we get more money from donors to use for scholarships that frees up E&G.

**Q.** Was there discussion of endowed professorships and the dire lack of faculty discussed?

**A.** That goes back to giving direction on where money is needed. The Senate should have input into the priorities for Development.

**Pathway 3 – Rick Borgman** – Pathway 3 is listening and trying to understand. There are three missions or charges; 1) diversity, 2) faculty/staff development, 3) communication. The communication piece is what has been discussed and listening. In January there will be discussions regarding the role of the committee.

**Pathway 4 – Judy Kuhns-Hastings** – The committee met today. Through NEASC there were three areas where issue needed to be addressed. Enrollment Management which has been addressed; the alignment of academic programs with the mission and purpose; and campus wide outcomes through program assessment. Most of the time discussion has been spent on the third and in January faculty will be asked about that.

**Pathway 5 – Doug Bousfield** – Meeting regularly regarding infrastructure and buildings. Discussing how to decide what to do with historical buildings, maintain or repurpose. Trying to set goals on how to make decisions and at what point do they involve faculty. Any suggestions please contact.

## **IV. Open Comments from the Administration**

Graduate School Update, Dr. Daniel Sandweiss, Dean and Associate Provost for Graduate Studies.

PowerPoint Presentation under Documents 2012-2013 <http://umaine.edu/facultysenate/files/2012/12/Grad-School-for-Senate-121212.pptx>

**Question to Dean Sandweiss**

Q. Do other campuses have Masters Degrees and Ph.D.?

A. USM is only supposed to give clinical doctoral degrees and there is an MS at Farmington in education. Husson has clinical doctorates. UMaine has the corner on Ph.D.'s

Q. Are grad dollars funded internal or external?

A. A little over half are funded from outside.

Q. How many competitive fellowships open to everyone?

A. Ten, 20 tuition, 5 MEIF

**Question to the Administration**

Q. Janet Waldron was asked if she saw the Bangor Daily News article stating that higher education in the state added 368 jobs. People will assume it's at UMaine.

A. That article was referring to the Community College System; it's not here at UMaine or the System.

Q. Faculty Senate has not received a response to the letter sent to the System, has the Administration heard anything?

A. Not sure.

Q. UMaine System meeting on purchasing and travel, are further changes likely?

A. The System team was at USM and heard similar feedback.

**V. Old Business**

None

**VI. New Business**

None

Adjourned at 4:25 pm

Respectfully submitted

Kathryn Slott