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## Annual Report of the Faculty Senate

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**Annual Report of the Faculty Senate  
Including President's Report,  
Committee Agendas and Annual Final Committee Reports  
2012-2013 Academic Year  
Issued June 2013**

**President's Report**

All standing committees of the Faculty Senate were operational and busy this year. The standing committees and their designated areas of responsibility may be found in Article IV at <http://umaine.edu/facultysenate/bylaws/>. The Elected Members Committee met nine times during the academic year and the full Faculty Senate met eight times (reference: <http://umaine.edu/facultysenate/meeting-dates/>).

Motions approved by the Faculty Senate included:

- Motion to Recommend Creation of the PhD in Communication
- Motion to Recommend Creation of the MS in Spatial Informatics
- Motion to Recommend Creation of the MS in Bioinformatics
- Motion to Recommend Creation of the BA in Human Dimensions of Climate Change
- Motion to Recommend Approval of the Proposed Creation of the School of Food and Agriculture
- Motion to Cancel Classes on Veterans Day
- Resolution in Support of Veteran's Day Observances and Activities
- Motion to Approve Transfer of School of Policy and International Affairs to the College of Liberal Arts and Sciences

Reference: <http://umaine.edu/facultysenate/motions-passed-2/2012-2013-motions/>

Motions tabled by the Faculty Senate included:

- Motion to Revise the wording of the Military Credit Policy
- Motion to Adjust the Change of Grade Policy

Reference: <http://umaine.edu/facultysenate/senate-minutes/2012-2013/april-3-2013/>

Surveys and polls approved and accomplished by the Elected Members or the Faculty Senate included those addressing:

- Support for Faculty Senate Blue Sky Suggestions (Sent to all elected members of Faculty Senate)
- Potential Work to Rule Actions at UMaine (Sent to all persons listed as faculty at UMaine. [Results](#))
- Veterans Day Poll of UMaine Faculty (Sent to all persons listed as faculty at UMaine. [Results](#))

Senate Representatives were appointed to each of the Blue Sky (strategic plan) Pathway teams. Letters sent by Senate Representatives to the Blue Sky Pathway teams after review and comment by the elected members included:

- [Letter to Pathway 1](#): Serving Our State: Catalyzing Maine's Revitalization, Jake Ward, Chair
- [Letter to Pathway 2](#): Securing Our Future: Ensuring Financial Sustainability, Janet Waldron, Chair
- [Letter to Pathway 3](#): Embracing a Culture of Excellence: Promoting Spirit, Community and Collaboration, Judy Ryan, Chair
- [Letter to Pathway 4](#): Transforming Lives: Strengthening the UMaine Undergraduate and Graduate Student Experience, Sue Hunter, Chair
- [Letter to Pathway 5](#): Restoring the dream: Renewing Pride and Stewardship of Space, John Rohman, Chair

Letters to the Board of Trustees included:

- [Improving the UMS Performance-Based Funding Approach](#) by Faculty Senate (Nov 2012)

Among reports and presentations requested from and supplied by the administration included:

- *Blue Sky Status, Plans & Faculty Engagement*, President Paul Ferguson (9/19/2012)
- *The Distribution of Instructional Resources at UMaine*, Provost Susan Hunter and Ted Colardarci, Director of Institutional Studies (10/17/2012)
- [Graduate School Update Presentation](#) by Dan Sandweiss, Dean, Graduate School (12/12/2012)
- *Update on University of Maine System Issues*, Dr. James Page, Chancellor (1/30/2013)
- *Financial Status of the University of Maine* by Janet Waldron (3/20/2013)
- [President Ferguson Blue Sky Progress Letter on Faculty Senate Priorities](#) (4/14/2013)
- [Provost Hunter on Academic Status of UMaine](#) (4/17/2013) with [Spread Sheet Images for Academic Status of UMaine](#)

Respectfully submitted, Harlan Onsrud, President 2012-2013, UMaine Faculty Senate

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## Academic Affairs Committee

Co-Chairs: Richard Borgman and Judy Kuhns-Hastings

### Agenda for 2012-2013

- 1.) Work towards retention of tenure stream positions to ensure curriculum integrity
- 2.) Strengthen academic units by clarifying peer definitions and peer selection
- 3.) Track academic program planning in relation to System-wide initiatives and planning
- 4.) Develop a clear, consistently applied faculty counter-offer policy when offers are received from other institutions
- 5.) General: Process any requests to the Senate relating to academic matters including university-wide degree requirements, curriculum matters involving two or more colleges, the academic calendar, academic freedom, academic standards, academic performance, the assessment of academic outcomes, academic titles, criteria for ranks, admission standards, grading, evaluation of teaching, student academic standing, honorary degrees, and the library.

### End of Year Report

#### Initiatives completed:

1. **Change of Grade Policy:** The committee took up the effort to revise the change of grade policy, a holdover from 2011-12. Finally, on April 3, 2013 the Senate indicated their support of the motion (available in the minutes for April 3, 2013 at <http://umaine.edu/facultysenate/senate-minutes/2012-2013/april-3-2013/>). However, the motion was tabled due to work to rule.
2. **Military Credit:** Revision of the policy regarding awarding credit for courses taken in the military. On April 3, 2013 the Senate indicated their support for the motion attached. However, the motion was tabled due to work to rule. (Available in the minutes for April 3, 2013 at <http://umaine.edu/facultysenate/senate-minutes/2012-2013/april-3-2013/>.)
3. **Support of spring break:** The system indicated that we were to change our spring break from our long-standing two week, middle of the semester. We refused to entertain the notion because our calendar has been published for the next two years. This item will return. We did speak with a number of units on campus in support of not changing our spring break.

#### Initiatives still under consideration for 2012-13:

1. **Veterans Day observance.** We are following up on a resolution from the Student Senate to cancel classes on Veterans Day to honor those who have served. A motion is likely to come before the Faculty Senate on May 2.
2. **Course approval process and policy.** The Academic Affairs Committee is meeting with the Associate Deans to discuss changes.

**Major Discussions:** At our meetings we have had several discussions with invited guests on important issues.

1. **Credit transfer Initiative:** October 24, 2012: The Provost joined us to discuss issues surrounding the credit transfer initiative.
2. **Military credit:** January 28, 2013, met with Kathy M. Ouellette (Academic Transcript Evaluator) and Kim Page (Director) of Student Records.
3. **Full-time tenure track vs. part-time non-tenure track trend:** We received reports and follow-up data from Ted Colardarci. We met with the Provost on February 18, 2013.
4. **Classroom scheduling change:** Met with Jimmy Jung on March 25, 2013 to discuss the scheduling software he will be testing. Some information he requested had created inquiries from faculty.

**Issue to carry over till next year:**

**Classroom scheduling calendar adjustment.** The committee met with head of enrollment management Dr. Jimmy Jung and polled faculty about the possibility of a M/W class schedule, at minimum in the afternoon, like the Tu/Thur schedule. There is overwhelming support for and logic to such a change. However, Dr. Jung wishes to test the concept using the classroom scheduling software he will run simulations on this summer. The committee needs to follow-up early in the fall semester.

**Issues not addressed this year; on the table for next year:**

1. Common core and articulation agreements was a request from 2011-12 academic year. However, this is (thankfully) not yet upon us. The committee has been involved with and has been monitoring the entire credit transfer process being pushed by the system.
2. Academic Affairs was charged to serve as an initial inquiry group to gather basic information about certificates and existing review processes at both undergrad and grad level. We did not address this at all this year.

We wish to thank the following individuals for serving on the Academic Affairs Committee this year: Stuart Marrs, Charlsye Diaz, Michael Grillo, Dorothy Klimis-Zacas, and Bob Milardo

**Committee on Committees**

Chair: Roy Turner

**Agenda for 2012-2013**

- 1.) Process requests to the Faculty Senate for appointment or nomination of faculty members to campus committees formed by the administration or others
- 2.) General: Make recommendations to the President of the Senate for all faculty members of each standing committee. At the March meeting, the Committee on Committees presents preferably at least two candidates for Vice President/President-elect, Secretary and Board of Trustees Representative.

**End of Year Report**

This year, the Committee on Committees has been asked to recommend faculty members to fill 18 committees. We have found over 60 faculty volunteers to fill the slots on 16 of the committees. We still have two committees with outstanding needs: Faculty Research Funds Committee and the Provost's Promotion and Tenure Advisory Committee.

<b>Committee</b>	<b>#</b>
4th Year Evaluation of Executive Director of Cooperative Extension	9
4th Year Review for Stuart Marrs	9
Athletic Advisor Board	2
Campus Planning Committee	5
Cultural Affairs Committee	3
Faculty Awards Committee	2
Honorary Degree Committee	2
Parking and Transportation Committee	2
President's Council on Disabilities	2
Scientific Misconduct Committee	5
Search Committee for Associate Provost and Dean of Lifelong Learning	2
Search Committee for Dean of Honors College	6
Search Committee for Dean of Maine Business School	4

<b>Committee</b>	<b>#</b>
Search Committee for VP for Research	6
Student Conduct Committee	3
UPCC	1

I wish to thank Dennis King and Doug Bousfield for serving on the Committee on Committees this year.

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### **Constitution and Bylaws Committee**

Chair: Mick Peterson

#### **Agenda for 2012-2013**

- 1.) Review the Constitution and Bylaws and propose and process any amendments as needed
- 2.) Review the Faculty Hand-Book, develop a revised draft, post as a web-based html draft, solicit comments and potential revisions and propose for approval by the Senate
- 3.) General: Review any proposed amendments to the Constitution and Bylaws of the Faculty Senate.

#### **End of Year Report**

This year the constitution and bylaws committee did not have a lot of activity. No amendments were proposed or made to the constitution and bylaws. The one effort was a short review of possible mechanisms and structures for a web based faculty handbook. It was determined that this type of an effort should be undertaken systematically and will require clearly defined goals to avoid the problems that have bedeviled this project in previous years. A number of good models exist for consideration.

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### **Finance and Institutional Planning Committee**

Co-Chairs: Jim McClymer and Tom Sandford

#### **Agenda for 2012-2013**

- 1.) Pursue greater inclusion in campus and system financial planning processes
- 2.) Explore alternative funding models and opportunities as State funding decreases and the Maine's traditional student population declines
- 3.) Assess the structuring of student fees and their expenditure distribution
- 4.) General: Review matters and make recommendations to the Senate in matters relating to administrative organization, institutional planning, and budgetary issues affecting university priorities and allocation.

#### **End of Year Report**

A. A motion on academic finances and economics was prepared but not submitted to the Faculty Senate. The purpose of the motion was to request the administration summarize the revenue generated by faculty or associated with faculty and expenses associated with faculty. A summary was to be presented to the Senate one month prior to the overall financial update. The administrative members of FIPC agreed to provide the data, so there was no need for a motion.

- The Office for the Senior Vice President for Administration and Finance Janet Waldron produced revenue figures for 1. Tuition revenue, 2. Indirect cost return of grants, 3. Gifts and donations, 4. Other income generated by or for the college, and 5. Total grants and contracts. The items not yet covered are expenses including 1. Salaries and wages, 2. E & G operating expense and 3. Percent of E & G budget towards instruction and research. Also an item not covered on the revenue side was a breakout from grants and contracts of salaries, number of students supported and tuition plus fees supported. This year the update to the Senate was not given, since all the categories had not been prepared completely.

B. Discussed UMS outcomes based budgeting.

- UMS is designating a portion of state supplied monies to outcomes based funding. The outcomes formulas will determine the allocation of these funds among campuses. This year the portion is 5% of state supplied monies subjected to outcomes based allocation, and the portion will increase by 5% per year to a total of 30% after 6 years.
- The outcomes based funding formulas are primarily related to student throughput. Our undergraduate teaching competes well using these formulas with all other campuses.
- However, a significant part of UM is graduate teaching, research, public service (e.g., Cooperative Extension), plus Division I athletics.  
The per capita income of a state is correlated to the percentage of graduate degrees in a state as research and graduate study engender new businesses in the state. Thus state monies for this part of UM is an investment by the state toward a better future life for the people of the state. Unfortunately, the funding formulas consider primarily current return through tuition rather than also considering future return to the state of tax generation and higher incomes. Thus money will be reallocated from UM's portion of the state funding to other campuses who do not have significant aspects of research, graduate study, and public service.
- UM receives approximately 48% of State funding while it has 39% of the FTE students. This imbalance makes almost any so called outcomes based budgeting that is primarily focused on students or cost detrimental to UM.
- UM is the most expensive "book" tuition & fees (not counting scholarship and tuition rebates) in the system, which weighs against us.
- The amount of state money reallocation away from UM under this program is estimated presently to be around \$ 4 million dollars after 6 years. UMS did agree this year to waive the Strategic Investment Fund (SIF) contribution by UM for 1 year. The SIF saving exceeded the reallocation cost result by a few hundred thousand dollars for year 1.

#### C. Divestiture from fossil fuels

- A request was made by Karen Marysdaughter, a graduate of UM, to distribute to faculty a request to sign a petition that UMS divest in fossil fuel companies. This was ultimately referred to the Faculty Senate and then to FIPC.
- Discussed with Vice President for Admin & Finance the impact of divestiture. UM has been doing many investments that reduced fossil fuel use and maximized sustainable resources. A discussion was included with consultant to UMS on investing, Jay Roney (UM graduate) of NEPC. He indicated that global warming impacts are changing investment opportunities away from fossil fuels, but most of the investments are now tied to funds that may have a small portion in fossil fuels. There were few options for funds without fossil fuels. This restriction of complete divestiture would seriously affect returns on our investments.
- FIPC supports UM's efforts to reduce fossil fuel use and chose to take no further action at this time on divestiture of fossil fuel companies from UMS investments.

#### D. Worked with Senate Executive and Research Committees on P-card issues.

- Improvements in UM process
- Apparently no impact at System office.

We wish to thank the following individuals for serving on the Finance and Institutional Planning Committee this year: Paul Myer, Michael Scott, Jason Bolton, Marcia Douglas, and Janet Waldron. We also wish to thank those from the administration Claire Strickland, Theodore Coladarci and Janet Waldron for their contributions and collegiality.

### **General Education Committee**

Chair: Harlan Onsrud

#### **Agenda for 2012-2013**

- 1.) Track and assess development and revision of campus General Education course requirements
- 2.) Explore alternative General Education models with the goal of achieving more effective models
- 3.) General: Serve as a liaison with all campus administrative committees dealing with general education and bring to the attention of the Faculty Senate issues relating to general education

## **End of Year Report**

Student Learning Outcomes (SLOs) for General Education courses were approved in the previous year by the Faculty Senate. These SLOs now need to be incorporated into the content and reflected in the syllabi of general education courses across the campus. To facilitate this process it was decided to provide illustrative syllabi that have incorporated the SLOs in each of the primary general education categories. The compilation of these exemplars is being led by Stuart Marrs for the administration.

The Committee did not pursue aggressively the incorporation of SLOs into all of the general education course syllabi this year because there is an initiative active at the University of Maine System level concerning acceptance of general education requirements among the UMS campuses. The results of that effort may result in some potential changes to general education requirements on our own campus. Thus, although SLOs must be incorporated into the syllabi of newly proposed general education courses, the committee will not push for the incorporation of SLOs into the syllabi of all general education courses on campus until the UMS issues are resolved.

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## **Library Advisory Committee**

Co-Chairs: Robert Rice and Howard Segal

### **Agenda for 2012-2013**

- 1.) Facilitate and promote means for populating the Digital Commons (i.e. the campus Institutional Repository hosted by Fogler Library)
- 2.) General: Review and make recommendations to the Senate in matters relating to the functions of the library including physical plant needs, staffing levels, financial support, service to the academic community, adoption of new technology and policies affecting the campus academic environment.

## **End of Year Report**

The Library Committee met several times with Librarian Joyce Rumery, who is wonderful to work with and who cares deeply about our students and our faculty alike. She provides ample information and addresses every question and concern that we raise.

- 1) Continued financial support by UMaine for the collections, thanks above all to Janet Waldron
- 2) Thanks to funding by President Ferguson, reconfiguration of part of first floor of Fogler Library to be accomplished this late spring and summer resulting in three new rooms to be used for various purposes and by several campus groups that will generate increased use of the library.
- 3) Need for more storage space as both the campus Library Annex and parts of the former Bangor Seminary Library get filled up. Provost Hunter is aware of this need and is sympathetic.
- 4) Growth of the Digital Commons and need to promote it further among faculty, staff, and grad students. We are the only campus within the UME System to have established our own Digital Commons after the System refused to fund it for all seven campuses. Provost Hunter funded it for our campus. As of now there are more than 5400 items that have been downloaded more than 131,000 times.
- 5) Completion of NEASC 5th year document. The Library Committee reviewed Joyce's drafts and made suggestions.
- 6) Customer Service training for all library staff to be done in fall 2013.
- 7) All-day Maine InfoNet E-Collection Summit to take place on our campus on May 24--open to all. Part of ongoing discussions and policies about e-books and digitization.
- 8) Forthcoming May 2013 special issue of Maine Policy Review on Maine libraries, including contributions by Joyce and others from UME.

We wish to thank the following individuals for serving on the Library Advisory Committee this year: Joyce Rumery, Robert Hodges, Mary Ellin Logue, Michael Montgomery, Harlan Onsrud

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### **Program Creation and Reorganization Review Committee**

Co-Chairs: Michael Peterson and Brian Robinson

#### **Agenda for 2012-2013**

- 1.) Follow up the processing of all academic programs that went through a suspension process but that have not yet been formally eliminated or reconstituted in another form. Document the findings on the web.
- 2.) Facilitate interdisciplinary program development as appropriate.
- 3.) General: Receive and review proposals for the creation, elimination and reorganization of academic programs and present recommendations to the faculty senate for approval.

#### **End of Year Report**

The major efforts for this year have included both formal and informal reviews of new degrees, reorganizations and reinstatements. A large amount of the effort associated with these programs has been associated with addressing the ambiguities in the process and an effort to maintain an open and fair but responsive process. The new degrees include:

M.S. in Spatial Informatics

M.S. in Bioinformatics

Ph.D. in Communications

B.A. in Human Dimensions in Climate Change

Among the Unit Reorganization and Reinstatement reviews are:

Reinstatement of the Women's, Gender and Sexuality Studies

Organization of the School of Food and Agriculture

Move of the School of Policy and International Affairs

Among the efforts which have been tabled by the committee are program eliminations including the B.S. in Aquiculture, B.S. in Forest Ecosystems Science, B.S. in Wood Science and Technology, B.A. in German, B.A. in Latin and the Master of Music in Conducting. The program eliminations were not deemed to have an impact on the education of the students at UMaine and thus were tabled.

Among the long-term goals is a clarified process for the committee review. The PCRRC committee intends to address ambiguities in the policy and procedures manual that create uncertainties and delay. In Chapter 1 of the manual, the responsibility of the committee is defined to include "both creation and reorganization of academic degree programs as well as creation and reorganization of academic units." However, in Appendix B of Chapter 4, it states that the PCRRC determines a Pre-proposal should go to a full proposal if the proposed reorganization has "potentially significant academic impacts." The meaning of "potentially significant academic impacts" is not defined and potentially leaves out reorganization of units and faculty. This results in uncertainty on the part of the committee and often hope/pressure on the part of reorganized units that no formal proposal, public hearing or vote is necessary. We seek to lessen the perception that the PCRRC is an onerous part of reorganization by making clear and thus expediting the steps of the process.

We wish to thank the following individuals for serving on the PCRRC this year: Michael Grillo, Dennis King, Ian Briknell, Marcia Douglas, John Allen, Dick Brucher

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### **Research and Scholarship Committee**

Chair: Robert Gundersen

#### **Agenda for 2012-2013**

- 1.) Support expanded faculty Peer Mentoring for research and scholarship



2.) Work with the *Office of Research and Sponsored Programs* and the *University Research Council* to assess progress on the *Strategic Implementation Plan for Enhancement of Research, Scholarship, and Creative Activity* (Jan 2012) with due consideration to the comments made in *Faculty Responses to the UMaine Strategic Implementation Plan for Enhancement of Research, Scholarship, and Creative Activity* (150 faculty survey responses, April 2012) (See <http://umaine.edu/facultysenate/documents/>).

3.) General: Review and make recommendations to the Senate on matters relating to research including research priorities, research funds, patents, the protection of human and animal subjects, and research safety.

### **End of Year Report**

Our primary topic of discussion was to request support from the Offices of the President, Provost and Vice President for Research for hiring grant preparation personnel at the college level.

As stated in the Strategic Implementation Plan for Enhancement of Research, Scholarship, and Creative Activity of 2012, UMaine's research vision is: *To provide the research infrastructure and environment necessary to foster innovation within the State of Maine and the Nation and to educate students to become the future workforce by providing them with access to cutting-edge research opportunities driven by societal needs.*

The Plan's research goals for UMaine (out to 2017) are to increase research expenditures by 25%, increase industry-funded research 2-fold, increase private foundation funding 4-fold, increased externally funded graduate and undergraduate students 2-fold each and finally to increase recognition of UMaine research programs such that UMaine would be listed as a top 100 research institutions nationwide by FY2017 as measured by *The Top American Research Universities*.

The Plan suggests enhancement of human resources and administrative procedures as one means to attain these goals. Suggestions for the additional resources needed to support grant preparation and investment were: 1) Increase funding equivalent to two additional grant specialists in ORSP in order to streamline administrative procedures to improve efficiency by increasing administrative support such that, where possible, the administrative burden is shifted away from PI's. 2) *Hire grant-writing specialists whose primary focus is to help streamline the proposal submission process, identify new, multidisciplinary or multiarea opportunities, expand the number of proposal submissions and increase the success rate.*

The Research and Scholarship Committee (RSC) of the Faculty Senate, together with a subcommittee of the University Research Council (URC) conducted an online survey of faculty and professional staff perceptions of supports and barriers in their efforts to engage in and expand extramural research in March and April of 2012. Given the University's goals for expanding its research effort and external funding, together with reductions in personnel and state funding in recent years, it is important to identify ways we can move research forward. The survey was meant to gather faculty and staff suggestions to help the committee make specific and relevant recommendations to inform the development of our University's strategic plan. A full summary of the survey results can be found at:

<http://umaine.edu/facultysenate/committees/research-committee/>

A lack of "time" and "University funding" were the most frequently cited factors that currently constrain faculty research efforts, followed by a lack of support from University administration/ ORSP, and College or Unit administration. Two result of interest to the committee were, a larger percentage of Associate and Assistant Professors (12% and 16% respectively) cited a lack of support from the University Administration or ORSP compared with faculty in other ranks and faculty at the rank of Associate Professor cited a lack of support in preparing grant proposals (25%) and post-award grant administration (12%) at a higher frequency than did faculty in other ranks.

The types of support that faculty say they need to engage in or expand their research activity varies considerably by faculty rank. However two areas where there was the most agreement about the need for support were: increased support from the University administration and ORSP (cited by 10-27%), and increased support with preparation of grant proposals (10-30%). Most respondents praised the assistance of ORSP staff, but felt this unit was understaffed to meet the needs for both pre-award and post-award grant management. Related to this was a concern about the level of bureaucracy to submit proposals and manage grants, and a request to streamline this process and provide staffing support, both within ORSP and at the Unit level to assist.

Based on these survey results and discussions with Mike Hastings and his staff at OSRP, this committee is recommending that each College hire staff to aid faculty in grant identification, preparation and organization. Each College should

determine its needs, as to number of staff and whether hiring is for part-time or full time positions. To fund these new positions, we are requesting that financial support come from the upper administration.

We wish to thank the following individuals for serving on the Research and Scholarship Committee this year: Janet Fairman, Mauricio Pereira da Cunha, Steven Barkan, Dorothy Klimis-Zacas, Benildo de los Reyes

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### **Service and Outreach Committee**

Co-Chairs: Emmanuel Boss and Claire Sullivan

#### **Agenda for 2012-2013**

- 1.) Document or develop service learning opportunities for undergrad and grad students with communities, non-profits, companies and agencies (e.g. implementation is typically at the academic department level)
- 2.) Explore options for better highlighting faculty service to disciplines or professions
- 3.) Keep the campus informed about criteria needed to attain or retain campus stature or credentials with external audiences, e.g. Carnegie Classification, and make suggestions to retain or achieve
- 4.) General: Review and make recommendations to the Senate regarding service and outreach issues and opportunities that affect the university and its communities.

#### **End of Year Report**

In preparation for the 2015 application for a Carnegie Classification for Community Engagement, the Service and Outreach Committee formulated a survey using Qualtrics and asked directors and deans to complete it in order to access community engagement activities on campus. The questions were based on the 2008 Carnegie Classification for Community Engagement application. Eighteen questions were asked with subparts.

A list of university-community partnerships was generated. This information will be used to select 15 partnerships to be highlighted in the 2015 Carnegie Reclassification for Community Engagement application.

The survey also attempted to document the number of service-learning courses being documented on campus and other community engagement projects, outreach activities and engaged scholarship.

Discussions with faculty interested in teaching service-learning courses occurred on an individual basis. Several new service-learning courses began Spring, 2013.

Options for highlighting all forms of Community Engagement, including faculty service, were discussed at several meetings throughout the year. Claire Sullivan spoke to the Blue Sky, Pathway 3 Committee on Marketing and Communication options. She also attended the Provost Council meeting to explain the purpose of the Deans/Directors survey, provide definitions for Community Engagement activities, and inform those present about the criteria needed to attain reclassification.

Recommendations were made to President Ferguson and Provost Hunter to promote the institutionalization of Community Engagement on this campus.

Future recommendations: Develop an institutional definition for Community Engagement (motion); Participate in the completion of the 2015 Carnegie Reclassification application (due April, 2014).

We wish to thank the following individuals for serving on the Service and Outreach Committee this year: Andy Reeve and Dave Yarborough

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### **University Environment Committee**

Co-Chairs: Andrew Reeve and Michael Scott

#### **Agenda for 2012-2013**

- 1.) Pursue means for achieving better interdisciplinary campus experiences and academic programs for students without undercutting core programs
- 2.) Pursue physical and technology improvements for classrooms
- 3.) Pursue electronic teaching, research and communication infrastructure improvements in consultation with the IT Ad Hoc Committee
- 4.) General: Review and make recommendations to the Senate in matters relating to the academic and physical environments of the University including cultural programs, energy and resource conservation, sustainability, free speech and assembly, athletics, public relations, residential life, safety, facilities, and conduct.

### **End of Year Report**

The Environment Committee spent the early portion of the year scheduling a meeting with Vice President Waldron to discuss improving the classroom environment. The Environment Committee met with Janet Waldron, Stuart Marris, Stewart Harvey, and John Gregory on January, 17 2013 to discuss implementing faculty guided improvement of teaching spaces. Subsequently, Mike Scott and I had several conversations with Janet Waldron immediately after Faculty Senate sessions, but made no significant progress on the classroom discussion, other than receiving assurances that funding options were being assessed to allow faculty to pursue improvements in classrooms.

The co-chairs received an e-mail on April 1, 2013 from Vice President Marris suggesting scheduling of regular meetings at the start of Fall, 2013 between the Environment Committee and administrators. In preparation for this meeting, Stewart Harvey will compile a list of teaching spaces. Furthermore, Vice President Marris suggested integration of this work with the efforts of the Blue Sky Pathway 5 group. The leadership in the 2013-2014 Environment Committee should begin their work by arranging a regular meeting time with Vice President Marris (eg. Monthly).

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### **Ad Hoc IT Advisory Committee**

Co-Chairs: Martha Novy-Broderick and Michael Scott

### **Agenda for 2012-2013**

- 1.) Pursue further co-ordination of the various IT groups on campus and across System
- 2.) Work with the Academic Affairs Committee on how academic needs might better drive development of the technologies required for various modes of E-Learning
- 3.) Pursue electronic teaching, research and communication infrastructure improvements in consultation with the Environment Committee
- 4.) Assess progress on the *The University of Maine Information Technology Strategic Plan* (Final Draft 23 Feb 2012) with due consideration to the comments made in *Faculty Responses to the UMaine Information Technology Strategic Plan* (127 faculty survey responses, April 2012) (See <http://umaine.edu/facultysenate/documents/>).

### **End of Year Report**

The IT Ad Hoc Committee focused our attention on the realignment of IT under the systems office. This was outlined in the **Administrative Review: Information Technology Services** January 11, 2013 and approved by the Board of Trustees. The outcome of this new policy is that all campus IT now falls directly under the umbrella of the UMS CIO Dick Thompson. The committee met with Dick Thompson and John Gregory the University of Maine's campus Executive Director of IT in February to obtain a better understanding of the impact of this realignment for our campus. From this meeting no details were available as this was a new policy and details of implementation were still being worked out. This will impact the reporting line of our campus IT as the executive director will both report to the Janet Waldron as well as Dick Thompson.

The other major development this year was the implementation of the 2012 Information Technology Strategic Plan initiative #1 which called for the formation of two committees as part of the plan's IT Leadership and Governance. The two committees are the Strategic Committee for Information Technology (SCIT) and the Board for the Review of IT Effectiveness. (BRITE).

The first group, the Strategic Committee for Information Technology (SCIT) would be responsible for providing recommendations to senior executive leadership at UMaine. Namely, the President, Provost, Vice President for Administr

ation and Finance, and Vice President for Research. The UMS CIO will serve as a non-voting member. The SCIT would provide a cross-functional group of not more than ten mid to senior level personnel at the University who bring perspective on academic, student-related, operational, research, and administrative directions.

The second group, the Board for the Review of IT Effectiveness (BRITE) would serve as the primary body to evaluate IT standards and operations under the guidance of the SCIT. This team would consist of IT practitioners and student representation. One of their first initiatives would be to establish a Technical Reference Model (TRM) to serve as a baseline for introducing new technologies at UMaine and determining if existing services can meet new needs as they are requested by the community at-large.

Faculty Senate will have one representative on SCIT, which currently is assigned to Mike Scott. The BRITE committee will have one Faculty representative from each college.

The IT Ad Hoc committee would like to thank Martha Broderick, Emmanuel Boss and Mike Scott for their service this year.