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## Board of Trustees September 26, 1988

University Of Maine System

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UNIVERSITY OF MAINE SYSTEM  
Board of Trustees

University of Maine at Presque Isle  
September 26, 1988

Board of Trustees Meeting

PRESENT: Chairman Harrison Richardson, James Caron, Patricia Collins, Robert Dunfey, Thomas Dukes, David Flanagan (for part of meeting), Bennett Katz, Richard Marshall, Thomas Monaghan, Stewart Smith, James Storer and George Wood. Absent: Eve Bither, Robert Foster, Joseph Hakanson and Geneva Kirk. Staff: Chancellor Robert Woodbury, Richard Bowers, William Sullivan, Mary Ann Haas, Samuel D'Amico, Richard Eustis, Richard Hayden, Russell Smith, Kent Price; University Presidents George Connick, Barbara Leondar, Dale Lick, Michael Orenduff, Patricia Plante, James Roach and Frederic Reynolds. Press and Public.

1. Chairman Harrison Richardson convened the meeting. On motion made and seconded, the minutes of the meeting held on July 11, 1988, were approved as circulated. No one had registered to address the Board in the citizen input period which is regularly reserved to receive comments from the public.
2. Chairman's Remarks. Mr. Richardson thanked President Roach for the hospitality of the host Campus and welcomed two recently appointed Trustees who were attending their first meeting: Mr. James R. Caron, Fort Kent, and Mr. Bennett D. Katz, Augusta.
  - . Committee Assignments. On motion made and seconded, the Board ratified the Chairman's committee appointments which included staffing of the new standing committee on Audit and assignment of Faculty and Student Representatives to committee posts for the coming year.
3. Campus Presentation. President Roach introduced Colonel Terry Burke, Deputy Wing Commander of Loring Air Force Base, to make a presentation to the Board, which was postponed from the previous evening in deference to a national program of presidential debates. Dr. Roach pointed out that the provision of educational services to Loring constitutes a significant component of the Campus's mission. Colonel Burke briefly outlined the history of Loring Air Force Base, described its mission and facilities, profiled its personnel, and elaborated on the educational needs of the men and women who live there. Among the institutions which supply educational services to the Base are three Campuses of the University of Maine System: University of Maine, University of Maine at Presque Isle, and University of Southern Maine. President Roach reported that Presque Isle would be expanding its services to the Base in an effort to better meet that community's requirements. Following Colonel Burke's presentation, the base education officer, Mr. John J. Planchak, responded to questions of interest from the Trustees.

4. On motion made and seconded, a proposal for rules changes for Board operations was tabled for discussion at a future meeting, at the request of the Chair who had initiated the recommendation.

There being no objection, the Chairman moved consideration of the appropriation request to the top of the business agenda and took that item up out of order.

5. Appropriation Request. Mr. Flanagan, Chairman of the Finance Committee, presented the recommendation. He reported that the planning which had begun last year had proceeded through the integration of the budget development into the overall planning process, to insure that decisions about the funding needed for the University reflected the institution's highest academic priorities. He said that the proposed budget request would provide significant improvements in program quality while remaining consistent with the ability of the State to fund quality education, and he noted that the rate of increase was smaller than that in the last biennium request. On motion of Mr. Flanagan, which was seconded, it was

VOTED: to approve the E&G Biennium Program and Financial Plan and increases to the University System's budget for FY90 and FY91 of \$24.8 million and \$26.0 million respectively for educational and general (E&G) activities. University System revenues would increase by \$3.0 million in FY90 and \$3.0 million in FY91 for E&G activities. Increases in State appropriations would be requested as follows:

	<u>Part I</u>	<u>Part II</u>	<u>TOTAL</u>
FY90	\$5,223,302	\$16,576,698	\$21,800,000
FY91	5,516,006	17,483,994	\$23,000,000

6. Chancellor's Report. Dr. Woodbury took note of the opening of the Fall semester at all Campuses in the System including the new Lewiston facility, which is known as the Lewiston/Auburn College of the University of Southern Maine. Preliminary figures suggest that projected enrollment has been exceeded at Lewiston, as it has for the System as a whole where the headcount is expected to be more than 30,000 students for the first time in the institution's history. He underlined the support for the University from the Governor and the Legislature over the past several years which has enhanced the quality of the institutions. He reported that two years ago, the American Association of State Colleges and Universities (AASCU) issued a report chaired by former Secretary of Education, Terrell Bell, entitled To Secure The Blessings of Liberty. The report was an effort to set out the agenda for public higher education and it called upon the States to upgrade the important access, and quality role public institutions play. Next month, a special AASCU conference will recognize two States which have made excellent progress over the past three years: Maine and Virginia. These State Governors will participate along with administrative officers of the State Universities, and the

event will be documented in a publication which will be available after the conference. In conclusion, Dr. Woodbury reported that Dr. Julia Watkins, who has been on loan from the Orono Campus to assist in the academic area will be returning to duties on the Campus and will be replaced for the coming year by Dr. Nancy Macknight. The Chancellor introduced Dr. Macknight, who was present.

7. Update of Telecommunications Planning/Community College of Maine.

- . Trustee James Storer briefed the Trustees on the activities of the University of Maine System Commission on Educational Uses of Information Technology, which he chairs. The Commission, established by the Chancellor last Spring is broadly representative of the State's constituencies and includes administrators from State Government, Maine Development Foundation, Maine Municipal Association, Maine Chamber of Commerce, and representatives from city government, the Vocational Technical Institutes, business and the Legislature. The purpose of the Commission is to provide guidance to the Chancellor on the uses of the Telecommunications System, and the issues that arise because the System has such far-reaching implications for the general role of education in the State. To this end, the Commission has been looking at:

- uses that can be made throughout the State of established courses from the University, the VTIs and perhaps other sources, and prospects for use of the System by University and non-University people for workshops, short courses, teleconferencing, etc;
- costs, who will pay?
- services, who will provide?
- what administrative structure to handle the interface with agencies outside the University?
- legal issues, e.g., ownership of the educational materials;
- need for a mechanism for continuing assessment and evaluation of the Network offerings.

Dr. Storer said he thought the Commission was valuable both for its attention to the immediate problems and also in providing an avenue for State-wide interaction and cooperation on these issues.

- . Dr. George Connick, who has a primary responsibility for development of the Telecommunications System briefed the Trustees on the status of the planning and the timetable:
  - Calendar. The System will be operational September 1, 1989, at 50 locations throughout the State;
  - Community College Aspect of the Planning. Nine committees have been at work for over a year on the academic issues that must be resolved

before the Network goes on the air. An operations manual is being prepared to describe the detailed relationships;

- Scheduling. The course schedule for next fall is being developed, and the Academic Council has been given a sample semester schedule. One advantage of the System is that students in remote locations can rely on a published curriculum and won't have to be concerned about courses being cancelled because of low enrollment. Schedule is due to be completed by December 1, 1988.
- One committee is looking at criteria for faculty which should be selected by February 1, 1989.
- State Department of Education has selected the first 23 high schools that will go on-line next September and the staff is working with these schools on the details of the planning.
- Selection of new centers and expansion of services at existing centers is underway. All Campuses have submitted proposals for levels of funding and staffing, and every request will be funded at some level.

In concluding his remarks, Dr. Connick touched on the courses that have been initiated on the Network to date and reported that the system is now used routinely during the week for meetings and demonstrations. He indicated that a large number of people are examining the system to determine how it might be useful in their own operation or agency.

- . Edward Winchester, General Manager of the Maine Public Broadcasting Network, briefed the Trustees on the Technology of the Instructional Television Fixed Service (ITFS) which constituted a different approach to distribution of the Telecommunications System signal, which was originally based on satellite technology. Mr. Winchester reported that the plan had been changed in favor of a terrestrial network that would use both fiber optics and microwave and would be managed by MPBN. The advantage of the terrestrial network was that it provided more flexibility, it could be expanded from a two-channel to a three-channel system at a relatively low cost and, once the initial construction costs had been met, the new system would be much less expensive to operate, over time. He noted that the two-channel system could be programmed as a unit for wide-area distribution, or regionally to focus on a smaller area. It would service the 250 schools the State Department of Education has identified for participation and many others as well. In addition, prospective users outside the University could receive educational services at their place of business. Following the presentation, the staff responded to questions of interest from the Trustees.

8. Final Report - Ad Hoc Committee on Engineering Education. Dr. Stewart Smith, who chaired the Committee, presented the Report which was a response to a charge from the Board to assess the need for engineering/technology education in the State and make recommendations within the context of the Nine-Point Agreement between the University of Maine and the University of Southern Maine dated January 25, 1988. Further, the

Committee was to calculate the cost of its recommendations. The twenty-seven member committee included three Trustees; representatives from the faculty and administration of two University Campuses; representatives from the Legislature and from industry. In the course of the study, Dr. Smith indicated that the Committee had looked at needs both current and projected and had concluded that there would be substantial demand for increased numbers of engineering and technology graduates throughout the State in the years to come. The Report contained four primary recommendations and Dr. Smith elaborated on these:

- . Center for Engineering Studies. This item was on the agenda for action later in the meeting.
- . Manufacturing Education. A proposal for two new programs in this area represented the kind of need that is not now being served. Programs developed in response to this recommendation would be submitted to the Board for consideration and action at the appropriate time.
- . Access to Engineering/Technology Education. This recommendation recognized the considerable resources throughout the State in engineering/technology education, which are distributed among the University of Maine System, Maine Vocational Technical Institute System and the Maine Maritime Academy. Given the availability of new delivery systems, the means are at hand to expand access to these resources in a cost-effective way and the Chancellor was asked to take the initiative for coordination of this effort.
- . Certificate of Technical Studies. The development of a certificate program was proposed to encourage two-year technical graduates to continue their studies and to have formal acknowledgement of work beyond the associate degree, if they choose not to pursue a full four year program.

Dr. Smith spoke to the Nine-Point Agreement which was the framework for the study. He reported that at the outset the membership held strong and diverse views. On concluding its task, however, the Committee concurred that the Nine-Point Agreement was appropriate for the present but that it should not be perceived as valid for all time. The Committee also agreed that the BSEE at USM was a valid program which should continue for the prescribed three-year period and then undergo evaluation to determine whether it should then be perpetuated, be modified, or be discontinued. In its endorsement of the three-year trial for the BSEE, the Committee took issue with the way the program was developed. Having reviewed the program approval process established by the Board, it was maintained that the formal procedure was correct but had not been followed since the decision making in this instance was taken out of the approval process and dealt with directly by the Chancellor's Office and the Board of Trustees. The Committee strongly recommended that in the future, the formal procedures for the approval of programs be followed. Dr. Smith reported that there was also agreement that evaluation of the BSEE would be done routinely at the end of each year, with a major review at the end of the third year. The only area in which the Committee did not fully concur concerned the process for evaluation of the BSEE at the end of the third

year. The Committee was about evenly divided between 1) a preference for having the Committee itself continue in force to receive information about the program over the three year period and to make recommendations to the Board after the final evaluation is complete; and 2) the preference of a bare majority that the Board name an evaluation committee at the end of the third year on which members of the Committees might be participants, and which would review an evaluation undertaken by the University in the customary way. Dr. Smith said he thought the difference of opinion was not a major issue although the opposing views were strongly held by some members. He went on through the remainder of the Nine-Point Agreement indicating that the Committee had reached concurrence on the rest of the issues in this document. He called attention to one other issue he said the Committee did not have time to pursue: the decline in the number of women in the engineering professions and in those seeking degrees in engineering. The Committee recommended that the University study this situation further. Following his presentation, Dr. Smith and Mrs. Collins, who was also a member of the Committee, responded to questions about the differing views on the evaluation format for the BSEE. Mrs. Collins reported that the minority position favored the continuity that retention of the Committee would bring to the final evaluation. She pointed out that the strong feelings had been worked out in the Committee process and that the members were not only knowledgeable about the issues but had come to appreciate and respect the diverse viewpoints. She said these members suggested that the Committee form the core of an evaluation process; the other members thought the Committee should be part of a pool from which the evaluation team could be drawn. Mrs. Collins indicated that the different perceptions of an appropriate process may be primarily a question of semantics. Mr. Richardson pointed out that the Board was being asked only to accept the Report at this time, and that the Educational Policy Committee would come back at some point with a recommendation about the evaluation process. There being no further discussion, on motion of Dr. Smith, which was seconded, it was

VOTED: to accept the report of the Panel on Engineering and Technology Education and refer the report to the Educational Policy Committee for review and appropriate action. It further directed the Chancellor to report on the status of the four Panel recommendations at the July 1989 meeting of the Board of Trustees.

Mr. Richardson commended Dr. Smith and the Committee for achieving a remarkable degree of consensus in a long and difficult task. The Chairman directed that the Committee's report be printed for distribution.

9. Center for Engineering Studies, UM. Dr. Smith presented the recommendation for establishment of the Center, a proposal which had the support of the ad hoc Committee on Electrical Engineering Education. He indicated that the proposal provided for the creation of the Center by the University of Maine, to be located at the University of Southern Maine. Dr. Smith pointed out that the Center would be placed in an existing environment, the integrity of which would need to be maintained. In that spirit

he moved approval of the recommendation. The motion was seconded and it was

VOTED: to approve the establishment of the University of Maine Center for Engineering Studies at the University of Southern Maine in accordance with the proposal, as submitted.

10. Professorship in Electrical Engineering, UM. On motion of Dr. Smith which was seconded, it was

VOTED: to approve the establishment of the Roger Clapp Castle and Virginia Averill Castle Professorship of Electrical Engineering at the University of Maine, as presented.

11. Corrected Academic Enrollment Projections. Dr. Smith called attention to a table of enrollments for approved new programs in which figures and dates presented at the July meeting had been corrected and resubmitted for information, as requested at the last meeting.

12. Appropriation Request - MPBN. Mrs. Collins reported for the Finance Committee in the absence of Mr. Flanagan who chairs the Committee. Mrs. Collins presented the recommendation. In response to questions, Vice Chancellor William Sullivan reported that the proposed increase for compensation is at the same level as that in the E & G request approved earlier on the agenda. In part II, the funds requested would be used for replacement of equipment. On motion of Mrs. Collins, which was seconded, it was

VOTED: approved the MPBN Biennium Plan and increases to its FY90 and FY91 budget of \$512,505 and \$525,023 respectively. MPBN revenues would increase by \$44,245 in FY90 and \$45,572 in FY91. Increases in State appropriations would be requested as follows:

	<u>PART I</u>	<u>PART II</u>	<u>TOTAL</u>
FY90	\$168,896	\$299,364	\$468,260
FY91	178,628	300,823	479,451

13. Instructional Television Fixed Service, (ITFS). Mrs. Collins presented the recommendation. She reported that the item had been discussed at length in Committee where she had expressed reservations about the proposal, given the need for additional start-up costs for the revised system. However, she said she strongly supported the effort to provide educational opportunities in isolated areas and having been assured that the investment could be recovered if the Network proved unfeasible, she would support the recommendation. Dr. Smith said he shared some of the concerns as well but he thought the proposal was the right approach and he would support

it. On motion of Mrs. Collins, which was seconded, it was

VOTED: to authorize an internal loan in an amount not to exceed \$3.2 million, at market rates of interest, to be repaid over a period of not more than 6 years in order to install a statewide television distribution system for the Community College of Maine.

14. Gifts, Grants and Awards. On motion of Mrs. Collins, which was seconded, it was

VOTED: to accept with gratitude all gifts, grants and awards listed under date of September 26, 1988. A complete listing is appended to the file of these minutes.

15. Mrs. Collins called attention to two items included for information in materials circulated for the meeting: Annual Endowment Fund Review and a report on fundraising for the Maine Center for the Arts.

16. Student Housing, UM. Mr. Marshall, Chairman of the Physical Plant Committee, reported that the Finance and Physical Plant Committees had reviewed the design costs of the proposed facility as directed at the July meeting, and had found these costs to be reasonable. On motion of Mr. Marshall, which was seconded, it was

VOTED: to ratify the action of the Physical Plant and Finance Committees which authorized the expenditure of up to \$500,000 for architectural fees and design costs for a proposed student housing project at the University of Maine.

The Committees will return to the Board at a later date for final approval of the total project.

17. Renovations to North Stevens Hall, UM. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize renovations to North Stevens Hall at a cost not to exceed \$150,000 to make the building fully accessible to the physically handicapped and to further authorize the transfer of \$80,000 from the Campus operating budget to a plant fund account to cover costs in excess of currently available funds for handicapped accessibility modifications.

18. Naming of Physical Facility, USM. At the invitation of Mr. Marshall, President Plante spoke to a Campus recommendation for the naming of a building in honor of Nancy and Robert Masterton, and in recognition of the Mastertons' extraordinary contributions to the University and the

community. On motion of Mr. Marshall, which was seconded, it was

VOTED: to name the recently constructed classroom building on the Portland Campus of the University of Southern Maine "MASTERTON HALL" in honor of Robert R. and Nancy N. Masterton.

19. Status of Capital Projects. Mr. Marshall called attention to this item which is presented quarterly for information.

20. Appointment, Dean, College of Forest Resources, UM. Mrs. Patricia Collins, Chairman of the Personnel Committee, presented the recommendation and moved its adoption. The motion was seconded and it was

VOTED: to authorize the appointment of Dr. Fred Knight as Dean of Forest Resources of the University of Maine, effective September 1, 1988, with an annual fiscal year salary of \$73,894 for a two year term.

21. Appointment of Assistant Vice President, Public Affairs, UM. On motion of Mrs. Collins, which was seconded, it was

VOTED: to authorize the appointment of Mr. Adrie Nab as Assistant Vice President for Public Affairs at the University of Maine, effective November 1, 1988, with an annual fiscal year salary of \$55,000.

22. Acting Dean, College of Arts and Sciences, UM. Mrs. Collins presented the recommendation and moved its adoption. The motion was seconded and it was

VOTED: authorized the appointment of Dr. Julia M. Watkins as Acting Dean of the College of Arts and Sciences at the University of Maine, effective August 1, 1988, with an annual fiscal year salary of \$55,000 plus an annual stipend of \$10,000 for a one-year term.

23. Shibles Visiting Professor, UM. On motion of Mrs. Collins, which was seconded, it was

VOTED: to authorize the appointment of Dr. Herbert J. Walberg as Mark R. Shibles Distinguished Visiting Professor at the University of Maine effective September 1, 1988, for a ten-month term. This named professorship will carry a stipend of \$10,000.

24. Policy Changes - Non-Represented Classified Employees. On motion of Mrs. Collins, which was seconded, it was

VOTED: to approve the Non-Represented Classified Employee Handbook changes as submitted.

25. Salary Adjustments. Mrs. Collins presented the recommendation and moved its adoption. The motion was seconded and it was

VOTED: to approve the list of salary adjustments as presented.

26. Report of Salaries between \$40,000 and \$50,000. Mrs. Collins called attention to the list of appointments to positions at salaries between \$40,000 and \$50,000 which was submitted for information only.
27. Status of Collective Bargaining. Mrs. Collins, Chairman of the Personnel Committee reported on the status of implementation of the reclassification, which is nearing completion.
28. Report of Student Affairs Committee. Mr. Harrison Richardson reported for the Committee in the absence of its Chairman, Geneva Kirk. He indicated that the students were concerned about required text changes made by faculty at Presque Isle. In contrast, he said that similar problems have been alleviated on the Machias Campus by routine faculty senate meetings held to discuss common concerns. Mr. Richardson suggested that perhaps the other campuses should take note. He reported that a second item of interest was student satisfaction with the improved food service now available on Campus.
29. Report of the Ad Hoc Committee on Honorary Degrees. Dr. Storer reported for the Committee in the absence of Chairman Joseph Hakanson. Dr. Storer presented a revised policy statement on honorary degrees, noting that the only substantive changes were to incorporate prior practices into the policy guidelines, i.e., that honorary degrees are not conferred posthumously or in absentia, or on incumbent officials of government. On motion of Dr. Storer, which was seconded, it was

VOTED: to adopt the revised policy statement on Honorary Degrees as presented.

Dr. Storer reported further that the Committee was studying the desirability of establishing some kind of special award which might be conferred on an irregular basis in recognition of special distinction. The Committee will report back on these deliberations at a future meeting.

30. Report of Ad Hoc Committee on Development. Mrs. Collins reported that the Committee had met earlier in the month and had received a report on the development activities which are underway at the several campuses in the System. Strategies are being worked out in preparation for a System-wide fundraising campaign.
31. Other Business. At the request of the Chairman, President Roach commented on the University's upcoming bond issue with reference to the provisions that would be of benefit to the University of Maine at Presque Isle. Trustee Thomas Dukes briefed the Board on the students' role in the campaign.

32. Resolutions in honor of retiring Trustees were presented as follows:

STANLEY J. EVANS  
presented by James A. Storer

In appreciation

WHEREAS, Stanley J. Evans is a healer of bodies and minds, a champion of human rights, a private servant of the public good whose fundamental optimism is eclipsed only by his energy and effectiveness; and

WHEREAS, after only a brief time in the State of Maine his reputation had achieved such heights that in 1971 the Governor appointed him a Trustee of this University; and

WHEREAS, he has contributed admirably to our councils, as Chairman and Vice Chairman of the Board and Chairman and member of its committees and subcommittees, forging over a remarkable span of seventeen years a record of service unlikely ever to be surpassed; and

WHEREAS, his dedication to trusteeship and faith in the promise of higher education so impress those out of Maine that he has risen to the Chair of the Association of Governing Boards of Universities and Colleges, a national organization of some 28,000 trustees, regents, and chief executives, thus reflecting great credit on this Board and on the State of Maine; now, therefore, be it

RESOLVED, that the Trustees of the University of Maine here assembled do hereby salute Stanley J. Evans for laying so well the intangible foundations of our University, thank him for his candor and his conscience, and celebrate his friendship and his stewardship as he represents Maine and its University to the nation; and be it further

RESOLVED, that a suitably inscribed copy of this resolution be transmitted to Stanley Evans as a symbol of our high esteem and fond regard.

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RICHARD I. MORIN  
presented by Richard Marshall

In Appreciation

WHEREAS, in banking, in civic and cultural affairs, and in institutions of health and mental health, Richard I. Morin of Fort Kent has earned a statewide reputation for competence and compassion; and

WHEREAS, that record, including especially his skillful service to local schools and as a member of the State Board of Education, caused the Governor of Maine in 1979 to appoint him a Trustee of the University; and

WHEREAS, he chaired the 'trustees' committees on Finance, on Investments, and on Personnel and Employee Relations, contributed to six other standing and ad hoc committees, served for three successive years as Vice Chairman of the Board, and made a lasting mark on Board affairs and in the hearts of his colleagues; and

WHEREAS, his final year as a Trustee was crowned by election to the Chairmanship, which powers he exercised with particular grace and savoir faire; now, therefore be it

RESOLVED, that the Trustees of the University of Maine System here assembled do hereby applaud the singular contributions of Richard I. Morin to higher education in Maine, express their great pleasure in having him as a partner and friend these nine eventful years, and wish him well in callings to come; and be it further

RESOLVED, that a suitably inscribed copy of this resolution be transmitted to Richard Morin as a token of our gratitude and admiration.

33. Next Meeting. The next meeting of the Board will be a retreat which will be held on October 20 and 21.

Adjournment.

JoAnne R. Magill  
Clerk