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## Board of Trustees September 28, 1987

University Of Maine System

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UNIVERSITY OF MAINE SYSTEM  
Board of Trustees

University of Maine at Fort Kent  
September 28, 1987

Board of Trustees Meeting

PRESENT: Chairman Richard Morin; Patricia Collins, Robert Dunfey, David Flanagan, Robert Foster, Joseph Hakanson, Geneva Kirk, Richard Marshall, Teresa Moore, Stewart Smith, James Storer and George Wood. Absent: Eve Bither, Stanley Evans, Thomas Monaghan and Harrison Richardson. Staff: Chancellor Robert Woodbury, Richard Bowers, William Sullivan, Mary Ann Haas, Barbara Leondar, James Roach, Dale Lick, Frederic Reynolds, Patricia Plante, George Connick, Norman Crawford. Press and public.

Chairman Richard Morin convened the meeting.

1. Citizen Input. In this period, which is regularly scheduled to receive comments from any citizens who wish to address the Board, Mr. Robert Kautz spoke in support of the Community College Concept. Mr. Kautz, Superintendent of Schools, Wells-Ogunquit Community School District, Wells, Maine, said the proposed program would reach prospective students who wouldn't ordinarily think about going to college. He expressed interest in the use of York County as a pilot site for the program and reported on the extensive support for this proposal which includes area legislators, adult education directors, among others. He left a number of petitions signed by individuals in York County in support of the community college concept and these were made part of the public record. Following his comments he responded to questions of interest from the Trustees.
2. Minutes. On motion made and seconded, the minutes of the meetings of June 26, 1987, July 19 and 20, 1987, and August 13, 1987, were approved as circulated.
3. Chairman's Remarks. On motion made and seconded, the Chairman's designation of committee assignments for Faculty and Student Representatives and recently appointed Trustees were approved as presented. The complete listing is appended to the files of these minutes..

At Mr. Morin's request, Miss Geneva Kirk, who chairs the Trustee Search Committee for the Farmington Presidency, reported that recruitment is proceeding smoothly. The Search Committee will be interviewing eight finalists this week and three will be selected for Campus visits and further interviews.

Mr. Morin reported that the University's evaluation by the Legislature's Audit and Program Review Committee is proceeding. Arrangements have been made for Trustees to attend the next Committee meeting which is scheduled for October 20th, and for committee members and Trustees to talk informally after the meeting. Mr. Lock Kiermaier, staff to the Committee, was present to observe the Board meeting and was welcomed by the Chair.

Mr. Morin welcomed the Board to the Fort Kent Campus, this being the Trustees first visit to UMFK in three years.

4. Chancellor's Remarks. Chancellor Robert Woodbury briefed the Trustees on the preliminary enrollment figures for Fall 1987, which appear to indicate a 2% increase in head count. If the increase holds when the final figures are in, enrollment for the fall semester would be the highest in the history of the System. At Dr. Woodbury's request, Vice Chancellor Richard Bowers reported on the status of compliance with new State legislation requiring students up to 29 years of age to give evidence of recent immunization against tetanus, measles, rubella and diphtheria. The deadlines for compliance are approaching and more than 5,000 University students have not yet met the requirements of the law. Part of the problem may be that students lack sufficient information about the requirements; part of the problem may be that students aren't taking the issue seriously. Dr. Bowers said he thought the problems would be resolved before registration time next year, in that the University is working with the high schools and incoming students will be better informed about the requirements. Next year, students won't be permitted to register without proof of immunization. Meanwhile, University staff are doing everything possible to reduce the number of students in non-compliance since disenrollment is likely for those who don't comply before the deadline. In response to questions about particular problems at UMA, Dr. Connick reported that Augusta has a large number of part-time students and it has been difficult to reach everyone. Many students didn't realize they were liable until classes resumed this Fall.

Recalling the statement on teacher education he presented at the July Board meeting on behalf of himself and the Presidents, Chancellor Woodbury noted that an article in the current issue of the Chronicle of Higher Education describes his continuing involvement in a national effort to make teacher education a high priority for all colleges and universities in the country.

Dr. Woodbury briefed the Trustees on the status of the economic task force appointed by the Governor on which he serves as an ex officio member. He said the Governor has made economic development a high priority for his administration. A study is underway for which several University faculty prepared background papers on areas which show promise for the future. He said it would be important for the Trustees to be kept aware of the proceedings of the task force.

5. Endowment Fund. Mr. Flanagan, Chairman of the Finance Committee, briefed the Trustees on the performance of the Fund. He noted that the Committee meets quarterly with the investment managers. Currently the endowment is managed by the Common Fund. Mr. Flanagan indicated that the Fund continues to gain both in earnings and new gifts. He noted also that the Trustees should be aware of the fact that there is a cost involved in maintaining a portfolio free of holdings in companies doing business in South Africa.
6. Gifts, Grants and Awards. On motion of Mr. Flanagan, which was seconded, it was

VOTED: to accept with gratitude all gifts, grants and awards listed under the date of September 28, 1987. A complete listing is appended to the file of these minutes.

7. Equal Employment Opportunity Policy. In the absence of Dr. Evans, Chair of the Personnel Committee, Mrs. Collins presented the recommendation for a revision to current policy. Dr. Wood moved to refer the proposed revisions to the Personnel Committee in accordance with Section 3.5 of the Bylaws of the Board, for Committee review and recommendation. The motion was amended to specify a report back to the Board either at the November or January meetings and the amended motion was

VOTED: to refer the proposed policy revisions to the Personnel Committee for the Committee's review and recommendations, the Committee to report back to the Board at the November or January meeting.

8. Reclassification Studies. Mr. Samuel D'Amico, Associate Vice Chancellor for Human Resources, briefed the Trustees on the status of the comprehensive review of the University's Job Classification Program which has been underway for the past three years, and described the audits and hearings that remain to be done by early next year. He noted that there also needs to be acceptance of the revised program by all parties and an appropriate apparatus established to insure that the classifications remain up-to-date. After discussion and on motion of Mrs. Collins, which was seconded, it was

VOTED: to acknowledge receipt of the final report on the Revised Job Classification Program. Further, the Board affirmed its intention to implement reclassification, and the Report was referred to the Personnel and Finance Committees for further review. The Committee's recommendations concerning inclusion in the University's forthcoming budget requests to the Legislature, will be presented to the Board at the November meeting.

9. Review of Salary Levels. Mrs. Collins presented a recommendation for adjustment of the levels of salaries requiring Board and Chancellor approval. On motion of Mrs. Collins, which was seconded, it was

VOTED: to approve the following amendment to the policy requiring Chancellor and Board of Trustees approval of salaries:

That Board of Trustees approval is required for appointments and salary adjustments resulting in salaries of \$50,000 or more and that Chancellor approval is required for appointments and salary adjustments resulting in salaries of \$40,000 or more.

Given the increase in salary levels approved above, two proposed personnel actions were referred to the Chancellor for disposition under the new rules: Director of Conferences and Institutes, UM; and Assistant Professor of Accounting, USM.

10. Visiting Professor of Economics, UM. Mrs. Collins moved adoption of the recommendation to appoint Dr. Richard Barringer to the position, and the motion was seconded. Dr. Smith commended the appointment and spoke to the candidate's credentials. There being no further discussion, it was

VOTED: to authorize the appointment of Dr. Richard Barringer as Visiting Professor of Economics at the University of Maine, effective November 1, 1987, with a fiscal year salary of \$52,000.

11. Pulp and Paper Foundation Professorship, UM. On motion of Mrs. Collins, which was seconded, it was

VOTED: to authorize the appointment of Dr. Edward V. Thompson as Pulp and Paper Foundation Professor at the University of Maine, effective July 1, 1987, with an academic year salary of \$59,954.

12. Faculty and Administrator Salary Adjustments. On motion of Mrs. Collins, which was seconded, it was

VOTED: to approve the list of salary adjustments, as presented. A copy of the listing is appended to the file of these minutes.

13. Report on Chancellor-approved Appointments. Mrs. Collins called attention to the report which is included for information in the Board materials, and noted that the Report would be continued on the basis of the prescribed salary levels approved earlier in the meeting.

14. Administrative Reorganization, USM. Dr. Smith, Chairman of the Educational Policy Committee, presented the recommendation which was discussed by the Committee at its meeting on the previous day. Dr. Plante was available to answer any questions. On motion of Dr. Smith, which was seconded, it was

VOTED: to approve the Reorganization Proposal for the University of Southern Maine as submitted, effective September 28, 1987.

15. Community College Plan. Dr. Smith briefed the Trustees on the proposal which has been under development for some months and which had been on the agenda for preliminary discussion by the Educational Policy and Finance Committees in previous meetings. Chancellor Woodbury said the combined plan, which provides for a community college program that would be delivered through a telecommunications system, was an ambitious plan and one which would entail some risks. However, he said he thought the proposal was the best option for achieving the Board's objective of increased access. He noted that the plan had been subjected to rigorous examination and debate which he said was the appropriate process for consideration of the plan. For information and reaction, Dr. Smith circulated a

preliminary draft of a resolution which he said would be presented to the Board for consideration and action at the November meeting. For action at this meeting, Dr. Smith

MOVED: to direct the Educational Policy and Finance Committees to develop a draft resolution for consideration at the November Board meeting. Such resolution (1) to describe the operational procedure to develop and implement a telecommunications system that can deliver education and other information programs generally throughout the State and (2) to describe the procedure to develop and implement a community college program throughout the State. The Committees shall, as appropriate, conduct public meetings and hearings to gain information for developing the resolution.

The motion was seconded and VOTED.

16. Board of Trustees Honors Scholarships. Dr. Smith presented the recommendation. Chancellor Woodbury reported that the proposal to establish the Scholarships would formalize and perpetuate awards presented for the first time last year. He suggested that the language of the recommendation be amended to read that the Scholarships be offered "...to selected Maine high school seniors...." On motion of Dr. Smith which was seconded, the amended motion was

VOTED: to authorize the Chancellor and the Chairman of the Board of Trustees to offer full tuition Honors Scholarships to selected Maine high school seniors who choose to attend any of the University of Maine System campuses. Selection of the recipients will be based on students' combined scores on the eleventh grade Maine Educational Assessment examinations taken by Maine high school juniors each year and any other criteria deemed appropriate by the Chancellor and the Board of Trustees Educational Policy Committee. The number of Honors Scholarships will be determined by the Chancellor and the Board of Trustees Educational Policy Committee each year but will be of the order or magnitude of ten to twenty.

17. Foreign Student Tuition Waivers. Dr. Woodbury explained that the intent of the recommendation was to increase at all campuses the number of waivers available for foreign students, and that the proposal was consistent with the Presidents' commitment to expand opportunities to enrich and diversify the Campus communities. In response to questions, the Chancellor reported that the local Campuses determine how the recipients are chosen and that they may use whatever academic and/or need criteria they deem appropriate. Campuses may also recruit foreign

students for participation in this program. On motion of Dr. Smith which was seconded, it was

VOTED: to approve the following numbers of tuition waivers that can be granted to foreign students: University of Maine - 20 annually (80 total), University of Southern Maine - 10 annually (40 total), University of Maine at Farmington - 4 annually (16 total), University of Maine at Presque Isle - 3 annually (12 total), University of Maine at Fort Kent and University of Maine at Machias - 2 annually (8 total), and the University of Maine at Augusta - 4 annually (12 total).

18. Professorships in Land Information Studies, UM. On motion of Dr. Smith, which was seconded, it was

VOTED: to approve the establishment of the New England Section ACSM Professorship in Land Information Studies at the University of Maine, under the conditions specified, a copy of which is appended to the file of these minutes.

19. Development Activities and Capital Fund Drives. Policy and procedures for development and fundraising activities have been under review since May, under the jurisdiction of an ad hoc committee established by the Board to undertake the study. Proposed revisions to Board policy had been widely reviewed by the Board and the staff and shared as well with Alumni and Foundation Directors, and the revised policy statement was on the agenda for consideration at this meeting. Chairman Richard Morin announced that unless there were objections, he would bring the issue to the floor out of sequence in deference to Mr. Christopher Hutchins who was present and who wished to address the Board on development issues. There being no objection, Mr. Hutchins, President of the University of Maine Foundation, presented his remarks on behalf of the Foundation. He said that the Foundation was a non-profit corporation chartered by the State to hold property for the benefit of the University of Maine, and that the Legislature had no power to revoke its charter. The charter which was written fifty years ago anticipated the need for private funding for public institutions and he said this was the crux of the issue. He spoke to the value of the Foundation to the entire System and requested that no action be taken on the portion of the proposed policy which relates to deferred giving until the Foundation's Board had another opportunity to discuss the issue with the System staff. He expressed concern for what he believed was the System's intent to control the Foundation and the negative impact the proposed policy would have on the Foundation's capacity to provide service. Following his remarks, Mr. Hutchins responded to questions from the Trustees. Dr. Smith asked how the proposed policy would impact negatively on the Foundation. Mr. Hutchins indicated that deferred giving is a specialized field in which the Foundation has considerable expertise and this capability should not be reserved to the Orono Campus. He said the Foundation wanted to serve the system as a whole, which it believed it could do effectively, and the System staff should put more effort into reaching common ground with the

Foundation. Dr. Storer, who is a member of the Trustees' ad hoc Committee on Development, reported that in its meeting the previous day the Committee determined it would ask the Board to defer action on the proposed policy pending a report from the staff on a survey by fundraising counsel, Ketchum, Incorporated. Ketchum, Inc. has looked at the policy statement and believe it is on track but they have other comments they think the Committee should consider before final action is taken on a policy statement. Dr. Storer said the Committee concurred and would resubmit a policy statement for action at the November meeting. Chancellor Woodbury indicated that Ketchum, Inc. had been commissioned for a two-phased report and it was appropriate that the ad hoc Committee consider their suggestions before the Board takes action. He took note of recent publicity on the differences of opinion which obtain between the Foundation and the Legislature's Audit and Performance Review Committee over the South Africa divestment issue and noted that these differences inevitably contribute to atmosphere in which the development issues are being addressed. The Chancellor said it was important also to take note of the extraordinary contribution the Foundation has made to the University of Maine over the years. In response to a question from Dr. Smith about the possibility that the Foundation could be involved at some point in the discussions with Ketchum, Inc., Mrs. Collins, who also serves on the ad hoc Development Committee, said that the proposed policy in fact does not apply to the Foundation. Mr. Hutchins did not concur with this view and he said the policy would direct what happens to the Foundation. He indicated that the Foundation's problem with the Audit Committee was not an issue. Since the Foundation received no funds from the State, he said it was not subject to the sunset laws. He said that the Foundation has received information on ways to divest without actually having a disinvestment policy. Mrs. Collins reiterated that the Trustees were appreciative of the Foundation's efforts.

Following a brief recess for lunch, the Chairman reconvened the meeting.

20. Information Reports - Facilities. Mr. Richard Marshall, Chairman of the Physical Plant Committee, called attention to two reports included for information with the materials for the meeting: "Capital Planning Process" and "Construction Status Report."

21. Physical Plant Items. There being no objections, a number of physical plant recommendations were presented in a single omnibus motion. They are listed individually below in order to record any questions raised on the recommendations. All recommendations were moved by Mr. Marshall and duly seconded.

- Renovations to Student Center, UMF. In response to a question from Dr. Smith, President Crawford indicated that the funding for the project, which is a gift from the campus' food service contractor, will not impose obligations on the University for future services from the provider.

VOTED: to authorize the renovation of the Snack Bar in the Einar A. Olsen Memorial Student Center at the University of Maine at Farmington at a cost not to exceed \$85,000, with all funds for the project coming from ARA Services.



- Gift of Real Estate, UMF.

VOTED: to accept with gratitude the generous gift of approximately 1.4 acres of land in Farmington from Mr. A. Thomas Clark.

- Purchase of Property, UMF.

VOTED: to authorize the purchase of the property located at 26 Quebec Street, Farmington, from Marti Davis, at a price of \$34,000, and to further authorize the transfer of the funds necessary for the purchase from the Residence and Dining Reserve to an appropriate plant fund account.

- Bequest of Property, Manchester, Maine. UMA President George Connick had expressed an interest in the development of this property for the Augusta Campus. In response to a question from Mr. Flanagan, Dr. Connick reported that no specific use had been identified as yet but a committee is exploring potential uses for the property, including the possibilities for a woodlot. Dr. Smith noted that under the terms of the bequest the University would have to find a non-profit organization to accept the property if it became too expensive for the University to maintain. President Connick indicated that disposal of the property would be improbable since there were many potential uses and the only lack was a detailed plan. Dr. Smith said his concern was that acceptance or acquisition of property should not dictate the development of programs. Mr. Flanagan concurred with that view.

VOTED: that the University of Maine System accepts the terms and conditions contained in the will of late Frances Collins relative to the use of the Frances Collins Estate in Manchester, Maine.

- Sale of Land, UM.

VOTED: to authorize the sale of two small parcels of land in Orono, in the vicinity of Charles Street, to abutting property owners.

- Naming of Facility, UM.

VOTED: to name the conference room of the new wing of Hitchner Hall at the University of Maine the "Staples Conference Room" in honor of Mr. and Mrs. Basil G. Staples.

21. Lease of Office/Studio for MPBN. Mr. Marshall presented the recommendation on this item which had been discussed by the Physical Plant Committee at its meeting earlier in the day. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the leasing of approximately 4,300 sq. ft. at 315 Marginal Way, Portland, to serve as studios and offices for MPBN.

22. Lease of Land to Kennebec County Extension. Mr. Marshall presented a recommendation for the lease of a parcel of land on the Augusta Campus on which the Kennebec County Extension would construct an office building for their use. During discussion of the proposal, President Connick elaborated on the benefits to the Augusta Campus, noting that UMA works closely with the same kinds of students and business clientele as Extension. In this proposal there are opportunities for the development of working relationships and partnerships that would not be possible if the accommodation to Extension had to be based on market value. Dr. Smith noted that this kind of cooperation was consistent with recommendations made by the Trustees' ad hoc committee which reviewed Cooperative Extension Programs. Mr. Flanagan was not critical of the cooperation but he expressed reservations about leasing the facility on a dollar-a-year basis and suggested that if the opportunity arises, the University should improve on the financial arrangement. In further discussion, it was determined that the building design would be subject to University approval. There being no further questions, on motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the leasing of not more than five acres of land on the Augusta Campus to the Kennebec County Extension Building Association for a period of 30 years with a 20 year renewal option for \$1.00 per year as a site for a new office building for the Kennebec Cooperative Extension Association.

23. Other Business. Mr. Morin called attention to the Status of Reports which was included for information with materials for the meeting. Miss Kirk who serves as Trustee liaison on the Board of the Vocational Technical Institutes, reported that all VTI campuses now have new Directors. More detailed reports on the VTI systems and activities of the State Board of Education were included in the Board book.
24. Date of Next Meeting: November 15-16, 1987 at the University of Maine at Machias.

Adjournment.

JoAnne R. Magill  
Clerk

