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Board of Trustees July 20, 1987

University Of Maine System

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UNIVERSITY OF MAINE SYSTEM
Board of Trustees

July 20, 1987
Maine Public Broadcasting Network

Board of Trustees Meeting

PRESENT: Chairman Richard I. Morin, Patricia Collins, Robert J. Dunfey, Stanley J. Evans, David T. Flanagan, Robert H. Foster, Joseph G. Hakanson, Geneva A. Kirk, Richard P. Marshall, Thomas F. Monaghan, Teresa A. Moore, Harrison L. Richardson, Stewart N. Smith, James A. Storer, George W. Wood. Absent: Eve M. Bither. Staff: Chancellor Robert Woodbury, William Sullivan, Richard Bowers, Mary Ann Haas, Samuel J. D'Amico, Richard Eustis, Russell Smith, and Richard H. Hayden. Campus Presidents George Connick, Barbara Leondar, Dale W. Lick, Patricia R. Plante, James A. Roach, and Norman C. Crawford and Jack Armstrong for Frederic Reynolds. Press and Public.

Chairman Richard Morin convened the meeting.

1. Citizen Input. Mr. Lock Kiermaier and State Senator Mary-Ellen Maybury were present to brief the Trustees on the format for the Legislature's review of the University of Maine System, which is mandated every 10 years under the State's sunset law. The review will be conducted by the Legislature's Joint Standing Committee for Audit and Program Review, which is chaired by Senator Beverly Bustin and Representative Neil Rolde. The Audit and Program Review Committee has assigned the review of the University System to a subcommittee which will be chaired by Senator Maybury and coordinated by Mr. Kiermaier. The sunset review is the first for the University System and the process is expected to take about a year to complete. Senator Maybury indicated that the primary focus will be on the administration and on the management of the institution. Following an information-gathering period, the committee will develop recommendations, hold public hearings, and subsequently draft legislation to implement its final recommendations.

2. Minutes Approved. On motion made and seconded, the Minutes of the meetings of March, April and May 1987 were approved as circulated.

3. Chairman's Remarks. Chairman Richard Morin welcomed three new Trustees who were attending their first meeting: Mrs. Patricia Collins, Mr. Robert Foster and Dr. George Wood.

Mr. Morin reported that as directed by the Board at the May meeting, the Executive Committee met in Bangor on June 26 to act on the Chancellor's recommendation for appointment of an Interim President for the University of Maine at Farmington. The Executive Committee authorized the appointment of Norman C. Crawford, Jr. to the position. At the request of the Chairman, and on motion made and seconded, it was

VOTED: To ratify the action of the Executive Committee taken on June 26, 1987, on the appointment of an Interim President for the University of Maine at Farmington.

Mr. Morin welcomed Dr. Crawford along with Dr. Patricia Plante, recently appointed President of the University of Southern Maine. He also recognized Dr. George Connick who, after serving the Augusta Campus as Interim President, has now been appointed President.

At the request of the Chairman, and on motion made and seconded, it was

VOTED: To ratify the Chair's committee appointments for the coming year.

This being his first meeting in the Chair, Mr. Morin reaffirmed his commitment to the University's long-term goals and expressed his hopes for the future. He recalled that last year when the Educational Policy Committee reviewed the report of the Visiting Committee, the Legislature was invited to join with the University in pursuing ". . . excellence, appropriate diversity, accessibility, effective governance and leadership, adequate financial support, accountability and service to the people of Maine." He said these were still excellent goals, and that he was optimistic about the future. He commended former Chairman Joseph Hakanson for his leadership of the Board in some very trying times. Mr. Morin concluded by recognizing Mr. Richardson who was beginning his term as Vice Chairman after having recently been appointed to a second term on the Board.

4. Chancellor's Remarks. Dr. Woodbury reported that Dr. Harlan Philippi, who has completed his duties as Interim President at the University of Southern Maine, has been named Senior Associate in the Chancellor's Office with two assignments. First, as chief planner for the greater University presence in Lewiston. He will be working with USM President Patricia Plante on that assignment on a two-day-a-week basis. Second, he will serve as chief planner and staff person for the effort to bring closer together the University and State Government. Dr. Woodbury reminded the Trustees that three members of the Governor's cabinet and three Campus Presidents have been appointed to a steering committee to explore the ways State government and the University can work more closely together. Dr. Philippi will coordinate that project. The remainder of the Chancellor's remarks focussed on the education of teachers in the University of Maine System, a subject on which he said he and the Campus Presidents had been deliberating. Dr. Woodbury said he thought the University Leadership should speak out from time to time on important issues in education. The University plays a major role, for instance, in the education of Maine's teachers, and it is a role that involves every Campus in the System. Chancellor Woodbury said that in the spirit of stating what they believe to be important in teacher education, he and the Presidents had collaborated on what he called a 'statement of first principles,' and he distributed copies of the statement to the Trustees. He stressed that the principles were offered, not as policy, but as guidelines to broaden and enrich teacher education in the System. Miss Kirk requested that copies be made available to the Legislature's joint committee on teacher education. The Chancellor agreed to do that and to circulate the paper as widely as possible. The full text of the statement is appended to these minutes.

Educational Policy Committee.

5. Semi-Annual Review of Academic Affairs. Dr. Stewart Smith, Chairman of the Educational Policy Committee, highlighted the substance of this report prepared by Vice Chancellor Bowers to review current and planned activities in academic affairs. This was the first of these reports which will be presented in January and July in conjunction with the presentation of new academic program proposals. The report was for information and no action was required.

6. Bachelor of Science in Computer Applications, UMFK. Dr. Smith presented the recommendation, and noted that the proposal was an excellent example of program development. President Leonard reported that the course was the first major to be developed at Fort Kent from the statewide funds made available for computer education enhancement. She said it was important for the people of Maine to know that these funds are creating positive results. The UMFK computer center would not have been possible without those funds. Dr. Roland Burns, Executive Dean, reported that the computer program has been the number one priority on the campus and will be of great value to students and community. The program focus is on computer applications specific to the needs of the St. John Valley and the program has been strongly supported by the business community. On motion of Dr. Smith which was seconded, it was

VOTED: to approve the proposed Bachelor of Science in
Computer Applications to be offered at the University
of Maine at Fort Kent.

7. Master of Professional Studies in Public Administration, UM/UMPI. Dr. Smith pointed out that this was not a new program but a substantial modification of an existing University of Maine program which is delivered on the Presque Isle Campus. The new proposal satisfies the requirements of a national masters program and will better fit the needs of the region. In reply to a question by Trustee Richardson, President Lick reported that the new program had no accreditation process, and required none. The program is designed to reach particular audiences. The Loring Air Force Base audience is the primary group; the secondary audience is part-time students from the community. Dr. Lick said the new program will be at least as relevant to the students, if not more so, than the program previously offered, and that accreditation is not an issue. On motion of Dr. Smith, which was seconded, it was

VOTED: to approve the modification of the existing Master
of Science in Public Administration to a Master of
Professional Studies in Public Administration, to
be offered as a substitute degree at the University
of Maine at Presque Isle.

8. Pulp & Paper Professorship in Chemical Engineering. Dr. Smith reported that the University of Maine Pulp and Paper Foundation has offered to fund a new professorship in the Department of Chemical Engineering at the University of Maine and would maintain the funding at an annual rate of \$15,000 a year. The purpose of the professorship is to assist the University of Maine in procuring or retaining the services of outstanding teachers and scholars in chemical engineering. President Lick said that this represents another important step forward in quality and he commended the Pulp and Paper Foundation for its support. On motion of Dr. Smith, which was seconded, it was

VOTED: to authorize the establishment of the University of
Maine Pulp and Paper Foundation Professorship in
Chemical Engineering, as presented.

9. Intent to Plan Statements. Dr. Smith called attention to this item which was included for information with materials circulated for the meeting.

Finance Committee.

10. FY88 Tuition Rates and E&G and MPBN Budgets. Mr. Flanagan, Chairman of the Finance Committee, presented the recommendation, noting that the budget reflected the momentum initiated with the \$15 million supplemental appropriation from the Legislature. Chancellor Woodbury presented a summary of the budget package, indicating that the Educational and General budget for the past fiscal year was \$142 million. Budget revenue derived approximately 70 percent from the State Appropriation and 30 percent from tuition and other fees. Additional money received from the State for FY88 was approximately \$3 million for Part I and \$9 million for Part II. Included in the recommendation is a tuition increase of about 5 percent across-the-board for in-state students and an equivalent dollar increase for out-of-state students, that would provide an additional \$1.4 million in revenue for total additional funds for the coming fiscal year of about \$13.5 million. The Chancellor noted that the highest priority for new money in this budget was salary improvement since the \$15 million supplemental appropriation had enabled the University to make improvements in equipment and supplies, libraries, graduate stipends etc. While the University's appropriation request was not fully funded this time, Dr. Woodbury said that with the significant help of the Governor and the Legislature, the institution has made major steps forward. Trustee Richardson pointed out that the Legislature had earmarked \$1M for specific campuses and specific projects, including \$100,000 for the increased University presence in Lewiston. While the amount was not large in terms of the over-all budget, he expressed grave reservations about this process by which the Legislature, without consulting the Board of Trustees or the University's chief executive officer, had earmarked funds for specific purposes. He said he was aware of the need to maintain the good will of the Legislature the University currently enjoys. However, he said it is the Trustees' responsibility, legally and ethically, to allocate funds to the Campuses. He said he would vote to approve the budget recommendation, but he requested that the Chairman and members of the Executive Committee and other members of the Board meet as soon as practicable with the Governor and the Legislative leadership and members of the Appropriations Committee to discuss this matter. Mrs. Collins concurred with Mr. Richardson's view and said she hoped that the situation could be avoided in the future by more dialogue with the Appropriations Committee. Mr. Hakanson said that he thought the Governor and the Legislature had acted in good faith and that further conversations with the Governor and Legislature would demonstrate the Board's good will as well. Mr. Morin said he would arrange for a meeting with the principals as soon as possible. On motion of Mr. Flanagan, which was seconded, it was

VOTED: to establish E&G and MPBN budgets for FY88, as presented, with the understanding that they incorporate a decision to allocate \$1.0 million in line with the final legislative language adopted in June, 1987. The FY88 tuition rate was established as presented.

11. Changes in Non-Voluntary Fees. Mr. Flanagan presented the recommendation. In response to a question from Miss Moore, President Lick reported that the new \$100 student life fee at UM was included in the Non-Voluntary Student Fee schedule. Trustee Smith was assured that increases in the fees at Augusta and Farmington were approved by student referenda. On motion of Mr. Flanagan, which was seconded, it was

VOTED: to ratify the Student Activity Fees as presented,
for FY 1987-88.

12. Procedures for Establishing Student Fees. Mr. Flanagan presented a new draft of the recommendation which clarified the language but did not change the substance, as requested by the Finance Committee during its earlier discussion of this item. In response to questions, Mr. Flanagan indicated that mandatory fees would continue to come to the Board, but some of those which are optional would be handled by the individual campuses, with a reporting relationship to keep the Board informed. The proposal represents little change from past policy. On motion of Mr. Flanagan, which was seconded, it was

VOTED: to approve the following policy for establishing
student fees throughout the University of Maine
System:

Student Activity Fees - Fees turned over to student governments will be set by the Board of Trustees, upon the recommendation of the campus administration, after approval by referendum of the students affected.

The Board of Trustees will establish those fees which are analogous to tuition, i.e., those that must be paid by all students as a condition of attendance.

The Chancellor is responsible for setting those fees which should be uniform or consistent throughout the system. These include maximum levels for financial service fees (for bad checks, installment or collection charges) and fees principally affecting prospective students, such as application and matriculation fees.

In order that fees should be determined and established to the maximum extent possible by the administration at a campus, the President is responsible for establishing the following fees:

- all course fees
- all deposits
- all general fees
- all fees for optional campus services and activities

Fee changes planned for the fall semester should ordinarily be adopted no later than April 15; those to become effective in the spring semester should be adopted by November 15. Campuses should establish procedures for timely review of and comment on fee changes by those affected. The Chancellor should be informed in advance of the formal adoption of any fee changes.

The Chancellor shall provide the Board of Trustees with an annual report on all changes in student fees.

13. Gifts, Grants and Awards. On motion of Mr. Flanagan, which was seconded, it was

VOTED: to accept with gratitude all gifts, grants and awards listed under the date of July 20, 1987.

Physical Plant Committee.

14. Purchase of Land at Orono. Mr. Richard Marshall, Chairman of the Physical Plant Committee, presented the recommendation. President Lick noted that the purchase had two purposes: to acquire land which abuts and protects a part of the campus, and to replace land which was recently sold to a super-market. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the purchase of a 21.5 acre parcel fronting on Park Street, Orono, at a price of \$46,250, and to further authorize the use of proceeds from the sale of former Federal lands to cover the purchase costs.

15. Construction of Storage Building. Mr. Marshall presented the recommendation. Dr. Lick observed that the Farm Machinery Building, which is to be destroyed, is used only for storage and is not in good shape. He proposed replacing it with a Butler-type building on a site away from the center of the campus, which he said would be an inexpensive way to get the needed dry storage. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the construction of a 60' by 100' storage building on the Orono campus at a cost estimated at \$78,000 and authorize the transfer of the necessary funds to an appropriate plant fund account to cover the construction costs. Further, that the Board authorize the demolition of the Farm Machinery Building.

16. Purchase and Sale of Property at Gorham. Mr. Marshall presented the recommendation. President Plante said the property at 24 College Avenue was the only piece the University still owns that is on the wrong side of the street and it would promote good will to dispose of it. It would help to

"contain" the campus to purchase the building at 7 College Avenue, and that building is larger and more appropriate for needed faculty offices. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the purchase of property at 7 College Avenue, Gorham, for \$175,000 and further authorize the sale of the property at 24 College Avenue, Gorham. The proceeds of the sale, supplemented by campus operating funds, will be used to finance the acquisition.

17. Lease of Space for Applied Immunology Program. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the leasing of approximately 1100 sq. ft. from the Foundation for Blood Research for a two-year period beginning August 1, 1987.

18. Transfer of Land to Maine Department of Transportation. On motion of Mr. Marshall, which was seconded, it was

VOTED: to authorize the transfer of approximately 0.4 acres of land in Machias to the MDOT for the purpose of widening and improving U.S. Route 1.

Personnel Committee.

19. Vice President for Student Affairs, UM. Dr. Evans, Chairman of the Personnel and Employee Relations Committee, presented the recommendation and moved its adoption. The motion was seconded and after discussion, it was

VOTED: To authorize the appointment of Dr. John Halstead as Vice President for Student Affairs, UM, effective September 1, 1987, with an annual fiscal-year salary of \$64,500.

20. Vice President for Research & Public Service, UM. Dr. Evans presented the recommendation and Dr. Smith expressed his enthusiasm and support for this appointment. He noted, however, that a question had been raised concerning procedure. Apparently a memo was issued from the Campus formally announcing the appointment prior to the Board meeting. Dr. Smith pointed out that such announcements should be put into the right context and made clear that these are nominations which require Board action. Dr. Lick said the announcement inadvertently mislabeled the nomination and he apologized for any problem it may have caused. On motion of Dr. Evans, which was seconded, it was

VOTED: to authorize the appointment of Dr. Gregory Brown as Vice President of Research and Public Service at the University of Maine, effective July 1, 1987, with an annual fiscal-year salary of \$72,000.

21. Vice President of Academic Affairs, UM. On motion of Dr. Evans, which was seconded, it was

VOTED: to authorize the appointment of Dr. John Hitt as Vice President for Academic Affairs, UM, effective September 1, 1987, with an annual fiscal-year salary of \$78,000.

22. Vice President for University Development, UM. On motion of Dr. Evans, which was seconded, it was

VOTED: to authorize the appointment of Mr. Robert Holmes, Jr., as Vice President for University Development, UM, effective September 1, 1987, with an annual fiscal-year salary of \$62,000.

23. Director of University Food Service, UM. On motion of Dr. Evans, which was seconded, it was

VOTED: to authorize the appointment of John Rebstock as Director of University Food Service, UM, effective August 1, 1987, with an annual fiscal-year salary of \$45,000.

24. Athletic Director, UM. Dr. Evans presented the recommendation and moved its adoption. Dr. Lick said there had been such interest in the appointment by the media that there would be a press conference later in the day to introduce Dr. White. Mr. Flanagan said it was commendable that Dr. White would be well received and that he would be available to the press. He recommended that the same consideration be extended to Dr. Gregory Brown and the Campus's other appointees, noting that these individuals will have a major impact on the institution in the years ahead. Dr. Lick concurred with this view and said that all of the new Vice Presidents would meet with the press over the coming months. The motion was seconded and it was

VOTED: to authorize the appointment of Dr. Kevin White as Athletic Director, UM, effective August 17, 1987, with an annual fiscal-year salary of \$55,000.

25. Assistant Professor of Accounting, UM. On motion of Dr. Evans, which was seconded, it was

VOTED: to authorize the appointment of Lloyd Spurrell as Assistant Professor of Accounting, UM, effective September 1, 1987, with an annual academic-year salary of \$46,000.

26. Director of Maine Lobster Institute, UM. On motion of Dr. Evans, which was seconded, it was

VOTED: to authorize the appointment of David Dow as Director of the Maine Lobster Institute, University of Maine, effective May 1, 1987, with an annual fiscal-year salary of \$44,567.

27. Dean of Student Affairs, UMFK. On motion of Dr. Evans, which was seconded, it was

VOTED: to approve the appointment of James J. Nabors as Dean of Student Affairs, University of Maine at Fort Kent, with a fiscal-year salary of \$35,000; the effective date of the appointment is dependent on Dr. Nabors' availability, but no later than September 1, 1987.

28. University of Maine System Professor. Dr. Evans presented the nomination of Dr. Richard J. Spath for appointment as the Board's first University of Maine System Professor, a position created in 1985 to enable the Trustees to retain the services of retiring Senior Executives who could make a further contribution to the University System. Dr. Spath, former President of the University of Maine at Fort Kent, would be responsible for a full teaching schedule at UMA where he would teach Classics and English on the Campus and at the Brunswick Center which is operated jointly by UMA and USM. On motion of Dr. Evans, which was seconded, it was

VOTED: to approve the appointment of Dr. Richard J. Spath as University of Maine System Professor for the academic year 1987-88 at an annual salary of \$40,000.

Dr. Smith noted that Board policy is to consider recommendations which carry salaries of \$40,000 or more. He suggested that it might be desirable to raise the cut-off point somewhat. The Chairman asked the staff to present a recommendation at a later meeting.

29. Guidelines for Department Chair Stipends. Dr. Evans presented the recommendation and moved its adoption. The motion was seconded and it was

VOTED: to approve the guidelines, as presented, for establishing department chair stipends at the University of Maine.

30. Collective Bargaining Agreements. Dr. Evans reported that the staff had submitted a number of collective bargaining agreements for consideration. In response to a question from Mr. Flanagan, Associate Vice Chancellor Samuel

D'Amico indicated that all of the agreements had been ratified by the unions. After discussion and on motion of Dr. Evans, which was seconded, it was

VOTED: to approve, for execution by the University System, the tentative agreements with the Police, Service and Maintenance, Professional and Full-time Faculty Units.

31. Non-Represented Employees. On motion of Dr. Evans, which was seconded, it was

VOTED: to approve the recommendations as submitted for wage and salary increases and personnel policy changes for non-represented employees of the University of Maine System.

32. Faculty and Administrator Salary Adjustments. On motion of Dr. Evans, which was seconded, it was

VOTED: to approve salary adjustments for faculty and University administrators as submitted.

33. Senior Executive Officers. On motion of Dr. Evans, which was seconded, it was

VOTED: to approve a 6% salary increase for senior executive officers of the University of Maine System effective July 1, 1987.

34. Dr. Evans called attention to the list of appointments to positions at salaries between \$30,000 and \$40,000 which was submitted for information only.

35. Ad hoc Committee on Development. Mr. Richardson reported that the Committee has met three times, most recently with the Executive Director, President and members of the Board of Directors of the University of Maine Foundation. The Committee has been looking at the effort and structure of fundraising throughout the System and expects to have specific recommendations for Board consideration when it presents its report at the September meeting. Dr. Woodbury noted that last year approximately \$7 billion were given to school and colleges in the United States. For the first time, the majority of those dollars went to public institutions. In New England, public institutions have been slow to seek private money. It has become apparent that the University must become better organized and structured to attract private funds for its institutions. The Committee is at work developing recommendations for policies and procedures to make such fundraising a more central part of the University's task, and a set of proposals will be presented at the September meeting.

36. Trustee Kirk reported that the VTI System has experienced severe funding problems and the faculty are disturbed that their collective bargaining function remains in the Governor's office when they had counted on a separate bargaining operation. On the other hand, the prestige of the Institutes seems to be on the rise and recruitment for vacancies in the System has produced highly qualified candidates.

The Chairman thanked General Manager Edward Winchester and the staff of the Maine Public Broadcasting Network who had served as hosts for this meeting. Mr. Morin announced that the next meeting will be held at the University of Maine at Fort Kent on September 27 & 28.

Mr. Flanagan observed that he looked forward to the work of the Legislature's Audit and Program Review Committee as it conducts its review of the University System and he hoped that constructive recommendations would come out of this process to make the operation even better. Dr. Smith concurred indicating that such a review could be very positive and helpful. Dr. Woodbury reported that the staff were already working with staff of the Committee and that the process should be a constructive and profitable one for the University.

There being no further business, the meeting was adjourned.

JoAnne R. Magill
Clerk

