

2009

Board of Selectmen Minutes 2009

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SELECTMEN'S MEETING
January 6, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:30 pm.

Discussion:

- The Selectmen discussed not having a meeting every week when there is only one item on the agenda. This will be discussed further.
- The Selectmen signed letters to residents of Bog Road and Superintendent Paul Andrade to inform them that the road will no longer be maintained past .35 miles from Heath Road as stated in the Town Report of 3/21/38.
- Selectman Cole discussed the possibility of four deputy positions being cut from the York County Sherriff's Department which would be the midnight to 8:00 am shift. This would mean Lebanon will lose mutual aid from area police departments during that time.
- Selectman Frizzell asked who in other towns did the FEMA paperwork? Selectperson Churchard responded that the towns she inquired with said it was the Selectmen's Secretary, Administrative Assistant, Town Manager and/or Road Commissioner.
- Selectperson Churchard requested a meeting with the ACO, Mary Kinney, on Tuesday, 1/13/09 at 9:30 am to discuss her responsibilities.
- Selectperson Churchard said Fire Chief Skip Wood re-interviewed department personnel about the flooding at Flat Rock Bridge Campground and received the same responses as he did initially. Chief Wood said he will meet with campground owner, Mary Hastings to discuss further.

Shirley Castonguay: Came before the Selectmen in regard to her property taxes. Ms. Castonguay is interested in the "Senior Citizen Property Tax Credit for Volunteer Service" which is a state program that allows residents who are at least 60 years old to do volunteer work and earn up to a \$750.00 benefit which will reduce their income tax return.

It was explained to her that this program has to be adopted by a municipality and to do so would be put on a referendum to be voted on by the town residents. Selectman Frizzell said Kittery has an ordinance for this which can be reviewed on their website. Selectman Cole said the ordinance in Kittery has a number of restrictions for its residents. Ms. Castonguay will contact Kittery and Saco to ask what volunteer work they offer to residents. Selectperson Churchard said the Selectmen will get more information on this program and speak to Ms. Castonguay again in 2-3 weeks.

Ms. Castonguay also said she would like to see something done about the tax structure in Lebanon. She feels year round residents, seasonal residents and businesses should be taxed differently. Selectman Cole said there is a taxation code which states the tax rate is the same for all residents. The assessment may be different but not the tax rate.

Laura Bragg – Town Clerk: Came before the Selectmen to remind them of the Budget Committee meeting on Thursday, 1/8/09 at 7:00 pm and to let them know that the Fire Chief has ordered 12 radios for the U.H.F. repeater system to be used by town departments.

Chris Gilpatrick: Came before the Selectmen with questions:

- Asked the status of the town employee who had been indicted? The Selectmen are still working on this.
- Asked if all the big truck drivers could write the name and/or mailbox number of anyone plowing snow across the road and give the list to the Selectmen who will write a letter to these residents. The Selectmen agreed this is a good idea.

Selectperson Churchard made a motion to adjourn at 7:40 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING

January 13, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:34 pm.

Selectperson Churchard made a motion to accept the minutes of the 12/23/08 meeting as written; Selectman Cole seconded and all were in favor.

Selectman Cole made a motion to accept the minutes of the 1/6/09 meeting as written; Selectperson Churchard seconded and all were in favor.

Selectperson Churchard made a motion to accept Nancy Wyman's resignation from the Planning Board with regret; Selectman Cole seconded with regret and all were regrettably in favor. The Selectmen will write a letter to Mrs. Wyman accepting her resignation.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Asked the Selectmen to sign Deputy Registrar of Voters appointments, which they did.
- General Government budget – Laura feels all town office employees need to be part of putting together the general government budget and the Selectmen agreed. Laura also mentioned that several items came out of the general govt. budget that shouldn't have.
- Several towns were called to ask how they do payroll. Many of them use TRIO instead of an outside vendor, which saves a lot of money. After the initial cost to set up the program, there is a yearly maintenance/licensing fee of \$350-500. This is considerably less than what is now being paid.
- A voting machine at a cost of \$6,500 will have to be budgeted for even though the State is supposed to pay for it.
- Asked why the Code Enforcement budget appears to be \$55,000? Selectperson Churchard explained that the auditor misunderstood the referendum and added the anticipated revenues of \$20,000 to the budget amount.

Discussion:

- Selectman Cole said general government could save \$2,600 per year if office cleaning is done bi-weekly instead of weekly. He also said an average of \$2,600 per year could be saved if the Selectmen meet the 1st and 3rd Tuesday of the month instead of every week. This will be discussed further during the budget process.
- Selectman Frizzell said the metal ice panels on the roof at the old Town Office are flapping and need to be repaired. Selectman Cole will look into getting this done.
- The Selectmen asked Christine Torno to pursue the possibility of doing payroll in-house. Chris will discuss with Cindy Arroyo, Treasurer, and they will visit Acton to see how it is done.
- Cathy Patenaude from Home Health will come to Lebanon on February 3 to discuss what will be provided at the clinics they plan to have here.
- The Selectmen all agreed that subscription money collected for Rescue will now go directly to the Rescue Corporation instead of coming to the town first.

Selectperson Churchard made a motion of adjourn the meeting at 8:00 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING
January 20, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:35 pm.

Selectperson Churchard made a motion to accept the minutes of the 1/13/09 meeting as written; Selectman Frizzell seconded and all were in favor.

Discussion:

- Selectman Frizzell asked status of doing payroll in-house? Christine Torno and Cindy Arroyo are going to Acton next Tuesday, 1/27/09 to look at how they do payroll.
- Selectman Cole has not been able to reach the person he was going to ask to reattach the ice panels on the old Town Office roof. He will ask Brian Rainaud if he knows of someone who might be able to do the job.
- Selectperson Churchard will call Jeremy Bradshaw in regard to any activity on selling the old Town Office.
- Selectman Cole received an email from the press in regard to the Budget Committee member in question. Selectman Cole responded that the matter is being looked into by the town attorney, Alan Shepard.
- Selectman Cole expressed his concern with the School Board's recent action of a 5% raise for the Business Manager and 1% raises for the Superintendent and Assistant Superintendent. All Selectmen agreed this is not good and one more reason why it's important for the residents of Lebanon to attend the MSAD 60 budget meeting.
- The Selectmen will start meeting on the 1st and 3rd Tuesday of each month beginning in February.
- The Selectmen will speak to CEO Brian Rainaud about rewriting ordinances for Shoreland Zoning, Subdivisions and Zoning.

John Hutchins – Corner Post Surveying: The Planning Board suggested Mr. Hutchins show the Selectmen a sample of how his company does tax maps. He said the State mandated update of Shoreland Zoning can be put onto the tax maps in color to better distinguish these areas. Mr. Hutchins explained in length the process of converting our current tax maps into a new format. He said if our existing maps were put in a CAD system the way they are it would cost approximately \$8,000 to \$10,000. Once this is done, it is much easier to update the maps electronically.

Mr. Hutchins has recently done the tax maps for Shapleigh at a cost of approximately \$20,000 with everything included. He will work up a basic proposal for Lebanon.

The Shoreland Zoning ordinance has to be updated by 7/1/09 and the Shoreland Zoning maps have to be updated by 7/15/09. The Southern Maine Regional Planning website has Shoreland Zoning, Subdivision and Zoning ordinances which could possibly be adopted. Selectman Frizzell will ask CEO Brian Rainaud to look into this.

Laura Bragg – Town Clerk: Came before the Selectmen in regard to a couple of issues:

- Started office meetings again after work. Laura told the Selectmen the office personnel will meet at 5:00 pm on Tuesday and have the Selectmen join us at 5:30 pm to work on the General Government budget. The Selectmen agreed to this.
- Laura handed out Expense Detail Reports for the last Fiscal Year and one from 7/1/08 to date. She asked that everyone look at these reports to compare them and note the differences.

Glen Stadig: Discussed the decision by the Selectmen to hold their evening meetings the 1st and 3rd Tuesday of the month. Glen feels the evening meetings should be every week so residents can have the opportunity to attend. Selectman Frizzell said the Tuesday morning meetings are held for anyone who wants to attend and also so checks can be signed and phone calls can be made to people who are available during the day. Selectperson Churchard noted that the Selectmen don't make motions or vote on anything during the morning meetings. Glen also feels several days notice should be given when a meeting is cancelled.

Glen would like to see satellite imagery for the tax maps.

Selectperson Churchard made a motion to adjourn the meeting at 7:37 pm; Selectman Frizzell seconded and all were in favor.

SELECTMEN'S MEETING
January 27, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:28 pm.

Selectperson Churchard made a motion to accept the minutes of the 1/20/09 meeting as written; Selectman Frizzell seconded and all were in favor.

Discussion:

- Selectperson Churchard announced that an offer of \$120,000.00 was made on the old Town Office today. According to realtor, Jeremy Bradshaw the person making the offer has asked to remain anonymous for now and hasn't said what kind of a business he/she plans to use the building for. The Selectmen agreed to have Jeremy write up the offer and present it to them.
- Selectperson Churchard handed out job descriptions to all office employees for their review and to make changes, comments, etc.
- The Selectmen will meet Tuesday nights at 5:30 pm with the office staff to work on the general government budget.
- Selectman Cole will speak to Town attorney, Alan Shepard in regard to whether the Rescue Department can be a corporation and also part of the Town of Lebanon.
- Selectman Cole mentioned an email he received from Glen Stadig in regard to the Selectmen holding a presentation to supply residents with information on upcoming topics for the year. This email was received by all the Selectmen and Selectperson Churchard said they should meet with Glen separately to discuss this idea.

Christine Torno – Excise Tax Collector: Came before the Selectmen in regard to several issues:

- In-house Payroll - Christine and Cindy Arroyo, Treasurer, went to Acton to see how it works. This software will be purchased from TRIO and will be a huge cost savings compared to what it costs to outsource. The purchase price will not be any more than \$3,234.00, which includes the initial cost plus set-up and training. The yearly cost thereafter will be only \$350.00 in addition to what we pay TRIO now. By going with this system and doing payroll in-house there will be a cost savings of approximately \$7,000.00.

Chris asked the Selectmen to make a decision so she can begin the process of putting the system in place. Selectperson Churchard made a motion to purchase the TRIO payroll program in order to switch from the current Advantage Payroll provided there is no contract with Advantage; Selectman Cole seconded and all were in favor.

- Animal Control – A deputy officer is needed and the Selectmen agreed. Christine said she doesn't mind filling in occasionally, but she does not expect to be left with the job on weekends. Last Friday, she came back from Sanford to take care of a pit bull at the elementary school because the ACO was "unavailable". Christine said she would talk to the ACO and be willing to help out provided they come to an agreement that works for both. The Selectmen will also speak to Mary Kinney, ACO next week.
- The Rabies Clinic at the Lebanon Fire Station on 1/26 went well. There were a total of 54 dogs and 25 people registered their dogs.

- Rapid Renewal is averaging 10-12 registrations per month. A letter was received from the State of Maine saying that Inland Fisheries and MOSES may do Rapid Renewal at some time in the future but no date has been set. The new Town website has a link to Rapid Renewal.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Laura found a book which contains Executive Session minutes. She called MMA and they said the minutes are considered confidential and not for public knowledge. Laura has put the book in the vault and marked it “Confidential”.
- The date for the Public Hearing for the town vote in June needs to be picked and the Selectmen need to decide who they want for moderator. Laura suggested the Public Hearing date be around the second week in May. Selectperson Churchard also stated that the Selectmen need to talk about what will be going on the ballot.
- Asked about Department Head meetings and when the next one will be? Selectperson Churchard said they may wait until March to start these meetings again as budgets are the main focus right now.
- Asked if any budgets will be ready for the Budget Committee meeting next week? So far, the Selectmen have received them from Road Commissioner and 911 Coordinator. All other departments will be notified and reminded budgets are due to Selectmen by 2/1/09.
- Laura talked to Nancy Nason, Art Teacher at the elementary school and asked for Town Report cover entries by 3/1/09.
- A suggestion to help cut the general government budget is to have all organizations using portable toilets (Little League, Soccer, etc.) pay for their own. Possibly they will be able to get the same rate the town gets and this question will be asked of Blow Bros. Also a letter will need to be sent to the various organizations informing them of this decision. The Selectmen agreed this was a good idea.
- Asked the Selectmen if Christine Torno could get authorization to put information on the Town website. The Selectmen said yes. Steve Endsley is going to instruct Selectman Cole to put Rescue information on the website and Christine was invited to attend.
- Fire Chief Skip Wood issued Standard Operating Guidelines for use of the UHF radios for town employees. Some training will be required to teach employees how to use the radios and this will be set up with Chief Wood. Laura also said everyone needs to read the SOG.

Bog Road: Several residents of Bog Road came before the Selectmen in regard to the issue of plowing and maintaining the road to the end of the orchard. Jason Cyr spoke asking the Selectmen to reverse the decision to stop plowing at the beginning of the orchard and continue to the end of it. This is based on documents he received from some of his neighbors. The residents were extremely upset because of a letter written by the Selectmen on 1-6-09 informing them that Bog Rd. had been discontinued in 1938 and would no longer be plowed beyond .35 miles. Much discussion ensued.

Selectperson Churchard explained that the town voted to discontinue the road in 1938 and the vote by Selectmen in 1991 to extend the maintenance to the end of the orchard was erroneous. It is not legal for the town to expend taxpayer money on discontinued and/or private roads. Road Commissioner, Ray Davis explained that any private/discontinued road can be brought up to specifications then voted in as a town road on a referendum.

The Selectmen decided that the road will continue to be plowed, pending a final opinion from the Town attorney and all documentation is found. The Selectmen will call the School Dept. and ask if the bus will continue up the road until the issue is settled. Selectperson Churchard told the residents the ultimate decision is not theirs, but a legal one. Jason Cyr asked if a letter would be sent to the residents informing them of the decision; Selectperson Churchard replied yes.

Selectman Cole made a motion for the Board to go into Executive Session at 7:50 pm. The Selectmen came out of Executive Session at 7:59 pm.

Selectperson Churchard made a motion to adjourn the meeting at 8:00 pm; Selectman Frizzell seconded and all were in favor.

SELECTMEN'S MEETING
February 17, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:30 pm.

Discussion:

- Bog Road Maintenance – A letter was sent to the Selectmen from town attorney Alan Shepard addressing this issue. Attorney Shepard basically said the location of the house on the old Hersom property (now owned by Jason Cyr) will determine where the road is discontinued. Selectperson Churchard said this will be discussed further and a letter with a resolution will be sent to the residents of Bog Road.
- Tax Anticipation Notes – A TAN from KeyBank was presented to the Selectmen for review and approval. Selectman Cole made a motion to accept the Tax Anticipation Notes from KeyBank at a rate of 2.090% per annum; Selectperson Churchard seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen for signatures on InformME contracts. The Selectmen signed contracts for Rapid Renewal of online boat and motor vehicle registrations.

Tom Lang: Came before the Selectmen in regard to several issues:

- He was very angry about the letter he received in regard to licensing his dog. He feels it was a threat. Laura Bragg explained that the letter is used in many towns and is not intended to be threatening, just factual.
- Tom wanted to know why property taxes increased 35% considering the economy is so bad. Selectperson Churchard attempted to explain this to him citing the decreases in the last two years should not have happened.
- He feels his mobile home assessment is unfair and wants it changed. Selectperson Churchard said she will take a look at it.
- Asked about a stimulus package from the town. The Selectmen responded that the town would not be offering a stimulus package.
- He feels his taxes should be reduced because he doesn't have any children in the school system but is still paying the same amount as everyone else. It was explained that there are many people in town in the same situation.

John & Mary Hastings – Flat Rock Bridge Campground: Came before the Selectmen in regard to the April storm issue.

Selectman Cole made a motion to go into Executive Session at 7:15 pm. The Selectmen came out of Executive Session at 7:45 pm.

Selectperson Churchard told the Hastings' she would be in touch with them following more conversation with the Selectmen to rectify the situation.

Steve Endsley: Came before the Selectmen in regard to Job Descriptions for the office employees and posting on the website. The Selectmen said these are being worked on and he will receive them soon.

Selectperson Churcharad made a motion to adjourn the meeting at 7:53 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING
March 3, 2009

Selectmen in attendance: Robert W. Frizzell and Jason A. Cole

The meeting was opened at 6:28 pm.

Selectman Cole made a motion to accept the minutes of the 2/3/09 meeting as written; Selectman Frizzell seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Pole Permit for Barley Road – the Selectmen signed this.
- Still need Rescue Dept. paperwork for FEMA.
- Nancy Nason from Lebanon Elementary School should have the Town Report cover entries into Laura by the end of the week.
- Discontinuance of Old Center Road (Kip Devoll property) – The Selectmen have to order the discontinuance in a regular Selectmen's meeting; then a Public Hearing Notice has to be sent by certified mail to the abutters and Kip Devoll.

Jane Gerrish – Tax Collector: Came before the Selectmen asking when they would begin assessing. They responded it will begin soon.

Selectman Cole made a motion to adjourn the meeting at 6:55 pm; Selectman Frizzell seconded and all were in favor.

SELECTMEN'S MEETING
March 17, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:16 pm.

Discussion:

- The Selectmen asked that Sheriff Ouelette be invited to their meeting on Tuesday morning, 3/24 at 9:00 AM to discuss the letter he sent regarding money available to hire Police Officers. He would like to explain how Lebanon could benefit from this program for an affordable amount.
- Treasurer, Cynthia Arroyo gave a letter to the Selectmen to resign her position as General Assistance Administrator. The Selectmen will discuss this with Cindy and also talk to her about FEMA road tracking.
- Selectperson Churchard said they need prices on a generator for the Town Office. Selectman Cole has four prices and will present them to the Selectmen.
- Need to review Transfer Station budget again – question about telephones. Issuance of dump permits also needs to be reviewed.
- PSAP – Sanford would like the Town of Lebanon to join them for our dispatch needs. The PUC bill is \$44,000 per year. Through the Town of Sanford it will be \$6.50 per capita (\$32,000) with a three year contract and a 3% increase in 2011 and 2012. Any other costs which could amount to \$15-20,000 will be shared with other towns.
- Selectperson Churchard will call CMP to ask if energy saving lamps are being used in street lights.
- Selectman Frizzell will write a letter to Mary Hastings (Flat Rock Bridge Campground) in regard to the flood.
- Advertisements for Assistant Animal Control Officer and Recreation Director will be put in the Observer and Foster's on the Lebanon page and on the Town website.
- The Selectmen are waiting for prices for Shoreland Zoning maps from Jenn Griffin, Planning Board Secretary.
- A bill from York County Veterinary Hospital for a stray cat picked up in Lebanon by the Berwick ACO is still in contention. Mary Kinney, Lebanon ACO is trying to resolve this issue.
- A new Compensatory Time Policy has been created, signed and is ready to be posted.
- The Beach property has been settled with the York County Commissioners.
- A copy of the Rescue Policy for Emergency Declarations is available.
- CEO Brian Rainaud will be sure to add square footage to all building permits.
- Selectman Cole is working on a proposed "Ethics and Conflict of Interest" policy.
- Health clinics which will be sponsored by HomeHealth Visiting Nurses and are available because of a donation from the Virge Atkins Fund will be advertised on the Town website.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Town Report Cover – 5th graders from Lebanon Elementary School submitted the drawings for the cover. The Selectmen chose one drawing for the front cover and one for the back. Drawings by Samuel Cyr and Jenna Cole were chosen.
- An appointment for Treasurer's Deputy (Christine Torno) was signed by the Selectmen.
- Mowing and paving bids will be put in the paper.

- Laura asked if there were any changes to the Highway or General Government budgets. Selectman Cole wants to double check the amount appropriated for the alarm system in the General Government budget.
- The referendums for the town ballot need to be ready by 4/1/09. Laura would like the Budget Committee to have the referendums for review by 4/2/09.
- Laura reiterated the importance of matching all payments from FEMA with the correct invoices and departments.

Jane Gerrish – Tax Collector: Came before the Selectmen in regard to Spaulding Composites. She stated that the company is no longer in bankruptcy and wants to know if we can now foreclose on this property. Jane also questioned how far back she can go to collect taxes. Town Attorney, Alan Shepard, was also present at the meeting and said he will research this to find out how to collect on the outstanding bill.

General Assistance Ordinance: Selectman Cole made a motion to adopt revised Appendix B (Food Maximums) of the GA Ordinance; Selectperson Churchard seconded and all were in favor.

Recreation Director: Selectperson Churchard made a motion to regretfully accept the resignation of Christine Torno as Rec. Director; Selectman Cole seconded and all were reluctantly in favor.

Selectperson Churchard declared the Public Hearing in regard to property at 247 Old Ledge Road owned by Steven and Melissa Lapierre opened at 7:08 pm.

Town Attorney, Alan Shepard, said Mr. Lapierre received notice of the hearing in York County jail where he is incarcerated without bail. Mr. Lapierre's attorney called Attorney Shepard to let him know Mr. Lapierre wouldn't be at the hearing.

Attorney Shepard said as far as he knows, Mrs. Lapierre was also served notice of the hearing, but she did not come either. Attorney Shepard said the hearing could continue because the Health Officer (Brian Rainaud) and the Fire Chief (Skip Wood) were there and had evidence.

The Health Officer reported that the building is uninhabitable as there is no septic system, no electricity and there are three woodstoves dangerously close to the paneling in the mobile home. He also produced pictures to back up his findings. Brian checks the property weekly to make sure no one is living there. The Fire Chief reported that none of the stoves, chimneys, etc. are up to code.

Attorney Shepard told the Selectmen there are a couple of options for this property:

1. If the building is unsound, the Town can demolish it and assess the property owners for these expenses.
2. Give the property owners a period of time to:
 - a. Get all permits.
 - b. Demolish the building themselves.

Attorney Shepard suggested the Selectmen sign and serve an order to the Lapierre's giving them 180 days to remove the building and if that is not done, the Town will have it demolished.

Selectperson Churchard closed the Public Hearing at 7:16 pm.

Selectperson Churchard made a motion to sign an order to declare the house at 247 Old Ledge Road as a dangerous and uninhabitable building; Selectman Frizzell seconded and all were in favor.

Frampton House – Orrills Hill Rd: The Selectmen want to know what the Town's responsibility is for this property. Attorney Shepard said the Town has no liability or responsibility if no one is living there.

Foreclosures: A list of foreclosures will be sent to Attorney Shepard to research and then letters will be sent to the occupants informing them of an auction in the Fall.

Chris Gilpatrick: Came before the Selectmen in regard to his job as sub-contractor with the Town. Selectperson Churchard said he was fired by Road Commissioner, Ray Davis and that the Selectmen back Commissioner Davis' decision. Four complaints were made against Chris during the last storm alone. There was much discussion between the Selectmen, Chris and his son Chris, Jr., but the decision to terminate him remained.

SOG for Local Government Radio Channel: Selectman Cole made a motion to adopt the proposed SOG with the addition of "EMA Director and Rescue Chief"; Selectperson Churchard seconded and all were in favor.

Selectperson Churchard made a motion to adjourn the meeting at 7:46 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING
March 31, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:00 pm. Selectman Cole made a motion to accept the minutes of the 3/3/09 and 3/7/09 minutes as written; Selectperson Churchard seconded and all were in favor.

Discussion:

- PSAP Vote – Selectperson Churchard made a motion to move from Gray to Sanford for PSAP at a savings of approximately \$10,000 per year; the new amount being \$33,039.50. Selectman Cole seconded and all were in favor.
- Generator – Selectman Cole said two people are supposed to be sending bids for the generator and installation at the Town Office. Robert Pacy from RCP Electric recommends a 12,500 watt generator for this building which will allow addition of any needed items (showers, etc.) if the office is opened as a warming center during disasters. Selectman Cole sent out a total of 10 requests for bids and will have figures for the Selectmen by next Tuesday.
- Selectman Cole wants to adopt a Code of Ethics/Conflict of Interest policy and will email to the other Selectmen for review.
- Selectperson Churchard made a motion to set the interest rate on unpaid taxes at 9% beginning 10/6/09 and 4/6/10; Selectman Frizzell seconded and all were in favor.
- Selectman Frizzell made a motion that effective 4/14/09 the Pledge of Allegiance will be recited at all town meetings; Selectman Cole seconded and all were in favor.
- Shoreland Zoning maps – Several requests for quotes were sent out by Jenn Griffin, Planning Board Secretary, and only Corner Post Land Surveying responded with a price of \$2,000.00. Selectperson Churchard said a decision will be made at the next meeting (4/7) in hopes that there will be more responses by then.
- Transfer Station Budget – The only change Selectperson Churchard saw was the phone which went from \$900.00 to \$720.00. The request for \$5,000.00 for repairs seems high and she will talk to Ron Patch to find out what needs to be done.
- NEED TO START ASSESSING!
- Dump Permits – More discussion will take place on this subject. There are still unanswered questions as to how to handle seasonal permits and special circumstances.
- Need to discuss who to dedicate the Town Report to.
- Selectperson Churchard reported that Sheriff Ouellette from York County Sheriff's Dept. came in to discuss a deputy being hired for 40 hours per week by the town at a cost of \$18,000 per year for 3 years with this being renegotiated after 3 years. She was told by Sheriff Ouellette the town can decide what they want the deputy to do, i.e., enforce ordinances, check registrations for out-of-state vehicles, dog summonses, etc. Selectperson Churchard said a committee should be established to set a schedule for the deputy. Selectperson Churchard made a motion to tentatively accept Sheriff Ouellette's offer until it can be voted on by the public; Selectman Cole seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Requested the Selectmen to sign the Dog Warrants, which they did. There are 143 dogs not licensed since last year and 30 dogs from the previous 3 years.

- A vacation request for 8/3-8/13/09 was signed by the Selectmen. Laura also asked to carryover 2 weeks of the 3 she has remaining into the new fiscal year and get paid for the 3rd week. The Selectmen agreed to this.
- Laura mentioned to the Selectmen that no personnel in town departments should be expressing their political views during their work hours. There is a section in the Personnel Policy entitled "Political Activity". She asked that this be attached to each employee's paycheck as a reminder. The Selectmen agreed.
- The Planning Board will have some members at the Public Hearing to answer questions about Shoreland Zoning. Selectperson Churchard said there will be a hearing prior to the regular hearing so people can familiarize themselves with the Shoreland Zoning changes.
- Dept. of Labor Training – Eric Neubert has offered to instruct the office personnel with the fire escape plan and the fire extinguisher. The Selectmen agreed.
- The highway pay scale was changed because cutting edges will no longer be paid for by the town (see attached). Selectman Cole made a motion to accept the revised highway pay scale presented by the Road Commissioner; Selectperson Churchard seconded and all were in favor.
- Will send out invitations to bid for roadside mowing.
- The new Highway budget separates Winter and Summer .

Jane Gerrish – Tax Collector: Reminded the Selectmen that assessing needs to be finished as soon as possible.

Assessors Day: Assessors Day is generally held on April 1st, but will not be until later this year. This is a day that residents can come into the Town Office on Saturday morning and let the Assessors know of any changes to their property. Selectman Cole made a motion to publicize Assessors Day to be held on Saturday, 4/18/09 from 9:00 am to Noon; Selectperson Churchard seconded and all were in favor.

Transfer Station:

- Kevin Hartford - Came before the Selectmen in regard to the Transfer Station being closed on Tuesdays. He would prefer the closing day be on Monday as he changed his pick up day once before at the request of the Selectmen. Ron Patch said he would give Kevin a key to the Transfer Station so he has access the day it is closed.
- Ron said he would like to open the Transfer Station one hour earlier on Monday and Wednesday (9:00 am) if they were going to be closed on Tuesday.
- Selectman Cole asked Ron Patch to take pictures of all the things the Dept. of Labor required to be fixed so he can present them in Augusta to hopefully alleviate the fines.
- Selectperson Churchard thinks \$5,000.00 is rather high for repairs. She thinks maybe \$3,000.00 would be enough. This will be discussed further.
- Selectperson Churchard asked Ron for suggestions as to how to handle seasonal dump permits. The permits will have to be checked at the Transfer Station. There will be further discussion on this.

Glen Stadig: Came before the Selectmen with several issues:

- Asked the Selectmen if the generator purchase went out to bid? Selectperson Cole responded that he had contacted several vendors for estimates.
-

- What about the town employee Chris Gilpatrick questioned? The Selectmen responded there is no information about this and that it must have been handled locally.
- Asked for a response to the letter he wrote regarding recording meetings. Selectperson Churchard said the budgets have been done and that it may be looked into in the future. Selectperson Cole has asked for some information about this.

Selectperson Churchard declared the Public Hearing for Discontinuance of Old Center Road opened at 7:02 pm. Kip and Regina Devoll were present. The main concern of the Devoll's was that the road would be blocked at the bottom by the abutters who are putting in a subdivision, but the paperwork states there is a public easement so that portion of the road will be accessible to them. Selectperson Churchard declared the Public Hearing closed at 7:17 pm.

The vote on the Order of Discontinuance will happen at the next meeting, 4/7/09.

HomeHealth Clinics: There are a few questions regarding the guidelines for eligibility for the clinics. Selectpersons Churchard and Cole said the clinic should still be held on 4/8/09, but the wording which relates to filling out a General Assistance application will be removed from the flyer. Selectperson Churchard will call Cathy Patnaude at HomeHealth about the wording.

Selectperson Churchard made a motion to adjourn the meeting at 7:40 pm; Selectman Frizzell seconded and all were in favor.

SELECTMEN'S MEETING

April 21, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:35 pm.

Selectperson Churchard made a motion to accept the minutes of the 3/17 and 3/31/09 meetings as written; Selectman Frizzell seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- The Selectmen signed the school warrant.
- On May 7 there will be an open town meeting at 6:30 pm at Noble High School in which the budget will be decided. The vote for that budget will be on Tuesday, May 12.
- Transfer Station Stickers/Permits – this was discussed and a policy will be written.
- Rapid Renewal can now be used for boat registrations and will be done the same way as vehicles.
- Selectmen need to do assessing.
- Laura is working on budget information being entered into TRIO which will give a history of what the budget was the previous year, new request, what is approved and what account numbers will be used. She will hand this out at the Dept. Head meeting on 4/28/09.
- Conflict of Interest Policy – Asked if a Selectman can also manage the Transfer Station. Selectperson Churchard said this will be looked into and the policy reviewed.

6:45 pm – Open Brush Removal Bids (attached):

Philip Newton	\$11,000.00
Joshua Boucher	\$12,000.00
Steve Newton	\$11,420.00
Roger Gilpatrick	\$ 9,500.00

Joe Emerson from FEMA said they will pay up to \$14,000.00 for brush removal from the ice storm. The bid award will be made at the next meeting on 4/28/09.

Glen Stadig: Asked if the bid request for brush removal was posted online. Selectperson Churchard said the bids were done in-house as the Road Commissioner, Ray Davis, wanted to keep it open to his crew who are not working.

Selectperson Churchard made a motion to adjourn the meeting at 6:55 pm; Selectman Cole seconded and all were in favor.

Selectperson Churchard declared the Public Hearing for Shoreland Zoning changes open at 7:00 pm. No questions were asked. Jenn Griffin, Planning Board Secretary, will email John Hutchins at Corner Post Land Surveying, Inc. about the status of the Shoreland Zoning map. Jenn was reminded that the Planning Board needs to attend the Public Hearing on May 18th at 7:00 pm at the Lebanon Elementary School in case there are questions about the Shoreland Zoning changes.

Selectperson Churchard declared the Public Hearing closed at 7:05 pm.

SELECTMEN'S MEETING
May 5, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:15pm.

Selectman Frizzell lead all in the Pledge of Allegiance. Selectperson Churchard made a motion to go into Executive Session for personnel issues, seconded by Selectman Cole and all were in favor. They came out of Executive Session at 6:35pm.

Ed Coleman-ATV Club: He is requesting to apply for a municipal grant again this year. The Selectmen need to update a copy of the certification that is due by the end of May. The grant is available through Dept. of Conservation, Bureau of Parks & Lands. This grant is to make trails and put gates up on the power lines. The Selectmen agreed to update form and get it back to him ASAP.

Opened Mowing Bids:

Boucher's Construction: \$160.00 per mile

Opened Paving Bids:

F.R. Carroll Inc.: Machine place: \$61.45 per ton Hand Work: \$ 130.00 per ton

R.D. Torno & Sons: Machine place: \$63.20 per ton Hand Work: \$110.00 per ton

Libby-Scott Inc.: Machine place: \$68.75 per ton Hand Work: \$110.00 per ton

Pike Industries Inc.: Machine place: \$71.50 per ton Shim Work: \$ 76.75 per ton

Bids acceptance or rejection will be on Tuesday May 19, 2009 at Selectmen's meeting.

Selectperson Churchard made a motion to appoint Jessica Brewington as the new Recreation Director, Selectmen Cole seconded and all were in favor. A letter will be sent to notify her.

Selectperson Churchard made a motion to accept the changes to the wording of Referendum # 45, Selectman Cole seconded and all were in favor.

The Selectmen signed the Public Hearing Notice & the Town Meeting Warrant.

The Lebanon Town Office will be closed on Tuesday May 12th for the SAD 60 School Budget Vote & Tuesday June 9th for the Town Election.

All department heads/employees need to submit letters of interest if they would like to be reappointed for the next year.

Town Report needs to be available 3 days before Election Day. Selectman Cole will be handling this.

Ethics/Conflict Policy update: The lawyer is looking into this, he will be sending a letter.

Selectperson Churchard made a motion to reject all bids for the brush chipping bid, seconded by Selectmen Cole and all were in favor.

Chris Gilpatrick felt the bid should have gone out to public bid & posted the first time.

Selectman Cole made a motion to put out to bid the Debris Clean-up, Selectperson Churchard seconded and Selectman Frizzell opposed. Selectman Cole will write up the bid, they will be due on Tuesday May 19th.

Ray Davis said that the Snowmobile Club would like to put a small wooden bridge over the bridge on Upper Middle Rd for snowmobiles. The Selectmen will let them know.

Selectman Cole asked if Ray could move the Dead End sign on Upper Middle Rd so you could see it better.

Selectperson Churchard made a motion to adjourn the meeting at 7:30pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING

May 19, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting was opened at 6:35 pm followed by the Pledge of Allegiance.

York County Vet Bill: The Selectmen discussed the bill sent to Lebanon from a veterinarian office in Arundel in regard to a stray cat which had been brought there by the No. Berwick ACO. This has been an ongoing issue for several months because of the question of who should be responsible for the bill. Selectperson Churchard said she thinks \$150.00 is a sufficient amount for the town to pay toward the \$240.00 bill considering the circumstances surrounding it. Selectman Cole said he will contact the veterinarian's office and present this to them.

2009 EMS Week Proclamation: The proclamation was read by Selectman Cole and signed by all three Selectmen. This is done each year to celebrate National Emergency Medical Services Week. This year the designated week will be May 17-23 (proclamation attached).

6:45 pm – Award Mowing Bid: The mowing bid was awarded as follows:

One bid received and awarded to Boucher's Construction at a cost of \$160.00/mile

Selectman Frizzell made a motion to award the bid to Boucher's Construction with the condition that mowing won't be started until the debris clean-up from the December ice storm is complete; Selectperson Churchard seconded and all were in favor.

Open Debris Clean-up Bids: No bids were received. Selectman Cole explained that the bid was submitted in the format suggested by FEMA and that it was more complicated than the usual way we bid. He also said the bid was posted in Foster's and on the Maine Municipal website. Six companies throughout New England were also sent the bid.

Glen Stadig asked when the bid was in the paper – it was put in the paper on Thursday, 5/14 and on the MMA website on Monday 5/11.

Steve Newton expressed his concern that because the bid process took so long that now the clean-up process has been delayed by two weeks. Selectman Cole said he had already discussed this with the Road Commissioner, Ray Davis.

Selectman Cole made a motion to award the debris clean-up to the Road Commissioner and Highway Dept.; Selectperson Churchard seconded and all were in favor.

7:00 pm – Award Paving Bid: The paving bid was awarded as follows:

Five bids were received and it was awarded to F.R. Carroll, Inc.

Selectman Frizzell made a motion to award the paving for FY2009-2010 to F.R. Carroll, Inc. at a cost of \$61.45/ton and \$130.00/ton hand work and waive the "Escalation Clause"; Selectperson Churchard seconded and all were in favor.

Bog Road: It has been determined that the road will be maintained by the Town of Lebanon to the driveway at the old Hersom property, which is .35 mile from Heath Road. A letter will be sent to the residents of Bog Road and to the school department.

Dan Stewart – Windswept Drive: Came before the Selectmen in regard to a complaint he has against another resident of Windswept Drive who has filled in a culvert to redirect the flow of water. Mr. Stewart feels the Selectmen should write a letter to Mr. Broadbent requesting he fix the culvert back to the way it was because he says if there is a heavy rain the road is impassable.

The Selectmen explained to Mr. Stewart that they don't have the authority to get involved as it is a private road and he should try to get the other residents on the road to address this issue with him. They explained that the Road Commissioner, Fire Chief, Rescue Chief and a Selectman had gone up the road to see the condition and all reported the road was passable for emergency equipment.

After much discussion, Mr. Stewart said if his house were to burn and could not be reached because of the road conditions, he would hold the Selectmen responsible.

Mr. Stewart was given the phone number for Pine Tree Legal and was advised he could contact them free of charge for assistance.

Memorial Day: There will be a Memorial Day ceremony held at the old Town Hall on Center Road at 2:00 pm on Monday, 5/25.

Attorney Len Foy: Came before the Selectmen representing Tom and Barbara Potter. Attorney Foy asked the Selectmen to re-sign the deed which was made between the Town of Lebanon and the Potter's for the purchase of the old Town Office on Little River Road. The purpose of re-signing the deed was so Attorney Foy could notarize it. The Selectmen signed the deed.

The Selectmen asked if the sign could still be removed from the old Town Office – he will ask the Potter's. Attorney Foy also asked the Selectmen if there was anything left in the office they might want – will check on this.

Chairperson Churchard made a motion to nominate Selectman Frizzell to be the next Chairperson; Selectman Cole seconded and all were in favor.

Chairperson Churchard made a motion to adjourn at 7:31 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING

June 2, 2009

Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole

The meeting opened at 6:37 pm followed by the Pledge of Allegiance.

Selectperson Churchard made a motion to accept the minutes of the 5/5 meeting as written; Selectman Cole seconded and all were in favor.

Donation to Rescue:

Rescue Chief Samantha Cole told the Selectmen that Stephen and Tabitha King donated a 2009 Ford Expedition to the Rescue Corporation, who in turn would like to donate it to the municipal Rescue Department. The older Expedition will be kept as a secondary response vehicle. Selectman Cole made a motion to accept the donation of a 2009 Ford Expedition by Stephen and Tabitha King and the Rescue Corporation to the Rescue Department; Selectperson Churchard seconded; 2 in favor; 1 abstention.

Appointments: The Selectmen signed appointment papers for the following positions: Treasurer – Cynthia Arroyo; Tax Collector – Jane Gerrish; Excise Tax Collector – Christine Torno; Town Clerk – Laura Bragg; Selectmen's Assistant – Susan Collins.

Department Head Meeting

Kim Anderson – Librarian: There is a grant to consolidate the school and town libraries, the details of which still need to be worked out and agreed on. A Program Director has been chosen but Kim isn't sure who it is.

There is a question as to how much the grant was for and Selectman Frizzell said he thought it was around \$150,000. There are still many questions to be answered such as how the library in the school will be accessed after school hours and if the materials in the existing library will fit into the school library.

Mary Kinney – ACO: The ACO was not present but the Selectman stated they are interviewing for an Assistant Animal Control Officer. Two interviews were held today and one more will be scheduled in the near future.

Laura Bragg – Town Clerk: Several items were discussed:

- An email was sent advising the office staff of visits by the Lebanon Elementary School 2nd graders to come tour the office building. They will arrive at 10:00 am on Monday 6/8, Wednesday 6/10, Thursday 6/11, Monday 6/15, and Tuesday 6/16. Laura asked the staff to be ready to explain their jobs and would like a Selectman present.
- The election is Tuesday 6/9 and polls will be open 6:00 am to 8:00 pm. There are 105 absentee ballots out. Things are going well for the election with no issues other than a couple of political signs.

Samantha Cole – Rescue Chief:

- Rescue responded to 51 calls in May. The department was not exceedingly busy, but steady.

- This Friday they are teaching safety classes to 1st and 2nd graders
- A CPR class was held for 15 lunch ladies in the Kittery and SAD 60 area.
- Will be teaching a CPR class for the Rec. Dept. and Flat Rock Bridge Campground.
- Plan to meet with the owners of Salmon Falls River RV Resort in regard to a safety class.
- A couple of Rescue members have taken a wilderness EMS training course.
- The department is looking at taking on a volunteer paramedic. The person of interest now works in Kennebunk.

Christine Torno – Excise Tax Collector:

- Lots of registrations this week because it's the beginning/end of the month.
- If the referendum the State is proposing to reduce excise tax passes, property taxes will likely increase. This message needs to get out so people understand the effects of this referendum.
- Working steadily on Central Voter Registration.
- The school budget vote was way down this year.
- Welcomed Jessica Brewington as the new Recreation Dept. Director.

Tom Cravens – EMA:

- June 1st is the beginning of hurricane season. Tom said the prediction is 1-3 major hurricanes and 4-7 named hurricanes.
- Lebanon school safety day was cancelled.
- Tom needs to take IS 800 course for NIMS.
- He will email an equipment list for EMA to the Selectmen's Assistant ASAP for insurance purposes.

Ray Davis – Road Commissioner:

- Started brush clean-up from the ice storm.
- Patching some roads; dug the fire pond and working on the parking lot.

Jane Gerrish – Tax Collector:

- 611 reminder notices were printed on 4/29 and mailed 5/15. As of 6/2, 448 are still due.
- The 30 day demand notices will be sent on 7/14. Jane is hoping to bring the number down to 400 by then.

Ethel Lizotte – 911 Coordinator: Ethel has moved some of her information to the Town Office. The only complaint she has is that there are a lot of people who don't put numbers on their houses.

Ron Patch – Transfer Station Manager:

- Berwick is taking iron and we have already made \$1,500.00.
- Ron has someone taking Freon out of air conditioners, refrigerators, etc. and he is only charging \$10.00. The items that the Transfer Station charges \$15.00 to take will now be reduced to \$10.00.
- Ron thanked Selectperson Churchard for her 3 years of service on the Board of Selectmen. Selectperson Churchard congratulated Ron for his Manager of the Year award.

Brain Rainaud – CEO:

- Permits have been slow for the past 3 months. There is very little building going on right now.
- Probably will be going to court for an issue at Indian Lake Drive in regard to a resident removing trees without proper authority.
- The issue on Orrills Hill Road has been resolved.
- There are rat problems on Hubbard and Upper Guinea Roads. Brian sent a letter to the resident on Upper Guinea Road.
- Brian refused to renew the recycling license for East Lebanon Auto Sales (Linda Corbin) because the State needs to check the business first.
- A.C.Provo was denied by the Appeals Board to put an addition on his business and Brian thinks this will be challenged.
- Selectperson Churchard asked the status of junk cars in town. Brian said a lot of them have been cleaned up because of the price of metal.

Jessica Brewington – Rec. Director:

- She is very busy working on lots of small things.
- An ad will be put in the paper for a walking club Jessica wants to start.
- She has 3 truckloads of clothes, sheets, blankets, and towels for the clothing pantry she wants to open. Jenn Griffin has offered storage in her garage until then. Jessica hopes to start up the beginning of July at the same church the food pantry is at.

Nancy Neubert – Budget Committee Chair: Nothing to report.

Skip Wood – Fire Chief:

- Working on the Labor Board requirements – hope to finish up soon and send the fixes to the Dept. of Labor.
- The fire pond is done – approximately 70,000 gallons of water.
- NIMS – we need to get in conformance or we will not get any more grants. The Fire Dept. is in conformance. Those that are not are: Selectmen, CEO, and Rescue.
- When asked the purpose of NIMS and why the need for compliance in all departments, Skip explained that it is a national emergency management system being followed to address any disasters that may occur in the country. This way everyone is “speaking the same language”.
- The Town Office employees passed the recent fire drill.

Selectperson Churchard thanked all the department heads and said she would miss everyone.

Noreen Bridges: A resident on Keay Rd., Noreen said she has been asking for 4 years to have the road fixed and wants to know when it can be repaired. Selectperson Churchard said Ray Davis would go look at it.

Steven Shaw: A resident on Bog Road, Steve is upset about closing the road beyond the Cyr property. He has family members who are ill and this will make it tough to get the 2/10 of a mile through when help is needed. It was explained that the Selectmen didn't have the authority to make the decision to continue to maintain the road this 2/10 of a mile in 1991.

Selectperson Churchard explained that it was not a personal issue, but a legal one and the road had been closed in 1938 per a town vote, therefore, it would be illegal to maintain the road using taxpayer dollars.

There was much discussion about this issue. Steve thanked the Selectmen for listening and thanked Rescue for their help.

Chris Gilpatrick: Said there are several safety violations going on with the recent chipping of brush from the ice storm and he will contact OSHA to report he problems.

Glen Stadig: Asked if a petition to continue maintaining Bog Road the 2/10 of a mile can be put on a referendum. The Selectmen said they will look into this and talk to Ray Davis.

Chairman Frizzell made a motion to adjourn the meeting at 7:50 pm; Selectperson Churchard seconded and all were in favor.

SELECTMEN'S MEETING

June 16, 2009

Selectmen in attendance: Robert W. Frizzell and Ronal N. Patch

The meeting was opened at 6:40 pm followed by the Pledge of Allegiance.

Chairman Frizzell made a motion to accept the minutes of the 5/19 meeting as written; Selectman Patch seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Asked the Selectmen to sign appointment papers for the following positions:
 - o Deputy Treasurer – Christine Torno
 - o Deputy Tax Collector – Christine Torno and Laura Bragg
 - o Deputy Excise Tax Collector – Jane Gerrish and Laura Bragg
 - o Deputy Town Clerk – Jane Gerrish and Christine Torno
- Asked the Selectmen to sign the Policy on “Treasurer’s Disbursement Warrants for Employee Wages and Benefits”. This is signed annually and allows that if only one Selectman is available he or she can sign for payroll.
- Asked if there is a conflict with the new night time hours, can the day to be open late be changed? The Selectmen responded yes.
- File Storage Building – Laura said files are currently being stored in the Road Commissioner’s old office and the floor is caving in, plus three desks from the old town office were recently put in there which has filled the building up. Ray suggested replacing this building with a new construction on a slab. The Selectmen discussed this and Selectman Patch said he had an idea he would look into that may not cost any additional money.
- Laura stressed the need to go through all boxes in storage and destroy files no longer needed.
- Gil Zinck Memorial Bench – asked the status. Seacoast Granite said they would provide a bench at a cost of \$200.00 last fall. Selectman Patch will talk to them about this.
- Write-ins for the Budget Committee were Mark Stuart and Judy Churchard. Laura gave the Selectman a list of all others who received votes and asked them to appoint one alternate.
- Laura is in the process of filling out paperwork for the Maine Municipal Association Directory.
- There is a State referendum vote on 11/3/09 and if the Selectmen want to put anything on the ballot (CEO budget?) it is due by 9/1/09.
- Asked about the Transfer Station Sticker Policy. The Selectmen will meet to resolve this.

Glen Stadig: Discussed several issues:

- He said the calendar on the Town website hasn’t been maintained going forward into July. Laura said it hasn’t been changed because she didn’t know if the Selectmen were going to continue meeting on the 1st and 3rd Tuesday beginning the new Fiscal Year. The Selectmen said they will continue meeting the 1st and 3rd Tuesday of the month.
- Asked if the memorial bench was going out for bid. It was explained that Seacoast Granite had offered a bench at the price of \$200.00 which is an incredible buy.
- Wants to make sure a new storage building would go out for bid with specific specifications.
- Asked about a referendum being put on the ballot in November if the residents wanted to add something. Laura said it would be up to the Selectmen if it were added in November or waited until June. There would be a separate ballot if added in November which is very costly.
- Glen had a suggestion of how to archive records using a software program that he will give the Selectmen information about.

- Asked why when the town government budgets and the school budget are complete the Selectmen can't give residents some idea of what the impact on taxes will be. Chairman Frizzell explained that there are several forms that have to be completed and assessments need to be done in order to come up with the figure.

Chairman Frizzell made the motion to adjourn the meeting at 7:20 pm; Selectman Patch seconded and all were in favor.

SELECTMEN'S MEETING
July 7, 2009

Selectmen in attendance: Robert Frizzell, Jason Cole, and Ronal Patch

The meeting was opened at 6:30pm followed by the Pledge of Allegiance.

- The Selectmen signed a pole permit for Bigelow Rd.
- Selectmen Patch is working on getting the Gil Zinck Memorial Bench installed.
- Appointment papers were signed for the following positions: Diane Elliot, & Kevin Romano for Rescue Lieutenant, and Andrew Noyes for Fire Department Lieutenant.
- The Selectmen are working on bids for the generator for the Town Office.
- Laura reported that there will be a representative from Senator Susan Collins office here on Tuesday August 25th from 9am to 12noon to meet with Lebanon residents.

November Election Referendums:

Laura stated that if we were going to have anything on the November ballot it had to be ready for the printers by September 1st.

Glen Stadig asked if the Selectmen would consider putting the referendums that were defeated in June on the November ballot. Selectman Cole said they would need to do the CEO budget again and he would also like to do one for a Charter Commission. The Selectmen will be discussing this and let people know at the next Selectmen meeting on July 21st.

Mass Gathering Permit:

Kurt & Brenda Zeller from Just Chevy trucks presented the Selectmen with an application for a Mass Gathering Permit (see attached). Selectman Cole made a motion to approve a Mass Gathering Permit for Just Chevy Trucks Mud Rally's through 10/31/2009; Selectman Patch seconded and all were in favor. The Zellers invited all town officials to stop by and check out the event.

Bog Road:

Selectman Cole made a motion to plow and sand Bog road until further notice; Selectman Patch seconded. Selectmen Cole & Patch voted in favor of motion; Selectman Frizzell voted against. Motion passed.

Selectman Cole wanted to thank the American Legion for a great D-Day Event. It was recognized all over the state. He would also like to congratulate members of the Fire dept. for participating in the Walk for Life they raised approx. \$1,000.00.

Keay Road:

Selectman Cole stated that the Selectmen have authorized the Road Commissioner to use funds left in the 2008/2009 highway budget to repair & pave Keay Rd.

Selectman Patch reported that Selectman Cole is going to keep any town records that need to be stored at the rescue station locked up. Laura is going through all boxes to see what needs to be kept & what can be destroyed before we move them.

Town/Roadside Mowing:

Chris Gilpatrick asked why the Town Mowing didn't go out to bid. He said Selectman Cole said it would. The road commissioner stated a town laborer does the Town property mowing; it hasn't gone out to bid for years. The laborer gets paid \$10.00 per hour. The Road Side Mowing goes out to bid; Chris stated it is not being done to the specifications.

Chairman Frizzell made the motion to adjourn the meeting at 7:08pm; Selectman Patch seconded and all were in favor.

SELECTMEN'S MEETING

July 21, 2009

Selectmen in attendance: Jason A. Cole, Ronal N. Patch

The meeting was opened at 6:30 pm. Selectman Cole made a motion to accept the minutes of the 6/16 and 7/7 meetings as written; Selectman Patch seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Goodwin-Shapleigh sign – Selectmen's Assistant, Sue Collins, said she has contacted Phil Martin and he is working on getting the sign completed.
- Appointment Papers – asked the Selectmen to sign papers for Deputy Fire Chief and CEO/Health Officer. The Selectmen signed the following appointment papers:
 - Deputy Fire Chief – Eric Neubert
 - CEO/Health Officer – Brian Rainaud
- Secretary of State Conference – Laura and Christine Torno are required to attend this conference on Tues. and Wed., Sept. 29 and 30 in Augusta. There is a question as to whether or not it is feasible to keep the office open these two days. The office staff will discuss.

Glen Stadig: Came before the Selectmen with several issues:

- Memorial bench for Gil Zinck – Sue Collins said the plaque is being ordered and the bench should be in place within 3 weeks.
- Referendums – Glen wants to know if the Sheriff, Town Manager Plan and CEO referendums will be put on the November ballot. The Selectmen said they are still discussing what may or may not go on the ballot. Selectman Patch said the Town Manager Plan has been voted down 2 years in a row and feels by putting it on the November ballot it is more or less “shoving it down the throats” of the residents. Glen feels if people were better educated on this issue there would be more votes in favor. Laura Bragg agreed that education is the key. Glen offered to help get the word out and help educate the residents to these issues.

The CEO referendum was also brought up and Selectman Cole said that because the Budget Committee asked that it be voted on again in November, that the Selectmen are obligated to put it on the ballot.

Laura asked how these items, if added to the ballot, would be paid for after the tax rate is set. Possibly from revenues? She said the school ballot with one question cost over \$800.00. Laura also reiterated to the Selectmen that these items need to be promoted more effectively.

- Generator project – asked the status. Selectman Cole said they hope to get the bid out soon. Selectman Patch asked why it has to go out to bid. Selectman Cole explained that there were too many discrepancies in price so the bid needs to be spelled out so everyone is bidding exactly the same. He said the Selectmen would approve the bid form by the next meeting so it can be posted for a couple of weeks.

Selectman Cole made a motion to adjourn the meeting at 7:05 pm; Selectman Patch seconded and all were in favor.

SELECTMEN'S MEETING

August 18, 2009

Selectmen in attendance: Robert W. Frizzell, Ronal N. Patch

The meeting was opened at 6:27 pm.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Laura suggested a Comprehensive Plan Committee be formed and that the Selectmen put a piece in the paper asking the public for any interest. She said a strong leader should head this committee and that SMRPC (Southern Maine Regional Planning Commission) is a very good resource for help.
Selectman Patch suggested that possibly the Comprehensive Plan that was put together but not passed several years ago might be resurrected. The Selectmen said they would discuss this.
- Secretary of State Conference on 9/29 & 9/30 – Christine Torno and Laura will be attending. The office could stay open these two days for re-registrations only as Jane Gerrish and Sue Collins have been trained to perform this function. Taxes will also be coming in at that time so it could be very busy. Laura said if the Selectmen choose to keep the office open, they would need to start advertising the limited services that will be available so residents have plenty of time to prepare. The Selectmen agreed to keep the office open.
- Laura presented a schedule of Thursday night date changes for the rest of 2009 to the Selectmen (see attached). The Selectmen o.k.'d the changes and Laura will advertise them.
- The representative from Senator Susan Collins' office will not be here on 8/25 – it has been rescheduled to 9/15.

Tax Rate: Selectman Frizzell announced that the tax rate was set at \$13.00/thousand.

Glen Stadig: Came before the Selectmen with several questions:

- Status on generator project? Selectman Cole has the bid but forgot to bring it to the meeting.
- Memorial bench for Gil Zinck? It should be in place within 2 weeks.
- Printing of reports for residents? Instead of paying \$.50 per page could these files be emailed to the requester as pdf files? The Selectmen will discuss.
- Fill at the Transfer Station? This is extra soil coming from the Hanson School where they are putting in a new septic system.
- Police coverage letter sent to Selectmen? The Citizens Group is concerned about this issue. They wondered if maybe sharing expenses with another town or towns would be feasible. Glen thinks a cost analysis could be done to determine if this is something worth doing.
- Transfer Station permits? The policy is in place and Selectman Patch explained it to Glen. Chris Gilpatrick said he didn't think the permits were being checked and Selectman Patch told him that indeed they were.
- There is a petition being circulated to put the Town Manager Plan on the ballot in November. Selectman Frizzell said his first inclination is not to put it on the ballot because he feels it is "hammering" the issue to the people. Laura Bragg said if it does get put on the ballot, it needs to be promoted by the Selectmen. Glen said he would go door to door to help educate people on the Town Manager Plan. The Selectmen will discuss whether or not they will put it on. Chris Gilpatrick said there is also a petition being circulated for a new ambulance.

Leon & Marjorie Blood; Jonathan & Barbara Sewell: Came before the Selectmen in regard to a Civil War monument being erected.

Marjorie asked the Selectmen if the town might donate a piece of land between the Town Office and the fire pond to put a Civil War monument on. She has a boulder in her yard that could be used and would like to have a brass plaque containing 170 names of people from Lebanon who participated in the Civil War mounted on it. Selectmen Frizzell and Patch think it's a great idea.

Jonathan Sewell will supply a day with an excavator and operator to get the boulder in place. He also said there is fill in his sand pit that is available if it can be transported.

The Selectmen, the Bloods and the Sewells went outside to look at a spot that will be agreeable to all.

Jenn Griffin – Librarian: Came before the Selectmen with several issues:

- Asked if she could let the kids paint and decorate some rocks outside the library which line the parking lot. The Selectmen said this would be fine.
- Asked if she could put a couple of benches in the grassy area outside the library. The Selectmen said this would be o.k.
- Asked about keeping the library open during the winter. It was explained that one of the main problems with this is that the pipes freeze and at this point there is no way of preventing it. The Selectmen said they have talked to some members of the local American Legion who may be interested in doing something with the Old Town Hall building. The Legion is working on a plan they will present to the Selectmen.
- Jenn had a few other suggestions as to ways to use the building such as adding a foundation so there would be storage space underneath and using the upstairs for an after school rec. program. Selectman Patch said they will wait until the Legion comes back with a plan.
- Asked if she could paint on the pavement where people should park. The Selectmen will discuss.
- Mike Morse from the DEP emailed Jenn and told her there is a change needed on the Shoreland Zoning Map which will cost about \$200.00. She will forward the email to the Selectmen.
- Asked about consolidation of the town library with the school library. The Selectmen said they have not heard anything further from Principal Tom Ledue.

Chris Gilpatrick: Gave a list of questions to the Selectmen for answers (see attached).

- How much was carried over from each department that wasn't spent?
- How many cutting edges returned?
- Lord Rd – what part of this is discontinued? Why is the town still maintaining? Selectman Patch said they will find out when it was discontinued.
- Attorney out to bid? Chris said at the Budget Committee meeting Selectman Cole said the town attorney would go out for bid.

Selectman Frizzell made a motion to adjourn the meeting at 7:35 pm; Selectman Patch seconded and all were in favor.

SELECTMEN'S MEETING
September 1, 2009

Selectmen in attendance: Robert Frizzell, Jason Cole, and Ronal Patch

The meeting was opened at 6:35pm.

Chairman Frizzell made a motion to accept the minutes of the 07/21/09 meeting as written; Selectman Patch seconded and all were in favor, with Selectman Cole abstaining.

Selectmen Cole presented the bid specifications for two generators, at the Town Office and the Lebanon Public Safety Complex/Emergency Operations Center (Rescue Station). Bids will be accepted until 5pm on Tuesday September 15, 2009 (see attached).

Chris Gilpatrick asked where the money for the generators was coming from. Selectman Cole stated that it would come from the Contingency Fund.

The Selectmen are checking on the following:

- Gil Zinck bench
- Goodwin/Shapleigh sign
- Price on cordless signal for alarm
- Old Town Hall Sign being fixed

Laura will be cleaning out storage shed within the next month so things can be moved to the new location.

Senator Richard Nass is willing to have an information night to try to give residents information on the Excise Tax & Tabor II referendums that we will be voting on in November. Laura will check with the school and schedule the meeting.

Glen Stadig asked if the selectmen had checked into putting all town records/reports on a PDF file so they could be e-mailed to residents on request. They have not looked into it yet.

Chris Gilpatrick Jr. asked about out of state vehicles at the transfer station he was up there taking pictures of out of state license plates. Ronnie stated they have passes on dashboard of their cars. Chris said he didn't see any. There was a lot of discussion about this issue.

WINTER SAND BIDS 2010

- | | |
|--------------------------------------|------------------------------|
| • William Renaud Jr. Trucking | \$7.45 per cubic yard |
| • STS Construction | \$7.49 per cubic yard |
| • Interstate Soils | \$5.49 per cubic yard |

Bid will be awarded on Tuesday September 15, 2009 at 7pm.

Chris Gilpatrick asked if the Selectmen had answered the questions he turned in at the last meeting. They stated they had been busy setting the tax rate, Chris said that at the 04/16/09 budget committee

meeting Jason & Judy said that putting the legal services out to bid was a good idea. He also said that the sign on Lord Rd. says private. The town only maintains .2 miles on the Little River end. The road should not say private.

Chairman Frizzell made the motion to adjourn the meeting at 7:15pm; Selectman Patch seconded and all were in favor.

SELECTMEN'S MEETING
September 15, 2009

Selectmen in attendance: Robert Frizzell, Jason Cole, and Ronal Patch

The meeting was opened at 6:35pm followed by the Pledge of Allegiance.

Selectman Cole made a motion to accept the minutes of the 9/1/09 meeting, Selectman Patch seconded and all were in favor.

Open Generator Bids:

There were six bids received to supply and install (2) 20 KW Generators:

D.C. Manuel Co.	\$12,375.00
E.S. Boulos Co.	\$15,000.00
J.S. Tech. Electric	\$24,905.00
Tessier Electric	\$12,830.50
Gregory Thompson & Son	\$14,475.00
RCP Electric	\$16,332.00

Selectman Cole opened and read the bids. He thanked all those who made a submission and announced that the bid will be awarded at the 10/6/09 meeting. Details are attached.

Laura Bragg – Town Clerk: Came before the Selectmen with several issues:

- Presented the Selectmen with the School warrants to be signed and informed them of the Public Hearing on 10/20/09 at 6:30 pm at Noble High School.
- Had Selectmen sign an appointment paper for Gerald Kibbey to be Assistant Fire Chief.
- Informed the Selectmen that Sen. Richard Nass will hold a meeting at the Lebanon Elementary School on 10/14/09 at 7:00 pm to discuss the Excise Tax and Tabor II referendums being voted on in November so residents can ask questions.

Award Winter Sand Bid:

The (3) bids received were:

Interstate Soils, LLC	\$5.49 per cubic yard
William A. Renaud, Jr. Trucking, Inc.	\$7.45 per cubic yard
Stuart, Torno & Stuart, Inc.	\$7.49 per cubic yard

Selectman Patch made a motion to award the bid to Interstate Soils, LLC for \$5.49 per cubic yard which is a savings to the town of \$9,000.00; Selectman Cole seconded with two in favor and one abstention.

Glen Stadig: Came before the Selectmen in regard to an article written in the Observer about the November ballot and the Selectmen still being unsure whether the petition articles and CEO budget would be put on it. Selectman Patch said a decision would be made at this meeting.

Glen summarized the events: it was his understanding in July that the CEO budget had to be revisited in November with a people's vote because it was voted down in June. At that time he asked the Selectmen to put this before the people in November on their own. He asked about this same issue at subsequent Selectmen's meetings and was told it was being discussed. After asking about this several times and not receiving an answer, he said he would write a petition for a Town Manager Plan. The petitions were circulated and submitted. Again, Glen asked that the articles be put on the ballot but was told it had not been decided.

Selectman Cole said that while going through the budget process with the Budget Committee, the committee had a concern that any essential services voted down in June should be brought back up in November and that this might not happen. Selectman Cole said that the Selectmen present at that meeting (Judy Churcard, Jason Cole, Bob Frizzell) agreed that anything voted down would be brought back up in November. Selectman Cole made a motion to have the essential services voted down in June (CEO budget) brought back up on the November ballot. (No second)

Selectman Cole said he feels it is immoral and unethical to go back on their (the Selectmen) word to the Budget Committee. He feels the Selectmen made a promise to the BC and they need to stand by it. He said he had no idea that this item wasn't going to be on the ballot.

There was a lot of discussion on this matter between the Selectmen and the residents present at the meeting.

Selectman Cole made a motion for a municipal referendum on the 11/3 ballot for the CEO budget that the Selectmen said they would put on the November ballot, plus the two citizen's petitions. The motion was not seconded.

Glen's position is that it will cost less to put the referendums on the November ballot than it will be to have a special town meeting to vote on the items.

Selectman Cole asked for a second to keep the Selectmen's word by having the CEO budget put on the November ballot.

Selectman Cole made a motion to have a municipal vote on 11/3 to include the essential services voted down in June. The motion was not seconded.

Selectman Patch made a motion to not have a municipal vote in November. The motion was not seconded.

There was more discussion between Selectmen and residents.

Chairman Frizzell stated that hearing no second, Selectman Cole's motion fails. He went on to say that it was not an easy decision to make; however, in the interest of the town he feels it is the right decision. The major factor being finances.

Selectman Patch made a motion to adjourn the meeting at 9:05 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING
October 6, 2009

Selectmen in attendance: Robert Frizzell and Jason Cole

The meeting was opened at 6:30 pm.

The General Assistance Ordinance Public Hearing was opened at 6:35 pm by Chairman Frizzell. Selectmen's Assistant, Sue Collins read the changes. Chairman Frizzell asked if the public had any questions or comments in regard to the GA Ordinance or Appendices. The Public Hearing was closed at 6:38 pm. Chairman Frizzell made a motion to adopt the General Assistance Ordinance and Appendices as amended; Selectman Cole seconded and all were in favor.

Laura Bragg – Town Clerk: Came before the Selectmen for signatures:

- Pole Permit for T.M. Wentworth Road – Selectmen signed.
- Appointment papers – Rick Cyr – Lt. Fire Dept. and Dan Roy – Capt. Fire Dept. – Selectmen signed.

Sgt. Mike Hayes – York County Patrol Association & Rachel Sherman – President of the Clerical Union, MSEA Local 1297 – YC Government Employees:

Came before the Selectmen in regard to the recent workforce adjustments in York County. Their purpose is to help clarify what is happening and to hopefully answer questions.

A total of 24 county workers were laid off – 17 clerical union employees and 7 York County Sheriff's deputies.

Sgt. Hayes has visited (7) other towns so far to discuss the layoffs. Some things the patrol association did to stop the layoffs from happening:

- Started to negotiate a collective bargaining agreement in 2007 when they were made aware of budget issues.
- In order to save jobs, the patrol association didn't take a pay increase in 2008.
- In 2009 the county gave them a 3% increase and \$750.00 signing bonus.
- In 2010, they anticipate a 4.5% increase.

In contrast, management and non-union personnel received an 8% increase back to January. They did not receive an increase in 2007 and in 2008 received a 6% pay increase.

An Executive Secretary was hired at \$45,000.00 to start on the same day as the cuts were made to the county workers. In 2007, the County Manager made approximately \$75,000.00 and is now making \$97,500.00.

In 2008 the York County employees were made aware the county was in fiscal turmoil and the budget was going to be short. The Sheriff cut \$170,000.00 from the budget in December, 2008. Due to the fiscal emergency in January of 2009, the county terminated 40 employees.

Sgt. Hayes wrote letters asking for a meeting to negotiate with the county for a \$1.3 million shortfall and received no response.

The first negotiation session was held on 8/12/09 and Sgt. Hayes asked to have the meeting recorded. The Patrol Association immediately conceded to the following cost saving ideas in order to save jobs:

- Offered to give back clothing allowance (22 employees @ \$450.00 each).
- Give back shift differential.
- Give back on call stipend.
- Give back canine handler pay.
- Eliminate 4.5% pay increase for 2010 by taking back sick days.

The savings for these items came to over \$100,000.00 and the county still would not give them any assurances that there wouldn't be any layoffs.

Attached is a memo to the Board of County Commissioners. More detailed information can be obtained by watching the video of this meeting at ourvoice.stadig.org.

Selectman Cole spoke to the Sheriff today and he said there are 11 deputies protecting 14 towns. There are 20,000 calls/year and approximately 40,000 people.

Chris Gilpatrick suggested that Sgt. Hayes attend the Public Hearing in November to inform the public of this information.

Award Generator Bid:

Six bids were received:	D.C. Manuel Co.	\$12,375.00
	Tessier Electric	\$12,830.50
	Gregory C. Thompson & Sons	\$14,475.00
	E.S. Boulos Co.	\$15,000.00
	RCP Electric	\$16,332.00
	J&S Tech. Electric	\$24,905.00

Selectman Cole said all were comparable and the Selectmen decided to go with the lowest bidder which was D.C. Manuel at a cost of \$12,375.00.

Selectman Cole made a motion to accept D.C. Manuel Co. as supplier and installer of the two 20 KW Guardian Propane generators at a cost of \$12,375.00; Selectman Frizzell seconded and all were in favor.

Skip Wood – Fire Chief: Came before the Selectmen in regard to liability insurance on the Fire Station.

Selectman Frizzell said currently the insurance covers town functions and regular Fire Dept. activities that are held at the Fire Station. He said non-town functions could be covered at a cost of \$502.00 per year by the Fire Corp. Chief Wood feels the town should pay for this cost. There was much discussion on this subject. It was suggested that this item be added to the referendum questions in June.

Chief Wood asked the Selectmen to accept a '99 Ford Windstar van to be used in the squad tech. unit at a cost of \$1.00. Selectman Cole made a motion to accept the '99 Ford Windstar van as a squad vehicle; Selectman Frizzell seconded and all were in favor.

Miscellaneous:

- Laura Bragg announced that Sen. Richard Nass would be at the LES on Wed., 10/14 at 7:00 pm to discuss and answer questions about the Excise Tax and Tabor II referendums on the November ballot.
- Laura asked the Selectmen about the school bond issue – when do we pay for it? This is an interest free bond in the amount of \$574,000 for 3 towns with approximately one-half going to Lebanon schools. The Selectmen said we will start paying for it next year.
- Library expansion – Selectman Frizzell said no decision has been made. Laura wanted to express that if this does pass, the School Dept. may be able to take the town's trust fund money which is approximately \$80,000.

Chris Gilpatrick:

- Offered his services, free of charge, this winter to perform constable duties such as check stickers at the transfer station and check registrations around town.
- Chris gave the Selectmen a list of requests.

Matt Barrows:

- Asked the Selectmen about projects being done in town without proper permits. Selectmen responded that action is being taken on this by the CEO.
- Also asked about commercial property and wondered if the Planning Board should be involved with this. Chairman Frizzell responded that there is no zoning in Lebanon and a Comprehensive Plan would be required to have control over commercial property.

Selectman Cole made a motion to adjourn at 8:25 pm; Chairman Frizzell seconded and all were in favor.

SELECTMEN'S MEETING
October 20, 2009

Selectmen in attendance: Robert Frizzell, Jason Cole and Ronal Patch

The meeting was opened at 6:30 pm. Chairman Frizzell made a motion to accept the minutes of the 9/15/09 and 10/6/09 meetings as written; Selectman Cole seconded and all were in favor.

Three Rivers Land Trust: Madge Baker, Carl Davis and Marjorie Blood (representatives of TRLT) came before the Selectmen in regard to property (R13 19) donated to the land trust. They were interested in discussing taxes for this property. Madge Baker made it clear that as a non-profit 501 C3 organization they are exempt from paying any property taxes. However, the corporation is willing to make some monetary contribution to the community. Carl Davis also stated that this land will at some point have public access so it can be enjoyed by members of the community.

The Selectmen will discuss what they think a fair contribution would be.

Laura Bragg – Town Clerk:

- The Town Clerk from Berwick asked if Laura thought the Town of Lebanon would be interested in a disaster plan/mutual aid plan for the town offices. In other words, if something happened that required one of the offices to be closed in an emergency, the other town office would be able to collect excise taxes and perform limited other duties. The Berwick Town Manager would be asked to write an agreement
- There will be an office meeting on Thursday, 10/22 at 8:30 am – Selectmen are invited.

Chris Gilpatrick: In regard to the list of requests he had given the Selectmen at the 8/18/09 meeting, Chris said he received the time slips for mowing but the Treasurer told him there wasn't anything from Alan Shepard in regard to the other issue he asked about.

Selectman Cole stated that the older bills from Attorney Shepard were not itemized in enough detail and this has been changed. It was also told to Chris that Attorney Shepard had contacted the Attorney General's office in regard to this matter and no information was found. Chris wants to know specifically who Attorney Shepard talked to at the Attorney General's office.

Chris also asked about the offer he made to be constable; Selectman Patch said they were not going to use him. Glen Stadig asked what the town is losing in excise tax due to unregistered vehicles and if it is worth paying someone to do the constable work? The Selectmen aren't sure of the exact amount, but feel it is significant.

Chris asked when the Waste Management contract runs out. Selectman Patch said one more year and stated they are looking into other alternatives.

There was some discussion about people wanting to take items from the metal dumpster. Selectman Patch said if there are items that they feel could be reused they try to put those items aside in case someone wants them.

Chairman Frizzell made a motion to adjourn the meeting at 7:40 pm; Selectman Cole seconded and all were in favor.

SELECTMEN'S MEETING
November 24, 2009

Selectmen in attendance: Robert Frizzell, Jason Cole and Ronal Patch

The meeting was opened at 6:30 pm. Selectman Cole requested waiving the Pledge of Allegiance, as the flag was not present and also a moment of silence for Arthur Wyman and Bruce Potter, both recently deceased.

Shoreland Zoning Ordinance: According to Jenn Griffin, Planning Board Secretary, the Shoreland Zoning map has been corrected but cannot be reissued until after the June 2010 vote because the referendum needs to be put back on the ballot.

Recall Ordinance: There was a question as to whether a Town Charter had to exist in order to have a Recall Ordinance. Laura Bragg, Town Clerk, clarified this by saying the ordinance needs to be written and voted on, but a charter does not have to exist to do this. Also, in response to misinformation printed in the newspaper, Laura said that 75-80 out of approximately 498 towns in Maine have charters, not the 75% of towns that was printed.

Maine Revenue Special Enforcement Unit: This unit has been formed to help towns that border New Hampshire collect excise tax on vehicles that are not registered in Maine (see attached letter). Selectman Cole will contact Nick Nadeau, Investigator to set up a meeting with the Selectmen.

Department Budgets: The Selectmen will send a letter to Department Heads requesting their completed budgets by 1/7/10 and they will begin to discuss them on 1/12/10. A memo has been sent to Department Heads to inform them of the Department Head meeting on 12/15/09.

Fire Truck Repairs: There was some confusion as to where the money for these repairs came from. The Selectmen stated the money came from the Fire Dept. budget.

Glen Stadig: Asked how Steve Endsley was appointed to Budget Committee as an alternate. Selectman Cole explained it was different than last year because the person next on the list last year did not respond to letters asking him if he wanted to become an alternate, so alternates were solicited. This year, Steve was next on the list with votes so he was asked and he accepted.

Laura Bragg: Cited a portion of the Conflict of Interest Policy (Article 5, #2) asking if people on the Budget Comm. can have input on a particular subject even if they can't vote on it. Selectman Cole said yes they could.

Chris Gilpatrick:

- Asked again who at the Attorney General's office was contacted in regard to the case of a former town office employee. The Selectmen suggested he contact his attorney.
- Asked who has keys to the Transfer Station? Laura replied that the Town Office, Ron Patch and Ray Davis have keys. Chris said on 11/3 he went to the T.S. at 8:30 am to put a banner on the fence and the gate was locked. When he went back by, the gate was closed but Kevin Hartford was inside the T.S. dumping and no one else was around. He wants to know why Kevin can get into the dump and said as a taxpayer, he would also like a key. Glen Stadig asked if Kevin going into the T.S. when no one else is there is a liability issue. Selectman Frizzell answered that Kevin likely has liability insurance.

There was much discussion about this matter and Selectman Cole made a motion to go into Executive Session at 7:07 pm. The Selectmen came out of Executive Session at 7:14 pm. They said they will take the Kevin Hartford information under advisement.

Selectman Frizzell made a motion to adjourn the meeting at 7:15 pm; Selectman Patch seconded and all were in favor.

SELECTMEN'S MEETING
December 1, 2009

Selectmen in attendance: Jason Cole and Ronal Patch

The meeting was opened at 6:30pm. Selectman Cole requested waiving the Pledge of Allegiance, as the flag was not present. Selectmen Cole made a motion to accept the minutes of the 10/20/09 and 11/24/09 meetings as written; Selectman Patch seconded and all were in favor.

Laura Bragg: Presented the Selectmen with a "Certificate of Sufficiency of the petition to establish a Charter Commission for the purpose of revising the Municipal Charter or preparing a New Municipal Charter."

The Selectmen agreed to have the children at the Lebanon Elementary school design our Town Report cover again this year.

The generator will be hooked up on Friday 12/04/09, Selectman Cole will make sure he they can get into the office.

Glen Stadig: He asked again about putting budget reports etc. to a PDF file so they can be e-mailed to residents on request. It would save money, paper, trees etc. Selectman Cole will look into this.

He mentioned that at the meeting this morning he thought there was a good discussion about the fire truck between the Selectmen and the fire chief. He felt that should have been discussed at a night meeting so more residents could have seen it. Selectman Cole stated they are looking at several options. Starting a Capital Equipment fund would be a way to save money for these big purchases.

Glen asked about the property on 202 that has been having fill hauled in and the color is quite dark. Selectman Cole stated that a lot of residents and neighbors are concerned about this. The CEO has been involved with DEP. This fill has been tested and is legal. Selectman Cole will get the contact number from DEP for anyone with questions to call.

He also feels Selectmen's meetings at night are better for the public.

Chris Gilpatrick: He asked if the Selectmen had talked about the transfer station key situation. Selectman Cole stated he had an emergency at work this morning so they didn't have a chance to discuss it yet.

He also noticed on the website the Tuesday morning meetings were changed from workshops to regular meetings. Selectman Cole said they did that so they could sign pole permits in the morning if needed.

The Selectmen's agendas haven't been posted on the website. Selectman Cole said he will look into this and we will try to do better.

Selectman Cole made a motion to adjourn the meeting at 6:55pm; Selectman Patch seconded and all were in favor.