

1979

Board of Trustees Public Meeting July 24, 1979

University Of Maine System

Follow this and additional works at: <https://digitalcommons.library.umaine.edu/bot-corp-records>



Part of the [Educational Administration and Supervision Commons](#)

Repository Citation

University Of Maine System. (date).Board of Trustees [Meeting minutes]. Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

This Minutes is brought to you for free and open access by DigitalCommons@UMaine. It has been accepted for inclusion in Corporate Records by an authorized administrator of DigitalCommons@UMaine. For more information, please contact um.library.technical.services@maine.edu.

UNIVERSITY OF MAINE
BOARD OF TRUSTEES

July 24-25, 1979

Bangor, Maine

Public Meeting

PRESENT:

Chairman Francis Brown, Alan Elkins, Stanley Evans, Joseph Hakanson, Susan Kominsky, Thomas Monaghan, Ellen Platz, John Robinson, Elizabeth Russell, Thaxter Traflet, Artemus Weatherbee and Temporary Deputy Commissioner of Educational and Cultural Services, Richard Redmond. Absent: Bernard Carpenter, Patricia DiMatteo, James Page. Staff: Chancellor McCarthy, Robert Binswanger, William Sullivan, Mary Ann Haas, Samuel D'Amico, Richard Eustis, Russell Smith, Sumner Bernstein, Donald Beattie, Roland Burns, Arthur Buswell, Einer Olsen, Henry Hooper, Stanley Salwak, Robert Woodbury, faculty and student representatives, press and public.

July 24, 1979

Chairman Brown convened the meeting and took note of the new format with which the Board is experimenting, effective this meeting. He indicated that in response to the interest of the Trustees in improving the function of the Board, the Trustees had decided that all agenda items would be considered by the full Board during its regular session and only those items requiring further study would be referred to the appropriate Committee. Mr. Brown said this change in format was designed to permit more trustee participation in full discussions of all items on the agenda. Since this was the first meeting of the new fiscal year, Mr. Brown also took note of some of the concerns for the year ahead:

- a. Energy - The Chancellor and the staff are preparing a report on the implications the energy crisis will have for the University and are developing recommendations for Board consideration at the September meeting;
- b. Search for a new President for the University of Maine at Orono;
- c. Board's goals and objectives for the year ahead will focus on the Chancellor and the Campus Presidents.

Concluding his remarks, the Chairman introduced Mr. Thaxter R. Traflet from Bangor who was recently appointed to the Board to replace Dr. John Donovan whose term had expired, and he welcomed Mr. Richard Redmond, who was present in his capacity as Temporary Deputy Commissioner of Educational and Cultural Services, pending the appointment of a new Commissioner.

Chancellor's Report. Chancellor McCarthy briefly touched on the exhaustive search process recently concluded at the University of Southern Maine which culminated in the appointment of Robert L. Woodbury as President. The Chancellor introduced Dr. Woodbury, who was attending a Board meeting for the first time since assuming office, and welcomed him to the University family.

In his remarks the Chancellor presented a number of his ideas for improving the educational environment and he discussed his plans for action in these areas. He noted that while the plans may not all come to fruition, the issues are worthy of attention and he requested that the Trustees share their views on these issues over the months ahead. In summary form, the issues presented were:

1. Creation of Honors College - support and recognition on a system-wide basis for students with unusual ability. Using Orono as the lead campus, the Chancellor said he would bring together a group of people to develop a system-wide honors college to be located at Orono and designed to provide opportunities for honors study at the other campuses in the system.
2. Public/Private Cooperation - need for meaningful exchange between the University and the State's private institutions. The Chancellor said that one way of sharing scarce resources without infringing on institutional independence would be development of a truly efficient interlibrary loan system and perhaps a union catalog. He indicated he would appoint James C. MacCampbell, Director of Libraries, University of Maine at Orono, to head a Task Force to study such a project.
3. Part-time Students - need to increase educational advantages for part-time learners, to gather the necessary statistical data and to develop programs. Chancellor McCarthy reported that he would appoint a special Task Force to explore the concept of banking credits toward selected degrees.
4. Review of Existing Academic Programs - to supplement recently developed and existing systems for approval of new programs, the Chancellor said there is a need to develop processes to search out programs which are no longer high priority programs and which should be eliminated.
5. Centralization/Decentralization - need to analyze the balance between centralization and decentralization of key management activities and make any necessary changes. The Chancellor said he will arrange a day-long seminar for Trustees to examine the issues.
6. Collective Bargaining - need to examine the philosophical underpinnings, the experience at other institutions, processes already in place and available options. Chancellor McCarthy said he will organize a 1 or 2 day educational seminar for the Trustees this Fall, taking advantage of the expertise of the University staff and of other non-University resource people.
7. Administrative Council - need to seek ways to make it work better. As first steps, the format of Council meetings has been changed and a special seminar is planned.

8. Energy - need to develop an energy policy for the University. The Chancellor said he will appoint a special Task Force to be chaired by William Sullivan, Vice Chancellor for Administration, to study the technical questions, and an action plan will be prepared for Board review at the September meeting.

Acceptance of Minutes. On motion made and seconded, the minutes of all meetings held on May 22 and 23, 1979, were approved as distributed.

OLD BUSINESS.

1. Investment Managers. Trustee Hakanson, Chairman of the Finance Committee, reported that Vice Chancellor Sullivan and Mr. Harshman had accompanied him to Boston for site visits to several investment management firms. He said that when the other members of the Finance Committee had had an opportunity to review the report of these visits, the Committee would present a recommendation for Board consideration. On motion of Mr. Hakanson, which was seconded, the matter was referred to the Finance Committee for further study.

2. Part-time Tuition - Information Report. Russell Smith, Director of Budget and Financial Planning, presented the report which had been prepared at the request of the Board at the May meeting for more information on practices for billing part-time students. He indicated that the report which had been circulated with materials for the meeting, contained an overview of the part-time student population at the University, the rationale for moving to a fixed breaking point billing method, a discussion of alternate billing methods, a review of billing practices at other New England Universities, and a brief review of the University's Conference and Institute activity and Continuing Education Program. Mr. Smith recapped the questions raised at the last meeting and compared the University's practices with those used most frequently at other comparable institutions.

3. Negative Checkoff Billing. Russell Smith summarized a report on negative checkoff practices throughout the University, which was requested by the Board at the May meeting and which had been circulated with the materials for this meeting. Mr. Smith noted that 'negative checkoff' is a billing practice through which a charge is placed on student bills for an optional service, the charge being removed only if the student takes specific action to decline the service. He reported that five campuses have been using some form of the negative checkoff mechanism for health insurance or athletic tickets, and he called attention to the statements from each Campus, which were included in the report, commenting on local experience with negative checkoff billing. On concluding his remarks, Mr. Smith presented the following recommendation for consideration:

that the University billing system be used only for collecting University fees and charges, and that it not be made available in any form for the collection of private association charges, and that charges for any optional services, if shown on the student bill, be clearly identified as optional and that a positive action by the student be required to maintain the charge.

Mr. Robinson said he thought the question of eliminating the negative checkoff for billing of health fees should not be resolved until there had been further study of Campus health services and it had been determined whether these should be self-sustaining. The Chancellor said the recommendation was designed to foreclose private association charges and also to clearly identify legitimate services which are offered on an optional basis. He added that the question of whether Campus health fees should be optional can still be resolved at a later time. Mr. Weatherbee moved the recommendation with an amendment to delete the language after the phrase, 'private association charges', and his motion was seconded. Mr. Scharf inquired whether student government would have access to the University billing system. The Chancellor indicated that the student activity fee is considered an official mandatory charge and therefore billing for that would continue. Mrs. Kominsky pointed out that the language of the amended motion was so broad it would preclude the use of the billing system for things - student activities, among others - which might well be considered legitimate University-related charges. She indicated that her concern was for elimination of the negative checkoff mechanism and that she couldn't support the amended motion. With Mr. Robinson concurring, Mr. Weatherbee's motion was withdrawn. Mrs. Kominsky moved the recommendation as presented by the administration and the motion was seconded. After further discussion, Mrs. Kominsky moved to amend the motion by changing the phrase, 'University fees and charges', to read, 'University-related fees and charges'. The amendment was seconded and VOTED. On motion made and seconded, the amended motion was

VOTED: that the University billing system be used only for collecting University-related fees and charges, and that it not be made available in any form for the collection of private association charges, and that charges for any optional services, if shown on the student bill, be clearly identified as optional and that a positive action by the student be required to maintain the charge.

4. 504 Report - Campus Update. Richard Eustis, Director of Physical Facilities, reported that the Physical Plant Committee had discussed Section 504 of the Rehabilitation Act of 1973 at length at its last meeting and had requested additional information about the implications these regulations will have for the University, and the status of progress toward compliance on a campus by campus basis. Mr. Eustis summarized the report which had been prepared and circulated with the materials for the meeting, and responded to questions of interest from the Trustees.

5. Portland Residences. Mr. Eustis briefed the Trustees on the status of a study requested by Trustee Monaghan on the feasibility of selling University-owned residences in Portland. He reported that since 1962 the University had purchased 45 properties at a cost of approximately \$1 million. Some of the buildings have been razed to provide building sites or parking spaces and seventeen buildings remain which provide about 25,000 square feet of usable office space plus additional storage and service areas. Mr. Eustis said the staff is moving ahead with the appraisal of these properties to

determine the fair market value. Other factors which are being weighed are the alterations which will be necessary to enhance market values, and the need for space for relocation of the current occupants. He said the future land requirements for University of Southern Maine should also be considered. Mr. Monaghan expressed appreciation that the study was underway and said he hoped serious consideration would be given to available alternatives when the information had been compiled.

6. Student Administrative Appeal Procedures. Dr. Mary Ann Haas briefed the Trustees on the development of student appeals policy for administrative decisions which was undertaken at the request of the Student Affairs Committee, and called attention to the individual campus policies which were circulated with the materials for the meeting. Mrs. Kominsky said that the Committee had two major concerns which prompted development of these policies. First, to provide procedures through which students could have an administrative decision reviewed and second, to determine whether the students should have recourse beyond the campus level. She suggested that the policies developed be studied further to insure that each campus had provided for procedural rights, and, also, that the question of recourse to the Chancellor and the Board be explored. After discussion and on motion made and seconded, it was VOTED to refer the Student Appeals Policy to the Student Affairs Committees for further study.

7. Criminal Justice Programs. In response to a request of the Educational Policy Committee at an earlier meeting, Vice Chancellor Binswanger prepared a report on University programs in criminal justice and law enforcement which was circulated with the materials for the meeting. Dr. Binswanger introduced Professor Howard Foley, Chairman of the Law Enforcement Program at Bangor Community College and Professor Michael Williams, Coordinator of the Criminal Justice Program at the University of Southern Maine, who had been invited to share with the Trustees their perspectives on criminal justice/law enforcement education. Following their brief presentation, they responded to questions of interest from the Trustees.

8. Committee on Student Life. Dr. Binswanger outlined the format for a Trustee study of student life which was proposed by Chairman Francis Brown in January, 1979, as an appropriate response to the University's obligation and concern for the academic welfare of its students. The study team will consist of Trustees, students, faculty and administrators. Dr. Binswanger took note of the preliminary timetable wherein the organizational work will be developed during the summer, priority issues established in early fall, campus forums in November and December, and study recommendations submitted for Board review and action on March, 1980. Chairman Brown named the Trustees who would be asked to serve on the Committee and on motion made and seconded, it was

VOTED: to ratify the Trustee appointments to the Committee on Student Life: Alan Elkins, Chairman
Bernard Carpenter
Patricia DiMatteo
Commissioner of Educational & Cultural Services

Mr. Brown noted that the staff would be moving ahead with the rest of the organization of the Committee and he invited all Trustees to participate in Committee activities.

After a brief recess, the Chairman presented for discussion a series of amendments to the By-Laws proposed by individual Trustees. At the request of the Chairman each Trustee introduced the amendment(s) he had proposed.

9. By-Laws Amendments.

a. Term of Vice Chairman. Mr. Monaghan introduced his amendment to extend the term of the Vice Chairman to five rather than four years which he said was intended to remove the technical barrier to the reelection of Dr. Evans for another term. He moved adoption of the amendment and the motion was seconded. It was agreed that other proposed amendments, which were related, would be discussed before action on any was taken.

b. Terms of Board Officers. Mr. Weatherbee introduced his amendment to limit the Chairman and Vice Chairman to two terms. He said the reason for this proposal was to provide an opportunity for all members of the Board to serve in the chairs. During discussion, Mr. Robinson agreed in principle with the intent of the sponsor although he said he hoped a way could be found for Dr. Evans to serve another term.

c. Terms of Committee Chairmen. Mr. Weatherbee introduced his amendment noting that the intent, as in item b, was to expand opportunities for more trustees to be involved in leadership positions. During discussion, Mrs. Kominsky said she could support Mr. Monaghan's amendment since it would provide for some continuity in the chair while, at the same time, avoid any problem with terms of indefinite length. She said she was opposed to specification of terms for Committee Chairmen preferring to leave this to the Board Chairman in the interest of maintaining as much flexibility as possible.

After further discussion, the questions were called and a. on motion made and seconded, and with ten Trustees voting in favor, Mr. Weatherbee opposed and Mr. Robinson abstaining, it was

VOTED: to amend Article II, Section 2.1 of the By-Laws to read:

"Officers. At the annual meeting, the Board of Trustees shall elect from among its members a Chairman and a Vice-Chairman, and such other officers as the Board may determine. The terms of office shall commence at the beginning of the following fiscal year. A Chairman shall be ineligible to serve more than four (4) successive terms; a vice-chairman shall be ineligible to serve more than five (5) successive terms."

b. Mr. Weatherbee moved:

That the third and last sentence of Section 2.1 of Article II of the By-Laws be changed to read in its entirety as follows:

"A Chairman or Vice Chairman shall be ineligible to serve more than two (2) terms, whether successive or not, in their respective offices."

The motion was seconded. With Mr. Weatherbee voting in favor and all other Trustees opposed except Mr. Robinson who abstained, the motion failed to carry.

c. Mr. Weatherbee moved:

That the following Section be added to Article III of the By-Laws as Section 3.11:

"That a Committee Chairman shall be ineligible to serve as such Chairman for more than two (2) successive terms."

The motion was seconded. With Mr. Monaghan and Mr. Weatherbee voting in favor and all other Trustees opposed, the motion failed to carry.

d. Vote Needed to Amend By-Laws. Mr. Robinson introduced his amendment which proposed to reduce the number of votes required to approve an amendment to the By-Laws and he moved the following recommendation:

That Article VI be amended to read as follows:

"These By-Laws may be amended at any regular meeting of the Board by approval of a majority of those present provided the proposed amendment shall have been presented in writing at the previous regular or special meeting of the Board or sent with the call of the meeting at which the amendments are voted upon."

The motion was seconded. During discussion there was general agreement that the current requirement for 10 favorable votes to amend the by-laws could be reduced somewhat. Concern was expressed, however, that it might be undesirable to permit such amendments on the basis of a simple majority vote of Trustees present at a given meeting. After several alternatives were suggested and discussed, it was pointed out that no action could be taken on an alternative until the next meeting when it could be presented in writing with the call of the meeting. Counsel was asked to research the practices of other institutions and report at the next meeting. On motion of Mr. Hakanson which was seconded, the amendment was tabled until the next meeting when alternatives will be presented for action. Mr. Robinson, Mr. Monaghan and Mr. Weatherbee voted against the motion to table.

000

10. Election of Vice Chairman. In the absence of Mr. Carpenter, Chairman of the Nominating Committee, Chairman Brown reported that at the last meeting, Dr. Evans had been nominated by the Committee for reelection as Vice Chairman. Mr. Brown opened the floor for other nominations. On motion made and seconded and with Mr. Weatherbee abstaining, it was VOTED: to close nominations from the floor and accept the recommendation of the Nominating Committee for reelection of Stanley J. Evans as Vice Chairman.

NEW BUSINESS.

1. New Program - UMM. President Buswell briefed the Trustees on the development of the proposal to establish a Bachelor of Arts at the University of Maine at Machias, limited to majors in English and History. He reported that the campus has been offering the subject matter in various programs and has also been offering an Associate Degree in Liberal Studies; therefore, no new costs are projected for the new program. Dr. Buswell and Dean Aldrich responded to questions of interest from the Trustees. On motion of Dr. Elkins, which was seconded, it was

VOTED: to approve the Bachelor of Arts Degree (limited to two majors - English and History) as submitted by the University of Maine at Machias.

2. New Program - USM. President Woodbury presented a proposal to establish a BS in Therapeutic Recreation at the University of Southern Maine, and responded to questions from the Trustees. During discussion, Dr. Elkins said he had no objections to the program on a philosophical basis but he expressed reservations about the potential job market for its graduates. Dr. Binswanger spoke to the projections for placing graduates and the references from interested agencies concerning needs. Dr. Evans said he thought there would be a rapid increase in the demand for such graduates as the needs for the handicapped and the elderly continue to gain attention. After further discussion and on motion of Dr. Elkins, which was seconded, it was

VOTED: to approve the Bachelor of Science Degree in Therapeutic Recreation as submitted by the University of Southern Maine.

3. Memorandum of Understanding. Dr. Henry Hooper, Chief Executive Officer, UMO, reported briefly on the execution of a Memorandum of Understanding between the University of Maine at Orono and the College of the Atlantic which formalizes a variety of cooperative arrangements which have been voluntarily organized between the faculty and students at the two institutions. The item was for information only and no action was required. The full text of the memorandum is appended to the file of these minutes.

4. University of Maine Student Conduct Code. Dr. Mary Ann Haas briefed the Trustees on the proposed revisions which have been developed by the Conduct Code Review Board in accordance with provisions in the Code for periodic review. She noted that the recommended revisions are primarily for purposes of clarity in interpreting application of the Code. Dr. Haas was accompanied by Sharon Dandrent, Assistant Dean of Student Affairs, UMO, and they responded to questions of interest from the Trustees. Student representative, Eric Scharf,

expressed concern that the review process had been completed and submitted for approval during the summer recess and he requested that action be deferred until September to give the University of Maine Organization of Student Governments more time to assess the impact of the changes. After discussion and on motion of Mrs. Kominsky which was seconded, it was voted to table the item until the September meeting.

5. Acquisition of Land - UMM. President Buswell reported on a recommendation to acquire a parcel of land at the Greenpoint Camp Site in Princeton which is currently used by UMM in support of several academic programs. The terms of the present lease provide for either renewal of the lease or purchase. He indicated that the Campus is using the Camp as a laboratory and staging area for its associate and baccalaureate degree programs in recreation management. After discussion and on motion made and seconded, it was

VOTED: to authorize the acquisition of the 32 acres of land currently leased from the Georgia Pacific Corporation at the Greenland Point Camp site subject to staff approval of the deed and to further authorize the transfer of funds from the UMM Incentive Budgeting Account to an appropriate Plant Fund Account to cover the acquisition costs.

6. Construction - UMM. President Buswell reported that the Headquarters Building of the Greenland Point Camp was destroyed by fire in February, 1979, and requested authorization to construct a new building on the same site. He noted that insurance money is available for the reconstruction. On motion of Mrs. Kominsky which was seconded, it was

VOTED: to authorize the reconstruction of the Headquarters Building at the Greenland Point Camp for a cost not to exceed the \$43,000 proceeds from the insurance claim.

7. Motor Vehicle Regulations, UMF. Vice President Roger Spear presented the recommendation for approval of revisions to the Regulations, which were developed during the course of the Campus's periodic review. Mr. Spear noted that item number 8 in the proposed revisions should be deleted. On motion made and seconded, it was

VOTED: to adopt amendments one through seven dated July 2, 1979 to the Motor Vehicle Regulations for the University of Maine at Farmington, effective August 1, 1979.

8. Motor Vehicle Regulations, UMO. Dr. Hooper presented the recommendation for revisions concerned primarily with the schedule of fines, parking limitations and towing policy. On motion of Dr. Elkins, which was seconded, it was

VOTED: to adopt the University of Maine at Orono Motor Vehicle Regulations dated June 19, 1979, effective August 1, 1979.

20

9. Oak Hall Alterations, UMO. Dr. Hooper briefed the Trustees on the proposed renovations. On motion made and seconded, it was

VOTED: to authorize the project to make fire safety alterations

to provide additional exitways in Oak Hall on the Orono Campus for a cost not to exceed \$36,000 and to authorize the transfer of funds from the UMO Residence and Dining Reserve to an appropriate Plant Fund Account to cover the costs of these alterations.

10. Central Heating Plant, UMO. Dr. Hooper presented the recommendation for installation of a new condensate receiver system in the UMO Heating plant, noting that the problems have existed for some time and have reached the point where corrective action is imperative. On motion made and seconded, it was

VOTED: to authorize a project to install a new condensate

receiver system in the University of Maine at Orono Heating Plant for a cost not to exceed \$100,000 and to further authorize the transfer of funds from the Campus Incentive Budgeting Account to an appropriate Plant Fund Account to cover the costs of these improvements.

11. Hauck Auditorium, UMO. Dr. Hooper presented the recommendations for electrical improvements to the Hauck Auditorium. On motion made and seconded, it was

VOTED: to authorize the project to make electrical improvements

in Hauck Auditorium on the Orono campus for a cost not to exceed \$75,000 and to further authorize the transfer of funds from the UMO Campus Incentive Budgeting Account to an appropriate Plant Fund Account to cover the costs of these improvements.

12. Sale of Stucco Lodge, UMO. Dr. Hooper briefed the Trustees on the proposal to dispose of the Stucco Lodge, a former motel which was purchased in 1975 to help alleviate overcrowding in dormitories on the Orono Campus. Dr. Hooper and Vice President Blake responded to questions from the Trustees. Mr. Blake reported that given the 200 beds which will be available in the new student apartment complex under construction, the Lodge will not be needed. In response to a question of Dr. Russell, Mr. Blake said there would be room to house all students on Campus although not as conveniently as everyone would prefer. Mr. Weatherbee inquired about prospects for selling the property for a price sufficient to retire the mortgage on it. Mr. Brown requested that the staff report back on the final disposition of the property.

13. Capital Construction Summary Report. Mr. Eustis, Director of Physical Facilities, reported briefly on the status of capital construction projects and major plant repairs which are underway.

11

14. Gifts, Grants and Awards. Mr. Sullivan presented the recommendation for acceptance of gifts, taking note of the Cooperative Forestry Research Unit Fund, among other major gifts. On motion made and seconded, it was

VOTED: to accept with gratitude all gifts, grants and awards listed under date of July 24-25, 1979, a copy of which is appended to the file of these minutes.

15. Operating Budget, FY 1980. Chancellor McCarthy initiated discussion of the operating budget for FY 1980. He briefly took note of the format of the budget document and elaborated on the individual elements of the budget in some detail. During his review of revenue sources he discussed the proposed assessment of a fuel surcharge to students. The Chancellor explained that projected revenues will be inadequate to meet fuel costs. He said that when the budget request was developed for submission to the Legislature, State guidelines allowed a flat 10% increase for fuel which will be wholly insufficient to meet the added cost. He proposed to assess a share of the extra cost directly to the students through a surcharge of \$10 per semester for full-time students and \$3 per semester for part-time students. The Chancellor indicated that the decision to recommend the surcharge rather than an increase to tuition reflected his conviction that the impact of the energy crisis should be clearly identified. During discussion several Trustees objected to the use of the surcharge, expressing concern that it would establish a dangerous precedent. Mr. Robinson said he thought it would be preferable to increase tuition. The Chancellor suggested that perhaps the surcharge should be added into tuition at some point but, for the present, he said he thought a tuition increase would mask the effect of the extraordinary cost will have on the consumers and that the visibility of the surcharge would aid the efforts to conserve energy. Mr. Scharf pointed out that students are not the only consumers of energy and that it would be unfair to ask students to bear the full cost of the increase. He said he was concerned that the surcharge would not be a one-time charge and that there would be further increases, not only in tuition but in the surcharge as well. The Chancellor said there was no implication intended that the proposed surcharge would solve problems for the long term; for the short term, he said it would prevent reducing the program budget for this year. In response to a question from Mrs. Kaminsky concerning surcharges for residence halls, Chancellor McCarthy said none is requested at this time because it is too soon to know what the impact will be and that it may be necessary to request approval for such a charge at mid-year. During further discussion of the budget document, Mr. Robinson inquired about the salary pool and how it compared with the pool for the previous year. The Chancellor suggested that salary expenditures be discussed in executive session since they involved a collective bargaining issue. On motion made and seconded, the budget was tabled for further discussion in an executive session to be convened after non-confidential agenda items had been disposed of.

16. Voting Degrees. In accordance with Board policy which requires Board approval for awarding degrees in course, and on motion made and seconded, it

VOTED: to authorize the awarding of degrees in course for the Spring and Summer commencements for 1979 to those students fully recommended by the appropriate faculties and the Presidents of the respective institutions and/or divisions of the University of Maine.

17. Personnel Actions

a. Appointment of Faculty and Senior Administrators. Chancellor McCarthy briefed the Trustees on the recommendation which was designed to raise the salary levels which require Board approval, and to formalize the awarding of stipends for administrative duties. He noted that an administrative limit of \$39,000 is being placed into effect on salaries for senior administrators. On motion of Mr. Weatherbee which was seconded, it was VOTED to approve the following policy for appointment of Faculty and Senior Administrators:

Board of Trustees approval is required for the appointment of all University administrators or faculty paid a base salary of \$30,000 per year or above, including any stipend.

Chancellor approval is required for appointments to administrative or faculty positions at base salaries of \$25,000 per year or above, including any stipend.

Senior administrators holding academic rank are to be compensated by a base salary which will include a specifically identified administrative duty stipend. The amount of the stipend is limited to the following ranges:

Vice President or Dean	\$5,500 - \$10,000
Associate or Assistant Dean	2,500 - 7,500
Director or Chairperson*	750 - 6,000

*excluded from the Collective Bargaining Unit.

Individuals in these positions hold their administrative appointments at the pleasure of the campus president, within the structure of the campus governance policy.

The approval of the Chancellor will be obtained before a salary offer is made to a candidate for any of the positions listed above. No public release of recommendations requiring Chancellor or Board approval shall be made until that approval has been received.

b. Appointment of Associate Professor of Law - USM. President Woodbury presented the recommendation for the appointment of a Visiting Associate Professor at the Law School. During discussion, Mr. Monaghan commented on the discrepancies between what is paid some appointees in comparison to others with more experience. After further discussion, the motion was made and seconded and with Trustees Robinson, Elkins, Platz and Monaghan opposed it was

VOTED: to approve the appointment of David Paul Cluchey as Visiting Associate Professor of Law at the University of Southern Maine at an academic year salary of \$25,000, effective September 1, 1979.

c. Appointment of Provost, USM. President Woodbury outlined the search process and selection of the new Provost. On motion made and seconded, it was

VOTED: to appoint Dr. Edward J. Kormondy to the position of Provost at the University of Southern Maine at an annualized salary of \$39,000, effective September 1, 1979.

d. Appointment of Police Officer, UMO. On motion made and seconded, it was

VOTED: to appoint Paul F. Miragliauolo as Police Officer at the University of Maine at Orono in accordance with the provisions of 1971, P.L., Chapter 544, Section 142, with the understanding that the authority conferred by the Board for the performance of duties under the cited statutes is co-terminus with the individual's period of employment as Police Officer at the University of Maine.

e. Appointment of Associate Professor of Electrical Engineering, UMO. On motion of Mr. Monaghan, which was seconded, it was

VOTED: to appoint Lawrence T. Fisher as Associate Professor of Electrical Engineering at the University of Maine at Orono, at the academic year salary of \$21,500, effective September 1, 1979.

f. Appointment of Associate Professor of Civil Engineering, UMO. On motion made and seconded, it was

VOTED: to appoint Robert O. Disque as Associate Professor of Civil Engineering at the University of Maine at Orono, at an academic year salary of \$24,000, effective September 1, 1979.

g. Appointment of Physician, UMO. On motion of Dr. Elkins, which was seconded, it was

VOTED: to appoint Charles DeWayne Huss for the position of Physician at the Cutler Health Center at the University of Maine at Orono, at the fiscal year salary of \$32,000, effective September 1, 1979. During discussion, and in response to questions raised, Dr. Aceto reported that none of the UMO physicians engage in private practice. Dr. Elkins suggested that at some point, the Trustees review policy in the area of outside compensated services by University employees.

h. Appointment of Dean, Arts and Sciences, UMO. On motion made and seconded, it was

VOTED: to appoint Karl E. Webb to the position of Dean of the College of Arts and Sciences at the University of Maine at Orono at an annual salary of \$39,000, effective September 1, 1979.

1. Appointment of Dean, Bangor Community College. After discussion, on motion made and seconded, it was

VOTED: to appoint Charles R. Macroy to the position

of Dean of Bangor Community College at the University of Maine at Orono at an annual salary of \$34,000, effective September 1, 1979.

Mrs. Kominsky noted that she was disappointed that none of the new appointees were female. Dr. Evans said he shared her disappointment and pointed out that the Board must take the leadership if substantive improvement is to be effected in this area. The Trustees requested that the staff develop a report on EEO activities in the University, and the Chancellor indicated that a special strategy session could be arranged for discussion of EEO, if desired.

J. Resignation of Director of CES, UMO. Dr. Hooper informed the Trustees of the resignation of Dr. James A. Everts, recently appointed Director of the Cooperative Extension Service at the University of Maine at Orono. A new search process will be initiated at some point, but selection of a new Director will be deferred until after the appointment of a President at UMO.

k. Presidential Search Process, UMO. In conjunction with this item,

Mr. Weatherbee had a recommendation which had been deferred earlier for discussion at this time. He had requested that the Board consider action which would disqualify the individual named as Acting President of UMO from being eligible for selection as permanent President. Mr. Weatherbee said he was concerned that the naming of an Acting President might give undue advantage to a potential candidate for the permanent position, and he asked the Chancellor for his views. Chancellor McCarthy said the nature of the process designed for the presidential search at UMO should alleviate concern about undue advantage for any candidate, and he distributed a paper detailing the general framework for the search, which was discussed at some length. The Chancellor indicated that the search would be national in scope; the process will be organized as a single search and selection committee which will include representatives from the faculty, student body, employee councils, alumni, campus and central office administration and the Board of Trustees. He took note of the charge to the search committee for development of criteria, screening procedures, interview processes and procedures for selection of finalists to be interviewed by the Chancellor and the Board. During discussion, several Trustees objected to the provision for only one Trustee to serve on the search committee. The Chancellor pointed out that the process called for the full Board to interview the final five candidates. Mr. Monaghan said Trustees should be involved in the initial phases as much as possible. The Chancellor said he was agreeable to addition of more Trustees and on motion made and seconded, it was VOTED to have two more Trustees included on the search committee, for a total of three Trustee members.

l. Appointment of Acting President, UMO. Chancellor McCarthy presented his recommendation for appointment of an Acting President at Orono. He reported that he had had numerous consultations with the various constituent groups on the Campus. As a result of these meetings, a list of ten potential candidates had been developed initially from which five were selected for further consideration. He identified the five candidates and spoke to their

15

qualifications which he said were excellent: Dr. Frederick Hutchinson, Vice President for Research and Public Service, UMO; Dr. Constance Carlson, former Dean of the Bangor Community College; Dr. Eugene Mawhinney, Professor of Political Science, UMO; Dr. Henry Hooper, Dean of Graduate School and currently Acting Vice President for Academic Affairs; Dr. Kenneth Allen, who is University Coordinator for Health Science Education, Legislative Liaison, and who has recently served as Acting President both at University of Maine at Augusta and University of Southern Maine. The Chancellor indicated that his selection of a nominee from among these five well-qualified candidates had been determined essentially on availability and the necessity for avoiding further disruption at UMO. He reported that Dr. Mawhinney preferred not to be a candidate; Dr. Carlson will be on sabbatical but will be called upon at a later time to lend her expertise to the problems of part-time learners; Dr. Hutchinson and Dr. Hooper are already serving the campus in key positions of leadership where continuity of service will be invaluable during the period of the search. The Chancellor said that in consideration of all these factors, he would nominate Dr. Kenneth Allen for the position of Acting President. Mr. Monaghan suggested it would be appropriate for the nomination to be discussed in executive session and on motion made and seconded, the appointment of an Acting President was deferred to an executive session to be convened later in the course of the meeting.

m. Appointment of General Manager, MPBN. Mrs. Platz, Chairman of the sub-committee on Public Broadcasting, reviewed the search process used by the sub-committee for the selection of a new General Manager. On motion of Mrs. Platz, which was seconded, it was unanimously

VOTED: to appoint Edward E. Winchester to the position of General Manager of the Maine Public Broadcasting Network at an annual salary of \$30,000, effective July 25, 1979.

13. Ratification of Committee Appointments. Mr. Brown presented the committee appointments for FY 1979-80. On motion of Mrs. Kominsky, which was seconded, it was

VOTED: to ratify the Committee appointments for 1979-80 as presented by the Chairman.

19. Calendar of Board Meetings, FY 1980. Mr. Brown reviewed the schedule of Board meetings for the coming year. Six meetings are regular meetings and four will be devoted to special topics. Machias, Presque Isle and Farmington are scheduled to be visited by the Trustees this year. On motion made and seconded, it was

VOTED: to accept the calendar of Board meetings for 1979-80 as submitted. (A list is appended to the file of these minutes.)

Mr. Monaghan requested a clarification of the Board's policy on awarding of honorary degrees to retired Trustees. The staff will review and report.

On motion made and seconded, the meeting was recessed until 8:30 a.m., July 25, 1979.

July 25, 1979

The meeting was reconvened at 8:30 a.m., July 25, 1979 with the same attendance previously listed, with the exception of Mr. Redman and President Olsen.

It was moved, seconded and VOTED to go into Executive Session to discuss personnel and collective bargaining matters.

On completion of the executive session, the meeting was reconvened.

20. Budget

a. E & G Unrestricted Budget, FY 1980. Chancellor McCarthy outlined the Unrestricted E & G Budget for fiscal year 1980 for the campuses, system-wide services and the Chancellor's Office. He stated that this budget included compensation adjustments and the fuel surcharge of \$10 for full-time students and \$3 for part-time students. After discussion, on motion of Mr. Elkins, which was seconded, it was

VOTED: to adopt the following Unrestricted E & G budget for fiscal year 1980:

Revenue	Expenditure*
UMA	\$ 1,590,036
UMF	1,577,886
UMFK	414,488
UFM	494,230
UMO	13,869,487
UMPI	1,024,899
USM	5,987,466
SWS	47,655,309
Chancellor's Office	2,993,236
	393,675

	Revenue	
Expenditure	_____	\$ 11,182,387
_____	_____	\$ 69,613,801
Funds Not Yet Allocated (Includes Employee Benefits, Special Maintenance Fund, Academic Plan, Pool for Collective Bargaining)	TOTAL	\$69,613,801

*Expenditure budgets will be adjusted to reflect effect of collective bargaining agreements, with no change in University total budget.

The following compensation adjustments were authorized:

1. An increase of 9.5% in the wage schedule for non-represented classified employees, effective July 1, 1979. This adjustment replaces the step increase for which such employees are normally eligible.

2. A one-time payment of one-half of one percent of the June 30, 1979 annual salary for non-represented classified employees.

3. An increase of 8.5% in the salaries of non-represented professional employees, effective July 1, 1979.

4. Such compensation adjustments for FY80 as are included in collective bargaining agreements approved by the Board of Trustees

Also authorized is a per semester fuel surcharge of \$10 for full-time students and \$3 for part-time students for the academic year 1979/80.

- b. MBRN Budget, FY 1980. Chancellor McCarthy reviewed the budget for Maine Public Broadcasting Network for fiscal year 1980. After discussion, on motion made and seconded it was

VOTED: to adopt the Maine Public Broadcasting Network budget for fiscal year 1980 as follows:

Revenue	\$ 1,500,118
Expenditures	\$ 1,500,118

- c. Auxiliary Enterprises, FY 1980. Chancellor McCarthy reviewed the

Residence and Dining, Bookstore and Press Budgets for fiscal year 1980. On motion of Mr. Monaghan, which was seconded, it was

VOTED: to approve the Residence and Dining, Bookstore and Press Budgets for fiscal year 1980 as follows:

<u>UMA</u>		<u>Revenue</u>	<u>Expense</u>	<u>Net</u>
	Bookstore	\$ 329,000	\$ 323,846	\$ 5,154
<u>UMF</u>	Residence & Dining Bookstore	1,464,938	1,464,777	161
		225,000	225,000	0
<u>UMFK</u>	Residence & Dining Bookstore	198,000	223,000	(25,000)
		45,000	44,500	500
<u>UMM</u>	Residence & Dining Bookstore	495,000	495,000	0
		76,084	76,084	0
<u>UMO</u>	Residence & Dining Bookstore Press	10,630,900	10,630,900	0
		2,310,000	2,303,283	6,717
		695,500	681,931	13,569
<u>UMPI</u>	Residence & Dining Bookstore	653,400	653,400	0
		149,100	149,100	0
<u>USM</u>	Residence & Dining Bookstore Press	1,692,861	1,692,861	0
		885,000	863,000	22,000
		72,000	69,840	2,160

21. Appointment of Acting President, UMO. On motion of Mr. Robinson, which was seconded, it was

VOTED: to appoint Kenneth W. Allen as Acting President of the University of Maine at Orono and authorize payment of an administrative stipend to bring Dr. Allen's salary up to an annual rate of \$40,000.

22. Investment Counselors. Mr. Hakanson reported that members of the Finance Committee had discussed the investment management situation and on behalf of the Committee, he presented the following recommendation which was moved, seconded and

VOTED: to retain Loomis, Sayles and Co., Inc.

of Boston, Massachusetts, as investment
counselors for the University of Maine.

Adjournment.

Joanne R. Magill
Clerk