

2005

Board of Selectmen Minutes 2005

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TOWN OF GUILFORD SELECTMEN'S MEETING

January 4, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and guests, Linda Packard, Dolores Curtis, and Alvin MacDonald representing the library, and Donald Ebbeling.

2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

4. Manager reported that the note held by the town on the so-called Merrill house was paid in full and presented a Mortgage Discharge. On a motion from Lander, seconded by Burdin, it was agreed to sign the discharge. Unanimous.

Chairman asked for motion to go into executive session to discuss personnel issue. Motion made by Lander, seconded by Burdin to do so. Unanimous. Began at 8:10pm. Out of executive session at 8:23pm.

5. It was decided to take no action on the issue; motion by Burdin, seconded by Dexter.

6. Martell mentioned that Barry Carleton would begin painting the medical building this week. Dexter said he was waiting for his supplier to give him names of installers for the flooring project.

7. Linda Packard spoke on the possibilities of the Library becoming a Department of the Town

of Guilford. She felt there were two ways to do this, one where the town manager ran the entire show, or one where the board of Trustees had some governing ability. Manager opined that both entities claiming 503c status may present a legal problem, and further offered that if the town owned the library, it would rely on the trustee board but have the ultimate decision. He and Linda agreed to do further research and prepare an article for the warrant if the trustees came to an agreement. Burdin asked if doing so would change the projected budget and was told no. The Library people will return at the February selectmen meeting to make a final decision.

8. Fire Department Officers names were presented for approval and appointment as was Registrar of Voters. Moved by Burdin and seconded by Dexter to appoint the fire officers as presented and to appoint Michelle Nichols as registrar. Unanimous.

9. Motion by Burdin, second by Lander to advertise and hold public hearing for a liquor license for Drake's Restaurant at the February 1, 2005 selectmen's meeting. Unanimous.

10. Salary and wage increases of 2, 3, and 4 percent for town employees were distributed for the selectmen to review for the February meeting.

11. Manager questioned the town's membership with PVCOG and agreed to gather facts before deciding whether to belong further or drop out.

12. Manager again asked for articles from the board for the March warrant, should they have any issues or changes contemplated.

13. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 8:29 pm

TOWN OF GUILFORD SELECTMEN'S MEETING

February 1, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Michael Dexter, Rick Lander, and Peter Martell, and guests Donald Ebbeling, Shannon Hersey and Sally Pearson.

2. Motion made by Lander, seconded by Martell, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed. Went into Public Hearing and returned.

4. Manager explained that MMA legal services advised that the Attorney General would need to be consulted and a transfer of assets from the cemetery to the town would likely require a court proceeding due to trust fund involvement and the fact that the original articles of incorporation did not contain a method of dissolution.

5. Motion by Lander, seconded by Martell to place an article on the warrant to change the selection process for the town clerk position from elected to appointed. Unanimous.

6. Motion by Martell, seconded by Dexter to accept the Septage Disposal Contract from Patterson Brothers.

7. Motion made by Lander, seconded by Dexter to give hourly personnel a fifty cent per hour raise. Unanimous. Motion by Lander to do the same for the manager; failed for lack of a second. Motion made by Martell, seconded by Dexter to give manager three and one half percent increase. Unanimous.

8. Manager explained that PVCOG not joined this year.

9. Thompson stated that Library was going to maintain the status quo and remain independent for now.

10. Correspondence read from Greenville Town Office; an invitation to their open house. Also read a thank you note from the Thompson family for remembering them in their time of loss.

11. Motion by Lander, seconded by Dexter to recommend the delinquent tax interest rate be 7.75 per annum, the state maximum. Article to be placed on warrant as usual.

12. Manager explained requirements for the board to enter into executive session as there have been several articles dealing with the subject of late.

13. Manager related that Maine Community Foundation was going to send a package detailing how they could help us with the investment of various trust funds the town holds. All of the current funds are so small as to cost more in handling than they produce in interest.

14. Manager explained problems moving toward GASB 34 compliance and integrating the new accounting package from TRIO. Chart of accounts to be rewritten and data to be transferred when this is finalized.

15. The board went through the annual budget and made recommendations by line for presentation to the budget committee on February 7th.

16. Next to last call for warrant articles; none offered.

17. Under other business, Martell said painting nearly finished at the medical building. Dexter

said he had not heard from the flooring contractor to date.

18. Moved by Lander, seconded by Dexter to adjourn; unanimous; adjourned at 8:52 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

March 1, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell.
2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.
3. Went into Public Hearing on Covered Bridge Restaurant and Motel liquor license application and reconvened.
4. Manager gave update on meetings of citizen groups concerning the planning for a Piscataquis River festival to be held July 30th in Guilford.
5. Manager read proposal from Maine Community Foundation to manage our various trust funds. Moved by Lander and seconded by Burdin to proceed if there are no legalities to contend with. Unanimous.
6. Chairman Thompson announced three dates for assessor's meetings in March and expressed the need to update the values on residential property due to a low sales to value ratio.
7. Correspondence read from Superintendent regarding school funding; from Dennis Lyford thanking us for Chamber membership dues; and from Greenville inviting us to attend the grand opening of the business incubator.

8. Moved by Burdin and seconded by Martell to approve the resolve that CDBG funding be continued. Manager to forward resolve to proper organization.

9. Read and signed County Return advising that the town's assessment would be \$213,715.26 this year, an increase of 21.2 per cent.

10. Manager explained formula for calculating municipal spending limit (increase). Burdin mentioned he believed only a simple majority needed to override in town meeting form of government.

11. Manager reviewed some articles pending for March warrant; appropriation articles not completed as yet.

12. Under other business, the manager related that our new Sterling dump truck had arrived and was now at Fairfield's having a sanding body installed. A liquor license renewal was granted to G&D Grille operating from the Piscataquis Country Club. Moved by Lander, seconded by Martell; unanimous. Mike Dexter stated that he was still waiting for a flooring replacement estimate for the medical building. Lander suggested calling Dover-Foxcroft to see if they have need for a compactor truck after their recent fire.

13. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 8:49 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

April 5, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin and Rick Lander.

2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

4. Manager reported on opinion from town attorney regarding trust funds management. The funds were given to the town to invest and changing investment vehicles is well within that authority. It is costly for the town to have these many small accounts wherein the annual interest is a dollar or two and the labor to track the statements each month far exceeds that interest. It was moved by Lander and seconded by Burdin to have the Maine Community Foundation manage these funds from now on. Unanimous.

5. The town attorney also replied to the cemetery issue. If the current corporation votes to dissolve and if the town votes to accept the transfer of assets, a petition needs to be filed in Superior Court to complete the transfer. Once done, the original corporation can dissolve as there are no remaining funds or assets. Manager was directed to determine the desires of Elmwood Cemetery Corporation in this matter.

6. The new Sterling gravel truck is ready except for a passenger side seat. As soon as this is installed, the truck will be delivered.

7. Maine Municipal Risk Management Services has indicated that unless the town adopts a policy on alcohol consumption on public property, they will be surcharging our premiums and

dropping our host liquor liability coverage. We are awaiting receipt of a model policy acceptable to underwriting before making a decision on this. All other aspects of loss control were acceptable, as required updates have all been completed.

8. Manager announced that Doug Villone was chosen the Animal Control Officer of the year. A letter from PCEDC regarding their accomplishments and their part in the accomplishments of others was read. A letter from Dover-Foxcroft town manager thanking Guilford Fire Department for their assistance in the transfer station fire was also read.

9. It was moved by Lander, seconded by Burdin to appoint Keith Doore as Code Enforcement Officer for the current year. Unanimous.

10. Manager's Discussion and Analysis report was distributed. This report is now a required process of our annual audit as per the GASB rules.

11. Assessor's books distributed to the assessors. These books divide the taxable properties into five sections so that each assessor reviews one fifth of the total.

12. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 7:38 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

May 3, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and several guests representing the interests of all terrain vehicle riders.

2. Motion made by Lander, seconded by Dexter, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed. Thompson announced industry meeting times for annual assessment updates.

4. Manager read elements of the proposed drug and alcohol policy as requested by the town insurance carrier concerning town employees and firemen.

5. The new Sterling Dump Truck is now at the municipal garage.

6. The Trash Truck has been sold to Huff Disposal Service of Harmony after no reasonable bids were received through the bid process. It had been advertised in the Bangor Daily News and the Maine Townsman and letters were sent requesting offers to all area trash companies.

7. Andrea Gilbert, on behalf of area ATV users, requested that the town reconsider opening Butter Street and the Applebee Hill Road to ATV traffic as there is no suitable alternative trail. She cited numbers of visitors to her store and to the Covered Bridge Motel as an economic benefit of allowing this use and thus maintaining a trail from Newport to Greenville. She also requested a public forum that would lead to a vote being taken on this issue and presented a list of signatures of residents of these streets who were in favor of opening the roads. Dorothy and Herb Flint spoke in opposition, citing danger, speed, noise, hours of operation, disrespect, being

awakened at night and lack of economic benefit in their opinion as reasons to leave these roads closed. Melissa Stearns agreed with Flint's assessment and said this was an accident waiting to happen. It was pointed out that Sheriff Goggin had spoken to the manager earlier against this use as well. Jim Lane, an officer with a state-wide ATV organization spoke of the need to work out a trail plan and quoted numbers of machines, registrations, and dollars spent in Maine and this area, as well as on the need for legislation to help with the continuity problem. Dexter reminded that the roads had been opened on a temporary basis and nobody had contemplated the actual high volume of usage, again with safety being a major concern. It was agreed to revisit this issue at the June 7th selectmen's meeting.

8. Manager announced intentions of town clerk to purchase calendar stickers to remind residents to license their dogs.

9. It was moved by Burdin, seconded by Martell to accept the Oil Bid from A. E. Robinson's presented to the local purchasing group. Unanimous.

10. A return premium of \$458.00 was received following an audit of our Workers' Compensation policy. No action required.

11. Manager announced that Ben Stearns would be returning to head up the summer recreation program and that Tracey Dewey would also be returning to assist. It was agreed that some new equipment was needed by the Peewee group.

12. Under assessors' issues, two Veterans' exemptions were granted, two Homestead exemptions were denied pending further evidence, and the Declared Certified Ratio of 100% was claimed.

13. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 8:46 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

June 7, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, and Rick Lander. Guests were Sally Pearson, resident; Andrea Gilbert, Arthur Watson, Susan Charette, Richard pike and James Lane representing ATV interests; and Paul Ruksznis and Duane Huff representing Elmwood Cemetery Corporation.

2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

4. Read request from Abaris Club for town to pay one month rental on Port-a-potty at the athletic complex, \$80.00. Moved by Lander, seconded by Burdin to do so. Unanimous.

5. Read request from American Red Cross asking for donation to be made now, as summer is a needy time for them. Moved by Burdin, seconded by Lander to send them \$700.00. Unanimous.

6. Distributed Summary findings developed by Standard and Poor naming M.S.A.D. #4 one of Maine's outperforming school districts.

7. Paul Ruksznis spoke on behalf of Elmwood Cemetery Corporation. He explained that the corporation had voted to turn their assets over to the town as they were no longer able to maintain their cemeteries. This involves records, trust funds, and real estate and encompasses two cemeteries, Lawn and Elmwood. Manager explained remaining steps in this process: town would be required to formally accept these assets, the State Attorney General would need to accept the petition to transfer the trust funds to the town, and then the corporation could dissolve. This vote will be taken at the next regularly scheduled town meeting unless a special

meeting is called in the interim.

8. Andrea Gilbert asked if the board had reconsidered opening Butter Street and Applebee Hill Road to ATV traffic. Chair stated that this meeting was intended to continue the dialogue from the prior meeting and that no decision had been made. Andrea added information about ATV users taking wrong turns and ending up on private property, often lost as to which way they could go next. Lander mentioned that signs had been placed to assist in this. Arthur Watson spoke of trying to locate an alternate route that would lead from the Academy in Dover, proceed out the Dawes Road, Gray Hill Road, travel near Sebec Lake in the Guilford Mountain/ Tim's Cove area. Continue to the Bates Road in Abbot and on to the Howard Siding Road. It was mentioned that several private landowners are involved and would need to agree. After more discussion, Lander moved to open Butter Street, Burdin seconded the motion. It was pointed out that if Butter Street were opened, there is still no certain trail leading to or away from either end, at this time. It was suggested that the group contact various landowners and propose an alternative trail as the motion was defeated 2-1.

9. The 2004 audit was presented in final form for review. No action required.

10. Residents of Alice & Loring Drive requested that the town take over winter plowing of said roadway. It was determined that a town cannot legally plow a private road and that the public would need to vote to accept this as a town way. There was recollection that when the subdivision was planned that the town had agreed to consider this action if the road were built to town specifications, including a paved surface. It is currently graveled. It was suggested that the association contact the town's contractor to ascertain whether or not he would plow this road for them at the town rate per mile during his rounds.

11. On a motion from Burdin with a second from Dexter, it was voted to approve the Animal Control warrant authorizing the prosecution of owners of unlicensed dogs. Unanimous.

12. Manager detailed plans to obtain part time summer help at hourly rates.

13. Moved by Burdin, seconded by Dexter to approve junkyard permit for Lyle Cookson. Unanimous.

14. Assessing consistency and issues were discussed with the assessors agreeing to meet after the school budget meeting on June 14th.

15. Moved by Burdin, seconded by Dexter to adjourn; unanimous; adjourned at 9:26 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

August 2, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:31 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and guests, Sally Pearson, Don Ebbeling, Robert Littlefield, George Mueller and Jere White from the YMCA, and Dianna Bowley from Bangor Daily News.

2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

4. Correspondence read; Thank You note from Abaris Club for donation.

5. Thank you cards from Melissa Lutz and Amy Knowlton for scholarship funds.

6. Moosehead Cable notice of increase in cable rates of one dollar and addition of ESPN2 to programming.

7. A letter of bequest from Kay Moody's estate granting the town \$5,000.00 for beautification of the town. A motion made by Lander and seconded by Martell to accept the fund was approved. Unanimous.

8. Manager gave a brief report on the recently held Piscataquis River Festival, expressing gratitude to the Guilford Area Kiwanis Club and all the other groups and individuals who made it such a success.

9. Manager reported that the new playground was open and being utilized by many, again expressing thanks to the Abaris Club and the many other groups for their efforts.

10. Manager reported that the school warrant had been received and Guilford's share this school year would be \$958,736.52. Also read a letter sent to Abbot taxpayers requesting support from their residents to amend the funding formula to their benefit as they feel they are paying too much.

11. Service Program allotments were discussed. Jere White spoke on behalf of the YMCA, requesting \$2,000.00. After discussion, it was moved by Burdin and seconded by Dexter to approve the following amounts: Counseling Center, \$1200.00; Eastern Area on Aging, \$1,000.00; Soil Conservation Service, \$750.00; Womancare, \$1500.00; Hospice, \$600.00. It was also noted that the Red Cross had been previously granted \$700.00. Unanimous. Motion by Burdin, seconded by Lander to allot the YMCA \$2,000.00. This motion passed with a 3-2 majority.

12. It was announced that the special town meeting would be held on August 11, 2005 at the Fire Meeting Room.

13. Selectmen agreed to support the proposed list of officers for the Maine Municipal Association as presented.

14. Selectmen signed the agreement with the State of Maine regarding voter registration computer and software for the new HAVA (Help America Vote) program.

15. Discussed accident insurance for volunteers and agreed to revisit at budget time next February.

16. It was announced that the Maine Employees Health Trust has been changed to Anthem Blue Cross for all programs.

17. Assessors discussed some abatement requests to resolve errors and answered many questions posed by Don Ebbeling.

18. Under other business it was announced that the Guilford Fire Department appears to have been successful in acquiring a grant for \$180,000.00 for the purchase of a new fire truck. Dexter reported that the Medical Building flooring job should be done about August 15th.

19. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 9:10 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

September 6, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and guests, Sally Pearson and Don Ebbeling.
2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.
3. Balance sheets distributed.
4. Request from Methodist Church to participate in funding cost of painting the tower housing the town clock; tabled until October meeting.
5. Letter read from Maine Municipal Association detailing favorable loss experience in both the Workers' Compensation and Property and Casualty Insurance pools. Guilford received a dividend check in the amount of \$2520.00.
6. Correspondence read; Thank You notes from YMCA and Soil and Water Conservation District for donations.
7. Signed voting credentials for delegates to the annual Maine Municipal Convention in October; Goulette named delegate and Thompson named alternate.
8. Manager reported on special town meeting results from August 11th meeting. (See meeting minutes on file.)

9. Manager reported that the town was successful with its grant application for the Business Assistance Program in the amount of \$400,000.00 and stated that negotiations were still going well toward the purchase of Pride Manufacturing's Guilford facility by the Fletcher brothers.

10. Manager gave update on the playground and tennis court projects. The budget appears to be adequate for the work planned; however the latest suggestion for a rock wall to complete the landscaping will require an additional fourteen thousand dollars. Thompson requested that this idea be revisited at the October meeting.

11. Manager gave details of new copier contract with Imagistics. The lease price is \$110.00 per month for 36 months, the service contract is \$350.00 annually and all parts, labor, and toner is included. Annual costs should be reduced through this program.

12. It was noted that a call from Senator Olympia Snowe's office confirmed the award of a Homeland Security grant to purchase a new fire truck for the town.

13. Manger outlined his long term plans for municipal equipment including a small truck with a plow and one yard sander, a replacement police vehicle, using the retiring police vehicle as a first responder unit for the fire department, and trading the bucket loader for a later model. Pricing and timing will dictate the schedule and a town vote will be needed for most of these proposals.

14. Prior to entering executive session, a citizen raised some questions regarding taxes. Don Ebbeling asked how many signatures would be required for a petition and was told that ten percent of the number of voters in the last gubernatorial election would be about 90, the amount needed. He also asked if the board had an agenda to straighten out some details on the tax cards, supplying more information on the properties taxed, such as a separate amount for each building rather than a total figure. Thompson replied that they were trying to get this done and the manager noted that software to assist in this process is being contemplated. The citizen said he felt there were several inequities in the application of assessments and gave as an example the manager's personal office building, which he claimed was taxed for less than his garage, although this proved to be false. Lander asked if had gotten an abatement on his own garage and he said he did not know. The manager pointed out that that was untrue as Mr. Ebbeling had been in twice last week and the deputy tax collector had made a point of asking

him if he understood that he had been given his abatement and that his bill had been reduced accordingly. Ebbeling said there were lots more examples but offered no specifics. Lander advised him to come up with some concrete examples and said he would then meet with him.

At 8:02 pm, on a motion from Burdin, seconded by Dexter, the board went into executive session under Title 1, M.R.S.A. ss 05 (6) (A) to discuss a personnel matter. At 8:27 pm on a motion from Lander, seconded by Burdin, the board came out of executive session. No action taken.

15. In assessor's business, two minor abatements were granted.

16. Under other business, Thompson asked if a Leaf Tour for the senior citizens was being planned and the manager replied that it was in the works again this year.

17. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 8:46.

TOWN OF GUILFORD SELECTMEN'S MEETING

October 4, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:01 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and guest, Sally Pearson.

2. Public Hearing called to order to discuss General Assistance Appendices. Sally Pearson asked what this was and the manager explained the G.A. model ordinance the need to annually update the dollar amounts provided to comply with the ordinance. On a motion from Burdin with a second from Dexter, the appendices A-C were unanimously approved.

3. Motion made by Martell, seconded by Lander, to approve minutes of previous meeting. Unanimous.

4. Balance sheets distributed. Lander inquired as to how we stood on heating and fuel costs. Manager stated we were OK for this fiscal year until January 31 as we had secured a fixed price on heating oil.

5. Thank you notes from Pine Tree Hospice and Guilford Historical Society read.

6. Letter of explanation and legal notification of HAD #4 borrowing resolution read to board. HAD #4 has agreed to submit a bond request for \$600,000.00 to the Maine Municipal Bond Bank for construction of a medical practice building in Milo.

7. Letter from Town of Buxton read regarding Katrina Relief Fund that they were organizing requesting funding from Maine towns. Lander moved to "pass over" the item, seconded by Burdin. Unanimous.

8. Manager gave update on CDBG Business Assistance grant. Check received on October 3, and deposited pending instructions and final closing date.

9. Manager reported we had 57 seniors signed up for the annual bus tour and that they went to Rangely today.

10. Tennis Court reconstruction has started with S&G Construction having been awarded the paving bid and Maine Track and Tennis having received the court surfacing portion.

11. Discussed request from Methodist Church to help with the cost of painting the tower housing the town clock, tabled from prior meeting. Martell moved that we donate \$600.00 from non-profits monies. Seconded by Burdin and accepted unanimously.

12. Manager announced that he would be at the Maine Municipal Convention in Augusta through Friday this week.

13. Mr. Ronald Vainio's retirement announced; becomes official October 31st. It was agreed to give him a stipend for 38 years of service of \$1500.00 on a motion from Burdin, seconded by Lander. Manager to determine some form of recognition for presentation at a later date.

14. Selectmen directed manager to select from among the applications and choose a new public works employee. The class 2 license requirement may be waived if the applicant can show that he can obtain one readily.

15. Under assessor's issues, one abatement request was reviewed and denied.

16. Other business: Dexter reported that the new floor had been installed in the medical building and that Mary was happy with the job done. Manager directed to discuss truck bid with fire department committee and ensure that proper bid protocols are being followed. The Department should prepare the specifications and present them to the town to send out bid requests.

17. A motion to adjourn by Burdin, and seconded by Lander was unanimous. Adjourned at 8:21 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

November 1, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, and guest, Sally Pearson.

2. Motion made by Burdin, seconded by Dexter, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

4. Notice from State Planning Office read. This is a legal advisory to neighboring communities announcing that Dover-Foxcroft has sent in a comprehensive plan for state review and approval.

5. Thank you note from Liz Ronco read regarding the leaf-peeper tour for the seniors.

6. Manager detailed final steps of purchase process and stated that American Pride completed its purchase of Pride Manufacturing LLC on October 18th.

7. Playground update given by manager; paving of tennis court completed, post sleeves set, and fence replaced. Surfacing and striping to take place next spring.

8. Linda Packard's selection for Maine State librarian of the year is now official and a reception is to be held at the library on November 13, from 3:00 to 5:00pm.

9. S&G Construction completed paving of Spring Street.

10. Manager reported that a FEMA representative toured the town roads and reviewed recent storm damage for possible federal aid.

11. Letter of resignation from ACO, Doug Villone read. Motion by Burdin, seconded by Dexter to accept. Unanimous.

12. Read letter from Guilford Sangerville Water District reporting Richard Williams II resignation from board and request that selectmen appoint a replacement. Burdin moved to appoint Kevin Speed, seconded by Dexter; Mr. Speed was appointed. Unanimous.

13. Hiring of Jeff Libby for the public works position announced and manager explained selection process.

14. Manager reported that Thelma Cookson was presented the Boston Post Gold Headed Cane as Guilford's eldest citizen. She is 97 years old.

15. The town became owner of a property on Martin Way by virtue of a tax foreclosure. Manager was advised to begin bid process to sell this property.

16. Abatement hearing scheduled for an individual for November 15th at the County Commissioners' Office. Another request is being reviewed by the commissioners.

17. Other business. None.

18. A motion to adjourn by Burdin, and seconded by Dexter was unanimous. Adjourned at 7:53 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

December 6, 2005

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, Peter Martell and guest, Don Ebbeling.
2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.
3. Balance sheets distributed.
4. Read Thank You note from Linda Packard for flowers.
5. Thank you note from Methodist Church for contribution to town clock tower painting read.
6. Playground grant closed out; reimbursement from LWCF should be here this month.
7. Manager announced that the County did not qualify as a disaster area from the summers severe storms and that no monies would be forthcoming.
8. Joe Guyotte has been appointed to the Animal Control officer position.
9. Discussed recently acquired tax property and offer from third party to pay the back taxes. Selectmen declined as the offer was from a third party. Advised manager to proceed with bid process.

10. Key Bank National, through the Guilford branch of Key Bank, has donated to the town the building formerly owned by Mothers of Maine on Water Street. Manager explained that our annual warrant provides that we may accept this offer and that the selectmen had previously agreed to do so if it became available.

11. Manager reported that the town had purchased a 1997 one ton truck to use for plowing and eventually some of the sanding duties from Guilford Motor Co. The last storm required hiring additional equipment due to a breakdown and we have just the one unit.

12. Moosehead cable reported a \$.50 increase in their monthly rates effective January of 2006.

13. Trio Software announced a 17% increase in their licensing fees. The town currently uses several of their programs such as tax billing and excise calculating.

14. Manager reported that the health insurance program would be increasing by 9.05%.

15. Manager reported that the county tax assessment would be increasing about 4%.

16. It was reported that a rabies clinic would be offered at the fire station on Saturday December 10th and that Michelle would be there to license any Guilford dogs that needed to be licensed.

17. Budget committee meeting date was set for February 6th at the Guilford Middle School; 7:00 pm.

18. Manager requested that selectmen consider any articles that they may wish to have on the March warrant.

19. Manager gave brief outline of a SIMPLE IRA plan as an employee benefit for future consideration.

20. Snow plowing contracts with Haley Construction Company were presented showing a 2% increase. Burdin moved that we accept these, seconded by Martell; unanimous.

21. Manager reported on a meeting with the D.O.T. regarding possible reversion to the town of the responsibility for winter maintenance of Hudson Avenue. The State had called a meeting to initiate conversation on this preliminary idea.

22. Under assessors' issues, two abatement hearings were discussed. One was settled prior to the hearing and the other was heard by the county commissioners, decision pending. It was decided not to send out personal property reporting forms this year.

23. Other business. None.

24. A motion to adjourn by Burdin, and seconded by Lander was unanimous. Adjourned at 8:32 pm.