

2004

## Board of Selectmen Minutes 2004

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## TOWN OF GUILFORD SELECTMEN'S MEETING

January 6, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:55 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell. Guests were Linda Packard and Dolores Curtis representing Guilford Memorial Library.
2. Minutes read and approved. Motion by Lander, seconded by Burdin. Unanimous.
3. Balance sheets distributed.
4. Linda and Dolores presented the library budget for the coming year. Linda requested that the town see what is necessary to include the library within the town's insurance program, including property and casualty as well as workers' compensation coverages. Manager to call MMA and determine requirements.
5. Manager announced that an agreement had been reached with Verizon to install DSL in the town office, to switch the long distance carrier from AT&T to Verizon, and to establish a separate line at the Town Garage.
6. Manager directed to develop a Parking Ordinance with the planning board and to determine enforcement issues and resolutions relative to parking on wrong side of street, particularly at the Post office.
7. It was agreed to have the manager negotiate new contracts for fire protection with the towns of Abbot and Parkman due to expiration of current contracts as of January 31st, 2004 and in light of increased call volume due to emergency medical service call (First Responders.)

8. Proposed Land Use Ordinance put forth for selectmen's' consideration. All appeared acceptable with the exception of the Timber Harvesting segment, the feeling being that Forest Practices Act and Maine Forest Guidelines should apply as opposed to the town getting involved with the specifics and enforcement of these issues.

9. Manager reported that the town would be nominating Interface Fabric Group for an Environmental Merit Award to the EPA.

10. Junkyard application from Roland Cookson Jr. tabled until discussion with code enforcement officer as there are new regulations in this area.

11. On motion from Lander, seconded by Burdin, the selectmen agreed to designate several parking spaces (up to twenty as space allows,) for tenants and businesses on Elm Street, at the entrance to the new Harold K. Melvin Memorial Park. Unanimous.

12. Moved by Burdin, seconded by Lander, to put an article on the warrant for the regular March town meeting to see if the town will appropriate 15,000.00 for engineering and \$20,000.00 for administration of the Housing Rehabilitation Program in the event the pending application for \$400,000.00 is successful. Unanimous.

13. Moved by Dexter, seconded by Martell, that the warrant also contain an article to see if the town would authorize the negotiation for and purchase of the former Braeburn Hotel lot. Unanimous.

14. Meeting adjourned at 9:02 PM.

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, and Rick Lander. Mark Scarano of PCEDC was the guest.
  
2. Mark spoke briefly about the workings and functions of Pine Tree Zones, explained the Penquis application pending, and discussed the sites selected in Guilford for the application. He then requested that the town complete a "Letter of Intent" in support of the project. It was moved by Burdin, seconded by Lander to approve the letter of intent. Unanimous.
  
3. Mark then addressed the need for a Resolution to permit Piscataquis Properties Corp. to act on behalf of the town in PTZ matters, in order to streamline the process. Rick questioned the selectmen's authority to make such a resolve. Mark replied that he felt it was necessary to put forth a unified front and have a small group that could coordinate the effort and keep the project moving. It was moved by Burdin, seconded by Dexter to approve the resolution. Unanimous.
  
4. Mark then spoke on a county wide TIF policy and left copies for the selectmen to consider.
  
5. Meeting adjourned at 7:59 PM.

TOWN OF GUILFORD SELECTMEN'S MEETING

February 2, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:54 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell.
2. Minutes read and approved. Motion by Lander, seconded by Burdin. Unanimous.
3. Balance sheets distributed.
4. Manager announced Public Hearing for Land Use and Parking Ordinances to be held February 18th at the regularly scheduled planning board meeting, at 7:00 pm at the town office.
5. Replacement windows for the selectmen's room, manager's office and radio room have been ordered.
6. Discussed and presented the nomination of Interface Fabrics Group for the Environmental Merit Award that was sent in this week to the EPA.
7. Manager related details of three pending workers' compensation cases resulting from the Trebor Inn fire.
8. Manager read letter from the town attorney regarding tax acquired property. Our attorney feels we have done all the necessary steps prior to the taking. Directed to proceed with securing of the property and bid notices for the sale.

9. Renewed septage disposal contract with Patterson Brothers of Abbot. Moved by Dexter, seconded by Lander. Unanimous.

10. Chairman Thompson signed a Veteran's exemption form for Richard C. Hersey.

11. March 2, 2004 will be the last day that an article can be added to the annual town meeting warrant.

12. Update given on CDBG and Gateway grants. The Gateway and Downtown Revitalization grant applications have been completed and sent in for consideration. The Housing Rehabilitation grant is pending. The Public Infrastructure grant awarded to the Water District had to be town sponsored and may require a good deal of town office effort in managing the funds..

13. Moved by Burdin, seconded by Martell to enter executive session at 8:22 pm. An employees questions regarding continuation of health insurance should he/she retire was discussed. Comments were that a precedent would be set if this were to be done; the job and its benefits are available until retirement age; and it may be hard to explain to the taxpayers that we are spending \$6000.00 per year for a non-employee. Recommendation to not offer the long term health coverage was unanimous. Came out of executive session on a motion from Burdin with a second from Lander at 8:41 pm.

14. Discussed and reviewed 2004-2005 budget recommendations. All items accepted by the selectmen including the fire department services account with the request that the Chief be at the March 2nd selectmen's meeting. Concerns about workers' compensation coverage, OSHA training regulations and minimum wage requirements aired.

15. Under Other Business,

- It was related that the State Treasurer has set the maximum interest rate on overdue property taxes at 6.5 percent.
- A request from the Middle School for recreation program funds of \$500.00 for the 5th grade

ski program was read. Manager directed to determine if funding still required and if so, to award up to \$500.00

- Manager directed to notify members of the Medical Building Committee of a meeting on February 11th at 5:00 pm at the medical building.

16. Meeting adjourned at 10:01 PM.

1. Meeting called to order by Chairman Bill Thompson at 7:03 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell. Guests were Ronnie Priest and Sally Pearson.

2. Minutes read and approved. Motion by Lander, seconded by Burdin. Unanimous.

3. Balance sheets distributed.

4. Manager reported on Public Hearing for Land Use and Parking Ordinances held February 18th. Two people attended other than five planning board members and the town manager. Issues were discussed and planning board left the ordinances intact to be presented for public vote.

5. Manager read thank-you note from PCMS principal Greg Bellemare for donation to ski program.

6. Manager reported that Code Enforcement officer recommended approval of R&K Towing junkyard permit. Approved.

7. During Warrant Review, manager read and explained all new articles. There were some questions on the trash program from the audience and the board.

8. A Liquor permit for Piscataquis Country club was approved and signed upon motion from Lander, seconded by Burdin. Unanimous.

9. Dog License policy presented regarding treatment of checks returned for insufficient funds; the dog will be considered unlicensed and the owner will have seven days to cure. Moved by Lander, seconded by Burdin. Unanimous.

10. Read letter from Office of Community Development advising us of Guilford being awarded a \$400,000.00 Downtown Revitalization Grant. Chair advised it would be good to recognize the hard work of the committee at the town meeting.

11. Manager gave update on today's meeting with MDOT in Augusta attended by Lynn Anderson and himself. There appears to be an effort to collaborate on three upcoming Elm Street projects, the water district grant, the DTR grant, and possible road repair by MDOT.

12. County Budget return presented and signed. Manager reported that this represents a 55% increase since 1999 (5 years.) Amount is \$176,315.00.

13. Town Reports distributed.

14. Manager reported on Compost Bin program. These bins will be offered to the public at our cost for use in backyard food waste and yard waste composting.

15. Health Insurance Issue. Moved by Burdin, seconded by Lander to go into executive session. In at 8:20. Moved by Burdin and seconded by Lander to come out of executive session at 8:32. It was decided to leave the current policy in place and to make no changes at this time. Manager will report back to those affected.

16. Under other business, Dexter reported that the Fire Chief could not attend as he had another meeting. He had checked with MMA and determined that the junior firefighters could "train" with no additional liability concerns. Dexter directed to request Chief to report on minimum wage and workers' compensation issues as previously discussed.

17. Meeting adjourned at 8:33 PM.

TOWN OF GUILFORD SELECTMEN'S MEETING

March 15, 2004

1. Meeting called to order by Chairman Bill Thompson at 9:45 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell.
  
2. Motion made by Burdin, seconded by Lander, to appoint Bill Thompson chairman of the Board of selectmen. Unanimous.
  
3. Motion made by Burdin, seconded by Lander, to appoint Anthony Davis to the Planning Board. Unanimous.
  
4. Motion made by Burdin, seconded by Lander, to appoint Allyn Ward to the Board of appeals. Unanimous.
  
5. Motion made by Burdin, seconded by Lander, to appoint Anthony Davis to the Guilford-Sangerville Water District Board. Unanimous.
  
6. Motion made by Burdin, seconded by Lander, to appoint Keith Doore as Code Enforcement Officer. Unanimous.
  
7. Motion made by Burdin, seconded by Lander, to appoint Tom Goulette as Town Manager; Tax Collector; Agent, Overseer of the Poor; Road Commissioner; Deputy Treasurer; Health Officer; Civil Defense Director; Constable; and Deputy Forest Fire Warden. Unanimous.

8. Motion made by Burdin, seconded by Lander, to appoint Michelle Nichols as Treasurer; Deputy Tax Collector; Registrar and Deputy Forest Fire Warden. Unanimous.

9. Motion made by Burdin, seconded by Lander, to appoint Joyce Burton as Deputy treasurer; Deputy Town Clerk; Deputy registrar of Voters; Deputy Tax Collector and Deputy Forest Fire Warden. Unanimous.

10. Motion made by Martell, seconded by Lander, to appoint the following:

- A. Charles Martell .....Forest Fire Warden
- B. H. Kent Burdin .....Surveyor; wood, bark and logs
- C. Timothy Briggs .....Sealer of weights and measures
- D. Alan Landry .....Sexton
- E. Frank Ruksznis .....Plumbing Inspector
- F. David Cotta .....Constable
- G. Guy Dow .....Constable
- H. Allen Emerson .....Constable
- I. Doug Villone .....Animal Control Officer

Unanimous.

11. Motion by Lander, seconded by Dexter to adjourn. Adjourned at 10:12 PM.

TOWN OF GUILFORD SELECTMEN'S MEETING

April 6, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell. Also in attendance were guests Mike Nichols, Fire Chief and Ronald Priest.

2. Motion made by Lander, seconded by Burdin, to approve minutes from last meeting. Unanimous.

3. Balance sheets distributed.

Chief Nichols in attendance at request of the board to answer questions regarding Junior Firefighters program. Mike explained that Guilford Fire Dept. allows very little involvement other than training, hose rolling and general mop-up activities. It is all considered "training" and as such, not governed by minimum wage law. Liability concerns were addressed and manager reported that our policy provides this coverage. Mike to check with Maine Dept. of Labor as to workers' compensation coverage applicability. Dexter suggested waivers signed by parents and the manager agreed to check with MMA. Letter from Hardwood Products Co, LLC read, which came with \$3000.00 donation as grant matching funds.

4. It was reported that both injured firefighters, Zimmerman and Getchell, were back to work.

5. Manager gave update on tax acquired property (one case pending). Moved by Dexter, seconded by Burdin to give the prior owner 30 days to redeem at cost of all owed taxes, fees and applicable charges through 2004 tax year; if mortgage holder wishes to redeem, they must work it out and go through the resident/ prior owner. If not resolved, property will go out for bid. Unanimous.

6. Letter from MDOT on successful Gateways Grant read. Town will receive \$5000.00.
  
7. Letter from Office of Community Development read rejecting Housing Rehabilitation grant application.
  
8. Palesky initiative discussed along with budget impact if successful.
  
9. Motion by Burdin, seconded by Martell to proclaim April 12-18 Community Development Week. Unanimous.
  
10. Motion made by Lander, seconded by Martell, to grant veteran's exemption to William Ebbeling. Unanimous.
  
11. Notice of public meeting April 7 at Guilford Municipal Building regarding Big Bennett Pond access. Dexter believed road closed to maintenance about 1976.
  
12. Passed out assessor's books. Meeting scheduled for April 13th at 7:00 pm.
  
13. Letter from Moosehead Cable read regarding rate increase.
  
14. Manager reported on visit to Hawk Ridge Compost Facility in Unity.
  
15. Read letter from Dept. of Education accepting MSAD#4's reapportionment application.
  
16. Update given on County Bond activity; will revisit at June meeting.

17. Update given on proposed county-wide TIF agreement policy; also tabled until June meeting.

18. Burdin moved to enter executive session, seconded by Lander. Unanimous. In at 8:25 PM. Moved by Burdin, seconded by Lander to exit the session at 8:37. Unanimous. NO ACTION TAKEN.

19. Chairman Bill commented that presentation at town meeting done well with clear explanations and communication.

20. Meeting adjourned at 8:43 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

May 4, 2004

1. Meeting called to order by Chairman Bill Thompson at 8:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and Fire Chief, Mike Nichols.

2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

Mike Nichols addressed issues with the junior fire fighters; waivers and workers' compensation coverage. Waivers were not recommended as a risk management tool by MMA legal counsel. Manager related that MMA said workers' compensation coverage would apply to junior firefighters as well as adult volunteers. Compliance with by-laws, increased monitoring, speaking to leadership and maintaining restrictions on activities were all agreed to by all present.

4. Board was informed that recent tax acquired property was redeemed by and returned to prior owner via quit claim deed.

5. Mid Maine Solid Waste Association preliminary contract reviewed.

6. Public informational meeting scheduled for May 11th at GMS to discuss transfer station rules and requirements announced.

7. Manager showed diagram of proposed new Veterans' War Memorial.

8. Board informed of Geraldine Rizzitello's resignation from School Board. It was necessary that Guilford reduce its directors by one person due to reapportioning the district.

9. Motion made by Burdin, seconded by Lander, to donate one month's rental fee for portable toilet at recreation field through Abaris Club. Unanimous.

10. Motion made by Lander, seconded by Burdin, to accept offer for Merrill House on Elm Street. Following discussion, the motion failed. Unanimous vote.

11. Under other business, selectmen agreed to give permission for Manter Construction of Maine to use the boat landing site on Elm Street for a staging area during the water main replacement project.

12. Motion by Burdin, seconded by Martell to have no meeting in July unless specifically requested by the manager. Unanimous.

13. Motion by Burdin, seconded by Lander to adjourn. Unanimous. Adjourned at 9:02 PM.

TOWN OF GUILFORD SELECTMEN'S MEETING

June 8, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:42 PM. Present were selectmen Michael Dexter, Rick Lander, and Peter Martell, and guest, Sally Pearson.
2. Motion made by Lander, seconded by Dexter, to approve minutes of previous meeting. Unanimous.
3. Balance sheets distributed.
4. Board discussed Piscataquis County Bond; manager explained the mechanics and progress to date. Lander mentioned that it was unfortunate that the towns within the county were given the privilege to incur additional debt without an opportunity to vote on the issue. Martell explained that he felt the projects were too narrow in focus and not true, county-wide programs; towns already have the ability to offer bonds. Manager was instructed to draft a letter for the selectmen to sign expressing opposition to the scope of currently proposed projects.
5. The County TIF policy is a dead issue; lack of agreement from some of the area managers.
6. Assessors were asked to get their books in as soon as possible. Thompson announced that industrial acquisitions were up near 6 million. Dexter mentioned that he had some new properties on his route and the men agreed to meet at 3:30 June 14 to review these.
7. Transfer station closed on June 5th with cleanup remaining to be done.
8. No committee members from Elmwood Cemetery Corporation present. Manager explained

that they intend to request the town take over some or all of the operation. Lander stated that Brawn and Center cemeteries are town responsibility already. It was decided to concentrate our energies this summer on these two and request that the corporation members attend the August meeting with their request and plans.

9. A. E. Robinson customer appreciation day announced; July 17th, 9:00 am to 3:00pm.

10. No ATV club members in attendance. Lander indicated they wished to have the town designate Butter Street, from Moore's property to Route 150, and Applebee Hill Road as ATV ways. He suggested a 25 mph speed limit and that the club pay for required signage; and that if approved, the designation would be withdrawn if any abuse were reported. Moved by Dexter, seconded by Lander to request their attendance at the August meeting. Unanimous.

11. Selectmen agreed that the trash at the medical building would be the tenant's responsibility.

12. Manager related that the town would be purchasing property tax management software from Trio.

13. Offer to purchase Merrill building on Elm Street presented. Motion made by Dexter and seconded by Martell to accept. Unanimous.

14. Under other business, Martell thanked the town for the flowers and for moving the meeting date in regards to his mother's visiting hours and funeral. Also, manager expressed thanks to Larry and Kevin Dagget for replacing the bulletin board at the Post Office. Amendment to junior firefighter's by-laws read and approved.

15. Moved by Lander, seconded by Martell to adjourn; adjourned at 9:47 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

August 4, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Michael Dexter, Rick Lander, Kent Burdin and Peter Martell; guest, Sally Pearson; representatives of the ATV club, Richard Pike and Nelson Sylvain; and members of the Elmwood Cemetery Corporation, Peter Neal, Paul Ruksznis and Duane Huff.
  
2. Motion made by Lander, seconded by Dexter, to approve minutes of previous meeting. Unanimous.
  
3. Balance sheets distributed.
  
4. Selectmen checks disbursed.
  
5. Pike and Sylvain spoke in favor of and requested that the town allow ATV traffic on Butter Street and Applebee Hill Road, stating that the present trail is unsafe and extremely rough. Burdin asked if the selectmen had that authority and Lander replied that he had an opinion from MMA stating the affirmative (entered into these minutes.) Moved by Lander, seconded by Dexter to so designate these roads. Amendment to make this permission seasonal, from April 1 to November 30, made by Burdin and seconded by Dexter. Both motions unanimously accepted. Manager directed to notify Piscataquis Sheriff's Office of this decision.
  
6. Palesky proposal and impacts discussed; agreed that our town would cease to function as the 10 mill limit currently supports our schools and would leave nothing for municipal appropriations. Moved by Thompson and seconded by Burdin to adopt a position opposed to said proposal. No resolve made as to rate of tax cuts derived from Question One until January when results may be better understood.

7. Service Program appropriations decided. Dexter noted that many programs are federally funded already and did not rely on municipal funding. Manager mentioned that many area towns give nothing to the non-profits as they do not tax them or charge for any services provided to them. Votes taken on list from Town report and all amounts voted as listed except Penquis CAP/ Homemaker services which were cut to zero.

8. Thank you notes read from Elizabeth Kelley for a scholarship; Liz Martell family for flowers. Request for Recreation program funds for basketball camps accepted.

9. Neal and Ruksznis spoke on behalf of Elmwood Cemetery Corporation explaining shortfalls of current system in terms of funds and supervision, and expressing intent that the town would take over the program. Neal also reported that software needed to track who was buried where, stating that there is only one written record and that is incomplete. Chairman Thompson agreed that a plan of action was needed before the March 2005 town meeting and that we would meet with the cemetery board in September or October to formulate said plan.

10. Lander proposed posting Oak Street as "Closed to through traffic," to alleviate congestion on the street as it is often blocked with delivery trucks. After much discussion, it was noted that a road change or an ordinance amendment would require a town vote. It was agreed that the issue needed further study and no date was set to bring this item back to the table.

11. Motion by Lander, seconded by Martell to accept and sign a maintenance agreement with D.O.T. for a parking area at the Sangerville Station Bridge. Unanimous.

12. Read letter from the State Audit Department discussing recommendations for internal controls. No action taken.

13. Selectmen voted and signed MMA ballots for officers and Legislative Policy Committee positions.

14. Manager read report from loss control department of insurer regarding recommendations required and manager's response. All items addressed as per company request from No

Smoking signs to bench grinder guards.

15. Under other business, Dexter stated that new War Memorial was very attractive and seemed to be being enjoyed; Lander added that he has noted many people stopping to admire the new monument. It was also agreed to allow manager to use discretion in rewarding those who helped us with summer recreation program and board acknowledged the loss of new employee Ben Edgerly who died July 23rd in a car accident.

16. Moved by Lander, seconded by Martell to adjourn; adjourned at 9:02 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

September 7, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:36 PM. Also present were selectmen Michael Dexter, Rick Lander, Kent Burdin, Peter Martell, and guests, Sally Pearson, and Ron Harriman of Ron Harriman Associates.
2. Motion made by Lander, seconded by Dexter, to approve minutes of previous meeting. Unanimous.
3. Balance sheets distributed.
4. Anti piracy resolution for Pine Tree Zones read and discussed. Motion by Burdin, second by Dexter to approve. Approved; 4-1.
5. Manager voiced complaints by Sheriff's Department and a resident on the decision to allow ATV traffic on Butter Street from a prior meeting. Lander said tell any complainer that the state should share gasoline tax with ATV clubs in the same manner as they share with snowmobile clubs and perhaps there would be funding for trail improvements. Dexter mentioned he had heard positive comments. No action taken.
6. The following grant forms were presented for selectmen approval; façade improvement plan, apartment rehabilitation program, and the program income plan. Moved by Lander, seconded by Burdin to approve. Unanimous.
7. Due to the wording in our PERC contract and changes required due to our contract with MMSWA, an amendment was necessary. It was agreed to authorize said amendment, known as the allocation, consent and waiver form. Moved by Burdin, seconded by Dexter.

8. Meeting with cemetery board scheduled for Tuesday, September 21. Manager to notify cemetery board members.

9. Thank you letters read from The American Red Cross and the Piscataquis Soil and Water for donations , and from the Jackman-Moose River Fire Department to Guilford's Fire Department for their visit.

10. Moved by Lander and seconded by Burdin to advertise for bids on the trash truck and to thereby dispose of it; standard rights of rejection to apply. Unanimous.

11. Letter read from Tim's Cove Property Owners' Association requesting assistance in maintaining the Sebec Shores road from our usual ending place to the town line. Manager directed to reply in the negative as it is not our road and is private property.

12. Under other business, it was noted that a classification change request resulted in a return premium; the leaf-peepers tour was approved for this fall; there would be an area managers meeting on the 15th of the month; and the Medical Building is now town owned as the final mortgage payment was made last week.

13. Moved by Lander, seconded by Martell to adjourn; adjourned at 8:23 pm.

## TOWN OF GUILFORD SELECTMEN'S MEETING

October 5, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:02 PM. Present were selectmen Michael Dexter and Peter Martell, and guests, Sally Pearson, Mark Scarano, and county commissioner Tom Lizotte.
2. Motion made by Dexter, seconded by Martell, to approve minutes of previous meeting. Unanimous.
3. Balance sheets distributed.
4. Mark Scarano introduced Commissioner Lizotte who gave a quick history of Piscataquis County's authority to bond economic development projects in light of the upcoming November referendum for \$952,000.00. He mentioned that if the Palesky proposal passes, this bond issue will likely die. He spoke about the benefits to the entire county of the bond and urged the selectmen to endorse it. Chairman Thompson said they would discuss this at a future meeting when all of the board was present.
5. Selectmen set October 19th at 7:00pm for a short meeting to discuss the cemetery situation with the Elmwood Cemetery Corporation board, and to discuss both the ATV and bond issues.
6. Letters read from Paul Stearns regarding ATV traffic on Butter Street and Applebee Hill Road, asking the selectmen to reconsider allowing this usage. Another letter announced a public input session at the next regular school board meeting to discuss the impacts of Palesky. An invitation from Four Winds Snowmobile Club to attend a landowner's appreciation dinner was read, and a copy of Dover-Foxcroft's resolution regarding the tax cap was distributed.
7. A letter from Dennis Lyford of the Chamber of Commerce was read thanking the town for its

participation in hosting the Heritage Festival. Several favorable comments were also offered.

8. A construction agreement regarding the Sangerville Station Bridge was signed.

9. Updates given by manager on HKM Park, Downtown project, Veteran's Memorial Playground Grant and Gateway grants. All projects either done or progressing well.

10. Update given by manager on sidewalk and street paving projects. Particular mention of S&G's innovative plan to improve South Main Street sidewalk.

11. Proposed State valuation for Guilford of \$106,950,000.00 announced, and moved by Dexter, seconded by Martell to waive the foreclosure on Susan Weeks once again as she is keeping to the agreed schedule.

12. Meeting adjourned at 8:24 pm.

## TOWN OF GUILFORD SELECTMEN'S MEETING

October 19, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:02 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell; Peter Neal and Paul Ruksznis from the Elmwood Cemetery Corporation; and guest, Sally Pearson.
  
2. Motion made by Lander, seconded by Martell, to approve minutes of previous meeting. Unanimous.
  
3. Manager asked to re-read letter from citizen on ATV usage on Butter Street and Applebee Hill Road. Lander read his reply to said letter. Martell commented that he felt the agreement was to try it out on a temporary basis, subject to complaints or problems. Rick mentioned he felt things were improving. Dexter suggested a town meeting vote and said he'd agree with the letter; that we just did not contemplate that much traffic. Bill said the \$38.00 registration fee should not outweigh the property owners' rights. Martell moved to discontinue ATV use on these roads at the end of November, 2004. Seconded by Dexter. Approved, 4-1.
  
4. Peter Neal spoke about needing the town to step in on care of the cemeteries. He felt the board would sell everything to the town for one dollar. He is not willing to be in charge anymore and felt the town would be in a better position to oversee the work and workers. It was discussed that the Corporation would need to vote to make this transfer and the town would need to accept it. Motion by Burdin, second by Martell to support this transfer. Unanimous. Manager directed to collaborate with Neal on an article for March meeting, pending the Corporate vote to transfer.
  
5. Board discussed Piscataquis County Bond; Thompson compared school district per-pupil costs in affected towns within the county. It was significant, he felt, that towns with high education costs want public projects to be paid for by other towns throughout the county. Burdin mentioned that any town could issue a bond if it were necessary and this did not need to be used to expand county control. It is another tax and this town has not asked others to fund our projects, many of which assist the other towns at our expense. Burdin moved that the board not endorse this effort; seconded by Lander; Unanimous.

6. Moved by Burdin, seconded by Dexter to waive foreclosure of the Linda Storer property.

7. Appointments to ballot clerk and counter positions signed.

8. Agreed to close CDBG account at bank as no longer in use.

9. Agreed to abate personal property tax on Kathleen Farrar of \$18.60. Trash truck bid requests posted on MMA website. It was agreed to advertise in the Bangor Daily News and send copies of ads to interested parties.

10. Moved by Burdin, seconded by Dexter to adjourn; adjourned at 8:37 pm.

## TOWN OF GUILFORD SELECTMEN'S MEETING

November 2, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell, and guests, Linda Packard representing the library, and Sally Pearson.
  
2. Motion made by Lander, seconded by Martell, to approve minutes of previous meeting. Unanimous.
  
3. Balance sheets distributed.
  
4. Linda Packard spoke briefly on the library budget, She forewarned that they anticipate requesting an additional three thousand dollars this year due to unseen deterioration in the eaves, which is now repaired, and increases in operating costs. She also mentioned that the new Veteran's Memorial looks great and is a very good addition to their Water Street location.
  
5. Manager gave updates on sidewalks, paving projects, and Gateway sign grant. Sidewalks at High Street and South Main are completed. Dexter said the South Main Street underwent the great rest improvement possible. School Street and Pine Street are now paved and an additional sidewalk repair was done on School Street. The Gateway signs are installed and will be planted in the spring.
  
6. Thank you note from Riverbend read. Michele Kirk said this was the greatest trip ever in spite of cloudy weather. They went to Belfast and dined at the Chowder House restaurant and shopped at Reny's and Marden's.
  
7. Martell agreed to call a meeting with Ben Dever and the medical building committee to discuss repairs and a new floor.

8. County Budget proposal shared and raises and increases noted. Comments were made regarding town representation on the budget committee and the selection process.

9. Under other business, Burdin questioned the setting of timers on the lights at the basketball court as they are coming on quite late at night. It was also suggested that the manager look in to getting motion sensors for these lights.

Chairman asked for motion to go into executive session to discuss personnel issue. Motion made by Burdin, seconded by Martell to do so. Unanimous. Began at 7:33pm. Out of executive session at 8:06pm.

Motion made by Burdin, seconded by Lander to hold a meeting with the selectmen and the fire department officers on November 9th at 7:00pm. Unanimous.

10. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 8:07 pm.

TOWN OF GUILFORD SELECTMEN'S MEETING

December 7, 2004

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Peter Martell.
  
2. Motion made by Lander, seconded by Burdin, to approve minutes of previous meeting. Unanimous.
  
3. Balance sheets distributed.
  
4. Peter Martell reported that the Medical Building Committee met and viewed the building, determining that repairs were warranted; painting a majority of the rooms, waiting room area floor covering replacement, electrical work, main door adjustment and possibly a type of chair rail to protect the walls from gurneys. Rubber flooring samples were shown to the board, Barry Carleton has been contracted to do the interior painting, Jeff Moore has been hired to install the required GFCI outlet and the smoke detector, and the door repairman will be here next week.
  
5. Trash truck bid op only resulted in one bid of \$2807.00 which was rejected. Manager directed to attempt to sell the truck outright or look into converting it to fire department use.
  
6. County budget increase of 18 ½ per cent will increase Guilford's burden by over \$37,600.00 next year, not counting the increase in the State valuation.
  
7. Public Hearing to adopt General Assistance appendices A,B, and C attended by the five board members and the manager. It was moved by Burdin and seconded by Dexter to adopt the DHS proposals. Unanimous.

8. Winter parking ban is in effect from November 1st until May 1st.

9. Snow plowing contracts presented with nearly five percent increase. It was moved by Burdin and seconded by Lander to accept them. Unanimous.

10. Manager reported that Keel Hood and Tim Lawrence did a preliminary audit on December 1st and that they will present their findings and recommendations at the final audit in February.

11. Rabies clinic scheduled for December 11th at the Fire Station.

12. Budget Committee meeting date set for February 7th with a storm date of February 11th, 2005.

13. Manager reported that health insurance increase appeared to be about 2 ½ percent this year.

14. It was decided that monies generated by selling surplus fire department property would go into the general fund. Manager directed to request the department to prepare a bid process for items to be sold exceeding \$500.00 in value for selectmen review.

15. Linda Packard unable to attend due to weather; discussion of Library as a town department to be rescheduled.

16. Letter from Mayo Hospital read announcing departure of Dr. Usha Reddy as of January 25, 2005.

17. Selectmen were asked to consider and prepare any necessary warrant articles they may

want presented at the March town meeting.

18. Moved by Burdin, seconded by Lander to adjourn; unanimous; adjourned at 8:22 pm.