

1-26-1977

## Board of Trustees Public Meeting January 26, 1977

University Of Maine System

Follow this and additional works at: <https://digitalcommons.library.umaine.edu/bot-corp-records>

 Part of the [Educational Administration and Supervision Commons](#)

---

### Repository Citation

University Of Maine System. (date).Board of Trustees [Meeting minutes]. Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

This Minutes is brought to you for free and open access by DigitalCommons@UMaine. It has been accepted for inclusion in Corporate Records by an authorized administrator of DigitalCommons@UMaine. For more information, please contact [um.library.technical.services@maine.edu](mailto:um.library.technical.services@maine.edu).

APPROVED BY THE BOARD OF TRUSTEES

UNIVERSITY OF MAINE  
BOARD OF TRUSTEES

DATE: Feb 23, 1977

January 26, 1977  
Bangor, Maine

CLERK: \_\_\_\_\_

Public Meeting

PRESENT: Chairman James Page, Francis Brown, Bernard Carpenter, John Donovan, Stanley Evans, Susan Kominsky, Robert Masterton, Sawin Millett, Thomas Monaghan, Kenneth Ramage, Carlton Reed, Artemus Weatherbee and Nils Wessell. Absent: Cynthia Murray-Beliveau and Elizabeth Russell. Staff: Chancellor McCarthy, William Sullivan, Robert Binswanger, Mary Ann Haas, Richard Eustis, Barnett Shur, Samuel D'Amico, Kenneth Allen, Arthur Buswell, N. Edd Miller, Howard Neville, Einar Olsen, Stanley Salwak, Richard Spath and Jeanne Steele. Press and Public.

Chairman Page convened the meeting. On motion made and seconded, the minutes of the Public Meeting of December 1, 1976 were APPROVED as circulated.

Chancellor's Report. Chancellor McCarthy took note of the final report of the Performance Audit Committee, the series of public forums being conducted by the ad hoc Committee on Academic Planning, and the status of the University's appropriation request. The full text of his remarks is appended to the file of these minutes.

Fund Drive - University of Maine at Augusta. On motion of Dr. Evans which was seconded, the Board

VOTED: to authorize a fund raising campaign for the establishment of a Lloyd Jewett Memorial Scholarship Fund. The campaign will be directed by the University of Maine at Augusta Advisory Council whose members will be appointed by the Chancellor.

Chairman Page thanked Trustees Cynthia Murray-Beliveau and Elizabeth Russell for their work on the special Jewett Memorial committee and he announced that Dr. Russell has launched the Jewett Scholarship Fund with a substantial personal contribution.

COMMITTEE REPORTS.

Ad hoc Committee on Academic Planning. Chairman Wessell reported for the committee. Dr. Wessell described the next procedures for development of the committee's final report which is expected to be ready for mailing to Trustees on March 10th in preparation for discussion by the Board at the March meeting. Dr. Wessell anticipated that consideration of committee recommendations proposed for immediate action would occur at the April Board meeting, and action on other recommendations to come later.

Personnel and Employee Relations Committee. Chairman Brown reported that the Committee had received the customary update on collective bargaining matters.

TIAA-CREF Retirement Eligibility. Chairman Brown presented a recommendation to revise the University's policy on eligibility in the TIAA-CREF retirement program which he indicated was being proposed to remove discriminatory features in the

existing program. During the discussion of the recommendation, Dr. Wessell requested that the staff prepare a report on the performance of the retirement plan which would include a comparison of annuities received by faculty retiring under the plan at the present time against projections for retirement annuity at age 65 for new, young faculty being hired now. After further discussion and on motion of Mr. Brown, which was seconded, the Board

VOTED: that effective February 1, 1977, the TIAA-CREF retirement eligibility policy be changed to allow immediate enrollment on a voluntary basis of full-time regular professional employees under 30 in TIAA-CREF with corresponding payment of University matching funds for participating new professional employees, professional transfers and employees whose status has changed from classified to professional. Immediate enrollment is interpreted to mean the first of the month following the effective date of the personnel action.

This recommendation to broaden the eligibility provisions of our TIAA-CREF retirement program is made in order to minimize possible inequities in the treatment of professional employees, to enhance the attractiveness of the University as a potential employer and to provide an affirmative benefit for present employees.

The present requirement mandating participation in the TIAA-CREF retirement program for all full-time regular professional employees 30 to 60 years of age would remain unchanged.

Non-Contributory Retirement Plan Committee. On motion of Chairman Brown which was seconded by Mr. Ramage, the Board

VOTED: to fill vacancies on the Non-Contributory Retirement Plan Committee with the appointment of William J. Sullivan as Chairman to fill the vacancy created by the departure of H. L. Fowle and the appointment of Robert Oberg to fill the vacancy created by the departure of David Hitchcock, both appointments to be effective February 1, 1977.

Appointment of Police Officers. On motion of Mr. Brown which was seconded by Mr. Ramage, it was

VOTED: to appoint the following police officers in accordance with P&SL, Chapter 532, Section 8-A:

University of Maine at Orono

Michael P. DiMonaco	Stephen R. Gass
John G. Heitmann	Robert J. Norman
Stephen W. Spencer	Raymond D. Thibodeau
Michael Denbow (part time)	Peter Shoureas (part time)
David W. Small (part time)	

University of Maine at Portland/Gorham

Charles A. LaRou

Physical Plant Committee. Chairman Ramage reported for the Committee.

Capehart. Mr. Ramage reported that the Committee had granted permission to two groups representing Capehart tenants to present arguments concerning the disposition of the property. The Physical Plant Committee will study the information presented and report to the Board at a future meeting.

Bear's Den Renovation. On motion of Mr. Ramage which was seconded by Mr. Brown, it was

VOTED: to approve the project to renovate the Bear's Den in the Memorial Union Building on the Orono Campus and further approve the transfer of \$184,000 from the auxiliary enterprise reserve to the Plant Fund to pay for this project.

Appointment of Architect. On motion of Mr. Ramage, seconded by Mr. Brown, it was

VOTED: to retain the firm of A. J. Harriman Associates, Inc. to provide the design services necessary for the renovation of the Bear's Den in the Memorial Union Building on the Orono Campus.

Sewer Line Easement, UMO. On motion of Mr. Ramage, seconded by Mr. Brown, it was

VOTED: to authorize the granting of an easement twenty (20) feet wide and approximately eighteen hundred (1800) feet long generally following Rangeley Road on the Orono Campus, for the purpose of constructing, maintaining and operating a sewer line serving Talmar Wood.

Federal Property Transfer. Mr. Ramage reported that formal action on acquisition of a parcel of surplus federal land which the Board authorized at the June, 1975 Board meeting was delayed until Fall 1976. Since the original resolution authorized former Vice Chancellor Fowle to execute the documents, the Department of Health, Education and Welfare now requests that the Board update the resolution to designate Mr. Sullivan as signatory. On motion of Mr. Ramage seconded by Mr. Brown, it was

VOTED: Whereas the Department of Health, Education and Welfare has announced the availability of a 177 acre parcel of land in Caribou, Maine consisting of sections identified as C-201, C-203, C-207, C-208 and C-209 under the Federal Property Assistance Program.

Whereas the University of Maine needs and can utilize all or a portion of said property for educational programs at its Presque Isle Campus and does desire to apply to the Department of Health, Education and Welfare for the available property under said Federal Program.

Whereas the Board of Trustees has the legal authority to acquire real property, appurtenances thereto and related personal property and is willing and in a position to assume immediate care and maintenance of the property when acquired for the University of Maine.

Therefore be it resolved that the University of Maine hereby agrees to abide by and be subject to such agreements, conditions, covenants, exceptions, reservations, restrictions, and terms as the Secretary of Health, Education and Welfare or his authorized representative may require in connection with the rules and regulations issued under the applicable Federal statutes.

Be it further resolved that William J. Sullivan, Vice Chancellor for Administration or his successor in function is hereby authorized to commit, authorize payment of, or expend funds; and direct or perform and all actions to acquire, hold title to, or utilize said property including development, preparation, and submission of applications, plans, reports, environmental analysis or other necessary documents as well as executing and recording deeds, agreements, or other legal instruments to accomplish the foregoing resolution in accordance with the above commitments to the Department of Health, Education and Welfare.

Educational Policy Committee. Chairman Donovan reported for the Committee.

Personnel Appointment. On motion of Dr. Donovan, which was seconded, it was

VOTED: to appoint Henry O. Hooper as Dean of the Graduate School of the University of Maine at Orono, effective January 26, 1977, at a salary of \$29,925 per year.

Admissions Standards. Dr. Donovan reported that the Committee, at the initiation of Mr. Monaghan, had requested that the staff prepare a report on admissions policies which would include an analysis of the effect of the policies.

Finance Committee. Chairman Masterton reported for the Committee.

Budget Status Report. At the request of Mr. Masterton, Mr. Sullivan reviewed the current status of the unrestricted E & G budget, which is on target.

Gifts, Grants and Awards. On motion of Mr. Masterton, seconded by Ms. Kominsky, it was

VOTED: to accept with gratitude all gifts, grants and awards filed under the date of January 26, 1977, a copy of which is appended to the file of these minutes.

Charitable Gift Annuity. On motion of Mr. Masterton, which was seconded, it was

VOTED: to authorize the Chancellor, pursuant to appropriate legislation, to establish a program for charitable annuities at the development offices of the several campuses.

Audit Committee. Mr. Masterton reported that the Audit Committee which is composed of the Trustee members of the Finance Committee had held an interim meeting to review the auditors' management report and recommendations. Copies of the management report will be circulated to the Trustees by mail along with a report from the Audit Committee which will indicate those recommendations the Committee believes the administration should implement and those which were acceptable but not of high priority at this time. Mr. Masterton summarized the Audit Committee's recommendations by category which included:

1. a series of recommendations relative to consistency of accounting practices throughout the institution;
2. a series of recommendations relative to indirect cost recovery;
3. a series of recommendations concerning budgeting practices, the financial accounting system and student loans;
4. recommendations for Board and/or Committee involvement at certain points to provide additional review in areas that involve segregation of accounts and designation of funds within those accounts;
5. certain other recommendations such as methods for accounting for equipment which were not accepted by the Committee because they felt the priority was not high enough to justify the cost at this time;
6. recommendation concerning the centralized bookstore concept was not accepted by the Committee as a high priority for achieving additional economies; alternative suggestions were offered to the administration.

In conclusion, Mr. Masterton noted that the Audit Committee is also recommending that a priority list be established to rank-order requests for development of new management and information systems and that it would be important for these priorities to be understood and accepted throughout the University. The Committee has further requested that the administration present specific plans to the Trustees for the implementation of the Committee's recommendations for improving controls and system accounting methodology.

Finance and Student Affairs Committee. Mrs. Kominsky reported for the joint session.

Tuition Waivers. Mrs. Kominsky reported that the Committee had discussed the tuition waiver report and had requested that the staff develop recommendations for continuation or termination of the specific waiver programs for consideration at the March meeting.

Administration of University Tuition Waivers and Scholarships. On motion of Mrs. Kominsky which was seconded, it was

VOTED: to approve the following policy pertaining to the administration of University tuition waivers and scholarships:

University tuition waivers and scholarships be administered so that total financial aid does not exceed a student's total educational costs.

Executive Committee. Vice Chairman Evans reported for the Committee.

Honorary Degree Nominations. Dr. Evans announced that the Executive Committee had reviewed the nominations and their recommendations along with full documentation will be forwarded by mail to the Trustees for review and comment with action on the nominations scheduled for the February meeting.

Right-to-Know Law. Dr. Evans reported that the Committee had reviewed existing Board policy and had accepted a statement prepared by the University's Legal Counsel to define the University's position and which is recorded herewith:

After a careful review of the legislative history of the State's right-to-know law, the University counsel has concluded that the public observation rules does not extend to the meeting of committees of this Board. Under our by-laws, a committee chairperson determines whether a meeting should be open to the public or held in executive session.

We are all aware, however, of the substantial public interest in the operations of this institution. For this reason I would urge Trustees responsible for committees to have their meeting open to the public whenever possible. There will be occasions when an executive session is required, but this prerogative, I suggest, should be exercised only when clearly justified by the nature of the specific subject matter.

Liability Insurance Coverage. Dr. Evans indicated that the Executive Committee reviewed the University's liability insurance coverage and requested further information on the protection offered Trustees in the event of lawsuits.

Other business. Mr. Weatherbee read a statement prepared by himself and Trustees Monaghan and Carpenter to record their concern for various matters related to the University which included their recommendations for problem areas which should be addressed by the Board of Trustees. These areas included, among others, administrative costs and effectiveness, long range tuition policy, tuition free programs, the budget process and campus autonomy. Mr. Weatherbee provided copies of the statement for the other Trustees and the full text of his remarks is appended to the file of these minutes.

Chairman Page thanked Mr. Weatherbee for his comments and indicated that there would be a general discussion of the recommendations at a future meeting.

Mr. Monaghan had several thoughts he wished to record.

1. He thanked Chairman Page for the prompt response to his requests for information concerning admissions standards and the Portland-Gorham merger.
2. Since he had been critical of the Machias Campus prior to his trusteeship, Mr. Monaghan wanted to acknowledge that he reversed this view after becoming more knowledgeable about the Campus and indicated that he now appreciates the significant role UMM plays in the system.
3. With respect to a bill pending before the current session of the legislature which proposes to increase tuition at the Law School, Mr. Monaghan thought that the merits of the issue should be considered by the Board rather than the Legislature.
4. Mr. Monaghan requested information on the status of a maintenance project on the Machias Campus which he understood was urgently needed.

In response to a question from Mr. Masterton, the Chancellor announced that the staff's review of long range tuition policy which is underway should be ready for the March meeting.

Chairman Page announced that the next meeting of the Board would be held in Bangor on February 23rd.

Adjournment.

JoAnne R. Magill  
Interim Clerk