

9-28-1977

Board of Trustees September 28, 1977

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UNIVERSITY OF MAINE
BOARD OF TRUSTEES

APPROVED BY THE BOARD OF TRUSTEES

019

September 28, 1977
Machias, Maine

DATE: 11/30/77

CLERK: _____

BOARD OF TRUSTEES MEETING

PRESENT: Chairman James Page, Francis Brown, Bernard Carpenter, Patricia DiMatteo, John Donovan, Stanley Evans, Susan Kominsky, Sawin Millett, Thomas Monaghan, Ellen Platz, Elizabeth Russell, Artemus Weatherbee, and Nils Wessell. Absent: Robert Masterton, one vacancy. Staff: Chancellor McCarthy, Robert Binswanger, William Sullivan, Mary Ann Haas, Samuel D'Amico, Ford Campbell, Richard Eustis, Russell Smith, Thomas Strauss, JoAnne Magill, Donald Beattie, Arthur Buswell, Edd Miller, Howard Neville, Einar Olsen, Stanley Salwak. Press and public.

Chairman Page convened the meeting. On motion made and seconded, the minutes of the Board of Trustees meeting of July 20, 1977 were approved as circulated.

On motion of Dr. Evans which was seconded, it was

VOTED: to adjourn to executive session for discussion of personnel matters and legal affairs.

When the Trustees returned from the executive session, Chairman Page reconvened the meeting.

Before addressing the agenda the Chairman introduced Dr. Leo Redfern President of Keane State College, Keane, New Hampshire, and Mr. Frank Hussey, Presque Isle, Maine, who were in the audience. Dr. Redfern was observing the Board meeting as part of his sabbatic year study of governing boards. Mr. Hussey, a prominent figure in Maine agriculture, chaired the University's Task Force to Evaluate Cooperative Extension Service Programs.

President Buswell's Remarks. Chancellor McCarthy introduced Dr. Arthur Buswell, President of the University of Maine at Machias, who had been invited to make a presentation about the Machias campus which was the host for this Board meeting. The President briefly reviewed the institution's early history and elaborated on its mission since the merger which was designed to build on the campuses strengths and to serve the educational needs of Washington County. Dr. Buswell touched on educational opportunities at Machias, its plans and needs for the future. A copy of the full text of his remarks is appended to the file of these minutes.

COMMITTEE REPORTS

Physical Plant Committee. Mr. Monaghan reported for the Committee.

1. Gifts of Real Property. Mr. Monaghan presented the Committee's recommendation for approval of a policy on acceptance of real property gifts which was developed by the staff at the request of the Physical Plant Committee. After discussion

and on motion of Mrs. Kominsky which was seconded, it was

VOTED: that the Board of Trustees adopt the following policy on Gifts of Real Estate:

1. The Board of Trustees reserves to itself the authority to accept gifts made to the University of Maine.
2. Information on all potential gifts of real estate will be transmitted through the Chancellor to the Board's Physical Plant Committee for consideration and review prior to any indication of acceptance of the gift.
3. In reviewing the proposed gift, the Committee shall consider such items as location, long and short term plans for use of the property, annual maintenance and operating costs for the gift property, and legal liabilities resulting from ownership of the property.
4. The Physical Plant Committee shall determine if the circumstances surrounding the gift are of sufficient magnitude to require full Board action prior to the completion of negotiations on the gift.
5. Final acceptance of all gifts of real estate will be made by the Board of Trustees upon recommendation on the Physical Plant Committee.

2. Capehart. Mr. Monaghan presented the Committee's recommendation to authorize execution of an agreement with the Bangor Housing Authority to assume responsibility for management of the University's Capehart housing. In response to a question from Mr. Weatherbee concerning the rationale for not selling the property, Mr. Sullivan reported that the attempts to negotiate a sale to the tenants in accordance with the Board's preference, had been unsuccessful since the tenants have been unable to attract the necessary financing. The proposal from the Bangor Housing Authority would relieve the University of most direct involvement, provide coverage of ownership and operational costs, and allow reasonably low rates for the tenants. There was further discussion of maintenance problems and Mr. Sullivan indicated that the University expected to dispose of several single-family dwellings in the complex and the proceeds would be used to make necessary repairs or improvements and provide a maintenance reserve. On motion of Mr. Monaghan which was seconded, it was

VOTED: to authorize an agreement with the Bangor Housing Authority to manage the University owned portion of the former Capehart area, subject to approval of the agreement by the University Legal Counsel. Under the terms of this agreement, the Bangor Housing Authority will establish the rental rate structure in addition to providing other normal management services.

3. UMF Motor Vehicle Regulations - Amendment. On motion of Mr. Monaghan which was seconded, it was

VOTED: to adopt Amendment Number 3, dated September 1, 1977, to the Motor Vehicle Regulations for the University of Maine at Farmington, effective October 1, 1977. A copy of Amendment #3 is appended to the file of these minutes.

4. Right-of-Way, UMF. On motion of Mr. Monaghan, which was seconded, it was

VOTED: to authorize the granting of a fifty (50) foot wide "right-of-way" to the Town of Farmington across the land purchased in 1974 from Franklin Farms, Inc.

5. Lease - UMA (Auburn). Mr. Monaghan presented the Committee's recommendation for leasing of space for the Lewiston/Auburn Educational Center, currently housed in facilities owned by CMVTI, and which are no longer available for the Center. On motion of Mr. Monaghan, which was seconded, it was

VOTED: to approve the leasing of the north wing of the Sacred Heart School in Auburn, Maine for a three (3) year period (with option to renew) for an annual payment of \$22,000 subject to staff review and approval of the actual lease agreement.

6. Lease - UMA (Mid-Coast). Mr. Monaghan reported that satellite space is needed in the Mid-Coast region to house UMA's Associate Degree Nursing Program and on motion of Mr. Monaghan which was seconded, it was

VOTED: to authorize the leasing of the former Medical Records Department Area, the former Library, and two patient rooms in the Old Knox Hospital in Rockland, Maine, for a 10 month period (with option to renew) for an amount of \$1,608.33, subject to staff review and approval of the actual lease agreement.

7. Use of Property Sale Proceeds. Mr. Monaghan presented the Committee's recommendation for the use of proceeds from the sale of the former ski jump property at UMO, noting that 25% of the net proceeds had been reserved for future real estate acquisition in accordance with Board policy. On motion of Mr. Monaghan which was seconded, it was

VOTED: to authorize the allocation of \$753.09 of the net proceeds received from the sale of the ski jump property to the UMO Ski Team for purchase of equipment for the team.

8. Washington County Recreation Complex. Mr. Monaghan reported that the Committee had received a report on the efforts of a small group of Machias faculty and community people to develop interest in a recreational facility to serve the region. The group is seeking outside funding for the project and the item was presented for information only at this time. Mr. Monaghan indicated that a recreational facility would serve a real need in the area and it seemed reasonable to the Committee that

such a facility should be planned in connection with the University. He said the Committee endorsed the concept and would be kept informed of further developments.

9. Modifications to UMO Field House. Mr. Monaghan reported on the Committee's discussion of a proposal to modify the south wall of the Orono Field House to conserve energy and reduce heating costs, which generated numerous questions and a request for additional information. The Committee had agreed to report on the proposal with the understanding that further details would be available for the full Board's consideration. At the request of the Chairman, Mr. Eustis relayed information obtained in the interim. He reported that the current cost of heating the facility is approximately \$35,000 per year and that it would total about \$130,000 to modify all four walls. He added that there is still some question whether all four walls should be modified. The south wall was selected for initial phase because much of the existing surface is single glass which has a very high heat loss and also because this wall could be modified with little visible effect on the esthetics of the building. The proposed modification is expected to produce a net annual savings in heating costs of about \$6,000 per year, at which rate the University's investment would be repaid in 4 to 4½ years. Mr. Monaghan further indicated that the existing south wall was in need of repairs which are estimated to cost about the same as the proposed modification. On motion of Mr. Monaghan, which was seconded, it was

VOTED: to authorize the project to make energy conservation modifications to the south wall of the UMO Field House and that \$33,600 be transferred from the UMO Utility Maintenance Reserve Account to cover the cost of this project.

10. Development of Housing Policy. On behalf of the Committee, Mr. Monaghan requested that the staff be directed to explore the various options available in the student housing area as background for development of Board policy on provision of housing facilities for the future. Mrs. Kominsky indicated that the Student Affairs Committee is interested in this issue also and Chancellor McCarthy said the item would be on the agenda for discussion at the next meeting.

Finance Committee. Mr. Carpenter, Chairman pro-tem, reported for the Committee.

1. Distribution of Merit Increases. Mr. Carpenter reported that the staff had provided an analysis of the distribution of salary increases which were awarded on a merit basis in accordance with Board action at the July meeting. Mr. Weatherbee commended the administration for achieving equitable merit distribution.

2. Audit Committee Recommendations. Mr. Carpenter reported that of the 21 recommendations developed by the Audit Committee in January, 1977 to improve auditing procedures, 16 have been implemented in whole or in part and the remainder are scheduled for implementation in 1978.

3. Foundations. Mr. Carpenter announced that discussion of policy implications of foundation support for the various campuses will be on the Committee's agenda for the next meeting.

4. FY 1978 Budgets. Mr. Carpenter reported on the Finance Committee's meeting with each of the Campus Presidents on September 14th to review their budgets for the coming year. On motion of Mr. Carpenter which was seconded, it was

VOTED: to approve the unrestricted E&G budget for FY 1978 as follows:

	<u>Revenue</u>	<u>Expenditures</u>
UMA	\$ 1,473,588	\$ 2,985,566
UMF	1,406,460	3,828,695
UMFK	380,594	1,340,274
UMM	467,142	1,546,898
UMO	11,160,230	30,587,032
UMPG	4,917,734	12,263,376
UMPI	787,610	2,513,760
CO/SWS	120,000	2,863,080
RISK INSURANCE	0	230,000
STATE APPROPRIATION	35,990,408	0
TEMPORARY INVESTMENT INCOME	750,000	0
TRANSFER FROM CURRENT FUNDS SURPLUS	218,000	0
TRANSFER FROM RESERVES	<u>500,000</u>	<u>0</u>
TOTAL	<u><u>\$58,171,766</u></u>	<u><u>\$58,158,681</u></u>

BUDGETED SURPLUS

\$13,085

On motion of Mr. Carpenter which was seconded, it was

VOTED: to approve the expenditure level for the Maine Public Broadcasting Network of \$1,513,824 for 1977/78, subject to the same provisions incorporated in the Unrestricted E&G budget.

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5. Gifts, Grants and Awards. On motion of Mr. Carpenter which was seconded, it was

VOTED: to accept with gratitude, all gifts, grants and awards listed under dates September 27/28, 1977, a copy of which is appended to the file of these minutes.

Student Affairs Committee. Mrs. Kominsky reported that the Committee had hosted an open forum for Machias students in lieu of a regular committee meeting. Issues of particular concern to the students are library quality, the need for more space, more books and for longer library hours; the lack of recreational facilities; the lack of commuter representation in student government. Mrs. Kominsky took note of the students' positive attitude toward the campus, the faculty and the programs available at UMM.

Executive Salaries.

1. Salary Adjustments - Presidents. Dr. Evans offered the following motion which was seconded:

that the Board of Trustees approve the following salary schedule for Campus Presidents, effective for FY 1978:

Einar A. Olsen (UMF)	\$34,550
Richard J. Spath (UMFK)	\$34,550
Arthur S. Buswell (UMM)	\$34,550
Howard R. Neville (UMO)	\$41,270
N. Edd Miller (UMPG)	\$40,115
Stanley F. Salwak (UMPI)	\$34,550

Mr. Weatherbee objected to flat dollar increases across the board and reiterated a preference for merit based adjustments, indicating a need to draw distinctions between levels of responsibility. He moved to amend the original motion, to grant the College Presidents a five percent across the board increase. The amendment was seconded and with Mr. Weatherbee voting in favor and Mrs. Kominsky abstaining, the amendment failed to carry.

The original motion was VOTED with Mr. Weatherbee opposed and Mrs. Kominsky abstaining.

2. Salary Adjustments - Vice Chancellors. On motion of Dr. Evans which was seconded, and with Mr. Weatherbee abstaining, it was

VOTED: to approve the following salary schedule for the Vice Chancellor for Academic Affairs and the Vice Chancellor for Administration effective their anniversary date:

Robert B. Binswanger (VCAA)	\$37,100
William J. Sullivan (VCA)	\$37,100

3. Salary Adjustment - Chancellor. Dr. Evans offered the following motion which was seconded:

Specific achievements of short-term goals and progress toward long-range goals are observable through the System activity of the past twelve months as illustrated by implementation of "Green Book" activities, articulation and implementation of management goals and objectives, development of short- and long-term budgeting procedures, improvement of legislative liaison processes, implementation of personnel evaluation plans and improvement in public communications.

THEREFORE, it is recommended that the Board of Trustees of the University of Maine approve a 6% increase in total compensation for Chancellor Patrick E. McCarthy for FY 1978.

Mr. Weatherbee moved an amendment, which was seconded, to reduce the increase to five percent. With Mr. Weatherbee voting in favor, the amendment failed to carry.

With Mr. Weatherbee opposed and Mrs. Kominsky abstaining, the original motion was VOTED.

Personnel and Employee Relations Committee. Mr. Brown reported for the Committee.

Mr. Brown reported on the following information items, on which no action was required:

1. The Committee reviewed the final draft of language revisions to the Classified Employees handbook;
2. The Professional Employees Liaison Council is being reconstituted to provide a formal vehicle for contact with the Chancellor's Office for professional employees.
3. The Committee reviewed the criteria used for distribution of merit increases.

4. Appointment of Police Officers. On motion of Mr. Brown, which was seconded, it was

VOTED: to authorize the appointment of the following police officers at the University of Maine at Orono in accordance with the provisions of 1971, P.L., Chapter 544, Section 142, with the understanding that the authority conferred by the Board for the performance of duties under the cited statutes is co-terminus with the individual's period of employment as Police Officer at the University of Maine:

Paul Caron
R. Michael Denbow
Terry E. Walsh
Laurie A. Michaud

Mrs. Kominsky inquired about the number of police officers currently serving and requested that that information be provided with future recommendations for appointment.

5. Biweekly Pay Schedule. Mr. Brown reported that a delegation from the Classified Employees Liaison Council had appeared before the Committee to protest the immediate implementation of a biweekly pay schedule for classified employees. Most of the classified employees are now being paid weekly and the Council representatives requested that the new schedule be postponed until January to relieve hardship to employees in terms of personal financial planning. Mr. Brown indicated that the spokespersons had made a strong plea for delayed implementation and after considerable discussion and debate, the Committee decided not to recommend postponement although they agreed the full Board should be apprised of the employees objections. Mr. Page reported that he had received several petitions from the Council President and that these had been passed on to the Chancellor's Office.

6. Appointments to Student Advisory Board for Collective Bargaining. On motion of Mr. Brown, which was seconded, it was

VOTED: to approve the appointment of the following students to the Student Advisory Board for Collective Bargaining in accordance with 1976, P.L., Chapter 721:

Joe Rowder (UMA)
Sandy Prince (UMF)

7. Student Appointments to Board Committees. Mr. Brown reported that a proposed policy statement which appeared on the agenda had generated a protest from members of the University of Maine Organization of Student Governments, who requested an opportunity to express their views. UMOSG representatives appeared before the Committee to discuss the considerations students felt should be incorporated into any policy statement governing student appointments. Mr. Brown indicated that the proposed policy will be submitted to the staff and the students for joint study and resubmission, probably at the next meeting.

8. Collective Bargaining. Mr. Brown reported that the Committee continues to monitor progress with collective bargaining. Negotiations with the police and security unit have begun and developments will be reported.

Educational Policy Committee. Dr. Donovan reported for the Committee.

1. Dr. Donovan called attention to several reports from various ad hoc Planning subcommittees which had been circulated for information:

- a) First Program Planning Report - Teacher Education
- b) Health Science Education - Nutrition
- c) Special Charge for a University Advisory Committee on Research and Development
- d) MPBN - Initial Design: A Plan of Action
- e) University of Maine School of Law

Dr. Donovan noted that General Manager Thomas Strauss had presented an oral report on MPBN at the Committee meeting to supplement the written document, and that the Committee would receive an oral report on the Law School at its next meeting.

2. Center for Marine Studies. Dr. Donovan reviewed the background of the Center proposal which has been undergoing revision for the last two months. Based on the lead campus concept, the Center is conceptualized as a graduate level center for qualitative marine research, and Dr. Donovan presented the Committee's recommendation for Board approval. During discussion, Mr. Carpenter commended the staff for the excellence of the proposal but expressed concern for future funding of the Center. On motion of Dr. Donovan which was seconded, it was

VOTED: to approve the University Center for Marine Studies at the University of Maine at Orono.

3. Personnel Appointments.

a. On motion of Dr. Donovan which was seconded, it was

VOTED: to approve the appointment of Dennis E. Donham as Vice President for Student Affairs at the University of Maine at Presque Isle at a salary of \$23,500 per fiscal year, effective October 1, 1977.

b. On motion of Dr. Donovan which was seconded, it was

VOTED: to approve the appointment of John Morressy for the Elliott Chair at the University of Maine at Orono at a salary of \$18,000 per academic year, effective September 28, 1977.

c. On motion of Dr. Donovan which was seconded, it was

VOTED: to approve the appointment of William Winter Geller as Vice President for Student Affairs at the University of Maine at Farmington at a salary of \$23,500 per fiscal year, effective October 1, 1977.

4. Cooperative Extension Service. Dr. Donovan reported that the Committee had received the report of the Task Force chaired by Mr. Frank Hussey to Evaluate Cooperative Extension Service Programs and that Mr. Hussey had been present at the meeting to present and discuss the evaluation. Dr. Donovan took note of the time and effort expended by Mr. Hussey and other private citizens in the compilation of the report and on motion of Dr. Donovan which was seconded, it was

VOTED: to accept with gratitude the report of the Task Force to Evaluate Cooperative Extension Services and extend our appreciation to all the members of the Task Force for their thoughtful, considered and broad based study of CES.

Trustee Subcommittee on Continuing Education. Mrs. Kominsky who chairs this academic planning subcommittee, indicated that a report from the University Committee on Continuing Education, prepared by President Salwak, had been reviewed. The University Committee will ask the campuses to develop plans for achieving the Trustee objectives for Continuing Education and it is expected that a proposal will be presented for consideration in April.

Next Meeting. Chairman Page announced that the next meeting of the Board would be held in Farmington on November 29th and 30th.

Adjournment.

JoAnne R. Magill
JoAnne R. Magill
Clerk of the Board