

10-27-1976

Board of Trustees Public Meeting October 27, 1976

University Of Maine System

Follow this and additional works at: <https://digitalcommons.library.umaine.edu/bot-corp-records>

 Part of the [Educational Administration and Supervision Commons](#)

Repository Citation

University Of Maine System. (date).Board of Trustees [Meeting minutes]. Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

This Minutes is brought to you for free and open access by DigitalCommons@UMaine. It has been accepted for inclusion in Corporate Records by an authorized administrator of DigitalCommons@UMaine. For more information, please contact um.library.technical.services@maine.edu.

APPROVED BY THE BOARD OF TRUSTEES

DATE: Dec 1, 1976

UNIVERSITY OF MAINE
BOARD OF TRUSTEES

CLERK: _____

PUBLIC MEETING
October 27, 1976

PRESENT: Chairman James H. Page, Francis A. Brown, Bernard R. Carpenter, Stanley J. Evans, Susan R. Kominsky, Robert R. Masterton, H. Sawin Millett, Thomas F. Monaghan, Cynthia A. Murray-Beliveau, Kenneth H. Ramage, Carlton D. Reed, Elizabeth S. Russell, Artemus E. Weatherbee, Nils Y. Wessell. Absent: John Donovan. Staff: Chancellor McCarthy, Robert Binswanger, William Sullivan, Mary Ann Haas, Samuel D'Amico, Richard Eustis, Jeanne Steele, Kenneth Allen, Howard Neville, Einar Olsen, Edd Miller. Staff, Cooperative Extension Service: Frederick Hutchinson, Owen Smith, Edwin Bates, Ruth Pearse. Press and Public.

Chairman Page convened the meeting. On motion made and seconded it was

VOTED: to accept the minutes of the Public Meeting of September 22, 1976, as circulated.

Chancellor's Report. In his remarks, Chancellor McCarthy spoke to the need for the University to preserve and improve the quality of its educational product and, at the same time, adapt to the diverse needs of its many different client groups. The Chancellor also reported briefly on preliminary fall enrollment figures and indicated that a more detailed report would be available for the next meeting. In conclusion, the Chancellor announced that a paper outlining the criteria and process to be used in the recruitment of a president for the Augusta campus would be submitted to the Educational Policy Committee at the next meeting. The full text of the Chancellor's remarks are appended to the file of these minutes.

REPORT OF COMMITTEES

Executive Committee. At the request of the Chairman, Dr. Evans presented the committee's report on its evaluation of the administration. Dr. Evans commented briefly on the Board's commitment to periodic evaluation and the process used in this assessment. He reported that the committee concludes that the Chancellor has performed capably in the first year of his stewardship and, further, that the committee identified areas which will be important for the months ahead. The committee drafted a set of institutional objectives designed to identify the short term goals which should be achieved over the next twelve months, and the long range objectives which would be achieved over the next five years, and recommends that the Board endorse these objectives to serve as guidelines for the Chancellor. On motion of Dr. Evans which was seconded, the Board

VOTED: to accept the report of the Executive Committee and to establish the following institutional objectives to serve as guidelines for the Chancellor in the months ahead and as a basis for the next evaluation:

- 1) The ad hoc Committee on Academic Planning has been at work since the first of the year on its review of the University's missions. As a short-term objective, the ad hoc Committee should complete its study, providing for input from important constituencies prior to submission of its final report. As a long-range objective, specific plans should be developed for the implementation of those committee recommendations adopted by the Board of Trustees.
- 2) A management plan should be articulated in writing for the development of the Chancellor's staff to include the specific assignment of short and long term objectives for key staff members.
- 3) An approved plan for short and long term budgeting should be developed.
- 4) Having developed mission objectives through the ad hoc committee, a program of external public relations should be developed which does not respond solely to short term publicity, but develops specific objectives for communications to the important publics influencing the University's future.
- 5) A short and long term plan relating to the legislature should be developed.
- 6) A short and long term action plan for evaluating presidents to be developed, including a very specific evaluation of the presidents based on their current results. It is expected that those evaluations will be shared with the Board.
- 7) The Board of Trustees looks to the Chancellor for identification of other plans required for the effective management of the University system.

The full text of Dr. Evans report is appended to these minutes.

Personnel & Employee Relations Committee. Chairman Francis Brown reported that the committee had received from the staff the regular monthly update on collective bargaining activity.

On behalf of the committee, Mr. Brown moved a recommendation that the Board authorize a five percent cost-of-living increase for Chancellor McCarthy, effective November 1, 1976. The motion was seconded and, with Mr. Weatherbee dissenting, it was CARRIED.

Student Affairs Committee. Chairman Kominsky reported for the committee. Mrs. Kominsky announced that the committee had received a progress report on the disciplinary code review which is underway. During committee discussion of the task force which has been formed to review the code, concern was voiced that CED students were not represented and the task force will address the problem at their next meeting. It is expected that a final report on code review would be

submitted to the Board by Spring, 1977.

Mrs. Kominsky reported that the Student Affairs Committee had discussed ways to provide more opportunity for campus faculty and students to interact with the Trustees and central administration staff. On motion of Mrs. Kominsky which was seconded, the Board

VOTED: to hold at least three meetings per year on different campuses of the University system.

Educational Policy Committee. Dr. Wessell reported for the committee in the absence of Chairman Donovan. Dr. Wessell noted that the Committee had decided to include on its agenda at each meeting a report from the Vice Chancellor on important developments in academic affairs.

Dr. Wessell reported that the committee had discussed a statement on accreditation planning and process which focused on the central role of the campus and also on the importance of the involvement of the Chancellor's Office, particularly when matters being considered by accreditation investigators are system-wide concerns.

Personnel appointments. On motion of Dr. Wessell which was seconded by Mrs. Kominsky, the Board

- VOTED: 1) to authorize the appointment of Merrill F. Elias as Professor of Psychology at the University of Maine at Orono, at a salary of \$23,000 for the academic year, effective June 1, 1977. and
- 2) to authorize the appointment of Joseph M. Genco as Louis C. Calder Professor of Pulp and Paper Technology, effective September 1, 1976.

Dr. Wessell called attention to a progress report on the Public Administration program at UMA, copies of which had been included in the backup materials distributed to the Trustees for information. Dr. Wessell indicated that the committee would continue its surveillance of this program.

Dr. Wessell announced that persons connected with the Cooperative Extension Service had presented an interesting and informative report to the committee and had been invited to repeat the presentation for the full Board. Before President Neville introduced the speakers, Dr. Wessell reported that the Educational Policy Committee has asked the administration to undertake an evaluation of the Cooperative Extension Service and to report back to the Board regarding that evaluation.

At the request of Chairman Page, President Neville introduced the speakers: Dr. Frederick Hutchinson, Vice president for Research and Public Service, Mr. Edwin Bates, Director of the Cooperative Extension Service, Mr. Owen Smith,

potato farmer in Aroostook County and Mrs. Ruth. Pearse, farm homemaker in Union, Maine. Dr. Hutchinson and Mr. Bates have administrative responsibility for the Cooperative Extension Service at the University of Maine at Orono; Mr. Smith and Mrs. Pearse are familiar with CES through participation in extension programs. Throughout the twenty minute presentation the speakers focused on the establishment and development of CES, the nature of its programs and its relationship to the Agricultural Experiment Station. Following the presentation, time was provided for questions from the Trustees. The Chairman thanked the speakers on behalf of the Board and the CES group departed.

Finance Committee. Chairman Masterton reported for the committee.

Final Audited Year-End Report. Mr. Masterton commented briefly on University's year-end financial position. He indicated that the final report was positive and constructive and that the University had ended the year in the black. Mr. Sullivan displayed some comparative figures to illustrate individual campus performance for the past year measured against revenue and expenditures and he also exhibited charts comparing sources of operating funds for the University for a five-year period. On motion of Mr. Masterton which was seconded, the Board

VOTED: to accept the report of the auditors for the
year ending June 30, 1976.

Mr. Masterton reported that the Finance Committee had reviewed several other matters on which no action was required and these included:

1. the regular monthly report on the current status of the unrestricted E&G budget,
2. a draft proposal for a standard tuition deferment plan which will be presented for action at a later date,
3. an update on the cash flow for the UMO arena which indicates no problems at this time,
4. an information report on the incentive budgeting program

Gifts, Grants and Awards. On motion of Mr. Masterton which was seconded, the Board

VOTED: to accept with gratitude all gifts, grants and awards listed under date of October 27, 1976, a copy of which is appended to the file of these minutes.

Audit Committee. Mr. Masterton reported for the Audit Committee which is composed of the Trustee members of the Finance Committee. Mr. Masterton reported that the

committee had had a very constructive session with the auditors in which the audit report was reviewed in detail. Some of the auditors' findings were discussed on a preliminary basis. The findings refer to recommendations for procedural changes and these are conveyed to the committee and the administration in a so-called management letter which is commonly designated as the "Blue back". After the Blue back has been received, the committee will meet with auditors again to go over the recommendations. Mr. Masterton pointed out that some of the Executive Committee's recommendations for institutional objectives which were adopted by the Board earlier in this session, are related to recognized needs for longer term budgeting and action plans and the discussion in the upcoming meeting with the auditors will focus on the means for resolving any organizational deficiencies the auditors identify.

Joint Session - Finance and Physical Plant Committees. Mr. Masterton reported for the joint meeting.

Capehart Property. Mr. Masterton reviewed the committees' discussion of alternatives for the disposition of the Capehart property and on behalf of the joint committees recommended that the Trustees amend their previous action authorizing sale by competitive bid to allow the staff to pursue the possibility of a negotiated sale to the tenants who hope to acquire and manage the property on a cooperative basis. On motion of Mr. Masterton, seconded by Mr. Ramage, the Board

VOTED: to amend their June 25, 1975 authorization to permit the sale of the University-owned Capehart property by competitive bid, or by negotiation.

Gift Building - UMO. On motion of Mr. Masterton, seconded by Mr. Ramage, the Board

VOTED: to accept the gift of the building constructed by the Trans Atlantic Trading Company on the Orono campus and further authorize its sale by the competitive bidding process.

Physical Plant Committee. Chairman Ramage reported for the committee.

Easement - Portland. Mr. Ramage reviewed a request from Mr. Thomas Ayling, who owns property adjacent to the Portland campus, to purchase a strip of land on the edge of the recently acquired Smaha property for the purpose of building a driveway. Mr. Ramage reported that Legal Counsel has concluded it would be preferable to grant an easement limited to the duration of Mr. Ayling's ownership of the adjacent parcel and on behalf of the committee Mr. Ramage moved a recommendation to grant the easement, which was seconded by Mr. Brown. Mr. Monaghan was opposed to the easement mechanism and suggested that the decision should be reached on the basis of whether or not the Board was willing to sell the strip of land outright. There was extensive discussion of the recommendation.

Mr. Monaghan moved that action on the matter be deferred until the next meeting. The motion to table was seconded by Mr. Weatherbee. With Dr. Evans, Mr. Brown, Dr. Russell, Mr. Ramage, Mr. Masterton, Dr. Wessell, Mrs. Kominsky and Mrs. Murray-Beliveau dissenting, the motion FAILED.

After further discussion, Dr. Wessell moved the question, and with Mr. Monaghan, Mr. Reed, Mr. Weatherbee and Mr. Millett dissenting, the Board

VOTED: to authorize the granting of an easement 15 feet wide by approximately 50 feet long on the so-called Smaha property to Mr. Ayling for the purpose of building a driveway, subject to staff approval of the easement agreement. This easement shall be in effect only for the duration of Mr. Ayling's ownership of the adjacent property.

Easement - Augusta. Mr. Ramage reviewed the committee's recommendation and on motion of Mr. Ramage which was seconded, the Board

VOTED: to grant an easement to the Central Maine Power Company for the purpose of installation of a single power pole southerly of the so-called Stoddard House.

Lease of Buildings - Bangor. On motion of Mr. Ramage which was seconded, the Board

VOTED: to authorize the leasing of Buildings #43 and #44 on the Bangor Community College campus to the Multiple Handicap Center of Penobscot Valley for a one (1) year period with options for annual extensions, subject to staff review and approval of the actual lease agreement.

Ad Hoc Committee on Academic Planning. Dr. Wessell, Chairman, reported that the committee is developing an issues statement for public review on which the committee wants to have wide discussion before preparing its final report to the Board. Wessell indicated that the issues statement should be available for Trustee review at the next meeting and for public review and discussion subsequent to that.

At the request of Chairman Page, the Board

VOTED: to ratify the reappointment of Dr. Stanley Evans to a four year term on the Postsecondary Education Commission of Maine.

The Chairman announced that the next meeting of the Board will be held in Augusta on November 30 and December 1st.

Adjournment.



JoAnne R. Magill
Interim Clerk
Board of Trustees