

2018

## College Of Business Administration (University Of Maine) Records, 1948-1989

Special Collections, Raymond H. Fogler Library, University of Maine

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# College Of Business Administration (University Of Maine) Records

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Finding aid written in English

Describing Archives: A Content Standard

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

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## Summary Information

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<b>Repository:</b>	Raymond H. Fogler Library University Archives
<b>Creator:</b>	University of Maine. College of Business Administration
<b>Title:</b>	Academic Affairs. Dean, College Of Business. Maine Business School. College Of Business Administration Records
<b>ID:</b>	UA RG 0006.004.001.001
<b>Date [inclusive]:</b>	1948-1989
<b>Date [bulk]:</b>	1970-1989
<b>Physical Description:</b>	1 box
<b>Language of the Material:</b>	English

### Preferred Citation

University of Maine. College Of Business Administration Records, UA RG 0006.004.001.001, [Box No.], [Folder No.], Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

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## Biographical / Historical

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Course offerings in business administration and related subjects date back to the early years of the University of Maine with a course in bookkeeping and later a Business Administration major in 1937. However, it was not until 1958 that a School of Business Administration was established in the College of Arts and Sciences with curricula leading to the B.S. degree in Business Administration with major programs in Marketing, Finance, Accounting, and Industrial Management.

In 1965, the School of Business Administration became the College of Business Administration. The College of Business Administration provided a four year course in business administration with majors in accounting, finance, management or marketing. The College also provided a graduate program in business administration.

By the 1997-1998 academic year the College combined with other departments and become the College of Business, Public Policy and Health which itself would be disbanded for the 2015-2016 academic year with Maine Business School taking over much of the functions.

In 1958, Professor Robert Paul Shay became the first director of the School of Business Administration. In 1960, Shay was succeeded by Henry Austin Peck who in 1963 was succeeded by Stanley Devino. In, 1965 Devino became the first dean of the College of Business Administration a position he would hold until his retirement in 1996.

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## Scope and Contents

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The records contain textual information created by the University of Maine College of Business Administration. The records include course curriculum, fliers and brochures regarding workshops, programs, and course offerings of the College, directories, copies of the MBA Alumnus newsletter, lists of faculty publications, list of alumni, mission and goals statements, a copy of the proposal to establish a School of Business Administration, and miscellaneous newspaper clippings and information regarding training for town managers as part of Public Management Programs.

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## Arrangement

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Physically the files are arranged in alphabetical order by file title (subject). Some file names were changed and dates added to make them more meaningful and to correct errors.

### **Box number has changed:**

1 Old Box #276 (New Box 1)

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## Administrative Information

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### Publication Statement

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

### Accruals

The University of Maine's College of Business Administration no longer exists, however, the Maine Business School continues some of the work of the College and may also have inherited some of its records, which they could transfer to Special Collections.

### Conditions Governing Access

Kept at Fogler Library's offsite storage facility. One week's notice required for retrieval. Personal identifiable and sensitive information will be redacted before release.

### Conditions Governing Use

Information on literary rights available in the Raymond H. Fogler Library Special Collections Department.

### Processing Information

Processed in June 2018 by Matthew Revitt, Raymond H. Fogler Library Special Collections Department. Processing involved a collection survey and the creation of this finding aid. The records still need to be rehoused in appropriate archival folders and the boxes and folders numbered and titled added using information from ArchivesSpace.

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## Controlled Access Headings

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- Circulars (Fliers)
- Policy

- Proposals
- Public administration
- Business administration
- Clippings
- Brochures
- Curricula

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## Collection Inventory

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Title/Description	Instances	
College Of Business Administration -- Academy Of Management - Flier & Directory, 1970s <u>Physical Description:</u> 1 folder	Box 1	Folder 1
College Of Business Administration -- Course Curriculum, 1970?-1988 <u>Physical Description:</u> 1 folder	Box 1	Folder 2
College Of Business Administration -- Business Administration & Economics - Flier, 1970s? <u>Physical Description:</u> 1 folder	Box 1	Folder 3
College Of Business Administration -- Graduate Surveys, 1970s <u>Physical Description:</u> 1 folder	Box 1	Folder 4
College Of Business Administration -- Maine Management Development Programs - Fliers, 1965-1985 <u>Physical Description:</u> 1 folder	Box 1	Folder 5
College Of Business Administration -- MBA Alumnus, 1978 & 1980 <u>Physical Description:</u> 1 folder	Box 1	Folder 6
College Of Business Administration -- MBA Brochures & Fliers, 1970s? <u>Physical Description:</u> 1 folder	Box 1	Folder 7
College Of Business Administration -- Missions & Goals, Proposal To Establish & And Policies, 1949-1972 <u>Physical Description:</u> 1 folder	Box 1	Folder 8
College Of Business Administration -- Personal Finance Fair - Advertisement, 1989	Box 1	Folder 9
College Of Business Administration -- Public Management Programs, 1948-1978	Box 1	Folder 10

Physical Description: 1 folder

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College Of Business Administration -- Public Service Activities, 1982-1987	Box 1	Folder 11
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Physical Description: 1 folder

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College Of Business Administration -- Publications Of The Faculty, 1982-1987	Box 1	Folder 12
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Physical Description: 1 folder

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College Of Business Administration -- Questionnaires (Blank)	Box 1	Folder 13
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Physical Description: 1 folder