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## Conferences and Institutes Division (University of Maine) Records, 1909-1988

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# Conferences And Institutes Division Records (University of Maine)

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This finding aid was produced using ArchivesSpace on March 13, 2020.

Finding aid written in English.

Describing Archives: A Content Standard

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

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## Summary Information

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<b>Repository:</b>	Raymond H. Fogler Library University Archives
<b>Creator:</b>	University of Maine. Conferences and Institutes Division
<b>Title:</b>	Academic Affairs. Division Of Lifelong Learning. Conferences And Institutes Division (University Of Maine) Records
<b>ID:</b>	UA RG 0006.013.002
<b>Date [inclusive]:</b>	1909-1988
<b>Physical Description:</b>	3 boxes
<b>Language of the Material:</b>	English

### Preferred Citation

University of Maine. Conferences And Institutes Division Records, UA RG 0006.013.002, [Box No.], [Folder No.], Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine

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## Biographical / Historical

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The Conferences and Institutes Division was established in 1973 following a University of Maine 1972 study by F. Philip Dufour, Earsel Goode, and Edward Hackett which made a number of recommendations to Dr. Bruce R. Poulton, Vice President for Research & Public Services regarding a establishing a formalized program of institutes, conferences, and workshops. John R. Benoit was named the first director of the Division in 1973.

Conferences and Institutes continues to host a range of continuing education programs, including conferences, workshops, symposia, corporate training and retreats for Maine organizations as well as regional, national and international organizations.

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## Scope and Contents

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The records contain textual information mostly created by the Conferences and Institutes Division, but also material regarding conferences held at the University of Maine before the Division was formally established in 1973. The material is outward facing promotional material regarding specific conferences and events organized by the Division and circulated via campus mail to the University of Maine community rather than internal Conferences and Institutes Division administrative records.

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## Arrangement

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The material is arranged in alphabetical order by the title of conference and then in chronological order by year of conference.

### Boxes numbers have changed

- 1 Old Box #294 (New Box 1)
- 2 Old Box #295 (New Box 2)
- 3 Old Box #295b (New Box 3)

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## Administrative Information

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### Publication Statement

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

## Conditions Governing Access

Kept at Fogler Library's offsite storage facility. One week's notice required for retrieval. Personal identifiable and legally protected information will be redacted before release.

## Conditions Governing Use

Information on literary rights available in the Raymond H. Fogler Library Special Collections Department.

## Immediate Source of Acquisition

Some of the material appears to have been collected from campus mail by Muriel Sanford, head of Raymond H. Fogler Library's Special Collection Department.

## Processing Information

Processed by Matthew Revitt and student worker Abigayl Novak, March 2017, Raymond H. Fogler Library Special Collections Department. Processing involved a collection survey. Material was rehoused in appropriate archival folders and the boxes and folders numbered and titled added using information from ArchivesSpace. The material was originally housed across 5 boxes to separate the material alphabetically, but the processing archivist felt space savings could be made by consolidating the material into 3 boxes, while still retaining the original alphabetical order.

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## Related Materials

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### Related Materials

Office Of the President Records, UA RG 0003 includes records on the Conferences and Institutes Division.

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## Controlled Access Headings

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- Publicity

- Brochures
- Circulars (Fliers)
- Conferences
- Workshops

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## Bibliography

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"Conference and Institutes", University of Maine, <https://umaine.edu/conferences/aboutus/> (accessed April 2017).

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## Collection Inventory

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Title/Description	Instances	
Conferences and Institutes Division - Conference A, 1977-1987 <u>Physical Description:</u> 1 folder <u>Language of the Material:</u> English.	Box 1	Folder 1
Conferences and Institutes Division - Conference B , 1911-1988 <u>Physical Description:</u> 1 folder <u>Language of the Material:</u> English.	Box 1	Folder 2
Conferences and Institutes Division - Conference C & D, 1973-1988 <u>Physical Description:</u> 1 folder <u>Language of the Material:</u> English.	Box 1	folder 3
Conferences and Institutes Division - Conference E & F, 1977-1986 <u>Physical Description:</u> 1 folder <u>Language of the Material:</u> English.	Box 1	folder 4
Conferences and Institutes Division - Conference G & H , 1978-1987 <u>Physical Description:</u> 1 folder <u>Language of the Material:</u> English.	Box 1	folder 5
Conferences and Institutes Division - Conference I-L, 1977-1989 <u>Physical Description:</u> 1 folder	Box 1	folder 6

Conferences And Institutes Division Records (University of Maine)

Language of the Material: English.

Conferences and Institutes Division - Conference M-O,  
1973-1986

Box 1

folder 7

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conference P-S,  
1976-1988

Box 1

folder 8

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conference T-Z,  
1978-1987

Box 1

folder 9

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Courses, 1973-1988

Box 1

folder 10

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conferences General - A  
& B, 1911-1986

box 2

Folder 1

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conferences General - C  
& D, 1936-1986

box 2

Folder 2

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - American Society for  
Engineering Education, 1955-1964

box 2

Folder 3

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conferences General-  
C.E.S. Conferences, 1965-1985

box 2

Folder 4

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conferences General-E,  
1925-1979

box 2

Folder 5A

Physical Description: 1 folder

Language of the Material: English.

Conferences and Institutes Division - Conferences General-E,  
1978

box 2

Folder 5B

Physical Description: 1 folder



Conferences And Institutes Division Records (University of Maine)

Language of the Material: English.

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Conferences and Institutes Division - Conferences General-F, 1959-1987	box 2	Folder 6
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences General-G & H, 1941-1993	box 2	Folder 7
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences Genera - I, 1936-1984	box 2	Folder 8
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences General - J, 1931-1938	box 2	Folder 9
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences Genera - K & L, 1951-1978	box 2	Folder 10
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences General - M, 1928-1984	box 2	Folder 11
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences General - N- O, 1937-1979	box 2	Folder 12A
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conferences Genera - N- O, 1909-1977	box 2	Folder 12B
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conference General - P, 1941-1979	Box 3	Folder 1
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Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Pre Legislative Conferences , 1960-1963	Box 3	Folder 2
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Conferences And Institutes Division Records (University of Maine)

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Pre Legislative  
Conferences , 1964

Box 3

Folder 3

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Pre Legislative  
Conferences , 1962

Box 3

Folder 4

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conference General - Q &  
R, 1951-1979

Box 3

Folder 5

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conference General - S &  
T, 1955-1986

Box 3

Folder 6

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conference General - U,  
1965-1975

Box 3

Folder 7

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conference General - V-  
W, 1975-1984

Box 3

Folder 8

Physical Description: 1 folder

Language of the Material: English.

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Conferences and Institutes Division - Conference General - W,  
1971-1983

Box 3

Folder 9

Physical Description: 1 folder

Language of the Material: English.