

4-2013

## Creativity: Lecture & workshop

Art Department

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**CULTURAL AFFAIRS/DISTINGUISHED LECTURE SERIES**  
**GRANT APPLICATION**

**PLEASE NOTE EMAIL ADDRESS CHANGE**

I. Applicant/Organization: Department of Art

II. a. Responsible Organization Officer: Cynthia Knowles

b. Title: Administrative Assistant

c. Campus Address (include Email and Telephone): 581-3245 [cynthia.knowles@umit.umaine.edu](mailto:cynthia.knowles@umit.umaine.edu)

III. Summary of program requiring funding (title; featured artist(s); speaker(s); scheduled date(s):

Stuart Kestenbaum will give a lecture on the evening of March 28<sup>th</sup> at 7:00pm, presenting his methods and thoughts on the subject of creativity. On Friday March the 29<sup>th</sup> Mr.Kestenbaum will hold a workshop, on "Creativity", in room Lord 100 at 10:00 a.m. This is a free campus wide event and all public are welcome.

Stuart Kestenbaum is the author three collections of poems *Pilgrimage* (Coyote Love Press) and *House of Thanksgiving* (Deerbrook Editions), *Prayers and Run-on Sentences* (Deerbrook Editions), and a book of essays, *The View from Here Craft, Community, and Creative Process* (Brynmorgen Press 2012). His poems and writing have appeared in numerous small press publications and magazines including Tikkun, the Sun, the Beloit Poetry Journal, Northeast Corridor, Maine Times, and others and on Garrison Keillor's *Writer's Almanac*. He has been the director of the Haystack Mountain School of Crafts since 1988, and has written and spoken about the arts and creativity. He was elected a honorary fellow of the American Craft Council in 2007 and received the Distinguished Educator Award from the James Renwick Alliance in 2008.

IV. Budget Proposal Form must be attached.

**Funding for current application is contingent upon submission of reports for any previous grant awards, including final budget and attendance figures.**

**SEND COMPLETED APPLICATION VIA EMAIL TO: [wcarr@maine.edu](mailto:wcarr@maine.edu)**

For questions regarding the Cultural Affairs/Distinguished Lecture Series, please contact Wanda Madden-Carr at 1-1516

## Cultural Affairs/Distinguished Lecture Series Fund Budget Proposal Form

Applicant/Organization: Art Department  
 Responsible Officer: Cynthia Knowles  
 Event Title: Creativity: Lecture & Workshop  
 Event Date: March 28<sup>th</sup> and 29<sup>th</sup>, 2013

Total Program Budget: \$620  
 Amount Committed by Applicant Organization: \$310  
 Total Amount Requested from Other Funding Sources: \$  
 Please List Sources & Amounts below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Amount Requested from CA/DLS Committee: \$310 \*  
 Revenues, if any, expected (fees, ticket sales): \_\_\_\_\_

Budget Breakdown of Expenses and funds to be used:	CADLS	Other
Honoraria/Services (explain below)	<u>\$150</u>	<u>\$150</u>
<u>Honoraria for lecture and workshop</u>		
_____		
Travel	<u>\$33</u>	<u>\$33</u>
<u>.44 per mile Deer Isle 150 miles roundtrip</u>		
_____		
Lodging/Meals	<u>\$39.50</u>	<u>\$87.50</u>
Advertising	<u>\$87.50</u>	<u>\$39.50</u>
Printing	<u>\$</u>	<u>\$</u>
Supplies and Materials	<u>\$</u>	<u>\$</u>
Other (must specify below)	<u>\$</u>	<u>\$</u>
_____		
_____		
_____		

Total Expenses from CA/DLS funds: \$310 \*  
 Total Expenses from other funds: \$310  
 (These two totals should equal the "Total Program Budget" listed above)

\*These amounts should be identical and should not exceed 75% of the total program/event budget – see guidelines for further information. Please note that CA/DLS funds may not be used for receptions and do not normally fund UM employee wages. If an award is granted based on this proposal, reimbursement of expenses will not exceed the total CA/DLS request and will be limited to the types of expenditures outlined above.

## Cultural Affairs/Distinguished Lecture Series Grant Report Form

Applicant Organization: Department of Art  
Contact Name: Greg Ondo / Cynthia Knowles  
Campus Address: Lord Hall  
Phone: 581- 3248 / 581-3245  
E-mail: gregory.ondo@umit.maine.edu

Summary of Program for which grant funds were awarded, including a brief description, place where the program was held; and date and time:

Two programs were held. The first was Thursday March 28<sup>th</sup> at 7:00 p.m. in Lord Hall room 100. Stuart Kestenbaum gave an hour long lecture on creativity, pointing out twelve key principles on creativity. He did this by reading poetry and telling life stories. A dinner reception followed at Woodman's, in downtown Orono. The second part of the program occurred the next day, Friday March, 29<sup>th</sup> in Lord Hall room 202. Mr. Kestenbaum conducted an hour-long workshop on creativity in the form of writing and reading aloud, group poetry.

How many people attended the event(s)? If possible describe the different audiences that this program served (i.e. UMaine Students, general community, teachers, etc.).

More than 40 students, faculty and staff attended the event. The audience's age ranged from nineteen to almost seventy.

Twelve faculty, graduate students and general community peoples attended the workshop.

How was the event promoted? Please attach copies of promotional material.


The event was promoted via email to more than five hundred people two weeks prior to the event. Also weeks prior to the event, three hundred fifty fliers were delivered to campus mailboxes. And finally on the day of the event, five hundred more emails went out to students, faculty and staff.

Please describe any modifications to program or budget made after award:

**Please attach a final budget, an Adjusting Entry form listing expenses, and GL printouts showing expenses to this form.**

<b>Final Budget</b>	<b>CADLS</b>	<b>Dept or Art</b>
<b>Honoraria for lecture And work shop</b>	<b>\$300.00</b>	<b>\$0.00</b>
<b>Travel .44 per mile, 150 miles round trip</b>	<b>\$0.00</b>	<b>\$66.00</b>
<b>lodging/meals</b>	<b>\$0.00</b>	<b>\$106.00</b>
<b>Advertising</b>	<b>\$0.00</b>	<b>\$127.00</b>
<b>Total expenses from CA/DLS funds</b>	<b>\$300.00</b>	
<b>Total from Dept of Art</b>		<b>\$299.00</b>

From:  **Christi Renzi**

Tuesday, April 02, 2013 1:51:23 PM 

Subject: Re: Lecture/workshop perposal

To:  Gregory Ondo

Cc:  **Cynthia Knowles**

Attachments:  CADLS Report.doc / Microsoft Office Word 97 - 2003 Document (28K)

Dr. Ondo,

Congratulations! The Cultural Affairs committee has decided to fund the Kestenbaum event at the requested amount of \$310.00. I've attached a report form which will need to be completed once this event has ended and returned along with an Adjusting Entry form and GL backup of expenses. Feel free to let me know if you have any questions!

**Gregory Ondo on Wednesday, March 06, 2013 at 9:17 AM -0400 wrote:**

Christi.....If you have any questions please call 992-8162 or email me. I will be traveling starting today at noon and will return on March 12th. I will be checking my email periodically.

Thanks Greg Ondo

Christi Renzi

Administrative Specialist  
Office of the President  
200 Alumni Hall  
207-581-1512

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