

10-6-2000

Dedication Ceremony of the Sen. George J. Mitchell Center

Mitchell Center for Environmental and Watershed Research

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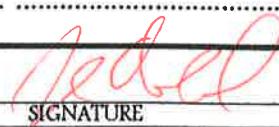
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THE CULTURAL AFFAIRS/DISTINGUISHED LECTURE SERIES COMMITTEE GRANT APPLICATION

10/00

PROVIDE 10 (TEN) COPIES, INCLUDING THE ORIGINAL.
PLEASE PLACE A COPY OF THIS COVER SHEET ON TOP OF EACH COPY

I.	Applicant/Organization: Sen. George J. Mitchell Center for Environmental and Watershed Research (Mitchell Center)												
II.	<p>a. Responsible Organization Officer: Steve Kahl</p> <p>b. Title: Director</p> <p>c. Campus Address (include EMail and Telephone): 202 Sawyer Environmental Center 581-3286 Kahl@maine.edu</p>												
III.	<p>Summary of program requiring funding (title; featured artist(s); speaker(s); scheduled date (s):</p> <p style="padding-left: 40px;">Dedication Ceremony of the Sen. George J. Mitchell Center for Environmental and Watershed Research. Featuring an environmental policy speech by Senator George J. Mitchell with introductory remarks by Governor King.</p> <p>Date: Friday, October 6, 2000 - 10 a.m. in the Maine Center for the Arts</p> <p>Expand in fuller detail, a supporting statement with <u>detailed, itemized budget</u>. Funding for current application is contingent upon submission of detailed budget and attendance report for any previous years' grants.</p>												
IV.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">a.</td> <td style="width: 85%;">Total funding required for program:</td> <td style="width: 10%; text-align: right;">10341.50</td> </tr> <tr> <td>b.</td> <td>Amount committed by applicant organization:</td> <td style="text-align: right;">5500.00</td> </tr> <tr> <td>c.</td> <td>Amount committed by/requested of (please indicate which) other funding sources:</td> <td style="text-align: right;">2500.00</td> </tr> <tr> <td>d.</td> <td>Amount requested of Cultural Affairs/DLS Committee:</td> <td style="text-align: right;">2341.50</td> </tr> </table>	a.	Total funding required for program:	10341.50	b.	Amount committed by applicant organization:	5500.00	c.	Amount committed by/requested of (please indicate which) other funding sources:	2500.00	d.	Amount requested of Cultural Affairs/DLS Committee:	2341.50
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d.	Amount requested of Cultural Affairs/DLS Committee:	2341.50											
<p>Signature of responsible organization officer/date: _____</p> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto; margin-right: auto;"> <div style="text-align: center;">  SIGNATURE </div> <div style="text-align: center;"> 9/28/00 DATE </div> </div>													

SPACE BELOW FOR COMMITTEE USE:

341.50
500
Adjrauner \$500
Q

SEND COMPLETED APPLICATION TO: CULTURAL AFFAIRS COMMITTEE
C/O PRESIDENT'S OFFICE
200 ALUMNI HALL

A proposal to the *Distinguished Lecture Series*

The October 6, 2000 MCA event with Senator George Mitchell and Governor King.

On Friday, October 6, 2000 from 10 to 11am in the Maine Center for the Arts, the University of Maine will honor the environmental achievements of Senator George J. Mitchell by re-dedicating the Water Research Institute (WRI) in his name.

For more than two decades Senator Mitchell has provided outspoken, national leadership on environmental issues, especially clean air and water. During his years in the Senate, Mitchell played key roles in such environmental legislation as the Clean Water, Clean Air, and Safe Drinking Water Acts. Well-known for his peace work in Ireland, Mitchell is one of Maine's most well-respected public figures as reflected in the demand for tickets for this event described below.

The dedication ceremony of the new Mitchell Center will feature an environmental policy speech by the Senator with an introductory speech on the 'economy and the environment' by Governor Angus King. The themes of the event are:

- a) the importance of the environment and environmental legislation to the economy and quality of life,
- b) the role of the University in environmental research and educating the public about the environment,
- c) the contributions of George Mitchell in environmental legislation.

Over 1200 tickets to the event have already been requested as of September 27. The attendees will include members of the University community, the general public, VIP invited guests, and a number of high school classes in the eastern and northern Maine. We have had requests for tickets from locations as distant as Fort Kent, Woodland, Damariscotta, Massachusetts, and Virginia.

The event will broadcast live on Maine Public Television and Maine Public Radio.

Budget for Mitchell Event	quantity	cost
MCA		
rental (including basic labor)		1000.00
tickets labor 35/week*5		175.00
postage for tickets(sent from MCA)		100.00
tickets		100.00
fire coverage		180.00
sub-total		1555.00
Signer		
sign language interpreter		105.00
sub-total		105.00
Public Safety		
4 officers		360.00
sub-total		360.00
Facilities Management		
paint shop materials		154.02
signage and set up		451.65
sub-total		605.67
Transportation		
2 vans		30.00
1 sedan from Motor Pool (transporation for Mitchell)		100.25
1 bus from Cyr		200.00
sub-total		330.25
Printing costs and Materials		
"save the date" postcards	1500	193.15
directions to MCA	600	139.92
color paper for flyers	1250	20.00
photocopies of flyer	1250	62.50
programs	1200	492.00
posters	250	101.37
full color posters	25	50.00
sub-total		1058.94
Postage		
"save the date" postcards (bulk rate)	1500	253.50
invitations (first class)	250	82.50
flyer (bulk rate)	1300	220.00
tickets (sent from WRI first class)	50	16.50
sub-total		572.50
Video		
materials and labor		1055.00
sub-total		1055.00
Catering		
Luncheon for 70		696.50
other food		184.83

	flowers for luncheon		30.00
	sub-total		911.33
Music at reception			100.00
	sub-total		100.00
Mitchell Personal Expenses			
	Hotel and dinner Thursday evening		136.00
	Gifts (shirt, cap and socks)		76.85
	sub-total		212.85
Plaque			
	design costs for certificate		30.00
	framed certificate from Art Etc.		66.00
	sub-total		66.00
Advertising			
	Maine Campus		192.00
	sub-total		192.00
VIP Photo Shoot			
	photo shoot and developing		400.00
Special Project Assistant		3 mo	5500.00
	sub-total		5500.00
Total Expenses			12519.54
Revenue Sources			
	VP for Research		2000.00
	President's Office		2000.00
	Credit Union		500.00
	UMGAA		500.00
	Griffin and Jordan, LLC		100.00
Total			5100.00
Total funding to date minus total expenses			\$ (7,419.54)
Event Expenses eligible to be covered by the DLS			
	MCA costs (minus postage for tickets)		1455.00
	Sign Language Interpreter		105.00
	Public Safety		360.00
	Facilities Management		605.67
	Printing costs for flyers, posters, and programs		675.87
	Ads in Maine campus		192.00
Total			3393.54

Cultural Affairs Committee
including the
Distinguished Lecture Series
200 Alumni Hall
University of Maine

November 16, 2000

To: Steve Kahl

From: Kathleen March & François Amar, Co-Chairs

On behalf of the Cultural Affairs Committee, including the Distinguished Lecture Series, it gives me great pleasure to inform you that your proposal, Mitchell Event, has been awarded \$500.00. **Please contact Wanda Legere at 1-1516 before your event takes place to arrange for disbursement of award funds.** Reception expenses, however, are not reimbursable through this award.

Please note that acknowledgment of the *Cultural Affairs Committee* is required on all promotional materials. **A budget report must be submitted at the conclusion of your event and will be considered for future funding requests.** It is assumed that projects are completed within 12 months, therefore, any remaining balance will be returned to the Committee account for further distribution unless otherwise notified.

The Committee notes that it does not fund more than 50% of the amount for any given program. It also asks applicants to consider the most reasonable honoraria possible, as there may not be funding for the higher amounts.

We, the members of the Cultural Affairs Committee, congratulate you and wish you much success on this project.