Cover photograph:
“*A View of the Kennebunk River Harbor*”
Photo courtesy of Tina Radel

Back page silhouette:
“*Honoring our Country and State*”
Photo courtesy of Kathy Nolette
IN MEMORIAM

Communities are shaped by the character and commitment of its residents. This Annual Report is dedicated to those named below. Their dedication, perseverance and diligence have enhanced the quality of life we enjoy today. Their commitment to community exemplifies the character of Kennebunk.

GEORGE F. CRESSEY
Date of Death – May 20, 2021
53 years of dedicated service to Kennebunk Fire Rescue

JOHN D. DOWNING
Date of Death – March 22, 2021
Volunteer/Master of Ceremonies for many years
for the Downtown Tree Lighting and Santa’s Arrival

HARRIET T. MILL
Date of Death – October 31, 2021
Ballot Clerk

STEPHEN D. NASON
Date of Death – March 17, 2021
Mechanic/Truck Driver with the Department of Public Services

RICHARD N. SHAROOD
Date of Death – January 11, 2021
Member of the Historic Preservation Commission

SHARON A. STAZ
Date of Death – August 9, 2021
Member of the Energy Efficiency Advisory Committee
Volunteer with the Skate Park Ad Hoc Committee
General Manager/Treasurer of Kennebunk Light & Power District
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ELECTED OFFICIALS

SELECT BOARD - 3-year term
L. Blake Baldwin, Chair  
Shiloh A. Schulte, Vice Chair  
Kortney E. Nedau, Secretary  
Frank G. Paul  
William A. Ward, Jr.  
Lisa J. Pratt  
Sally A. Carpenter (elected to fill remainder of P. Brewitt’s term)  
Peter D. Brewitt (resigned in March)  
Wayne E. Berry (term ended in June)  
Edward Karytko (term ended in June)

ELECTION DATE
June 2019-2022  
June 2021-2024  
June 2021-2024  
June 2019-2022  
June 2020-2023  
June 2021-2024  
June 2021-2023  
June 2021-2024

MAINE REGIONAL SCHOOL UNIT #21
DIRECTORS (representing Kennebunk) - 3 year term
Amanda L. Oelschlegel  
Timothy J. Stentiford  
Arthur L. LeBlanc, III  
Dawn Therrien  
Amanda J. Downing  
Peter Sentner  
Gayle A. Spofford (appointed in Jan. 2021 to fill remainder of K. Connor’s term)  
Kendra Connor (resigned in Nov. 2020)  
Michael E. Mosher (term ended in June)

ELECTION DATE
June 2019-2022  
June 2019-2022  
June 2020-2023  
June 2020-2023  
June 2021-2024  
June 2021-2024  
Jan. - June 2021  
June 2018-2021  
June 2018-2021

KENNEBUNK, KENNEBUNKPORT AND WELLS WATER DISTRICT
TRUSTEE (representing Kennebunk) - 3 year term
Robert A. Emmons

ELECTION DATE
June 2020-2023

KENNEBUNK LIGHT & POWER DISTRICT
TRUSTEES – 5 year term
David W. Cluff, President  
Robert A. Emmons, Vice President  
Beverly Freudenreich, Clerk  
Bradley Scott Ducharme  
Curtis A. Mildner  
Daniel Bartilucci (term ended in June)

ELECTION DATE
June 2019-2024  
June 2020-2025  
June 2020-2023  
June 2017-2022  
June 2021-2026  
June 2016-2021

KENNEBUNK SEWER DISTRICT
TRUSTEES – 3 year term
John E. Price, III, Chair  
Mark K. Allenwood, Vice Chair  
Wayne A. Brockway, Treasurer  
James A. Oppert, Clerk  
Arnold H. Reim

ELECTION DATE
June 2020-2023  
June 2021-2024  
June 2019-2022  
June 2021-2024  
June 2019-2022
STATE SENATOR (District 34)

Elected November 2020:
Joseph Rafferty (D-York)

**Home Address:**
49 Middle Road
Kennebunk, ME  04043
Phone: 985-8527 (home)
      590-9902 (cell)

**Capitol Address:**
Senate Chamber
3 State House Station
Augusta, ME  04333-0003
Phone: 287-1515 (voice)
TTY - use Maine Relay 711

Toll-Free Message Center: 1-800-423-6900
Website: www.legislature.maine.gov/District-34
Email: joe.rafferty@legislature.maine.gov

REPRESENTATIVE TO THE STATE LEGISLATURE (District 8)

Re-elected November 2020:
Christopher W. Babbidge, State Representative (D-Kennebunk)

**Home Address:**
84 Stratford Place
Kennebunk, ME  04043
Phone: 985-3332 (home)
      229-4064 (cell)

**Capitol Address:**
House of Representatives
2 State House Station
Augusta, ME  04333-0002
Phone: 287-1430 (voice)
TTY - use Maine Relay 711

Toll-Free Message Center: 1-800-423-2900
Website www.legislature.maine.gov/housedems/babbidgec/index.html
E-mail: chris.babbidge@legislature.maine.gov

REPRESENTATIVE TO THE STATE LEGISLATURE (District 9)

Elected November 2020:
Traci Gere, State Representative (D-Kennebunkport)

**Mailing Address:**
7 Towne Street
Kennebunkport, ME  04046
Phone: 967-6175

**Capitol Address:**
House of Representatives
2 State House Station
Augusta, ME  04333-0002
Phone: 287-1430 (voice)
TDD Line: Maine Relay 711

Toll-Free Message Center: 1-800-423-2900
Website: www.legislature.maine.gov/legis/housedems/geret/index.html
E-mail: traci.gere@legislature.maine.gov
MUNICIPAL OFFICIALS

TOWN MANAGER’S OFFICE
   Michael W. Pardue, Town Manager
   Tina Radel, Communications & Marketing Specialist
   Kathleen A. Nolette, Administrative Assistant

COMMUNITY DEVELOPMENT DIVISION
   Community Development, Planning, Engineering, Code Enforcement, Plumbing, Electrical
   Christopher J. Osterrieder, P.E., Director/Town Engineer
   Karen A. Winton, Deputy Director & Social Services Manager
   Brian G. Paul, Code Enforcement Officer/Plumbing Inspector
   Franklyn P.C. Kunkel, Code Enforcement Officer/Plumbing Inspector
   Brittany L. Howard, Town Planner
   Lisa M. Guerette, Administrative Assistant
   James L. Schlagheck, Board Clerk (part-time)
   James H. Nichols, Electrical Inspector (part-time)
   William J. Clark, Alternate Electrical Inspector (part-time)
   Marc D. Lamontagne, Alternate Electrical Inspector (part-time)

FINANCE DIVISION
   Joel E. Downs, Finance Director, Treasurer, Tax Collector
       Finance, Tax Collector’s Office
   Kris M. Fogg, Office Manager
   Lynda M. Lightbody, Deputy Tax Collector
   Jenny R. Casey, Deputy Tax Collector
   Tabetha D. Barden, Deputy Tax Collector (part-time)
   April M. Jones, Payroll/Accounts Payable Specialist

   Information Services
   Richard P. Boucher, Director
   John B. Fallon, IT System Support Specialist

FIRE RESCUE DIVISION
   Command Staff
   Jeffrey H. Rowe, Chief
   John D. Brady, EMS Division Chief

   Fire/Rescue Personnel
   William Van Deinse, Deputy Chief
   Justin G. Cooper, Deputy Chief
   Christopher W. Paré, Deputy Chief
   Jay D. Byron, Captain
   Barry V. Jones, Captain
   Nathan C. Howe, Captain
   P.T. Beau Gleason, Captain
   David H. Champagne, Firefighter/Paramedic
   Heather L. Valliere, Firefighter/Paramedic
   Emily K. McQuillen, Firefighter/Paramedic
   Taylor D. Richardson, Firefighter/Paramedic
   Karen M. Wheeler, Administrative Assistant to the Fire Chief
   Lynne A. Meadows, Administrative Assistant to the EMS Division Chief
   Frank P. Lee, Captain (2017-2021)
   Christopher D. Boynton, Firefighter/Paramedic (2018-2021)
Emergency Management Agency (Civil Emergency Preparedness)
Chief Jeffrey H. Rowe, Director

Health Officer
John D. Brady, Director
Brian G. Paul, Assistant

GENERAL ASSISTANCE / SOCIAL SERVICES
Karen A. Winton, Administrator
Michael W. Pardue, Administrator
Joel E. Downs, Administrator
Kris M. Fogg, Administrator
Tabetha D. Barden, Administrator (part-time)

HUMAN RESOURCES DEPARTMENT
Jeri L. Sheldon, Director
Kailey J. Dubuque, HR Generalist

PARKS & RECREATION DEPARTMENT
Tasha L. Pinkham, Director
Tammy L. Legere, Assistant Director
Daniel B. Peacock, Program Coordinator
Sarah B. Boyer, Program Coordinator
Whitney A. Sabelawski, Administrative Assistant
Linda L. Johnson, Events Coordinator (part-time)
Ryan J. French, Program Coordinator (2016-2021)

POLICE DIVISION
Command Staff
Robert F. MacKenzie, Chief
Michael F. Nugent, Deputy Chief
Eric A. O’Brien, Lieutenant

Supervisors
Anthony J. Clukey, Sergeant
Christopher M. Russell, Sergeant
Juliet M. Angis, Sergeant
Michael E. Tucci, Sergeant
Darrell P. Eaton, Sergeant (1992-2021)

Patrol Officers
Mark C. Carney, School Resource Officer
Audra L. Blaney, School Resource Officer
Jason M. McClure, School Resource Officer
Matthew A. Harrington
Thomas G. Arnold
Stephen M. Borst, Detective
Kaitlyn C. Sawyer, K-9 Handler
Brian A. Cashman
Scott D. Hendrick
Justin B. Titcomb, Traffic Safety Officer
Michael T. Raymond
Kevin M. Schoff
Candice L. Simeoni, Elder Crime & Community Relations Officer
Rebecca S. Parker, Animal Control Officer
Ashley N. Desrochers
Benjamin P. Murphy
Lawrin C. Demo  
Frank A. Marcotti  
Justin B. Titcomb, Traffic Safety Officer (2016-2021)  
Christopher D. Carney (2018-2021)

**Police Personnel**  
Michael L. Fagerson, Administrative Assistant  
Jeanne L. Brooks, Administrative Assistant  
Courtney L. Downs, Administrative Assistant (2018-2021)  
Christopher M. Russell, Constable  
Michael E. Tucci, Constable  
Eric A. O’Brien, Constable

**Harbormaster**  
H. Jamie Houtz  
Christopher Mayo, Interim Harbormaster (Jan. – June)

**PUBLIC SERVICES DIVISION**  
Bryan H. Laverriere, Director

**Public Works/Parks**  
Chase D. Stone, Working Supervisor  
David H. Boyd, Facilities Maintenance and Parks Supervisor  
Kimberly A. Carter, Administrative Assistant  
Zackary J. Silke, Mechanic  
Christopher J. Gorham, Mechanic  
Ryan N. Lessard, Equipment Operator  
Nathanael J. Jackson, Equipment Operator  
David B. Dewitt, Truck Driver  
Travis L. Kinney, Truck Driver  
Edward C. Ricker, Truck Driver  
Bruce A. Kilton, Truck Driver  
Spencer S. Stone, Laborer  
Matthew J. Dubois, Laborer  
Robert A. Stone, Operations Manager (1995-2021)  
Barry M. Flint, Truck Driver (2018-2021)  
Marshall B. Wilson, Truck Driver (2020-2021)

**TAX ASSESSOR’S OFFICE**  
Daniel J. Robinson, CMA 4, Assessor  
Megan B. Verlander, CMA, Assistant Assessor  
Carol A. Doucette, Administrative Assistant

**TOWN CLERK’S OFFICE**  
Merton T. Brown, Jr., Town Clerk  
Katrina Boyer, Deputy Town Clerk  
Tabetha D. Barden, Assistant Town Clerk (part-time)  
Carrie M. Weeman, Deputy Town Clerk (2016-2021)

**TOWN HISTORIAN** – Kathy Ostrander Roberts

**TREE WARDEN** – Wayne C. Cutting
BOARDS, COMMITTEES AND COMMISSIONS

BICENTENNIAL COMMITTEE (concluded its work in 2021)
Kathy Ostrander Roberts, Chair
Elizabeth MacDonald
Angus Macaulay
Lori Parkinson
Edward Trainer
J. Steve Hrehovcik
Dana Pearson
Conrad Berdeen, Alternate
David Middleton, Alternate
Laura Dolce, Chamber of Commerce Representative, Ex-Officio
Cynthia Walker, Brick Store Museum Representative, Ex-Officio
Merton Brown, Staff Liaison, Ex-Officio
Linda Johnson, Staff Liaison, Ex-Officio
L. Blake Baldwin, Select Board Liaison, Ex-Officio

BOARD OF ASSESSMENT REVIEW
Richard B. Smith, Chair
Dudley Tyson
Gregg Dinino (Jan. – Nov.)

BUDGET BOARD
Deborah A. Beal, Chair
John Costin
Thomas D. Wellman
Richard A. Morin
Dan Sayre
Robert Fiori
Christopher Cluff
Donald C. Burnham (Jan. – Mar.)
William A. Ward, Jr., Select Board Liaison, Ex-Officio

COMMITTEE ON AGING
Edward Trainer, Chair
Marti Hess-Pomber
Judith Metcalf
Susan Aubuchon
Molly Hoadley
Linda Sentner
Danielle McPherson
Alaina LeBlanc Tridente, Chamber of Commerce Representative, Ex-Officio
Karen Winton, Staff Liaison, Ex-Officio
Officer Candice Simeoni, Staff Liaison, Ex-Officio
Lisa J. Pratt, Select Board Liaison, Ex-Officio
L. Blake Baldwin, Select Board Liaison, Ex-Officio (Jan. – June)

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (formed in August)
Wayne Berry
Stephen Sayers
Janice Vance
Brittany Howard, Staff Liaison, Ex-Officio
Karen Winton, Staff Liaison, Ex-Officio
Kortney E. Nedeau, Select Board Liaison, Ex-Officio
COMMUNITY GARDEN COMMITTEE
Leslie Lindgren, Chair
Mary Elizabeth Baker
Sarah Downs
Joseph Favreau
Barbara Rummler
Steven Doughty
Dominic Cacciola
Rona Klein
Sandra P. Tillman
Cynthia Graves
Kathleen Dolan
Richard Coots, Alternate
L. Blake Baldwin, Select Board Liaison, Ex-Officio

COMPREHENSIVE PLAN & ZONING ORDINANCE UPDATE COMMITTEE
Robert Metcalf, Chair, Planning Board Representative
Robert Georgitis, Economic Development Committee Representative
Nicholas Branchina, Conservation Commission Representative
Barbara Fleshman, Historic Preservation Commission Representative
Edward Trainer, Resident Representative
Janice Vance, Community Representative
Brittany Howard, Town Planner/Staff Liaison
Christopher Osterrieder, Community Development Director/Staff Liaison
Elizabeth Smith, Lower Village Committee Representative (Jan. – Feb.)
Edward Karytko, Select Board Liaison, Ex-Officio (Jan. – June)

CONSERVATION COMMISSION
Jennifer Shack, Chair
Grace Cain
Nicholas Branchina
Todd Bridgeo
Jennifer Lyons
Shiloh A. Schulte, Select Board Liaison, Ex-Officio

DOG ADVISORY COMMITTEE
Alice Ferran, Chair
Susan Hennessey
Linda Miller Cleary
Dianne Trachimowicz
Caren Lederer
Patricia Seamans
Robin Levangie (Jan. – June)
Polly Hoffman (Jan. – June)
Rebecca Parker, Animal Control Officer/Staff Liaison, Ex-Officio
William A. Ward, Jr., Select Board Liaison, Ex-Officio

ECONOMIC DEVELOPMENT COMMITTEE
June Huston, Chair
Gary A. Dugas
Maureen Flaherty
Stephen Sawyer
Randy Gates
Robert Fiore (Jan. – Nov.)
Justin Young (Jan. – May)
Robert Georgitis (Jan. – Apr.)
Jonathan Johnson (Jan. – Mar.)
Laura Dolce, Chamber of Commerce Representative, Ex-Officio
Steve Cox, Kennebunk, Kennebunkport & Wells Water District Representative, Ex-Officio
Todd Shea, Kennebunk Light & Power District Representative, Ex-Officio
Michael Bolduc, Kennebunk Sewer District Representative, Ex-Officio
Kortney E. Nedeau, Select Board Liaison, Ex-Officio
L. Blake Baldwin, Select Board Liaison, Ex-Officio (Jan. – June)

ENERGY EFFICIENCY ADVISORY COMMITTEE
Anthony W. Dater, Co-Chair
Margaret Bartenhagen, Co-Chair
Scott Negley
Nicholas Bartenhagen
Wayne E. Berry
Sharon Staz, Chair (Jan. – Aug.)
Thomas Rist (Jan. – June)
Joseph Wolfson (Jan. – June)
Lisa J. Pratt (Jan. – June; elected to Select Board July 1)
Todd Shea, Kennebunk Light & Power District Representative, Ex-Officio
Lisa J. Pratt, Select Board Liaison, Ex-Officio
Edward Karytko, Select Board Liaison, Ex-Officio (Jan. – June)

FAIR HEARING AUTHORITY
Brenda S. Robinson
Wayne E. Berry
Estelle W. Wellman (Jan. – June)

HISTORIC PRESERVATION COMMISSION
Frances B. Smith, Chair
Judee Anne Jaudreau
Barbara Fleshman
Paul Bevacqua
Maria Kyriakides
Stephen Dalzell, Alternate
Mary Megeaski, Alternate
Sally A. Carpenter, Select Board Liaison, Ex-Officio
Frank G. Paul, Select Board Liaison, Ex-Officio (Jan. – June)

KENNEBUNK RIVER COMMITTEE (Representing Kennebunk)
Jack Jensen
Charles Barker
Reinier Nieuwerkerk, Alternate
Robert Danzilo, Non-Resident Joint Member w/ Kennebunkport
H. Jamie Houtz, Harbormaster/Staff Liaison, Ex-Officio
Shiloh A. Schulte, Select Board Liaison, Ex-Officio

LOWER VILLAGE COMMITTEE
Elizabeth Smith, Chair
Miriam Whitehouse
Theresa Willette
Patricia Foley
Laura Dolce
Nina E. Spencer
Richard Taranto
Patti Sass Perry, Alternate
Alex Gramling, Alternate (Jan. – June)
Frank G. Paul, Select Board Liaison, Ex-Officio

PARKS & RECREATION COMMITTEE
Jonathan Whitehouse
Eddie St. John
John Hackett

PLANNING BOARD
Chris MacClinchy, Chair
Robert B. Metcalf
Richard B. Smith
David C. Smith
Janice Vance
Edward Trainer, Alternate
Daniel Kiley, Alternate
Stephanie Seiders, Alternate (Jan. – Mar.)
William A. Ward, Jr., Select Board Liaison, Ex-Officio

SITE PLAN REVIEW BOARD
Gary A. Dugas, Chair
Jeanne C. Dunn
Brenda S. Robinson
Christopher Carroll
Albert Kolff
Keith Hafer, Alternate
Paul Jackson (Jan. – June)
Frank G. Paul, Select Board Liaison, Ex-Officio
Wayne E. Berry, Select Board Liaison, Ex-Officio (Jan. – June)

TREASURE CHEST MONITORING COMMITTEE
Roger W. Ellenberger
Susan Flynn
Helen L. Newton
J. Jennifer Babiec
Bryan Laverriere, Public Services Director/Staff Liaison, Ex-Officio
Edward Karytko, Select Board Liaison, Ex-Officio (Jan. – June)

TREE COMMITTEE
Wayne C. Cutting, Chair and Tree Warden
Paul B. Cotton
Patricia Kinkade
Robert Palmer
L. Blake Baldwin, Select Board Liaison, Ex-Officio
Peter D. Brewitt, Select Board Liaison, Ex-Officio (Jan. – Mar.)

WATERHOUSE CENTER ADVISORY COMMITTEE
Michael W. Pardue, Town Manager
Paige Hill, Board Member (Waterhouse Youth Endowment Fund)
Tasha Pinkham, Parks & Recreation Director
Linda Johnson, Downtown Committee Representative
Eddie St. John, Parks & Recreation Committee Representative
WEST KENNEBUNK VILLAGE COMMITTEE
Barbara Weeman, Chair
Brenda L. Spulick
Sarah Snow
Johnathan Malloy
Carly Traub
Rebecca Manikian
Daniel Guay
Raymond Ingalls, Associate
Kimberly Patric (Jan. – June)
Sally A. Carpenter, Select Board Liaison, Ex-Officio
Edward Karytko, Select Board Liaison, Ex-Officio (Jan. – June)

ZONING BOARD OF APPEALS
Leah B. Rachin, Chair
Douglas Gallagher
James Atwood
Stephen Sayers
Wayne E. Berry
Jon Sevigny, Alternate
Paul Brinnel, Alternate
Gregg Dinino (Jan. – Nov.)

“West Kennebunk Community Garden – Season Closing”
Photo courtesy of Leslie Lindgren, Community Garden Committee Chair
Read our **ANNUAL TOWN REPORTS**

Town departments and committees submit annual reports published each year in May. Reports contain summaries of activities over the last year, as well as future plans and goals for the upcoming year. To view individual committee and department reports, please visit [www.kennebunkmaine.us/annualtownreports](http://www.kennebunkmaine.us/annualtownreports).
As Chair of the Select Board, it is a great honor to summarize the year 2021 for the Town of Kennebunk’s Annual Report.

Our community started the year where the previous one left off: In the midst of a pandemic. January 2021 was the cruelest month for COVID-19 in the United States. The vaccine program was off to a bumpy start and the country continued to take a variety of measures to keep the pandemic at bay.

Under the leadership of Town Manager Michael Pardue and the Kennebunk COVID Task Force, the Town took appropriate measures and modulated existing mandates to mitigate the impact on our community. Large public events like May Day, Memorial Day, the celebration of the Town’s Bicentennial (which was moved to 2021 from the previous year), and Tree Lighting were cancelled. However, we began to loosen other restrictions, including beach access and dogs on the beaches. A small number of Parks and Recreation programs were initiated with social distancing enforced. In furtherance of state law, the Select Board approved measures to formalize remote meeting protocols.

We bid farewell to Wayne Berry and Edward Karytko, two long-serving members of the Board. Shiloh Schulte was reelected and we welcomed three new members: Sally Carpenter, Kortney Nedeau, and Lisa Pratt who provided fresh perspective, enthusiasm, and much-needed diversity.

We continued to catch up on deferred infrastructure improvements as several streets were rehabilitated or entirely rebuilt. Notable achievements included:

- Fletcher Street
- Ross Road
- Old Falls Road
- Merrifield Drive and several other roadways in this development

There were innumerable contributions made by staff, throughout 2021. Many were acknowledged by outside groups, including:

- The Safety and Health Award for Public Employers (SHAPE) in recognition of Town staff’s exemplary record of safety and health management
- Chief Robert MacKenzie was appointed to serve on the State of Maine Panel on Accidental Drug Overdose Review
- The Parks and Recreation Department received the Spirit of America Award for outstanding community service

Once again, the Town of Kennebunk was recognized as the safest community in the State of Maine. The National Council for Home Safety and Security cited the Town’s low violent crime rate (0.52 per 1,000 residents) and low property crime rate equal to less than one-quarter of the national rate.

We spent considerable time analyzing the purpose of Town Committees and their relationship to the Select Board and Town staff. The importance of this process was highlighted by the precipitous and very unfortunate resignation of the Committee on Aging (COA). The COA was responsible for the creation of the Medical Equipment Loan Closet and envisioned a Sand for Seniors program that was implemented by the Kennebunk Police Department.
The Select Board, assisted by the tireless efforts of our Town committees and staff, continued to focus on our community’s strengths, weaknesses, opportunities, and threats:

- The Energy Efficiency Advisory Committee recommended approval of a consulting contract with RealTerm Energy for a street light assessment and policy revision in furtherance of the LED conversion initiative.
- As recommended by the Economic Development Committee’s Connectivity Task Force, we explored the creation of a Town-wide Fiber to the Home (FTTH) network. We contracted with Tilson Technologies to perform a “High Level Network Design and Associated Capital Cost Estimate.”
- We entertained a presentation by Sebago Technics on the Public Services Facility Concept Plan.
- We authorized a Facilities Assessment Study and workshopped the findings of Lavallee-Brensinger Architects.
- The Board created a Task Force to consider the need for the Transfer Station in light of plans for a new Public Services facility.

The generosity of our community never ceases to amaze, as the Town was the beneficiary of many charitable donations from its residents and businesses. In some cases, the funds were made to the general fund. However, others were earmarked for specific uses such as the purchase of fire equipment, police safety equipment, trees, and the Bicentennial celebration.

COVID-19 notwithstanding, the cycle of life for the residents of Kennebunk is busy but fulfilling. We start the year coping with Winter and then emerge in the Spring, Summer and Fall to the work of making our Town stronger, safer, more inclusive, more prosperous, and a happier place to live, work and visit.

In closing, I would like to thank our Town Manager, Michael Pardue, and his talented and dedicated staff for making all of this possible. Thanks also to my colleagues on the Board for their willingness to accept responsibility for serving the Town. Most of all, thank you to the residents of Kennebunk; without you none of this would have happened.

Respectfully submitted,

L. Blake Baldwin
Chair
REPORT OF THE TOWN MANAGER

It is an honor to serve as Kennebunk’s Town Manager. It is a position I deeply value and hold with much pride. As Town Manager, I have the fortunate opportunity to share the passion I have for Kennebunk with my work colleagues, my community friends and neighbors, and those that visit this great Town. As a long-time resident of Kennebunk, it is very satisfying and enjoyable to dedicate my everyday efforts to my hometown; as I strive to help shape Kennebunk to be the place where people want to live, work, play and visit.

As I write this year-end 2021 report, it is early 2022 and I have just recently announced my plan to retire as Kennebunk’s Town Manager in late 2022. There will be plenty of time for me to thank the many people that have been so supportive these past several years but I don’t want this opportunity to pass without my saying, “Thank You Kennebunk!” I have thoroughly enjoyed my time as Town Manager, but for now, and for the next many months, we all have much to do together to keep Kennebunk the charming and welcoming community we know it to be.

The Town Manager serves as the Chief Administrative Officer of the Town. With that comes the responsibility of overseeing the overall operation and management of all municipal departments and employees, as well as the implementation of policy decisions made by the Select Board. For one to be successful in the role of Town Manager, support from the employees, the elected leaders and the legislative body (the citizens), is paramount. I deeply appreciate the support I continue to receive as Kennebunk’s Town Manager and for that I say, “thank you.”

Fiscal responsibility is another significant and constant focus of the Office of Town Manager. This too is a primary focus of the Town’s Finance Director, Joel Downs. Each year, over the course of several months, Joel and I work closely with the various Division Directors, the Select Board and the Budget Board to develop an annual operating budget for the upcoming fiscal year. The proposed annual operating budget is closely vetted between January and March of each year, before advancing to the voters in June.

Along with the annual operating budget, the Town Manager, Finance Director, Select Board, Budget Board and Division Directors are also responsible for the development of a multi-year capital plan for the repair and replacement of major items such as buildings, vehicles, equipment, roads, sidewalks, and various other forms of infrastructure. The purpose of the capital program is to establish a pragmatic approach to fund major purchases, and to schedule these purchases in a manner designed to minimize drastic fluctuations to the tax rate that could occur if capital purchases vary widely from year to year.

As a result of the strong fiscal management by the aforementioned, I am proud to cite that Kennebunk continues to enjoy a superior bond rating. Again in 2021, the Town’s bonds are rated “Aa1” by Moody’s Investor Services and “AAA” by S&P Global Ratings. This is a distinction not lightly awarded by these prestigious firms.

The duties of Town Manager can, at times, be complex. In addition to the normal course of business, the year 2021 continued to challenge us with the impact of the Coronavirus (COVID-19 pandemic.) However, we were able to move toward a better sense of normalcy as businesses cautiously reopened and tourism rebounded to pre-pandemic times. I am pleased to report that the Town of Kennebunk continued to adeptly navigate the challenges of the Coronavirus without experiencing any service interruption. This success was due in great part to the guidance provided me and the Select Board by the Kennebunk COVID-19 Task Force. This twenty-three member task force proved instrumental in aiding municipal leaders in our decisions as we worked to identify the most safe and pragmatic ways to effectively manage the community during the pandemic.
In addition, the Town’s Workplace Task Force was also very helpful in COVID-19 related decisions as we worked collaboratively to ensure the health and safety of our municipal employees. This group of dedicated employees continued in 2021 to develop and implement strategies designed to allow for quality service delivery, while safeguarding the health of Town staff and our customers. I continue to be very grateful for the work of this employee task force for its efforts.

Despite the continued challenges associated with the pandemic, the year 2021 provided for numerous projects, changes and advancements which allowed for enhanced service levels and improvements in the Town’s service delivery and to our infrastructure. A few of the higher profile 2021 topics included:

- The Town’s Comprehensive Plan update revision continued to advance due in great part to dedicated citizens and staff working collaboratively.
- The continued review and advancement of the design/renovation of the Public Services Facility at 36 Sea Road.
- The Town’s LED street light conversion initiative continued to advance due to the collaborative efforts of staff and the Energy Efficiency Advisory Committee.
- The reconstruction of a significant portion of Beach Avenue and the Gooch’s Beach seawall.
- The approval for the reconstruction of Factory Pasture Lane, to include new sidewalks, by the Maine Department of Transportation.
- The advancement of the Kennebunk River jetty project by the Army Corps of Engineers.
- The launch of a “Community Opinion Survey” designed to solicit information to aid in future visioning by Town leaders.
- The acceptance and administration of a 2-year pilot ITNCountry grant to design and implement a local volunteer driver transportation program.
- The improvements to beach accessibility through the research, securing of grant funding and installation of an accessible-friendly Mobi-mat to improve accessibility to Mother’s beach.
- The Town of Kennebunk has again been awarded the SHAPE Award by the Department of Labor. This award distinguishes Kennebunk as a model workplace for safety and health.
- The Town advanced a Wage and Classification Study to ensure it remains competitive in a highly competitive employee market.
- The Town continued to advance improvements to our road infrastructure through a number of road design and road paving projects.

During 2021, there were numerous personnel changes among our Town workforce to include:

**NEW HIRES**

**January**
- James Schlagheck  
  Board Clerk  
  Community Development Department

**March**
- Franklyn Kunkel  
  Assistant Code Officer  
  Community Development Department
April
- Benjamin Murphy  Police Officer  Police Department

May
- Jeanne Brooks  Administrative Assistant  Police Department

July
- Lawrin Demo  Police Officer  Police Department
- Frank Marcotti  Police Officer  Police Department

October
- Kevin Theriault  Truck Driver  Public Services

November
- Katrina Boyer  Deputy Town Clerk  Town Clerk’s Office

**EMPLOYEE CHANGES**

- Beau Gleason, moved from Per Diem Firefighter/Paramedic to full-time on January 18th, then moved to Captain/Paramedic on March 20th
- Michael Tucci, promoted to Police Sergeant on May 19th
- Courtney Downs, moved from full-time Police Department Administrative Assistant to Reserve Officer on February 24th
- Kate McQuillen, moved from Per Diem Firefighter/Paramedic to full-time on June 19th
- Chris Boynton, moved from full-time Firefighter/Paramedic to Per Diem on July 20th
- Taylor Richardson, moved from Per Diem Firefighter/Paramedic to full-time on August 9th
- Tina Radel, moved from temporary Communications Specialist to full-time Communications & Marketing Specialist on August 30th
- Franklyn Kunkel, moved from full-time Assistant Code Enforcement Officer to full-time Code Enforcement Officer on November 1st

**RESIGNATIONS**

- Frank Lee, resigned as Fire Captain/Paramedic, employed part-time in 2006, full-time 2017-2021
- Justin Titcomb, resigned as Police Officer, employed 2016-2021
- Christopher Carney, resigned as Police Officer, employed part-time 2018, full-time 2018-2021
- Carrie Weeman, resigned as Deputy Town Clerk, employed 2016-2021
- Marshall Wilson, resigned as Truck Driver, employed 2020-2021
- Ryan French, resigned as Parks & Recreation Program Coordinator, employed 2016-2021
As I reflect on 2021, I am reminded of the many awards and recognitions bestowed upon the Town and the great staff and volunteers that serve our community. Those include:

- The National Council for Home Safety and Security again recognized the Town of Kennebunk as the “Safest Community in Maine.” This designation is the result of the superior work of the dedicated employees that serve this great community. Recognized as the safest community in Maine, which is the safest state in the nation, is a great honor.
- Kennebunk continued to be recognized as “Business-Friendly.” This is again due in great part to the work of the Town’s Community Development Department, along with the efforts of the Economic Development Committee.
- The American Association of Retired Persons (AARP) continued to recognize Kennebunk as an “Age-Friendly” community.
- The Kennebunk Fire Department was awarded a SAFER grant, allowing the Town, through federal funding, to hire eight (8) new full-time firefighters.
- Chief of Police Robert MacKenzie was appointed to a newly established State of Maine panel charged with reviewing accidental drug overdose situations.
- The Kennebunk Parks & Recreation Department was awarded the Spirit of America Award for “Outstanding Community Service.”

Despite all the challenges the Town faced during the Coronavirus pandemic these past few years, and there have been many, the knowledgeable and highly skilled personnel worked diligently to ensure no disruption in service. It is easy to glean from the above noted highlights that Kennebunk is the benefactor of the knowledge, skills and abilities provided by our many great personnel, to include our dedicated volunteers and board and committee members. All of these people are committed to having Kennebunk continually be recognized as a leader among Maine municipalities. The countless hours of hard work they provide to the Town serves as the backbone to our continued success. I am appreciative of all they do and of their strong and unwavering support.

In closing, I thank the Select Board and the citizens of Kennebunk for their support of the municipal departments and employees of the Town of Kennebunk. I look forward to an exciting 2022 as we all work in concert to accomplish much as we strive to keep Kennebunk the great place we know it to be. I wish you all the best in the coming year.

Respectfully submitted,

Michael W. Pardue
Town Manager
TOWN OF KENNEBUNK

REPORT OF
THE AUDITORS

Year Ending
June 30, 2021

May 31, 2022

The Town’s June 30, 2021 audited financial statements have not yet been issued by the Town’s auditor, RHR Smith & Company. We anticipate the statements to be completed and available by July 31, 2022. If you wish to view the prior year’s audited financial statements, visit our website at: www.kennebunkmaine.us/2020audit.

/s/ Joel E. Downs
Finance Director
REPORT OF THE
BUDGET BOARD

During the 2022-2023 budget cycle, the Budget Board met seven times via zoom, and twice in person. We kicked off the budget season with our first meeting in September which was to hear a presentation by Sebago Technics on the Public Services Facility Concept Plan. The remainder of our meetings, which took place through February 2022, were held to review the 2022-2023 budget and capital requests as proposed by the Town Manager, Finance Director, Division Directors, and Department Heads.

The 2022-2023 proposed budget reflects a 15.4% net increase year over year, translating to approximately 60 cents per thousand on the mil rate, or an increase to the mil rate of 4.2% from $14.25 to $14.85. This is not a small increase, nor was it taken without a lot of consideration and discussion. The combined Select Board and Budget Board agreed we wanted to keep our outstanding service levels that we currently experience from our Town employees, and we identified several capital budget requests that were of high importance and several infrastructure improvements that needed to be made.

Of important note:
- Salaries were based on a 3% increase with 2021 inflation at a rate of 6%
- A Police Behavioral Health Liaison/Clinician, funded through the American Rescue Plan Act of 2021 (ARPA) grant, was added
- Eight full-time employees, funded through the Staffing for Adequate Fire and Emergency Response (SAFER) grant, were added
- A Public Services Facilities supervisor position was added
- The Economic Development Director position was upgraded to a full-time position
- Employee benefits had a significant increase and for the first time, domestic partner benefits were added for eligible employees
- Some revenues are expected to have an increase in 2022-2023, including vehicle excise taxes, ambulance billing, building permits and beach permits
- Major capital expenses included the replacement of two police vehicles, a replacement ladder fire truck, three replacement defibrillators, improvements to the Washington Hose Fire Station, a sidewalk plow, a dump truck and sander, $11 million for the 36 Sea Road facility, and $3.3 million for roads and sidewalks

Public Hearings on the Proposed Budget and Town Meeting Warrant items are scheduled for March 31, April 26, May 24 and May 31, 2022 and will be voted upon at the Annual Town Meeting on June 14, 2022 from 6:00 a.m. to 8:00 p.m. at the Kennebunk Town Hall Auditorium.

Please be sure to vote on June 14th, as you, the voter, have final approval of this budget.

I would respectfully like to thank all involved in this budget process for their hard work and dedication to the residents of the Town of Kennebunk.

With deepest gratitude,

Deborah A. Beal
Chair
PROPOSED

2022-23 BUDGET
TOWN OF KENNEBUNK
CHRONOLOGY OF
PROPERTY TAX RATES

<table>
<thead>
<tr>
<th>FY 20-21</th>
<th>FY 21-22</th>
<th>FY 22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>School</td>
<td>$28,042,500</td>
<td>$28,222,923</td>
</tr>
<tr>
<td>County</td>
<td>1,350,625</td>
<td>1,406,606</td>
</tr>
<tr>
<td>TIF</td>
<td>1,521,116</td>
<td>1,539,617</td>
</tr>
<tr>
<td>Municipal Appropriations</td>
<td>9,866,465</td>
<td>10,822,318</td>
</tr>
<tr>
<td>Overlay</td>
<td>822,199</td>
<td>1,091,426</td>
</tr>
<tr>
<td>Total Appropriations</td>
<td>41,602,905</td>
<td>43,082,891</td>
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</tbody>
</table>

Less:

State Rev. Sharing
Homestead & BETE
Total Revenues
Net Commitment
Taxable Valuation

<table>
<thead>
<tr>
<th>FY 20-21</th>
<th>FY 21-22</th>
<th>FY 22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>School</td>
<td>74.51%</td>
<td>74.49%</td>
</tr>
<tr>
<td>Municipal</td>
<td>21.93%</td>
<td>21.80%</td>
</tr>
<tr>
<td>County</td>
<td>3.56%</td>
<td>3.71%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Municipal Gross Budget

Proposed
Approved
(excludes TIF expenses)
(excludes TIF expenses)
(excludes TIF expenses)

<table>
<thead>
<tr>
<th>FY 20-21</th>
<th>FY 21-22</th>
<th>FY 22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax Rate</td>
<td>$14.15</td>
<td>$14.25</td>
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</tbody>
</table>

PROPERTY TAX DISTRIBUTION

<table>
<thead>
<tr>
<th>FY 20-21</th>
<th>FY 21-22</th>
<th>FY 22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>$</td>
<td>%</td>
</tr>
<tr>
<td>School</td>
<td>74.51</td>
<td>10.58</td>
</tr>
<tr>
<td>Municipal</td>
<td>21.93</td>
<td>3.06</td>
</tr>
<tr>
<td>County</td>
<td>3.56</td>
<td>0.51</td>
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<tr>
<td>Total</td>
<td>100%</td>
<td>$14.15</td>
</tr>
</tbody>
</table>

FY22-23 PROJECTED TAX

- Municipal: 25.4%
- County: 3.6%
- School: 71.0%
## Town of Kennebunk
### Referendum Question B
#### Proposed Operating Budget

<table>
<thead>
<tr>
<th>Categories</th>
<th>Approved FY21-22 Budget</th>
<th>Proposed FY22-23 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Board</td>
<td>$37,369</td>
<td>$38,168</td>
</tr>
<tr>
<td>Town Clerk &amp; Ballot Clerks</td>
<td>151,046</td>
<td>160,285</td>
</tr>
<tr>
<td>Town Manager (includes Human Resources)</td>
<td>320,569</td>
<td>337,141</td>
</tr>
<tr>
<td>Assessors</td>
<td>226,612</td>
<td>235,180</td>
</tr>
<tr>
<td>General Government &amp; Finance</td>
<td>751,553</td>
<td>783,983</td>
</tr>
<tr>
<td>Community Development (Planning &amp; Code Enforcement)</td>
<td>431,568</td>
<td>505,072</td>
</tr>
<tr>
<td>General Assistance</td>
<td>41,737</td>
<td>59,484</td>
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<tr>
<td>Town Hall</td>
<td>145,196</td>
<td>152,296</td>
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<tr>
<td>Computer/Information Systems</td>
<td>307,097</td>
<td>416,519</td>
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<tr>
<td>Employee Benefits</td>
<td>2,863,607</td>
<td>3,695,548</td>
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<tr>
<td>Boards, Committees &amp; Commissions</td>
<td>43,416</td>
<td>40,099</td>
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<tr>
<td>Agencies</td>
<td>45,500</td>
<td>50,200</td>
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<tr>
<td><strong>General Government Services</strong></td>
<td><strong>$5,365,270</strong></td>
<td><strong>$6,473,975</strong></td>
</tr>
<tr>
<td>Police</td>
<td>$2,368,267</td>
<td>$2,520,474</td>
</tr>
<tr>
<td>Harbormaster</td>
<td>20,324</td>
<td>29,294</td>
</tr>
<tr>
<td>Fire &amp; EMS</td>
<td>2,187,118</td>
<td>2,803,230</td>
</tr>
<tr>
<td>Lifeguards</td>
<td>89,296</td>
<td>91,720</td>
</tr>
<tr>
<td>Civil Emergency Preparedness</td>
<td>7,900</td>
<td>10,050</td>
</tr>
<tr>
<td>Communications</td>
<td>347,103</td>
<td>359,917</td>
</tr>
<tr>
<td><strong>Public Safety</strong></td>
<td><strong>$5,020,008</strong></td>
<td><strong>$5,814,685</strong></td>
</tr>
<tr>
<td>Public Works - Highway &amp; Parks</td>
<td>$1,738,508</td>
<td>$1,961,582</td>
</tr>
<tr>
<td>Recycling</td>
<td>320,042</td>
<td>329,643</td>
</tr>
<tr>
<td>Haz Waste Day</td>
<td>12,000</td>
<td>12,000</td>
</tr>
<tr>
<td>Hydrants &amp; Street Lights</td>
<td>514,761</td>
<td>524,275</td>
</tr>
<tr>
<td><strong>Public Services</strong></td>
<td><strong>$2,585,311</strong></td>
<td><strong>$2,827,500</strong></td>
</tr>
<tr>
<td>Recreation &amp; Recreation Facilities</td>
<td>$769,564</td>
<td>$812,764</td>
</tr>
<tr>
<td><strong>Capital Plan &amp; Debt Service</strong></td>
<td><strong>$1,710,354</strong></td>
<td><strong>$2,539,933</strong></td>
</tr>
<tr>
<td>Kennebunk Free Library</td>
<td>$611,461</td>
<td>$623,690</td>
</tr>
<tr>
<td><strong>Total Gross Municipal Budget (excluding Tax Increment Financing District Budget)</strong></td>
<td><strong>$16,061,968</strong></td>
<td><strong>$19,092,547</strong></td>
</tr>
<tr>
<td>Estimated Revenues (including reserves, general fund balance, SAFER and ARPA funds)</td>
<td>($5,239,650)</td>
<td>($6,605,334)</td>
</tr>
<tr>
<td><strong>Total Net Municipal Budget (excluding Tax Increment Financing District Budget)</strong></td>
<td><strong>$10,822,318</strong></td>
<td><strong>$12,487,213</strong></td>
</tr>
<tr>
<td><strong>Total Gross Tax Increment Financing (TIF) District Budget (Special Revenue Funds)</strong></td>
<td><strong>$1,688,141</strong></td>
<td><strong>$1,561,265</strong></td>
</tr>
<tr>
<td>Total Estimated TIF Revenues (Special Revenue Funds)</td>
<td>($1,688,141)</td>
<td>($1,561,265)</td>
</tr>
<tr>
<td><strong>Total Net TIF Budget (Special Revenue Funds)</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td><strong>Total Net Combined Budgets</strong></td>
<td><strong>$10,822,318</strong></td>
<td><strong>$12,487,213</strong></td>
</tr>
</tbody>
</table>

*Full budget detail by account is available at the Town Hall and on the Town’s website at: www.kennebunkmaine.us/budget*
### Town of Kennebunk
#### Referendum Question C
**American Rescue Plan Act (ARPA) of 2021 Funds: $342,035**

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police</td>
<td>One (1) Cruiser &amp; Equipment - Replacement</td>
<td>$56,750</td>
</tr>
<tr>
<td>Fire</td>
<td>Car 2 - Replacement</td>
<td>$65,000</td>
</tr>
<tr>
<td>General Government</td>
<td>Munis Migration to Hosted System</td>
<td>$10,000</td>
</tr>
<tr>
<td>All Divisions</td>
<td>Exchange/Outlook Migration to the Cloud (MS Office 365)</td>
<td>$20,000</td>
</tr>
<tr>
<td>General Government</td>
<td>So. Maine Planning &amp; Development Comm. (SMPDC) Four-Town Climate Action Plan</td>
<td>$59,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td><strong>$210,750</strong></td>
</tr>
<tr>
<td>All Divisions</td>
<td>Other COVID-19 related expenses, assets and projects, including essential worker pay</td>
<td><strong>$131,285</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$342,035</strong></td>
</tr>
</tbody>
</table>

### Town of Kennebunk
#### Referendum Question D
**Use of Unassigned General Fund Balance: $866,250**

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police</td>
<td>Radio Repeater</td>
<td>$15,000</td>
</tr>
<tr>
<td>Police</td>
<td>One (1) Cruiser &amp; Equipment</td>
<td>$56,750</td>
</tr>
<tr>
<td>Police</td>
<td>Mobil Data Terminal &amp; WiFi Upgrade</td>
<td>$20,000</td>
</tr>
<tr>
<td>Police</td>
<td>Treeno Document Storage System Police Records</td>
<td>$66,000</td>
</tr>
<tr>
<td>Police</td>
<td>Tasers &amp; Training Equipment</td>
<td>$8,000</td>
</tr>
<tr>
<td>Police</td>
<td>Building Front Steps Repair</td>
<td>$7,500</td>
</tr>
<tr>
<td>Fire</td>
<td>ESO Software - Firehouse System Replacement</td>
<td>$26,000</td>
</tr>
<tr>
<td>Public Safety &amp; Services</td>
<td>Radio Study - Towers/Repeaters</td>
<td>$50,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Walk-behind Concrete Saw &amp; Concrete Mixer</td>
<td>$15,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Mower - 60&quot; (replaces a 48&quot; mower)</td>
<td>$12,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Beach Access - Gooch's Ramp &amp; Mother's Beach Stairs</td>
<td>$30,000</td>
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<tr>
<td>Public Services</td>
<td>Lloyd Nedeau Park Expansion - Phase 2</td>
<td>$25,000</td>
</tr>
<tr>
<td>All Divisions</td>
<td>Desktop/Laptop Replacements - all divisions</td>
<td>$15,000</td>
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<tr>
<td>General Government</td>
<td>Photocopiers/Printers</td>
<td>$10,000</td>
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<tr>
<td>Human Resources</td>
<td>CivicPlus HR Module for Applicant Employment Tracking</td>
<td>$8,000</td>
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<tr>
<td>Community Development</td>
<td>GIS Projects (Year 1 of 3)</td>
<td>$20,000</td>
</tr>
<tr>
<td>General Government</td>
<td>Treeno Document Storage System Town Hall</td>
<td>$20,000</td>
</tr>
<tr>
<td>Town Hall</td>
<td>Facilities Study Recommendations &amp; Energy Audit</td>
<td>$50,000</td>
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<tr>
<td>General Government</td>
<td>Codification &amp; Update of Ordinances</td>
<td>$75,000</td>
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<tr>
<td>Public Services</td>
<td>Road &amp; Drainage Materials - Misc Projects</td>
<td>$50,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Rubber-tire Excavator (4 month rental)</td>
<td>$30,000</td>
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<tr>
<td>Recreation</td>
<td>Waterhouse Center - Zamboni (replacement)</td>
<td>$50,000</td>
</tr>
<tr>
<td>Library</td>
<td>Library-Capital Projects</td>
<td>$57,000</td>
</tr>
<tr>
<td>Select Board</td>
<td>Select Board Operational Contingency Increase</td>
<td>$150,000</td>
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<tr>
<td></td>
<td></td>
<td><strong>$866,250</strong></td>
</tr>
</tbody>
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### Town of Kennebunk
#### Referendum Question E
**General Obligation Bond Borrowing: $11,000,000**

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Services</td>
<td>Town Garage and Solid Waste Transfer and Recycling Facility</td>
<td><strong>$11,000,000</strong></td>
</tr>
</tbody>
</table>
### Town of Kennebunk

#### Referendum Question F

**General Obligation Bond Borrowing:** $3,300,000

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Longwood Drive, Longwood Drive Sidewalk (Merrifield Drive to Woodhaven Drive)</td>
<td>$935,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Rosewood Circle</td>
<td>$725,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Glenwood Drive</td>
<td>$550,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Beach Avenue Drainage Extension (Bayberry Avenue to Gooch Avenue)</td>
<td>$34,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Summer Street Drainage Rehabilitation (near 14 Summer Street)</td>
<td>$29,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Green Street Drainage Extension</td>
<td>$37,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Various Public Parking Lot Improvements</td>
<td>$76,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Main Street and Fletcher Street Traffic Signal Pedestrian Head Improvements</td>
<td>$25,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Sea Road (Western Avenue to Great Hill Road)</td>
<td>$180,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Blueberry Pines Drive</td>
<td>$328,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Littlefield Drive</td>
<td>$169,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Dunroven Drive</td>
<td>$29,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Wyndegate Drive</td>
<td>$34,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Partridge Lane</td>
<td>$32,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Main Street</td>
<td>$42,000</td>
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<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Sedgewood Drive</td>
<td>$15,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Beach Area Parking Improvements</td>
<td>$60,000</td>
</tr>
<tr>
<td>Infrastructure - Roads, etc.</td>
<td>Other public ways, sidewalks, or parking lots in the Town (if funds permit)</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** $3,300,000

#### Town of Kennebunk

#### Referendum Question G

**General Obligation Bond Borrowing:** $600,000

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Portable Radios (replacing 20 radios)</td>
<td>$100,000</td>
</tr>
<tr>
<td>Fire</td>
<td>LifePak Monitors (replacing 3 units)</td>
<td>$150,000</td>
</tr>
<tr>
<td>Fire</td>
<td>Washington Hose Fire Station - Renovation</td>
<td>$150,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Sidewalk Tractor &amp; Mower - new</td>
<td>$200,000</td>
</tr>
</tbody>
</table>

**Total:** $600,000

#### Town of Kennebunk

#### Referendum Question H

**General Obligation Bond Borrowing:** $405,000

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Services</td>
<td>Excavator - Rubber-track Replacement</td>
<td>$225,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Single Axle Plow/Dump Truck</td>
<td>$180,000</td>
</tr>
</tbody>
</table>

**Total:** $405,000

#### Town of Kennebunk

#### Referendum Question I

**General Obligation Bond Borrowing:** $1,500,000

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Ladder Fire Truck</td>
<td>$1,500,000</td>
</tr>
</tbody>
</table>

#### Town of Kennebunk

#### Referendum Question J

**MainePERS Liability or General Obligation Bond Borrowing:** $1,605,000

<table>
<thead>
<tr>
<th>Division/Department</th>
<th>Description</th>
<th>FY22-23 AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety</td>
<td>Maine Public Employees Retirement System (MainePERS) - Retirement Plan Conversion from Plan 2C (50% - 25 years) to Plan 1C (50% - 20 years)</td>
<td>$1,605,000</td>
</tr>
</tbody>
</table>
WARRANT
for the

ANNUAL TOWN MEETING

JUNE 14, 2022
WARRANT FOR THE
ANNUAL TOWN MEETING
JUNE 14, 2022

To Linda Johnson, a resident of the Town of Kennebunk in the County of York and State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the said Town of Kennebunk, qualified by law to vote in Town affairs, to assemble in the Edward C. Winston Town Hall Auditorium of said Town on Tuesday, the 14th day of June, A.D. 2022 at six (6:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 19 until eight (8:00) o'clock in the evening.

Article 1: To choose a Moderator to preside at said meeting.

Article 2: To choose, by ballot, the following Town Officials, namely, two Select Board members, for three years; two RSU #21 Board of Directors, for three years; one Kennebunk Light & Power District Trustee, for five years; two Kennebunk Sewer District Trustees, for three years.

Article 3: Referendum Question A: Shall the Town of Kennebunk Charter be amended to change all references of “Board of Selectmen/man” to “Select Board” and “Chairmen/man” to “Chair”?

(A copy of the proposed amendments is available for review and inspection on the Town’s website at www.kennebunkmaine.us, at the Town Clerk’s Office or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Article 4: Referendum Question B: To see if the Town will vote to appropriate $20,590,812, with some but not all of that to be raised by taxation as detailed more fully below, for General Government Services (Select Board, Town Clerk’s Office, Assessor’s Office, Town Manager’s Office, General Government, Finance and Administration, Community Development Office, Town Hall Maintenance, Computer Department, General Assistance, Employee Benefits, Kennebunk Free Library, Boards and Commissions, and Agencies), Public Safety (Police, Harbormaster, Fire and EMS, Lifeguards, Civil Emergency Preparedness and Communications), Public Services (Highway, Recycling, Hazardous Waste Day, Hydrants and Street Lights, and Parks), Recreation and Recreation Facilities, Debt Service (principal and interest on notes, bonds, and lease/purchase payments), Tax Increment Financing (TIF) Districts (operating expenses, salaries, wages, reimbursements, credit enhancement reimbursements, projects and assets, and debt service), with $4,960,300 to be funded from estimated revenues, $400,000 from unassigned General Fund Balance (“surplus”), $4,000 from restricted Trust Fund Balance, $271,857 from the Coronavirus State and Local Fiscal Recovery Funds Program (SLFRF) authorized by the American Rescue Plan Act of 2021 (ARPA) funds, $906,177 from the Staffing for Adequate Fire and Emergency Response (SAFER) grant as authorized by the Federal Emergency Management Agency (FEMA), $1,561,265 from TIF Districts’ Special Revenue Fund revenues and $12,487,213 to be raised by property tax levy.

(Information regarding the proposed operational budget as listed above is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.)
Select Board recommends acceptance of this article by a majority vote.

Budget Board recommends acceptance of this article by a majority vote.

**Article 5: Referendum Question C:** To see if the Town will vote to appropriate the sum of $342,035 from the funds received by the Town under the Coronavirus State and Local Fiscal Recovery Funds Program (SLFRF) authorized by the American Rescue Plan Act of 2021 (ARPA) for the purpose of funding COVID-19 related expenses, assets and projects, including essential worker premium pay, and to authorize the Select Board to expend such amounts consistent with the regulations of the SLFRF Program.

Select Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

Budget Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 2 absent.

**Article 6: Referendum Question D:** To see if the Town will vote to appropriate and transfer from the unassigned General Fund Balance ("surplus") the sum of $866,250 for the following:

- Public Safety
  - Radio Repeater Replacement and Radio Study - Towers/Repeaters (includes Public Services)
  - Police Cruiser and Equipment
  - Police Mobile Data Terminals and Wi-Fi Upgrade
  - Police Document Storage System Police Records
  - Police Tasers and Training Equipment
  - Police Station Front Steps Repair
  - Fire/EMS Software System Replacement

- Public Services
  - Walk-behind Concrete Saw and Concrete Mixer
  - Mower - 60" deck
  - Rubber-tire Excavator Rental

- Information Systems and Technology
  - Desktop/Laptop Replacements - all divisions
  - Photocopiers and Printers
  - HR Module for Applicant Employment Tracking
  - Graphical Information System (GIS) Projects (year 1 of 3)
  - Document Storage System Town Hall

- Infrastructure and Facilities
  - Town Hall Facilities Study Recommendations and Energy Audit
  - Road and Drainage Materials - Miscellaneous Projects
  - Beach Access - Gooch's Beach Ramp and Mother’s Beach Stairs
  - Lloyd Nedeau Park Expansion - Phase 2
  - Waterhouse Center - Zamboni (shared funding with Waterhouse Foundation)
  - Kennebunk Free Library Projects
  - Select Board Operational Contingency
A detailed listing of the proposed capital projects, equipment, and transfers to capital assets and projects is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed, except for the Select Board Operational Contingency where the Select Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 2 absent.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 abstained, except for the Select Board Operational Contingency where the Budget Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 2 absent.

**Financial Statement for Articles 7 through 12; Referendum Questions E through J:** The issuance of bonds by the Town of Kennebunk is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town of Kennebunk as of June 14, 2022.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonds Now Outstanding and Unpaid</td>
<td>$14,715,000</td>
</tr>
<tr>
<td>Interest to be Repaid on Outstanding Bonds</td>
<td>2,477,378</td>
</tr>
<tr>
<td>Total to be Repaid on Bonds Outstanding</td>
<td>$17,192,378</td>
</tr>
<tr>
<td>Bonds Authorized but not yet issued</td>
<td>$500,000</td>
</tr>
<tr>
<td>Estimated Interest on Bonds Authorized but not yet issued</td>
<td>139,688</td>
</tr>
<tr>
<td>Total bonds authorized but not yet issued and estimated interest</td>
<td>$639,688</td>
</tr>
</tbody>
</table>

Additional Bonds (Principal Amount) to be Issued if Approved by Voters:

- **Article 7**, for construction, replacement, equipping and repair of the Town Garage and the Solid Waste Transfer and Recycling Facility located at or near 36 Sea Road $11,000,000
- **Article 8**, for road paving, sidewalks and drainage repair or replacement to public ways and public parking lots, traffic signal pedestrian improvements, beach area parking improvements $3,300,000
- **Article 9**, for Fire EMS division portable radios, Fire EMS division cardiac defibrillator/monitors, Washington Hose Fire Station renovations and paving of front ramp entrance, Public Services division sidewalk tractor and mower $600,000
- **Article 10**, for an excavator and a single axle plow/dump truck $405,000
- **Article 11**, for a Fire EMS division ladder truck $1,500,000
- **Article 12**, to convert MainePERS retirement Plan 2C for fire and police personnel to Plan 1C $1,605,000

Estimate of Potential New Interest on Such Additional Bonds:

- **Article 7**, for construction, replacement, equipping and repair of the Town Garage, and the Solid Waste Transfer and Recycling Facility located at or near 36 Sea Road $4,331,250
- **Article 8**, for road paving, sidewalks and drainage repair or replacement to public ways and public parking lots, traffic signal pedestrian improvements, beach area parking improvements $589,875
- **Article 9**, for Fire EMS division portable radios, Fire EMS division cardiac defibrillator/monitors, Washington Hose Fire Station renovations and paving of front ramp entrance, Public Services division sidewalk tractor and mower $63,863
- **Article 10**, for an excavator and a single axle plow/dump truck $58,533
Article 11, for a Fire EMS division ladder truck  
$450,000

Article 12, to convert MainePERS retirement Plan 2C for fire and police personnel to Plan 1C  
$577,800

Total Additional Bond Principal and Estimated Interest to be Issued if Approved:  
$24,481,321

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued and the total cost of principal and interest to be paid at maturity.

Joel E. Downs, Treasurer, Town of Kennebunk

Article 7: Referendum Question E: To see if the Town will vote to authorize the issuance of general obligation bonds and notes in anticipation of such bonds in a principal amount of up to $11,000,000, and to appropriate the proceeds thereof for the purpose of financing costs of construction, replacement, equipping and repair of the Town Garage, and the Solid Waste Transfer and Recycling Facility, all located at or near 36 Sea Road, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interests rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine, and to accept any monetary or in-kind donations and grants and appropriate the same for the projects set forth in this Article.

(Fiscal Note: The total estimated debt service of the bonds authorized by this Article is $15,331,250, of which principal is $11,000,000 and estimated interest at 3.75% over 20 years is $4,331,250. The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be $952,188, starting in fiscal year 2023-24, depending on when the bonds are issued. The average annual bond payment (principal and interest) over the 20-year term is estimated to be $766,563 per year. with larger payments averaging $910,938 per year during the first five years.)

(Information regarding the proposed construction, replacement and repair of the Town Garage and the Solid Waste Transfer and Recycling Facility project is on file and may be reviewed in the Town Clerk’s office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.)

Select Board recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 1 opposed.

Article 8: Referendum Question F: To see if the Town will vote to authorize the issuance of general obligation bonds and notes in anticipation of such bonds in a principal amount of up to $3,300,000, and to appropriate the proceeds thereof for the purpose of financing costs for road paving, sidewalks and drainage repair or replacement to the following roads, ways, sidewalks, and parking lots:

- Longwood Drive, Longwood Drive sidewalk (Merrifield Drive to Woodhaven Drive)
- Rosewood Circle
- Glenwood Drive
• Beach Avenue drainage extension (Bayberry Avenue to Gooch Avenue)
• Summer Street drainage rehabilitation (near 14 Summer Street)
• Green Street drainage extension
• Various public parking lot improvements
• Main Street and Fletcher Street traffic signal pedestrian head improvements
• Sea Road (Western Avenue to Great Hill Road)
• Blueberry Pines Drive
• Littlefield Drive
• Dunroven Drive
• Wyndegate Drive
• Partridge Lane
• Main Street
• Sedgewood Drive
• Beach area parking improvements
• Other public ways, sidewalks, or parking lots in the Town if funds permit

The bonds and notes authorized in this Article to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine, and to vote to authorize the Municipal Officers to accept any monetary or in-kind donations and grants and appropriate the same for the projects set forth in this Article.

(Fiscal Note: The total estimated debt service of the bonds authorized by this Article is $589,875 of which principal is $3,300,000 and estimated interest at 3.25% over 10 years is $3,889,875. The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be $431,888, starting in fiscal year 2023-24, depending on when the bonds are issued. The average annual bond payment (principal and interest) over the 10-year term is estimated to be $388,988 per year, with larger payments averaging $410,438 per year during the first five years.)

(Information regarding the proposed projects is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 4 in favor, 3 opposed.

Article 9: Referendum Question G: To see if the Town will vote to authorize the issuance of general obligation bonds and notes in anticipation of such bonds in a principal amount of up to $600,000, and to appropriate the proceeds thereof for the purpose of financing costs for Fire EMS division portable radios, Fire EMS division cardiac defibrillator/monitors, Washington Hose Fire Station renovations and paving of front ramp entrance, Public Services division sidewalk tractor and mower with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine, and to accept any monetary or in-kind donations and grants and appropriate the same for the assets or projects set forth in this Article.

(Fiscal Note: The total estimated debt service of the bonds authorized by this Article is $663,863 of which principal is $600,000 and estimated interest at 3.25% over 10 years is $63,863. The bonds to be
issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be $152,306, starting in fiscal year 2023-24, depending on when the bonds are issued. The average annual bond payment (principal and interest) over the 10-year term is estimated to be $66,386 per year, with larger payments averaging $114,604 per year during the first five years.)

(Information regarding the proposed projects is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 4 in favor, 3 opposed.

**Article 10: Referendum Question H:** To see if the Town will vote to authorize the issuance of general obligation bonds and notes in anticipation of such bonds in a principal amount of up to $405,000, and to appropriate the proceeds thereof for the purpose of financing costs for Public Services division excavator and a single axle plow/dump truck, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine, and to accept any monetary or in-kind donations and grants and appropriate the same for the assets or projects set forth in this Article.

(Fiscal Note: The total estimated debt service of the bonds authorized by this Article is $463,533 of which principal is $405,000 and estimated interest at 3.25% over 8 years is $58,533. The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be $64,318, starting in fiscal year 2023-24, depending on when the bonds are issued. The average annual bond payment (principal and interest) over the 8-year term is estimated to be $57,942 per year, with larger payments averaging $60,354 per year during the first five years.)

(Explanatory Note: Revenue from the West Kennebunk (Utility Corridor) Tax Increment Financing (TIF) District may be used to pay debt service on the borrowing authorized for an excavator and front loader listed above.)

(Information regarding the proposed projects is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 4 in favor, 3 opposed.

**Article 11: Referendum Question I:** To see if the Town will vote to authorize the issuance of general obligation bonds and notes in anticipation of such bonds in a principal amount of up to $1,500,000, and to appropriate the proceeds thereof for the purpose of financing costs for Fire EMS division ladder truck, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine, and to accept any monetary or in-kind donations and grants and appropriate the same for the assets or projects set forth in this Article.

(Fiscal Note: The total estimated debt service of the bonds authorized by this Article is $1,950,000 of which principal is $1,500,000 and estimated interest at 3.75% over 15 years is $450,000. The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to
be $154,375, starting in fiscal year 2023-24, depending on when the bonds are issued. The average annual bond payment (principal and interest) over the 15-year term is estimated to be $130,000 per year, with larger payments averaging $146,875 per year during the first five years.)

(Explanatory Note: Revenue from the West Kennebunk (Utility Corridor) Tax Increment Financing (TIF) District may be used to pay debt service on the borrowing.)

(Information regarding the proposed projects is on file and may be reviewed in the Town Clerk’s Office, on the Town’s website at www.kennebunkmaine.us/budget, or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 5 in favor, 2 opposed.

**Article 12: Referendum Question J:** To see if the Town will vote to change the retirement plan offered to eligible employees in the Town’s police and fire departments from the current Maine Public Employees Retirement System (MainePERS) Special Plan 2C to the MainePERS Special Plan 1C effective no sooner than July 1, 2022 on a prospective basis and to include the purchase of prior service credit for each employee’s eligible service with the Town of Kennebunk under the new Special Plan 1C, subject to negotiation with the respective unions; and to authorize the Municipal Officers to determine the method of financing the costs of the additional liability of the Special Plan 1C (the Initial Unpooled Unfunded Actuarial Liability or “IUUAL”) and enter into any agreements with MainePERS regarding the amendment to the Town’s retirement plan and payment arrangements for the cost of the same, which authorization shall include:

a) Entering into a payment agreement with MainePERS to amortize the cost of the additional liability of the plan change up to $1,605,000 over a period of 15 years with monthly payments, or to make monthly payments over a shorter duration through a combination of larger lump sum payments and fixed monthly payments not to exceed a period of 15 years upon the terms and conditions as the Municipal Officers shall determine; or

b) The issuance of general obligation bonds and notes in anticipation of such bonds in a principal amount of up to $1,605,000, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interest rate(s), redemption provisions and other details (including provisions that the bonds may be subject to call for redemption with or without premium) as the Municipal Officers shall determine, and to appropriate the proceeds thereof for the purpose of making one or more payments to MainePERS for the additional liability of the plan change.

(Explanatory Note: The MainePERS Special Plan 2C allows eligible participating employees to retire with 25 years of service under Special Plan 2C with a maximum benefit of 50% of their average final compensation. The MainePERS Special Plan 1C allows eligible participating employees to retire with 20 years of service under Special Plan 1C, with a maximum benefit of 50% of their average final compensation. Average final compensation means the average of an employee’s three highest years of earnings.)

(Fiscal Note: The total estimated debt service of the bonds authorized by this Article is $2,182,800 of which principal is $1,605,000 and estimated interest at 4.5% over 15 years is $577,800. The bonds to be issued, if approved by the voters, may have a first-year bond payment (principal and interest) estimated to be $176,818, starting in fiscal year 2023-24, depending on when the bonds are issued. The average annual bond payment (principal and interest) over the 15-year term is estimated to be $145,520 per year, with larger payments averaging $167,188 per year during the first five years.)
Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 2 in favor, 5 opposed.

**Article 13: Referendum Question K:** To see if the Town will vote to approve an amendment to the Town of Kennebunk’s group health insurance plan through the Maine Municipal Employees Health Trust (MMEHT) effective October 1, 2022, to allow any employee who is eligible to enroll in the Town of Kennebunk’s benefits plan the option of enrolling a domestic partner (as defined by the MMEHT and subject to the conditions of the Note following this Article) within his/her/their plan coverage and to authorize the Town to enter into any plan documents and agreements necessary to extend such coverage.

(Note: With the passage of this Article, any employee who wishes to add a domestic partner may be required to sign a Domestic Partner Affidavit provided by the MMEHT and will be advised of the requirements set forth in the Domestic Partner Affidavit to add said partner. Furthermore, employees will be advised there could be tax implications for adding a domestic partner. The Domestic Partner of an employee shall be: a life partner of either the same sex or opposite sex of the employee, not legally married to or separated from the employee or anyone else, at least 18 years of age and mentally competent to consent to contract. The employee and the domestic partner must be each other’s Domestic Partners and intend to remain so indefinitely; they must have been each other’s Domestic Partner for at least 12 months prior to the date of the signed affidavit required by the MMEHT, are not related by blood to a degree of closeness that would prohibit marriage in the State of Maine; and are jointly responsible for each other’s common welfare, share financial obligations and their primary residence.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Budget Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

**Article 14: Referendum Question L:** Shall the Town vote to adopt the 2021 Comprehensive Plan for the Town of Kennebunk, said plan to replace the existing Comprehensive Plan in its entirety?

(A copy of the 2021 Comprehensive Plan is available for review and inspection online and at the Town Clerk’s Office and the Town Planner’s Office; the Maine Department of Agriculture, Conservation and Forestry has determined it to be “complete and consistent” with the Maine Growth Management Act (30-A M.R.S § 4312, et seq.).

Select Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 2 absent.

**Article 15: Referendum Question M:** Shall an ordinance entitled “2022 Amendment to the Town’s Zoning Map, as incorporated into the Zoning Ordinance through Article 3, Section 2 of the Ordinance, to change the zoning classification of property identified as Tax Map 43, Lot 65 from Village Residential District to Portland Road Mixed Use District” be enacted?

(A copy of the proposed amendment, showing the area to be rezoned, is available for review and inspection at the Town Clerk’s Office and the Town Planner’s Office.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.
Article 16: Referendum Question N: Shall an ordinance entitled “2022 Amendments to the Zoning Ordinance of the Town of Kennebunk regarding new Article 15, Wetland Mitigation” be enacted?

(A copy of the proposed ordinance is available for review and inspection on the Town’s website at www.kennebunkmaine.us, at the Town Clerk’s Office or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

Article 17: Referendum Question O: Shall an ordinance entitled “2022 Amendments to the Zoning Ordinance of the Town of Kennebunk Regarding the Contract Zoning Agreement by and between Kyick Holdings, LLC and the Town of Kennebunk” be enacted?

(A copy of the proposed ordinance is available for review and inspection on the Town’s website at www.kennebunkmaine.us, at the Town Clerk’s Office or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

Article 18: Referendum Question P: Shall an ordinance entitled “2022 Amendments to 3-21 Use of Consumer Fireworks” be enacted?

(A copy of the proposed amendments is available for review and inspection on the Town’s website at www.kennebunkmaine.us, at the Town Clerk’s Office or at the polling place prior to voting.)

Select Board recommends acceptance of this article by a vote of 7 in favor, 0 opposed.

Article 19: Referendum Question Q: A Certified Citizen Initiated Petition from Tom Berry on “Resolution to Take Action on Climate Pollution.” Below is the proposed question for the ballot:

To see if the Town will authorize the Board of Selectmen to convey to Kennebunk’s state legislators, Members of Congress, Governor, and President of the United States that the town hereby calls upon our Federal elected representatives to enact carbon-pricing legislation to protect Maine from the costs and environmental risks of continued climate inaction. To protect households, we support Cash-Back Carbon Pricing that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis with monthly dividend checks.

(A copy of the petition is available for review and inspection on the Town’s website at www.kennebunkmaine.us, at the Town Clerk’s Office or at the polling place prior to voting.)

The record of the vote approving this article shall be transmitted by written notice to the above-mentioned parties by the Board of Selectmen within 30 days of this vote.
COMMITTEE MEETING SCHEDULES

Board of Assessment Review: Meets as needed.
Budget Board: Meets as needed.
Community Garden Committee: Meets 4th Wednesday at 5:30 p.m. (more often during harvest season)
Conservation Commission: Meets 1st and 3rd Monday at 6:30 p.m.
Economic Development Committee: Meets 1st Thursday at 4:30 p.m.
Energy Efficiency Advisory Committee: Meets 3rd Wednesday at 6:30 p.m.
Historic Preservation Commission: Meets 2nd and 4th Wednesday at 6:30 p.m. as needed.
Kennebunk River Committee: Meets 3rd Tuesday at 7:00 p.m.
Lower Village Committee: Meets 1st Monday at 9:00 a.m. at the Washington Hose Fire Station in Lower Village
Planning Board: Meets 2nd and 4th Monday at 7:00 p.m. *
Select Board: Meets 2nd and 4th Monday at 6:30 p.m. *
Site Plan Review Board: Meets 3rd Thursday at 7:00 p.m. as needed *
Tree Committee: Meets 1st Thursday at 5:00 p.m. as needed.
West Kennebunk Village Committee: Meets 2nd Thursday at 6:00 p.m., Stevens Community Ctr., W. K'bunk
Zoning Board of Appeals: Meets 3rd Monday at 6:30 p.m. as needed. *

* Televised meetings are broadcast live on Cable TV channel 5 and streamed live (and archived for viewing anytime) at www.townhallstreams.com.

The above meetings are held on the third floor of the Town Hall unless otherwise noted. During COVID-19, meetings were conducted through the electronic platform Zoom. Please check agendas for the date, time and location of meetings, as this information may change from the schedule noted above.

Agendas for committee meetings are posted on the Town's website at: www.kennebunkmaine.us/calendars. Sign up at www.kennebunkmaine.us/notifyme to be notified when agendas and other news items are posted!

All meetings are open to the public. Your attendance is welcomed. Volunteers are often needed for Committees. Please view our website at www.kennebunkmaine.us/committees for committee information and how to join.

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Kennebunk Free Library: Board of Trustees typically meets last Tuesday at 4:30 p.m. at the Library at 112 Main Street unless otherwise noted. Visit them at: www.kennebunklibrary.org.
Kennebunk, Kennebunkport and Wells Water District: Board of Trustees typically meets last Wednesday at 2:00 p.m. at the District Office at 92 Main Street unless otherwise noted. View meeting information at: www.kkw.org.
Kennebunk Light & Power District: Board of Trustees typically meets last Tuesday at 5:00 p.m. at the District Office at 4 Factory Pasture Lane unless otherwise noted. View meeting information at: www.klpd.org.
Kennebunk Sewer District: Board of Trustees typically meets 1st Tuesday at 7:00 p.m. at the District Office at 44 Water Street unless otherwise noted. View meeting information at: www.ksdistrict.org.
RSU 21 Board of Directors: Board of Directors typically meets 1st and 3rd Monday at 6:00 p.m. at Kennebunk Elementary School, Room A102, at 177 Alewive Road unless otherwise noted - Live stream of the meetings at www.rsu21.net.
# MUNICIPAL DIRECTORY

## EMERGENCY
- Ambulance: 9-1-1 Emergency TTY/Voice
- Fire: 9-1-1 Emergency TTY/Voice
- Police: 9-1-1 Emergency TTY/Voice
- Non-Emergency Fire & Rescue Administration: 985-6121, press 2

## INFORMATION
- Animal Control Officer: 985-2102, ext.1611
- Animal Shelter: 985-3244
- Assessor’s Office (Tax Assessment): 985-2102, ext.1605
- Assessor’s Office (Tax Assessment) – Appraisals: 985-2102, ext.1602
- Assessor’s Office (Tax Assessment) – Licenses: 985-2102, ext.1602
- Assessor’s Office (Tax Assessment) – Records: 985-2102, ext.1602
- Assessor’s Office (Tax Assessment) – Taxable Assessment: 985-2102, ext.1602
- Assessor’s Office (Tax Assessment) – Taxable Assessment: 985-2102, ext.1602
- Assessor’s Office (Tax Assessment) – Taxable Assessment: 985-2102, ext.1602
- Assessor’s Office (Tax Assessment) – Valuation: 985-2102, ext.1602
- Chamber of Commerce: 967-0857
- Code Enforcement Officer (Building, Plumbing, Electrical Permits): 604-1303
- Community Development Department: 604-1303
- Economic Development: 604-1349
- Finance Director: 604-1327
- General Assistance (Social Services): 985-2102, ext.4309
- Harbormaster: 604-1346
- Human Resources Department: 604-1382
- Library (Kennebunk Free Library): 985-2173
- Parks & Recreation Department: 604-1335
- Public Services Department (Public Works/Parks - Sea Road): 985-4811
- School (Superintendent): 985-1100
- Trash & Recycling Containers/General Questions (Public Services): 985-4811
- Trash & Recycling Curbside Collection Issues (Casella Waste): 985-6778, press 1
- Transfer Station – Sea Road (CPRC Group): 985-6778, press 2
- Tax Collector: 985-2102, ext.1606
- Town Clerk: 985-2102, ext.1602
- Town Engineer: 604-1303
- Town Manager: 604-1308
- Town Planner: 604-1303
- Vital Statistics (Birth, Death, Marriage): 985-2102, ext.1602
- Voter Registration: 985-2102, ext.1602

## PUBLIC UTILITIES
- Central Maine Power Company - Customer Service: 1-800-750-4000
- Outage/Emergency: 1-800-696-1000
- Kennebunk, Kennebunkport, Wells Water District (92 Main Street): 985-3385
- Emergency: 985-2362
- Kennebunk Light & Power District (4 Factory Pasture Lane): 985-3311
- Outage/Emergency: 985-1142
- Kennebunk Sewer District (71 Water Street): 985-4741
- Emergency (after hours): 590-0246
- Spectrum Cable TV: 1-855-707-7328

## TRASH & RECYCLING CURBSIDE COLLECTION
(weekly collection: Monday-Thursday)

**Holidays:** If the collection day falls on New Year’s Day, Independence Day, Thanksgiving Day or Christmas Day, collection will move to Friday that week. All other holidays are collected as usual.

**Collection Routes:** Contact Public Services or view online at: www.kennebunkmaine.us/trash

## BUSINESS HOURS
- Municipal Building: Monday-Friday 8:00 a.m. – 4:30 p.m.
- Transfer Station/Recycling Facility: Tuesday-Saturday 8:00 a.m. – 3:00 p.m.

www.kennebunkmaine.us