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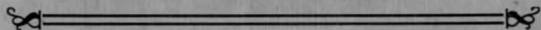
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UNIVERSITY COLLECTION

Handbook for Women
of the
University of Maine



1950-1951 Edition



Women's Student Government Association

=====
Consider your honor of more weight than an
oath. *—Laertius*

=====

GRANT OF POWERS

The President and the Faculty of the University of Maine hereby grant to the Women's Student Government Association, subject to revocation at any time should a necessity thereof in the judgment of the President and the Faculty arise, the following powers, namely:

The maintenance of quiet and order in the dormitories of the women; the maintenance of decorum on the campus, in the vicinity of the University, in all matters pertaining to the student life of the women. These powers do not apply to matters that are academic or that fall under the immediate jurisdiction of President and Faculty.

President, Arthur A. Hauck
Dean of Women, Edith G. Wilson

The Women's Student Government Association accepts this grant of powers, together with all the responsibilities thereby entailed.

To be valid this acceptance must be ratified by a majority vote of the Association at the opening of each college year.

The Women's Student Government
Association of the University of
Maine.

NEW REGULATIONS

The following shall be the method of procedure when new regulations are to be formulated or changes are to be made in the existing rules governing non-academic student activities:

The Chairman of the Faculty Advisory Committee for Women Students initiating the change, as soon as she has reached a definite idea of the views of her committee, shall confer with the President of the Women's Student Government Association, who shall in turn present the proposed changes to the Council; and when the President has obtained from this body a clear idea of its views in regard to the proposed change or changes shall again confer with the Chairman of the Women's Student Advisory Committee, which has proposed the said changes, and the final agreement on the line of action to be adopted is to be reached by these two Chairmen in conference. When the two Chairmen have agreed upon some definite line of action, the Chairman of the Faculty Committee shall report this action to the Faculty for consideration.

In event of disagreement, after conference, the matter shall be laid before the Administration Board of the University.

When a student committee initiates action on any of the above topics, the same method of procedure shall be followed. (See Constitution, Article V.)

POWERS VESTED IN THE STUDENT GOVERNMENT COUNCIL

The Council of the Women's Student Government Association shall have full power to act for the Association in dealing with the Faculty, after having duly ascertained the sentiments of the Association concerning the matter to be acted upon.

This Council shall have full power to act for the Association in all matters of student conduct of women students and to recommend to the Dean of Women the punishment for serious misdemeanors.

House Directors, members of the Faculty, and members of the Association shall report any observance of indecorum to a member of the Council.

TO THE WOMEN STUDENTS OF THE
UNIVERSITY OF MAINE:

1950-1951

We extend a hearty welcome to each of you as members of our Women's Student Government Association.

The purpose of our organization is to encourage active cooperation in self-government, to promote high standards of honor, and to foster individual responsibility. As your representatives on Student Government Council, we ask that you cooperate with us in order that we may carry out the articles of our constitution, thereby maintaining the highest of standards among our women students at the University of Maine.

The future honor of this institution is dependent upon each of us, and only by upholding our own dignity and self-respect as individuals, may we hope to perpetuate the highest of ideals which are the objectives of every Maine woman today as always.

Mary Dean Yates
President of Women's
Student Government
Association

UNIVERSITY REGULATIONS CONCERNING WOMEN STUDENTS

MADE AND

ADMINISTERED BY THE UNIVERSITY

AUTHORITIES

- I. *Overnight Absence Records:* **For students away from home. These blue slips must be filled out and filed with the House Director before leaving for all overnight absences.** Any exemption from this rule is secured from the Dean of Women.
- II. *Drinking:*
No woman shall drink intoxicating liquor in the dormitories or on the campus.
- III. *Smoking:*
Women students shall smoke only in the places designated for this purpose.
- IV. *Fire Escapes:*
No student shall use the fire escape for any purpose whatsoever *except* in case of fire or an official house fire drill.

CONSTITUTION

ARTICLE I—NAME

The name of this organization shall be The Women's Student Government Association of the University of Maine.

ARTICLE II—PURPOSE

The purpose of this Association shall be:

1. To encourage active cooperation in the work of self-government among the women of the University of Maine.
2. To promote the highest standards of honor and integrity in all matters of personal conduct.
3. To foster a sense of individual and collective responsibility among the women students in promoting and maintaining the highest standards of University life.
4. To enact and enforce laws in all matters pertaining to the student life of its members which do not fall under the immediate jurisdiction of the Faculty.

ARTICLE III—MEMBERSHIP

All undergraduate women shall be members of the Association. A tax of \$1.00 shall be assessed each member yearly on the spring semester bill.

ARTICLE IV—MEETINGS

Section 1

There shall be at least one compulsory Student Government Meeting for the purpose of announcing and initiating the new officers in the spring.

The council recommends that there be another General Assembly if something of special interest arises.

Minutes shall be taken of this meeting.

The penalty for an absence is two demerits for girls living in the dormitories, or \$.50 if the girl lives off campus. Excuses may be obtained from the president of the Association.

Section 2

Meetings may be called by the president at any time, or by the written request of ten members.

ARTICLE V—AMENDMENTS

The constitution and by-laws may be amended, in accordance with the regulations as stated in the foreword, by a two-thirds vote of the members of the Association who are present at the spring meeting, provided the proposed amendment has been duly published one week before.

ARTICLE VI—OFFICERS AND COMMITTEES

Section 1—Officers

The officers of the Association shall be:

- A president, who shall be a senior.
- A vice president, who shall be a junior.
- A secretary, who shall be a sophomore.
- A treasurer, who shall be a junior.

These officers shall be elected by the Association. In the event that any officer should leave before the end of the term, the Council shall have power to appoint a substitute officer.

Section 2—Council and General Student Senate

1. There shall be a Women's Student Government Council including the following: the president, vice president, secretary, treasurer, runner-up for president serving as Social chairman, and the runner-up for vice president serving as assembly chairman for the Association, the presidents of the women's houses, one representative from each sorority, senior residents from the women's dormitories, the president of the Off-campus Women. Members must maintain an average of C to remain on the Council.

Three women members to General Senate will be elected by having each upperclass girls' dormitory nominate two girls, not necessarily from their own dormitory. These ten names are to be presented to the Women's Student Government Council and they will select the final three women.

Section 3—Committees

1. There shall be an Executive committee composed of the following members from the Council: President, vice president, secretary, treasurer, social chairman, and assembly chairman. This committee shall help plan the activities and business of the Council.

2. There shall be a Constitution committee, composed of the retiring officers, headed by the vice president who shall review the handbook reporting to the Council periodically on these changes and shall have these revisions ready by the spring of the year.

3. There shall be a Budget committee, composed of the Executive committee, with the Treasurer as chairman to plan carefully expenses for the year. This committee shall meet at least once a semester.

4. Each house shall maintain its own Service committee which will keep in touch with the sick dormitory girls. The secretary of the Association shall do the same for any of the faculty who are ill.

5. There shall be in each women's dormitory, a house council, consisting of a house president, preferably a senior, except for freshman women's houses, and other members irrespective of class, in number as many as the house president shall decide.

ARTICLE VII—ELECTION OF OFFICERS AND COMMITTEES

Section 1—Nominations

1. There shall be two nominees for each office.

2. Each nominee shall have an average of C.

3. All nominations shall be approved by the Dean of Women.

4. There shall be a nominating committee consisting of: Two seniors (one the president of the Council), two juniors, two sophomores, and two freshmen to be elected by the Council, made up of four members on Council and four members off-Council.

5. The Council shall arrange for the election of members and for meetings of the nominating committee.

6. The list of nominees shall be posted one week before the elections, and shall be published in the *Campus*.

Section 2—Elections

1. Association officers: the election shall be by secret ballot. A majority of the votes cast by the members of the Association shall be necessary. Vacancies at any time may be filled by the Council.

2. House Presidents: House Presidents shall be nominated by the Houses along with the other House Officers and shall be subject to the approval of the Dean of Women. These officers should be elected by their respective houses before the third week of the fall semester. They may hold their offices for the entire year or there may be a change at the beginning of the new semester if the Houses so wish. The Council recommend that the President be elected for the entire year as she must be present at every Student Government Council meeting.

For the sake of unification it is better to keep the same Council members for the entire year.

3. The girls living at the Home Management House shall nominate and elect their own president to represent the group on Council.

4. The Council shall maintain the right to ask the removal of any officer.

5. In the event of a regular summer session, the Council of the previous term shall have the power to appoint a president and secretary-treasurer for the summer.

ARTICLE VIII—DUTIES OF OFFICERS AND COMMITTEES

Section 1—President

1. The president shall call and preside over all meetings of the Association, of the Council, and of house presidents.

2. Shall act as official representative of the Association.

3. Shall call special meetings, and shall appoint special committees.

4. Shall call together, during Freshman Week in the fall, all the Freshmen and shall explain to them the purpose and meaning of the Association and its regulations.

5. Shall have the only authority to grant irregular late permissions.

6. Shall approve all bills before they shall be paid.

7. Shall hold specified office hours. Late permissions will be signed there.

8. Shall be responsible for the holding of House Presidents' luncheons.

9. Shall have a conference with the newly elected president.

10. Shall be ex-officio member of General Senate.

Section 2—Vice President

1. Shall assume the duties of the President in the absence of the latter.

2. Shall render assistance to the President whenever occasion demands.

3. Shall have charge of the sign-out system.

4. Shall be chairman of the Constitution Committee.

5. Shall have a conference with the newly-elected vice president.

Section 3—Secretary

1. Shall keep the minutes of the meetings.

2. Shall remind the president at the beginning of each meeting of the unfinished business.

3. Shall carry on all the correspondence of the Association.

4. Shall keep a list of all officers and committees.

5. Shall submit a copy of the minutes, including all cases, to the Dean of Women the morning after the meeting.

6. Shall present a report at the final meeting in the spring.

7. Shall have charge of the files.

8. Shall act as the Social Service chairman for the Council.

9. Shall have a conference with the newly-elected secretary.

Section 4—Treasurer

1. Shall care for the finances of the Association.

2. Shall collect taxes and fines.

3. Shall present a final report at the final meeting in the spring and a proposed budget for the following year.

4. Shall submit a copy of the monthly report to the Dean of Women and to the secretary.

5. Shall be chairman of the Budget Committee.

6. Shall have a conference with the newly-elected treasurer.

Section 5—The Council

1. Each member must be present at every meeting of the Council unless excused by the president. There shall be absolutely no substitutions.

2. Shall have executive and judicial control in all matters, its action being subject to revision on appeal from the Association.

3. Shall represent the Association with the Faculty Committee for Women Students.

4. Shall consider cases brought before Council and impose necessary penalties, for which a $\frac{2}{3}$ vote shall be necessary.

5. Shall meet when called by the President, or by request of three members.

6. Shall decide all questions not provided for in the Constitution and Regulations.

Section 6—House Officers

I. House President

1. Shall represent in her house the authority of the Association in all matters entrusted to its control and supervision.

2. Shall be chairman of the House Committee.

3. Shall immediately report to the House Director penalties assigned to any residents of the house.

4. Shall submit the completed sign-out cards to the vice president of W.S.G.A. at the end of each month.

5. Shall submit all used Late Permission slips to the president of W.S.G.A.

6. Shall keep a record of all demerits given to house residents.

II. Other Officers

1. There shall be a vice president, secretary, and treasurer who shall fill their respective offices and render assistance to the House President.

III. House Committees

1. Each member of the house committee shall assist the House President and House Director

in upholding all the regulations of the Association.

2. The Committee shall investigate all known or reported violations or cases of misconduct. A student may be reprimanded by the Committee, and minor misdemeanors may be left to the discretion of the Committee, but in case of serious or repeated offenses, the matter shall be referred to the Council.

3. Each house shall have a social committee elected by the house, whose duties shall consist of (a) assuming charge of all social affairs of the dormitory; (b) making provision for the attendance of the house director at all social functions which she wishes to attend; (c) planning a definite social program for the semester.

IV. House Proctors

Each House shall elect the number of proctors it deems necessary, whose duties will be to maintain quiet during study hours and who shall have the power to give demerits.

V. House Constitution

Each house shall have a house constitution. This constitution can be changed only upon the approval of the Dean of Women, the Student Council, House Council, and the House Director. Copies of these constitutions shall be placed in the Student Government Files. Expansion and limitation of rules should receive approval of the Council through the president of the house.

Section 7—Members

1. Shall actively uphold the purpose of this Association by personally upholding all its regulations.

2. Shall personally appeal to all known offenders for future observance of the law.

3. Shall report to the Council, through the House Committee, repeated offenses or disregard of warnings.

ARTICLE IX—FINANCE

Section 1

A tax of one dollar a year shall be levied upon each member of the Association and shall be collected on the spring term bill.

ARTICLE X—PENALTIES

Section 1

When a student has five demerits accumulated during any one semester under the demerit system, she shall be called before the House Council.

When a student has six demerits she shall be called before the Student Council.

More serious offenses shall be treated by the Council directly.

For each additional demerit the student shall reappear before the Student Council.

THE DEMERIT SYSTEM

Failure to get up for fire drill	1 demerit
Late for door duty	1 “
Failure at door duty	2 “
Failure to register in	1 “

Failure to register out	1 demerit
Late up to and including 10 minutes	1 “
Late 11 minutes or more	2 “
Noise during study hours	1 “
Entertaining a man caller at other than calling hours	1 “
Failure to comply with regulations of dress	1 “
For Freshmen only during first semester	
Lights after 10:30	1 “

If, in an emergency, a student requires extended time, the House Director must be notified of the necessity for an extension of time. Nevertheless, all latenesses of more than 20 minutes shall be referred to the Student Council.

ARTICLE XI—REGULATIONS AND PRIVILEGES

UPPERCLASS WOMEN

All women may have daytime privileges up to 10:30 p.m. On Friday and Saturday nights, before University holidays and nights returning from scheduled vacations, the closing time shall be 12:10 a.m., and Sundays and nights of holidays, 10:40 p.m.

All women returning from week-end visits shall abide by the closing hour rules.

Special permission blanks for a foreseen lateness may be obtained from the president of W.S.G.A. with the approval of the House Director and the House President. These blanks

must be obtained from the president of W.S.G.A. **twenty-four hours in advance**, during her office hours. In event of the absence of the president late permissions will be granted by the vice-president.

During the first semester, upperclass women will not be allowed in freshman rooms after 7:30 p.m.

FRESHMAN WOMEN

First Semester.

Freshman women may have daytime privileges up to 7:30 p.m. There shall be no visitors in the rooms between the hours of 7:30 and 10:30 p.m. Eighty-three permissions are available for college functions approved by the Council and by the president of the house each day and for library study. On Friday and Saturday nights, nights before holidays, and nights returning from scheduled vacations, the limiting time shall be 12:10 a.m., and Sundays and nights of holidays, 10:00 p.m.

During first semester freshman women are not allowed to use radios in their rooms except after 4:30 p.m. on Friday and after 11:35 a.m. on Saturday.

During the first semester no freshman woman may visit over night during the week.

Second Semester (beginning with the first day of classes of the second semester).

All freshman women, unless put on probation by the academic dean of their college, may have daytime privileges up to 9:30 p.m. On Friday and Saturday nights,

nights before holidays, and nights returning from scheduled vacations, the limiting time shall be 12:10 a.m., and Sundays and nights of holidays, 10:40 p.m.

Lights—Freshmen (first semester)

1. **During the first semester, lights shall be extinguished at 10:30 p.m. on Sunday evening through Thursday evening;** and at 12:40 a.m. on Friday and Saturday and nights before holidays.

2. Freshmen returning from evening entertainments later than 10:30 p.m. may be allowed to keep their lights burning 30 minutes.

3. For the purpose of extra study, a maximum of two light cuts a week per room to 12:00 p.m. may be obtained from the Senior resident at her discretion. These privileges are to be used only when absolutely necessary.

4. Light rules can be suspended upon announcement from the Senior resident during mid-semester and final examination weeks, up to 12:00 p.m. This additional privilege is again to be used only for the purpose of additional study.

5. During the second semester, lights shall be extinguished at 12:00 p.m. on Sunday nights and week nights and at 12:30 on Friday and Saturday nights.

Freshman Calling Hours

Freshman calling hours shall be the same as those for upperclass women as far as they comply with freshman daytime privileges.

1st Semester

From 10:00 a.m.-7:30 p.m., on Monday through Thursday
From 10:00 a.m.-12:10 a.m. on Friday
From 10:00 a.m.-12:10 a.m. on Saturday
From 10:00 a.m.-10:00 p.m. on Sunday and holiday afternoons.

2nd Semester

From 10:00 a.m.-9:30 p.m., on Monday through Thursday
From 10:00 a.m.-12:10 a.m. on Friday
From 10:00 a.m.-12:10 a.m. on Saturday
From 10:00 a.m.-10:40 p.m. on Sunday and holiday afternoons.

ALL WOMEN STUDENTS

Permissions

Permission for a student to return to the dormitory after closing hours shall be granted by the president of the association. A late permission slip shall be filled out by the student and signed by the president of W.S.G.A., house president, and house director 24 hours in advance.

Permission to be absent over night from a dormitory or off-campus house shall be granted by the House Director as a representative of the administration and at her discretion. She shall have the only authority to grant overnight absences. Each girl must sign a blue slip for an overnight absence. Misrepresentation in the signing of blue slips shall be immediately referred to the Women's Advisory Committee.

Women attending 1 o'clock late permission dances shall not be allowed overnight permissions unless going to their own homes and these permissions must be arranged before the dance.

Permissions for absences involving more than two days of classes must be obtained from the Dean of the college in which the student is registered.

Improper conduct caused by excessive drinking shall be immediately referred to the Dean of Women.

There shall be no smoking at any functions, such as football games, baseball games, track and tennis meets. There shall be no smoking out of doors on the campus at any time.

Women students are allowed to sunbathe behind Estabrooke Hall and on Balentine sunporch. The Balentine sunporch is limited to Balentine women. Only playclothes may be worn by all sunbathers.

There are to be no business concessions in any girls' house.

Study Hours

- Monday through Thursday:
8:00-11:35 a.m.
1:30- 4:30 p.m.
7:30 p.m.-10:00 p.m. (Freshmen must be in rooms and must remain in rooms)
- Friday 8:00-11:35 a.m.
1:30- 4:30 p.m.
- Saturday 8:00-12:00 a.m.

2. There shall be no running or loud talking in the corridors.

3. On Sunday the dormitories shall be reasonably quiet and dignified.

4. Musical instruments shall not be played in the general rooms after 7:30 Monday evening through Thursday evening, after 11:30 on Friday and Saturday evenings, and after 10:30 on Sunday evening. Special permission may be granted jointly by the House President and House Director. House courtesy rules will be observed.

Guests

1. Guests in college houses shall comply with all house regulations. The hostess is obliged to take any demerits for offense of rules on behalf of guests.

2. All hostesses shall report their guests to the House Director immediately.

Calling Hours for Men

1. Calling hours for men shall be on Monday through Thursday from 10:00 a.m. to 10:30 p.m.

From 10:00 a.m. to 12:10 a.m. on Friday.

From 10:00 a.m. to 12:10 a.m. on Saturday.

From 10:00 a.m. to 10:40 p.m. on Sundays and holidays.

2. Under very special circumstances a woman may have a man caller at times other than those specified in the regulations by securing permission from the House Director.

3. The House Director may have the House President announce that there will be no calling hours during a certain period if she desires to be out and no means of chaperonage is available.

Fraternity Houses

No woman may visit a fraternity house except in the presence of the housemother or other chaperon.

All women must leave the fraternity house by 10:20 p.m. on Sunday through Thursday, 12 p.m. on Friday and Saturday except when there is a late permission dance and social committee rules are in effect. Exceptions to these rules may be granted to the fraternities through the office of the Dean of Men for special occasions.

Dances

1. The University does not approve of its women students attending any public dances.

2. Women returning from informal campus affairs shall be in the dormitory by 12:10 p.m. This applies to sorority and fraternity informals.

3. Women returning from formal campus affairs shall be in the dormitory one-half hour after the time stated for the close of the affair.

Clothing

The University expects its women to dress appropriately at all times. Women will dress for dinner Sunday noon and every night.

Slacks and pedal-pushers shall not be worn to classes or to meals except when specified by the W.S.G.A. Exceptions are made for occasions which warrant such dress. No shorts shall be worn on campus except to and from the athletic field and tennis courts.

Socks may be worn to all dinners except Sunday noon and Thursday night which is Guest Night.

Hair shall not be set or kerchiefs worn to any meals except second breakfasts and nights before formals or with special permission of the House Director. This permission must be granted two hours in advance of the meal.

Women are allowed to wear ski pants to breakfast and luncheon when it is very cold but never to dinner. Women are allowed to wear ski pants in the reception room only if it is cold enough to wear them outside.

Signing Out

A. The system of individual sign out cards shall be used for signing out.

B. Each girl must sign her own card—

1. For all off-campus absences (except Orno) in the daytime, and all absences from the dormitory after seven at night.

2. For all absences which extend over night, including those sanctioned by the University.

3. If unable to get back to the dormitory by 7:00 p.m., a student may call the House president or House Director, and ask to be signed out.

C. Registration must in every case cover the following points:

1. Destination.

2. Time of departure—hour and date.

3. Time of expected return—hour and date.

D. Each girl is responsible for signing herself out and in.

Room Registration

Any woman wishing to engage an off-campus room must secure permission from the Dean of Women.

CONSTRUCTIVE PROGRAM OF W.S.G.A.

1. The Association hopes to bring about a closer relationship between the students and faculty. Each fall it is traditional to sponsor a Student-Faculty tea as a part of this program.

2. The Association plans mass meetings for every year in an effort to increase a feeling of unity among the members of the Association.

3. The Association will sponsor certain activities for all women students, the purpose of which is the building of moral strength and the increasing of social skills.

4. The Association is responsible for an awareness of campus problems and for considering such problems through special committees.

STUDENT COUNCIL MEMBERS

Mary Dean Yates, President
Jeanne Frye, Vice President
Beverly Pettingill, Secretary
Mary Snyder, Treasurer
Barbara Grover, Social Chairman
Mary Jean McIntyre, Assembly Chairman
....., President of North Estabrooke
....., President of South Estabrooke
....., President of Balentine
....., President of Colvin
....., President of Elms
....., President of Home Management House
....., President of Off-Campus
....., President of Freshman Wing of Elms
....., President of New Dorm #3
....., Senior Resident of New Dorm #3
....., Senior Resident of New Dorm #3
....., Senior Resident of New Dorm #3
....., Senior Resident of New Dorm #3
....., Senior Resident of Elms
....., Alpha Omicron Pi
....., Chi Omega
....., Delta Delta Delta
....., Delta Zeta
....., Phi Mu
....., Pi Beta Phi
.....

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