Town of Hollis
Annual Report

July 1, 2015
To
June 30, 2016
# Table of Contents

Table of Contents ..................................................................................................... 3  
Dedication ............................................................................................................... 5  
Governor Paul R. LePage ......................................................................................... 6  
United States Senator Susan M. Collins ................................................................. 7  
United States Senator Angus S. King, Jr. ................................................................. 8  
State Senator District #31, Justin M. Chenette ...................................................... 10  
Member of Congress 1st District, Chellie Pingree ................................................ 11  
State Representative District #16, Donald R. Marean .......................................... 12  
Select Board Report ............................................................................................... 14  
Municipal Officials Elected ..................................................................................... 15  
Municipal Appointed Officials ............................................................................... 16  
Boards & Committees Members ........................................................................... 19  
Election Staff .......................................................................................................... 23  
Town Clerk & Vital Records Reports ....................................................................... 24  
In Remembrance 2015- 2016 ................................................................................. 26  
Marriage(s) 2015-2016 .......................................................................................... 27  
Hollis Annual Town Meeting June 9, 2015 .......................................................... 28  
Hollis Special Town Meeting August 25, 2015 .................................................... 34  
State of Maine Referendum November 03, 2015 ................................................. 35  
Hollis Special Town Meeting January 19, 2016 .................................................... 36  
Hollis Annual Town Meeting June 14, 2016 ........................................................ 37  
Hollis Town Officials Results June 14, 2016 ......................................................... 42  
State of Maine Primary June 14, 2016 ................................................................. 44  
SAD #6 Validation Referendum June 14, 2016 ...................................................... 45  
Assessing Letter .................................................................................................... 46  
Homestead Exemption Application ....................................................................... 49
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veteran Exemption Application</td>
<td>51</td>
</tr>
<tr>
<td>Veteran Widowed Exemption Application</td>
<td>53</td>
</tr>
<tr>
<td>Code Enforcement Office Letter</td>
<td>55</td>
</tr>
<tr>
<td>Hollis Fire &amp; Rescue</td>
<td>56</td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>58</td>
</tr>
<tr>
<td>Road Commissioner’s Report</td>
<td>61</td>
</tr>
<tr>
<td>Hollis Budget Committee</td>
<td>62</td>
</tr>
<tr>
<td>Conservation Commission</td>
<td>63</td>
</tr>
<tr>
<td>Hollis Planning Board</td>
<td>64</td>
</tr>
<tr>
<td>Hollis Board of Appeals</td>
<td>65</td>
</tr>
<tr>
<td>Hollis Center Library</td>
<td>66</td>
</tr>
<tr>
<td>Salmon Falls Library</td>
<td>68</td>
</tr>
<tr>
<td>Saco River Community Television</td>
<td>69</td>
</tr>
<tr>
<td>Saco River Joint TV Committee</td>
<td>70</td>
</tr>
<tr>
<td>Saco River Corridor Commission Report</td>
<td>71</td>
</tr>
<tr>
<td>Appropriations July 1, 2015- June 30, 2016</td>
<td>72</td>
</tr>
<tr>
<td>Auditor’s Report</td>
<td>75</td>
</tr>
<tr>
<td>Delinquent Taxes</td>
<td>125</td>
</tr>
<tr>
<td>Hollis Annual Town Meeting June 13, 2017</td>
<td>131</td>
</tr>
</tbody>
</table>
Dedication

The Town of Hollis 2015-2016 Annual Report is Dedicated to Martha Turner.

Martha Turner was hired by the Town of Hollis as a part-time Secretary to the Planning Board, Appeals Board and Budget Committee in May 2013. Prior to her retirement from the work force, Martha worked for many years with the US Postal Service and as a Registered Nurse (RN) in hospice and long term care.

She moved to Maine in 1961 and has been in Hollis for 17 years where she currently resides with her husband and 2 dogs.

Martha earned her Bachelor’s degrees in both Nursing and Sociology from the University of Southern Maine.

While in nursing school, she discovered her love of therapeutic horseback riding and is certified in a number of alternative healing modalities and currently serves as a very active volunteer on the Board of La Dawn Therapeutic Riding Center in Lyman.

Martha also works as a volunteer at the Hollis Salmon Falls Library and serves as the Treasurer. She is also an active member with the Hollis Conservation Commission.

She has been a part of Bonny Eagle’s Adult Education Book Club for many years, and when she has free time, she can be found reading, which is her passion.

Martha loves being involved in any and all aspects of the Town, and is very much appreciated by everyone.

So, when you see Martha, and you will see her everywhere in Hollis, please say “hi” and give her a special thank you for all her help, her never ending smile, her dedicated support and very caring attitude towards everyone.

Thank you, Martha, and we hope you will stay with us for many more years to come.
Dear Citizens of Hollis:

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities continues to be the reduction and eventual elimination of the income tax. Raising the minimum wage is not the path out of poverty; I want Mainers to earn a career wage. Reducing the income tax is the biggest and most immediate pay raise for all hard-working Mainers.

Not only does an income tax cut put more money back in your pockets, but it will also attract businesses that can offer good-paying careers to keep our young people here. It shows the nation that we are serious about wanting people and businesses to come—and stay—in Maine.

Unfortunately, voters approved a referendum question to raise the income tax to 10.15% on successful Maine households and small businesses. Enacting the second highest income tax rate in the country shows the nation we are eager to punish people for being successful. It will drive them out of our state and make it even more difficult to attract much-needed doctors, dentists, scientists, engineers and other professionals to Maine. They can live in neighboring New Hampshire, which takes no income tax from their paychecks. Even worse, there is no guarantee the extra revenue from this tax will go to fund education, as proponents promised.

As successful people leave Maine, state and municipal government will lose the significant amount they pay in property, sales and incomes taxes. This will put even more upward pressure on local property taxes. Municipalities will have to get more creative to provide local services without increasing property taxes. Reforming the tree growth program, collecting property taxes on land in conservation or preservation programs, charging a payment in lieu of taxes on state land that is taken off the property tax rolls and having non-profit organizations pay a two-percent tax on their net revenues are all ways for municipalities to increase revenues.

Such bold measures would take strong leadership and commitment from local officials and residents. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,

Paul R. LePage
Governor
Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments.

Growing our economy by encouraging job creation remains a top priority. The tax relief bill enacted during this last Congress contains provisions I authored to provide small businesses with the certainty that they need to invest, grow, and, most important, hire new workers. The 2017 National Defense Authorization Act includes a provision the Maine delegation worked together to champion requiring that military recruits be provided with athletic footwear made in America, as is required for other equipment and uniform items whenever possible. This is a great victory for our troops and for the 900 skilled workers at New Balance factories here in Maine.

Maine’s contributions to our national security stretch from Kittery to Limestone. As a senior member of the Appropriations Committee, I successfully advocated for critical funding for projects at the Portsmouth Naval Shipyard and $1 billion towards the construction of an additional ship that will likely be built at Bath Iron Works. This funding will strengthen the Navy and our national security, and the additional destroyer will help meet the Navy’s goal of a 355-ship fleet.

Maine’s growing population of older individuals creates many challenges. That’s why, as Chairman of the Senate Aging Committee, my top three priorities are fighting fraud and financial abuse directed at our nation’s seniors, increasing investments in biomedical research, and improving retirement security.

The Aging Committee’s toll-free hotline (1-855-303-9470) makes it easier for senior citizens to report suspected fraud and receive assistance. Last May, a call to the hotline helped lead to the arrest of a national crime ring targeting seniors, and in June I worked to secure the humanitarian release of a Maine senior who had been imprisoned in Spain after being victimized by an international drug smuggling scam.

The Aging Committee also released an extensive report detailing the findings of our bipartisan investigation into the abrupt and dramatic price increases for prescription drugs whose patents expired long ago.

I advocated strongly for the $2 billion increase in funding for the National Institutes of Health to advance research on such diseases as diabetes and Alzheimer’s. I also championed and authored portions of the 21st Century Cures Act that will further support biomedical innovation and make significant reforms to our mental health system.

The Senate also took steps in the past year to combat the nation’s heroin and opioid epidemic by passing the Comprehensive Addiction and Recovery Act (CARA), which I was proud to cosponsor. CARA is a monumental step forward in our effort to address the devastating addiction crisis affecting countless families and communities across the country and right here in Maine.

A Maine value that always guides me is our unsurpassed work ethic. In December 2016, I cast my 6,236th consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Hollis and Maine in the United States Senate. If ever I can be of assistance to you, please contact my York County state office at 207-283-1101 or visit my website at www.collins.senate.gov. May 2017 be a good year for you, your family, your community, and our state.

Sincerely,

Susan M. Collins
United States Senator
Dear Friends of Hollis,

Since being sworn into the Senate in 2013, I have made it my mission to address at the federal level the most important issues facing our great state. Working closely with my colleagues in the Maine Congressional Delegation, we’ve been able to successfully secure a number of legislative victories that support our state’s economy, our rich traditions, and the hardworking people I am proud to represent.

In an increasingly polarized Congress, my goal as an Independent is to put partisanship aside, build consensus and further common-sense solutions to address the needs of the American people. To this end, I have co-founded the Former Governors Caucus, a group of former state executives who are frustrated with legislative gridlock and eager to find bipartisan solutions. And as always, I aim to bridge the partisan divide by hosting barbeque dinners in Washington with colleagues ranging from Ted Cruz to Elizabeth Warren. If you know a person’s children, then you see them as a mother or father and not a rival vote, and working to further personal dialogue and build relationships can lay the foundation for successful legislation.

One of the accomplishments of which I am most proud is the legislative victory that protects our college students and their families from an expensive hike in student loan interest rates. In 2013, as students faced a significant spike in interest rates that would have taken thousands of dollars out of their pockets, I brought together colleagues from across the political spectrum to broker compromise legislation called the Bipartisan Student Loan Certainty Act. Thanks to this bill, students will save $50 billion over the next 10 years by lowering their interest rates, which means that a student in Maine will now save between $3,000 and $6,000 over the life of their loan.

Being an Independent in the Senate has allowed me to make calls and vote on policies that are best for Maine, but it has also made it possible to play key roles in finding simple solutions and legislative fixes that make good common sense to both parties. Of course, much of what we do in the Senate doesn’t happen on the Senate floor, or even in committee. Instead, it involves working across all levels of government to ensure the State of Maine receives attention and support from the federal government.

Take, for example, the opioid and heroin epidemic devastating communities across our state. While Congress has passed legislative solutions aimed at expanding access to medical treatment, I’ve also pressed for other changes that can be accomplished more quickly and make a more immediate difference in Maine. For example, I successfully urged the U.S. Department of Health and Human Services to increase the number of patients to whom a doctor can provide medication-assisted treatment, and in 2015 brought the Director of the Office of National Drug Control Policy to Brewer to meet directly with Mainers and hear their stories. I’ve also engaged law enforcement — including the Drug Enforcement Agency — to crack down on the production of opioids and work to limit their diversion. Together, Senator Collins and I helped pass the Northern Border Security Review Act to combat drug and human trafficking along our border with Canada.

While the opioid epidemic is certainly our biggest public health crisis, job loss in Maine is still our number one economic problem and that’s why we need to focus on bringing good paying jobs back to Maine and protecting the ones we still have. As a member of the Armed Services Committee, I teamed up with Senator Collins and Representative Poliquin to successfully secure a provision in the defense bill that can help domestic shoe manufacturers like New Balance. The three of us also worked together with the Department of Commerce to establish an Economic Development Assessment Team, known as an EDAT, to assist Maine’s forest industry in the wake of several mill closures. We have an incredible spirit of innovation and ingenuity in Maine and I believe finding ways to invest in that spirit will reignite Maine’s forest products sector and our economy. Part of our economic path forward must also include expanding access to high-speed broadband, which can help connect our businesses and communities to information and economic opportunities.
As a member of the Senate Armed Services and Intelligence Committees, I work to keep Maine and our nation safe. Part of that important work means continuing to work for funding for the construction of Navy ships that will be used to protect American interests across the globe. We all know that “Bath Built is Best Built,” which is why I’ve fought to authorize funding for Navy ships built at BIW. The best way to preserve peace is by deterring war through unassailable strength, and to do that we must support our shipbuilders and our brave service members and invest in our military. I strive to meet this solemn responsibility every day as a member of these committees, which is why I hardly ever miss a hearing and take great care in overseeing the agencies sworn to keep us safe. Armed Services Chairman John McCain called me “one of the most serious and hard-working members” of the Committee, and that’s a humbling compliment from a true American hero.

As always, please call or write me with thoughts or concerns with matters currently before Congress, or if you need assistance navigating a federal agency. As a public servant, it is critical to me to listen and learn from you, which is why staying connected with people from all over our beautiful state remains a top priority for my work in the Senate. Please call my toll-free line at 1-800-432-1599 or one my offices: Augusta: (207) 622-8292, Bangor: (207) 945-8000, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, or Washington, D.C. (202) 224-5344. You can also write me on our website at www.king.senate.gov/contact.

It is an honor and a privilege serving the people of Maine in the Senate, and I look forward to working with you in our search for a more perfect Union.

Sincerely,

Angus S. King, Jr.
United States Senator
Dear Hollis neighbors,

It is an honor and privilege to serve as your Senator in the Maine State Legislature. We must restore a sense of trust and credibility into the institution of government itself and my focus will be to do just that over the course of the next two years.

My colleagues and I, including Rep. Marean, will be working on hundreds of pieces of legislation. This year I will be submitting several bills focused on growing and supporting our small businesses, providing much needed property tax relief to seniors on fixed incomes, expanding drug treatment for addicts while strengthening enforcement to go after the drug traffickers, all while making sure government is accountable to the people by reducing the influence of special interest groups and lobbyists.

As the ranking senator on the Taxation committee this session, I will be providing a leadership role in crafting responsible tax policy working with my colleagues on both sides of the aisle. The committee does important work regarding taxes, tax credits, property valuation and assessment, plus municipal revenue sharing — the mechanism by which state funds get sent back down to Hollis to help pay for the bare essential town services.

We face substantive challenges with divided government, but as I’ve learned over the years, divided government presents a unique opportunity to get people at the table to do the people’s business. No one party can achieve anything without the other. I think that has the potential to yield positive results for all Mainers when all views are listened to and compromise is the rule we live by. It shouldn’t matter where the good ideas come from, as long as it makes life better for the entire state and the residents who live here.

My role is to be your voice. This is your seat. I work for you.

Contact me anytime day or night with questions, comments, concerns or help navigating a state government agency. You can reach me through email at justin.chenette@legislature.maine.gov, at my office at 287-1515, or message me at facebook.com/JustinChenette. To sign up for weekly email newsletters and for additional information on the state budget and other important documents, you can visit my legislative website at www.JustinChenette.com.

Best,

Justin Chenette
Senate District 31
Dear Friend,

I hope this letter finds you well. It's a privilege to share an update on my work to represent you and your family in Washington and in Maine.

As always, the interests of my constituents are what guide my work. There are many things I could talk about in that regard. But I want to focus here on one issue of particular importance—economic development. Having good-paying jobs allows future generations to make this wonderful state their home. With that goal in mind, I'm working to address Maine's economic challenges and capitalize on its opportunities.

One such opportunity is agriculture, where Maine is bucking national trends. The average age of our farmers is actually going down while acreage in cultivation is going up. Consumer demand for local food is driving that growth. I've been successful in reforming federal policies to help farmers and processors meet that demand. My work will continue this year as Congress reauthorizes the Farm Bill.

I'm also working to support jobs in our coastal communities. Last year, I helped block Sweden's proposed ban on the export of Maine lobsters to the European Union. I also introduced legislation to lift unnecessary regulations on seafood exporters and invest in working waterfront infrastructure.

On the House Appropriations Committee, I'm defending federal programs that support jobs throughout Maine. These programs invest in worthy projects that are beyond the reach of private, municipal, or state resources. In our state, they provide loans to small businesses, clean polluted sites for redevelopment, find new marketable uses for Maine's natural resources, build broadband infrastructure, and much more.

Aside from economic development, advocating for Maine veterans is one of my highest priorities. With Congress' current agenda, I'm also fighting to defend Medicare and Social Security, protect clean air and water, and ensure that our communities have the resources to address hunger, homelessness and lack of health care access.

Just as important as my policy work in Washington is what my office does to help individuals in Maine. Every year, my staff helps hundreds of constituents who have issues with federal agencies or programs. Please call my Portland office at (207) 774-5019 for assistance. It's an honor to serve you.

Take care,

Chellie Pingree
Member of Congress
February 15, 2017

Dear Friends and Neighbors,

Thank you for allowing me to represent your interests in the Maine State Legislature. You can be assured that I am working diligently on your behalf, and look forward to serving the people of Hollis, Buxton and Saco.

This session, I have been assigned to the Joint Standing Committee on Criminal Justice and Public Safety, where I will review legislative proposals which keep Maine people safe. In addition to this work, I will also serve on a new Joint Select Committee on Marijuana Legalization and Implementation.

I value the positions of my constituents and believe it is through your input that I will best be able to represent our community. You are encouraged to contact me at any time with your questions, concerns or suggestions. I hope to hear from more residents from Hollis throughout the session.

Warmest regards,

[Signature]

Don Marean
State Representative

Proudly serving the residents of House District 16: Hollis, Buxton (part) & Saco (part)
Donald G. Marean

Representative to the Legislature

Term Expires: December 5, 2018

Address: 233 Bony Eagle Road, Hollis, ME 04042

Phone: (207) 727-5527 (Home) - (207) 653-8927 (Cell)

Email: Donald.Marean@legislature.maine.gov


State House Message Phone: (800) 423-2900

TTY: Please use Maine Relay 711

Representing: District 16 - Buxton (part), Hollis and Saco (part)

Committees: Criminal Justice and Public Safety; Joint Select Committee on Joint Rules; Joint Select Committee on Marijuana Legalization Implementation (Ranking Minority Member)

Party: Republican

Legal Residence: Hollis

Seat in House Chamber: 100

Legislative Service: House: 122nd, 123rd, 126th, 127th, 128th

Capitol Address: House of Representatives
2 State House Station
Augusta, Maine 04333-0002

Clerk's Office: (207) 287-1400
State House Message Phone: 1-800-423-2900

House web site: http://legislature.maine.gov/house/

Please include this information in your municipal annual report to aid residents in contacting their State Representative. Thank you. Robert B. Hunt, Clerk of the House.
The Hollis Select Board would like to thank everyone for their contribution and hard work serving our Town. Involved residents are the heart of Hollis, and we encourage anyone interested in volunteering to visit the Town Hall in person or go to our Town’s newly established website to find out more about the many opportunities that exist. We ask everyone to take a moment and go to the town website to “e-subscribe” so that you can receive updates and information on the many activities in the Town.

We are excited to welcome Mike Seely, Sr. to the Select Board and look forward to all he brings to the table. Mike replaced Dave McCubrey, whom we thank for his many years of dedicated service to our Town.

Hollis held its first Community Day event which included a 5-mile run, bringing together groups and residents from near and far. We hope that this day becomes an annual event that everyone will look forward to.

Like most municipalities, infrastructure continues to face economic difficulties. The Town continues to research the best economic plan for handling the monumental costs of addressing all of our road’s needs. A Poland Spring Emergency Truck Route was designed and set in place. Not only does this provide a much-needed safety route in our town, it provides for the use of TIF monies to help maintain the roads along that route, and benefits every taxpayer. The Hollis Truck Committee has also been established to be a liaison with Poland Spring to address ongoing issues with trucks in our Town.

The Town approved funds to update the Comprehensive Plan, which hasn’t been updated since 2005. Funds were also approved to begin researching the Town’s TIF agreement with Poland Springs that would extend the life of the TIF for an additional 5 years.

Unfortunately, a minor construction project in the Community Building led to the discovery of the building’s outdated systems, noncompliance with Life Safety Codes, and ADA accessibility issues. The Town was not set up to handle financial emergencies of this nature, and a Special Election was held to provide the Select Board with funds to begin addressing the building’s needs. We continue to work with the Fire Marshal for a resolution and thank everyone for their patience as we work toward bringing the building up to code in a way that serves our current and future needs in the best way possible.

We have renegotiated our agreement with the Waterboro Transfer Station and Recycling Center and invite all Hollis residents to utilize their services for a nominal fee from the December 1st to December 1st calendar year.

Again, the Select Board thanks our volunteers and employees for all you do and especially our residents whom we simply cannot thrive without.
Elected Municipal Officials for June 10, 2015- June 14, 2016
Town of Hollis, Maine
(Parentheses) denotes the year their term expires at the Annual Town Meeting in June.

Select Board & Overseer of the Poor – June 09, 2015- June 14, 2016
David W. McCubrey (2016) Chairperson
   River L. Payne (2017)
   Roger B. Hicks (2018)

Select Board & Overseer of the Poor – June 15, 2016- June 13, 2017
River L. Payne (2017) Chairperson
   Roger B. Hicks (2018)
   Mike Seely, Sr. (2019)

Tax Collector
Vehicle Registry
Anna M. McClay (2016)
Anna McClay was re-elected to a three year term to expire June of 2019

Town Clerk
Martha E. Huff (2017)

Treasurer
Diane M. Meserve (2018)

Road Commissioner
Robert M. Hanson, Jr. (2016)
Robert Hanson was re-elected to a two year term expiring in June of 2018

Maine SAD #6 Board of Directors
Lester R. Harmon (2016)
Lester Harmon was re-elected to a three year term until June of 2019
   Rebecca L. Bowley (2018)
Appointed Municipal Officials
Town of Hollis, Maine

Assessor
Debra Stitson
Appointed 6/25/2014-6/30/2017

Code Enforcement Officer, Building Inspector, Plumbing Inspector
Electrical Inspector
Bob Cyr appointed 4/1/2016
Reappointed 3/22/2017- 4/1/2018

Peter Gordon, Deputy appointed 4/1/2016
Administrative Assistant to Code Office - Beth Gardner

E911 Addressing Officer
Bob Cyr appointed 4/1/2016

Constable & Animal Control Officer
Louis Marchand
Reappointed 6/17/2015 –June of 2017
Resigned 3/31/2016

Kaden Flynn
Appointed 4/5/2016- June 30, 2017
Louis Marchand appointed Deputy Animal Control Officer 4/5/2016

Deputy Tax Collector
Deputy Treasurer
Deputy Town Clerk
Wendy B. Vachon
Therese Konczal
Faith Plummer appointed 5/9/2016
Appointed Municipal Officials
Town of Hollis, Maine

**Health Officer**
Dr. Robert Lundin (appointed 3/15/2015)

**Maintenance**
Bob Larry

**Municipal Fire & Rescue Chief**
Jason Johnson appointed 10/5/2012
Christopher Young, appointed Acting Fire Chief 7/27/2016
Christopher Young, Interim Chief of Hollis Fire & Rescue 10/07/2016
Christopher Young, Fire –Rescue Chief 11/4/2016
Thomas E. Hooper, Deputy Fire Chief 1/3/2017

**Emergency Management**
Jason Johnson 10/5/2012
Christopher Young 11/4/2016

**Parks & Recreation Director**
Debbie Tefft

**Administrative Assistant**
Jennifer Aguilera hired 3/2015-
Bennet Flinner hired

**Registrar of Voters**
Wendy B. Vachon appointed June 20, 2014
Martha E. Huff appointed 1/2016
Appointed Municipal Officials
Town of Hollis, Maine

**Video**
Sherry Estabrook
John Paul Rondeau

**Webmaster**
Rob Roy
Bennet Flinner

**Secretary Hollis Appeals Board**
Martha Turner

**Secretary Hollis Planning Board**
Martha Turner

**Secretary Hollis Budget Committee**
Martha Turner
Town of Hollis, Maine
Boards and Committees
2015 - 2016

Planning Board – 7 member board
The Hollis Planning Board is a seven member board created by Ordinance at the Annual Town Meeting in March of 1984.

1. Paul Mattor appointed 5/13/2015 term expires 6/2018
4. Kevin Flinner appointed 7/13/2016 term expires 6/2018
6. Heather Sullivan appointed 9/7/2016 term expires 6/2018

A special Thank you to all our previous Planning Board Members
Chris Roy resigned 10/28/2015
Patrick Lawler appointed 7/11/2014- resigned
Mike Seely appointed 12/02/2015 -6/2017, resigned 6/29/2015

Conservation Committee – 7 member board
2. Catherine Hewitt reappointed 6/30/2016 term expires 6/2019
3. Doris Luther reappointed 6/17/2015 term expires 6/2018
6. Eric Wright appointed 11/30/2016 term expires 6/2018
   Mary Weyer changed to an associate member
   Martha Turner changed to an associate member
Town of Hollis, Maine
Boards and Committees
2015 - 2016

**Appeals Board – 5 member board**
6/14/2016 the Hollis Annual Town Meeting Article #23 reduced the number of Appeals Board Members from seven members down to a five member board for 2016-2017.

1. Rebecca Bowley 2016
2. Carrie Walker 2018
3. Katharine Harriman 2017
4. Bart Sughrue- Chairman 2017
5. Nancy Ponzetti 2019
6. David Barrett resigned 4/19/2017 2018

**Hollis Budget Committee – 7 member Board**
1. Troy Hanson elected 6/2015 -
   Win Williams appointed 2/10/16 to fill unexpired term of Troy Hanson 2018.

2. Jack Rogala elected 6/2015 term expires 6/2018


   Alton Meserve elected by write in vote 6/14/2016 and declined to serve.
   Rita Anderson was appointed to fill the vacant seat 2/1/17 until 6/2019.

   James Dyer elected 6/14/2016 term expires 6/2019

   Sandy Seely appointed 8/24/2016 to fill vacant seat, resigned.
   Marguerite Gardner appointed fill unexpired term 2/1/2017- June of 2017.
Town of Hollis, Maine  
Boards and Committees  
2015 - 2016  

**Hollis Clothing Closet Committee**  
*All members appointed May 18, 2016- June 30, 2018*  
Margaret Hartley  
Muriel “Tootsie” Johnson  
Diane Meserve  
Mona Meserve  
Barbara Miller  

**Community Building Committee**  
*All members appointed 8/24/2016- August of 2017.*  
Ed Dyson  
Len VanGaasbeek (Jr.)  
Debbie Tefft  
John Paul Rondeau  
Kevin Flinner  
William Bickford  

**New Town Complex Initiative Committee**  
*All members appointed 9/7/2016- June of 2018*  
Erik Johnson  
Leonard VanGaasbeek, Jr.  
John Sheahan  
John Paul Rondeau  
Dana Gray  
Kevin LaFreniere  *appointed 3/17/2017-6/30/2018*  

**Long Range Planning Committee**  
Mark Goodwin appointed 05/04/2016 term expires June of 2018  
Kevin Lafreniere appointed 2/3/2016 term expires June of 2018  
Dana Gray  
Leonard S. Van Gaasbeek, Jr.  
John “Jack” Rogala  
Kenneth E. Davis
Town of Hollis, Maine  
Boards and Committees  
2015 - 2016

**Salmon Falls Library Trustees**  
Peter Elliot 3/27/2014 – 6/2018

**Saco River Community Television Board of Directors**  
Beth Gardner, Hollis appointed 9/17/2014- 6/30/2015

**Saco River Corridor Commission**  
Donna M. Hanson reappointed 11/30/2016- 11/01/2019

**Ecomaine Board of Directors**  
Roger B. Hicks appointed July 08, 2015- June 30, 2018 (alternate)  
Len Van Gaasbeek, Jr. June 10, 2015- June 10, 2018

**Freedom of Access Officer**  
Martha E. Huff reappointed 7/20/2016- June of 2017
Town of Hollis, Maine
Election Staff

Martha E. Huff, Hollis Town Clerk & Registrar of Voters

Faith Plummer, Deputy Town Clerk & Deputy Registrar

Anna McClay, Deputy Town Clerk

Martha Turner, Deputy Registrar of Voters

Rochelle Prince appointed as Election Warden
Rochelle Prince elected as Town Meeting Moderator

Ken Davis elected Moderator Hollis Special Town Meeting January 19, 2016

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<th>Rita Anderson</th>
<th>Margaret Holmes</th>
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</thead>
<tbody>
<tr>
<td>Therese Annis</td>
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</tr>
<tr>
<td>Dawn Bellonzi</td>
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<td>Paul Mattor</td>
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<tr>
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<td>Barbara Miller</td>
</tr>
<tr>
<td>Jennifer Davis</td>
<td>Nancy Ponzetti</td>
</tr>
<tr>
<td>Brett Davis, Sr.</td>
<td>Jackie Sargent</td>
</tr>
<tr>
<td>Mary Davichick</td>
<td>Patricia Stover</td>
</tr>
<tr>
<td>Vida Fasulo</td>
<td>Debra Silver</td>
</tr>
<tr>
<td>Bennet Flinner</td>
<td>Joanne Toone</td>
</tr>
<tr>
<td>Alecia Freeman</td>
<td>Lila Wilkins</td>
</tr>
<tr>
<td>Daniel Freeman</td>
<td>Edward Dyson</td>
</tr>
<tr>
<td>Carol Goodwin</td>
<td>Kathleen Dyson</td>
</tr>
<tr>
<td>James Havu</td>
<td></td>
</tr>
</tbody>
</table>
I wish to thank the residents of Hollis for allowing me the privilege to serve as your Town Clerk & Registrar of Voters. The duties of this office are varied from issuing dog, fish & game and marriage licenses to providing certified copies of death, birth and marriage records, genealogical research, filing of DD214, Sole Proprietor, Pole Permits and maintaining records of all appointments made by the Select Board, Oath of Offices, and keeping the official permanent record book of town history. The Town Clerk oversees all elections. The Registrar of Voters registers and maintains all voter records. We also offer notary services.

I would like to thank Wendy Vachon and Theresa Konczal who worked as Deputy Town Clerks. We wish them success in their new endeavors.

Faith Plummer was hired in May of 2016 to fill the positions of Deputy Town Clerk, Deputy Tax Collector and Deputy Treasurer. Faith has brightened our offices with her personality and eagerness to learn all of her three new jobs. Anna McClay’s assistance is very appreciated as Deputy Town Clerk. Martha Turner has been a wonderful asset as Deputy Registrar of Voters.

I would like to thank the dedicated group of individuals who are part of the Hollis Election Staff Lila Wilkins, Margaret “Peigi” Holmes, Kathy Dyson, Ed Dyson, Rita Anderson, Dan Freeman, Alecia Freeman, Donna Lovell, Becky Bowley, Debra Silver, Dawn Bellonzi, Peter Lovell, Rochelle Prince, Nancy Conway, Brett Davis Sr., Martha Turner, Carol Goodwin, Theresa Annis, Nancy Ponzetti, Vida Fasulo, Barbara Miller, Mary Davichick, Bennet Flinner and James Havu. Jackie Sargent, Victor Kirmes, Linda Light & Edwin Light all retired after serving for many years as Ballot Clerks. Robert “Bob” Larry retired after being Hollis’ custodian for many years. Bob was always very faithful in setting up elections in the early morning hours and making sure the coffee was on.

The Hollis Fire Station allows Voter accessibility for elections that our other town buildings are unable to meet. A special Thank you to Hollis Fire Rescue Chief Jason Johnson and Hollis Fire Rescue Chief Chris Young who allow us to utilize their fire station on election days. The entire Fire Department works for several days before each election to set up and several days after to put away our election equipment.

This year (2015-2016) I had the privilege of working with the Hollis Select Board Members Dave McCubrey, River Payne and Roger Hicks. I appreciate all of their dedication to our town and ability to work with Department Heads, Boards and Committees.

Please feel free to call me at (207) 929-8552 extension18 with any questions or comments.

Respectfully Submitted,
Martha E. Huff, Hollis Town Clerk
Town of Hollis, Maine
Clerk Report
July 1, 2015- June 30, 2016

**Vital Records Report’s July 1, 2015- June 30, 2016**
35 Deaths in Hollis
32 Marriage Licensed completed
38 Births

**Dog Licenses Issued July 1, 2015- June 30, 2016**
61 Whole Dogs
569 Spayed or Neutered Dogs
5 Kennel Licenses
1 Service Dog
1 Transfer from another town
1 Replacement tag

**Inland Fisheries & Wildlife Licenses**
$9,399.25 Inland Fisheries & Wildlife Licenses sold
**Hollis Town Clerk’s Office**  
**In Remembrance of Hollis Residents**  
**July 1, 2015- June 30, 2016**

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Name</th>
<th>Age</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bares, Olga</td>
<td>99</td>
<td>Garland, Bertha Edna</td>
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<td>Belanger, Brenda Marion</td>
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<td>Goff-Kelly, Florence Haley</td>
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<td>Benson, Cecil Arthur</td>
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<td>Green, Starr Norine</td>
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<td>Bossie, David Patrick</td>
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<td>Harmon, Ruth Thelma</td>
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<td>Boyle, Keith Robert</td>
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<td>Haynes, Larry R.</td>
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<td>Bradley, Robert P.</td>
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<td>Marquis, Michelle</td>
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<td>Cady, Paul J</td>
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<td>McGlinchey, Barbara S.</td>
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<td>Cartonio, Raffaele Neal</td>
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<td>Morse, Stephen</td>
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<td>Coccorullo, John Nicholas</td>
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<td>Palmer, Dawn Marie</td>
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<td>Crowley, Richard R</td>
<td>67</td>
<td>Plummer, Ann Wright</td>
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<td>Davis, Jeffrey James</td>
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<td>Provencher, John M.</td>
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<td>Decker, Karen Lynne</td>
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<td>Ramsdell, Richard T.</td>
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<td>Donovan, Wayne E.</td>
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<td>Smith, Pauline Cyr</td>
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<td>Ducharme, Dawn M.</td>
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<td>Townsend, Charles G. Jr.</td>
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<td>Emmons, Judith Marlene</td>
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<td>Walker, Alton L.</td>
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<td>Fitzpatrick, Richard A.</td>
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<td>Wheeler, Henry E.</td>
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<td>Gallant, Richard F.</td>
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<td>Wood, John S.</td>
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<td>Gammon, Carolyn L.</td>
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<td>Name</td>
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<td>Victoria Elizabeth Lund</td>
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<td>Lacey Myra Whitehouse</td>
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<td>Michael Edward Price</td>
<td>Allison Libby Donovan</td>
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<td>Timothy James Maloney</td>
<td>Meghan Victoria Riley</td>
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<td>Elliot Joshua Roy</td>
<td>Brian Joseph Thuotte</td>
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<td>Diane Marie Tousignant</td>
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<td>Trevor James Lilly</td>
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<td>Amanda Ida Huff</td>
<td>Christopher Paul Graham</td>
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<td>Dustin Richard Plante</td>
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<td>Whitney Lee King</td>
<td>Joseph Andre Gregoire</td>
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<td>Debra Jean Gurney</td>
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<td>Ronald William Langevin</td>
<td>Bethany Marisa Trombley</td>
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<td>Keith Daniel Aucoin</td>
<td>Melissa Christine Lemiuex</td>
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<td>Wendy Beth Vachon</td>
<td>Troy Scott Hanson</td>
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<td>Jake Johnson Hall</td>
<td>Ashley Elizabeth Griffin</td>
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<td>Samuel Leroy Harris</td>
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<td>Deja Lee Glaude</td>
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<td>Ashley Marie Bissonnette</td>
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<td>April Korean Rumery</td>
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<td>Nicole Anne Bourque</td>
<td>Justen Patrick Frechette</td>
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<td>Sarah Lynn Voisine</td>
<td>Rickey Eli Morin</td>
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<td>Linda Wood Hunt</td>
<td>Adrienne Barringer Turner</td>
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<td>Joanne Evelyn Gartland</td>
<td>Paul Henry Rondeau</td>
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<td>Malerie Ann Dupuis</td>
<td>Matthew Scott Dow</td>
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<td>Ethan James Kilbridge-Johnson</td>
<td>Brittany Ann Roberge</td>
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<tr>
<td>Sue A. Queen</td>
<td>Rocky A. Irish</td>
<td></td>
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</tr>
<tr>
<td>Corinna Fay Blair</td>
<td>Timothy James Walsh</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Warrant for the Annual Town Meeting  
for the Fiscal Year July 1, 2015 - June 30, 2016

To Louis Marchand, a Constable, in the Town of Hollis, County of York and the State of Maine:

Greetings;

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants of said Town of Hollis, qualified to vote in town affairs, to assemble at the 405 Plains Road, Fire Station, in said Town on **Tuesday, June 9, 2015**, at 7 am in the forenoon to act on Article 1. The polls will then open to act on the following secret ballot articles #2 through #22 and will close at 8 pm in the evening **June 9, 2015**.

**Article 1:** To choose a Moderator to preside at said meeting. 
*Rochelle Prince was elected Moderator.*

**Article 2:** To choose all necessary elected Town Officials.
*Selectman & Overseer of the Poor- vote for one for a three year term*

<table>
<thead>
<tr>
<th>Name</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hanson, Troy S.</td>
<td>46</td>
</tr>
<tr>
<td>Hicks, Roger B.</td>
<td>372</td>
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<tr>
<td>Severance, I. Benjamin</td>
<td>134</td>
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<tr>
<td>write ins</td>
<td>1</td>
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<tr>
<td>blank ballots</td>
<td>9</td>
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</table>

Total votes: 562

*Treasurer - vote for one for a three year term*

<table>
<thead>
<tr>
<th>Name</th>
<th>Votes</th>
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</thead>
<tbody>
<tr>
<td>Meserve, Diane M.</td>
<td>491</td>
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<tr>
<td>write ins</td>
<td>9</td>
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<tr>
<td>blank ballots</td>
<td>63</td>
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</table>

*Treasurer - vote for one for a three year term*

<table>
<thead>
<tr>
<th>Name</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>VanGaasbeek, Leonard S. Jr.</td>
<td>446</td>
</tr>
<tr>
<td>Ragala, John &quot;Jack&quot;</td>
<td>16 write in votes</td>
</tr>
<tr>
<td>Hanson, Troy</td>
<td>9 write in votes</td>
</tr>
<tr>
<td>Carl, Kristin</td>
<td>9 write in votes (declined to serve in office)</td>
</tr>
<tr>
<td>Other write ins</td>
<td>27</td>
</tr>
<tr>
<td>blank ballots</td>
<td>1179</td>
</tr>
</tbody>
</table>

*Budget Committee for a three year term - vote for three*

<table>
<thead>
<tr>
<th>Name</th>
<th>Votes</th>
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<tbody>
<tr>
<td>Bowley, Rebecca L.</td>
<td>475</td>
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<tr>
<td>write in</td>
<td>15</td>
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<tr>
<td>blanks</td>
<td>72</td>
</tr>
</tbody>
</table>

*MSAD #6 School Board Director vote for one for a three year term*
### Article 3:
Shall the Town vote to raise and appropriate **$756,282** for General Government Operations?

<table>
<thead>
<tr>
<th>Item</th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100 Administration</td>
<td>$147,630</td>
<td>$157,450</td>
<td><strong>$163,734</strong></td>
</tr>
<tr>
<td>0101 Broadcasting</td>
<td>$2,536</td>
<td>$2,600</td>
<td><strong>$6,200</strong></td>
</tr>
<tr>
<td>0102 Town Record Preservation</td>
<td>$0</td>
<td>$0</td>
<td><strong>$5,000</strong></td>
</tr>
<tr>
<td>0103 Treasurer</td>
<td>$44,960</td>
<td>$43,833</td>
<td><strong>$44,404</strong></td>
</tr>
<tr>
<td>0104 Town Clerk</td>
<td>$40,138</td>
<td>$38,143</td>
<td><strong>$42,500</strong></td>
</tr>
<tr>
<td>0105 Elections</td>
<td>$16,200</td>
<td>$16,200</td>
<td><strong>$16,500</strong></td>
</tr>
<tr>
<td>0106 Tax Collector</td>
<td>$52,979</td>
<td>$53,404</td>
<td><strong>$54,209</strong></td>
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<tr>
<td>0150 Legal Fees</td>
<td>$8,000</td>
<td>$8,000</td>
<td><strong>$12,000</strong></td>
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<tr>
<td>0400 Operations and Maintenance</td>
<td>$48,971</td>
<td>$47,938</td>
<td><strong>$49,130</strong></td>
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<tr>
<td>1300 Insurance</td>
<td>$184,631</td>
<td>$213,716</td>
<td><strong>$217,885</strong></td>
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<tr>
<td>1600 FICA (Withholding)</td>
<td>$57,982</td>
<td>$60,856</td>
<td><strong>$63,495</strong></td>
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<td>1800 Animal Control</td>
<td>$9,800</td>
<td>$10,331</td>
<td><strong>$10,701</strong></td>
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<td>2200 Planning Board</td>
<td>$2,500</td>
<td>$2,500</td>
<td><strong>$8,000</strong></td>
</tr>
<tr>
<td>2205 Budget Committee</td>
<td>$1,000</td>
<td>$1,500</td>
<td><strong>$2,600</strong></td>
</tr>
<tr>
<td>2210 Appeals Board</td>
<td>$0</td>
<td>$0</td>
<td><strong>$300</strong></td>
</tr>
<tr>
<td>2298 Veteran’s Flags</td>
<td>$600</td>
<td>$700</td>
<td><strong>$700</strong></td>
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<tr>
<td>2370 Conservation Commission</td>
<td>$500</td>
<td>$1,000</td>
<td><strong>$750</strong></td>
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<tr>
<td>2400 Saco River TV</td>
<td>$12,250</td>
<td>$14,866</td>
<td><strong>$15,493</strong></td>
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<tr>
<td>2500 Code Enforcement</td>
<td>$44,000</td>
<td>$44,830</td>
<td><strong>$46,850</strong></td>
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</tbody>
</table>

**Totals**: $674,677 | $721,766 | **$756,282**

**Budget Committee - Recommend** | **Selectmen - Recommend**
--- | ---
Yes 424 | No 118 |
| Blanks 20 | |

### Article 4:
Shall the Town vote to raise and appropriate **$240,689** for The Recreation Department?

<table>
<thead>
<tr>
<th>Item</th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1200 Hollis Parks and Recreation</td>
<td>$224,571</td>
<td>$222,015</td>
<td><strong>$240,689</strong></td>
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<tr>
<td>1219 Sports complex</td>
<td>$22,232</td>
<td>$22,232</td>
<td><strong>$22,256</strong></td>
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</tbody>
</table>

**Totals**: $246,803 | **$244,247** | **$240,689**

**Budget Committee - Recommend** | **Selectmen - Recommend**
--- | ---
Yes 408 | No 146 |
| Blanks 8 | |

### Article 5:
Shall the Town vote to raise and appropriate **$585,695** for Road & Highway Services?

<table>
<thead>
<tr>
<th>Item</th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
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</thead>
<tbody>
<tr>
<td>0500 Snow and Sanding</td>
<td>$209,429</td>
<td>$243,641</td>
<td><strong>$295,695</strong></td>
</tr>
<tr>
<td>0600 Highway</td>
<td>$104,711</td>
<td>$140,000</td>
<td><strong>$140,000</strong></td>
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<tr>
<td>0601 Paving</td>
<td>$100,000</td>
<td>$125,000</td>
<td><strong>$150,000</strong></td>
</tr>
</tbody>
</table>

**Totals**: $414,140 | **$508,641** | **$585,695**

**Budget Committee - Recommend** | **Selectmen - Recommend**
--- | ---
Yes 484 | No 68 |
| Blanks 10 | |

### Article 6:
Shall the Town vote to raise and appropriate **$508,962** for Emergency Services provided by the Hollis Municipal Fire Department?

<table>
<thead>
<tr>
<th>Item</th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
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</thead>
<tbody>
<tr>
<td>Operations and Maintenance</td>
<td>$458,948</td>
<td>$484,223</td>
<td><strong>$508,962</strong></td>
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</tbody>
</table>

**Budget Committee - Recommend** | **Selectmen - Recommend**
--- | ---
Yes 448 | No 102 |
| Blanks 12 | |
Article 7:  Shall the Town vote to raise and appropriate $257,500 for Public Services?

<table>
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<tr>
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<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0900 Solid Waste Disposal</td>
<td>$304,000</td>
<td>$236,000</td>
<td>$233,000</td>
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<tr>
<td>1000 General Assistance</td>
<td>$15,000</td>
<td>$1</td>
<td>$10,000</td>
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<tr>
<td>2000 Street Lights</td>
<td>$13,500</td>
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<tr>
<td>Totals</td>
<td>$332,500</td>
<td>$249,501</td>
<td>$257,500</td>
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Budget Committee - Recommend  Selectmen - Recommend
yes 460 no 93 9 blanks

Article 8:  Shall the Town vote to raise and appropriate $75,626 for Hollis Libraries?

<table>
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<tr>
<th></th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0800 Salmon Falls Library</td>
<td>$40,510</td>
<td>$42,355</td>
<td>$45,626</td>
</tr>
<tr>
<td>0810 Hollis Center Library</td>
<td>$29,006</td>
<td>$35,000</td>
<td>$30,000</td>
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<tr>
<td>Totals</td>
<td>$69,516</td>
<td>$77,355</td>
<td>$75,626</td>
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Budget Committee - Recommend  Selectmen - Recommend
yes 397 no 158 7 blanks

Article 9:  Shall the Town vote to raise and appropriate up to $13,400 for sidewalk lights to be installed on the new Canal / Bar Mills Bridge?

<table>
<thead>
<tr>
<th></th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Budget Committee - Recommend  Selectmen - Recommend
yes 361 no 189 12 blanks

Article 10:  Shall the Town vote to raise and appropriate $1000 to help fund a Town community day?

Budget Committee - Recommend  Selectmen - Recommend
yes 357 no 198 8 blanks

Article 11:  Shall the Town vote to authorize the Selectmen to spend up to $380,000 from the TIF to purchase a new Fire Engine?

Budget Committee - Recommend  Selectmen - Recommend
yes 339 no 212 12 blanks

Article 12:  Shall the Town vote to set aside $50,000 from Undesignated Fund Balance to be added to the $150,000 set aside in previous years to help finance the estimated $250,000 cost of the Town’s next revaluation?

Budget Committee - Recommend  Selectmen - Recommend
yes 354 no 191 18 blanks
**Article 13:** Shall the Town vote to raise and appropriate **$20,126** for the following Non-Municipal requests?

<table>
<thead>
<tr>
<th>Request</th>
<th>13-14 Apr.</th>
<th>14-15 Apr.</th>
<th>15-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>York County Shelter Progs</td>
<td>$700</td>
<td>$700</td>
<td>$700</td>
</tr>
<tr>
<td>Visiting Nurse Service</td>
<td>$1,850</td>
<td>$1,850</td>
<td>$1,850</td>
</tr>
<tr>
<td>York County Com. Action</td>
<td>$3,400</td>
<td>$3,400</td>
<td>$3,400</td>
</tr>
<tr>
<td>Leavitt’s Mills Health Care</td>
<td>$1,800</td>
<td>$1,800</td>
<td>$1,800</td>
</tr>
<tr>
<td>Kids Free to Grow</td>
<td>$500</td>
<td>$0</td>
<td>$500</td>
</tr>
<tr>
<td>Caring Unlimited</td>
<td>$1,000</td>
<td>$1,281</td>
<td>$1,281</td>
</tr>
<tr>
<td>Maine Behavioral Healthcare</td>
<td>$500</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Day One Inc.</td>
<td>$500</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>So. Me. Agency on Aging</td>
<td>$2,000</td>
<td>$2,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Cub Scouts</td>
<td>$850</td>
<td>$850</td>
<td>$850</td>
</tr>
<tr>
<td>Boy Scouts</td>
<td>$700</td>
<td>$700</td>
<td>$700</td>
</tr>
<tr>
<td>Red Cross</td>
<td>$0</td>
<td>$275</td>
<td>$300</td>
</tr>
<tr>
<td>Buxton-Hollis Historical</td>
<td>$450</td>
<td>$600</td>
<td>$600</td>
</tr>
<tr>
<td>VNA Home Health Care</td>
<td>$500</td>
<td>$0</td>
<td>$250</td>
</tr>
<tr>
<td>Maine Public Broadcasting</td>
<td>$0</td>
<td>$200</td>
<td>$100</td>
</tr>
<tr>
<td>York County Food Rescue</td>
<td>$925</td>
<td>$925</td>
<td>$1,000</td>
</tr>
<tr>
<td>Saco River Corridor Commission</td>
<td>$0</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>Saco River Theatre</td>
<td>$500</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Sexual Assault Response Services</td>
<td>$0</td>
<td>$0</td>
<td>$1,000</td>
</tr>
<tr>
<td>So. Me Regional Planning</td>
<td>$1,221</td>
<td>$1,257</td>
<td>$1,295</td>
</tr>
<tr>
<td>12 Town Group</td>
<td>$200</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>Biddeford Free Clinic</td>
<td>$0</td>
<td>$0</td>
<td>$500</td>
</tr>
</tbody>
</table>

**Totals**                                        | $17,596    | $17,838    | **$20,126**  |

Budget Committee - Recommend Selectmen - Recommend
yes 411 no 147 5 blanks

**Article 14:** Shall the Town vote to accept and spend the following Estimated and anticipated revenues and reimbursements?

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MDOT Block Grant</td>
<td>$62,000</td>
<td>$62,185</td>
<td>$55,800</td>
</tr>
<tr>
<td>CEO Fees</td>
<td>$26,600</td>
<td>$34,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Dog Fees</td>
<td>$1,150</td>
<td>$750</td>
<td>$700</td>
</tr>
<tr>
<td>Excise Taxes</td>
<td>$660,000</td>
<td>$680,000</td>
<td>$725,000</td>
</tr>
<tr>
<td>Rescue Fees</td>
<td>$90,000</td>
<td>$98,000</td>
<td>$110,000</td>
</tr>
<tr>
<td>Parks and Recreation Fees</td>
<td>$135,097</td>
<td>$155,000</td>
<td>$159,000</td>
</tr>
<tr>
<td>Misc. Revenues &amp; Reimbursements</td>
<td>$72,300</td>
<td>$65,000</td>
<td>$61,000</td>
</tr>
<tr>
<td>BETE Reimbursement</td>
<td>$148,647</td>
<td>$163,000</td>
<td>$157,000</td>
</tr>
<tr>
<td>Homestead Reimbursement</td>
<td>$53,500</td>
<td>$56,000</td>
<td>$56,800</td>
</tr>
<tr>
<td>Tree Growth Reimbursement</td>
<td>$21,000</td>
<td>$20,700</td>
<td>$20,700</td>
</tr>
<tr>
<td>Veteran's Exemption Reimbursement</td>
<td>$1,800</td>
<td>$2,000</td>
<td>$2,100</td>
</tr>
<tr>
<td>State Revenue Sharing</td>
<td>$161,659</td>
<td>$100,148</td>
<td>$109,704</td>
</tr>
<tr>
<td>Cable Franchise Fees</td>
<td>$42,800</td>
<td>$43,200</td>
<td>$41,500</td>
</tr>
</tbody>
</table>

**Totals**                                    | $1,476,553 | $1,479,983 | **$1,529,304** |

Selectmen - Recommend Passing
yes 453 no 98 12 blanks

**Article 15:** Shall the Town vote to accept the State Snowmobile Registration funds and distribute them to the Hollis Snowmobile Clubs for the purpose of maintaining Hollis snowmobile trails? Selectmen - Recommend Passing
yes 442 no 71 50 blanks
Article 16: Shall the Town vote to authorize the Selectmen and the Tax Collector to:

1. Charge interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence
   (Tax Collector recommends charging interest at a rate of 7% per annum, that taxes be due and payable in two payments: The first due on November 04, 2015 and the second due on May 04, 2016, with interest commencing on the first half on November 05, 2015 and the second half on May 05, 2016);

2. Accept prepayment of taxes;

3. Set the interest rate to be paid by the Town on the refunded overpayment of taxes for the 2015-2016 Fiscal Year (Tax collector and Selectmen recommend 3%); and,

4. Apply all tax payments to the oldest outstanding taxes first?

Selectmen - Recommend Passing

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>451</td>
<td>88</td>
<td>24</td>
</tr>
</tbody>
</table>

Article 17: Shall the Town vote to authorize the Selectmen acting as the Sports Complex Committee to:

A. Accept private donations and/or grants to complete approved projects and continue the ongoing maintenance at the Sports Complex grounds with the donations being kept in a protected account to be carried forward at the year-end; and,

B. Set and charge rental fees and retain these fees (in a protected account) derived from the rental of the Sports Complex fields to help offset maintenance costs?

Selectmen - Recommend Passing

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>465</td>
<td>73</td>
<td>25</td>
</tr>
</tbody>
</table>

Article 18: Shall the Town vote to authorize funds in the Veteran's Graves account # 2308 and, General Assistance account #1000 be perpetually carried forward each year?

Selectmen - Recommend Passing

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>491</td>
<td>45</td>
<td>27</td>
</tr>
</tbody>
</table>

Article 19: Shall the Town vote to authorize the Selectmen to spend up to $20,000 from the TIF to update the Comprehensive Plan?

Budget Committee - Recommend

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>331</td>
<td>201</td>
<td>31</td>
</tr>
</tbody>
</table>

Selectmen - Recommend

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>330</td>
<td>203</td>
<td>30</td>
</tr>
</tbody>
</table>

Article 20: Shall the Town vote to authorize the Selectmen to spend up to $20,000 from the TIF to amend the current TIF agreement?

Budget Committee - Recommend

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>478</td>
<td>60</td>
<td>25</td>
</tr>
</tbody>
</table>

Selectmen - Recommend

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>442</td>
<td>71</td>
<td>50</td>
</tr>
</tbody>
</table>

Article 21: Shall the Town authorize the Selectman to place the $20,000 received from Ecomaine from recycling revenues in a protected account to be utilized to offset any future potential recycling revenue losses?

Budget Committee - Recommend

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>478</td>
<td>60</td>
<td>25</td>
</tr>
</tbody>
</table>
Article 22: Shall the town increase the property tax limit established for the Town by State law, in the event the municipal budget approved under the preceeding articles results in a tax commitment that is greater than the property tax levy limit?

Selectmen - Recommend Passing

Yes 245  No 291  27 blanks

ARTICLE FAILED

Signed this 29th day of April, 2015

s/
River Payne, Selectman

David McCubrey, Selectman

s/
Brian N. Atkinson, Selectman
Article # 1: To choose a Moderator to preside at said meeting.
   Rochelle Prince was elected Moderator.

Article # 2: Shall the town authorize the Select Board to use $130,000 from the Town’s Undesignated Fund balance to apply to the Tax Commitment in order to bring the Town’s Property Tax Levy into compliance with State Statute Title 30-A subsection 5721-A?

   99 Yes  28 No  0 Blanks - 127 Ballots cast.

   Article #2 passed.

Town of Hollis, Official Election Results 8/25/2015
Martha E. Huff, Hollis Town Clerk
State of Maine Return Votes cast

Municipality Hollis -1(1)

Referendum Election November 03, 2015 – Hollis, Maine
550 total votes cast

   299 Yes
   248 No
   3 Blank

2. Bond Issue – Low Income/ Senior Housing Bond
   395 Yes
   152 No
   3 Blank

3. Bond Issue- Transportation Bond
   409 Yes
   140 No
   1 Blank

Certified by Municipal Clerk: s/Martha E. Huff 11/3/2015
JUNE 14, 2016
Hollis Town Meeting for 2016-2017

Warrant for the Annual Town Meeting
for the Fiscal Year July 1, 2016 - June 30, 2017

To Louis Marchand, a Constable in the Town of Hollis, County of York, State of Maine,

Greeting:
In the Name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Hollis in York County, Maine, qualified to vote in town affairs, to assemble at the Hollis Fire Station located at 405 Plains Road, in said town on Tuesday, January 19, 2016 at 7 p.m. to then and there act upon the following articles:

**Article 1:** To elect a Moderator to preside at said meeting.

_Kenneth Davis was elected Moderator._

**Article 2:** Shall the Town vote to authorize the Select Board to spend up to $60,000 from the Undesignated Fund Balance to provide emergency repairs to the Hollis Community Building?

(This article includes mold remediation, proposals for reconstruction, and reconstruction.)

Select Board recommends
Budget Committee recommends

_Yes 50   No 17 Article #2 passes._

Signed this 6th of January, 2016
s/David W. McCubrey, Chairperson of Select Board
s/River L. Payne, Select Board
s/Roger B. Hicks, Select Board

Date: 1/7/2016
Original Warrant received by Martha E. Huff, Hollis Town Clerk

Election Results certified by Kenneth Davis, Moderator  1/19/2017
### Article 3: Shall the Town vote to raise and appropriate up to $792,621 for General Government Operations?

<table>
<thead>
<tr>
<th>Item</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100 Administration</td>
<td>$157,450</td>
<td>$163,734</td>
<td>$126,990</td>
</tr>
<tr>
<td>0101 Broadcasting</td>
<td>$2,600</td>
<td>$6,200</td>
<td>$4,200</td>
</tr>
<tr>
<td>0102 Town Record Preservation</td>
<td>$0</td>
<td>$5,000</td>
<td>$0</td>
</tr>
<tr>
<td>0103 Treasurer</td>
<td>$43,833</td>
<td>$44,404</td>
<td>$46,293</td>
</tr>
<tr>
<td>0104 Town Clerk</td>
<td>$38,143</td>
<td>$42,500</td>
<td>$45,193</td>
</tr>
<tr>
<td>0105 Elections</td>
<td>$16,200</td>
<td>$16,500</td>
<td>$19,445</td>
</tr>
<tr>
<td>0106 Tax Collector</td>
<td>$53,404</td>
<td>$54,209</td>
<td>$56,935</td>
</tr>
<tr>
<td>0107 Assessor</td>
<td>$0</td>
<td>$0</td>
<td>$57,985</td>
</tr>
<tr>
<td>0150 Legal Fees</td>
<td>$8,000</td>
<td>$12,000</td>
<td>$8,000</td>
</tr>
<tr>
<td>0400 Operations and Maintenance</td>
<td>$47,938</td>
<td>$49,130</td>
<td>$49,076</td>
</tr>
<tr>
<td>1000 General Assistance</td>
<td>$1</td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td>1100 Solid Waste Disposal</td>
<td>$236,000</td>
<td>$233,000</td>
<td></td>
</tr>
<tr>
<td>1200 FICA (Withholding)</td>
<td>$60,586</td>
<td>$63,495</td>
<td>$65,602</td>
</tr>
<tr>
<td>1300 Planning Board</td>
<td>$10,331</td>
<td>$10,701</td>
<td>$12,472</td>
</tr>
<tr>
<td>1310 Conservation Commission</td>
<td>$1,500</td>
<td>$2,600</td>
<td>$2,200</td>
</tr>
<tr>
<td>1320 Budget Committee</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>1330 Veteran's Flags</td>
<td>$700</td>
<td>$700</td>
<td>$700</td>
</tr>
<tr>
<td>2000 Code Enforcement</td>
<td>$44,830</td>
<td>$46,850</td>
<td>$46,050</td>
</tr>
<tr>
<td>2030 Snow and Sanding</td>
<td>$232,000</td>
<td>$233,000</td>
<td></td>
</tr>
<tr>
<td>2050 Budget Committee</td>
<td>$1,500</td>
<td>$2,600</td>
<td>$2,200</td>
</tr>
<tr>
<td>2070 Appeals Board</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>2090 Conservation Commission</td>
<td>$1,000</td>
<td>$750</td>
<td>$600</td>
</tr>
<tr>
<td>2100 Code Enforcement</td>
<td>$44,830</td>
<td>$46,850</td>
<td>$46,050</td>
</tr>
<tr>
<td>2110 Administration</td>
<td>$157,450</td>
<td>$163,734</td>
<td>$126,990</td>
</tr>
<tr>
<td>2130 Snow and Sanding</td>
<td>$232,000</td>
<td>$233,000</td>
<td></td>
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<tr>
<td>2150 Budget Committee</td>
<td>$1,500</td>
<td>$2,600</td>
<td>$2,200</td>
</tr>
<tr>
<td>2170 Appeals Board</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>2190 Conservation Commission</td>
<td>$1,000</td>
<td>$750</td>
<td>$600</td>
</tr>
<tr>
<td>2200 Code Enforcement</td>
<td>$44,830</td>
<td>$46,850</td>
<td>$46,050</td>
</tr>
<tr>
<td>2210 Administration</td>
<td>$157,450</td>
<td>$163,734</td>
<td>$126,990</td>
</tr>
<tr>
<td>2230 Snow and Sanding</td>
<td>$232,000</td>
<td>$233,000</td>
<td></td>
</tr>
<tr>
<td>2250 Budget Committee</td>
<td>$1,500</td>
<td>$2,600</td>
<td>$2,200</td>
</tr>
<tr>
<td>2270 Appeals Board</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>2290 Conservation Commission</td>
<td>$1,000</td>
<td>$750</td>
<td>$600</td>
</tr>
<tr>
<td>2300 Code Enforcement</td>
<td>$44,830</td>
<td>$46,850</td>
<td>$46,050</td>
</tr>
<tr>
<td>2310 Administration</td>
<td>$157,450</td>
<td>$163,734</td>
<td>$126,990</td>
</tr>
<tr>
<td>2330 Snow and Sanding</td>
<td>$232,000</td>
<td>$233,000</td>
<td></td>
</tr>
<tr>
<td>2350 Budget Committee</td>
<td>$1,500</td>
<td>$2,600</td>
<td>$2,200</td>
</tr>
<tr>
<td>2370 Appeals Board</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>2390 Conservation Commission</td>
<td>$1,000</td>
<td>$750</td>
<td>$600</td>
</tr>
<tr>
<td>2400 Code Enforcement</td>
<td>$44,830</td>
<td>$46,850</td>
<td>$46,050</td>
</tr>
<tr>
<td>2420 Administration</td>
<td>$157,450</td>
<td>$163,734</td>
<td>$126,990</td>
</tr>
<tr>
<td>2440 Snow and Sanding</td>
<td>$232,000</td>
<td>$233,000</td>
<td></td>
</tr>
<tr>
<td>2460 Budget Committee</td>
<td>$1,500</td>
<td>$2,600</td>
<td>$2,200</td>
</tr>
<tr>
<td>2480 Appeals Board</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>2500 Code Enforcement</td>
<td>$44,830</td>
<td>$46,850</td>
<td>$46,050</td>
</tr>
</tbody>
</table>

Select Board - Recommend: 355  
Budget Committee - Recommend: 75

### Article 4: Shall the Town vote to raise and appropriate up to $255,650 for the Recreation Department?

<table>
<thead>
<tr>
<th>Item</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1200 Hollis Parks and Recreation</td>
<td>$222,015</td>
<td>$218,433</td>
<td>$232,000</td>
</tr>
<tr>
<td>1219 Sports Complex</td>
<td>$22,232</td>
<td>$22,256</td>
<td>$23,650</td>
</tr>
<tr>
<td>Totals</td>
<td>$244,247</td>
<td>$240,689</td>
<td>$255,650</td>
</tr>
</tbody>
</table>

Select Board - Recommend: 332  
Budget Committee - Recommend: 115

### Article 5: Shall the Town vote to raise and appropriate up to $600,113 for Road & Highway Services?

<table>
<thead>
<tr>
<th>Item</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0500 Snow and Sanding</td>
<td>$243,641</td>
<td>$295,695</td>
<td>$310,113</td>
</tr>
<tr>
<td>0600 Highway</td>
<td>$140,000</td>
<td>$140,000</td>
<td>$140,000</td>
</tr>
<tr>
<td>0601 Paving</td>
<td>$125,000</td>
<td>$150,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>Totals</td>
<td>$508,641</td>
<td>$585,695</td>
<td>$600,113</td>
</tr>
</tbody>
</table>

Select Board - Recommend: 391  
Budget Committee - Recommend: 59

### Article 6: Shall the Town vote to raise and appropriate up to $510,000 for Emergency Services provided by the Hollis Municipal Fire Department?

<table>
<thead>
<tr>
<th>Item</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Totals</td>
<td>$484,223</td>
<td>$508,962</td>
<td>$510,000</td>
</tr>
</tbody>
</table>

Select Board - Recommend: 358  
Budget Committee - Recommend: 64
**Article 7:** Shall the Town vote to raise and appropriate up to $252,100 for Public Services?

<table>
<thead>
<tr>
<th>Article</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0900 Solid Waste Disposal</td>
<td>$236,000</td>
<td>$233,000</td>
<td>$231,000</td>
</tr>
<tr>
<td>1000 General Assistance</td>
<td>$1</td>
<td>$10,000</td>
<td>$6,600</td>
</tr>
<tr>
<td>2000 Street Lights</td>
<td>$13,500</td>
<td>$14,500</td>
<td>$14,500</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td>$249,501</td>
<td>$257,500</td>
<td>$252,100</td>
</tr>
</tbody>
</table>

Select Board - Recommend | Budget Committee - Recommend | Yes 384 | No 45 |

**Article 8:** Shall the Town vote to raise and appropriate up to $74,128 for Hollis Libraries?

<table>
<thead>
<tr>
<th>Article</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0800 Salmon Falls Library</td>
<td>$42,355</td>
<td>$45,626</td>
<td>$45,128</td>
</tr>
<tr>
<td>0810 Hollis Center Library</td>
<td>$35,000</td>
<td>$30,000</td>
<td>$29,000</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td>$77,355</td>
<td>$75,626</td>
<td>$74,128</td>
</tr>
</tbody>
</table>

Select Board - Recommend | Budget Committee - Recommend | Yes 336 | No 95 |

**Article 9:** Shall the Town vote to raise and appropriate up to $19,765 for the following Non-Municipal requests?

<table>
<thead>
<tr>
<th>Article</th>
<th>14-15 Apr.</th>
<th>15-16 Apr.</th>
<th>16-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2299 York County Shelter Progs</td>
<td>$700</td>
<td>$700</td>
<td>$700</td>
</tr>
<tr>
<td>2300 Visiting Nurse Service</td>
<td>$1,850</td>
<td>$1,850</td>
<td>$1,850</td>
</tr>
<tr>
<td>2301 York County Com. Action</td>
<td>$3,400</td>
<td>$3,400</td>
<td>$3,400</td>
</tr>
<tr>
<td>2302 Leavitt's Mills Health Care</td>
<td>$1,800</td>
<td>$1,800</td>
<td>$1,800</td>
</tr>
<tr>
<td>2303 Kids Free to Grow</td>
<td>$0</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>2304 Caring Unlimited</td>
<td>$1,281</td>
<td>$1,281</td>
<td>$1,281</td>
</tr>
<tr>
<td>2305 Maine Behavioral Healthcare</td>
<td>$500</td>
<td>$500</td>
<td>$400</td>
</tr>
<tr>
<td>2306 Day One Inc.</td>
<td>$500</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>2307 So. Me. Agency on Aging</td>
<td>$2,500</td>
<td>$2,500</td>
<td>$2,750</td>
</tr>
<tr>
<td>2310 Cub Scouts</td>
<td>$850</td>
<td>$850</td>
<td>$700</td>
</tr>
<tr>
<td>2312 Boy Scouts</td>
<td>$700</td>
<td>$700</td>
<td>$600</td>
</tr>
<tr>
<td>2314 Red Cross</td>
<td>$275</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>2315 Buxton-Hollis Historical</td>
<td>$600</td>
<td>$600</td>
<td>$500</td>
</tr>
<tr>
<td>2317 VNA Home Health Care</td>
<td>$0</td>
<td>$250</td>
<td>$250</td>
</tr>
<tr>
<td>2318 Maine Public Broadcasting</td>
<td>$200</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>2319 York County Food Rescue</td>
<td>$925</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>2320 Saco River Corridor Commission</td>
<td>$300</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>2321 Saco River Theatre</td>
<td>$0</td>
<td>$0</td>
<td>$200</td>
</tr>
<tr>
<td>2322 Sexual Assault Response Services</td>
<td>$0</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>2360 So. Me Regional Planning</td>
<td>$1,257</td>
<td>$1,295</td>
<td>$1,334</td>
</tr>
<tr>
<td>2395 12 Town Group</td>
<td>$200</td>
<td>$200</td>
<td>$300</td>
</tr>
<tr>
<td>3000 Biddeford Free Clinic(Closed)</td>
<td>$0</td>
<td>$500</td>
<td>$0</td>
</tr>
<tr>
<td>Ladawn Therapeutic Riding</td>
<td>$0</td>
<td>$0</td>
<td>$200</td>
</tr>
<tr>
<td>Lifeflight Foundation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td>$17,838</td>
<td>$20,126</td>
<td>$19,965</td>
</tr>
</tbody>
</table>

Select Board - Recommend | Budget Committee - Recommend | Yes 349 | No 82 |
Article 10: Shall the Town vote to accept and spend the following estimated and anticipated revenues and reimbursements?

<table>
<thead>
<tr>
<th>Revenue/Expense</th>
<th>14-15 Amt.</th>
<th>15-16 Est.</th>
<th>16-17 Est.</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDOT Block Grant</td>
<td>$62,185</td>
<td>$55,800</td>
<td>$51,740</td>
</tr>
<tr>
<td>CEO Fees</td>
<td>$34,000</td>
<td>$30,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Dog Fees</td>
<td>$750</td>
<td>$700</td>
<td>$1,500</td>
</tr>
<tr>
<td>Excise Taxes</td>
<td>$680,000</td>
<td>$725,000</td>
<td>$765,000</td>
</tr>
<tr>
<td>Rescue Fees</td>
<td>$98,000</td>
<td>$110,000</td>
<td>$120,000</td>
</tr>
<tr>
<td>Parks and Recreation Fees</td>
<td>$155,000</td>
<td>$159,000</td>
<td>$160,000</td>
</tr>
<tr>
<td>Misc. Revenues &amp; Reimbursements</td>
<td>$65,000</td>
<td>$61,000</td>
<td>$80,000</td>
</tr>
<tr>
<td>BETE Reimbursement</td>
<td>$163,000</td>
<td>$157,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>Homestead Reimbursement</td>
<td>$56,000</td>
<td>$56,800</td>
<td>$87,000</td>
</tr>
<tr>
<td>Tree Growth Reimbursement</td>
<td>$20,700</td>
<td>$20,700</td>
<td>$23,000</td>
</tr>
<tr>
<td>Veteran's Exemption Reimbursement</td>
<td>$2,000</td>
<td>$2,100</td>
<td>$2,000</td>
</tr>
<tr>
<td>State Revenue Sharing</td>
<td>$100,148</td>
<td>$109,704</td>
<td>$109,704</td>
</tr>
<tr>
<td>Cable Franchise Fees</td>
<td>$43,200</td>
<td>$41,500</td>
<td>$40,000</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$1,479,983</strong></td>
<td><strong>$1,529,304</strong></td>
<td><strong>$1,619,944</strong></td>
</tr>
</tbody>
</table>

Select Board - Recommend  Budget Committee - Recommend
Yes 402 No 44

Article 11: Shall the Town increase the property tax levy limit established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax limit?

Select Board - Recommend  Budget Committee - Recommend
Yes 230 No 218

Article 12: Shall the Town vote to authorize the Select Board and the Tax Collector to:

1. Charge interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence
   (Tax Collector recommends charging interest at a rate of 7% per annum, that taxes be due and payable in two payments: The first due on November 02, 2016 and the second due on May 03, 2017, with interest commencing on the first half on November 03, 2016 and the second half on May 04, 2017);

2. Accept prepayment of taxes;

3. Set the interest rate to be paid by the Town on the refunded overpayment of taxes for the 2016-2017 Fiscal Year (Tax collector and Select Board recommend 3%); and,

4. Apply all tax payments to the oldest outstanding taxes first?

Select Board - Recommend  Budget Committee - Recommend
Yes 397 No 49

Article 13: Shall the Town vote to authorize the Select Board acting as the **Sports Complex Committee** to:

1. Accept private donations and/or grants to complete approved projects and continue the ongoing maintenance at the Sports Complex grounds with the donations being kept in a protected account to be carried forward at the year-end; and,

2. Set and charge rental fees and retain these fees (in a protected account) derived from the rental of the Sports Complex fields to help offset maintenance costs?

Select Board - Recommend  Budget Committee - Recommend
Yes 392 No 37
Article 14: Shall the Town authorize the Select Board to enter into contract for Revaluation and Map Conversion and expend the following funds on expenses related to this project:

1. The $200,000 previously set aside for the Town's next revaluation;
2. Up to $100,000 from the Undesignated Fund Balance; and,
3. Any cost associated with the TIF District for this project from the TIF Account?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 297  
No 152

Article 15: Shall the Town authorize the Select Board to spend up to $10,000 from the Undesignated Fund Balance to make needed repairs and paint the exterior of the Town Barn?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 331  
No 97

Article 16: Shall the Town authorize the Select Board to spend up to $20,000 from the Undesignated Fund Balance for information and services needed to initiate conception and/or design work for a new Town Hall and/or Community Building in collaboration with the Long Range Planning Committee?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 259  
No 164

Article 17: Shall the Town authorize the Select Board to spend up to $40,000 from the Undesignated Fund Balance for preservation of the Town's records?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 303  
No 122

Article 18: Shall the Town vote to authorize the Select Board to spend up to $30,000 from the TIF (Tax Increment Financing) to repair the roof at Station 1, located at 375 Hollis Road?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 358  
No 68

Article 19: Shall the Town vote to authorize the Select Board to spend up to $210,000 from the TIF (Tax Increment Financing) to purchase a new ambulance?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 301  
No 127

Article 20: Shall the Town vote to authorize the Select Board to spend up to $41,200 from the TIF for the Emergency Truck Route Detour Project which includes the remaining balance for the Fire Service Truck ($30,000), 50 traffic cones ($1,000), 10 traffic barricades ($2,000), 10 signs with stands ($4,000), and an enclosed trailer ($4,200)?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 297  
No 146

Article 21: Shall the Town vote to authorize the Select Board, with the approval of the Budget Committee and the unanimous approval of the Select Board, to spend up to $100,000 from the Undesignated Fund Balance for emergencies that may occur?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 293  
No 148

Article 22: Shall the Town vote to require the Select Board to bid out or request at least three proposals for any single expenditure that is over $10,000 in value when possible?

Select Board - Recommend  
Budget Committee - Recommend  
Yes 392  
No 49
Article 23: Shall the Town vote to amend the Hollis Zoning Ordinance as follows:

"Section 3.7.3.1.a: Appointment and Composition
The Board of Appeals shall be appointed by the Municipal Officers and shall consist of seven (7) five (5) members, all of whom shall be legal residents of the municipality, serving staggered terms of at least three (3) years and not more than five (5) years. The Board shall elect annually a chairman and a vice-chairman and a secretary from its membership. The secretary shall keep the minutes of the proceedings of the Board of Appeals, which shall show the vote of each member upon each question. All minutes of the Board shall be public record. A quorum shall consist of four (4) members a simple majority of the members."

Select Board - Recommend Planning Board - Recommend

Yes 392 No 49

Article 24: Shall the Town vote to amend the Hollis Zoning Ordinance as follows:

"Section 3.7.3.2: Powers and Duties
a. Administrative Appeals: to hear and decide where it is alleged there is an error in any order, requirement, decision or determination made by the Code Enforcement Officer in the enforcement of this Ordinance. The action of the Code Enforcement officer may be modified, reversed, or upheld by the Board of Appeals, by concurring vote of at least five (5) members of the Board."

(The last phrase is now unnecessary because a quorum is defined above.)

Select Board - Recommend Planning Board - Recommend

Yes 377 No 61

Article 25: Shall the Town vote to amend the Hollis Zoning Ordinance as follows:

"Section 3.7.3.2: Powers and Duties
b. Variance Appeals: to hear and decide, upon appeal, in specific cases where a relaxation of the terms of this Ordinance would not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of this Ordinance would result in unnecessary or undue hardship. The crucial points of variance are undue hardship and unique circumstances applying to the property. A variance is not justified unless both elements are present in the case."

(The last two sentences of the above paragraph no longer apply because the variances that the Board is empowered to grant now have their own sets of standards which are detailed in other sections of the Ordinance, as amended in June 2013.)

Select Board - Recommend Planning Board - Recommend

Yes 344 No 53

Yes 332 No 62
Official Candidate Results
JUNE 14, 2106 HOLLIS ANNUAL TOWN MEETING-

6/14/2016- Hollis Annual Town Meeting – State of Maine

Select Board & Overseer of the Poor for a three year term
Vote for One –

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terrance Seely</td>
<td>370</td>
</tr>
<tr>
<td>Alton Meserve</td>
<td>2</td>
</tr>
<tr>
<td>Thomas Hawley</td>
<td>1</td>
</tr>
<tr>
<td>Jaret Cox</td>
<td>1</td>
</tr>
<tr>
<td>Brett Davis</td>
<td>2</td>
</tr>
<tr>
<td>Irving Severance</td>
<td>3</td>
</tr>
<tr>
<td>David McCubrey</td>
<td>1</td>
</tr>
<tr>
<td>Ben Severance</td>
<td>3</td>
</tr>
<tr>
<td>Dana Gray</td>
<td>2</td>
</tr>
<tr>
<td>Beth Gardner</td>
<td>1</td>
</tr>
<tr>
<td>Terrance Seely</td>
<td>1</td>
</tr>
<tr>
<td>John Michael DeBartola</td>
<td>1</td>
</tr>
</tbody>
</table>

Select Board 458 Ballots Cast

Tax Collector – for a three year term

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anna M. McClay</td>
<td>421</td>
</tr>
</tbody>
</table>

Blank Ballots 24
Write in tape totals 0 No write in candidates blanks from tape 13.

Tax Collector total ballots cast 458

Road Commissioner- vote for one for a two year term

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert M. Hanson, Jr.</td>
<td>392</td>
</tr>
</tbody>
</table>

Blank ballots 38
Blanks from tape 20
Jaret Cox 1
Lester Poole 1
Jack Rogala 1
Ken Stone 3
Zach Dennison 1
Matt Flaherty 1

Road Commissioner Total Ballots Cast 458
Official Candidate Results  
JUNE 14, 2106 HOLLIS ANNUAL TOWN MEETING-

**MSAD #6 School Board Director – Vote for one for a three year term.**

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lester R. L. Harmon</td>
<td>360</td>
</tr>
<tr>
<td>Blank Ballots</td>
<td>60</td>
</tr>
<tr>
<td>Blanks from tape</td>
<td>24</td>
</tr>
<tr>
<td>Diane Nadeau</td>
<td>1</td>
</tr>
<tr>
<td>Mark Sinclair</td>
<td>1</td>
</tr>
<tr>
<td>John Curran</td>
<td>1</td>
</tr>
<tr>
<td>Paul Steeves</td>
<td>1</td>
</tr>
<tr>
<td>Don Coldwell</td>
<td>1</td>
</tr>
<tr>
<td>Robert Hoffman</td>
<td>1</td>
</tr>
<tr>
<td>Harlan Huff</td>
<td>1</td>
</tr>
<tr>
<td>Lila Gannett Wilkins</td>
<td>1</td>
</tr>
<tr>
<td>Rebecca Bowley</td>
<td>1</td>
</tr>
<tr>
<td>Benjamin Severance</td>
<td>1</td>
</tr>
<tr>
<td>Blank</td>
<td>4</td>
</tr>
</tbody>
</table>

**MSAD#6 School Director total ballots cast**  458

**Budget Committee- Vote for Two for three year terms.**

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>James R. Dyer</td>
<td>386</td>
</tr>
<tr>
<td>Blank Ballots</td>
<td>510</td>
</tr>
<tr>
<td>Write in candidates Budget Committee (20 votes total)</td>
<td></td>
</tr>
<tr>
<td>Mark Goodwin</td>
<td>1</td>
</tr>
<tr>
<td>Brian Atkinson</td>
<td>1</td>
</tr>
<tr>
<td>Joseph R. Ponzetti</td>
<td>1</td>
</tr>
<tr>
<td>Steve Szostek</td>
<td>1</td>
</tr>
<tr>
<td><strong>Alton Meserve</strong></td>
<td><strong>4</strong></td>
</tr>
<tr>
<td>(declared winner of Budget Committee seat)</td>
<td></td>
</tr>
<tr>
<td>Irvin Severance</td>
<td>1</td>
</tr>
<tr>
<td>Benjamin Severance</td>
<td>1</td>
</tr>
<tr>
<td>David Wintle</td>
<td>1</td>
</tr>
<tr>
<td>Heather Perreault</td>
<td>1</td>
</tr>
<tr>
<td>Dana Gray</td>
<td>2</td>
</tr>
<tr>
<td>Jim Silcox</td>
<td>1</td>
</tr>
<tr>
<td>Lorenda Day Coombs</td>
<td>1</td>
</tr>
<tr>
<td>Dave McCubrey</td>
<td>1</td>
</tr>
<tr>
<td>Rebecca Bowley</td>
<td>1</td>
</tr>
<tr>
<td>Rita Anderson</td>
<td>1</td>
</tr>
<tr>
<td>one blank</td>
<td>1</td>
</tr>
</tbody>
</table>

**Budget Committee – 2 members**  916 ballots cast

Note: 458 x2 = 916
STATE OF MAINE RETURN OF VOTES CAST - DEMOCRATIC

MUNICIPALITY: HOLLIS - Total Democratic Votes: 186

REPRESENTATIVE TO CONGRESS

District 1  PINGREE, CHELLJE  166
BLANK  20

STATE SENATOR

District 31  CHENETTE, JUSTIN M.  93
District 31  HOBINS, BARRY J.  84
BLANK  9

REPRESENTATIVE TO THE LEGISLATURE

District 16  PAYNE, RIVER L.  163
BLANK  23

JUDGE OF PROBATE

CHABOT, BRYAN M.  154
BLANK  32

REGISTER OF PROBATE

SICARD, ALLEN R.  152
BLANK  34

STATE OF MAINE RETURN OF VOTES CAST - REPUBLICAN

MUNICIPALITY: HOLLIS - Total Republican Votes: 169

REPRESENTATIVE TO CONGRESS

District 1  HOLBROOK, MARK I.  68
District 1  SMITH, ANDE ALLEN  85
BLANK  16

STATE SENATOR

District 31  GOMBAR, WILLIAM J.  129
BLANK  40

REPRESENTATIVE TO THE LEGISLATURE

District 16  MAREAN, DONALD G.  159
BLANK  10

REGISTER OF PROBATE

LOVEJOY, CAROL J:  132
BLANK  37

STATE OF MAINE RETURN OF VOTES CAST - INDEPENDENT (GREEN PARTY)

NO PRIMARY CANDIDATES - ZERO VOTES CAST
Maine School Administrative District No. 6
Computation and Declaration of Votes
Wednesday, June 15, 2016

The total number of votes cast in all of the municipalities within Maine School Administrative District No.6 (“the District”) in the affirmative and in the negative on Article 1 of the Warrant and Notice of Election of the District Budget Validation Referendum held on June 14, 2016, relating to the adoption of the District’s 2016-2017 budget is as follows:

**ARTICLE 1:**

<table>
<thead>
<tr>
<th>Town</th>
<th>Affirmative</th>
<th>Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Buxton</td>
<td>391</td>
<td>291</td>
</tr>
<tr>
<td>Town of Frye Island</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>Town of Hollis</td>
<td>291</td>
<td>150</td>
</tr>
<tr>
<td>Town of Limington</td>
<td>101</td>
<td>83</td>
</tr>
<tr>
<td>Town of Standish</td>
<td>475</td>
<td>230</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,259</strong></td>
<td><strong>761</strong></td>
</tr>
</tbody>
</table>

The MSAD 6 Board of Directors hereby declares that there were more votes cast in the affirmative than in the negative on said Article and finds that said Article has passed.

The total number of votes cast in all of the municipalities within Maine School Administrative District No.6 (“the District”) in the affirmative and in the negative on Article 2 of the Warrant and Notice of Election of the District Budget Validation referendum held on June 14, 2016, relating to the adoption of the District’s 2016-2017 budget is as follows:

**ARTICLE 2:**

<table>
<thead>
<tr>
<th>Town</th>
<th>Affirmative</th>
<th>Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Buxton</td>
<td>511</td>
<td>168</td>
</tr>
<tr>
<td>Town of Frye Island</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>Town of Hollis</td>
<td>338</td>
<td>101</td>
</tr>
<tr>
<td>Town of Limington</td>
<td>125</td>
<td>57</td>
</tr>
<tr>
<td>Town of Standish</td>
<td>534</td>
<td>170</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,510</strong></td>
<td><strong>502</strong></td>
</tr>
</tbody>
</table>

The MSAD 6 Board Of Directors hereby declares that there were more votes cast in the affirmative than in the negative on said Article and finds that said Article has passed.
Town of Hollis
34 Town Farm Road
Hollis, ME 04042
Telephone (207) 929-8552
www.hollismaine.org

ASSESSING OFFICE

Debra A. Stitson
Assessor

REPORT FOR FISCAL YEAR
JULY 1, 2015 TO JUNE 30, 2016

The tax rate for the 2015-2016 fiscal year was $11.95 per thousand dollars of value. Total appropriations for the year were as follows:

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Tax</td>
<td>$225,060.91</td>
</tr>
<tr>
<td>Municipal Appropriations</td>
<td>$2,509,280.00</td>
</tr>
<tr>
<td>TIF Financing Plan</td>
<td>$1,305,662.65</td>
</tr>
<tr>
<td>Local Education Appropriation</td>
<td>$3,766,605.64</td>
</tr>
<tr>
<td>Total Appropriations</td>
<td>$7,806,609.20</td>
</tr>
</tbody>
</table>

The Municipal Appropriations of $2,509,280.00 were offset, or reduced, by Town and State revenues totaling $1,708,020.32 resulting in a total net appropriation for municipal funding of $801,259.68.

The final funding for the revaluation and Geographic Information System (GIS) mapping projects were approved at the Annual Town Meeting in June of 2015. A committee was formed to prepare the Request for Proposals, to review the bids, and make recommendations to the Select Board to award the bid/projects. I would like to thank Brian Atkinson, Dave McCubrey, Dana Gray, Jack Rogala, and Jon Sjulander for their time and commitment to this project.

The GIS mapping portion of the project was awarded to CAI Technologies, Inc. CAI Technologies, Inc, has converted many towns and cities to GIS. CAI Technologies will use all available surveys, subdivision plans, deeds, known markers and roadways to compile a more accurate depiction of the layout of the town. Some of the features of the GIS will benefit other departments in Town, such as the Fire Department and Planning Board. When completed, the maps will be gridded in a manner which will be more user friendly to online usage and in finding neighboring properties on adjacent maps. The remapping will require each property in town to be assigned a new map and lot number. At the end of the project property owners will be notified and have the opportunity to meet with CAI Technologies to review the information concerning their property and correct any errors. CAI Technologies would appreciate if any property owners in possession of a survey of their property submit a copy to the town to ensure as accurate of a depiction of your lot and of the Town as possible. This project is projected to be completed in October of 2018. As they have also been updating our tax maps annually, I look forward to working with them on this project.
The revaluation portion of the project was awarded to Bartlett Assessing Services. In order to incorporate the new map and lot numbers and correctly assess land values, the committee felt that this portion of the project should be pushed back one year for a scheduled completion date of April 1, 2019. In addition to revaluing all of the real estate and personal properties in town, the Town will begin to use a Computer Assisted Mass Appraisal (CAMA) System. Although the Town of Hollis currently utilizes uniform assessing schedules, it has never had a (CAMA) System. All assessments have been calculated manually. Manual calculations are time consuming and are subject to more human error than computer assisted assessments. Bartlett Assessing Services will revalue all real and personal property in town and construct new assessing tables to ensure equitable assessments. They are also charged with the time consuming task of entering this data into the CAMA program. As with the mapping portion of this project, property owners will be notified and have the opportunity to meet with Bartlett Assessing Services to review the information concerning their property and correct any errors. Shirley Bartlett, owner of Bartlett Assessing Services, has attended both mapping and CAMA meetings in order to assist in the integration of each component of these projects and how each will affect her contractual obligations. It has been a pleasure working with Shirley and I anticipate this will continue going forward.

As always I would like to remind homeowners of the Homestead Exemption, the Veteran’s Exemption and the Exemption for Widow’s of Veterans. The Homestead Exemption is scheduled to increase from $15,000 to $20,000 effective April 1 2017. This is a $20,000 reduction of the assessed value of your primary residence. For those already receiving the Homestead Exemption this will provide an additional tax savings of approximately $60 annually. The total annual tax savings of this exemption is approximately $240. The State of Maine requires that the applications for these exemptions must be received in the Assessing Office by April 1st in order to apply for the September Tax Commitment. These applications have been inserted into this annual report. Please see the table of contents to locate them. They can also be found on our website or feel free to contact me to obtain any of these applications or to answer any questions you may have.

For business owners, Maine Revenue Services redefined retail establishments for purposes of businesses that qualify for the Business Equipment Tax Exemption (BETE). This now allows many businesses that did not previously qualify to take advantage of BETE. In March I mailed this information to local businesses that were previously excluded from this exemption but I now believe might qualify for this exemption. If you did not receive this information or are unsure if your business qualifies for this program, please feel free to contact me or visit our website for more information.

Please feel free to contact me if you have any questions or concerns regarding your assessment or exemptions. I am happy to answer any question you may have.

Respectfully,

Debra A. Stitson, C.M.A.
APPLICATION FOR MAINE HOMESTEAD PROPERTY TAX EXEMPTION
36 M.R.S. §§ 681-689

Completely forms must be filed with your local assessor by April 1. Forms filed after April 1 of any year will apply to the subsequent year tax assessment. See reverse for instructions.

SECTION 1: CHECK ALL THAT APPLY

1a. ☐ I am a permanent resident of the State of Maine.

b. ☐ I have owned a homestead in Maine for the past 12 months.

  (1) If you owned a homestead in another municipality within the past 12 months, enter the address (street number, street name, municipality):

________________________________________________________________________

c. ☐ I declare the homestead in this municipality is my permanent residence and I am not claiming or receiving a homestead property tax exemption for any other property.

(Summer camps, vacation homes, and second residences do not qualify)

IF YOU HAVE NOT CHECKED ALL THREE BOXES, STOP HERE
You do not qualify for a Maine homestead property tax exemption

SECTION 2: DEMOGRAPHIC INFORMATION

2a. Names of all property owners (names on your tax bill):

________________________________________________________________________________

b. Physical location of your homestead (i.e. 14 Maple St.):

City/Town: _______________________________ Telephone #: ____________________________

c. Mailing Address, if different from above:

City/Town: _______________________________ State: _________________ ZIP: ____________

SECTION 3: MAINE RESIDENCY IS BASED ON ONE OR MORE OF THE FOLLOWING (check all that apply):

3a. ☐ I file a Maine resident income tax return.

b. ☐ The address on my driver’s license is the same as the above address in Section 2.

c. ☐ The legal residence on my resident fishing and/or hunting license is the same as the above homestead location on line 2b.

d. ☐ I pay motor vehicle excise tax in this municipality.

e. ☐ I am a registered voter in this municipality.

(If you did not check any boxes, please attach an explanation that shows your residency.)

I hereby declare, aware of penalties for perjury, that the answers to the above are, to the best of my knowledge and belief, true, correct and complete. A person who knowingly files false information for the purpose of obtaining a homestead property tax exemption is guilty of a criminal offense.

Signature of Homestead Owner(s) ________________________________ Date: __________________

_________________________________ Date:__________________
INSTRUCTIONS

SECTION 1. Check the appropriate box related to each question. You must check all three boxes to qualify for the Maine homestead property tax exemption. If you have moved during the year and owned a homestead in Maine prior to your move, enter the address of the homestead you moved from on line 1.b(1). Your ownership of a homestead must have been continuous for the 12-month period prior to application. If you did not check all boxes in this section, you do not qualify for the homestead property tax exemption. A person on active duty serving in the Armed Forces of the United States who is permanently stationed at a military or naval post, station or base in this state is deemed to be a permanent Maine resident. A person on active duty serving in the Armed Forces of the United States does not include a member of the National Guard or the Reserves.

SECTION 2. Enter your full name(s) as shown on your property tax bill, the physical location of your home and your mailing address, if different than the physical location.

SECTION 3. This section gives the local assessor information which may be used to determine if you qualify and should support your answers to the questions in SECTION 1. Please check the appropriate box for each of the statements in this section.

At least one of the owners of the homestead must sign this document. Please file the application with your local municipal assessor. If, for any reason, you are denied exemption by the assessor, you may appeal the assessor's decision under the abatement statute, 36 M.R.S. § 841.

DEFINITIONS

Homestead. “Homestead” means residential real property owned by an individual or individuals and occupied by those individuals as their permanent residence. Residential real property held in a revocable living trust for a beneficiary who occupies the property as his or her permanent residence also qualifies as a homestead.

Permanent residence. “Permanent residence” means that place where an individual has a true, fixed, and permanent home and principal establishment to which the individual, whenever absent, has the intention of returning. An individual may have only one permanent residence at a time and, once a permanent residence is established, that residence is presumed to continue until circumstances indicate otherwise.

Permanent resident. "Permanent resident" means an individual who has established a permanent residence.

A cooperative housing corporation may apply for a homestead exemption to be applied against the valuation of property of the corporation that is occupied by qualifying shareholders. To qualify, the corporation must complete an Application for Maine Homestead Property Tax Exemption for Cooperative Housing Corporations.
APPLICATION FOR MAINE VETERAN PROPERTY TAX EXEMPTION
36 M.R.S. § 653

Please refer to Bulletin #7 for additional information – this application is confidential.

File this application, including all required attachments with your town by April 1.

1. Name: ______________________________________  2. Telephone: _______________________
3. Mailing Address: ___________________________________________________________________
4. Legal Residence: ___________________________  5. Date of Birth: ______________________

6. Date of Entry into Armed Forces: ______________________________________________________
7. Service Number/SSN: ______________
8. Legal Residence on Date of Entry into Armed Forces: _____________________________________
9. Date of Discharge or Separation from Armed Forces: ______________________________________

10. Check the box that applies:
     I am 62 or older (or receiving a non service-connected total disability pension) and served in the U.S.
        Armed Forces during an accepted war period.
     I am 62 or older (or receiving a non service-connected total disability pension) and received an Armed
        Forces Expeditionary Medal.

I receive a service-related total disability pension from the U.S. Government for:
     Service in the U.S. Armed Forces during any Federally recognized War Period.
     Injury or disease incurred in the line of duty during active military service.

VA disability pension Claim Number: ________________

11. Did you receive a grant from the U.S. Government for specially adapted housing as a paraplegic?
     Yes   No

12. Is the property you are requesting an exemption for in a revocable living trust with you as the beneficial
    owner of that trust?   Yes   No

13. Enter a description of the property (map, lot, location, etc.): _______________________________

I hereby apply for an exemption from property tax in accordance with 36 M.R.S. § 653. No property on which I
claim tax exemption as a veteran was conveyed to me for the purpose of obtaining exemption other than from
my spouse. The answers to the above questions are correct to the best of my knowledge and belief.

Signature: ______________________________ Date: ______________________________

51
GENERAL INSTRUCTIONS

If you are a Maine resident and a veteran who served on active duty in the U.S. Armed Forces, you may be eligible for a limited exemption from property tax on real estate or personal property. You qualify for an exemption if:

1) You served in the U.S. Armed Forces during a recognized war period or other recognized service period or you received an Armed Forces Expeditionary Medal; and

2) You will be at least 62 years old on April 1 or you are receiving a total disability pension from the U.S. Government.

Proof of eligibility is generally covered by a copy of your Certificate of Release or Discharge from Active Duty (DD Form 214 or similar form issued by the Department of Defense) or the benefit summary letter issued by the Department of Veterans Affairs ("VA"). A copy of VA Form 20-5455 may be used if you do not have a benefit summary letter.

RECOGNIZED WAR PERIODS

World War I - April 6, 1917 through November 11, 1918;
World War I - (service in Russia) - April 6, 1917 through March 31, 1920;
World War II - December 7, 1941 through December 31, 1946;
Korean Conflict - June 27, 1950 through January 31, 1955;
Persian Gulf War – August 2, 1990 to the date that the U.S. Government recognizes as the end of the Persian Gulf War. This period also includes Operation Enduring Freedom, Operation Iraqi Freedom, and Operation New Dawn.

OTHER RECOGNIZED SERVICE PERIODS

February 28, 1961 through August 4, 1964 (Maine property tax exemption applies to all veterans who served during February 28, 1961 through May 7, 1975, regardless of where they served);
August 24, 1982 through July 31, 1984; and

SPECIFIC INSTRUCTIONS

Line 4. Legal Residence. Enter the municipality where your primary home is. You can have only one legal residence.

Line 7. Service Number/SSN. If you were issued a service number, enter that number. Otherwise, enter your Social Security Number ("SSN").

FOR ASSESSOR USE ONLY - CERTIFICATE OF APPROVAL OF APPLICANT'S EXEMPT STATUS

The applicant has applied for the following exemption amount:

- $6,000 Post W.W.I
- $7,000 W.W.I
- $50,000 Paraplegic

In determining the local assessed value of the exemption, the assessor shall multiply the amount of the exemption by the ratio of current just value upon which the assessment is based.

Date Approved: ___________________________________________ Effective Date: __________________________

Approved by: ___________________________________________ Title: ____________________________________

PTF-307 Rev. 1/16
APPLICATION FOR VETERAN PROPERTY TAX EXEMPTION
FOR WIDOWED SPOUSE, MINOR CHILD, OR WIDOWED PARENT
36 M.R.S. § 653

Please refer to Bulletin #7 for additional information – this application is confidential.
File this application, including all required attachments, with your municipality by April 1.

******************************************************************************

Information Relating to the Applicant Spouse, Child or Parent

1. Name: ______________________________________ 2. Telephone: _______________________
3. Mailing address: ___________________________________________________________________
4. Legal residence: _______________________________ 5. Date of birth: ______________________
6. Check the applicable boxes:
   ☐ I receive compensation from the U.S. Government as the unremarried widowed spouse, the minor
     child, or unremarried widowed parent of a veteran.
   Relationship to veteran: ☐ Widow  ☐ Widower  ☐ Minor Child  ☐ Widowed Father  ☐ Widowed
     Mother.
   ☐ I am the beneficiary of a revocable living trust that held the property for which I claim exemption.

******************************************************************************

Information Relating to the Deceased Veteran

7. Name of veteran: ______________________________ 8. Date of birth ______________________
9. Date of entry into armed forces: ___________________ 10. Date of discharge/retirement: ________
11. Legal residence as of date on line 9: ___________________________________________________
14. VA disability pension claim No: C- _____________________________________________________
15. Check the applicable boxes:
   ☐ The veteran’s death was service connected.
   ☐ The veteran, as of the date on line 14, received compensation based on 100% Disability.
   ☐ The veteran received a grant from the U.S. Government for specially adapted housing as a
     paraplegic.

I hereby apply for exemption from local property taxation in accordance with 36 M.R.S. § 653. No property on
which exemption may be claimed under this section has been conveyed to me for the purpose of obtaining an
exemption. The answers to the above questions are correct to the best of my knowledge and belief.

Signature of applicant: _______________________________ Date: ______________________________
CERTIFICATE OF APPROVAL OF APPLICANT’S EXEMPT STATUS
(Assessor’s Use Only)

Written proof of entitlement accompanied this application, showing that the applicant is entitled to exemption from property tax as the widowed spouse, minor child, or widowed parent of a veteran. Proof of entitlement is covered by, but not limited to: DD214 Military Record, V.A. Form 20-5455a when Item 15 Tax Code indicates Code 2 or 3 or a copy of the certificate or letter issued by the V.A.

The applicant qualifies for:

☐ $6,000 post W.W.I veteran exemption
☐ $7,000 W.W.I veteran exemption
☐ $50,000 paraplegic veteran

As assessor I shall multiply the amount of the exemption by the ratio of current just value upon which the assessment is based in determining the local assessed value of the exemption.

Signature: ________________________________________ Date: ______________________________
Title: _____________________________________________ Effective date of exemption: ____________
Permits issues during this fiscal year were as follows:

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
<th>Fees</th>
<th>Previous Year 2015/2016</th>
<th>Previous Year 2014/2015</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building</td>
<td>58</td>
<td>$30,777.29</td>
<td>$18,864.50</td>
<td>$11,912.79</td>
<td></td>
</tr>
<tr>
<td>Electrical</td>
<td>59</td>
<td>$2,695.00</td>
<td>$2,310.00</td>
<td>$385.00</td>
<td></td>
</tr>
<tr>
<td>Demolition</td>
<td>2</td>
<td>$150.00</td>
<td>$15.00</td>
<td>$135.00</td>
<td></td>
</tr>
<tr>
<td>Internal Plumbing</td>
<td>26</td>
<td>$2,340.00</td>
<td>$2,232.50</td>
<td>$107.50</td>
<td></td>
</tr>
<tr>
<td>Septic Systems</td>
<td>36</td>
<td>$7975.00</td>
<td>$6,690.00</td>
<td>$1,285.00</td>
<td></td>
</tr>
<tr>
<td>Home Occupation/signs</td>
<td>2</td>
<td>$150.00</td>
<td>$195.00</td>
<td>$(45.00)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>183</strong></td>
<td><strong>$44,087.29</strong></td>
<td><strong>$30,307.00</strong></td>
<td><strong>$13,780.29</strong></td>
<td></td>
</tr>
</tbody>
</table>

For this period the building permits had a value of construction of $4,103,638.00. This was an increase of over 1.1 million dollars in construction value over last fiscal year.

- The Code Enforcement Officer participated in Planning Board meetings for Use Permits, Site Plan Reviews, and Subdivision Applications
- The Code Enforcement Officer participated in Appeal Board meetings
- The Code Enforcement Officer attended required continued certification classes in the new Maine Uniform Building and Energy Codes and Standards, internal plumbing, subsurface systems, land use, shore land zoning, legal issues, and other areas required for continual certification; involving approximately 80 hours of classes and training exercises.
- The Code Enforcement Officer has investigated numerous complaints and ordinance violations such as illegal apartments, illegal in-law apartments, violation of the State Junk yard laws, unsafe buildings, etc

This has been a very busy year for the Code Enforcement office, activity has increased quite a bit from last year. Our building permit revenues alone have increased a little over 63% between last fiscal year and this fiscal year; $18,864.50 last fiscal year to $30,777.29 this year.

Robert Cyr
Code Enforcement Officer
10/24/2016
2015/2016 Annual Report

To: Residents of Hollis

Hollis Fire-Rescue had a busy year in 2016, responding to 520 total service calls and putting in over 25,600 man hours, including hundreds of hours both individual and department wide for training. Our ambulance operations continue to generate revenues of approximately $116,000 in 2016, as the majority of our calls for service are medical in nature. Here is a summary of our calls for service in 2016.

<table>
<thead>
<tr>
<th>Service Call</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alarm sounding</td>
<td>10</td>
</tr>
<tr>
<td>ALS Intercept</td>
<td>2</td>
</tr>
<tr>
<td>Carbon Monoxide</td>
<td>3</td>
</tr>
<tr>
<td>Electrical</td>
<td>8</td>
</tr>
<tr>
<td>False alarms</td>
<td>17</td>
</tr>
<tr>
<td>Hazardous Materials</td>
<td>4</td>
</tr>
<tr>
<td>Heating system malfunctions</td>
<td>2</td>
</tr>
<tr>
<td>Medical Alarms</td>
<td>6</td>
</tr>
<tr>
<td>Medical non-transports</td>
<td>68</td>
</tr>
<tr>
<td>Medical transports</td>
<td>218</td>
</tr>
<tr>
<td>Motor Vehicle Accidents</td>
<td>59</td>
</tr>
<tr>
<td>Mutual aid EMS</td>
<td>4</td>
</tr>
<tr>
<td>Mutual aid Fire</td>
<td>15</td>
</tr>
<tr>
<td>Mutual aid Fire &amp; EMS</td>
<td>2</td>
</tr>
<tr>
<td>Odor Investigation</td>
<td>1</td>
</tr>
<tr>
<td>Outside Smoke Investigation</td>
<td>4</td>
</tr>
<tr>
<td>Outside Fire</td>
<td>21</td>
</tr>
<tr>
<td>Public Assistance</td>
<td>53</td>
</tr>
<tr>
<td>Specialized Rescue</td>
<td>1</td>
</tr>
<tr>
<td>Station Coverage</td>
<td>2</td>
</tr>
<tr>
<td>Storm Damage</td>
<td>8</td>
</tr>
<tr>
<td>Structure Fire</td>
<td>4</td>
</tr>
<tr>
<td>Vehicle Fire</td>
<td>2</td>
</tr>
<tr>
<td>Inspections</td>
<td>6</td>
</tr>
</tbody>
</table>

Fire chief
Chris Young
Hollis Fire-Rescue has a great staff made up of very dedicated Call Company and Per-Diem members. Our current staffing now includes 14 Per-Diem members and 29 Call Company members including 14 Paramedics, 3 Advanced EMT’s and 14 Basic EMT’s. We continue to improve our recruitment efforts to bring additional hard working and dedicated individuals to our department.

We continue to improve and expand our training department to maintain and increase the training levels of our members to better serve the residents of Hollis. In 2016 we received a training facilities grant from Maine Fire Service Institute to make improvements to our training facility, allowing us to make several repairs and add some additional training features.

In 2016 we took delivery of a new Tank truck which holds 3,000 gallons of water and is capable of pumping up to 1500 gallons per minute. We have also ordered a new ambulance which should arrive in May of 2017. The new ambulance will allow us to provide improved care and convenience to our patients. The addition to the fleet will allow for the possibility of handling multiple EMS calls at once which the need for continues to increase year after year, thus reducing dependency on mutual aid assistance.

We continue to provide community outreach by visiting the schools and daycares in town for fire prevention as well as providing CPR classes throughout the community. We hope to expand on our community relations in the coming years.

As we move forward in the coming years, we will be working to improve on the services we provide. We will be looking to make changes and improvements to our facilities and fleet to help accommodate staffing and add new equipment to help us provide increasingly better service to the citizens of Hollis. I would like to thank all of the citizens for their continued support in the past and in the future.

In closing I would like to give a special thank you to all the members of Hollis Fire-Rescue for all of their time and dedication to this department. Your never yielding dedication makes this a safer and better community for all. Your hard work and desire to serve this community is inspiring. I am proud of all the members of this department for all you do day in and day out.

Respectfully submitted with Pride

Chris Young
Fire Chief
Our Recreation Department staff includes the following:

**Recreation Director** - Debbie Tefft

**Assistant Director** - Madison Moody

**Administrative Assistant** - Kathy Cushman

**Director of Before and After Care** - Wendy Frost

**Before and Aftercare Staff** - Nate Martin, Karen Madore, Haley Pinkham, Connor Pinkham, and Cameron Levey

We want to thank all of our volunteers who make our programs possible! We appreciate everything you do to make our programs successful and positive for everyone involved.

**SUMMER:** Our summer recreation program is a six week program for children going into Kindergarten through tenth grade. The Program includes trips to Splashtown, Kiwanis Beach, local state parks, and Portland Headlight. We also offer many theme days with scavenger hunts, survivor activities, and a treasure hunt in the Old Port.

**FALL:** In the Fall we offer a Soccer Leagues for pee wees (3 & 4 year olds), kindergarten, 1st-2nd, 3rd-4th, 5th-8th, and 9th-12th grades. Our soccer teams are co-ed and play teams from surrounding towns.

As the school year begins, we offer several after school activities. These programs include gymnastics, drawing, oil painting, and floor hockey.

Wendy Frost directs our before and aftercare programs. She has a staff that helps implement these programs. As part of the aftercare program, the children walk a mile each day, and for every mile they walk a sponsor from our community donates a food product to the Hollis Food Pantry. We have a party for the sponsors and the children at the end of the year. Each year we donate over 3,000 cans or boxes of food! The children are very proud of their community service!

We organize a fall foliage bus trip each year. Participants enjoyed a trip to Fort Knox and the Penobscot Narrows. Despite the weather, it was a great trip.
For Halloween we offer a party at the Community Building and a haunted house in the barn that is set up by Day One each year. There are games and a costume contest along with food to share.

**WINTER:** The Recreation Department offers three leagues for Girls’ basketball. There is a 2\textsuperscript{nd}-4\textsuperscript{th} grade league, a 5\textsuperscript{th}-6\textsuperscript{th} grade league, and a 7\textsuperscript{th}-adult league. All boys teams are offered through Bonny Eagle Boys youth league.

We also offer a peewee basketball clinics (co-ed, k-2nd), chess and floor hockey during the winter months.

**SPRING:** Starting after the April school vacation Spring Track is held on Mondays and Fridays after school. For children from kindergarten to 5\textsuperscript{th} grade, this program offers a fun and competitive experience with track meets against Buxton, Wells and Old Orchard Beach.

Each year we offer an Easter Egg Hunt on the Saturday before Easter. It is open to Children preschool through third grade. This year we had an “extreme juggler” for entertainment.

The second bus trip we offer during the year is our spring bus trip. This year we traveled down to the Boston Museum of Science, with lunch and shopping at Faneuil Hall. We had beautiful weather and plenty of laughs along the way.

**YEAR-ROUND PROGRAMS:** We offer the following programs throughout the entire school year.

- Adult Exercise- Monday, Wednesday, Friday from 8am-9am, and 9am-10am
- Kindergym- Monday, Wednesday, and Friday from 10am-11am
- Senior Women’s Basketball- Mondays at the Hollis Elementary Gym from 7pm-8:30pm
- Men’s Open Gym basketball- Monday and Wednesdays at the Hollis Elementary Gym from 8:30-10pm
- Senior Luncheon and Cribbage- We have cribbage every Tuesday starting at 9:30 and a luncheon every other Tuesday following cribbage at 12pm. Participants are encouraged to either bring a food dish to share, or make a small donation. Check our newsletter or website for luncheon dates!
The Recreation Department wants to continue to offering programs at a reasonable cost. We are always looking for new ideas for activities and programs. We send out our newsletters 3 or 4 times a year and we also have a website (http://www.hollismaine.org/parks-recreation). If you have suggestions or questions, or if you would like to volunteer please call us at 929-5142 or email us at hollisrec@hollismaine.org.

Respectfully submitted,
Debbie J. Tefft
Recreation Director
As the Town of Hollis Road Commissioner, I continue to repair and maintain the roads within the town. The Select Board and I work together to provide the residents of Hollis the best service we can, while constantly looking for new cost savings methods to maintain and improve our roads.

Some of the highlights for this year were:

- Reestablish a Town Road Committee to advise priority, funding, and time frame for large road rebuilding projects
- Continue planning for the rebuilding of Salmon Falls Road, Sand Pond Road, and Deerwander Road west section
  
  Estimated costs to rebuild:
  - Salmon Falls Road 1.1 miles $600,000
  - Sand Pond Road 1.75 miles $1,000,000
  - Deerwander Road west 2.27 miles $1,200,000
- Winter road maintenance: sand, salt and plow 65.41 miles of road
- Total snow fall approximately 60 inches
- Posting town roads in spring
- Continue to improve ditches and drainage along our roadways
- Replace culverts and update the culvert survey
- Repair washouts on several roads from two large rain storms
- Deal with nuisance beavers and vandalism to road signs

Activities for the 2015-2016 year include:

- Replaced culverts and/or ditching-shouldering on the following roads:
  - Deerwander Road
  - Pleasant Hill Road
  - Upper Tarbox Road
  - Old Alfred Road
  - Salmon Falls Road
- Continued mowing shoulders of town roads, cut brush, and tree removal
- Grading and dust control on dirt roads
- Cold patching paved roads
- Sign and guardrail repair or replacement
- Paved: Town Farm Road and a section Usher Mill Road

I appreciate your continued support while we work to maintain and improve our roads. It is a privilege for me to continue to serve the residents and tax payers of the Town of Hollis.

Robert M. Hanson Jr.
Road Commissioner
207-727-3242 office
207-329-0800 cell
Rob@pleasanthillexcavators.com
To the Residents and Tax Payers of Hollis,

The Budget Committee is comprised of seven elected members. The members rotate for the seven seats every year such that the member vacancies do not leave the committee with “unseasoned” members.

A process that we began last year to become more transparent and helpful to the citizens and the Select Board of our town continued this past year and will continue this budget year as well. We worked with the Select Board to standardize the Department Budget Submittal format, continued to hi-light the Tax Increment Finance (TIF) District with Poland Spring, and continued to foster a more collaborative relationship with other town officials, committees and our citizens.

The Budget Committee continued to attempt to get a multi-year planning process in place and to integrate the Finance Committee responsibilities into the Budget Committee Ordinance. Neither of these issues was accomplished as of this writing. The Budget Committee is the only check and balance within our town governance to work collaboratively with the Select Board and department heads to review and make recommendations on proposed budget requests. The Budget Committee continued to streamline the process and have an open and transparent budget in the end. I have copied excerpts from the current ordinance for your review.

Composition, Election, Qualifications, Terms, Vacancies
The committee shall consist of 7 members who shall be elected and who shall be registered voters in the Town. No other elected Official or Head of a Town Department may be a member. Members shall serve a term of three (3) years. Any board member elected or appointed that misses three (3) consecutive Committee meetings without cause (cause to be determined by the chair/vice chair) shall have their seat declared vacant by the Committee and request the Selectmen to appoint a successor to serve the remainder of the term.

Powers, Duties, Authority, Recommendations, Official Cooperation
   A. To accept testimony, review financial data and make monetary recommendations on the annual budget (Expenditures and Income) as submitted by the Elected Officials, Department Heads, and Non-Municipal Agencies (excluding the County Tax and the SAD 6 School Budget).
   B. To accept testimony, review financial data and make monetary recommendations on capital expenditures as submitted by Elected Officials and Department Heads.
   C. To accept testimony, review financial data and make monetary recommendations regarding supplemental appropriations and expenditures and other budgetary action. Whenever proposed by the Elected Officials.
   D. The Chair of the Budget Committee will prepare an operating budget for the Budget Committee and submit the request to the Selectmen by January 31 each year.

I encourage anyone who has a comment or opinion to contact the Budget Committee directly or attend a meeting to voice your opinion. The more citizens that are involved, the more responsible our elected officials are.

I want to thank all the committee members for your assistance, patience and wisdom during my three tenure on the committee.

Dana A. Gray,
Past Chairman
Report of the Hollis Conservation Commission

Edna Bailey, Catherine Hewitt, Doris Luther, John Sheahan, Joanne Toone, Eric Wright, John Mattor. Associate Members Mary Weyer, Martha Turner.

Although the Indian Cellar Preserve is a “Completed” project, there will always be maintenance, fine tuning and new ideas for improvement. We want this park to be a showpiece for Hollis, and from the feedback that we receive from its users this seems to be true.

The old trail-marking arrows became shoddy looking, so they were replaced by much better ones this year. We also hired a tree company to remove a large pine tree that was partially uprooted near the kiosk and about to fall across the trail and into the Saco River.

More significantly, a severe erosion problem developed between the parking lot and the trail entrance. We decided on the permanent solution of having a set of granite stairs installed where the gully occurred. A permit was obtained from the Saco River Corridor Commission and a local stone mason was contracted to do work. Construction commenced in September after the summer activities ceased. The quality of the work exceeded all expectations. A hand-rail will be attached to the granite steps this spring.

A massive effort is underway to make the 30-acre “Googins Woods” park at Pleasant Hill to the same standards as Indian Cellar. We have had several people volunteer their time and effort to the project, which will almost certainly be completed in the next fiscal year. We will contact our local Community Television people to showcase the park once it is complete.

We also dedicated time and effort to fleshing out the Conservation Commission section of the Hollis website.

We meet on the third Thursday of each month at the Salmon Falls Library at 5 PM and always welcome anyone to join us with ideas, complaints or suggestions.

John A. Mattor, Chairman
Report from the Planning Board

The Planning Board has seven members appointed by the Select Board. It is our task to review subdivision proposals, conditional use applications, and proposed shoreland zone development. We meet with applicants, administer projects through the permitting process, consider public input and consult with experts in planning and design when needed.

Our goal is to be fair and unbiased, and balance the rights of the property owner with concerns of the public. We follow the Zoning Ordinance, Subdivision Regulations, and the Shoreland Zoning Ordinance, along with other applicable State and Federal laws. We also work to promote changes in local ordinances when it is appropriate.

In the 2015-2016 fiscal year, two major subdivisions were approved, Warren Farm Estates and Clark Farm Estates. A conditional use permit for the Garrigue Restaurant was approved. No Shoreland Zoning permits were applied for. No applications of any kind were denied. We also proposed changes to the Zoning Ordinance that were approved by the voters. We made minor changes to the Planning Board Bylaws, which are our internal protocols.

Some members have stepped down. On behalf of the Board, I would like to thank Chris Roy for his service as Chair. Thank you also to former members Victor Kirmes, Rita Perron, Richard Fitzpatrick and Patrick Lawler. The Board welcomed a brief membership of Mike Seely, whose term ended quickly when he was elected to the Select Board soon after joining us.

Joseph Ponzetti, Peter Lovell, and Paul Mattor joined as new members. Paul Mattor was elected to the Chair with the departure of Chairman Roy.

Martha Turner continues to be a dependable secretary to the Board. Her accurate minutes, organization, and quick recall are so important to us getting things done.

The Board also has been relying on the planning services of Southern Maine Planning and Development Commission (formerly Southern Maine Regional Planning Commission). Their expertise is a great resource.

Meetings are scheduled on alternate Wednesday evenings, as needed. Members of the public are encouraged to attend and contribute to the discussions. Meetings are recorded and re-broadcast on Saco River TV for those who want to watch at home. Agendas, meeting minutes, and all our communications and documents are available for public access at the Town Office.

We are usually in need of new members, so if you are inclined to be involved in town affairs in a meaningful way please consider joining. We can only be effective with diverse opinions and respectful debate.

Respectfully submitted,

Paul C. Mattor, Chairman
Hollis Planning Board
Hollis Board of Appeals  
Volunteers Serving the Community

*Members: David Barrett, Kathy Harriman, Carla Turner, Nancy Ponzetti, Bart Sughrne-Chairman, Rebecca Bowley-Vice Chairman, Carrie Walker- Secretary.*

Dear Voters and Taxpayers,

The Hollis Board of Appeals is a seven member Board with Alternate members, all are appointed by the Board of Selectmen.

The Board of Appeals authority and jurisdiction is limited by Town ordinances and State statues. The outcome of the Board of Appeals decisions has legal implications and the meetings are procedurally quite rigid.

The theory and intent of zoning bylaws is to preserve the character and quality of the community of Hollis by causing all plumbing and development to adhere to these regulations. These restrictions are, theoretically through enforcement, reducing non-conforming uses and properties to secure their gradual elimination. As strict adherence to these zoning rules occurs, eventually all the properties within that zone should evolve to meet the zoning standards of that zone.

The Board of Appeals cannot grant variances in excess of what the Town and State has empowered the Board to grant. As a result, all actions and outcomes are typically very uniform and consistent.

The Town’s objective in enacting the zoning ordinance initially was to protect ground water, address safety issues, and preserve property values.

If an appeal submitted to the Board does not bring the result requested by the applicant, there are other possible courses of action that may be taken.

These include options such as a request to the Selectmen for a letter or waiver for “non-action for non-compliance with the ordinance”; an appeal to Superior Court; or a petition to put on a warrant for public vote, the ordinance change that will allow the result requested.

Local ordinances are enacted by the voters of Hollis at a Town Meeting. The voters have the power and right to change the ordinances when such ordinances become contrary to what the voters want and need. As the nature of our community changes, the people’s needs and desires change relative to their surroundings, and so the ordinances that regulate their property may also need changes.

In the fiscal year July 1, 2015 through June 30, 2016 the Board conducted the following business:

1. April 12, 2016 - workshop, discussion of proposed Zoning Ordinance Changes, election of offices.

Sincerely, Bart Sughrue, Chairman
Visit the library website: www.hollis.center.lib.me.us

- Search the list of books, magazines and DVD’s at the Library
- With your Library card number renew and reserve materials
- 17,700 books, 928 DVD’s
- Access downloadable audio and ebooks FREE with your Library patron number
- MARVEL (Maine’s Virtual Library) gives every resident in Maine access to magazines, newspapers and reference books that are credible, reputable resources. Check the library home page for “links”.
- View the list of free museum passes
  - Southworth Planetarium (all year), Seashore Trolley Museum (seasonal)

The Library offers 5 computers with internet access and a printer.

- WiFi – with your laptop inside during regular library hours, or outside the library 24/7
- Search your family history using the library version of ancestry.com available on library computers.
- Keep up with library activities on Facebook
- The Library has a fax and copier for the public to use.

The Children’s Room contains over 8,000 books and includes:

- Lego’s and board games
- Board books, early reading books, first chapter books
- Graphic novels (cartoon), young adult book fiction and nonfiction
- Parenting books, and 30 minute video collection
**Monday Preschool Story Time** at 10 am - Books, songs, poems, bells, bubbles and a simple craft.

**February and Summer Reading Program**'s for all ages - zero to very grownup. The Treasure Chest is open and readers may select a prize and free book each week. Crafts are available whenever the library is open.

**Fundraising** projects include a Bake, Book & Rummage Sale and a volunteer who sold books online for the library. Books in good condition are accepted anytime throughout the year. Financial donations were received from several organizations and individuals. Thank you.

Thanks to our volunteers! This year you have helped with maintenance, fundraising, computer and library projects, joined the Board of Trustees, and become officers for the Library Association. You have processed and filed books, trimmed bushes and painted the ramp. Your interest, time and financial gifts help to make the Hollis Center Public Library a welcoming place for the community to gather.

Come visit!

Respectfully submitted, Maureen H. Cole, Library Director  
March 2017
“Perhaps no place in any community is so totally democratic as the town library. The only entrance requirement is interest.”

–Lady Bird Johnson

The Salmon Falls Library has grown in many ways this year. We’ve added 78 new adults and 56 new youth to our patron list. We moved our collections around and have a beautiful, newly renovated children’s room. We had two heat pumps installed for a much needed update to our heating and cooling systems.

This year we held several programs. We had a reading and discussion with local author Julia Spencer-Fleming. In December we held a wreath making demonstration and workshop as well as a holiday photo ornament project for children. We held a quarterly family game night where the participants ranged in age from five to eighty-five. We got very creative and put together a reverse video workshop with an final edited production that can be viewed on the Friends of the Salmon Falls Library Facebook page. We also offered a wool felting demonstration and workshop. If there is a program or workshop that you would enjoy, please let us know. We’re always on the look-out for fun ways to connect as a community!

The library provides free WIFI, a patron computer and printer, quiet spaces to read study or be tutored, puppets and toys to play with and a weekly craft is available in our children’s room. We’re a great destination to meet up with friends, a change of scenery for stir-crazy kids and of course, we always have the latest best seller books in print and audio CD.

The library is used as a meeting place for the Hollis Conservation Commission, the Hollis Municipal Complex committee, as well as literacy volunteers and families who need a safe space for weekly child visitations.

Again, this year, we combined efforts with the Hollis Center library, the Waterboro library and the Berry Memorial library to hold a successful summer reading program for our youth patrons. Thank you to the Narraganset Number One Foundation. It’s their generous grant that makes this possible each year.

I’d like to thank all of our dedicated volunteers with special recognition to Paula Hodgdon, Martha Turner, Julia Spencer-Fleming, Peter Eliot and Carla Turner who put in countless volunteer hours. It’s their help and support that make the library such a special place! If you’re interested in becoming a library volunteer, come in and we’ll get you signed up.

Respectfully Submitted,

Mary M Weyer, Library Director
Saco River Community TV

In the fall of 2000, Saco River Community Television began broadcasting town meetings on local cable television. The Town of Hollis is very fortunate to have three local peg (public, education and government channels) providing cable subscribers (and by extension online viewers) with access to town meetings, a community bulletin board and SAD 6 school board meeting coverage.

SRC-TV’s local cable access channels are paid for by cable subscribers. For a minimal fee, the citizens of Hollis are provided with the opportunity to learn basic location studio and location video production skills at our Plains Road station for no cost. We’re proud to offer Hollis citizens basic television production training & studio support, free video equipment rentals, fully equipped television studio access, editing assistance, volunteer and staff coverage of community events, online streaming services and town meeting support.

The equipment we provide to local people includes high definition video cameras, tripods, lights, 3 Adobe premiere editing computers, a wide array of audio equipment, projectors and a public-address system with 5 goose neck microphones. The only “catch” is the equipment must be used to support and promote community purposes.

Recent examples of the community benefiting from our equipment and studio access include a talk program called Remembering Rogers Fiber, featuring longtime Hollis residents Charlie Johnson and Bill Ramsdell. Paul Mattor and Dana and Randi Gray produced a public service announcement promoting the highly successful Hollis Pirate Fest event and Hollis Selectwoman River Payne interviewed newly elected Maine State Senator Justin Chenette at our studio.

We’ve successively partnered with the Buxton-Hollis Historical Society for years and Nancy Ponzetti gave a presentation on Kate Douglas Wiggin, the most famous resident Hollis has ever produced. We were also proud to capture local history with our staff coverage of the Bar Mills Bridge Reopening Ceremony featuring longtime Hollis resident Rita Anderson and District 31 Representative Don Marean.

Audiences are hungry for local content. Hollis stands out among the other 5 towns in our consortium because our top two most watched programs (Saco River Indian Cellar and the Bar Mills Bridge Update featuring John Mattor) are the two most watched programs out of hundreds we’ve produced over the years. We welcome and strongly encourage the citizens of Hollis to utilize our studio and rent our no-cost equipment to record and edit events of local interest for cable television as well as the internet.

“Fake news” is of great concern these days and the people of Hollis and the surrounding towns recognize the value of authentic, relevant local news stories. Saco River Community Television is proud of the role we play in promoting straightforward, just the fact town information and news.

An introductory four-week production course is currently being coordinated with Bonny Eagle Adult Education to get more even more local people involved with Saco River Community Television.

We are here to work with you – bring us your fresh ideas and positive energy and let us know how we can help you inform and entertain your friends and neighbors on cable as well as online.

Respectfully submitted,

Patrick A. Bonsant - Station Director, Saco River Community TV
Saco River Joint Cable TV Committee  
January 31, 2017

The Saco River Cable Committee was commissioned in 1990 by the Towns of Standish, Buxton, Hollis, Limington, Limerick and Waterboro with the general supervision and oversight of their respective cable TV franchises. Specifically, in the areas of franchise renewal, complaint procedures, billing methods, PEG fiber returns, line extension policy, and financial reporting.

The committee began work on the franchise renewal process in June of 2005, 36 months prior to the expiration of the old franchise as prescribed by law. We conducted a 6 town survey, held a public hearing and created a vision plan from those proceedings. Negotiations with Time Warner began in 2009 and concluded on December 6, 2013.

Today, with the influence that telecommunications corporations have in fashioning our laws to suit their interests, history has taught us that we can only expect that consumer protections, rate regulation, municipal rights and the cost benefit for the consumer will not improve with time. It is for precisely these reasons that the committee negotiated and won a 15 year contract to lock in the best terms of our previous contract and add as many forward looking terms as possible to benefit the towns and subscribers.

This franchise contains a number of Municipal Benefits: First, it is easy to read. And it has links to every Federal and State regulation that governs the Franchise process which makes it easy for municipal officials to get straight answers when questions arise about compliance.

Second, it is based on the Maine Model Franchise document that was developed by the Maine Municipal Association, the Community Television Association of Maine and the Connect ME Authority who negotiated with the cable and phone industry over a period of 8 months in 2009.

Every consumer protection afforded by law is included, as is the standard insurance, bonding and compliance provisions. We retained many, but not all, of the requirements of the previous franchise agreement as the laws have changed considerably since 1997.

The towns also negotiated a substantial capital grant which has been allocated among the towns, school districts and the regional access center as agreed by all the parties involved. These grants make it possible to purchase the necessary equipment to televise municipal, school and public access programming throughout the 6 town region.

The resulting document is a good example of what can be achieved through teamwork and single mindedness of purpose, not always easy when 6 towns are involved.

Special thanks to the following Town representatives who have served on the Committee in the past: Limington: Martha Hamilton, Doug Hubbard, Limerick: Ken Laughlin (now deceased), Dean LaPage and Bob DeVilleneuve, Hollis: Don Marean and Len VanGaasbeek, Waterboro: Dick Bateman and David Lowe, Buxton: Peter Bums, Standish: Gordy Billington. Contact your town office for the current representative if you have questions that cannot be resolved directly with Charter/Spectrum.

Respectfully Submitted,

Tony Vigue, Chairman
The Saco River Corridor Commission (SRCC) works to protect the Ossipee, Little Ossipee and the Saco River through the standards, programs and laws described by the Saco River Corridor Act. The Maine legislature created a set of standards to protect these great rivers after many citizens in the 20 surrounding towns approached them for help. Each of these 20 towns has an opportunity to be represented on the Commission by having the town appoint two people - a member and an alternate.

The Town of Hollis is fortunate to have Donna Hanson on the Commission. The alternate position is currently vacant. Anyone interested in obtaining more information about how to represent your community through this Commission should contact the Commission Staff and we will explain the town’s role and the individual’s role as well. In a practical sense, Commissioners give the Town of Hollis an opportunity to participate in the present and future development patterns throughout the entire corridor from Fryeburg to Saco. The Commission looks at land use issues, water quality and conservation issues covering a wide range of topics during the year. Clean, healthy water is Maine’s greatest asset. It’s hard to understate this important fact.

We are happy to report the conclusion of our sixteenth successful Saco River Monitoring Program. Currently, we have over 10 volunteers monitoring for dissolved oxygen, pH, turbidity, temperature, total Kjeldahl nitrogen, total phosphorus, orthophosphate, Alkalinity and *Escherichia coli*. We also do macro invertebrate testing and conductivity testing at many sites within the corridor. Our testing takes place on a bi-weekly schedule along the Saco, Ossipee, and Little Ossipee Rivers at 35 different locations during the months of May through September. All of the information relating to the past sixteen years of the Commission’s monitoring program can be found on our website located at www.srcc-maine.org. This information can be useful for Planning Boards, Code Enforcement Officers and developers in locating appropriate types of land uses close to the River.

The Commission works hard to keep the rivers clean and healthy, but they cannot do it alone. Copies of the water quality monitoring information is available or questions can be asked by calling Dennis, the Commission’s Executive Director. The Commission office is located at 81 Maple Street in Cornish, Maine (Telephone 207-625-8123) and can be found on the web at www.srcc-maine.org.
## Town of Hollis
### 2015/2016
#### Municipal Appropriations

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**VOTE**

**Fiscal Year**

carry forward

raised taxation

6/9/2015

7/1/2015-6/30/2016

**Appropriation**

**Article Total $**
### Municipal Appropriations

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<td>2307</td>
<td>So Me. Agency on Aging</td>
<td>$2,500.00</td>
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</tr>
<tr>
<td>2310</td>
<td>Cub Scouts</td>
<td>$850.00</td>
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</tr>
<tr>
<td>2312</td>
<td>Boy Scouts</td>
<td>$700.00</td>
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</tr>
<tr>
<td>2314</td>
<td>Red Cross</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>2315</td>
<td>Buxton- Hollis Historical</td>
<td>$600.00</td>
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</tr>
<tr>
<td>2317</td>
<td>VNA Home Health</td>
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<td>2318</td>
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<td>2319</td>
<td>York County Food Rescue</td>
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<td>2320</td>
<td>Saco River Corridor Commission</td>
<td>$300.00</td>
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<tr>
<td>2322</td>
<td>Sexual Assault Response Services</td>
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<tr>
<td>2360</td>
<td>So. ME. Regional Planning</td>
<td>$1,295.00</td>
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<tr>
<td>2395</td>
<td>12 Town Group</td>
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<td>3000</td>
<td>Biddeford Free Clinic</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ant Revenues 1,529,304</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Snowmobile registration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Tax due 11/4/2015</td>
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<tr>
<td></td>
<td>tax due 05/04/2016</td>
<td></td>
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<tr>
<td></td>
<td>7% Interest -</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Sports Complex</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>protected account</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Veterans Graves</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General assistance</td>
<td>$0.00</td>
<td>$ -</td>
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<tr>
<td></td>
<td>perpetually carryforward</td>
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Total: $20,126.00 $20,126.00
## Town of Hollis
### 2015/2016
#### Municipal Appropriations

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Amount</th>
<th>Previous Year</th>
<th>Current Year</th>
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</thead>
<tbody>
<tr>
<td>19</td>
<td>Comprehensive Plan Update- from TIF</td>
<td>20,000</td>
<td>$0.00</td>
<td>$ -</td>
</tr>
<tr>
<td>20</td>
<td>Amend TIF Agreement from TIF Funds</td>
<td>20,000</td>
<td></td>
<td></td>
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<tr>
<td>21</td>
<td>Eco Maine Money protected account $20,000</td>
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<tr>
<td>22</td>
<td>LD1 FAILED</td>
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<td>$0.00</td>
<td>$ -</td>
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### ESTIMATED /ANTICIPATED REVENUES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>MDOT Block Grant</td>
<td>$55,800.00</td>
</tr>
<tr>
<td>Code Enforcement Fees</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>Dog fees</td>
<td>$700.00</td>
</tr>
<tr>
<td>Excise Taxes</td>
<td>$725,000.00</td>
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<tr>
<td>Rescue Fees</td>
<td>$110,000.00</td>
</tr>
<tr>
<td>Parks &amp; Recreation Fees</td>
<td>$159,000.00</td>
</tr>
<tr>
<td>Misc. Rev &amp; Reimbursements</td>
<td>$61,000.00</td>
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<tr>
<td>BETE Reimbursements</td>
<td>$157,000.00</td>
</tr>
<tr>
<td>Homestead Reimbursement</td>
<td>$56,800.00</td>
</tr>
<tr>
<td>Tree Growth Reimbursement</td>
<td>$20,700.00</td>
</tr>
<tr>
<td>Veteran’s Exemption Reim. -</td>
<td>$2,100.00</td>
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<tr>
<td>State Revenue Sharing</td>
<td>$109,704.00</td>
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<tr>
<td>Cable Franchise Fees</td>
<td>$41,500.00</td>
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</tr>
<tr>
<td></td>
<td></td>
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<tr>
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</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Municipal Appropriation</strong></td>
<td><strong>$1,529,304.00</strong></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>2015-2016</th>
<th>$470,000.00</th>
<th>Total Municipal</th>
<th>$2,459,280.00</th>
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<tr>
<td>42000 TIF</td>
<td>Acquisition</td>
<td>plus carryover</td>
<td></td>
</tr>
<tr>
<td>50000 UF</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 6-09-2015 Annual Town Meeting Results

Martha Huff, Town Clerk
Town of Hollis
Annual Financial Report

June 30, 2016
TABLE OF CONTENTS

INDEPENDENT AUDITOR’S REPORT ........................................................................................................ 1
MANAGEMENT’S DISCUSSION AND ANALYSIS ............................................................................. 3

BASIC FINANCIAL STATEMENTS

<table>
<thead>
<tr>
<th>Statement</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statement 1</td>
<td>Statement of Net Position</td>
<td>14</td>
</tr>
<tr>
<td>Statement 2</td>
<td>Statement of Activities</td>
<td>15</td>
</tr>
<tr>
<td>Statement 3</td>
<td>Balance Sheet - Governmental Funds</td>
<td>16</td>
</tr>
<tr>
<td>Statement 4</td>
<td>Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position</td>
<td>17</td>
</tr>
<tr>
<td>Statement 5</td>
<td>Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds</td>
<td>18</td>
</tr>
<tr>
<td>Statement 6</td>
<td>Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds to the Statement of Activities</td>
<td>19</td>
</tr>
<tr>
<td>Statement 7</td>
<td>Statement of Fiduciary Net Position – Fiduciary Funds</td>
<td>20</td>
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<tr>
<td>Statement 8</td>
<td>Statement of Changes in Fiduciary Net Position – Fiduciary Funds</td>
<td>21</td>
</tr>
</tbody>
</table>

Notes to the Basic Financial Statements ............................................................................... 22

REQUIRED SUPPLEMENTARY INFORMATION

| Schedule 1 | Budgetary Comparison Schedule - Budget and Actual - General Fund - Budgetary Basis | 35   |

Notes to the Required Supplementary Information ....................................................................... 37

OTHER SUPPLEMENTARY INFORMATION

| Schedule 2 | Balance Sheets - Poland Spring TIF                                           | 39   |
| Schedule 3 | Statements of Revenues, Expenditures and Changes in Fund Balance - Poland Spring TIF | 40   |
| Schedule 4 | Combining Balance Sheet – Non-Major Special Revenue Funds                   | 41   |
| Schedule 5 | Combining Statement of Revenues, Expenditures, and Changes in Fund Balance – Non-Major Special Revenue Funds | 43   |
| Schedule 6 | Combining Statement of Fiduciary Net Position – Private-Purpose Trust Funds | 44   |
| Schedule 7 | Combining Statement of Changes in Fiduciary Net Position – Private-Purpose Trust Funds | 45   |
| Schedule 8 | Schedule of Departmental Operations                                         | 46   |
INDEPENDENT AUDITOR’S REPORT

Board of Selectmen
Town of Hollis
Hollis, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Hollis as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town’s basic financial statements as listed in the table of contents.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.
Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison schedule on pages 3 – 12 and 35 – 37, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hollis’s basic financial statements. The additional schedules presented (Schedules 2 through 8) are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Schedules 2 through 8 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules 2 through 8 are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Certified Public Accountants
September 28, 2016
Management’s Discussion and Analysis

The Town of Hollis (the Town) provides this Management Discussion and Analysis to present additional information to the readers of the Town’s basic financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2016. Readers are encouraged to consider this information in conjunction with the additional information that is furnished in the Town’s basic financial statements, required supplementary information, and other supplementary information.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town’s financial statements. The Town’s basic financial statements include three components: 1) Government-wide Financial Statements, 2) Fund Financial Statements, and 3) Notes to the Financial Statements. This report also contains required supplementary information that provides budgetary comparisons with actual results. The components of the financial statements are described in the following sections.

Basic Financial Statements

The basic financial statements include two types of financial statements that present different views of the Town – the Government-wide Financial Statements and the Fund Financial Statements. The Notes to the Basic Financial Statements supplement the financial statement information and clarify line items that are part of the financial statements.

Government-wide Financial Statements

The Government-wide Financial Statements provide a broad view of the Town’s operations in a manner similar to a private sector business. The statements provide both short-term and long-term information about the Town’s financial position, which assists in assessing the Town’s economic condition at the end of the fiscal year. These are prepared using the economic resources measurement focus and the accrual basis of accounting. This means they follow methods that are similar to those used by most businesses. They take into account all revenues and expenses connected with the fiscal year even if cash involved has not been received or paid. The Government-wide Financial Statements include two statements:

- The Statement of Net Position presents all of the government’s assets, liabilities, and deferred inflows of resources, with the difference between total assets and the sum of total liabilities and total deferred inflows of resources reported as total net position. Over time, increases or decreases in the Town’s net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

- The Statement of Activities presents information showing how the government’s net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods (such as uncollected taxes and earned but unused vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.
Both of the above financial statements present the net position and activities of governmental activities. Governmental activities are those activities that are mostly supported by taxes and intergovernmental revenues (federal and state grants), and are the only major category of activities carried on by the Town.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Fund Financial Statements focus on individual parts of the Town government, reporting the Town’s operations in more detail than the Government-wide Financial Statements. The Town maintains only two categories of funds: governmental funds and fiduciary funds. It is important to note that these fund categories use different accounting approaches and should be interpreted differently.

Governmental Funds

All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, the Governmental Fund Financial Statements focus on near term inflows and outflows of spendable resources. They also focus on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town’s near term financing requirements. This approach is known as using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual (i.e., measurable and available to liquidate liabilities of the current period). Expenditures are generally recorded when liabilities are incurred, except for those related to long-term liabilities, which are recorded when due and payable. These statements provide a detailed short-term view of the Town’s finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of the Government-wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statements. By doing so, readers may better understand the long-term impact of the government’s near term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and the governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town presents four columns in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The Town’s town major governmental funds are the General Fund and the Poland Spring TIF Fund. All non-major governmental funds are combined in the “Other Governmental Funds” column on these statements. The fourth column combines the other three columns to present data for all governmental funds.

Fiduciary Funds

These funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the Government-wide Financial Statements because the resources of these funds are not available to support the Town’s own programs.

The Town’s sole fiduciary fund is a Private-Purpose Trust Fund that accounts for money held and administered by the Town on behalf of third parties.
Current Year Financial Highlights

- The Town’s property values increased in taxable valuation from $519,484,654 in fiscal year 2015 to $520,043,630 in fiscal year 2016 – an overall increase of $558,976 (or, 0.1%).
- The Town’s mil-rate increased from $11.50 in fiscal year 2015 to $11.95 in fiscal year 2016.
- The Town’s assets exceeded its liabilities and deferred inflows of resources by $11,770,855 as of the end of the fiscal year. This year’s total net position includes an unrestricted portion totaling $3,314,054 (an increase from the prior year of $415,523), which may be used to meet the Town’s ongoing obligations to employees, citizens, and creditors.
- The Town’s operations for this year resulted in an increase in net position of $809,869. The Town’s general revenues of $7,645,218 surpassed its net expenses of $6,835,349.
- Total governmental activities’ expenses in fiscal year 2016 were up by $57,452 (or, 0.8%) from fiscal year 2015. Total governmental activities’ revenues, on the other hand, were up by $486,409 (or, 6.4%) in fiscal year 2016 compared to fiscal year 2015.
- In the General Fund, the Town’s unassigned fund balance increased by $91,136 from June 30, 2015 to June 30, 2016. The General Fund’s committed fund balance increased by $70,000 due to (a) a $50,000 addition to the reserve for future revaluation expenses, and (b) a $20,000 reserve of Ecomaine refund money received in 2015.
- At the close of the current fiscal year, the Town’s General Fund’s unassigned fund balance as a percentage of the General Fund’s expenditures and transfers out for the fiscal year was 29.5% – up from 27.8% in the prior year.
Town of Hollis
Management’s Discussion and Analysis
June 30, 2016

Table A
Town of Hollis
Condensed Statement of Net Position
As of June 30, 2016 and 2015

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current assets</td>
<td>$ 5,701,355</td>
<td>$ 4,792,304</td>
<td>$ 909,051</td>
<td>19.0%</td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>6,250,333</td>
<td>6,361,417</td>
<td>(111,084)</td>
<td>-1.7%</td>
</tr>
<tr>
<td>Total assets</td>
<td>11,951,688</td>
<td>11,153,721</td>
<td>797,967</td>
<td>7.2%</td>
</tr>
<tr>
<td>Current liabilities</td>
<td>169,695</td>
<td>125,373</td>
<td>44,322</td>
<td>35.4%</td>
</tr>
<tr>
<td>Long-term liabilities</td>
<td>443</td>
<td>30,527</td>
<td>(30,084)</td>
<td>-98.5%</td>
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<tr>
<td>Total liabilities</td>
<td>170,138</td>
<td>155,900</td>
<td>14,238</td>
<td>9.1%</td>
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<tr>
<td>Deferred inflows of resources</td>
<td>10,695</td>
<td>6,835</td>
<td>3,860</td>
<td>56.5%</td>
</tr>
<tr>
<td>Net investment in capital assets</td>
<td>6,189,676</td>
<td>6,357,623</td>
<td>(167,947)</td>
<td>-2.6%</td>
</tr>
<tr>
<td>Restricted</td>
<td>2,267,125</td>
<td>1,704,832</td>
<td>562,293</td>
<td>33.0%</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>3,314,054</td>
<td>2,898,531</td>
<td>415,523</td>
<td>14.3%</td>
</tr>
<tr>
<td>Total net position</td>
<td>$ 11,770,855</td>
<td>$ 10,960,986</td>
<td>$ 809,869</td>
<td>7.4%</td>
</tr>
</tbody>
</table>

Table B
Town of Hollis
Condensed Statement of Activities
For the Years Ended June 30, 2016 and 2015

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program revenues</td>
<td>$ 419,065</td>
<td>$ 421,427</td>
<td>(2,362)</td>
<td>-0.6%</td>
</tr>
<tr>
<td>General revenues</td>
<td>7,645,218</td>
<td>7,156,447</td>
<td>488,771</td>
<td>6.8%</td>
</tr>
<tr>
<td>Total revenues</td>
<td>8,064,283</td>
<td>7,577,874</td>
<td>486,409</td>
<td>6.4%</td>
</tr>
<tr>
<td>General government</td>
<td>745,758</td>
<td>700,566</td>
<td>45,192</td>
<td>6.5%</td>
</tr>
<tr>
<td>Recreation department</td>
<td>243,593</td>
<td>233,666</td>
<td>9,927</td>
<td>4.2%</td>
</tr>
<tr>
<td>Road and highway services</td>
<td>665,065</td>
<td>751,573</td>
<td>(86,508)</td>
<td>-11.5%</td>
</tr>
<tr>
<td>Emergency services</td>
<td>562,760</td>
<td>515,755</td>
<td>47,005</td>
<td>9.1%</td>
</tr>
<tr>
<td>Public services</td>
<td>254,846</td>
<td>255,133</td>
<td>(287)</td>
<td>-0.1%</td>
</tr>
<tr>
<td>Libraries</td>
<td>80,704</td>
<td>65,234</td>
<td>15,470</td>
<td>23.7%</td>
</tr>
<tr>
<td>Debt service</td>
<td>3,263</td>
<td>3,982</td>
<td>(719)</td>
<td>-18.1%</td>
</tr>
<tr>
<td>Education</td>
<td>3,766,606</td>
<td>3,523,138</td>
<td>243,468</td>
<td>6.9%</td>
</tr>
<tr>
<td>County taxes</td>
<td>225,061</td>
<td>227,582</td>
<td>(2,521)</td>
<td>-1.1%</td>
</tr>
<tr>
<td>Overlay</td>
<td>7,600</td>
<td>20,244</td>
<td>(12,644)</td>
<td>-62.5%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>699,158</td>
<td>900,089</td>
<td>(200,931)</td>
<td>-22.3%</td>
</tr>
<tr>
<td>Total expenses</td>
<td>7,254,414</td>
<td>7,196,962</td>
<td>57,452</td>
<td>0.8%</td>
</tr>
<tr>
<td>Change in net position</td>
<td>$ 809,869</td>
<td>$ 380,912</td>
<td>$ 428,957</td>
<td>112.6%</td>
</tr>
</tbody>
</table>
Government-wide Financial Analysis

Tables A and B on the previous page highlight the activities and the ending net position of the Town for fiscal years 2015 and 2016 and also display the dollar and percentage changes from one year to the next.

As noted earlier, net position may serve over time as a useful indicator of a government’s financial position. The Town’s net position was just under $11.8 million at the end of fiscal year 2016, compared to just over $10.8 million at the end of fiscal year 2015.

Overall, current assets increased by almost a million dollars. The majority of this increase was in cash held for the tax increment financing (TIF) district, which increased from $1.5 million in 2015 to $2.1 million in 2016. Another $412,000 increase occurred in the General Fund’s operating cash, mostly a result of revenue surpluses.

General capital assets decreased by $111,084 during the year. This was a combination of acquiring new assets totaling $217,058 while depreciating asset costs in the amount of $328,142.

The Town’s current liabilities increased by $44,322, which is primarily driven the purchase of a new truck in 2016 that was financed through a lease. The Town has subsequently paid off the lease in full in early fiscal year 2017.

The Town’s long-term liabilities have almost completely disappeared due to the Town’s only general obligation bond being in its final year of payment. The only remaining long-term liabilities are amounts due on copier leases.

Overall, the Town’s net position increased by $809,869 (7.4% over last year’s net position) with $415,523 of the increase being unrestricted.

Program revenues (consisting of charges for services, operating grants, and contributions) were relatively unchanged from 2015 levels. General revenues, however, increased by $488,771 (or, 6.8%) from 2015 levels. General revenues includes the general tax levy as well as excise taxes and intergovernmental receipts for general Town operations.

In expenses, the most significant variances from 2015 activity were in the Road and Highway Services, Education, and Miscellaneous categories. Road and Highway Services expenses in 2016 were $86,508 less than they were in 2015. Tax assessments for Education from MSAD #6 were $243,468 more in 2016 than they were in 2015. And the Miscellaneous category, which includes expenses related to the TIF and other special revenue funds, decreased overall by $200,931 between 2015 and 2016. The primary reason for this was because the credit enhancement agreement for the TIF required a lower payment from the Town.

Charts A on the following page shows the relative sizes of revenues based on their source. The largest source of revenue is, of course, property taxes at 78% of total Town revenues. The next largest source is excise taxes, at 10%.

Chart B on the following page shows the relative sizes of Town expenses by category. Education accounts for 52% of all expenses, followed by general government expenses (10%). Miscellaneous expenses also make up about 10% of total expenses, which is mostly expenses related to the TIF district and its credit enhancement payment.
Town of Hollis
Management’s Discussion and Analysis
June 30, 2016

Chart A
Revenues by Source

Chart B
Expenses by Category
Analysis of the Town’s Governmental Funds

As noted earlier, the Town of Hollis uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the Town’s governmental funds is on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town’s financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s financial position at the end of the fiscal year.

**General Fund**

The General Fund’s net change in fund balance for the year was an increase of $400,298. Comparatively, in the prior fiscal year, it had a net decrease of $175,418. Of this total increase in fund balance, the unassigned fund balance increased by $91,136 – the remainder of the increase affecting other fund balance components. The reason for the current year increase was simply due to more revenues than expected and less expenditures than planned.

The committed fund balance was increased by $70,000 during the year. This was a result of town-approve reserves of $50,000 for future revaluation costs and another $20,000 set aside as a reserve from monies received in 2015 from Ecomaine.

The General Fund’s cash and cash equivalents grew from $2.9 million in 2015 to almost $3.2 million in 2016. This was a 9.8% increase. Outstanding tax and liens receivable at year end were down $73,941 from 2015, representing a 22.8% decrease resulting from management’s increased collection efforts. Likewise, tax acquired property balances were down by 19.6% from 2015, also due to stepped-up collection actions including the sale of certain properties.

**Poland Spring TIF Fund**

The Poland Spring TIF fund accounts for all activity related to the TIF agreement. During the year, the captured assessed value that was transferred into the TIF from the General Fund amounted to $1.3 million. Of those funds, $587,548 was paid out in credit enhancement agreement payments along with $159,703 in other approved district expenditures. The expended balance is retained in the TIF for future expenditures.

Overall, the TIF’s fund balance increased $563,591 from 2015 to 2016 – an increase of 38.2%. The 2016 ending fund balance was $2,039,428.

**Other Governmental Funds**

All other governmental funds are nonmajor special revenue funds. In total, their fund balances decreased by $1,298 – from $228,995 at year end 2015 to $227,697 at year end 2016. The fund balances represent unexpended grant and other specially designated funds. The largest of these funds is the Indian Cellar Parcel fund, which has $124,622 in unexpended funds.
General Fund Budgetary Highlights

The townspeople approve appropriations for the General Fund. The townspeople also approve various other expenditures from other funds, but these are not part of the legally adopted General Fund budget.

The original budget, as adopted by the Town on June 9, 2015, was a balanced budget. That is, budgeted expenditures were completely offset by budgeted revenues. The final budget, however, budgeted a deficit of $396,949. This was due to a combination of (a) management approving $206,949 in carry forwards of unexpended 2015 appropriations, (b) the townspeople approving at a special town meeting on August 25, 2015, a reduction in property taxes to be raised by $130,000, and (c) the townspeople approving at a special town meeting on January 19, 2016, up to $60,000 for emergency repairs to the Hollis Community Building.

Actual performance, as compared to budgeted amounts, was that revenues came in $268,448 over budget and expenditures were kept at $487,295 under budget. This resulted in a budget-to-actual difference of $755,743 between the budgeted deficit ($396,949) and actual surplus ($358,794) on a budgetary basis.

The largest budget-to-actual variances occurred in the following line items:

Revenues
- Excise taxes were $95,317 (13.1%) more than budgeted
- Fees and permit revenues were $37,698 (52.2%) more than budgeted
- Miscellaneous revenues were $43,894 (72.0%) more than budgeted

Expenditures
- General government expenditures were $96,326 (11.6%) under budget
- Road and highway services expenditures were $248,894 (33.8%) under budget
- Overlay was $108,332 (93.4%) under budget

The surplus of $358,794 is on a budgetary basis and differs from the General Fund’s total net change in fund balance of $400,298, which is calculated on a modified accrual basis. The difference, $41,504, is the change in unavailable property taxes from year to year that is included in the fund financial statements prepared on the modified accrual basis, but is not considered on the budgetary basis.

Capital Assets and Long-term Debt Activity

Capital Assets

The Town’s investment in capital assets for governmental activities, as of June 30, 2016, has a net book value of just over $6.2 million, made up of $11.5 million in the historical cost of assets less accumulated depreciation on those assets of $5.3 million. This investment includes land, land improvements, buildings and improvements, vehicles, equipment, and infrastructure. It also includes $100,000 worth of assets not in service – which represents a down payment made in fiscal year 2016 for a new fire engine that is expected to be placed in service in fiscal year 2017. Infrastructure assets are items that are normally immovable and have value only to the Town, such as roads, bridges, streets, sidewalks, drainage systems, lighting systems, and similar items.

The total decrease in the Town’s investment in capital assets for the current fiscal year was $111,084. This is a combination of $217,058 in new acquisitions and constructions, and $328,142 in depreciation expense.
Town of Hollis  
Management’s Discussion and Analysis  
June 30, 2016  

Table C  
Capital Assets Net Book Value Comparisons  
As of June 30, 2016 and 2015  

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>$268,063</td>
<td>$268,063</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Assets not in service</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
<td>N/A</td>
</tr>
<tr>
<td>Land improvements</td>
<td>52,968</td>
<td>7,600</td>
<td>45,368</td>
<td>596.9%</td>
</tr>
<tr>
<td>Building improvements</td>
<td>370,955</td>
<td>389,397</td>
<td>(18,442)</td>
<td>-4.7%</td>
</tr>
<tr>
<td>Vehicles</td>
<td>383,032</td>
<td>378,912</td>
<td>4,120</td>
<td>1.1%</td>
</tr>
<tr>
<td>Equipment</td>
<td>155,880</td>
<td>155,621</td>
<td>259</td>
<td>0.2%</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>4,919,435</td>
<td>5,161,824</td>
<td>(242,389)</td>
<td>-4.7%</td>
</tr>
<tr>
<td>Total capital assets</td>
<td>$6,250,333</td>
<td>$6,361,417</td>
<td>$(111,084)</td>
<td>-1.7%</td>
</tr>
</tbody>
</table>

Long-term Debt  

At the end of the fiscal year, the Town had $28,365 outstanding in general obligation bonds and $31,156 in capital lease obligations. Of this $59,521 in total long-term debt, $59,078 will be repaid within the coming fiscal year.  

The Town financed a new truck during the year with a capital lease obligation of $36,790. Even though the capital lease terms allow it to be repaid over five years, management has the intent and ability to pay off the lease obligation within the next fiscal year and, thus, its entire balance is classified as a current liability.  

The Town’s sole general obligation bond is also due to be paid off in fiscal year 2017.  

Currently Known Facts, Decisions, and Conditions  

On June 14, 2016, the townspeople approve a municipal budget for fiscal year 2017 totaling $2,504,577. This amount does not include assessments for education and county taxes, nor does it include captured assessed value amounts that are required to be transferred to the Poland Spring TIF fund.  

Additionally, the townspeople approved spending up to $300,000 on revaluation and map conversion expenditures, $200,000 of it to be funded from the committed revaluation reserve funds, and the remaining $100,000 to be funded out of the General Fund’s unassigned fund balance. Another $10,000 was approved to be expended on repairs to the Town Board, which will be paid for out of the General Fund’s unassigned fund balance. Another $20,000 was approved to be expended on design work for a new town hall and/or community building, also to be paid out of the General Fund’s unassigned fund balance. Another $40,000 was approved to be expended on preservation of the town’s records, also to be paid out of the General Fund’s unassigned fund balance; and up to $100,000 was approved to be expended out of the General Fund’s unassigned fund balance to cover emergencies that may occur. All told, the townspeople have approved using $470,000 of existing fund balance for fiscal year 2017 expenditures.  

Other items that are expected to have a significant effect on the Town’s financial position, operational results, or that might be of particular use to the readers of the financial statements:  

1. The mil rate for fiscal year 2017 is $11.95.  
2. Article for the November 8, 2016 Special Town Meeting & Town Vote included a $45,000 from the General Fund to solicit competitive proposals and services from Architectural/Engineering Firms to complete Conceptual Planning and Schematic Design documents for a planned mixed use Hollis Municipal Complex. This measure passed.
3. Article for the November 8, 2016 Special Town Meeting & Town Vote included a $45,000 from the TIF to solicit competitive proposals and services from Architectural/Engineering Firms to complete Conceptual Planning and Schematic Design documents for a planned mixed use Hollis Municipal Complex. This measure was not passed.

4. The fiscal year 2017 $100,000 emergency fund has been expended for renovation of the Community Recreation Building.

5. Purchased a new Fire Truck from TIF in the amount of $377,000.

6. A $150,000 increase to the Town’s Business Equipment Tax Exemption (BETE) Reimbursement from the State was applied to the fiscal year 2017 tax commitment.

**Contacting the Town’s Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Select Board Office at 34 Town Farm Road, Hollis, Maine, or by phone at (207)929-8552.
BASIC FINANCIAL STATEMENTS
# Town of Hollis

## Statement of Net Position

**As of June 30, 2016**

<table>
<thead>
<tr>
<th>Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash and cash equivalents</strong></td>
</tr>
<tr>
<td><strong>Receivables, net of allowances</strong></td>
</tr>
<tr>
<td>Taxes</td>
</tr>
<tr>
<td>Liens</td>
</tr>
<tr>
<td>Prepaid expenses</td>
</tr>
<tr>
<td>Tax acquired property</td>
</tr>
<tr>
<td>Due from third parties</td>
</tr>
<tr>
<td><strong>General capital assets</strong></td>
</tr>
<tr>
<td>Land</td>
</tr>
<tr>
<td>Assets not in service</td>
</tr>
<tr>
<td>Buildings, equipment, and infrastructure</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
</tr>
</tbody>
</table>

**Total Assets**

11,951,688

<table>
<thead>
<tr>
<th>Liabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
</tr>
<tr>
<td>Accrued expenses</td>
</tr>
<tr>
<td>Unearned revenues</td>
</tr>
<tr>
<td>Current portion of long-term debt</td>
</tr>
<tr>
<td>Noncurrent portion of long-term debt</td>
</tr>
</tbody>
</table>

**Total Liabilities**

170,138

<table>
<thead>
<tr>
<th>Deferred Inflows of Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepaid property taxes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net investment in capital assets</td>
</tr>
<tr>
<td>Restricted</td>
</tr>
<tr>
<td>Tax increment financing district</td>
</tr>
<tr>
<td>Designated purposes</td>
</tr>
<tr>
<td>Unrestricted</td>
</tr>
</tbody>
</table>

**Total Net Position**

$11,770,855

---

The accompanying notes are an integral part of these financial statements.
### Town of Hollis

**Statement of Activities**  
**For the Year Ended June 30, 2016**

<table>
<thead>
<tr>
<th>Functions / Programs</th>
<th>Expenses</th>
<th>Charges for Services</th>
<th>Operating Grants and Contributions</th>
<th>Governmental Activities</th>
<th>Net (Expense) Revenue and Changes in Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Primary Government</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General government</td>
<td>$745,758</td>
<td>724</td>
<td>575</td>
<td>$744,459</td>
<td></td>
</tr>
<tr>
<td>Recreation department</td>
<td>243,593</td>
<td>171,945</td>
<td>1,440</td>
<td>70,208</td>
<td></td>
</tr>
<tr>
<td>Road and highway services</td>
<td>665,065</td>
<td>-</td>
<td>51,740</td>
<td>(613,325)</td>
<td></td>
</tr>
<tr>
<td>Emergency services</td>
<td>562,760</td>
<td>121,488</td>
<td>23,466</td>
<td>(417,806)</td>
<td></td>
</tr>
<tr>
<td>Public services</td>
<td>254,846</td>
<td>2,495</td>
<td>200</td>
<td>(252,151)</td>
<td></td>
</tr>
<tr>
<td>Libraries</td>
<td>80,704</td>
<td>-</td>
<td>25</td>
<td>(80,679)</td>
<td></td>
</tr>
<tr>
<td>Debt service</td>
<td>3,263</td>
<td>-</td>
<td>-</td>
<td>(3,263)</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td>3,766,606</td>
<td>-</td>
<td>-</td>
<td>(3,766,606)</td>
<td></td>
</tr>
<tr>
<td>County taxes</td>
<td>225,061</td>
<td>-</td>
<td>-</td>
<td>(225,061)</td>
<td></td>
</tr>
<tr>
<td>Overlay</td>
<td>7,600</td>
<td>-</td>
<td>-</td>
<td>(7,600)</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>699,158</td>
<td>39,337</td>
<td>5,630</td>
<td>(654,191)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Primary Government</strong></td>
<td><strong>$7,254,414</strong></td>
<td><strong>$335,989</strong></td>
<td><strong>$83,076</strong></td>
<td><strong>(6,835,349)</strong></td>
<td></td>
</tr>
</tbody>
</table>

**General Revenues**  
- Property taxes: 6,240,582  
- Excise taxes: 820,317  
- Intergovernmental: 365,944  
- Fees and permits: 109,898  
- Miscellaneous: 108,477  
  Total general revenues: 7,645,218

**Change in Net Position**: 809,869

**Beginning Net Position, restated**: 10,960,986

**Ending Net Position**: $11,770,855

The accompanying notes are an integral part of these financial statements.
Town of Hollis
Balance Sheet
Governmental Funds
As of June 30, 2016

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Poland Spring TIF Fund</th>
<th>Other Governmental Funds</th>
<th>Total Governmental Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$ 3,165,525</td>
<td>$ 2,116,549</td>
<td>$ 129,760</td>
<td>$ 5,411,834</td>
</tr>
<tr>
<td>Receivables, net of allowances</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes</td>
<td>190,679</td>
<td></td>
<td></td>
<td>190,679</td>
</tr>
<tr>
<td>Liens</td>
<td>59,153</td>
<td></td>
<td></td>
<td>59,153</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>6,644</td>
<td></td>
<td></td>
<td>6,644</td>
</tr>
<tr>
<td>Tax acquired property</td>
<td>32,677</td>
<td></td>
<td></td>
<td>32,677</td>
</tr>
<tr>
<td>Due to third parties</td>
<td>368</td>
<td></td>
<td></td>
<td>368</td>
</tr>
<tr>
<td>Due from other funds</td>
<td>82,259</td>
<td></td>
<td></td>
<td>103,717</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>185,976</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$ 3,537,305</td>
<td>$ 2,116,549</td>
<td>$ 233,477</td>
<td>$ 5,887,331</td>
</tr>
<tr>
<td><strong>Liabilities, Deferred Inflows of Resources, and Fund Balance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>$ 45,462</td>
<td>$ -</td>
<td>$ 642</td>
<td>$ 46,104</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>17,381</td>
<td></td>
<td></td>
<td>17,381</td>
</tr>
<tr>
<td>Unearned revenues</td>
<td>45,996</td>
<td></td>
<td></td>
<td>45,996</td>
</tr>
<tr>
<td>Due to other funds</td>
<td>103,717</td>
<td>77,121</td>
<td>5,138</td>
<td>185,976</td>
</tr>
<tr>
<td>Total liabilities</td>
<td>212,556</td>
<td>77,121</td>
<td>5,780</td>
<td>295,457</td>
</tr>
<tr>
<td>Deferred Inflows of Resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepaid property taxes</td>
<td>10,695</td>
<td>-</td>
<td></td>
<td>10,695</td>
</tr>
<tr>
<td>Unavailable property taxes</td>
<td>213,478</td>
<td>-</td>
<td></td>
<td>213,478</td>
</tr>
<tr>
<td>Total deferred inflows of resources</td>
<td>224,173</td>
<td>-</td>
<td>-</td>
<td>224,173</td>
</tr>
<tr>
<td>Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nonspendable</td>
<td>6,644</td>
<td>-</td>
<td>-</td>
<td>6,644</td>
</tr>
<tr>
<td>Restricted</td>
<td>-</td>
<td>2,039,428</td>
<td>227,697</td>
<td>2,267,125</td>
</tr>
<tr>
<td>Committed</td>
<td>220,000</td>
<td>-</td>
<td>-</td>
<td>220,000</td>
</tr>
<tr>
<td>Assigned</td>
<td>619,467</td>
<td>-</td>
<td>-</td>
<td>619,467</td>
</tr>
<tr>
<td>Unassigned</td>
<td>2,254,465</td>
<td>-</td>
<td>-</td>
<td>2,254,465</td>
</tr>
<tr>
<td>Total fund balance</td>
<td>3,100,576</td>
<td>2,039,428</td>
<td>227,697</td>
<td>5,367,701</td>
</tr>
<tr>
<td><strong>Total Liabilities, Deferred Inflows of Resources, and Fund Balance</strong></td>
<td>$ 3,537,305</td>
<td>$ 2,116,549</td>
<td>$ 233,477</td>
<td>$ 5,887,331</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
## Reconciliation of the Total Governmental Funds Balance
To the Net Position of Governmental Activities
As of June 30, 2016

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total governmental funds balance (from Statement 3)</td>
<td>$5,367,701</td>
</tr>
<tr>
<td>Capital assets</td>
<td>$6,250,333</td>
</tr>
<tr>
<td>Long-term debt</td>
<td>(59,521)</td>
</tr>
<tr>
<td>Accrued interest</td>
<td>(1,136)</td>
</tr>
<tr>
<td>Unavailable property taxes</td>
<td>213,478</td>
</tr>
<tr>
<td>Net position of governmental activities (see Statement 1)</td>
<td>$11,770,855</td>
</tr>
</tbody>
</table>

Capital assets are not financial resources and, therefore, are not reported in the governmental funds. They are, however, economic resources of governmental activities and are reported in the Statement of Net Position.

Long-term debts and related accrued interest are not due and payable in the current period and, therefore, are not reported in the governmental funds. They are, however, economic liabilities of governmental activities and are reported in the Statement of Net Position.

Taxes that are not expected to be collected within 60 days of the end of the fiscal year and not considered financial resources and, therefore, are excluded from the governmental fund balances. They are, however, considered economic resources of governmental activities and, therefore, are included in the net position.

The accompanying notes are an integral part of these financial statements.
## Town of Hollis

**Statement of Revenues, Expenditures, and Changes in Fund Balance**

**Governmental Funds**

*For the Year Ended June 30, 2016*

<table>
<thead>
<tr>
<th>Revenue Surplus (Deficit)</th>
<th>General Fund</th>
<th>Poland Spring TIF Fund</th>
<th>Other Governmental Funds</th>
<th>Total Governmental Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,706,961</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(4,405,110)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>962,591</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Expenditures**

| General government       | 734,392      |                        |                          |                          |
| Recreational services    | 235,777      |                        |                          |                          |
| Public services          | 254,846      |                        |                          |                          |
| Libraries                | 80,704       |                        |                          |                          |
| Debt service             |              | -                      |                          |                          |
| Education                | 3,766,606    |                        |                          |                          |
| County taxes             | 225,061      |                        |                          |                          |
| Overlay                  | 7,600        |                        |                          |                          |
| Miscellaneous            | 32,516       | 716,231                | 50,411                   | 799,158                  |
| Total expenditures       | 6,345,533    | 747,251                | 50,411                   | 7,143,195                |

**Revenue Surplus (Deficit)**

1,706,961

- 4,405,110

- 962,591

<table>
<thead>
<tr>
<th>Other Financings Sources (Uses)</th>
<th>General Fund</th>
<th>Poland Spring TIF Fund</th>
<th>Other Governmental Funds</th>
<th>Total Governmental Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfers in</td>
<td>-</td>
<td>1,305,663</td>
<td>1,000</td>
<td>1,306,663</td>
</tr>
<tr>
<td>Transfers out</td>
<td>(1,306,663)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total other financing sources (uses)</td>
<td>(1,306,663)</td>
<td>1,305,663</td>
<td>1,000</td>
<td></td>
</tr>
</tbody>
</table>

**Net Change in Fund Balance**

400,298

- 563,591

- 1,298

962,591

**Beginning Fund Balance, restated**

2,700,278

1,475,837

228,995

4,405,110

**Ending Fund Balance**

$3,100,576

$2,039,428

$227,697

$5,367,701

The accompanying notes are an integral part of these financial statements.
## Statement 6

**Town of Hollis**

Reconciliation of the Net Change in the Total Governmental Funds Balance
To the Change in Net Position of Governmental Activities
For the Year Ended June 30, 2016

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net change in the total governmental funds balance (from Statement 5)</strong></td>
<td>$962,591</td>
</tr>
<tr>
<td>Repayment of long-term debt principal and payments on capital lease obligations are reported as expenditures in the governmental funds, but are not reported as expenses of governmental activities. Instead, they are reported as reductions in long-term debt in the Statement of Net Position.</td>
<td></td>
</tr>
<tr>
<td>Bond and note payments</td>
<td>$28,365</td>
</tr>
<tr>
<td>Capital lease payments</td>
<td>$9,427</td>
</tr>
<tr>
<td>Capital assets acquired during the year are reported as expenditures in the governmental funds, but are not reported as expenses of governmental activities. Instead, they are reported as increases in capital assets in the Statement of Net Position.</td>
<td></td>
</tr>
<tr>
<td>Capital asset acquisitions</td>
<td>$80,268</td>
</tr>
<tr>
<td>Down payment on fire truck</td>
<td>$100,000</td>
</tr>
<tr>
<td>Taxes not collected within sixty days after year end are not considered available financial resources and, therefore, not reported as revenue in the governmental funds. However, they are reported as revenue in the Statement of Activities.</td>
<td></td>
</tr>
<tr>
<td>Decrease in unavailable property taxes</td>
<td>$(41,504)</td>
</tr>
<tr>
<td>Certain expenses and expense adjustments reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</td>
<td></td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>$(328,142)</td>
</tr>
<tr>
<td>Increase in accrued interest expense</td>
<td>$(1,136)</td>
</tr>
<tr>
<td><strong>Change in net position of governmental activities (see Statement 2)</strong></td>
<td>$809,869</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
Town of Hollis
Statement of Fiduciary Net Position
Fiduciary Funds
As of June 30, 2016

<table>
<thead>
<tr>
<th>Private-Purpose Trusts</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$ 6,910</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
</tr>
<tr>
<td>Due to the general fund</td>
<td>368</td>
</tr>
<tr>
<td><strong>Fiduciary Net Position</strong></td>
<td></td>
</tr>
<tr>
<td>Restricted - Held in trust for private purposes</td>
<td>$ 6,542</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
Town of Hollis
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2016

<table>
<thead>
<tr>
<th>Private-Purpose Trusts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Additions</strong></td>
</tr>
<tr>
<td>Interest</td>
</tr>
<tr>
<td><strong>Deductions</strong></td>
</tr>
<tr>
<td>Expenditures for designated purposes</td>
</tr>
<tr>
<td><strong>Change in Fiduciary Net Position</strong></td>
</tr>
<tr>
<td><strong>Beginning Fiduciary Net Position</strong></td>
</tr>
<tr>
<td><strong>Ending Fiduciary Net Position</strong></td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Reporting Entity

The Town of Hollis, Maine, was incorporated as a Town on February 27, 1798, under the laws of the State of Maine. The Town operates under a Town Meeting and a three member Board of Selectmen form of Government. The financial statements of the Town conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

In evaluating the Town as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town’s basic financial statements. In accordance with GASB, the Town (the primary government) is financially accountable if it appoints a voting majority of the organizations governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Town. The Town also is financially accountable for organizations that are fiscally dependent on it and if there is a financial benefit or burden relationship. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s basic financial statements to be misleading or incomplete.

Based on the aforementioned criteria, the following is a brief review of the potential component unit addressed in defining the reporting entity.

The Town participates in a jointly governed organization, which is not part of the Town's reporting entity.

Ecomaine provides solid waste disposal services to twenty participating communities (including the Town of Hollis) and eleven associate member communities. Ecomaine is managed by a Board of Directors selected by the elected municipal officers of its member communities. Except for requirements pursuant to Waste Handling Agreements (participating municipalities are obligated severally to deliver certain of the solid waste produced within the municipality to Ecomaine for processing, and to make service payments and pay tipping fees for such processing) no participant has any obligation, entitlement, or residual interest.

Basis of Presentation

Government-Wide Financial Statements

The government-wide financial statements, comprising the statement of net position and the statement of activities, report information on all of the non-fiduciary activities of the Town. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities points out the extent to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a function, service, program, or department. The Town does not allocate indirect expenses to programs or functions in the statement of activities. Program revenues include 1) charges to customers who purchase, use, or directly benefit from goods, services offered by the programs, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular program. Taxes and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from general revenues of the Town.
NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements

Fund financial statements report detailed information about the Town. Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The GASB sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. Non-major funds are aggregated and presented in the “Other Governmental Funds” column in the fund financial statements. Fiduciary funds are reported by fund type.

The Town's major governmental funds are the General Fund and Poland Spring TIF.

Measurement Focus and Basis of Accounting

The accounting and reporting treatment applied to a fund is determined by its measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements. The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liability is incurred, regardless of when the related cash flow takes place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized (recorded) in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current fiscal period. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within 60 days after the end of the fiscal year. Revenue sources susceptible to accrual include intergovernmental revenues and investment earnings. Expenditures are recognized when the corresponding liabilities are incurred, except for principal and interest on general long-term debt, which are recognized when due, and compensated absences, which are recognized when paid to the employees. Capital asset acquisitions are reported as expenditures. Allocations of cost, such as depreciation, are not recognized in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Fund Accounting

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues and expenditures/expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are reported by generic classification within the financial statements.

Governmental Funds

Governmental funds that the Town uses are identified as either general or special revenue based upon the following guidelines:

The General Fund is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.
NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The Poland Spring Tax Increment Financing (TIF) fund, the Town’s only major special revenue fund, accounts for expenditures to be paid out of TIF revenues. The Town accounts for and reports several other special revenue funds which are considered non-major.

Fiduciary Funds

Private-Purpose Trust Funds - Trust funds are used to account for assets received by the Town and held in the capacity of trustee, custodian or agent. Non-expendable trust funds are those for which principal must be preserved intact. Expendable are those for which the principal and income may be expended in the course of their designated operations. These funds are not incorporated into the government-wide statements.

Cash and Cash Equivalents

Cash and cash equivalents are considered to be cash on hand, demand deposits and time deposits.

Prepaid Expenses

Payments made to vendors for services that will benefit periods beyond June 30, 2016 are recorded as prepaid expenses.

Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds” on the combined balance sheet of the governmental funds and fiduciary funds. As a general rule, the effect of interfund activity has been eliminated from the government-wide statements.

Operating transfers are used to move unrestricted resources from various funds to finance programs that the Town must account for in other funds in accordance with budgetary authorizations.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than $1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets, other than land, is provided on the straight-line basis over their estimated useful lives. Estimated useful life is management’s estimate of how long the asset is expected to meet service demands.

Property, plant and equipment of the primary government are depreciated using the straight line method over the assets' estimated lives, ranging from 4 to 50 years.

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures upon acquisition. Fixed assets are not capitalized and related depreciation is not expensed in the fund financial statements.
NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of assets. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing resources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently has no deferred outflows of resources.

In addition to liabilities, the statement of net position will sometimes report a separate section of deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. In the government-wide financial statements, the Town’s deferred inflows of resources consist of prepaid property taxes. In the fund financial statements, due to differences in the modified accrual basis of accounting, deferred inflows also include unavailable property taxes.

Net Position and Fund Equity Classifications

Net position is required to be classified into the following three components:

Net Investment in Capital Assets - This component consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

<table>
<thead>
<tr>
<th>Component</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital assets</td>
<td>$11,533,496</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>($5,283,163)</td>
</tr>
<tr>
<td>General obligation bonds</td>
<td>($28,365)</td>
</tr>
<tr>
<td>Capital lease obligations</td>
<td>($31,156)</td>
</tr>
<tr>
<td>Accrued interest</td>
<td>($1,136)</td>
</tr>
<tr>
<td><strong>Net investment in capital assets</strong></td>
<td><strong>$6,189,676</strong></td>
</tr>
</tbody>
</table>

Restricted - This component consists of constraints placed on the use of net position which are either externally imposed by debt covenants, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted - This component consists of net position that does not meet the definition of “restricted” or “net investment in capital assets”.

101
NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Balance Component

In the fund financial statements, governmental fund balance is presented in five possible categories that comprise a hierarchy based on the extent to which the Town is bound to honor constraints on the specific purposes for which those funds can be spent. The categories are as follows:

Nonspendable - includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact.

Restricted - represents the portion of fund balance that has externally imposed constraints, such as from creditors, grantors, contributors, laws, or enabling legislation.

Committed - describes the portion of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

Assigned – reflects the amounts constrained by the town’s “intent” to be used for specific purposes, but are neither restricted nor committed. The town selectpersons have the authority to assign amounts to be used for specific purposes.

Unassigned - represents amounts that are available for any purpose.

The Town has no formal revenue spending policy for programs with multiple revenue sources. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

Landfill Closure and Post-closure Care Cost

State and federal regulations require that the Town place a final cover on its current operating landfill when waste is no longer accepted and to perform certain maintenance and monitoring functions at the site for a period of thirty years after closure. A related liability is required to be recognized based on the future closure and post closure care costs that will be paid after the date that the landfill stops accepting waste. The Town has one landfill, closure of which is complete. Some monitoring costs will be required in the future. However, these costs are not deemed to be material and were therefore not recorded as a liability.

Estimates

Management uses estimates and assumptions in preparing these basic financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets, liabilities, the disclosure of contingent liabilities, and the reported revenue and expenses. Actual results could differ from these estimates.

NOTE 2: CUSTODIAL CREDIT RISK

Custodial credit risk is the risk that, in the event of the bank's failure, the Town will not be able to recover the value of its deposits that are in the possession of an outside party. The Town does not have a deposit policy for custodial credit risk and follows the provisions of Maine State Statutes.

As of June 30, 2016, the Town reported deposits of $5,411,324 with a bank balance of $5,421,707. The Town’s bank balance was covered by FDIC insurance and/or an irrevocable letter of credit.
NOTE 3: TAXES AND LIENS RECEIVABLE

Taxes receivable include personal property taxes that cannot be liened and are long past due. For these amounts, management has estimated an allowance for uncollectible accounts. Taxes receivable are reported net of this allowance on the financial statements. The net amount is calculated as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current year taxes receivable</td>
<td>$190,679</td>
</tr>
<tr>
<td>Prior years’ taxes receivable</td>
<td>$20,109</td>
</tr>
<tr>
<td>Allowance for uncollectible accounts</td>
<td>(20,109)</td>
</tr>
<tr>
<td><strong>Taxes receivable, net of allowances</strong></td>
<td><strong>$190,679</strong></td>
</tr>
</tbody>
</table>

Liens receivable as of June 30, 2016 are $59,153. Management believes the collectability of these accounts is reasonably assured and, therefore, has not provided for an allowance for uncollectible accounts.

NOTE 4: INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS

Interfund Receivables and Payables

Interfund receivables among governmental funds are reported as due from other funds on the fund financial statements. Interfund payables among governmental funds are reported as due to other funds on the fund financial statements. These receivables and payables are eliminated in the government-wide financial statements as a result of combining the funds together.

Interfund receivables and payables between the general fund and fiduciary funds are reported as due from third parties and due to third parties, respectively. These interfund receivables and payables are not eliminated in the government-wide financial statements because fiduciary funds are not included in government-wide assets and liabilities.

Individual interfund receivable and payable balances at June 30, 2016 were as follows:

<table>
<thead>
<tr>
<th>Due From Other Funds</th>
<th>Due To Other Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>General fund</td>
<td>$185,976</td>
</tr>
<tr>
<td>Poland Spring TIF fund</td>
<td>103,717</td>
</tr>
<tr>
<td>Nonmajor special revenue funds</td>
<td>103,717</td>
</tr>
<tr>
<td><strong>Total interfund balances</strong></td>
<td><strong>$185,976</strong></td>
</tr>
</tbody>
</table>

**Interfund balances between the general fund and the private purpose trust funds at June 30, 2016, was $368 due from the private purpose trusts to the general fund.**

The purpose of interfund loans is to charge revenues and expenditures to the appropriate fund when that activity is accounted for through the centralized checking account. The balances represent each fund’s portion of the centralized account.
NOTE 4: INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS (Continued)

Transfers

Interfund transfers for the year ended June 30, 2016 consisted of the following:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Transfers In</th>
<th>Transfers Out</th>
</tr>
</thead>
<tbody>
<tr>
<td>General fund</td>
<td>$ 1,306,663</td>
<td>$ 1,306,663</td>
</tr>
<tr>
<td>Poland Spring TIF fund</td>
<td>1,305,663</td>
<td>-</td>
</tr>
<tr>
<td>Community day fund</td>
<td>1,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total interfund transfers</strong></td>
<td><strong>$ 1,306,663</strong></td>
<td><strong>$ 1,306,663</strong></td>
</tr>
</tbody>
</table>

Transfers are used to report money appropriated out of the general fund operations for specific outlays reported in other funds.

NOTE 5: CAPITAL ASSETS

Capital asset activity during 2016 was:

<table>
<thead>
<tr>
<th>Capital assets not being depreciated</th>
<th>Beginning Balance</th>
<th>Additions</th>
<th>Disposals</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>$ 268,063</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 268,063</td>
</tr>
<tr>
<td>Assets not in service</td>
<td>-</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capital assets being depreciated</th>
<th>Beginning Balance</th>
<th>Additions</th>
<th>Disposals</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land improvements</td>
<td>9,500</td>
<td>47,750</td>
<td>-</td>
<td>57,250</td>
</tr>
<tr>
<td>Buildings and improvements</td>
<td>1,286,475</td>
<td>6,154</td>
<td>-</td>
<td>1,292,629</td>
</tr>
<tr>
<td>Vehicles</td>
<td>997,570</td>
<td>36,790</td>
<td>-</td>
<td>1,034,360</td>
</tr>
<tr>
<td>Equipment</td>
<td>404,587</td>
<td>26,364</td>
<td>-</td>
<td>430,951</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>8,350,243</td>
<td>-</td>
<td>-</td>
<td>8,350,243</td>
</tr>
<tr>
<td><strong>Total capital assets</strong></td>
<td><strong>11,316,438</strong></td>
<td><strong>217,058</strong></td>
<td>-</td>
<td><strong>11,533,496</strong></td>
</tr>
</tbody>
</table>

Less: Accumulated depreciation

| Land improvements                    | 1,900             | 2,382     | -         | 4,282          |
| Buildings and improvements           | 897,078           | 24,596    | -         | 921,674        |
| Vehicles                             | 618,658           | 32,670    | -         | 651,328        |
| Equipment                            | 248,966           | 26,105    | -         | 275,071        |
| Infrastructure                       | 3,188,419         | 242,389   | -         | 3,430,808      |
| **Total accumulated depreciation**   | **4,955,021**     | **328,142**| -         | **5,283,163**  |

| **Net capital assets**               | **$ 6,361,417**   | **$ (111,084)**| -         | **$ 6,250,333**|

Assets not in service represents a $100,000 down payment on a fire engine. The purchase is expected to be completed in fiscal year 2017, at which point the fire engine will be placed in service and will be begin to be depreciated.
NOTE 5: CAPITAL ASSETS (Continued)

Depreciation was charged to the following functions:

<table>
<thead>
<tr>
<th>Function</th>
<th>Depreciation Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>General government</td>
<td>$12,994</td>
</tr>
<tr>
<td>Recreation department</td>
<td>$7,815</td>
</tr>
<tr>
<td>Roads and highway services</td>
<td>$246,303</td>
</tr>
<tr>
<td>Emergency services</td>
<td>$61,030</td>
</tr>
<tr>
<td>Total depreciation expense</td>
<td>$328,142</td>
</tr>
</tbody>
</table>

NOTE 6: LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

The following is a summary of long-term debt activity for the year ended June 30, 2016:

<table>
<thead>
<tr>
<th>Beginning Balance</th>
<th>Additions</th>
<th>Repayments</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>General obligation bond</td>
<td>$56,730</td>
<td>-</td>
<td>$(28,365)</td>
</tr>
<tr>
<td>Capital lease obligations</td>
<td>3,793</td>
<td>36,790</td>
<td>$(9,427)</td>
</tr>
<tr>
<td>Total long-term debts</td>
<td>$60,523</td>
<td>36,790</td>
<td>$(37,792)</td>
</tr>
</tbody>
</table>

The current and non-current portions of long-term debts at June 30, 2016, is as follows:

<table>
<thead>
<tr>
<th>Current Portion</th>
<th>Non-Current Portion</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>General obligation bond</td>
<td>$28,365</td>
<td>-</td>
</tr>
<tr>
<td>Capital lease obligations</td>
<td>30,713</td>
<td>443</td>
</tr>
<tr>
<td>Total long-term debts</td>
<td>$59,078</td>
<td>443</td>
</tr>
</tbody>
</table>

Interest payments on long-term debts for the year ended June 30, 2016, totaled $2,878, composed of $2,655 on the general obligation bond and $223 on capital lease obligations.

The general obligation bond was issued by TD Bank on January 26, 2007. Annual installment payments are $28,365, paid in January. Interest on the bond is 4.68% per annum. The bond matures January 26, 2017. The original amount authorized and issued was $283,651. The ending balance, as of June 30, 2016 was $28,365.

As of June 30, 2016, there remained only one annual installment to amortize the outstanding debt. The debt service requirements in fiscal year 2017 are expected to be $28,365 in principal payments and $1,328 in interest payments, totaling $29,693 in debt service payments.

In accordance with 30-A MRSA, Section 5702, as amended, no municipality shall incur debt for specified purposes in excess of certain percentages of state valuation of such municipality. The Town's outstanding debt at June 30, 2016, of $59,521 was $64,597,979 below the Town's statutory debt limit.
Town of Hollis
Notes to the Basic Financial Statements
June 30, 2016

NOTE 6: LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (Continued)

Capital Lease Obligations

The Town’s copier lease is classified as a capital lease and will expire in 2018. Annual payments are made in the amount of principal and interest due on debt. Additionally, during the year the Town acquired a truck and financed it with a capital lease obligation that will expire in 2020. However, management has the positive intent and ability to pay off the truck lease balance in fiscal year 2017 and, therefore, the entire balance is classified as a current liability on the financial statements.

The cost of capital assets under capital leases is included in the statement of net position as capital assets and totaled $44,660 at June 30, 2016. Accumulated amortization of the leased capital asset was $8,311. Amortization of assets under capital leases is included in depreciation expense.

The total obligation for capital leases at June 30, 2016, is the present value of future minimum lease payments, and is calculated as follows:

<table>
<thead>
<tr>
<th>Minimum lease payments for:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal year 2017</td>
<td>$9,650</td>
</tr>
<tr>
<td>Fiscal year 2018</td>
<td>8,309</td>
</tr>
<tr>
<td>Fiscal year 2019</td>
<td>7,862</td>
</tr>
<tr>
<td>Fiscal year 2020</td>
<td>7,862</td>
</tr>
<tr>
<td>Total future minimum lease payments</td>
<td>33,683</td>
</tr>
<tr>
<td>Less: Amounts representing interest</td>
<td>2,527</td>
</tr>
<tr>
<td>Present value of future minimum lease payments</td>
<td>$31,156</td>
</tr>
</tbody>
</table>

NOTE 7: OVERLAPPING DEBT

The Town’s proportionate share of Maine School Administrative District No. 6’s and York County’s bonded debt is not reported in the Town’s financial statements. Debt service is included in the annual School and County assessments to the Town. The Town’s share at June 30, 2016 is: 15.7% ($2,859,994) of Maine School Administrative District No. 6’s outstanding debt of $18,243,505 and 1.4% ($89,678) of York County’s outstanding debt of $6,405,567.

NOTE 8: CONTINGENT LIABILITY

State and Federal Grants

The Town participates in state and federal grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the Town, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants, therefore no provision has been recorded in the accompanying combined basic financial statements for such contingencies.

Litigation

The Town is subject to certain legal proceedings and claims which arise in the ordinary course of conducting its activities. In the opinion of management, the Town has defensible positions and any ultimate liabilities are covered by insurance or will not materially affect the financial position of the Town.
NOTE 9: SELECTED COMPONENTS OF FUND BALANCE

Selected components of the general fund's fund balance is as of June 30, 2016 as follows:

<table>
<thead>
<tr>
<th></th>
<th>Nonspendable</th>
<th>Committed</th>
<th>Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepaid expenses</td>
<td>$6,644</td>
<td>-</td>
<td>- $</td>
</tr>
<tr>
<td>Revaluation reserve</td>
<td>-</td>
<td>$200,000</td>
<td>-</td>
</tr>
<tr>
<td>Recycling loss reserve</td>
<td>-</td>
<td>$20,000</td>
<td>-</td>
</tr>
</tbody>
</table>

Unexpended appropriations carried forward

<table>
<thead>
<tr>
<th>Service</th>
<th>Nonspendable</th>
<th>Committed</th>
<th>Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>General government</td>
<td>-</td>
<td>-</td>
<td>67,761</td>
</tr>
<tr>
<td>Recreation department</td>
<td>-</td>
<td>-</td>
<td>8,336</td>
</tr>
<tr>
<td>Roads and highway services</td>
<td>-</td>
<td>-</td>
<td>248,894</td>
</tr>
<tr>
<td>Emergency services</td>
<td>-</td>
<td>-</td>
<td>7,872</td>
</tr>
<tr>
<td>Public services</td>
<td>-</td>
<td>-</td>
<td>15,604</td>
</tr>
<tr>
<td>Libraries</td>
<td>-</td>
<td>-</td>
<td>1,000</td>
</tr>
</tbody>
</table>

Budgeted uses of fund balance

<table>
<thead>
<tr>
<th>Service</th>
<th>Nonspendable</th>
<th>Committed</th>
<th>Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revaluation and map conversion</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>Town barn repairs</td>
<td>-</td>
<td>-</td>
<td>10,000</td>
</tr>
<tr>
<td>Town hall design</td>
<td>-</td>
<td>-</td>
<td>20,000</td>
</tr>
<tr>
<td>Town record preservation</td>
<td>-</td>
<td>-</td>
<td>40,000</td>
</tr>
<tr>
<td>Emergencies</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
</tr>
</tbody>
</table>

The general fund's unassigned fund balance as of June 30, 2016, is $2,254,465.

NOTE 10: PROPERTY TAXES

The Town's property taxes for the current year were committed on September 15, 2015 on the assessed value listed as of the previous April 1st for all real and taxable personal property located in the Town. Assessed values are periodically established by the assessors at 100% of the assumed market value. All real and personal property taxes were due in two installments, 50% on November 4, 2015 and 50% on May 4, 2016. Interest at the rate of 7% per annum was charged on any amounts remaining unpaid after these respective dates. The assessed value for the list of April 1, 2015, upon which the levy for the year ended June 30, 2016 was based, was $520,043,630.

The following summarizes the levy:

- Taxable valuation of real estate  $464,656,763
- Taxable valuation of personal property $55,386,867
- Total taxable valuation $520,043,630
- Property tax rate (per thousand) 11.95
- Total property tax levy $6,214,522
NOTE 10:  PROPERTY TAXES (Continued)

The tax collection rate is the percentage of net taxes levied that were collected in the current year. This is calculated as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original property tax levy</td>
<td>$6,214,522</td>
</tr>
<tr>
<td>Supplemental and special tax levies</td>
<td>26,060</td>
</tr>
<tr>
<td>Total taxes levied</td>
<td>6,240,582</td>
</tr>
<tr>
<td>Abatements and adjustments</td>
<td>(7,600)</td>
</tr>
<tr>
<td>Net taxes levied</td>
<td>6,232,982</td>
</tr>
<tr>
<td>Current year taxes receivable at year end</td>
<td>(190,679)</td>
</tr>
<tr>
<td>Total current year tax collections</td>
<td>$6,042,303</td>
</tr>
</tbody>
</table>

Collection rate 96.9%

Of the total taxes committed for the year ended June 30, 2016, $1,305,663 was allocated to the Poland Spring TIF under the approved incremental tax levied on the Tax Increment Financing District’s “captured assessed value” (see Note 13).

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to $115,932 for the year ended June 30, 2016.

Property taxes levied were recorded as receivables at the time of the levy. The taxes collected during the year, and in the first sixty (60) days subsequent to the fiscal year, have been recorded as revenues. The remaining receivables estimated to be collectible subsequent to the sixty (60) day period are recorded as unavailable property taxes.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Property acquired by foreclosure for nonpayment of taxes is recorded at the amount of expired tax liens plus the costs involved in foreclosure. Liens and any current taxes on the same record are not included as part of the tax acquired property account until expiration of statutory time limits.

NOTE 11:  RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the Town either carries commercial insurance or participates in a public entity risk pool. Currently, the Town participates in a public entity risk pool sponsored by the Maine Municipal Association.

Based on coverage provided by the pool, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material, actual or potential claim liabilities which should be recorded at June 30, 2016.
NOTE 12: OUTSIDE COMPENSATION FUNDS

The Town maintains a workers’ compensation fund and an unemployment compensation fund as part of a pool with Maine Municipal Association (MMA). Contributions are made by the Town during the year and are invested by MMA to administer workers compensation and unemployment benefits for the Town, if any. The Town has a positive experience, that is, contributions and income exceed payment of benefits. These plans do not allow for retroactive premium adjustment by the pool and the pool retains the risk of loss. Therefore, these amounts are not part of the Town’s basic financial statements.

NOTE 13: TAX INCREMENT FINANCING DISTRICT

The Town was authorized by the Maine Department of Economic and Community Development to establish a Tax Increment Financing District (TIF) in order to capture improvements made within the District and permit Tax Increment financing for the Poland Spring Project. This project encompasses approximately 250 acres of taxable real estate, as well as personal property.

The agreement provides for a portion (85%) of the new tax revenues generated by the increase in assessed value of the District to be captured and designated as TIF revenues. The remaining portion (15%) is retained in the Town’s general fund.

TIF revenues are used to offset the costs of financing, building construction, site improvements and the purchase and installation of equipment within the District. Under the Tax Increment Financing District Credit Enhancement Agreement, a percentage of the captured TIF revenues (45% for fiscal year ended June 30, 2016) has been paid to the Company to offset costs of building construction, site improvements, and purchase and installation of equipment. The balance of the captured TIF revenues (55% for fiscal year ended June 30, 2016) has retained in the TIF fund to be used to pay for current year and future expenditures.

NOTE 14: RESTATEMENTS AND RECLASSIFICATIONS

The prior year net position was restated due to the discovery that existing fixed assets had not been included in the statement of net position and that certain other fixed assets had been included that had been previously disposed of. The net effect of the restatement increased the prior year’s ending net position by $148,814.

Additionally, in the current year, certain amounts were reclassified as special revenue funds where, in prior years, they had been accounted for and reported as part of the general fund. There was no net effect on total fund balances as a result of these reclassifications. However, the reclassification reduced the general fund’s prior year fund balance by $228,995 – the total of all fund balances reclassified as special revenue funds.

NOTE 15: SUBSEQUENT EVENTS

In preparing these financial statements, the Town has evaluated events and transactions for potential recognition or disclosure through September 28, 2016, the date the financial statements were available to be issued.
REQUIRED SUPPLEMENTARY INFORMATION
## Town of Hollis

### Budgetary Comparison Schedule

**Budget and Actual** • **General Fund** • **Budgetary Basis**

**For the Year Ended June 30, 2016**

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Final Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Taxes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property taxes</td>
<td>$ 6,344,522</td>
<td>$ 6,214,522</td>
<td>$ 6,240,582</td>
<td>$ 26,060</td>
</tr>
<tr>
<td>Excise taxes</td>
<td>725,000</td>
<td>725,000</td>
<td>820,317</td>
<td>95,317</td>
</tr>
<tr>
<td><strong>Total taxes</strong></td>
<td>7,069,522</td>
<td>6,939,522</td>
<td>7,060,899</td>
<td>121,377</td>
</tr>
<tr>
<td><strong>Intergovernmental</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal revenue sharing</td>
<td>109,704</td>
<td>109,833</td>
<td>117,839</td>
<td>8,006</td>
</tr>
<tr>
<td>BETE reimbursements</td>
<td>157,000</td>
<td>153,921</td>
<td>153,921</td>
<td>-</td>
</tr>
<tr>
<td>Homestead reimbursements</td>
<td>56,800</td>
<td>58,466</td>
<td>58,317</td>
<td>(149)</td>
</tr>
<tr>
<td>Tree growth reimbursements</td>
<td>20,700</td>
<td>20,700</td>
<td>23,244</td>
<td>2,544</td>
</tr>
<tr>
<td>Veterans exemption reimbursements</td>
<td>2,100</td>
<td>2,100</td>
<td>1,987</td>
<td>(113)</td>
</tr>
<tr>
<td>General assistance reimbursements</td>
<td>-</td>
<td>-</td>
<td>10,637</td>
<td>10,637</td>
</tr>
<tr>
<td>MDOT grant</td>
<td>55,800</td>
<td>55,800</td>
<td>51,740</td>
<td>(4,060)</td>
</tr>
<tr>
<td>All other intergovernmental</td>
<td>-</td>
<td>-</td>
<td>20,962</td>
<td>20,962</td>
</tr>
<tr>
<td><strong>Total intergovernmental</strong></td>
<td>402,104</td>
<td>400,820</td>
<td>438,647</td>
<td>37,827</td>
</tr>
<tr>
<td><strong>Fees and Permits</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Code enforcement fees</td>
<td>30,000</td>
<td>30,000</td>
<td>45,711</td>
<td>15,711</td>
</tr>
<tr>
<td>Dog fees and animal control</td>
<td>700</td>
<td>700</td>
<td>5,343</td>
<td>4,643</td>
</tr>
<tr>
<td>Cable franchise fees</td>
<td>41,500</td>
<td>41,500</td>
<td>39,384</td>
<td>(2,116)</td>
</tr>
<tr>
<td>All other fees and permits</td>
<td>-</td>
<td>-</td>
<td>19,460</td>
<td>19,460</td>
</tr>
<tr>
<td><strong>Total fees and permits</strong></td>
<td>72,200</td>
<td>72,200</td>
<td>109,898</td>
<td>37,698</td>
</tr>
<tr>
<td><strong>Charges for Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreation department</td>
<td>159,000</td>
<td>159,000</td>
<td>171,945</td>
<td>12,945</td>
</tr>
<tr>
<td>Public safety and rescue</td>
<td>110,000</td>
<td>110,000</td>
<td>121,488</td>
<td>11,488</td>
</tr>
<tr>
<td>All other charges for services</td>
<td>-</td>
<td>-</td>
<td>3,219</td>
<td>3,219</td>
</tr>
<tr>
<td><strong>Total charges for services</strong></td>
<td>269,000</td>
<td>269,000</td>
<td>296,652</td>
<td>27,652</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td>61,000</td>
<td>61,000</td>
<td>104,894</td>
<td>43,894</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>7,873,826</td>
<td>7,742,542</td>
<td>8,010,990</td>
<td>268,448</td>
</tr>
</tbody>
</table>

See the accompanying notes to the required supplementary information.
### Town of Hollis

#### Budgetary Comparison Schedule

**Budget and Actual • General Fund • Budgetary Basis**

**For the Year Ended June 30, 2016**

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Original Budget</th>
<th>Final Budget</th>
<th>Actual</th>
<th>Variance (Positive/Negative)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General government</td>
<td>$756,282</td>
<td>$830,718</td>
<td>$734,392</td>
<td>$96,326</td>
</tr>
<tr>
<td>Recreation department</td>
<td>240,689</td>
<td>242,689</td>
<td>235,777</td>
<td>6,912</td>
</tr>
<tr>
<td>Road and highway services</td>
<td>585,695</td>
<td>735,569</td>
<td>486,675</td>
<td>248,894</td>
</tr>
<tr>
<td>Emergency services</td>
<td>508,962</td>
<td>529,228</td>
<td>521,356</td>
<td>7,872</td>
</tr>
<tr>
<td>Public services</td>
<td>257,500</td>
<td>270,752</td>
<td>254,846</td>
<td>15,906</td>
</tr>
<tr>
<td>Libraries</td>
<td>75,626</td>
<td>82,747</td>
<td>80,704</td>
<td>2,043</td>
</tr>
<tr>
<td>Education</td>
<td>3,766,606</td>
<td>3,766,606</td>
<td>3,766,606</td>
<td>-</td>
</tr>
<tr>
<td>County taxes</td>
<td>225,061</td>
<td>225,061</td>
<td>225,061</td>
<td>-</td>
</tr>
<tr>
<td>Overlay</td>
<td>117,216</td>
<td>115,932</td>
<td>7,600</td>
<td>108,332</td>
</tr>
<tr>
<td>Other municipal appropriations</td>
<td>13,400</td>
<td>13,400</td>
<td>13,390</td>
<td>10</td>
</tr>
<tr>
<td>Non-municipal requests</td>
<td>20,126</td>
<td>20,126</td>
<td>19,126</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>6,567,163</td>
<td>6,832,828</td>
<td>6,345,533</td>
<td>487,295</td>
</tr>
</tbody>
</table>

| Revenue Surplus (Deficit) | 1,306,663 | 909,714 | 1,665,457 | 755,743 |

<table>
<thead>
<tr>
<th>Other Financing Uses</th>
<th>Original Budget</th>
<th>Final Budget</th>
<th>Actual</th>
<th>Variance (Positive/Negative)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfers out to TIF fund</td>
<td>1,305,663</td>
<td>1,305,663</td>
<td>1,305,663</td>
<td>-</td>
</tr>
<tr>
<td>Transfers out to Community Day fund</td>
<td>1,000</td>
<td>1,000</td>
<td>1,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Other Financing Uses</strong></td>
<td>1,306,663</td>
<td>1,306,663</td>
<td>1,306,663</td>
<td></td>
</tr>
</tbody>
</table>

| Budgetary Surplus (Deficit) | $ | $ (396,949) | $ 358,794 | $ 755,743 |

<table>
<thead>
<tr>
<th>Fund Balance Components of Budgetary Surplus (Deficit)</th>
<th>Original Budget</th>
<th>Final Budget</th>
<th>Actual</th>
<th>Variance (Positive/Negative)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nonspendable</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>6,644</td>
</tr>
<tr>
<td>Restricted</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Committed</td>
<td>70,000</td>
<td>70,000</td>
<td>70,000</td>
<td></td>
</tr>
<tr>
<td>Assigned</td>
<td>-</td>
<td>(386,949)</td>
<td>232,518</td>
<td></td>
</tr>
<tr>
<td>Unassigned</td>
<td>(70,000)</td>
<td>(80,000)</td>
<td>49,632</td>
<td></td>
</tr>
<tr>
<td><strong>Total budgetary surplus (deficit)</strong></td>
<td>$</td>
<td>$ (396,949)</td>
<td>$ 358,794</td>
<td></td>
</tr>
</tbody>
</table>

See the accompanying notes to the required supplementary information.
**NOTE 1: BUDGETARY ACCOUNTING**

On an annual basis, the Town adopts an annual budget for the general fund. Formal budgetary integration is employed as a management control device. The budget is prepared on a budgetary basis of accounting that differs from the modified accrual basis of accounting used to prepare financial statements of the general fund.

**NOTE 2: RECONCILIATION OF BUDGETARY BASIS TO GAAP BASIS**

A difference exists between the total revenues as reported the Budgetary Comparison Schedule (Schedule 1) and total revenues as reported on the general fund’s Statement of Revenues, Expenditures, and Changes in Fund Balance (Statement 5). This is due to Schedule 1 being prepared on a budgetary basis of accounting, whereas Statement 5 is prepared on the modified accrual basis of accounting in accordance with U.S. generally accepted accounting principles (US GAAP).

The difference of $41,504 between the two statements represents the change in unavailable property taxes from the prior year to the current year. Unavailable property taxes are deferred inflows of resources in the general fund and changes in its balance from one year are charged to revenue in the general fund. They are not, however, contemplated in the annual budget.
OTHER SUPPLEMENTARY INFORMATION
## Town of Hollis
### Balance Sheets
#### Poland Spring TIF Fund
##### As of June 30, 2016 and 2015

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$2,116,549</td>
<td>$1,512,709</td>
</tr>
<tr>
<td><strong>Liabilities and Fund Balance</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due to other funds</td>
<td>77,121</td>
<td>36,872</td>
</tr>
<tr>
<td>Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted</td>
<td>2,039,428</td>
<td>1,475,837</td>
</tr>
<tr>
<td><strong>Total Liabilities and Fund Balance</strong></td>
<td>$2,116,549</td>
<td>$1,512,709</td>
</tr>
<tr>
<td></td>
<td>2016</td>
<td>2015</td>
</tr>
<tr>
<td>------------------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest income</td>
<td>$ 5,179</td>
<td>$ 2,317</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credit enhancement payment</td>
<td>587,548</td>
<td>718,743</td>
</tr>
<tr>
<td>Killock Pond Road loan debt service</td>
<td>31,020</td>
<td>32,347</td>
</tr>
<tr>
<td>Fire truck purchase</td>
<td>100,000</td>
<td></td>
</tr>
<tr>
<td>Comprehensive plan updates</td>
<td>9,455</td>
<td>-</td>
</tr>
<tr>
<td>Amendment to the TIF agreement</td>
<td>450</td>
<td>-</td>
</tr>
<tr>
<td>Other approved district expenditures</td>
<td>18,778</td>
<td>27,503</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td>747,251</td>
<td>778,593</td>
</tr>
<tr>
<td><strong>Revenue Deficit</strong></td>
<td>(742,072)</td>
<td>(776,276)</td>
</tr>
<tr>
<td><strong>Other Financing Sources (Uses)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers in from the general fund</td>
<td>1,305,663</td>
<td>1,306,806</td>
</tr>
<tr>
<td>Transfers out to the general fund</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total other financing sources (uses)</strong></td>
<td>1,305,663</td>
<td>1,306,806</td>
</tr>
<tr>
<td><strong>Change in Fund Balance</strong></td>
<td>563,591</td>
<td>530,530</td>
</tr>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>1,475,837</td>
<td>945,307</td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>$ 2,039,428</td>
<td>$ 1,475,837</td>
</tr>
</tbody>
</table>
### Assets

<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash</th>
<th>Due from General Fund</th>
<th>Total Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indian Cellar Fund</td>
<td>$129,760</td>
<td>$16,749</td>
<td>$129,760</td>
</tr>
<tr>
<td>Broadcasting Grant Fund</td>
<td>-</td>
<td>1,043</td>
<td>1,043</td>
</tr>
<tr>
<td>Community Garden Project Fund</td>
<td>-</td>
<td>3,717</td>
<td>3,717</td>
</tr>
<tr>
<td>Park Donations Fund</td>
<td>-</td>
<td>5,100</td>
<td>5,100</td>
</tr>
<tr>
<td>Hollis/Buxton Pedestrian Bridge Fund</td>
<td>-</td>
<td>13,731</td>
<td>13,731</td>
</tr>
<tr>
<td>Sports Complex Concessions Fund</td>
<td>-</td>
<td>463</td>
<td>463</td>
</tr>
<tr>
<td>Sports Complex Narragansett Grant Fund</td>
<td>-</td>
<td>13,396</td>
<td>13,396</td>
</tr>
<tr>
<td>Field Maintenance and Signs Fund</td>
<td>-</td>
<td>4,922</td>
<td>4,922</td>
</tr>
<tr>
<td>Baseball / Softball Fund</td>
<td>-</td>
<td>95</td>
<td>95</td>
</tr>
<tr>
<td>Memorials Fund</td>
<td>-</td>
<td>6,885</td>
<td>6,885</td>
</tr>
<tr>
<td>Girls Basketball Fund</td>
<td>-</td>
<td>1,941</td>
<td>1,941</td>
</tr>
<tr>
<td>Pepsi Machine Fund</td>
<td>-</td>
<td>2,765</td>
<td>2,765</td>
</tr>
<tr>
<td>RALA Grant Fund</td>
<td>-</td>
<td>3,821</td>
<td>3,821</td>
</tr>
<tr>
<td>FD Training Facility Fund</td>
<td>-</td>
<td>9,881</td>
<td>9,881</td>
</tr>
<tr>
<td>FD Donations and Grants Fund</td>
<td>-</td>
<td>1,281</td>
<td>1,281</td>
</tr>
<tr>
<td>Salmon Falls Library Discretionary Fund</td>
<td>-</td>
<td>11,637</td>
<td>11,637</td>
</tr>
<tr>
<td>Subdivision Admin Fund</td>
<td>-</td>
<td>6,290</td>
<td>6,290</td>
</tr>
<tr>
<td>Veterans Graves Fund</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Day Fund</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$129,760</strong></td>
<td><strong>$103,717</strong></td>
<td><strong>$233,477</strong></td>
</tr>
</tbody>
</table>
## Town of Hollis
Combining Balance Sheet
Non-Major Special Revenue Funds
As of June 30, 2016

<table>
<thead>
<tr>
<th>Fund</th>
<th>Accounts Payable</th>
<th>Due to General Fund</th>
<th>Restricted Fund Balance</th>
<th>Total Liabilities and Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indian Cellar Fund</td>
<td>$</td>
<td>$ 5,138</td>
<td>$ 124,622</td>
<td>$ 129,760</td>
</tr>
<tr>
<td>Broadcasting Grant Fund</td>
<td>-</td>
<td>-</td>
<td>16,749</td>
<td>16,749</td>
</tr>
<tr>
<td>Community Garden Project Fund</td>
<td>-</td>
<td>-</td>
<td>1,043</td>
<td>1,043</td>
</tr>
<tr>
<td>Park Donations Fund</td>
<td>-</td>
<td>-</td>
<td>3,717</td>
<td>3,717</td>
</tr>
<tr>
<td>Hollis/Buxton Pedestrian Bridge Fund</td>
<td>-</td>
<td>-</td>
<td>5,100</td>
<td>5,100</td>
</tr>
<tr>
<td>Sports Complex Concessions Fund</td>
<td>540</td>
<td>-</td>
<td>13,191</td>
<td>13,731</td>
</tr>
<tr>
<td>Sports Complex Narragansett Grant Fund</td>
<td>-</td>
<td>-</td>
<td>463</td>
<td>463</td>
</tr>
<tr>
<td>Field Maintenance and Signs Fund</td>
<td>-</td>
<td>-</td>
<td>13,396</td>
<td>13,396</td>
</tr>
<tr>
<td>Baseball / Softball Fund</td>
<td>102</td>
<td>-</td>
<td>4,820</td>
<td>4,922</td>
</tr>
<tr>
<td>Memorials Fund</td>
<td>-</td>
<td>-</td>
<td>95</td>
<td>95</td>
</tr>
<tr>
<td>Girls Basketball Fund</td>
<td>-</td>
<td>-</td>
<td>6,885</td>
<td>6,885</td>
</tr>
<tr>
<td>Pepsi Machine Fund</td>
<td>-</td>
<td>-</td>
<td>1,941</td>
<td>1,941</td>
</tr>
<tr>
<td>RALA Grant Fund</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FD Training Facility Fund</td>
<td>-</td>
<td>-</td>
<td>2,765</td>
<td>2,765</td>
</tr>
<tr>
<td>FD Donations and Grants Fund</td>
<td>-</td>
<td>-</td>
<td>3,821</td>
<td>3,821</td>
</tr>
<tr>
<td>Salmon Falls Library Discretionary Fund</td>
<td>-</td>
<td>-</td>
<td>9,881</td>
<td>9,881</td>
</tr>
<tr>
<td>Subdivision Admin Fund</td>
<td>-</td>
<td>-</td>
<td>1,281</td>
<td>1,281</td>
</tr>
<tr>
<td>Veterans Graves Fund</td>
<td>-</td>
<td>-</td>
<td>11,637</td>
<td>11,637</td>
</tr>
<tr>
<td>Community Day Fund</td>
<td>-</td>
<td>-</td>
<td>6,290</td>
<td>6,290</td>
</tr>
</tbody>
</table>

**Totals**
$ 642  $ 5,138  $ 227,697  $ 233,477
### Schedule 5

**Town of Hollis**

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

**Non-Major Special Revenue Funds**

For the Year Ended June 30, 2016

<table>
<thead>
<tr>
<th>Fund Balance</th>
<th>Program Revenues</th>
<th>Transfers In (Out)</th>
<th>Program Expenditures</th>
<th>Ending Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Indian Cellar</strong></td>
<td>$126,430</td>
<td>$156</td>
<td>-</td>
<td>$ (1,964)</td>
</tr>
<tr>
<td><strong>Broadcasting Grant</strong></td>
<td>16,749</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Community Garden</strong></td>
<td>1,043</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Park Donations</strong></td>
<td>3,717</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Pedestrian Bridge</strong></td>
<td>5,100</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Concessions</strong></td>
<td>12,025</td>
<td>8,363</td>
<td>-</td>
<td>(7,197)</td>
</tr>
<tr>
<td><strong>Narragansett Grant</strong></td>
<td>463</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Field Maintenance</strong></td>
<td>13,096</td>
<td>300</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Baseball / Softball</strong></td>
<td>(840)</td>
<td>25,618</td>
<td>-</td>
<td>(19,958)</td>
</tr>
<tr>
<td><strong>Memorials</strong></td>
<td>3,441</td>
<td>-</td>
<td>-</td>
<td>(3,346)</td>
</tr>
<tr>
<td><strong>Girls Basketball</strong></td>
<td>6,113</td>
<td>4,871</td>
<td>-</td>
<td>(4,099)</td>
</tr>
<tr>
<td><strong>Pepsi Machine</strong></td>
<td>1,941</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>RALA Grant</strong></td>
<td>1,000</td>
<td>-</td>
<td>-</td>
<td>(1,000)</td>
</tr>
<tr>
<td><strong>Training Facility</strong></td>
<td>2,948</td>
<td>1,650</td>
<td>-</td>
<td>(1,833)</td>
</tr>
<tr>
<td><strong>FD Donations</strong></td>
<td>3,796</td>
<td>25</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>SF Discretionary</strong></td>
<td>16,038</td>
<td>25</td>
<td>-</td>
<td>(6,182)</td>
</tr>
<tr>
<td><strong>Subdivision Admin</strong></td>
<td>4,298</td>
<td>-</td>
<td>-</td>
<td>(3,017)</td>
</tr>
<tr>
<td><strong>Veterans Graves</strong></td>
<td>11,637</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Community Day</strong></td>
<td>-</td>
<td>7,105</td>
<td>1,000</td>
<td>(1,815)</td>
</tr>
</tbody>
</table>

<p>| Totals | $228,995 | $48,113 | $1,000 | $ (50,411) | $227,697 |</p>
<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash</th>
<th>Due to General Fund</th>
<th>Total Fiduciary Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nora Smith Library Fund</td>
<td>$1,097</td>
<td>$58</td>
<td>$1,039</td>
</tr>
<tr>
<td>E.A. Hobson Cemetery Fund</td>
<td>549</td>
<td>30</td>
<td>519</td>
</tr>
<tr>
<td>H. Hobson Cemetery Fund</td>
<td>549</td>
<td>30</td>
<td>519</td>
</tr>
<tr>
<td>G. Eason Cemetery Fund</td>
<td>3,289</td>
<td>174</td>
<td>3,115</td>
</tr>
<tr>
<td>S.O. Haley Cemetery Fund</td>
<td>1,097</td>
<td>58</td>
<td>1,039</td>
</tr>
<tr>
<td>Elizable A.D. Clark Cemetery Fund</td>
<td>329</td>
<td>18</td>
<td>311</td>
</tr>
</tbody>
</table>

**2016 Totals**

|       | $6,910 | $368 | $6,542 |

**2015 Totals**

|       | $6,903 | $368 | $6,535 |

<table>
<thead>
<tr>
<th>Fund</th>
<th>Trust Principal</th>
<th>Accumulated Income</th>
<th>Total Fiduciary Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nora Smith Library Fund</td>
<td>$1,000</td>
<td>$39</td>
<td>$1,039</td>
</tr>
<tr>
<td>E.A. Hobson Cemetery Fund</td>
<td>500</td>
<td>19</td>
<td>519</td>
</tr>
<tr>
<td>H. Hobson Cemetery Fund</td>
<td>500</td>
<td>19</td>
<td>519</td>
</tr>
<tr>
<td>G. Eason Cemetery Fund</td>
<td>3,000</td>
<td>115</td>
<td>3,115</td>
</tr>
<tr>
<td>S.O. Haley Cemetery Fund</td>
<td>1,000</td>
<td>39</td>
<td>1,039</td>
</tr>
<tr>
<td>Elizable A.D. Clark Cemetery Fund</td>
<td>300</td>
<td>11</td>
<td>311</td>
</tr>
</tbody>
</table>

**2016 Totals**

|       | $6,300 | $242 | $6,542 |

**2015 Totals**

|       | $6,300 | $235 | $6,535 |
**Town of Hollis**

**Combining Statement of Changes in Fiduciary Net Position**

**Private-Purpose Trust Funds**

For the Year Ended June 30, 2016

(With Comparative Totals as of June 30, 2015)

<table>
<thead>
<tr>
<th></th>
<th>Beginning Fiduciary Net Position</th>
<th>Interest Income</th>
<th>Program Expenditures</th>
<th>Ending Fiduciary Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nora Smith Library Fund</td>
<td>$1,038</td>
<td>$1</td>
<td>-</td>
<td>$1,039</td>
</tr>
<tr>
<td>E.A. Hobson Cemetery Fund</td>
<td>518</td>
<td>1</td>
<td>-</td>
<td>519</td>
</tr>
<tr>
<td>H. Hobson Cemetery Fund</td>
<td>518</td>
<td>1</td>
<td>-</td>
<td>519</td>
</tr>
<tr>
<td>G. Eason Cemetery Fund</td>
<td>3,113</td>
<td>3</td>
<td>-</td>
<td>3,116</td>
</tr>
<tr>
<td>S.O. Haley Cemetery Fund</td>
<td>1,038</td>
<td>1</td>
<td>-</td>
<td>1,039</td>
</tr>
<tr>
<td>Elizabe A.D. Clark Cemetery Fund</td>
<td>310</td>
<td>-</td>
<td>-</td>
<td>310</td>
</tr>
</tbody>
</table>

**2016 Totals**

|                  | $6,535                          | $7              | -                    | $6,542                        |

**2015 Totals**

|                  | $6,556                          | $2              | (23)                 | $6,535                        |
### General Government

<table>
<thead>
<tr>
<th>Department</th>
<th>Appropriations</th>
<th>Current Year Appropriations</th>
<th>Transfers and Other Adjustments</th>
<th>Total Available for Expenditure</th>
<th>Actual Expenditures</th>
<th>Amounts Overdrawn</th>
<th>Amounts Unexpended</th>
<th>Carried Forward to Next Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>$163,734</td>
<td>$6,200</td>
<td>5,002</td>
<td>$159,281</td>
<td>- $4,453</td>
<td>-</td>
<td>1,172</td>
<td></td>
</tr>
<tr>
<td>Broadcasting</td>
<td>-</td>
<td>6,200</td>
<td>5,000</td>
<td>4,492</td>
<td>- 508</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Record preservation</td>
<td>-</td>
<td>44,404</td>
<td>44,404</td>
<td>42,901</td>
<td>- 1,503</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Treasurer</td>
<td>-</td>
<td>42,500</td>
<td>42,500</td>
<td>42,901</td>
<td>- 2,677</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Town clerk</td>
<td>-</td>
<td>42,500</td>
<td>42,500</td>
<td>14,133</td>
<td>- 3,016</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Elections</td>
<td>3,500</td>
<td>16,500</td>
<td>20,000</td>
<td>14,133</td>
<td>- 5,867</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Tax collector</td>
<td>-</td>
<td>54,209</td>
<td>54,209</td>
<td>51,193</td>
<td>- 3,016</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Legal fees</td>
<td>1,773</td>
<td>12,000</td>
<td>13,773</td>
<td>2,463</td>
<td>- 11,310</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Maintenance</td>
<td>-</td>
<td>49,130</td>
<td>49,130</td>
<td>39,222</td>
<td>- 9,908</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Improvements</td>
<td>8,623</td>
<td>60,000</td>
<td>68,623</td>
<td>40,639</td>
<td>- 27,984</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Insurance</td>
<td>-</td>
<td>213,716</td>
<td>213,716</td>
<td>194,413</td>
<td>- 19,303</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>FICA withholding</td>
<td>-</td>
<td>63,495</td>
<td>63,495</td>
<td>59,810</td>
<td>- 3,685</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Animal control</td>
<td>-</td>
<td>10,701</td>
<td>10,701</td>
<td>12,600</td>
<td>1,899</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Planning board</td>
<td>-</td>
<td>8,000</td>
<td>8,000</td>
<td>6,422</td>
<td>- 1,578</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Budget committee</td>
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**Total**                                           14,436                                                816,282                                            830,718                                            734,392                                            1,899                                            30,464                                            67,761
### Recreation Department

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<th>Total Available for Expenditure</th>
<th>Actual Expenditures</th>
<th>Amounts Overdrawn</th>
<th>Amounts Unexpended</th>
<th>Carried Forward to Next Year</th>
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### Roads and Highways

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### Emergency Services

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### Public Services

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### Libraries

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### Town of Hollis

#### Schedule of Departmental Operations
For the Year Ended June 30, 2016

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<th>Total Available for Expenditure</th>
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<th>Amounts Overdrawn</th>
<th>Amounts Unexpended</th>
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<td>MITCHELL, SHIRLEY A., HEIRS</td>
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<tr>
<td>MOORE, ALBERT E., JR., HEIRS</td>
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<td>MUEHLHAUSEN. MARY P.</td>
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<tr>
<td>PALMER, DONALD / FRENCH, BARBARA</td>
<td>$219.16 *</td>
<td></td>
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</tr>
<tr>
<td>PANCOAST, DAVID / PRISCILLA</td>
<td>$401.40 **</td>
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<td>PARKER, AARON; WALKER, STACIE; DATSON, BRUCE; DATSON BRADD</td>
<td>$450.52 **</td>
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<tr>
<td>PATTISON, GEORGE A./NANCY K.</td>
<td>$1,818.86 **</td>
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<td>PINET, JAMES</td>
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<td>PLUMMER ASSOCIATES</td>
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<td>POLLEY, JOHN / WOOD, MARGARET</td>
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<td>POOLE, CARL</td>
<td>$1,431.13 *</td>
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<td>POTTLE, SCOTT A.</td>
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<td>REMINGTON, SR., RAYMOND D.</td>
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<td>REYNOLDS, DANIEL T.</td>
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<tr>
<td>ROBERTS, DANIEL W., JR</td>
<td>$1,288.81</td>
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<tr>
<td>ROE, DALE / ROY, BETTY M.</td>
<td>$42.42 *</td>
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<tr>
<td>ROLLINS, ERIC-TRUSTEE / SNOW SANDRA-TRUSTEE</td>
<td>$4,980.16 **</td>
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<tr>
<td>ROLLINS, ERIC V.</td>
<td>$411.56 **</td>
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<td>ROY, CHRISTOPHER</td>
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<tr>
<td>RUMERY, THOMAS M. / CAROL ANN</td>
<td>$1,490.88 **</td>
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<td>RYAN, STACY E.</td>
<td>$1,901.42 **</td>
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<tr>
<td>SALEVSKY, GEORGE H. HEIRS</td>
<td>$2,954.52</td>
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</tr>
<tr>
<td>SAULNIER, JAMES</td>
<td>$568.82 **</td>
<td></td>
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<tr>
<td>SEAL, ALFRED JR./ MICHELLE L.</td>
<td>$2,260.22</td>
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<tr>
<td>SEVERANCE, SANDRA L.</td>
<td>$798.35</td>
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<tr>
<td>SEVERANCE, SANDRA L.</td>
<td>$924.15 **</td>
<td></td>
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<td></td>
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</tbody>
</table>
SHAW, TRISHA A. / STURGIS, CHAD E. $1,096.77 **
SHAY, PENNY / THOMAS $508.17 *
SHAY, PENNY / THOMAS $811.64 **
SHAY, PENNY / THOMAS $575.56 **
SILVER, DEBRA V. $1,325.42 **
SINENI, ANTHONY J. $861.36
SMITH, EDITH $49.00 **
STEVENSON, GARY $2,559.93 **
STILPHEN, MARGARY L. $1,501.64 *
TARBOX, MELISSA A./BELANGER, KEVIN B. $3,559.64 **
TARDIF, MARGARET C./MARC R. $4,978.61
TEA HOUSE ANTIQUE REPRODUCTION $3.54 **
THIBODEAU, CAROLYN $232.15 **
TIBBETTS, THERESA M. $529.61 **
TILTON, DAWN M. $838.31 *
TRAMMELL, KELLI L. $784.52 *
VAIL, DANIEL W./BRENDA $1,637.39 **
VALLIERE, COLLEEN JANE $1,936.43 **
VETRONE, DONNA $2,497.07
WALKER, EDNA $1,472.84 **
WALKER, EDNA $477.76 **
WESCOTT, MICHAEL $1,175.04 **
WHITEHOUSE, ALICE M $1,260.13 **
WHITTIER, CHESTER G./MADELINE L. $1,501.64
WILLIAMS, PAULA R./WINFRIED W. $211.81 **
WILLIAMS, PAULA R./WINFRIED W. $1,224.51 **
WINLING, RICK G./KIM L. $209.15 **
ZUKOWSKI, LYNN $233.02 *

PERSONAL PROPERTY TAXES

TITLE 36 SECTION 601. PERSONAL PROPERTY:DEFINED

PERSONAL PROPERTY FOR THE PURPOSE OF TAXATION INCLUDES ALL TANGIBLE GOODS AND CHATTELS WHEREVER THEY ARE AND ALL VESSELS AT HOME AND ABROAD

TITLE 36 SECTION 603.

ALL PERSONAL PROPERTY EMPLOYED IN TRADE IN THE ERECTION OF BUILDINGS OR VESSELS IN MECHANIC ARTS SHALL BE TAXED IN THE PLACE WHERE SO EMPLOYED EXCEPT AS OTHERWISE PROVIDED IN THIS SECTION
TITLE 36 SECTION 706.

BEFORE MAKING ASSESSMENT, THE CHIEF ASSESSOR OF A PRIMARY ASSESSING AREA MAY GIVE REASONABLE NOTICE IN WRITING TO ALL PERSONS LIABLE FOR TAXATION IN THE MUNICIPALITY TO FURNISH THE ASSESSOR A TRUE AND PERFECT LIST OF ALL THEIR ESTATES, NOT BY LAW EXEMPT FROM TAXATION, WHICH THEY POSSESSED ON THE FIRST DAY OF APRIL OF THE SAME YEAR.

2016 DELINQUENT PERSONAL PROPERTY FOR YEAR ENDING JUNE 30, 2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT&amp;T MOBILITY LLC</td>
<td>$70.68 **</td>
</tr>
<tr>
<td>BEAULIEU, JASON DBA JASON'S AUTO SERVICE</td>
<td>$335.21</td>
</tr>
<tr>
<td>DYER, BRADFORD DBA B.H. DYER CONSTRUCTION</td>
<td>$56.64</td>
</tr>
<tr>
<td>MECAP, LLC DBA STATION HOUSE/SMOKING BLUES GRILL</td>
<td>$1,262.54</td>
</tr>
<tr>
<td>PAQUETTE, CHRISTOPHER/TERRI</td>
<td>$537.53</td>
</tr>
<tr>
<td>PRO-TURF HANSON TROY</td>
<td>$288.29 *</td>
</tr>
</tbody>
</table>

UPDATED APRIL 6, 2017

* Denotes partial tax payment has been received
** Denotes full tax payment for that tax year has been received
WARRANT FOR THE HOLLIS ANNUAL TOWN MEETING
JUNE 13, 2017
Fiscal year July 1, 2017-June 30, 2018

STATE OF MAINE

To: Kaden Flynn, a constable in the Town of Hollis in the County of York, State of Maine.

Greetings:

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants in said town of Hollis qualified to vote in town affairs to meet at the Hollis Fire Station, 405 Plains Road, in said Town of Hollis on Tuesday, the Thirteenth day of June A.D. 2017 (June 13, 2017) at 6:45a.m. in the morning to act on Article 1. The polls will open at 7:00a.m. (seven o’clock in the forenoon) and close at 8:00p.m. (eight o’clock in the evening) to act on Article 2 through 47 all secret ballot voting.

Article 1: To elect a moderator by written ballot to preside at said meeting.

Article 2: To choose the necessary town officials;

One Select Board / Overseer of the Poor (3 year term)
One Town Clerk (3 year term)
Two Budget Committee Members (each for a 3 year term).

Article 3: Shall the Town vote to raise, appropriate and expend up to $932,610. for General Government Operations?

<table>
<thead>
<tr>
<th>Article</th>
<th>Budget 2016-2017</th>
<th>Budget 2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Administration</td>
<td>$126,990</td>
</tr>
<tr>
<td>101</td>
<td>Broadcasting</td>
<td>$ 4,200</td>
</tr>
<tr>
<td>103</td>
<td>Treasurer</td>
<td>$ 46,293</td>
</tr>
<tr>
<td>104</td>
<td>Town Clerk</td>
<td>$ 45,193</td>
</tr>
<tr>
<td>105</td>
<td>Elections</td>
<td>$ 19,445</td>
</tr>
<tr>
<td>106</td>
<td>Tax Collector</td>
<td>$ 56,935</td>
</tr>
<tr>
<td>107</td>
<td>Assessor</td>
<td>$ 57,985</td>
</tr>
<tr>
<td>150</td>
<td>Legal Fees</td>
<td>$  8,000</td>
</tr>
<tr>
<td>400</td>
<td>Operations &amp; Management</td>
<td>$ 49,076</td>
</tr>
<tr>
<td>1300</td>
<td>Insurance</td>
<td>$225,098</td>
</tr>
<tr>
<td>1600</td>
<td>FICA (withholding)</td>
<td>$ 65,602</td>
</tr>
<tr>
<td>1800</td>
<td>Animal Control</td>
<td>$ 12,472</td>
</tr>
<tr>
<td>2200</td>
<td>Planning Board</td>
<td>$ 10,092</td>
</tr>
<tr>
<td>2205</td>
<td>Budget Committee</td>
<td>$  2,200</td>
</tr>
<tr>
<td>2210</td>
<td>Appeals Board</td>
<td>$  400</td>
</tr>
<tr>
<td>2350</td>
<td>Community Clothing Closet</td>
<td>$  0</td>
</tr>
<tr>
<td>2298</td>
<td>Veteran’s Flags</td>
<td>$   700</td>
</tr>
<tr>
<td>2370</td>
<td>Conservation Commission</td>
<td>$  600</td>
</tr>
<tr>
<td>2400</td>
<td>Saco River TV</td>
<td>$ 15,290</td>
</tr>
<tr>
<td>2500</td>
<td>Code Enforcement</td>
<td>$ 46,050</td>
</tr>
</tbody>
</table>

Select Board Recommend
Budget Committee Recommend

$792,621
$932,610
**Article 4:** Shall the Town vote to raise, appropriate and expend up to $302,360 for the Recreation Department?

| 1200 Hollis Recreation Department | 16-17 Budget | $232,000 | 17-18 Budget | $258,966 |
| 1219 Sports Complex | $23,650 | $43,394 |
| 1219 Total | $255,650 | $302,360 |

Select Board Recommend | Budget Committee Recommend

**Article 5:** Shall the Town vote to raise, appropriate and expend up to $434,000 for Snow & Sanding Services?

| 500 Snow & Sanding | 16-17 Budget | $310,113 | 17-18 Budget | $434,000 |

Select Board Recommend | Budget Committee Recommend

**Article 6:** Shall the Town vote to raise, appropriate and expend up to $297,205 for Road & Highway Services?

| 600 Highway | 16-17 Budget | $140,000 | 17-18 Budget | $147,205 |
| 601 Paving | $150,000 | $150,000 |
| 601 Total | $290,000 | $297,205 |

Select Board Recommend | Budget Committee Recommend

**Article 7:** Shall the Town vote to raise, appropriate and expend up to $530,713 for Emergency Services provided by the Hollis Municipal Fire Department?

| 300 Emergency Services | 16-17 Budget | $510,000 | 17-18 Budget | $530,713 |

Select Board Recommend | Budget Committee Recommend

**Article 8:** Shall the Town vote to raise, appropriate and expend up to $15,000 for General Assistance?

| 1000 General Assistance | 16-17 Budget | $6,600 | 17-18 Budget | $15,000 |

Select Board Recommend | Budget Committee Recommend

**Article 9:** Shall the Town vote to raise, appropriate and expend up to $254,950 for Public Services?

| 900 Solid Waste Disposal | 16-17 Budget | $231,000 | 17-18 Budget | $240,200 |
| 2000 Street Lights | $14,500 | $14,750 |
| 2000 Total | $245,500 | $254,950 |

Select Board Recommend | Budget Committee Recommend
**Article 10:** Shall the town vote to raise, appropriate and expend up to **$83,093** for Hollis Libraries?

<table>
<thead>
<tr>
<th>Article</th>
<th>Budget Request</th>
<th>Budget Appropriation</th>
<th>Budget Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>800 Salmon Falls Library</td>
<td>$45,128</td>
<td>$48,093</td>
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</tr>
<tr>
<td>810 Hollis Center Library</td>
<td>$29,000</td>
<td>$35,000</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$74,128</strong></td>
<td><strong>$83,093</strong></td>
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</tr>
</tbody>
</table>

Select Board Recommend

Budget Committee Recommend

**Article 11:** Shall the Town vote to raise, appropriate and expend up to **$21,206** for the following nonmunicipal requests?

<table>
<thead>
<tr>
<th>Article</th>
<th>Budget Request</th>
<th>Budget Appropriation</th>
<th>Budget Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>2299 York County Shelters</td>
<td>$700</td>
<td>$700</td>
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</tr>
<tr>
<td>2300 Visiting Nurse Service</td>
<td>$1,850</td>
<td>$1,850</td>
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<tr>
<td>2301 York County Com. Action</td>
<td>$3,400</td>
<td>$3,400</td>
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</tr>
<tr>
<td>2302 Leavitt’s Mills Health Care</td>
<td>$1,800</td>
<td>$1,800</td>
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</tr>
<tr>
<td>2303 Kids Free to Grow</td>
<td>$500</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>2304 Caring Unlimited</td>
<td>$1,281</td>
<td>$1,281</td>
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</tr>
<tr>
<td>2305 Maine Behavioral Health</td>
<td>$400</td>
<td>$500</td>
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</tr>
<tr>
<td>2306 Day One Inc.</td>
<td>$500</td>
<td>$500</td>
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</tr>
<tr>
<td>2307 So. Maine Agency on Aging</td>
<td>$2,750</td>
<td>$2,800</td>
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</tr>
<tr>
<td>2310 Cub Scouts</td>
<td>$700</td>
<td>$700</td>
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</tr>
<tr>
<td>2312 Boy Scouts</td>
<td>$600</td>
<td>$700</td>
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<tr>
<td>2314 Red Cross</td>
<td>$300</td>
<td>$500</td>
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<tr>
<td>2315 Buxton- Hollis Historical</td>
<td>$500</td>
<td>$1,000</td>
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<tr>
<td>2317 VNA Home Health</td>
<td>$250</td>
<td>$125</td>
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<tr>
<td>2318 Maine Public Broadcasting</td>
<td>$100</td>
<td>$50</td>
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<tr>
<td>2319 York County Food Rescue</td>
<td>$1,000</td>
<td>$1,000</td>
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<tr>
<td>2320 Saco River Corridor Comm.</td>
<td>$300</td>
<td>$300</td>
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</tr>
<tr>
<td>2321 Saco River Theater</td>
<td>$200</td>
<td>$200</td>
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<tr>
<td>2322 Sexual Assault Response Services</td>
<td>$1,000</td>
<td>$1,000</td>
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<tr>
<td>2323 Ladawn Therapeutic Riding</td>
<td>$0</td>
<td>$1,500</td>
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</tr>
<tr>
<td>2324 Girl Scout troop #626</td>
<td>$0</td>
<td>$200</td>
<td></td>
</tr>
<tr>
<td>2325 Girl Scout Troup #418</td>
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</tr>
<tr>
<td>2326 Girl Scout Troop #1999</td>
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</tr>
<tr>
<td>2327 Girl Scout Troop #2221</td>
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<td>$200</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$18,131</strong></td>
<td><strong>$21,206</strong></td>
<td></td>
</tr>
</tbody>
</table>

Select Board Recommend

Budget Committee Recommend

**Article 12:** Shall the Town vote to authorize the Select Board and Tax Collector to:

1. Charge Interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence. (Tax Collector charging interest at a rate of 7% per annum, that taxes be due and payable in two (2) payments. The first due on November 1, 2017 and the second on May 2, 2018 with interest commencing on the first half on November 2, 2017 and the second half on May 3, 2018)
2. Accept prepayment of taxes
3. Set the interest rate to be paid by the Town on the refunded overpayment of Taxes for the 2017-2018 Fiscal year set at 3% as recommended by the Tax Collector & Select Board and
4. Apply all tax payments to the oldest outstanding taxes first?
**Article 13:** Shall the Town vote to authorize the Select Board acting as the Sports Complex Committee to annually:

1. Accept and expend private donations and/or grants to complete approved projects and continue the ongoing maintenance at the Sports Complex grounds with donations being kept in a protected account to be carried forward annually: and

2. Set, charge and expend rental fees and retain these fees in a protected account derived from the rental of the Sports Complex Fields to help offset the maintenance costs to be carried forward annually and this authorization shall continue in effect until repealed or rescinded by the Town vote?

**Article 14:** Shall the town vote to adopt the Citizen’s Petition Ordinance titled, Establish a 5 Member SelectBoard- Town Administrator Form of Government.

**Article 15:** Shall the Town authorize the Select Board to spend up to $65,000 of funds from the undersignated Fund Account, which will not affect the Tax levied funding, to fund the transition from the existing form of government to a 5 member Select Board- Town Administrator Government SUBMITTED by Citizen’s Petition.

<table>
<thead>
<tr>
<th>Select Board Not Recommend</th>
<th>Budget Committee Recommend</th>
</tr>
</thead>
</table>

**Article 16:** Shall the Town vote to authorize the Appeals Board to expend revenues from applicants fees to offset all processing costs by the Appeals Board during the process of each application, and this authorization shall continue in effect until repealed or rescinded by Town Vote?

**Article 17:** Shall the Town vote to adopt and enact the Ordinance titled: Ordinance to Prohibit Growing, Cultivating, Selling and Retail Marijuana Social Clubs in the Town of Hollis, Maine?

**Article 18:** Shall the Town vote to dissolve the Hollis Budget Committee by repealing the Budget Committee Ordinance to be effective July 1, 2017 and replace it with a five (5) member Finance Committee appointed by the Select Board as required by a previous town vote?

**Article 19:** Shall the Town vote to authorize the Select Board to annually spend up to $200,000 from Undesignated Funds, as they deem necessary, to fund and meet unanticipated expenses and/or emergencies that may occur, with the unanimous vote of the Select Board and approval of the Budget Committee or the proposed Finance Committee for each occurrence?

| Select Board Recommend | Budget Committee Recommend |
**Article 20:** Shall the Town vote to authorize the Select Board to secure a $3 million dollar bond to repair/upgrade Sand Pond Road, Salmon Falls Road, Deerwander Road, Upper Tarbox Road and Bear Hill Road, in the Town of Hollis?

Municipal Treasurer’s Financial Statement
Municipality of Hollis

1. **Total Town Indebtedness.**
   A. Bonds Outstanding and unpaid $0
   B. Bonds authorized and unissued: $0
   C. Bonds to be issued if this question is approved: $3,000,000

2. **Costs**
   At an estimated maximum interest rate of 5% the estimated costs of this bond issue will be $1,200,000 at 15 years.
   - Principal $3,000,000
   - Interest $1,200,000
   - Total Debt Service $4,200,000

3. **Validity.** The validity of the bonds and of voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

    _s/Diane Meserve (signature on file)_
    Diane Meserve, Treasurer Town of Hollis

Select Board Recommend    Budget Committee Not Recommend

**Article 21:** Shall the Town authorize the Select Board to annually spend up to $200,000 from the TIF, as they deem advisable, to fund and meet unanticipated expenses and/or emergencies that may occur, with the unanimous vote of the Select Board and approval of the Budget Committee or proposed Finance Committee for each occurrence?

Select Board Recommend    Budget Committee Recommend

**Article 22:** Shall the Town authorize the Select Board to spend up to $450,000 from the Undesignated Fund Balance for Phase 2 renovation of the Hollis Community/Recreation Building?

Select Board Recommend    Budget Committee Recommend

**Article 23:** Shall the Town vote to require all Town Elected Officials to comply with all Town Policies?

**Article 24:** Shall the Town vote to authorize the Select Board to spend up to $45,000 from the Undesignated Funds to perform surveys on potential land sites, further development, scope and design for a New Town Complex?

Select Board Recommend    Budget Committee Recommend

**Article 25:** Shall the Town vote to authorize the Select Board to dispose, sell, convey or negotiate the disposal of Town owned property that is surplus, outdated or unusable, exclusive of real estate, and this authorization shall continue in effect until repealed or rescinded by Town vote?
**Article 26:** Shall the Town vote to authorize the Select Board to spend up to $6,000 from the Undesignated Funds to replace/repair the HOLLIS Town signs at the various roads entering in the town?

Select Board Recommend  
Budget Committee Recommend.

**Article 27:** Shall the Town vote to appropriate the State Snowmobile Registration Funds and distribute them annually to the Hollis Snowmobile Clubs for the purpose of maintaining Hollis snowmobile trails, and this authorization shall continue in effect until repealed or rescinded by the Town?

Select Board Recommend

**Article 28:** Shall the Town vote to authorize the Planning Board to expend applicant’s fees to offset all costs incurred by the Planning Board during the process of each application, and this authorization shall continue in effect until repealed or rescinded by Town Vote?

**Article 29:** Shall the Town vote to authorize the Select Board to accept or reject any future grants that may be offered to the Town and authorize the Select Board to expend these funds, as long as they are in compliance with the requirements of the grant, and this authorization shall continue in effect until repealed or rescinded by the Town vote?

Select Board Recommend

**Article 30:** Shall the Town vote to authorize the Select Board to appropriate from the Hollis Rescue Subscription Program 7% of fees collected to be paid for the medical billing services rendered, and this authorization shall continue in effect until repealed or rescinded by Town Vote?

Select Board Recommend

**Article 31:** Shall the Town vote to accept and authorize the Select Board along with the appropriate Department Head, if applicable to utilize any funds received as the result of an insurance claim, along with funds received and/or credit issued for damaged equipment to replace said equipment and this authorization shall continue in effect until repealed or rescinded by Town vote?

**Article 32:** Shall the town vote to authorize the Select Board to accept Rescue Subscription fees from Hollis residents and credit the fees to the Hollis Rescue Subscription account; and periodically transfer from the Rescue Subscription Revenue Account such sums as may be necessary to pay the balances due on Hollis Rescue invoices rendered to subscribers not covered by the subscriber’s personal insurance, and this authorization shall continue in effect until repealed or rescinded by Town vote?

**Article 33:** Shall the Town vote to authorize the Select Board to accept and expend gifts or monies designated for the Hollis Christmas Fund and/or other local charitable assistance programs and further to authorize the Select Board’s appointed designee to purchase and distribute accepted gifts or monies for persons in need within the Town of Hollis, and this authorization shall continue in effect until repealed or rescinded by Town vote?
**Article 34:** Shall the Town vote to accept and apply estimated and anticipated revenues and reimbursements to the 2017-2018 Tax Commitment in the amount of **$1,933,303.71**?

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<th>Revenues</th>
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<td><strong>$1,933,303.71</strong></td>
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</table>

Select Board Recommend

**Article 35:** Shall the Town increase the property tax levy limit of $979,506 established by State Law in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property limit?

Select Board Recommend

**Article 36:** Shall the Town vote to add (in bold) the following item to the Hollis Zoning Ordinance as follows?

**Article 1 Section 1.3.5 – All Permits:** “No permits shall be issued to any parcel or applicant that has any known unresolved violations.”

**Article 37:** Shall the Town vote to clarify the language in the Hollis Zoning Ordinance Definitions under article 2, section 2.2 (additions are in **bold**, deletions are strikethrough) as follows?

“**Auto Service Station, major:** two (2) Service Islands: a major business selling gasoline, diesel or propane fuel, with more than two (2) pump islands or with a capacity to fuel more than six (6) vehicles simultaneously and/or providing repair services including, but not limited to, tune-ups, engine repair, brake work, muffler replacement, tire repair or similar activities.”

“**Auto Service Station, minor:** one (1) Service Island: a minor business selling gasoline, diesel or propane fuel with not more than one (1) pump island, provided that no more than a total of six (6) vehicles may be fueled simultaneously. Repair services including but not limited to tune-ups, engine repair, brake work, muffler replacement, tire repair, or similar activities shall be permitted provided that there shall be no more than two (2) service bays.”
**Article 38:** Shall the Town vote to clarify the Hollis Zoning Ordinance the definitions (additions are in **bold**, deletions are **strikethrough**) as follows?

**Economic Development Overlay Zone (EDZ, aka Economic Development Overlay Zone, or EDZ):** this zone provides areas within the Town of Hollis for manufacturing as well as wholesale and retail distribution of products and services and to provide standards for these uses which will produce a healthy, safe environment for the economic well-being of the municipality. This includes land which abuts major arterial highways in the Town of Hollis. Care is taken within the Economic Development Overlay Zone to prevent over-development that might create unsafe traffic, septic conditions or endanger fresh water supplies.

**Article 39:** Shall the Town vote to update the language in the Hollis Zoning Ordinance Article 3: Administration, Section 3, And Subsection 3.3 to clarify that all permits require a payment of a fee (additions are in **bold**, deletions are **strikethrough**) as follows?

Fees - No building permit shall be issued without payment of a fee, according to the schedule to be established each calendar year by the Hollis Board of Selectman **Select Board**.

**Article 40:** Shall the Town vote to clarify in the Hollis Zoning Ordinance the definitions (additions are in **bold**, deletions are **strikethrough**) as follows?

**Driveway:** a vehicular access way **road** serving two dwelling units or less.

**Road:** a route or track consisting of a bed of exposed mineral soil, gravel, asphalt, or other surfacing material, constructed for or created by, the repeated passage of vehicles. **A driveway is considered a road.**

**Article 6 PERFORMANCE STANDARDS** 6.24. Roads, 6.24.1. **General** The purpose of this Section is to set down standards for the building and improving of substandard roads or roads to back lots providing access to dwelling units. In this subsection, “Road” shall mean any public way, **driveway**, or private road providing access to dwelling units, which must meet the Town’s standards for preparation, sub-base, base (as specified in the Hollis Subdivision Review Standards). For the purpose of this Section, the traveled surface need not be paved.

**Article 41:** Shall the Town vote to add language to Hollis Zoning Ordinance, Article 3 Administration, Section 3, Building or Use Permit, Subsection 3.2.3 (additions are in **bold**) as follows?

No building permit for a building or structure on any lot shall be issued to the owner of record thereof, or his authorized agent, until the proposed construction or alteration of a building or structure shall comply in all respects with the provisions of this Ordinance or with a decision rendered by the Board of Appeals or the Planning Board. Any application for such a permit shall be accompanied by a plan, accurately drawn to scale, showing the actual shape and dimensions of the lot to be built upon, an on-site soils survey in accord with the Maine State Plumbing Code, Part II, the exact location and size of all buildings or structures already on the lot, the location of new buildings to be constructed, together with the lines within which all buildings and structures are to be constructed, the existing and intended use of each building or structure, **a copy of the deed**, and such other information as may be necessary to provide for the execution and enforcement of this Ordinance.
**Article 42:** Shall the Town vote to update the language in Hollis Zoning Ordinance Article 3: Administration, Section 3, Building or Use Permit, Subsection 3.2.5 to be compliant with Hollis Building Code (additions are in **bold**, deletions are **strikethrough**) as follows?

A building permit secured under the provisions of this Ordinance shall expire if the work or change is not commenced within one (1) year of the date on which the permit is granted, and if the work or change is not substantially completed within two (2) years of the date on which the permit is granted **according to the time frame set forth in the Hollis Building Code.**

**Article 43:** Shall the Town vote to update the language in the Hollis Zoning Ordinance Article 3: Administration, Section 3, and Subsection 3.6 Fines, to be compliant with current Maine State Statutes fines (additions are in **bold**, deletions are **strikethrough**) as follows?

Any person, firm or corporation being the owner of or having control or use of any building or premises who violates any of the provisions of this Ordinance, shall be guilty of a misdemeanor and on conviction shall be fined **not less than $50.00 nor more than $100.00 not less than $100.00 nor more than $2,500.00.** Each day such a violation is permitted to exist after notification shall constitute a separate offense.

**Article 44:** Shall the Town vote to update the language that is already in effect in the Hollis Zoning Ordinance Article 5. Land Use Requirements, Section 5.12. Economic Overlay Zone (EOZ), Subsection 5.12.1 Purpose adding one sentence to the end of the paragraph as follows?

“The relaxation of Space and Bulk Requirements shall not apply to residential uses or residential developments.”

**Article 45:** Shall the Town vote to update the Hollis Zoning Ordinance 5.12.3 Zone Boundaries (additions are **bold**, deleted are **strikethrough**) as follows?

The Economic Overlay Zone will include those lots with Frontage, as required by the underlying zone, on the following roads: Rt-117 Cape Road, Rt-202 Hollis Road, Rt-35 River Rd/Bonny Eagle Rd/New Rd/Little Falls Rd, Rt-4 A Bar Mills Rd, Only those lots with frontage that does not front on the NHRCZ: Waterboro Road, Killick Pond Road **from Plains Road to Berube Lane only.** (Paved Section only and not in the NHRCZ)

**Article 46:** Shall the Town vote to update and clarify Hollis Zoning Ordinance ARTICLE 7, 7.2 (additions are in **bold**, deletions are **strikethrough**) as follows?

**SITE REVIEW REQUIREMENTS, 7.2 Review of Development**

The Board is hereby authorized to review development for conformance with the criteria stated herein and with the performance standards of this Ordinance. A developer or his authorized agent shall be required to obtain Board approval prior to the issuance of a building permit for all development **except the following:**
a. Single family dwellings on individual lots,
b. Expansion of an existing conforming use, where the expanded use;
   1. Will require less than 10 additional parking spaces and
   2. Will not need changes to the existing sanitary disposal system and
   3. Is less than 50% increase in use area?
c. Subdivisions already subject to board review under the Town of Hollis Subdivision
   Regulations, 30 M.R.S.A §4956).
d. Home occupations and professional offices inside the home and less than 1000 sq ft.
e. Professional, business, tradesman, and general office/services inside the home and less
   than 1000 sq ft.
f. Professional, business, tradesman, and general office/services outside the home and less
   than 1000 sq ft. of customer service and office area.
   1. No person or entity subject to the provisions of this convey, or offer to convey interest
      in a development or portion ordinance may commence work, including site preparation; or
      thereof prior to Board approval.

Article 47: Shall the Town vote to update Hollis Zoning Ordinance ARTICLE 7, 7.4 (additions are bold and
deletions are strikethrough) as follows?

SITE REVIEW REQUIREMENTS.
_7.4 Procedure, 7.4.4_ The Board shall notify the applicant that his application is complete, of the timetable
for review, and any additional requirements or questions associated with the application. A Public
Hearing shall not be held for the following: (1) home occupations and professional offices inside the home and less than
1000 sq ft., (2) professional, business, tradesman, and general office/services inside the home and less than
1000 sq ft. (3) professional, business, tradesman, and general office/services outside the home and less than
1000 sq ft. of customer service and office area. Other uses may have a Public Hearing scheduled as determined by the Board.
A Public Hearing will be scheduled to hear the Conditional Uses as provided for in the Hollis Regulations.

Article #14 Ordinance to Establish a 5 Member Select Board- Town Administrator Form of Government
is attached to the June 13, 2017 Town Meeting Warrant.

Article #17 TOWN OF HOLLIS, ORDINANCE TO PROHIBIT GROWING, SELLING AND RETAIL MARIJUANA SOCIAL
CLUBS IN THE MUNICIPALITY OF HOLLIS, MAINE is attached to the June 13, 2017 Annual Town Meeting Warrant.

The Registrar of voters will be open Wednesday, May 31st 2017 from noon - 8 pm, Tuesday 6/6/17,
Thursday 6/8/2017 and Friday 6/9/2017 9 am - 4pm and Wednesday 6/7/2017 from noon - 8pm to accept
registrations of any person eligible to vote, to correct any error in a name or address on the voting list and
to accept new enrollments. You may register to vote on Election Day June 13, 2017 at the polls.

A person who is not eligible to vote may not vote in any election. A person not enrolled in a party may not
vote in a primary election.

Given under our hands this 26th day of April, A. D. 2017, The Town of Hollis Municipal Officers

s/ River L. Payne __________________________
River L. Payne, Select Board Chair

s/ Roger B. Hicks __________________________
Roger B. Hicks, Select Board

s/ Mike Seely Sr. __________________________
Mike Seely, Sr., Select Board

A true copy of the Amended Warrant for the Hollis Annual Town Meeting 6/13/2017 was signed 4/26/2017,
The Original Warrant was signed April 12, 2017.

Attest: ________________________________
WARRANT RETURN

Hollis, Maine _________________________________, 2017 A. D.

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town, qualified as here in expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the bulletin board upstairs at Hollis Town Hall, downstairs in the Town Clerk’s Office, Johnson’s Garage and Your Country Store in said town, being public and conspicuous places in said town, on the _________________ day of _________________ 2017 A. D., being at least seven days before the Annual Town Meeting on June 13, 2017.

__________________________________________________________
Signature of Kaden Flynn, Constable of Hollis

State of Maine
York County
Town of Hollis

Then personally appeared before me the above named ___________________________________ known to me, and swore that the representations set forth in the above Return of Warrant are true and that the above named executed this Warrant Return of their own free will. This warrant return was signed in my presence.

Date: ______________________  __________________________________
Notary Public

__________________________________________________________
Printed name of Notary Public

My commission expires: __________________________
TOWN OF HOLLIS

ORDINANCE TO PROHIBIT GROWING, SELLING AND RETAIL MARIJUANA SOCIAL CLUBS IN THE MUNICIPALITY OF HOLLIS, MAINE

Section 1. Authority.
This ordinance is enacted pursuant to the Marijuana Legalization Act, 7 M.R.S.A. c. 417; and Municipal Home Rule Authority, Me. Const., art. VIII, pt. 2; and 30-A M.R.S.A. § 3001.

Section 2. Definitions.
For purposes of this ordinance, retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, and retail marijuana social clubs are defined as set forth in 7 M.R.S.A. § 2442.

Section 3. Prohibit Retail Marijuana Establishments and Retail Marijuana Social Clubs.
Retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities, and retail marijuana testing facilities, and retail marijuana social clubs, are expressly prohibited in this municipality.

No application for a proposed retail marijuana establishment or retail marijuana social club shall be processed.

No person or organization shall develop or operate a business that engages in retail or wholesale sales of a retail marijuana product, as defined by 7 M.R.S.A. § 2442.

Nothing in this ordinance is intended to prohibit any lawful use, possession or conduct pursuant to the Maine Medical Use of Marijuana Act, 22 M.R.S.A. c. 558-C.

Section 4. Effective date; duration. This ordinance shall take effect immediately upon enactment by the municipal legislative body unless otherwise provided.

Section 5. Penalties. This ordinance shall be enforced by the municipal officers or their designee. Violations of this ordinance shall be subject to the enforcement and penalty provisions of 30-A M.R.S.A. § 4452.

___________________________________
River L. Payne

___________________________________
Roger Hicks, Select Board

___________________________________
Mike Seely, Sr., Select Board

Hollis Town Meeting June 13, 2017 result: Yes___________ NO _____________
Article# 14 Annual Town Meeting June 13, 2017 Proposed Ordinance

Ordinance to Establish a 5 Member Select Board - Town Administrator Form of Government

(Pages 1-7 attached In a pdf format)
Results of voting June 13, 2017 Yes __________ NO __________
Ordinance to Establish a 5 Member Select Board-Town Administrator
Form of Government

Section 1.1 Town Administrator

The Select Board, by State Statute, shall continue to be the chief administrative and municipal officers of the Town and will continue to be responsible for the oversight, administrative and financial affairs of the Town. The Select Board shall ultimately be charged with the preservation of the health, safety, and welfare of persons and property of the Town and shall see to the enforcement of other ordinances and policies of the Town, this Ordinance, and the laws of the State of Maine. The Town Administrator (here in after called the “Administrator”) shall be responsible for the day to day operations of the Town under the authority of the Select Board. The authority of the Administrator shall be limited to that specified in this Ordinance or written directives and policies of a majority vote of the Select Board. The Select Board shall appoint a person qualified by education, experience and training, who receives a majority vote of the Select Board, to be Administrator in accordance with the Selection and Compensation criteria in Section 1.13 specified below. The Administrator shall report directly to the Select Board.

Section 1.2 Limitation of Authority

Nothing in this Ordinance shall be construed to grant to the Administrator any legislative or judicial authority, nor shall the authority of the Administrator reduce any specific statutory power or responsibility of any other Town officer or official under State Law.

Section 1.3 Qualifications

The Administrator shall be chosen solely on the basis of educational, executive, and administrative qualifications and need not be a resident of the Town at the time of appointment. If two candidates are equally qualified, preference will be given to the candidate living in the town. If the appointed candidate does not live within the town, the Select Board shall decide whether or not the Administrator should live within a reasonable distance to the Town to do an effective job.

Minimum Qualifications:

- Possess integrity, character, strong interpersonal skills and the ability to foster a positive collaborative work environment in a municipal setting.
- Six years of experience in a leadership role within a municipality or private sector of similar scope and complexity.
- Demonstrated innovation and success in implementing significant change within an organization.
- Desired Qualifications:
  - A four year degree in Business or Public Administration is preferred or
  - An Associate’s Degree with equivalent experience and education. Equivalency will be evaluated on a case by case basis using industry and academic equivalent standard guidelines by an outside professional
- Display appropriate oral, written and presentation skills
- Possess a strong background in financial, personnel and administrative management and leadership as demonstrated in past positions.
- Demonstrated previous experience in:
Ordinance to Establish a 5 Member Select Board-Town Administrator
Form of Government

- Public Policy development
- Negotiation skills
- Community Leadership
- All facets of electronic communications
- Computer Literacy at a working level commensurate with the position

Section 1.4 Term of Contract and Annual Review of Administrator

The term of contract of the Administrator shall be for three years (36 months). There will be a six month probationary period after the initial appointment of the Administrator. Prior to the expiration of the probationary period the Select Board will conduct a performance review of the Administrator and may terminate the appointment with or without cause. One (1) year after his/her initial appointment and on the first anniversary of any subsequent contract renewals, the Select Board will conduct a performance review and may terminate the contract with or without cause. If the contract is terminated without cause after one (1) year from the initial contract date or its renewal, the Administrator will be compensated by an amount equal to two (2) week’s pay. Two (2) years after his/her initial appointment and on the second anniversary of any subsequent contract renewals, the Select Board will conduct a performance review and may terminate the contract with or without cause. If the contract is terminated without cause after two (2) years from the initial contract date or its renewal, the Administrator will be compensated by an amount equal to one (1) month’s pay. As a part of such performance reviews, the Select Board and the Administrator shall mutually, and in writing, agree on goals and objectives for the Town and the Administrator for the upcoming year, review the extent to which the Administrator has succeeded in meeting the goals and objectives for the preceding year, and determine the reasons why any goals were changed or not met during the year.

Section 1.5 Reprimands or Removal from Office

The Administrator may be reprimanded or removed for cause by the affirmative vote of a majority vote of the Select Board as herein provided. As used in this Section, “cause” shall include, but not be limited to, unjustifiable failure to meet the goals and objectives set forth in the preceding year’s annual review, willfully violating this or any other Town Ordinance or Town Policy, or any documented misconduct. The Select Board may suspend the Administrator from duty, with or without pay as the Select Board deem appropriate. In such case of suspension, the Select Board shall, by affirmative vote, appoint an acting Administrator as prescribed in Section 1.6. The action of the Select Board in removing the Administrator shall be final.

Section 1.6 Incapacitation of Town Administrator

If the Administrator is determined by a majority vote of the Select Board to be temporarily incapacitated or unable to act for any cause or the Select Board determines that the office has become temporarily vacant, the Select Board shall, within thirty (30) days from such determination, appoint an acting Administrator who shall serve at the will of the Select Board for an initial period of ninety (90) days or such lesser time until the disability or vacancy is relieved. The acting Administrator shall have all the powers and perform all the duties of the Administrator except to the extent that said powers and duties may be specifically restricted by a written directive of the Select Board. Said acting Administrator shall be paid such salary for his services hereunder as may be prescribed by the Select Board. If after the initial 90 day period, it is determined that the Administrator is still temporarily incapacitated, the acting Administrator may be reappointed and serve at the will of the Select Board for an additional term of up to ninety (90) days. If the Select Board determines from credible medical or other evidence that the Town Administrator is incapacitated and unable to perform any or all duties of his/her office, they may by a majority vote declare the office vacant.
Administrator who shall serve at the will of the Select Board for an initial period of ninety (90) days or such lesser time until the disability or vacancy is relieved. The acting Administrator shall have all the powers and perform all the duties of the Administrator except to the extent that said powers and duties may be specifically restricted by a written directive of the Select Board. Said acting Administrator shall be paid such salary for his services hereunder as may be prescribed by the Select Board. If after the initial 90 day period, it is determined that the Administrator is still temporarily incapacitated, the acting Administrator may be reappointed and serve at the will of the Select Board for an additional term of up to ninety (90) days. If the Select Board determines from credible medical or other evidence that the Town Administrator is incapacitated and unable to perform any or all duties of his/her office, they may by a majority vote declare the office vacant.

Section 1.7 Powers and Duties of Town Administrator
The Select Board shall oversee, supervise and direct the Administrator in his/her oversight of all of the Town departments and personnel therein. The Administrator shall be responsible for:

a. Preparing budgets for the Select Board, collecting budgets from the department heads, other elected officials and outside agencies, putting them together for the Select Board and Budget Committee, providing the Town Clerk with a total appropriation document and administering the annual budget once adopted.

b. Preparation of warrants for the Select Board approval.

c. Keeping the Select Board informed of the condition of the needs of the Town and making such reports and recommendations as he/she may deem advisable, tracking and reporting the finances of the Town and meeting with department heads to discuss any issues that may arise from these reports or findings.

d. Working with the Auditors to provide them with information they might require to prepare the Town’s annual audit in a timely manner, prepare the Management Discussion and Analysis for the audit, and meet with department heads to make them aware of any issues that may arise as a result of the audit.

e. Attending meetings of the Select Board when requested, provide materials, reports, minutes, set up other meetings and any other items the Select Board feel appropriate.

f. Reviewing and approving the payroll and accounts payable warrants, verifying items that may be unclear or questionable and work with the individuals or vendors to correct any issues that may arise before payment is made, summarize and report these issues to the Select Board.

g. Serving as the liaison between the Select Board, Town personnel and various public and private agencies, businesses and citizens.

h. Implementing Select Board’s policies and provide staff in all departments with clear and efficient operating procedures necessary to carry out the Select Board’s policies and directives.
Ordinance to Establish a 5 Member Select Board-Town Administrator
Form of Government

i. Attending meetings, trainings, seminars or conventions on behalf of the Town with approval of the Select Board.

j. Serve as the Purchasing Agent for the Town as authorized by the Select Board.

k. Making recommendations to the Select Board regarding the hiring, discipline, and termination of Town Employees.

l. Fulfilling the duties and responsibilities of the General Assistance Administrator for the Town.

m. Serving as the after-hours emergency contact person for the Town’s security provider.

n. Overseeing the use and rental of all Town facilities under his/her control as authorized by the Select Board.

o. Keeping the Select Board informed of maintenance and repair issues on all Town property.

p. Maintaining a full and complete inventory of all property of the Town, both real and personal

q. Convening the Heads of the Town Departments at least quarterly to discuss matters of common concern.

r. Meeting with the department heads and the Select Board (if the Select Board deem it necessary) to discuss matters of departmental concern.

s. Working with any consultants or other parties hired by the Town or by any Town department, board, or commission.

He/she shall perform such other duties or directives as may be prescribed by the Select Board or required of him/her by statute, ordinance or policy not inconsistent with this ordinance or any other Town ordinance. He/she shall perform such other powers and duties not inconsistent with the provisions of this ordinance as now are or hereafter may be conferred by municipal ordinance or conferred upon Administrators by general laws of the State of Maine.

Section 1.8 Appointments of Town Employees & Other Non Elected Officials

Except as otherwise provided for within this ordinance or any other Town ordinance, the Administrator shall conduct the hiring process and make recommendations to the Select Board. The Select Board shall make the final decisions on appointments (hiring) of all Town non-elected employees and other nonelected officials, such as the Health Officer and non-elected board and committee members. The Select Board may establish a recruitment and selection process and direct the Administrator of actions necessary to assist the Select Board in the appointment process or direct the Administrator to provide assistance in the process as they deem appropriate. The Select Board shall appoint a person especially qualified by experience and training, who receives the majority vote of a quorum of the Select Board, as the appropriate department head (i.e. Recreation Director, Fire Chief, Librarian and Code Enforcement Officer, etc.). In the case of department employees, that department head shall provide the Administrator with their list of applicants along with his or her recommendation to be approved or denied in part or in whole by the Select Board. In the event of a vacancy in an elected position, the Select Board shall make an appointment in accordance with state law or town ordinance.
Ordinance to Establish a 5 Member Select Board-Town Administrator
Form of Government

Section 1.9 Annual Reviews of Department Heads and Other Non-Elected Personnel

One (1) year after their initial appointment, and annually thereafter, each department head shall be reviewed by the Administrator. In preparation for such a review the Administrator shall meet with the Select Board in order to establish the department’s goals and objectives for the coming year. Such goals and objectives shall be communicated to the department head and will be used as a basis for performance evaluation. The Administrator shall review the extent to which the department head has succeeded in meeting the goals and objectives of the preceding year and determine the reasons why any goals were changed or not met during that year. An annual report identifying the department’s goals and objectives as well as the status of achieving of such items shall be drafted by the department head, approved by the Administrator, and submitted to the Select Board to review and discuss at a meeting with the department head and the Administrator.

Section 1.10 Suspension or Removal of Non-Elected Town Personnel

The Administrator shall initiate the disciplinary process by providing a letter to the employee involved indicating that the Administrator is considering recommending to the Select Board that the employee be disciplined. The employee shall have five (5) working days to respond to the letter and then the Administrator will within five (5) working days make his or her decision. If the decision is to recommend to the Select Board disciplinary action, the employee involved may, within five (5) working days, demand a hearing, in writing, before the Select Board, in which event the employee shall not be removed until such hearing has been held. The Select Board may, however, suspend said employee from duty during said period, with or without pay. Such hearing shall be held within ten (10) working days of receipt of the written request and the hearing will be held in either private or public at the aggrieved party’s request.

Section 1.11 Cooperation with Elected Officials

The Administrator shall act as liaison between the Select Board and the other elected officials of the Town (i.e. Town Clerk, Treasurer, Tax Collector and Road Commissioner, etc.). The Administrator will be responsible for keeping the Select Board apprised of issues or concerns the previously mentioned elected officials may have. The Administrator shall not interfere with the duties or responsibilities of those other elected Town officials.

Section 1.12 Non-Interference with Town Administration

No Select Board member shall interfere with the performance of the duties of any of the elected officials or employees, either publicly or privately. Nothing contained in this Section shall prohibit the Select Board from meeting with the Administrator to discuss the operations or conduct of any department head or employee and to recommend or require an investigation and report by the Administrator of any complaint. Any violation of the provisions of this Section by a Select Board member shall require a meeting of the Select Board to review such violation.
Ordinance to Establish a 5 Member Select Board-Town Administrator
Form of Government

Section 1.13 Town Administrator Selection and Compensation Committee, henceforth “the Committee”.

The composition of the Committee shall be made up of the following:

- Three (3) members of the Select Board, with the Chair of the Select Board acting as facilitator and only voting in case of a tie;
- One (1) employee of the Town
- Two (2) residents of the Town
- One (1) member of the Budget Committee as determined by the Budget Committee
- One (1) member of the Long Range Planning committee as determined by the Long Range Planning Committee

Within two months of approval of this Ordinance and the associated funding article, the Select Board shall commence the following process:

- Within four (4) months, the Select Board shall form the Committee and together shall advertise for candidates for Town Administrator.
- Within six (6) months, the committee shall review applications and make recommendations for an approved list of applicants for Administrator, for approval by the Select Board.
- Within six (6) months, the Committee shall recommend a compensation and benefits package to the Select Board based upon the qualifications of the candidate(s), for approval by the Select Board.
- Within eight (8) months, the Select Board shall hire a qualified Administrator (in accordance with this Ordinance) from the list of approved applicants.
- Within ten (10) months, the Select Board shall utilize the annual town meeting election to elect two additional Select Board members. Notwithstanding the provisions of this section the compensation of the first Administrator for the first year of his/her term shall be between $50,000.00 and $64,000.00.

Section 1.14 Transition Plan and Select Board Roles and Compensation

The number of Select Board members shall be changed to five (5) with the term of office remaining at three (3) years after the transition period. The initial election cycle upon hiring of the Administrator will be:

- Election of three Select Board members at the first annual meeting after hiring the Administrator (one existing Select Board member whose term is ending and two additional Select Board members, with one for a three-year term and one for a one year term).
- Election of one Select Board member the following year for the expiring term of one of the original Select Board members, before the transition, whose normal term is expiring.
Ordinance to Establish a 5 Member Select Board-Town Administrator
Form of Government

The routine thereafter will then be two (2) elected in one year, then two (2) then one (1) to establish the long term cycle of Select Board member elections. The initial compensation for each Select Board after the appointment of the Administrator shall be: a Lead Select Board member chosen by the Select Board (who shall be the primary means of communication between the Select Board and the Administrator) $3,600.00 per annum to be paid monthly and the remaining four (4) Select Board will be paid $2,400.00 per annum to be paid monthly. The Select Board shall meet on Wednesday evenings to conduct the Town’s business with the Administrator. The frequency of these meetings will routinely be twice monthly but may be more often or on a different day if required. The Select Board shall also meet for workshops, perform research, attend training and functions as necessary to conduct the Town’s affairs in accordance with applicable law, ordinances and policies.