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Board of Trustees June 10, 1968

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UNIVERSITY OF MAINE - BOARD OF TRUSTEES

Minutes

Board Meeting

Augusta, June 10, 1968

PRESENT: H. Anderson, A. H. Benoit, H. R. Brown, Miss L. M. Cormier, V. Currier, L. M. Cutler, R. N. Haskell, W. T. Logan, Jr., J. H. Page, Mrs. L. A. Pierce, Jr., Mrs. R. W. Sampson; Staff: H. L. Fowle, Jr. P. A. Judkins, H. A. Keyo, M. G. Scarlett, Consultant Maxwell Wakely, Clerk Edith Wilson, and the Press.

Mr. Logan opened the meeting as Chairman Pro Tem.

APPROVAL OF MINUTES. It was moved, duly seconded, and

VOTED: To approve the minutes as distributed for the meeting of the Board of Trustees on May 27, 1968; to approve all recommendations and ratify all action taken as recorded in said minutes, a copy of which is filed herewith.

REPORT OF COMMITTEES.

The By-Laws Committee. Mr. Benoit reported in the absence of the Chairman, Mr. Wernick. The Committee presented two recommendations:

1. That the Trustees function under the old By-Laws for the time being while the Committee continues to consider the changes desirable. It was moved, seconded, and

VOTED: To adopt the By-Laws which were in effect on May 25, 1968 subject to later amendment.

2. That the matter of employing counsel to meet with the Board be deferred. Mr. Wernick will gladly serve as a member and during the transfer of land and property it may be desirable to hire, on an Ad Hoc basis, local firms around the State. It was moved, seconded, and

VOTED: That the President of the Board, in consultation with Mr. Wernick, be authorized to name counsel as needed.

THE ORGANIZATION OF THE BOARD. Chairman Pro Tem Logan reported on the organization of the Board for the year 1968-69. Dr. Cutler was elected Chairman; Jean Sampson, Vice Chairman; Edith Wilson, Clerk; Harry Gordon, Treasurer, Dr. Cutler then took the chair with a statement of appreciation to the Board for their confidence. He expressed his conviction that the Board was united in the objective of creating the greater University of Maine as smoothly and quickly as possible. He will appoint committees later.

THE SEARCH COMMITTEE. Mrs. Sampson reported for Dr. Wessell. The Committee met in the afternoon and evening of May 27 with three different advisory committees. Two committees have been established to advise on the selection of Chancellor: one composed of two administrators from each of the six major divisions of the University and the other of a representative group of faculty and students. At dinner the representative committees concerned with the selection of a President for Orono, Portland, the School of Law, and Augusta met. All of these groups discussed the relative roles of the Chancellor and the President indicating special qualifications thought desirable. It was interesting to learn of the hopes and opinions and to realize that there was much agreement. Suggestions came from these groups which resulted in slight alterations in the proposed letter which was later sent to a rather large list of persons requesting nominations. Dr. Wessell is already receiving very good suggestions. After meeting with these total committees small working groups have been set up for easier communication in-between meetings of the larger groups.

REPORT OF THE CONSULTANT MAXWELL WAKELY. Mr. Wakely reported that since the May 27th meeting all assignments have been carried out and everything seems to be working smoothly. There are three deadlines ahead:

1. June 30, when the accounting, payroll, etc. will be transferred to the University from the State offices.
2. August 2 and 23, for the supplemental and continuing services budgets. The Committee assigned to integrate the budgets will be working regularly starting Monday, June 17th. Mr. Wakely plans conferences with the State College presidents and Mr. Libby within the next few days. He will also be meeting with Mr. Walters of the State Retirement Plan and Mr. Keane of the TIAA. He is visiting each campus within the next few weeks.
3. October 11th, when the employees of the State Colleges have the opportunity to indicate their choices between the State personnel and retirement systems and those of the University.

Mr. Anderson reported that the recent issue of the Maine Stater, which is published by the Maine State Employees Association, carried an explanation of the two systems. Copies will be mailed to the Board.

REPORT OF THE JOINT SALARY COMMITTEE. A statement from the Secretary, Dr. Dunfee, was distributed. It was moved, seconded, and

VOTED: To pay State College employees weekly until the end of the current contract year, September 16, 1968, in accordance with the recommendations from the Committee.

After discussion and hearing a report on the estimated cost, it was considered impractical to give each individual employee a choice thereafter of 12 or 26 installments. It was moved, seconded, and

VOTED: That after September 16 all professional employees will be paid monthly and all classified personnel will continue to be paid weekly. (Hardship cases will be considered by Mr. Fowle and Mr. Judkins.)

REPORT OF THE ADMINISTRATIVE AND FISCAL AGENTS. Copies of directives sent to the six institutions were distributed. Mr. Fowle reported on the following items:

1. The auditing firm of Lybrand, Ross Bros. & Montgomery of New York City will include a check of the finances of the State Colleges from May 27 through June 30 with special attention to the assets and liabilities being transferred to the University as specified in P. & S. L. 1967, Ch. 229.
2. Administrative procedures relative to petty cash, purchasing, employment, etc.
3. The transfer of funds and accounts.
4. Wage and hour provisions do apply to all classified employees. The work week is 42 hours with time and one-half overtime and accurate records must be kept. Minimum wages are \$1.15 per hour.
5. Committees are under way relative to the biennial budget.

Mr. Anderson inquired about the timing for paying accrued vacation. Mr. Fowle explained that the law requires the State Treasurer to pay accrued vacation pay as of May 26. Administratively, payments will be made prior to June 30.

PERSONNEL. Dr. Scarlett presented the list of recommendations from the State Colleges reporting that these appointments are within the allotted positions and that funds are available.

The list from Orono, Portland, and Augusta was distributed with the recommendation of President Young. Dr. Cutler noted that President Young's resignation becomes effective June 30, 1968. It was moved, seconded, and

VOTED: To approve all the recommendations as listed under date of June 10, 1968, a copy of which is filed herewith.

GIFTS. It was moved, seconded, and

VOTED: To accept with appreciation all grants, bequests, and other gifts as listed under date of June 10, 1968, a copy of which is filed herewith.

SURVEY OF STATE COLLEGE PROPERTY. Chairman Pro Tem Logan reported that the Attorney General's office, having investigated the deeds and conveyances relative to the State College property, recommended that an engineering survey be made of all real property prior to a final transfer of deeds to the University. It was moved, seconded, and

VOTED: That Mr. Fowle be authorized to proceed with the engineering survey of all real property belonging to the State Colleges of the University.

FACULTY COUNCIL LETTER. After general discussion, it was moved, seconded, and

VOTED: To request that Arthur Benoit reply in the name of the Trustees to the letter from the Faculty Council in Orono.

The next meeting will be July 12th on the South Campus. (Dow Field)

Edith G. Wilson
Clerk of the Board