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UMaine COVID-19 Community Archive

3-15-2020

Coronavirus Community Updates_Human Resources Update, March 15

University of Maine

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Novel Coronavirus Community Updates

Frequently Asked Questions

[VIEW ALL FAQs](#)

Resources and updates

- Remote teaching resources from CITL
- Remote learning resources from UMaine Online
- Tools for remote work, teaching and learning from UMS Information Technology
- U.S. Centers for Disease Control and Prevention Coronavirus Disease information
- Maine Centers for Disease Control and Prevention Coronavirus Response
- Maine Emergency Management Agency
- Latest announcements from Maine Governor's Office
- University of Maine System Information and updates regarding Coronavirus
- Innovation partnership for COVID-19 response

- UMS work and pay guidance, April 3**
Published: April 04, 2020
- UMS news release on employee income, benefit stability, April 3**
Published: April 03, 2020
- Updated FAQs, April 3**
Published: April 03, 2020
- UMS Chancellor Malloy's update, April 3**
Published: April 03, 2020
- UMS-IT Zoom security update, April 2**
Published: April 03, 2020

Human Resources update, March 15

March 15, 2020 | [Coronavirus, HR workplace guidelines, UMaine and UMM updates](#)

With the closure of some of K-12 schools, preschools and daycares, we understand that some of our employees will need to stay at home to care for their dependents. We ask that you work with your supervisor to determine if you can conduct your work at home, adjust your work schedule or take vacation time — or a combination of those options. Your campus human resources partners are available to assist you in this process. If you are an employee with no vacation time, please contact your campus Human Resources Partner.

If you or your dependent(s) become sick during this time, and you are a benefits-eligible employee, please inform your supervisor and access your paid sick time. Visit the University of Maine System Labor Relations web page and see your specific union contract for additional details. Non-Represented employees should see their employee handbook for additional details. If you are an employee with no sick time, please contact your campus Human Resources Partner.

Federal legislation is expected to be passed regarding employee benefits associated with the COVID-19 pandemic. Assuming it is passed, we will update this guidance accordingly.

And please remember, all leave time should be entered into MaineStreet promptly, or you should follow established guidelines within your department for it to be entered on your behalf.

For those of us remaining on campus, I want to recognize this may create additional complexity in meeting the in-person coverage on campus. Please reach out to your supervisor and/or human resources to work through solutions and strategies.

The Employee Assistance Program (EAP) remains a resource for all employees as you contend with the challenges that COVID-19 presents you and your families. You can reach the EAP at 1-877-622-4327 or at [MyCigna.com](#).

Thank you for your continued collaboration and understanding as we continue to navigate the new and unique challenges we face collectively.

Respectfully,

Chris Lindstrom
VP Human Resources

Below is an easy reference to your campus HR Partner team to help you navigate your specific needs/questions. The main number is 207.581.1581.

- Brian Drisko: brian.drisko@maine.edu
- Kelly Hoovler: kelly.hoovler@maine.edu
- Jessica Johnston: jessica.johnston@maine.edu
- Nicole Lawrence: nicole.lawrence@maine.edu
- Chris Lindstrom: chris.lindstrom@maine.edu
- Vanessa Sanderson: vanessa.sanderson@maine.edu

Prior updates

[CORONAVIRUS](#) | [HR WORKPLACE GUIDELINES](#) | [TOOLS AND RESOURCES](#)

University of Maine System Workplace Policies and Guidance regarding COVID-19, March 12

To assist University of Maine System employees with workplace policies and procedures connected with the COVID-19 situation, the University of Maine System – Office of Human Resources has prepared a resource guide that contains helpful information on the following topics: Well employees Sick employees Paid sick time Return to work Returning from travel Employees at [READ MORE](#)

