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## Atlantic Coastal Cooperative Statistics Program Director Vacancy 2019

Atlantic States Marine Fisheries Commission

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# Atlantic States Marine Fisheries Commission

1050 N. Highland Street • Suite 200A-N • Arlington, VA 22201  
703.842.0740 • 703.842.0741 (fax) • www.asafc.org

James J. Gilmore, Jr. (NY), Chair

Patrick C. Keliher (ME), Vice-Chair

Robert E. Beal, Executive Director

*Sustainable and Cooperative Management of Atlantic Coastal Fisheries*

## VACANCY ANNOUNCEMENT

### ATLANTIC COASTAL COOPERATIVE STATISTICS PROGRAM DIRECTOR

**VACANCY #: 19-005**

*Location:* Arlington, VA  
*Closing Date:* 06/17/2019

*Salary Range:* \$115,000 – \$160,000  
annually with benefits

*(Starting salary commensurate with experience and education)*

The Atlantic States Marine Fisheries Commission (Commission) seeks a dynamic and visionary leader to manage and further develop the integrated fisheries statistics programs that include the collection, warehousing and dissemination of commercial and recreational harvest data for the U.S. Atlantic coast. The applicant should have strong skills and experience as a program/project manager. The Atlantic Cooperative Statistics Program Director (ACCSP) Director will be responsible for: 1) articulating, advocating for and promoting the vision and mission of ACCSP to a wide range of participants and stakeholders; 2) developing and updating annual operating plans that appropriately reflect the strategic plan, availability of funds and policy guidance from the ACCSP Coordinating Council; 3) providing executive leadership for the program; 4) providing overall programmatic management; and, 5) supervising the day-to-day operations of the Program. The Director will supervise a staff of 13 and work closely with the Chair of the ACCSP Coordinating Council and the Commission's Executive Director on Program policy and administrative issues. ACCSP is a partner-driven program of the Atlantic States Marine Fisheries Commission.

**Duties:** As the **Atlantic Coastal Cooperative Statistics Program (ACCSP) Director**, the incumbent is responsible for providing executive leadership, guidance, and oversight for the Atlantic States Marine Fisheries Commission's (Commission) partner-driven data collection and warehousing program. The ACCSP is a cooperative effort among 23 Atlantic coast fishery management agencies including the 15 Atlantic coastal states, federal agencies and regional fishery management councils. ACCSP provides for the efficient collection and dissemination of fishery-dependent and fishery-independent data. The ACCSP Director manages a staff of 13 fisheries data managers, data analysts, and programmers to: 1) develop and implement coastwide data standards, 2) provide electronic applications that improve partner data collection, 3) integrate and share partner data via the coastwide repository, 4) facilitate fisheries data access while protecting confidentiality, and 5) support further technological innovation.

**Company Profile:** *The Atlantic States Marine Fisheries Commission (Commission) is comprised of the 15 Atlantic coast states under the terms of an interstate compact approved in 1942. The purpose of the Commission, as set forth by Article I of its Compact, is: To promote the better utilization of the fisheries, marine, shell and anadromous, of the Atlantic seaboard by the promotion and protection of such fisheries. As an instrumentality of the 15 Atlantic coastal states, the Commission is employed to coordinate conservation and management for nearshore migratory fishery resources.*

The Commission is an Equal Employment Opportunity (EEO) employer and welcomes all qualified applicants regardless of age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, sexual preference, disability, or any other legally protected status.

ASMFC is unable to sponsor applicants for work visas.

If you have a disability and need assistance applying for this position, you may call the Commission's Human Resources office at (703) 842-0740 between the hours of 8:00 a.m. and 3:00 p.m. ET, Monday – Friday. Reasonable accommodations for interviews will be provided upon request to individuals with disabilities.



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## *Sustainable and Cooperative Management of Atlantic Coastal Fisheries*

The position of **ACCSP Director** is based out of the Arlington, Virginia office of the Commission and will require frequent overnight travel, primarily along the Atlantic Coast. The incumbent reports to the Commission's Executive Director and is responsible for implementing priorities and policies of the ACCSP Coordinating Council.

*Qualifications:* Applicants possessing any of the following educational qualifications will be considered for this position: a graduate degree in fisheries science, statistics, policy or administration; information technology, data management, or a related field; public administration. Equivalent and directly relevant experience may be considered in lieu of a graduate degree. Management and supervisory experience coupled with strong interpersonal and communication skills, with the talent to build consensus, is required. Experience and knowledge should be demonstrated in the areas of program development, budget planning and management, grant management, and developing policy or position statements. Specialized experience and knowledge of database administration, fisheries and fisheries statistics, understanding the use of fisheries statistics to address fishery management issues and excellent writing skills are desired. Salary will be commensurate with educational credentials and previous relevant experience. Must be eligible to work in the United States.

*Application Process:* Potential applicants are encouraged to review the ACCSP website at [www.accsp.org](http://www.accsp.org) to learn more about the Program's activities. Please send resume and cover letter, along with a written statement describing your: 1) leadership experience and style; 2) program management experience, including strategic planning, budget management, and supervision; 3) communication skills including written reports, public relations, partner outreach, and public speaking; and 4) technical knowledge on such subjects as data collection, data program design, information technology, and application of fisheries data to policy questions, referencing the vacancy number (**19-005**) to Laura Leach, Director of Finance and Administration, Atlantic States Marine Fisheries Commission, 1050 N. Highland Street; Suite 200 A-N, Arlington, VA 22201 ([asmfc-jobs@asmfc.org](mailto:asmfc-jobs@asmfc.org)). The vacancy number (**19-005**) must be identified in the subject line.