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2018

## **Town of Frenchboro Maine Annual Meeting Minutes 2018**

Frenchboro, Me.

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**THE WARRANT**  
**TOWN MEETING OF FRENCHBORO Minutes**  
**JUNE 20, 2018**

State of Maine  
Hancock County, ss

To: **Zain Padamsee**, in the Town of Frenchboro, in the County of Hancock, State of Maine

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of Frenchboro, in the said County, qualified by the law to vote in town affairs, to meet in said town at the Municipal Building, on the day of June 20<sup>th</sup> 2018 at four o'clock in the afternoon to act on the following articles to wit:

**Articles to Elect Town Officials**

Article 1                      To choose one moderator to preside at said meeting.

**Duncan Bond Chosen as Moderator**

Article 2                      To choose one Selectboard Member/Assessor/Overseer of the Poor for a one year term. Sarah Brake's term expires 2018.

**J. Lunt Motions for Sarah Brake, second by C. Hodgkins, Sarah Brake elected for one year term**

To choose one Selectboard Member/Assessor/  
Overseer of the Poor for a one year term. Zach Lunt will be stepping  
down one year early from his 3 year term.

**Z. Lunt Motions for Zain Padamsee second by L. Lunt, Zain Padamsee elected for one year term**

Article 3                      To choose one Town Clerk/Registrar of Voters for a one year term. Current clerk is Ann Fernald.

**J. Keiper motions for Ann Fernald, second by G. Bond Ann Fernald elected to one year term.**

Article 4                      To choose one Tax Collector/Excise Tax Collector for a one year term. Current Tax/Excise Tax Collector is Heidi Kelley.

**C. Hodgkins motions to elect Heidi Kelley, second by Z. Padamsee, Heidi Kelley elected to a one year term**

Article 5                      To choose one School Committee member for a one year term, The term of Rick Turner expires in 2018

**R. Tunner motions for Margaret Porter, second by C. Shuey. Margaret Porter elected to one year term.**

Article 6 To choose one Fire Warden Committee Member for a one year term. Adam Paisley one year term expires in 2018

**C. Hodgkins motions for Adam Paisley, second by Z. Padamsee. Adam Paisley elected to one year term.**

Article 7 To choose four Harbor Committee members for one year terms and one Harbor Committee member for two year term. The terms of Rod Bost, Joe Lunt, Daniel Saxby, and Andy Smith expire 2018 and Zachary Ransom two year term expires in 2018.

**C. Hodgkins motions for, J. Lunt, D. Saxby, R. Bost, and A. Paisley for one year terms and A. Pinkham for a two year term, second by T. Wiggins. J. Lunt, D. Saxby, R. Bost, and A. Paisley elected for one year terms and A. Pinkham elected for a two year term.**

One member must be a Commercial Fisherman as set forth in the Frenchboro Town Dock, Float and Harbor Ordinance.

Article 8 To choose any necessary members of the Planning Board and Board of Appeals.

**C. Hodgkins motions for Zachary Lunt, second by L. Lunt, Zachary Lunt is elected on to the planning board.**

Insert- S. Brake makes a motion to amend the warrant and add an Article 8a, to the warrant, for it to state, Choose 3 members for the Municipal Advisory Committee, one for a 3 year term, one for a two year term and one for a one year term. Lauren Jennings 3 year term expire 2018, Rod Bost 2 year term expire 2018 and D. Lunt on year term expires 2018.

**C. Hodgkins motions to allow amendment 8a second by Z. Padamsee, All in favor, Amendment is Passed.**

**C. Hodgkins motions for L. Jennings for a three year term, R. Bost for a two year term, D. Lunt for a one year term second by Z. Padamsee, L. Jennings elected for a three year term, R. Bost elected for a two year term, and D. Lunt elected for a one year term**

## **Articles to Approve the Municipal Budget**

Article 9 To see what sum the Selectboard is authorized to expend for Administrative Salaries for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends: \$ 13,950.00**

**S. Brake motions for an amendment to reflect the number should read “Select board recommends:           \$ 14,450” Second by Z. Lunt, All in favor, Amendment is Passed**

**Z. Lunt Motions to approve as amended second by J. Keiper. Hand Vote- Motion Carries**

Article 10                      To see what sum the Selectboard is authorized to expend for Administrative Expenses for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 30,850.00**

**H. Kelley Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 11                      To see what sum the Selectboard is authorized to expend for Municipal Building Expenses for the fiscal year beginning July 1, 2018 to June 30, 2019, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 7,200.00**

**H. Kelley Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

Article 12                      To see what sum the Selectboard is authorized to expend for Public Works Expenses for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 78,300.00**

**H. Kelley Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

Article 13                      To see what sum Selectboard is authorized to expend for Fire Department Operational Expenses for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 3,500.00**

**Explanation: To be able to cover the costs of dispatch fees for 9-1-1, and enough funds for an emergency boat trip in the event of a fire.**

**H. Kelley Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 14                      To see what sum of money, if any, the town will vote to raise and appropriate, and expend in Unclassified Accounts:

**Select board recommends:                      \$1,200.00**

**H. Kelley Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

## **Articles to Transfer Funds**

Article 15                      To see what sum of money, if any, the town will vote to Transfer from the Fire Department Reserve Account to the Fire Department Operational Account to expend for expenses on the Brush Trucks.

Select board recommends                      \$ 5,000.00

Explanation: Due to an extremely cold winter, parts on both the new and old Brush trucks will need repair. This is a very rough estimate, any money not used for this project will be moved back into the reserve account.

**H. Kelley Motions to approve as written second by Z. Lunt. Hand Vote- Motion Carries**

Article 16                      To see what sum of money, if any, the town will vote to move from the Municipal Building Reserve Account to the Municipal Building Operational Account.

Selectboard recommends                      \$6,540.00

Explanation: The building has some lighting problems that need to be addressed.

**H. Kelley Motions to approve as written second by Z. Lunt. Hand Vote- Motion Carries**

Article 17                      To see what sum of money, if any, the town will vote to appropriate from the General Fund Revenue sources to be used towards the 2018-2019 budget appropriations thereby decreasing the amount required to be raised by property taxes.

**Select Board recommends: All end of year General Fund Revenue source monies.**

Excise Tax	
Auto	\$5,588.08
Excise Tax Fees	
Auto	\$100.00
Boat	\$12.00
State Revenue Sharing	
Earned Interest	
Travel Reimbursements	
Lien Fees	

Payment in Lieu of Taxes	
Total Income:	

Treasurer's Note: At the end of the Fiscal Year, the following revenue related entries are made: Boat Excise Income goes to the Town Wharf Reserve Income Account; Transportation and Urban Renewal Income goes to the Road Reserve Income Account; Teacher's House Income goes to the Teacher's House Reserve Income Account; Fire Department Income goes to the Fire Department Reserve Income Account; and Gravel Pit income goes to the Gravel Pit Reserve Income Account. These adjustments are all authorized by Town Meeting votes from previous years.

**H. Kelley Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

Article 18 To see what sum, if any, the voters will appropriate from the General Fund to be used toward the budget appropriations thereby decreasing the amount required to be raised by property taxes.

Explanation: All the unexpended monies and debit from the FY 2017-18 will go back into the General Fund. The current estimate has not yet been determined at the time of printing due to the audit.. This amount does not take into consideration any transfer of funds from operational to reserve accounts previously voted in warrant.

**Select board recommends passage.**

**H. Kelley Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 19 To see if the town will vote to appropriate any non-dedicated funds Received to be used toward the budget appropriations thereby Decreasing the amount required to be raised by property taxes.

Select board recommends passage.

**H. Kelley Motions to approve as written second by L. Lunt Hand Vote- Motion Carries**

**Note: Articles 9-14 authorize a total budget of \$ 141,734.32**

## **School Related Articles**

### **FRENCHBORO SCHOOL DEPARTMENT Articles**

**Note: Articles 20 through 30 authorize expenditures in cost center categories**

**Article 20** To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 97,981**

*Note: 2017-18 Amount was \$ 93,289*

**H. Kelley Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 21** To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 11,937**

*Note: 2017-18 Amount was \$ 13,513*

**H. Kelley Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 22** To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ -0-**

*Note: 2017-18 Amount was \$ -0-*

**H. Kelley Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

**Article 23** To see what sum the School Committee will be authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ -0-**

*Note: 2017-18 Amount was \$ -0-*

**Z. Lunt Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

**Article 24** To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 12,544**

*Note: 2017-18 Amount was \$ 10,905*

**H. Kelley Motions to approve as written second by L. Lunt. Hand Vote- Motion Carries**

**Article 25** To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 9,252**

*Note: 2017-18 Amount was \$ 8,225*

**H. Kelley Motions to approve as written second by J. Keiper Hand Vote- Motion Carries**

**Article 26** To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 19,557**

*Note: 2017-18 Amount was \$ 19,392*

**H. Kelley Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

**Article 27** To see what sum the School Committee will be authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 5,850**

*Note: 2017-18 Amount was \$ 11,700*

**H. Kelley Motions to approve as written second by J. Keiper Hand Vote- Motion Carries**

**Article 28** To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ 17,642**

*Note: 2017-18 Amount was \$ 27,065*

**H. Kelley Motions to approve as written second by L. Lunt Hand Vote- Motion Carries**

**Article 29** To see what sum the School Committee will be authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ -0-**

*Note: 2017-18 Amount was \$ -0-*

**H. Kelley Motions to approve as written second by L. Lunt Hand Vote- Motion Carries**

**Article 30** To see what sum the School Committee will be authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Committee recommends **\$ -0-**

*Note: 2017-18 Amount was \$ -0-*

**H. Kelley Motions to approve as written second by L. Lunt Hand Vote- Motion Carries**

***Note: Articles 20 – 30 authorize a total budget of \$ 174,763***



**Note: Articles 31, 32 & 33 raise funds for the Proposed School Budget**

**Hand Count**

**Article 31** To see what sum the voters of the Town of Frenchboro will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$58,939**) and to see what sum the voters of the Town of Frenchboro will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2018 to June 30, 2019.

School Committee recommends **\$52,531**

*Explanation: The Town of Frenchboro's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

**H. Kelley Motions to approve as written second by L. Lunt, with a Hand Vote of 20 to 0- Motion Carries**

**Hand Count**

**Article 32** To see what sum the voters of the Town of Frenchboro will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town of Frenchboro's contribution to the total cost of funding public education from kindergarten to grade 12 for the period July 1, 2018 to June 30, 2019.

School Board recommends **\$ -0-**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town of Frenchboro's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy.*

**H. Kelley Motions to approve as written second by L. Lunt, with a Hand Vote of 18 to 0- Motion Carries**

**Written Ballot Vote Required**

**Article 33** To see what sum the voters of the Town of Frenchboro will raise and appropriate in additional local funds for school purposes (**Recommend: \$ 60,903**) for the

period July 1, 2018 to June 30, 2019, which exceeds the State's Essential Programs and Services allocation model by **(Recommend: \$60,903)** as required to fund the budget recommended by the school committee.

The School Committee recommends **\$ 60,903** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$ 60,903**: The State funding model underestimates the actual costs to fully fund the 2018-2019 budget.

*Explanation: The additional local funds are those locally raised funds over and above the Town of Frenchboro's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Frenchboro's budget for educational programs.*

Note: Articles 31, 32 & 33 raise a total town appropriation of **\$ 113,434**

Note: 2017-18 Amount was \$ 137,997

**With J. Lunt written motion to approve as written and second by A. Pinkham, with a Hand Vote of 16 yes's to 0 no's- Motion Carries**

**Note: Article 34 summarizes the proposed school budget and does not authorize any additional expenditures**

### **Hand Count**

**Article 34** To see what sum the voters of the Town of Frenchboro will authorize the School Committee to expend for the fiscal year beginning July 1, 2018 and ending June 30, 2019 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee recommends **\$ 174,763**

Note: 2017-18 Amount was \$ 184,089

**J. Lunt Motions to approve as written second by Z. Padamsee, with a Hand Vote of 18 to 0- Motion Carries**

**Article 35** In addition to the amount in Articles 20 – 34, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2018-2019 for school

purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

School Committee recommends passage.

Current Year Totals: \$ 18,636

**C. Hodgkins Motions to approve as written second by J. Lunt Hand Vote- Motion**

**Article 36** To see if the voters of the Town of Frenchboro will authorize the school committee to have the Frenchboro Elementary School remain open for the 2018-2019 school year with a projected enrollment of approximately four students.

School Committee recommends passage

**L. Lunt Motions to approve as written second by J. Lunt Hand Vote- Motion**

## **Municipal Operational Articles**

Article 37 To see if the Town of Frenchboro will vote to authorize the Select Board to apply for grants, approve the acceptance of grants, receive grants, and expend grant funds for the purpose stated in the grant provided that the acceptance of any funds requiring a match from Town funds would require town meeting approval.

Select board recommends passage.

**J. Keiper Motions to approve as written second by J. Lunt Hand Vote- Motion**

Article 38 To see if the Town of Frenchboro will vote to authorize the Select Board on behalf of the Town, to sell and dispose of any Real Estate acquired by the Town for nonpayment of taxes, thereon, on such terms as they deem advisable, and to execute quit claim deeds for the property.

Select board recommends passage.

**Z. Lunt Motions to approve as written second by C. Hodgkins. Hand Vote- Motion Carries**

Article 39 To see if the voters of the Town of Frenchboro will authorize the Select Board to dispose of Town-owned personal property with value of \$5,000.00 or less under such terms as the Board deems advisable.

Select board recommends passage.

**Z. Lunt Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

Article 40 To see if the voters of the Town of Frenchboro will vote to exceed the property tax levy limit established for Frenchboro by State law.

Written Ballot Required  
Select board recommends passage.

**With H. Kelley written motion to approve as written and second by Z. Padamsee, with a Hand Vote of 16 yes's to 0 no's- Motion Carries**

Article 41                      To see if the voters of the Town of Frenchboro will fix the dates when taxes are due and payable and to see if the Town will fix a rate of interest to be charged on taxes after that date:

Select board recommends November 1, 2018 and 7% or the maximum amount determined by the State Treasurer, whichever is less.

**L. Lunt Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

Article 42                      To see if the voters of the Town of Frenchboro will establish a maximum interest rate to be paid on abated taxes:

Select board recommends 3% or the maximum amount determined by the State Treasurer, whichever is less.

**J. Lunt Motions to approve as written second by C. Hodgkins. Hand Vote- Motion Carries**

Article 43                      To see if the voters of the Town of Frenchboro will vote to authorize the tax collector to accept prepayments of taxes not yet committed, pursuant to 36 M.R.S. §506.

Select board recommends passage.

**J. Lunt Motions to approve as written second by C. Hodgkins. Hand Vote- Motion Carries**

**MOTION by C. Hodgkins to adjourn at 4:54pm, second by J Lunt. Motion passed**