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## Town of Camden Maine Financial Audit 2013

Camden, Me

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**TOWN OF CAMDEN, MAINE**

**Annual Financial Report**

**For The Fiscal Year Ended June 30, 2013**

**TOWN OF CAMDEN, MAINE**

**Annual Financial Report**

**For The Fiscal Year Ended June 30, 2013**



**TOWN OF CAMDEN, MAINE**  
**Annual Financial Report**  
**For the Year Ended June 30, 2013**

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## Independent Auditor's Report

Board of Selectmen  
Town of Camden, Maine

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Camden, Maine as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town of Camden, Maine's basic financial statements, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund of the Town of Camden, Maine as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparisons for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

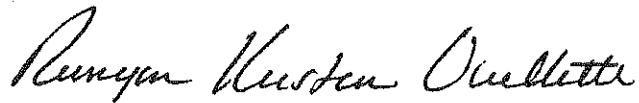
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Camden, Maine's basic financial statements. The combining and individual fund financial statements are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated January 9, 2014 on our consideration of the Town of Camden, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Camden, Maine's internal control over financial reporting and compliance.

A handwritten signature in cursive script, reading "Remya Kristen Ouellette".

January 9, 2014  
South Portland, Maine

**TOWN OF CAMDEN, MAINE**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**

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### **Introduction**

As the Financial Director of the Town of Camden, Maine, I am pleased to provide you with the Management Discussion and Analysis report as part of our annual financial statements for the fiscal year ending June 30, 2013 according to the standards set forth under Governmental Accounting Standards Board Statement No. 34, also known as GASB 34.

### **Financial Highlights**

- The financial statements attached reflect all of the governmental, business-type and fiduciary funds of the Town of Camden, Maine. Total governmental and business-type assets were \$19,591,449. Total governmental and business-type liabilities were \$3,529,588 and net position was \$16,061,861. Of this figure, \$8,678,142 is the net investment in capital assets and \$2,333,731 is restricted for non-expendable trust principal and \$976,605 for grants. The remaining \$4,073,383 is unrestricted.
- The Town of Camden's net position increased by \$1,069,331.
- As of the close of the most recent fiscal year, the Town of Camden's governmental funds reported combined ending fund balances of \$7,511,314, an increase of \$758,810 in comparison with the prior year.
- At the end of the most recent fiscal year, unassigned fund balance for the general fund was \$2,811,149, or 16.6% of total general fund expenditures of \$16,942,327.

### **Overview of the Financial Statements**

This report is intended to serve as a helpful tool that will assist the reader and provide information about the Town of Camden's basic financial statements. The Town's financial statements can be separated into three groups: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. Other supplemental information to the basic financial statements is also provided.

**Government-wide Financial Statements.** The *government-wide financial statements* provide a broad overview of the Town of Camden, Maine's finances. The two statements used are the Statement of Net Position and the Statement of Activities. Both statements include all Town assets and liabilities using the *accrual basis of accounting*.

**The Statement of Net Position** presents information on the Town's assets and liabilities, with the difference between the two reported as *net position*. Over time, changes in net position (increases or decreases) may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

**The Statement of Activities** presents information showing how the Town's net position has changed during the last fiscal year. All changes in net position are reported as soon as the change or event occurs, regardless of the timing of the cash flow. This means that revenues and expenses are reported in this statement even if the result in cash flow does not occur until future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish between the activities of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) and those activities that recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The Camden Snow Bowl is a business-type activity. Governmental activities include administration, public safety, public works, recreation programs, county tax, education, charitable aid, cemetery care, debt service and capital maintenance expenses.

The government-wide financial statements can be found on pages 11 and 12.

**TOWN OF CAMDEN, MAINE**  
**Management's Discussion and Analysis, Continued**

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**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Camden, Maine, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

**Governmental funds** are used to report most of the Town's basic services. Money flowing into and out of accounts can be tracked here. Balances left at year-end that are available for spending will also be reported here. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information can help to determine what financial resources are available in the near future to finance the Town's activities.

The governmental funds financial statements can be found on pages 13 and 14.

**Fiduciary funds** are used to account for monies held for the benefit of parties outside the Town. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town of Camden, Maine's programs.

The fiduciary funds financial statements can be found on page 20.

**Proprietary funds** are used to report charges to customers for services provided by the Town. The Camden Snow Bowl is in a proprietary fund. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities.

The proprietary funds financial statements can be found on pages 17-19.

**The Town of Camden, Maine as Trustee**

The Town of Camden, Maine is trustee, or fiduciary, for assets (because of trust arrangements) that can be used only for the benefit of the trust's beneficiaries. The Camden Cemetery Association is reported in this category. This fiduciary activity is reported on page 20 of the audit report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21-38 of this report.

**Other information.** The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the notes to the basic financial statements. Combining and individual fund statements and schedules can be found on pages 41-65 of this report.

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town of Camden, Maine, assets exceeded liabilities by \$16,061,861 at the close of the most recent fiscal year.

A portion of the Town of Camden, Maine's net position (54%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**TOWN OF CAMDEN, MAINE**  
**Management's Discussion and Analysis, Continued**

	Governmental Activities		Business-type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and other assets	\$ 7,922,661	7,232,446	6,532	50,253	7,929,193	7,282,699
Capital assets	11,166,588	10,649,951	495,668	428,701	11,662,256	11,078,652
Total assets	19,089,249	17,882,397	502,200	478,954	19,591,449	18,361,351
Long-term liabilities	3,228,985	3,158,599	94,123	27,089	3,323,108	3,185,688
Other liabilities	206,480	183,133	-	-	206,480	183,133
Total liabilities	3,435,465	3,341,732	94,123	27,089	3,529,588	3,368,821
Net investment in capital assets	8,252,152	7,769,906	425,990	428,701	8,678,142	8,198,607
Restricted	3,310,336	2,952,725	-	-	3,310,336	2,952,725
Unrestricted	4,091,296	3,818,034	(17,913)	23,164	4,073,383	3,841,198
Total net position	\$ 15,653,784	14,540,665	408,077	451,865	16,061,861	14,992,530

An additional portion of the Town of Camden, Maine's net position (20.6%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (\$4,073,383) may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town of Camden, Maine is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

**TOWN OF CAMDEN, MAINE**  
**Management's Discussion and Analysis, Continued**

**Town of Camden's Changes in Net Position**

	<b>Governmental Activities</b>		<b>Governmental Activities</b>		<b>Business-type Activities</b>		<b>Total</b>
	<b>2013</b>		<b>2012</b>		<b>2013</b>	<b>2012</b>	<b>2013</b>
<b>Revenues:</b>							
Program revenues:							
Charges for services	\$ 2,404,621	\$	1,838,487	665,633	571,774	3,070,254	2,410,261
Operating grants and contributions	392,738		219,091	-	-	392,738	219,091
Capital grants and contributions	-		-	-	-	-	-
General revenues:							
Property taxes	15,030,078		14,848,450	-	-	15,030,078	14,848,450
Excise taxes	839,336		801,034	-	-	839,336	801,034
Grants not restricted to specific programs	375,095		394,046	-	-	375,095	394,046
Other	146,361		147,350	-	-	146,361	147,350
Transfer	(35,000)		-	35,000	-	-	-
Total revenues	19,153,229		18,248,458	700,633	571,774	19,853,862	18,820,232
<b>Expenses:</b>							
General government	2,547,581		3,152,692	-	-	2,547,581	3,152,692
Public safety	1,838,487		1,733,017	-	-	1,838,487	1,733,017
Highways, streets and bridges	1,174,847		1,200,766	-	-	1,174,847	1,200,766
Human services	65,649		58,371	-	-	65,649	58,371
Leisure services	1,034,299		982,828	-	-	1,034,299	982,828
Cemeteries	110,718		97,203	-	-	110,718	97,203
Education	9,461,384		9,260,289	-	-	9,461,384	9,260,289
Solid waste, sewer and other	1,707,063		1,018,201	-	-	1,707,063	1,018,201
Debt service	100,082		80,770	-	-	100,082	80,770
Camden Snow Bowl	-		-	744,421	695,316	744,421	695,316
Total expenses	18,040,110		17,584,137	744,421	695,316	18,784,531	18,279,453
Increase (decrease) in net position	1,113,119		664,321	(43,788)	(123,542)	1,069,331	540,779
Net position--July 1	14,540,665		13,876,344	451,865	575,407	14,992,530	14,451,751
Net position--June 30	\$ 15,653,784	\$	14,540,665	\$ 408,077	\$ 451,865	\$ 16,061,861	\$ 14,992,530

The Town of Camden, Maine's net position increased by \$1,069,331 (7.1%) during the current fiscal year. The increase in net position for governmental activities was primarily the result of investment in capital assets that increase total assets but are not expensed immediately. The decrease in net position in business-type activities was the result of increased spending.

**TOWN OF CAMDEN, MAINE**  
**Management's Discussion and Analysis, Continued**

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**Financial Highlights (Fund Financial Statements)**

The difference between the Town of Camden, Maine's assets and liabilities is called "fund balance". Fund balance can be broken down into five categories; nonspendable, restricted, committed, assigned and unassigned. The Town's fund balance was \$2,973,035 on June 30, 2013 (general fund only). Of this, the unassigned amount was \$2,811,149 and the assigned amount was \$161,886. Assigned funds are carried into the fiscal year 2013-2014 budget and used for projects that are ongoing or uncompleted at fiscal year-end. The total fund balance for the General Fund increased \$365,806 from the June 30, 2012 fund balance of \$2,607,229.

The Town reported two other major funds in 2013 (Statement 3 and Statement 4). The sewer operations fund ended the year with a fund balance of \$646,309, an increase from 2012 of \$105,186. The Charles Wood fund had an ending fund balance at June 30, 2013 of \$1,544,813, which was an increase from 2012 of \$147,153. Of the fund balance total of \$1,544,813, \$902,731 was restricted for nonspendable trust principal. All other governmental funds are reported in the aggregate as nonmajor funds on Statement 3 and Statement 4 as "Other Governmental Funds". Detail of these funds can be seen in the exhibits following the footnotes starting on page 49.

The Town's business-type activity, the Camden Snow Bowl, realized an increase in "operating" revenues of \$93,859 or 16.4%. Snow Bowl "operating" expenses increased by \$84,637 or 13%. This resulted in an operating loss of (\$72,527). After taking into account nonoperating revenues and expenses, final net position decreased by (\$43,788).

The original budget as presented on Statement 6 was revised by adding \$246,174 to the expenditure budget for prior year carryforward balances and \$414,282 for proceeds from capital leases.

Revenues collected in the General Fund were over budget expectations by \$159,734. Interest earned was less than expected by \$15,353. Revenues that made up some of the excess over budgeted amounts were taxes - \$100,649, intergovernmental - \$52,847 and charges for services - \$38,089. Expenditures were under budget by \$638,798; however, of this amount \$161,886 was carried forward as assigned fund balance for ongoing projects.

**Capital Asset and Debt Administration**

- Taxes increased \$100,649
- Interest earned decreased \$15,353
- Charges for services increased \$38,089

**Capital assets.** The Town of Camden, Maine's investment in capital assets for its governmental and business-type activities as of June 30, 2013, amounts to \$11,662,256 (net of accumulated depreciation). This investment in capital assets includes land and buildings, furniture and equipment, vehicles and infrastructure. The total increase in the Town of Camden, Maine's investment in capital assets for the current fiscal year was \$583,604.

Major capital asset events during the recently ended fiscal year included the following:

• 2013 Pierce Truck - \$524,282
• Ragged Mountain sanitary system - \$199,995
• 2013 Chevrolet 3500 HD w/ plow - \$30,239

Additional information on the Town of Camden, Maine's capital assets can be found in the notes to the basic financial statements on pages 30-31 of this report.

**TOWN OF CAMDEN, MAINE**  
**Management's Discussion and Analysis, Continued**

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The Town did incur changes in long-term liabilities. Outstanding bonds and notes began with a balance of \$2,752,990. "Retired" debt was \$269,182 ending the fiscal year with a balance of \$2,483,808 in outstanding long-term bonds. Capital leases increased during the current fiscal year as new leases (\$414,282) exceeded retirements (\$110,709), leaving a balance at year-end of \$430,628. Total long-term liabilities as of June 30, 2013 were \$3,228,985, an increase of \$70,386 over the prior year. Additional information on the Town of Camden, Maine's long-term debt activity can be found in the notes to the basic financial statements on pages 34-35 of this report.

**Assets**

***Cash, Cash Equivalents and Investments***

General Fund assets increased during this reporting period by \$309,314. Assets for FY 2013 were \$4,346,317 and assets for FY 2012 were \$4,037,003. Investments increased by \$162,590.

***Receivables***

The Town of Camden, Maine continues to have an "excellent" tax collection rate with 94.11% of outstanding taxes collected in FY 2013 and 94.49% in 2012. When necessary, unpaid *prior* year real estate taxes are collected using the tax lien process. Personal property taxes are collected in Small Claims Court. The total *actual* amount of revenue for real estate taxes, personal property taxes and excise taxes (including interest, costs and the State's Homestead reimbursement) less abatements, refunds and any change in deferred property tax revenue of (\$85,600) for FY 2013 was \$16,081,227. This is \$100,649 more than the original budgeted amount of \$15,980,578. In comparison, the FY 2012 amount of tax revenue less the original budgeted amount was \$10,057 over the original budgeted amount. We continue to meet tax revenue budget expectations which accounts for approximately 94% of the total revenues collected by the Town.

***Expenditures***

In comparing expenditures for FY 2013 to the prior year, total *actual* expenditures in the General Fund increased \$641,549. Capital improvements and reserves increased by \$297,687. Highways, streets and bridges increased \$52,015. Debt service increased \$54,505. Education increased \$201,095 and county tax decreased \$36,928.

**Request for Information**

This financial report is designed to provide a general overview of the Town of Camden, Maine's finances for all those with an interest in the government's finances. Questions concerning any of the information should be addressed to the Finance Director, Town of Camden, Maine, P.O. Box 1207, Camden, Maine 04843.





**TOWN OF CAMDEN, MAINE**  
**Statement of Net Position**  
**June 30, 2013**

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 671,819	18,873	690,692
Investments	5,898,437	-	5,898,437
Accounts (net of allowance of \$2,676)	327,820	-	327,820
Taxes receivable - current year	887,117	-	887,117
Tax and sewer liens	98,319	-	98,319
Tax acquired property	26,808	-	26,808
Internal balances	12,341	(12,341)	-
Nondepreciable capital assets	1,477,605	160,000	1,637,605
Depreciable capital assets, net	9,688,983	335,668	10,024,651
Total assets	19,089,249	502,200	19,591,449
<b>LIABILITIES</b>			
Accounts payable and other current liabilities	167,947	-	167,947
Accrued interest	38,533	-	38,533
Noncurrent liabilities:			
Due within one year	352,543	33,006	385,549
Due in more than one year	2,876,442	61,117	2,937,559
Total liabilities	3,435,465	94,123	3,529,588
<b>NET POSITION</b>			
Net investment in capital assets	8,252,152	425,990	8,678,142
Restricted for:			
Nonexpendable trust principal	2,333,731	-	2,333,731
Grants and donations	976,605	-	976,605
Unrestricted	4,091,296	(17,913)	4,073,383
Total net position	\$ 15,653,784	408,077	16,061,861

*See accompanying notes to financial statements.*

**TOWN OF CAMDEN, MAINE**  
**Statement of Activities**  
**For the year ended June 30, 2013**

Functions/programs	Expenses	Program revenues			Net (expense) revenue and changes in net position		
		Charges for services	Operating grants and contributions	Capital grants and contributions	Primary Government		Total
					Governmental activities	Business-type activities	
Primary government:							
Governmental activities:							
General government	\$ 3,378,950	183,160	-	-	(3,195,790)	-	(3,195,790)
Public safety	1,838,487	13,710	-	-	(1,824,777)	-	(1,824,777)
Highways, streets and bridges	1,174,847	-	57,792	-	(1,117,055)	-	(1,117,055)
Human services	65,649	-	-	-	(65,649)	-	(65,649)
Leisure services	1,034,299	278,678	20,209	-	(735,412)	-	(735,412)
Cemeteries	110,718	185,469	-	-	74,751	-	74,751
Education	9,461,384	-	-	-	(9,461,384)	-	(9,461,384)
Solid waste, sewer and other	875,694	1,743,604	306,694	-	1,174,604	-	1,174,604
Interest on debt service	100,082	-	8,043	-	(92,039)	-	(92,039)
Non-capital maintenance expenses	-	-	-	-	-	-	-
Total governmental activities	18,040,110	2,404,621	392,738	-	(15,242,751)	-	(15,242,751)
Business-type activities:							
Camden Snow Bowl	744,421	665,633	-	-	-	(78,788)	(78,788)
Total business-type activities	744,421	665,633	-	-	-	(78,788)	(78,788)
Total primary government	\$ 18,784,531	3,070,254	392,738	-	(15,242,751)	(78,788)	(15,321,539)
General revenues:							
Property taxes, levied for general purposes					15,030,078	-	15,030,078
Interest and costs on taxes					46,964	-	46,964
Motor vehicle excise taxes					839,336	-	839,336
Franchise taxes					68,173	-	68,173
Grants and contributions not restricted to specific programs:							
Homestead exemption					68,546	-	68,546
Other State aid					25,312	-	25,312
State Revenue Sharing					281,237	-	281,237
Unrestricted investment earnings					4,647	-	4,647
Miscellaneous revenues					26,577	-	26,577
Transfers					(35,000)	35,000	-
Total general revenues and transfers					16,355,870	35,000	16,390,870
Change in net position					1,113,119	(43,788)	1,069,331
Net position - beginning					14,540,665	451,865	14,992,530
Net position - ending					\$ 15,653,784	408,077	16,061,861

See accompanying notes to basic financial statements.

**TOWN OF CAMDEN, MAINE**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2013**

	General	Sewer Operations Fund	Charles Wood Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 345,707	-	55,084	271,028	671,819
Investments	2,945,148	-	1,495,235	1,458,054	5,898,437
Receivables:					
Accounts (net of allowance of \$2,676)	44,890	244,187	-	-	289,077
Taxes receivable - current year	887,117	-	-	-	887,117
Tax and sewer liens	96,647	1,672	-	-	98,319
Tax acquired property	26,808	-	-	-	26,808
Interfund loans receivable	-	400,450	13,394	734,824	1,148,668
<b>Total assets</b>	<b>\$ 4,346,317</b>	<b>646,309</b>	<b>1,563,713</b>	<b>2,463,906</b>	<b>9,020,245</b>
<b>LIABILITIES</b>					
Accounts payable	112,884	-	18,900	27,336	159,120
Interfund loans payable	1,008,171	-	-	89,413	1,097,584
Other deferred revenue	8,827	-	-	-	8,827
<b>Total liabilities</b>	<b>1,129,882</b>	<b>-</b>	<b>18,900</b>	<b>116,749</b>	<b>1,265,531</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenue - property taxes	243,400	-	-	-	243,400
<b>Total deferred inflows of resources</b>	<b>243,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>243,400</b>
<b>FUND BALANCES</b>					
Nonspendable - trust principal	-	-	902,731	1,431,000	2,333,731
Restricted	-	-	642,082	334,523	976,605
Committed	-	455,176	-	671,141	1,126,317
Assigned	161,886	191,133	-	-	353,019
Unassigned	2,811,149	-	-	(89,507)	2,721,642
<b>Total fund balances</b>	<b>2,973,035</b>	<b>646,309</b>	<b>1,544,813</b>	<b>2,347,157</b>	<b>7,511,314</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 4,346,317</b>	<b>646,309</b>	<b>1,563,713</b>	<b>2,463,906</b>	
Amounts reported for governmental activities in the statement of net position are different because:					
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.					11,166,588
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.					243,400
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.					
Bonds payable					(2,483,808)
Capital leases					(430,628)
Accrued interest					(38,533)
Accrued compensated absences					(314,549)
<b>Net position of governmental activities</b>					<b>\$ 15,653,784</b>

See accompanying notes to basic financial statements.

**TOWN OF CAMDEN, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the year ended June 30, 2013**

	General	Sewer Operations Fund	Charles Wood Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Taxes	\$ 16,081,227	-	-	-	16,081,227
Intergovernmental	373,847	-	-	306,694	680,541
Licenses and permits	158,763	-	-	-	158,763
Charges for services	339,289	854,928	-	-	1,194,217
Interest income	4,647	-	20,345	20,180	45,172
Contributions	-	-	-	10,000	10,000
Realized and unrealized gains (losses)	-	-	139,463	223,198	362,661
Other	130,289	110	745	610,104	741,248
<b>Total revenues</b>	<b>17,088,062</b>	<b>855,038</b>	<b>160,553</b>	<b>1,170,176</b>	<b>19,273,829</b>
<b>Expenditures:</b>					
<b>Current:</b>					
General government	1,386,621	-	-	46,823	1,433,444
Public safety	1,684,974	-	-	153,513	1,838,487
Highways, streets and bridges	1,139,635	-	-	35,212	1,174,847
Human services	33,107	-	-	32,542	65,649
Leisure services	864,938	-	-	169,361	1,034,299
Cemeteries	87,786	-	-	22,932	110,718
Contingency	22,850	-	-	-	22,850
Education	9,461,384	-	-	-	9,461,384
County tax	1,055,292	-	-	-	1,055,292
Solid waste	204,998	-	-	-	204,998
Sewer operations	-	685,146	-	-	685,146
Unclassified	-	-	13,400	728,339	741,739
Debt service	459,181	-	-	-	459,181
Capital improvements and reserves	541,561	64,706	-	-	606,267
<b>Total expenditures</b>	<b>16,942,327</b>	<b>749,852</b>	<b>13,400</b>	<b>1,188,722</b>	<b>18,894,301</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>145,735</b>	<b>105,186</b>	<b>147,153</b>	<b>(18,546)</b>	<b>379,528</b>
<b>Other financing sources (uses):</b>					
Proceeds from capital lease	414,282	-	-	-	414,282
Transfers from other funds	-	-	-	189,211	189,211
Transfers to other funds	(194,211)	-	-	(30,000)	(224,211)
<b>Total other financing sources (uses)</b>	<b>220,071</b>	<b>-</b>	<b>-</b>	<b>159,211</b>	<b>379,282</b>
<b>Net change in fund balances</b>	<b>365,806</b>	<b>105,186</b>	<b>147,153</b>	<b>140,665</b>	<b>758,810</b>
<b>Fund balances, beginning of year</b>	<b>2,607,229</b>	<b>541,123</b>	<b>1,397,660</b>	<b>2,206,492</b>	<b>6,752,504</b>
<b>Fund balances, end of year</b>	<b>\$ 2,973,035</b>	<b>646,309</b>	<b>1,544,813</b>	<b>2,347,157</b>	<b>7,511,314</b>

*See accompanying notes to basic financial statements.*

**TOWN OF CAMDEN, MAINE**  
**Reconciliation of the Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the year ended June 30, 2013**

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Net change in fund balances - total governmental funds (from Statement 4)	\$	758,810
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Amounts reported for governmental activities in the statement of activities (Statement 2) are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay (\$1,041,554) exceeded depreciation expense (\$524,917) and loss on disposal (\$0) in the current period.		516,637
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		(85,600)
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Some expenses reported in the statement of activities do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. This is the change in accrued compensated absences (\$35,995) and accrued interest (\$6,342).		(42,337)
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Bond and capital lease proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond and lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which lease proceeds (\$414,282) exceeded bond repayments (\$269,182) and capital lease repayments (\$110,709).		(34,391)
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<b>Change in net position of governmental activities (see Statement 2)</b>	<b>\$</b>	<b>1,113,119</b>
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*See accompanying notes to basic financial statements.*

**TOWN OF CAMDEN, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**General Fund**  
**For the year ended June 30, 2013**

		Budgeted amounts			Variance with final budget positive negative
		Original	Final	Actual	
Revenues:					
Taxes	\$	15,980,578	15,980,578	16,081,227	100,649
Intergovernmental		321,000	321,000	373,847	52,847
Licenses and permits		154,200	154,200	158,763	4,563
Charges for services		301,200	301,200	339,289	38,089
Interest earned		20,000	20,000	4,647	(15,353)
Other		151,350	151,350	130,289	(21,061)
Total revenues		16,928,328	16,928,328	17,088,062	159,734
Expenditures:					
Current:					
General government		1,461,135	1,469,828	1,384,511	85,317
Public safety		1,748,476	1,822,615	1,730,233	92,382
Highways, streets and bridges		1,238,100	1,297,196	1,139,635	157,561
Human services		33,107	33,107	33,107	-
Leisure services		869,500	874,850	872,938	1,912
Cemeteries		90,000	90,000	87,786	2,214
Contingency		40,000	95,000	22,850	72,150
Unclassified		10,883,237	10,883,237	10,723,784	159,453
Debt service		512,373	512,373	459,181	53,192
Capital improvements and reserves		98,000	556,178	541,561	14,617
Total expenditures		16,973,928	17,634,384	16,995,586	638,798
Excess (deficiency) of revenues over (under) expenditures		(45,600)	(706,056)	92,476	798,532
Other financing sources (uses):					
Transfers out		(134,400)	(134,400)	(140,952)	(6,552)
Proceeds from capital lease		-	414,282	414,282	-
Use of TIF revenue		30,000	30,000	-	(30,000)
Utilization of prior year surplus		150,000	150,000	150,000	-
Utilization of carryforward balances		-	246,174	-	(246,174)
Total other financing sources (uses)		45,600	706,056	423,330	(282,726)
Net change in fund balance, budgetary basis		-	-	515,806	515,806
Reconciliation to GAAP:					
Utilization of fund balance				(150,000)	
Net change in fund balance, GAAP basis				365,806	
Fund balance, beginning of year				2,607,229	
Fund balance, end of year	\$			2,973,035	

*See accompanying notes to basic financial statements.*

TOWN OF CAMDEN, MAINE  
Statement of Net Position  
Proprietary Funds  
June 30, 2013

Business-type Activities - Enterprise Funds		
		Camden Snow Bowl
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	\$	18,873
Total current assets		18,873
Noncurrent assets:		
Property, plant, and equipment		1,224,708
Less accumulated depreciation		(729,040)
Total noncurrent assets		495,668
Total assets		514,541
<b>LIABILITIES</b>		
Interfund loans payable		12,341
Capital leases		69,678
Accrued compensated absences		24,445
Total current liabilities		106,464
<b>NET POSITION</b>		
Net investment in capital assets		425,990
Unrestricted		(17,913)
Total net position	\$	408,077

*See accompanying notes to basic financial statements.*

**TOWN OF CAMDEN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**Proprietary Funds**  
**For the year ended June 30, 2013**

<b>Business-type Activities - Enterprise Funds</b>		
		<b>Camden Snow Bowl</b>
<b>Operating revenues:</b>		
Lift tickets	\$	367,379
Toboggan and tube income		86,431
Lesson and racing fees		114,147
Rental income		81,365
Food and merchandise		9,575
Other		6,736
<b>Total operating revenues</b>		<b>665,633</b>
<b>Operating expenses:</b>		
Administration		133,967
Lodge		29,451
Maintenance shop		5,261
Alpine		451,232
Rental shop		37,685
Toboggan chute		36,861
Tube slide		6,372
Depreciation		37,331
<b>Total operating expenses</b>		<b>738,160</b>
<b>Operating loss</b>		<b>(72,527)</b>
<b>Nonoperating revenue (expenses):</b>		
Transfer from General Fund		35,000
Capital maintenance expenses - reserves		(7,261)
Revenue in reserves		1,000
<b>Total nonoperating revenue (expense)</b>		<b>28,739</b>
<b>Change in net position</b>		<b>(43,788)</b>
<b>Total net position, beginning of year</b>		<b>451,865</b>
<b>Total net position, end of year</b>	<b>\$</b>	<b>408,077</b>

*See accompanying notes to basic financial statements.*



**TOWN OF CAMDEN, MAINE**  
**Statement of Cash Flows - Proprietary Funds**  
**For the year ended June 30, 2013**

<b>Business-type Activities - Enterprise Funds</b>		<b>Camden Snow Bowl</b>
<b>Cash flows from operating activities:</b>		
Receipts from customers and users	\$	665,633
Payments to suppliers		(503,058)
Net cash provided by operating activities		162,575
<b>Cash flows from non-capital financing activities:</b>		
Transfers from other funds		-
Net cash provided by non-capital financing activities		-
<b>Cash flows from capital and related financing activities:</b>		
Purchase of capital assets		(20,475)
Capital reserve revenues (expenses)		(6,261)
Net cash used in financing activities		(26,736)
Increase in cash		135,839
Cash, beginning of year		19,965
<b>Cash, end of year</b>	<b>\$</b>	<b>155,804</b>
<b>Reconciliation of operating loss to net cash provided by operating activities:</b>		
Operating loss	\$	(72,527)
Adjustments to reconcile operating loss to net cash used in operating activities:		
Depreciation		37,331
Increase (decrease) in operating assets and liabilities:		
Accrued compensated absences		1,697
Interfund loans		196,074
Net cash provided by operating activities		162,575

*See accompanying notes to basic financial statements.*

TOWN OF CAMDEN, MAINE  
Statement of Fiduciary Net Position  
Agency Funds  
June 30, 2013

	Agency Funds
<b>ASSETS</b>	
Cash and cash equivalents	\$ 39,130
Accounts receivable	22,932
<b>Total assets</b>	<b>62,062</b>
<b>LIABILITIES</b>	
Interfund loans payable	38,743
Held on behalf of others	23,319
<b>Total liabilities</b>	<b>\$ 62,062</b>

*See accompanying notes to basic financial statements.*

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

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The Town of Camden, Maine is located in Knox County. It was organized in 1891 and operates under a Town Manager-Select Board form of government.

The accounting policies of the Town of Camden, Maine conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the more significant of such policies:

**Reporting Entity** - In evaluating how to define the reporting entity, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit was made by applying the criteria set forth in GAAP. The criterion used is that set forth by GASB which defines the reporting entity as the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government. Application of this criterion and determination of type of presentation involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. Based upon the application of these criteria, the following is a brief review of each potential component unit addressed in defining the government's reporting entity.

Included within the reporting entity:

The following entity has been included in the reporting entity. The Cemetery Association is considered to be a separate legal entity from the Town of Camden, Maine for reporting purposes. The financial activity related to this organization has been included as an Agency Fund in these basic financial statements. The following is a brief description of the entity:

**Camden Cemetery Association** - Administers the Town's two cemeteries. The Town maintains the Association's financial records.

Excluded from the reporting entity:

**Mid Coast Solid Waste Corporation** - The Town of Camden, Maine has entered into a joint venture with the Towns of Rockport, Lincolnville, and Hope to operate a four-town transfer station and recycling facility. During fiscal 1994, the form of this venture was modified and the Mid Coast Solid Waste Corporation was formed. Although the Town provides a portion of the entity's financial support, other criteria for inclusion in the Town's basic financial statements are absent.

The Corporation's joint Board of Directors selects management staff, sets user charges, establishes budgets, and controls all aspects of its operations. The interlocal agreement for this organization does not stipulate that the participants have a present or future claim to the net resources of the organization, except on dissolution; therefore, no equity interest has been reported in these basic financial statements.

Financial statements for Mid Coast Solid Waste Corporation can be obtained by contacting the Town of Camden Finance Director.

**Camden Public Library** - Although the Town does provide a portion of the entity's financial support, other criteria for inclusion are absent. The organization is independently operated and there is no control or oversight exercised by the Town.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

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**Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town has elected not to allocate indirect costs among the programs, functions and segments. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**Measurement Focus, Basis of Accounting and Basis of Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period for property taxes and one year for all other revenues. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as certain compensated absences and claims and judgments, are recorded only when the payment is due.

Those revenues susceptible to accrual are property taxes, interest, and charges for services. Other receipts and taxes become measurable and available when cash is received by the Town and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

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The Town reports the following major governmental funds:

*The General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

*The Sewer Operations Fund* accounts for the operation of a sewer system in Camden.

*The Charles Wood Fund* was established with a gift from Charles Wood. The income is to be used by the Town to benefit the poor and needy in Camden.

The Town reports the following major proprietary fund:

*Camden Snow Bowl* accounts for revenues received and expenses incurred in the operation of a ski mountain and lift facility owned by the Town.

Additionally, the Town reports the following fund type:

*Fiduciary funds* account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Fiduciary funds use the economic resources measurement focus, with the exception of Agency Funds which have no measurement focus. The Town's fiduciary funds include the following type:

*Agency funds* are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. The funds are used to account for assets that the Town holds for others in an agency capacity. The Town's Agency Fund accounts for funds held by the Town on behalf of the Mt. View and Oak Hill Cemetery Associations.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and charges between the Town's sewer fund and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's proprietary funds are charges to customers for sales and services; operating expenses include the cost of sales and services, administrator expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

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**Cash and Investments** - Cash includes amounts in demand deposits, savings accounts and certificates of deposit. State statutes authorize the Town to invest in obligations of the U. S. Treasury, commercial paper, corporate bonds and repurchase agreements.

Investments are stated at fair value. For the purposes of the statement of cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents.

**Short-term Interfund Receivables/Payables** - During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as interfund loans on the balance sheet.

**Receivables** - All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. Unbilled revenues from the Sewer Fund are recognized at the end of each fiscal year on a pro rata basis. This amount is based on billings during the months following the close of the fiscal year.

**Capital Assets** - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$7,500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal repairs and maintenance that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if material to the basic financial statements is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government is depreciated using the straight-line method over the assets' estimated useful lives ranging from 3 to 60 years.

**Vacation and Sick Leave** - Under terms of personnel policies and union contracts, vacation and sick leave are granted in varying amounts according to length of service and is accrued ratably over the year. Regular part-time employees receive vacation and sick leave on a pro-rated basis. Accumulated vacation time has been recorded in the Statement of Net Position for the governmental activities and in the Proprietary Funds for the business-type activities. Accrued sick time is recorded in the Statement of Net Position (Statement 1) and for the portion attributable to the enterprise fund which is recorded as a current liability on Statement 7. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee registrations and retirements.

**Deferred Inflows of Resources** - In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has only one type of item, which arises under a modified accrual basis of accounting that qualifies for reporting in this category, unavailable revenue from property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

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**Long-term Obligations** - In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, if material to basic financial statements, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charged and amortized over the term of the related debt.

**Fund Equity** - Governmental Fund fund balance is reported in five classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which those funds can be spent. The five classifications of fund balance for the Governmental Funds are as follows:

- *Nonspendable* – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.
- *Restricted* – resources with constraints placed on the use of resources which are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or; b) imposed by law through constitutional provisions or enabling legislation.
- *Committed* – resources which are subject to limitations the government imposes on itself at its highest level of decision making authority, and that remain binding unless removed in the same manner.
- *Assigned* – resources that are constrained by the government's intent to be used for a specific purpose, but are neither restricted nor committed.
- *Unassigned* – resources which have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

The citizens have the responsibility for committing fund balance amounts and likewise would be required to modify or rescind those commitments. For assigned fund balance, amounts the Town Manager has been authorized by the voters to assign unspent budgeted amounts to specific purposes in the General Fund at year-end based on Department requests. The Town has a formal fund balance policy which determines targeted minimum unassigned General Fund fund balance.

When both restricted and unrestricted resources are available for use, it is the government's intent to use restricted resources first, then unrestricted resources as they are needed. When committed, assigned and unassigned resources are available for use, it is the Town's practice to use committed or assigned resources first, and then unassigned resources as they are needed.

The General Fund unassigned fund balance total of \$2,811,149 represents fund balance that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the General Fund. Unassigned fund deficits totaling \$89,507 are also reported for several special revenue funds that have negative fund balances as of June 30, 2013 as shown in Exhibit C-1 and D-1.

**Interfund Transactions** - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly chargeable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other interfund transactions are reported as transfers.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

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**Use of Estimates** - Preparation of the Town's financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent items at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

**Comparative Data/Reclassifications** - Comparative data for the prior year have been presented only for certain funds in the fund financial statements in order to provide an understanding of the changes in the financial position and operations of these funds. Also, certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

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**STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

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**A. Budgetary Information**

Budgets are adopted for the General Fund only and are adopted on a basis consistent with generally accepted accounting principles (GAAP). The level of control (level at which expenditures may not exceed budget) is the warrant article level. Generally, all unexpended budgetary accounts lapse at the close of the fiscal year except some on-going projects which may be designated for subsequent year expenditure and some non-lapsing accounts which are carried forward to the next fiscal year.

The budgeted financial statements represented in this report reflect the final budget authorization, including all amendments.

**B. Revised Budget**

The revised budget presented for the General Fund in the Statement of Revenues, Expenditures, and Changes in Fund Balance--Budget and Actual (Statement 6), includes various adjustments as follows:

	<u>Revenues</u>	<u>Expenditures</u>	<u>Other financing sources (uses)</u>
2013 budget as originally adopted	\$ 16,928,328	(16,973,928)	45,600
Assigned carryforward balances	-	(660,456)	660,456
<b>Totals</b>	<b>\$ 16,928,328</b>	<b>(17,634,384)</b>	<b>706,056</b>

**C. Excess of Expenditures Over Appropriations**

For the year ended June 30, 2013, General Fund expenditures plus designations exceeded appropriations in the following departments:

None



**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY, CONTINUED**

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**D. Deficit Fund Balance**

At June 30, 2013, the following funds had deficit fund balances:

Special Revenue Funds:	
Grant Funds	\$ 55,089
Seabright Fund	34,418

These deficits will be funded by future user fees or grant revenue.

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**DEPOSITS AND INVESTMENTS**

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**A. Deposits**

*Custodial Credit Risk-Town Deposits:* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy for custodial credit risk. As of June 30, 2013, the Town reported deposits of \$729,822 with a bank balance of \$477,832. Of the Town's bank balances of \$477,832, none was exposed to custodial credit risk. The entire bank balance of \$477,832 was covered by the F.D.I.C. or by additional insurance purchased on behalf of the Town by the respective banking institutions.

Deposits have been reported as follows:

Reported in governmental funds	\$ 671,819
Reported in business-type activities	18,873
Reported in fiduciary funds	39,130
<b>Total deposits</b>	<b>\$ 729,822</b>

**B. Investments**

At June 30, 2013, the Town had the following investments and maturities:

	Fair value	Less than 1 year	1-5 years	More than 5 years
Corporate bonds and notes	\$ 692,218	204,173	488,045	-
Money market funds	327,454	-	-	-
Equities/stock	1,702,567	Not applicable		
Mutual funds (1)	231,050	Not applicable		
Repurchase agreements	2,945,148	Not Applicable		
<b>Total investments</b>	<b>\$ 5,898,437</b>	<b>204,173</b>	<b>488,045</b>	<b>-</b>

(1) Mutual funds are not considered securities and are except from credit risk disclosure noted above.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**CASH AND INVESTMENTS, CONTINUED**

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Investments have been reported as follows:

Reported in governmental funds	\$ 5,898,437
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*Interest Rate Risk:* It is the Town's policy that maximum bond maturities in any one year will be 20% of total bonds at market value.

*Credit Risk:* Maine statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. agencies, repurchase agreements and certain corporate stocks and bonds. The Town's policy is to maintain a balanced portfolio of stocks and bonds with 50% stocks and 50% bonds but with 20 percentage points variance permissible in either direction. Bond investments are to be restricted to issues A or better by the major credit rating services and be diversified by the type of issuer and by maturity. Bond maturities will be limited to within 15 years. It is also the Town's policy that stock investments will be in leading companies with revenues of at least \$500 million, consistent and above average profit growth and superior financial strength. The Town's investments in corporate bonds were rated by Standard & Poor's as follows:

Coca-Cola	AA-
Disney	A
FMC Technologies	BBB
John Deere	A
Hewlett Packard	BBB+
JP Morgan Chase	A
Statoil ASA	AA-
United Health	A

*Concentration of credit risk:* It is the Town's policy that individual stocks are limited to 5% of total stocks at cost and 10% at market. Industry exposure is limited to 10% at cost and 20% at market. Up to 10% of total stocks may be invested in broadly diversified stock mutual funds. Individual bonds which are not backed by the full faith and credit of the U.S. government will be limited to 5% of total bonds at market value. Maximum exposure to a single industry will be 25%.

*Custodial Credit Risk-Town's investments:* For investments, custodial credit risk is the risk that, in the event of failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Of the Town's \$2,945,148 investment in repurchase agreements, 100% was subject to custodial credit risk because it was collateralized by underlying securities held by the related bank, which were not in the Town's name.

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**PROPERTY TAX**

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Property taxes for the current period were committed on September 18, 2012, on the assessed value listed as of April 1, 2012, for all real and personal property located in the Town. Payment of taxes was due in equal installments on November 2, 2012 and May 2, 2013. Interest at the rate of 7% per annum was charged on any amounts remaining unpaid after this date. Assessed values are periodically established by the Assessor's agent at 100% of assumed market value. The last revaluation was completed for the list of April 1, 2007. The 2013 assessed value of \$1,101,704,080 (including Homestead valuation) was 100% of the estimated market value and 92.54% of the 2013 state valuation of \$1,190,550,000.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**PROPERTY TAX, CONTINUED**

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The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$161,563 for the period ended June 30, 2013.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Property taxes levied during the year ended were recorded as receivables at the time the levy was made. The receivables collected during the year ended and in the first sixty days following the end of the fiscal year have been recorded as revenues. The remaining receivables have been recorded as deferred revenues.

The following summarizes the periods ended June 30, 2013 and 2012 levies:

	<u>2013</u>	<u>2012</u>
Assessed value	\$ 1,101,704,080	1,102,356,780
Tax rate (per \$1,000)	13.68	13.46
Commitment (includes Homestead)	15,071,312	14,837,721
Supplemental taxes assessed	485	10,729
	15,071,797	14,848,450
Less:		
Collections and abatements	14,184,680	14,030,908
<b>Receivable at June 30</b>	<b>\$ 887,117</b>	<b>817,542</b>
Collection rate	94.11%	94.49%

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

**CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2013 was as follows:

	Balance June 30, <u>2012</u>	<u>Increases</u>	<u>Decreases</u>	Balance June 30, <u>2013</u>
<b>Governmental activities:</b>				
Capital assets, not being depreciated:				
Construction in progress	\$ 201,221	-	-	201,221
Land	1,276,384	-	-	1,276,384
<b>Total capital assets, not being depreciated</b>	<b>1,477,605</b>	<b>-</b>	<b>-</b>	<b>1,477,605</b>
Capital assets, being depreciated:				
Land improvements	1,618,352	243,358	-	1,861,710
Buildings and building improvements	7,746,521	-	-	7,746,521
Machinery and equipment	1,085,113	125,113	-	1,210,226
Furniture and office equipment	56,000	-	-	56,000
Vehicles	2,317,478	578,286	188,942	2,706,822
Infrastructure	3,587,038	94,797	-	3,681,835
<b>Total capital assets being depreciated</b>	<b>16,410,502</b>	<b>1,041,554</b>	<b>188,942</b>	<b>17,263,114</b>
Less accumulated depreciation for:				
Land improvements	340,746	70,885	-	411,631
Buildings and building improvements	2,924,868	162,641	-	3,087,509
Machinery and equipment	1,006,541	40,072	-	1,046,613
Furniture and office equipment	52,883	480	-	53,363
Vehicles	1,918,781	132,184	188,942	1,862,023
Infrastructure	994,337	118,655	-	1,112,992
<b>Total accumulated depreciation</b>	<b>7,238,156</b>	<b>524,917</b>	<b>188,942</b>	<b>7,574,131</b>
<b>Total capital assets being depreciated, net</b>	<b>9,172,346</b>	<b>516,637</b>	<b>-</b>	<b>9,688,983</b>
<b>Governmental activities capital assets, net</b>	<b>\$ 10,649,951</b>	<b>516,637</b>	<b>-</b>	<b>11,166,588</b>

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

**CAPITAL ASSETS, CONTINUED**

**Business-type activities:**

Capital assets, not being depreciated:

Land	\$ 160,000	-	-	160,000
Total capital assets, not being depreciated	160,000	-	-	160,000

Capital assets, being depreciated:

Buildings and building improvements	172,000	-	-	172,000
Machinery and equipment	693,809	104,298	-	798,107
Vehicles	94,601	-	-	94,601
Total capital assets being depreciated	960,410	104,298	-	1,064,708
Less accumulated depreciation for:				
Buildings and building improvements	103,433	2,850	-	106,283
Machinery and equipment	522,808	27,929	-	550,737
Vehicles	65,468	6,552	-	72,020
Total accumulated depreciation	691,709	37,331	-	729,040
Total capital assets being depreciated, net	268,701	66,967	-	335,668

**Business-type activities capital assets, net**      **\$ 428,701**      **66,967**      **-**      **495,668**

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

General government	\$ 127,635
Public safety	101,567
Highways, streets and bridges	123,933
Leisure services	33,419
Sewer operations	138,363

**Total depreciation expense – governmental activities**      **\$ 524,917**

Business-type activities:

Snow Bowl	37,331
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**Total depreciation expense – governmental and business activities**      **\$ 37,331**

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

**INTERFUND LOAN BALANCES**

Individual interfund loan receivable and payable balances at the year ended June 30, 2013, were as follows:

	<u>Interfund receivables</u>	<u>Interfund payables</u>
General Fund	\$ -	1,008,171
Sewer Operations Fund	400,450	-
Charles Wood Fund	13,394	-
Nonmajor special revenue funds:		
Grant funds	-	54,854
Restricted funds	61,375	-
Reserve funds	671,188	-
Seabright fund	-	34,418
Total nonmajor special revenue funds	732,563	89,272
Nonmajor permanent funds:		
Shadie Niles Trust	-	141
Olive A. Coates Trust	2,261	-
Total nonmajor permanent funds	2,261	141
Proprietary funds:		
Camden Snow Bowl	-	12,341
Agency funds:		
Cemetery	-	38,743
<b>Total interfund loan receivables and payables</b>	<b>\$ 1,148,668</b>	<b>1,148,668</b>

The purpose of interfund loans is to charge revenues and expenditures to the appropriate fund when that activity is accounted for through the centralized checking account. The balances represent each fund's portion of the centralized checking account.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**INTERFUND TRANSFERS**

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Individual fund transfers for the year ended June 30, 2013 were as follows:

	Transfers <u>in</u>	Transfers <u>out</u>
General Fund	\$ -	194,211
Camden Snow Bowl	35,000	-
Nonmajor special revenue funds:		
Restricted funds	6,552	30,000
Reserve funds	182,659	-
Total nonmajor special revenue funds	189,211	30,000
<b>Totals</b>	<b>\$ 224,211</b>	<b>224,211</b>

These transfers were budgeted transfers to fund certain activities.

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**CHANGES IN LONG-TERM LIABILITIES**

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Long-term liability activity for the year ended June 30, 2013 was as follows:

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>	<u>Due within one year</u>
<b>Governmental activities:</b>					
General obligation bonds	\$ 2,752,990	-	269,182	2,483,808	270,181
Capital leases	127,055	414,282	110,709	430,628	82,362
Compensated absences (1)	278,554	35,995	-	314,549	-
<b>Governmental activity   long-term liabilities</b>	<b>\$ 3,158,599</b>	<b>450,277</b>	<b>379,891</b>	<b>3,228,985</b>	<b>352,543</b>
<b>Business-type activities:</b>					
Capital leases	-	104,298	34,620	69,678	33,006
Compensated absences (1)	27,089	-	2,644	24,445	-
<b>Business-type activity   long-term liabilities</b>	<b>\$ 27,089</b>	<b>104,298</b>	<b>37,264</b>	<b>94,123</b>	<b>33,006</b>

(1) Compensated absences are shown as long-term since the amount due within one year cannot be reasonably estimated.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

**LONG-TERM DEBT**

Bonds and notes payable and capital leases at June 30, 2013, are comprised of the following:

	<u>Amount issued</u>	<u>Date of issue</u>	<u>Date of maturity</u>	<u>Interest rate</u>	<u>Balance</u>
<b>Governmental activities:</b>					
Bonds and notes payable:					
Public safety building	\$ 999,200	2003	2023	varies	549,560
Library bond	350,000	2003	2018	varies	140,003
Sewer bond	566,000	2003	2013	varies	57,524
Tannery loan	836,000	2006	2025	3.79%	612,829
Wastewater loan	885,000	2007	2022	1.33%	551,892
Wastewater loan	660,000	2010	2025	1.0%	572,000
Total bonds and notes payable					2,483,808
Capital leases:					
Sewer cleaner	66,733	3/15/2011	3/15/2015	2.99%	27,657
Fire truck	414,282	12/12/2011	12/12/2018	4.10%	360,672
Street sweeper	125,000	8/15/2006	8/15/2015	5.37%	42,299
Total capital leases					430,628
<b>Total governmental activities</b>					<b>\$ 2,914,436</b>

**Business-type activities:**

Capital leases:					
Snow groomer	\$ 104,298	4/25/13	5/15/2015	2.63%	69,678

All governmental activities long-term debt service requirements are paid by the General Fund. Business-type debt is paid by the proprietary enterprise fund.

Assets capitalized under capital leases are \$606,014 for the governmental activities and \$104,298 for business-type activities.

The annual debt service requirements to amortize bonds and notes payable are as follows:

**Governmental Activities**

<u>Bonds and Notes</u>				<u>Capital Leases</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 270,181	72,358	342,539	82,362	14,927	97,289
2015	214,862	66,506	281,368	85,303	11,986	97,289
2016	217,131	57,581	274,712	73,903	8,935	82,839
2017	219,417	51,917	271,334	60,997	6,201	67,198
2018	221,872	46,005	267,877	62,998	4,200	67,198
2019-2023	989,234	139,580	1,128,814	65,065	2,134	67,198
2024-2026	351,111	16,425	367,536	-	-	-
<b>Totals</b>	<b>\$ 2,483,808</b>	<b>450,372</b>	<b>2,934,180</b>	<b>430,628</b>	<b>48,383</b>	<b>479,011</b>



**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**LONG-TERM DEBT, CONTINUED**

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**Business-type Activities**

**Capital Leases**

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 33,006	1,760	34,766
2015	33,672	892	34,564
<b>Totals</b>	<b>\$ 69,678</b>	<b>2,652</b>	<b>69,330</b>

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**SHORT-TERM DEBT**

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The Town issues tax anticipation notes to cover cash shortfalls during the year. Although the total value of the tax anticipation note authorized was \$1,500,000, the Town only drew down and repaid \$1,300,000 in principal. Tax anticipation note activity for the year ended June 30, 2013, was as follows:

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>	<u>Interest paid</u>
<b><u>Tax anticipation notes</u></b>	<b>\$ -</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>-</b>	<b>2,958</b>

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**STATUTORY DEBT LIMIT**

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In accordance with 30 MRSA, Section 5061, as amended, no municipality shall incur debt for specified purposes in excess of certain percentages of state valuation of such municipality. Additionally, no municipality shall incur debt in the aggregate in excess of 15% of its state assessed valuation. At June 30, 2013, the Town's outstanding debt did not exceed these limits.

**Overlapping Debt**

The Town's proportionate share of debt of all local government units which provide services within the Town's boundaries, and which must be borne by properties in the Town is summarized as follows:

<u>Units</u>	<u>Net debt outstanding June 30, 2013</u>	<u>Percentage applicable to the Town</u>	<u>Town's proportionate share of debt</u>
Five Town CSD	\$ 8,472,969	37.14%	3,146,861
School Administrative District No. 28	13,792,646	53.56%	7,371,273
Mid Coast Solid Waste Corporation	116,758	41.83%	48,840

The Town's proportionate share of overlapping debt is paid through annual assessments by the respective units.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

**FUND BALANCE**

As of June 30, 2013, other fund balance components consisted of the following:

	<u>Nonspendable</u>	<u>Restricted</u>	<u>Committed</u>	<u>Assigned</u>
General Fund:				
Carry forward balances	\$ -	-	-	161,886
Special Revenue Funds:				
Sewer Operations Fund (Exhibit C-6)	-	-	455,176	191,133
Restricted Funds (Exhibit C-3)	-	61,375	-	-
Reserve Funds (Exhibit C-4)	-	-	671,141	-
Permanent Funds:				
Charles Wood Fund	902,731	642,082	-	-
Nonmajor Permanent Funds	1,431,000	273,148	-	-
<b>Totals</b>	<b>\$ 2,333,731</b>	<b>976,605</b>	<b>1,126,317</b>	<b>353,019</b>

At June 30, 2013 and 2012, fund balances were assigned to future periods as follows:

	<u>2013</u>	<u>2012</u>
General Fund:		
Administration	\$ -	484
Planning and development	1,927	800
Insurance	-	1,692
Opera House/Town offices	-	4,717
Opera House auditorium	-	1,000
Police department	20,734	44,259
Fire department	14,300	22,830
Public Safety Building	4,500	7,050
Highways, streets and bridges	103,275	59,096
Recreation	-	5,350
Dams	-	-
Cemeteries	-	-
Capital improvements:		
Belmont Avenue	-	43,896
Contingency	17,150	55,000
<b>Total General Fund assigned fund balance</b>	<b>\$ 161,886</b>	<b>246,174</b>
Sewer Operations Fund:		
Sewer Operations	147,341	90,475
Treatment and sludge pumps	18,792	-
Administration	-	3,848
Inflow and infiltration	25,000	21,624
<b>Total Sewer Operations Fund assigned fund balance</b>	<b>\$ 191,133</b>	<b>115,947</b>

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**NET POSITION**

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Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds and capital leases payable and adding back any unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Town's net investment in capital assets was calculated as follows at June 30, 2013:

	Governmental activities	Business-type activities
Capital assets	\$ 18,740,719	1,224,708
Accumulated depreciation	(7,574,131)	(729,040)
Bonds payable	(2,483,808)	-
Capital leases	(430,628)	(69,678)
<b>Total net investment in capital assets</b>	<b>\$ 8,252,152</b>	<b>425,990</b>

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**RISK MANAGEMENT**

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The Town is exposed to various risks of loss related to torts: theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town either carries commercial insurance, participates in public entity risk pools, or is effectively self-insured. Currently, the Town participates in several public entity and self-insured risk pools sponsored by the Maine Municipal Association (MMA). Based on the coverage provided by these pools, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded at June 30, 2013.

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**MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM (Maine PERS)**

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**Maine PERS - Consolidated Plan**

**Description of the Plan** - The Town contributes to the Maine Public Employees Retirement System Consolidated Plan, a cost sharing multiple-employer retirement system established by the Maine State legislature. Maine Public Employees Retirement System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The authority to establish and amend benefit provisions rests with the State legislature. The Maine Public Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the Consolidated Plan. That report may be obtained by writing to Maine Public Employees Retirement System, 46 State House Station, Augusta, Maine 04333-0046 or by calling 1-800-451-9800.

**Funding Policy** - Plan members are required to contribute 6.5% of their annual covered salary and the Town is required to contribute an actuarially determined rate. The current rate is 5.3% of annual covered payroll. The contribution rates of plan members and the Town are established and may be amended by the Maine State legislature. The Town's contributions to the Maine Public Employees Retirement System Consolidated Plan for the year ended June 30, 2013, 2012 and 2011 were \$107,819, \$92,235, and \$74,129, respectively.

**TOWN OF CAMDEN, MAINE**  
**Notes to Basic Financial Statements, Continued**

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**457 RETIREMENT PLAN**

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The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457, through the International City Management Association (ICMA). The plan, available to all Town employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. Assets of the plan are automatically placed in trust for the exclusive benefit of participants and their beneficiaries by ICMA. Accordingly, the assets and the liability for the compensation deferred by plan participants, including earnings on plan assets are not included in the Town's financial statements.

## **GENERAL FUND**

The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. The fund pays general operating expenditures, fixed charges, and capital improvement costs which are not paid through other funds.

**ALL OTHER GOVERNMENTAL FUNDS**

**TOWN OF CAMDEN, MAINE**  
**Comparative Balance Sheets - General Fund**  
**June 30, 2013 and 2012**

	2013	2012
<b>ASSETS</b>		
Cash and cash equivalents	\$ 345,707	132,525
Investments	2,945,148	2,782,558
Prepaid expenditures	-	110,000
Receivables:		
Taxes receivable - current year	887,117	817,542
Tax liens - prior years	96,647	127,613
Tax acquired property	26,808	16,191
Accounts receivable (net of allowance for bad debts of \$2,676 for both 2013 and 2012)	44,890	50,574
<b>Total assets</b>	<b>\$ 4,346,317</b>	<b>4,037,003</b>
<b>LIABILITIES</b>		
Accounts payable and payroll withholdings	112,884	122,084
Interfund loans payable	1,008,171	969,863
Other unearned revenue	8,827	8,827
<b>Total liabilities</b>	<b>1,129,882</b>	<b>1,100,774</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Unavailable revenue - property taxes	243,400	329,000
<b>Total deferred inflows of resources</b>	<b>243,400</b>	<b>329,000</b>
<b>FUND BALANCE</b>		
Assigned	161,886	246,174
Unassigned	2,811,149	2,361,055
<b>Total fund balance</b>	<b>2,973,035</b>	<b>2,607,229</b>
<b>Total liabilities, deferred inflows of resources, and fund balance</b>	<b>\$ 4,346,317</b>	<b>4,037,003</b>

**TOWN OF CAMDEN, MAINE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual**  
**For the year ended June 30, 2013**

		2013			
	2012	Original	Total	Actual	Variance
	Carryforward	budget	available		positive
	balance				(negative)
<b>Revenues:</b>					
Taxes:					
Property taxes	\$ -	15,071,312	15,071,312	15,071,309	(3)
Tax increment financing districts	-	(23,934)	(23,934)	(41,716)	(17,782)
Supplemental taxes	-	-	-	485	485
Homestead reimbursement	-	67,859	67,859	68,546	687
BETE reimbursement	-	10,641	10,641	10,703	62
Change in deferred property tax revenue	-	-	-	85,600	85,600
Excise taxes	-	792,200	792,200	839,336	47,136
Interest and costs on taxes	-	62,500	62,500	46,964	(15,536)
Total taxes	-	15,980,578	15,980,578	16,081,227	100,649
Intergovernmental:					
State Revenue Sharing	-	235,000	235,000	281,237	46,237
State road assistance	-	55,000	55,000	57,792	2,792
Tree growth reimbursement	-	5,000	5,000	8,850	3,850
Snowmobile reimbursement	-	500	500	252	(248)
Veterans reimbursement	-	4,500	4,500	5,507	1,007
Pumpout boat grant	-	17,000	17,000	14,546	(2,454)
State park reimbursement	-	4,000	4,000	5,663	1,663
Total intergovernmental	-	321,000	321,000	373,847	52,847
Licenses and permits:					
Animal control fees	-	2,200	2,200	2,342	142
Town Clerk fees	-	12,500	12,500	15,761	3,261
Plumbing fees	-	5,000	5,000	7,338	2,338
Building permits	-	50,000	50,000	45,981	(4,019)
Administration fees	-	16,000	16,000	15,859	(141)
Cable TV franchise	-	65,000	65,000	68,173	3,173
Electrical fees	-	3,500	3,500	3,309	(191)
Total licenses and permits	-	154,200	154,200	158,763	4,563



**TOWN OF CAMDEN, MAINE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual, Continued**

	2012 Carryforward balance	2013			Variance positive (negative)
		Original Budget	Total available	Actual	
Revenues, continued:					
Charges for services:					
Harbor fees	\$ -	208,000	208,000	240,638	32,638
Police revenue	-	3,000	3,000	3,576	576
Parking tickets	-	16,000	16,000	10,134	(5,866)
Parks and recreation revenue	-	14,000	14,000	22,891	8,891
Parks and recreation mowing	-	5,000	5,000	5,550	550
Cemetery maintenance	-	50,000	50,000	50,000	-
Harbor Park mowing	-	5,200	5,200	6,500	1,300
Total charges for services	-	301,200	301,200	339,289	38,089
Interest earned	-	20,000	20,000	4,647	(15,353)
Total interest earned	-	20,000	20,000	4,647	(15,353)
Other revenues:					
Opera House	-	80,000	80,000	71,738	(8,262)
Yacht Club lease	-	19,500	19,500	20,832	1,332
Cell Tower lease	-	14,400	14,400	14,400	-
Transfer from trust funds	-	5,000	5,000	5,000	-
Sale of surplus equipment	-	-	-	-	-
Wastewater bond reimbursement	-	14,450	14,450	8,043	(6,407)
Public Landing leases	-	3,000	3,000	3,099	99
Insurance dividends	-	9,000	9,000	-	(9,000)
Miscellaneous	-	6,000	6,000	7,177	1,177
Total other revenues	-	151,350	151,350	130,289	(21,061)
Total revenues	-	16,928,328	16,928,328	17,088,062	159,734

**TOWN OF CAMDEN, MAINE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual, Continued**

	2012 Carryforward balance	2013			Variance positive (negative)
		Original budget	Total available	Actual	
Expenditures:					
Current:					
General government:					
Administration, finance, codes and assessing	\$ 484	664,535	665,019	625,355	39,664
Professional services	-	51,000	51,000	26,923	24,077
Planning and development	800	242,600	243,400	243,888	(488)
Information technology	-	56,000	56,000	62,223	(6,223)
Insurance	1,692	152,500	154,192	140,867	13,325
Opera House/Town offices	4,717	86,900	91,617	77,215	14,402
Opera House/auditorium	1,000	207,600	208,600	208,040	560
Total general government	8,693	1,461,135	1,469,828	1,384,511	85,317
Public safety:					
Police department	11,000	957,300	968,300	908,005	60,295
Police department - transfers to reserves	33,259	-	33,259	33,259	-
County dispatch	-	121,151	121,151	119,662	1,489
Fire department	10,830	342,610	353,440	333,644	19,796
Fire department - transfers to reserves	12,000	-	12,000	12,000	-
Public safety building	7,050	49,915	56,965	45,980	10,985
Hydrant rental	-	218,500	218,500	218,550	(50)
Street lights	-	59,000	59,000	59,133	(133)
Total public safety	74,139	1,748,476	1,822,615	1,730,233	92,382
Highways, streets and bridges:					
Public works	14,596	856,800	871,396	786,253	85,143
Street and sidewalks	44,500	361,500	406,000	339,370	66,630
Parking	-	3,700	3,700	1,184	2,516
Tree program	-	16,100	16,100	12,828	3,272
Total highways, streets and bridges	59,096	1,238,100	1,297,196	1,139,635	157,561

**TOWN OF CAMDEN, MAINE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual, Continued**

	2012 Carryforward balance	2013		Variance positive (negative)
		Original budget	Total available	
Expenditures, continued				
Current, continued:				
Health and welfare:				
Provider agencies	\$ -	33,107	33,107	33,107
Total health and welfare	-	33,107	33,107	33,107
Leisure services:				
Community services	-	17,800	17,800	17,800
Camden Public Library	-	355,000	355,000	355,000
Harbor and landing	-	154,800	154,800	153,874
Recreation	5,350	127,980	133,330	118,000
Parks	-	198,270	198,270	215,181
Dams	-	2,500	2,500	2,000
Dams - transfer to reserves	-	8,000	8,000	8,000
Harbor Park	-	5,150	5,150	3,083
Total leisure services	5,350	869,500	874,850	872,938
Cemeteries:				
Cemetery association	-	40,000	40,000	40,000
Cemetery maintenance	-	50,000	50,000	47,786
Total cemeteries	-	90,000	90,000	87,786
Debt service:				
Principal	-	411,291	411,291	367,272
Interest	-	101,082	101,082	91,909
Total debt service	-	512,373	512,373	459,181
Contingency	55,000	40,000	95,000	22,850
Unclassified:				
MCSWC assessment	-	204,998	204,998	204,998
Educations - MSAD #28	-	5,915,676	5,915,676	5,915,676
Education - Five Town CSD	-	3,545,708	3,545,708	3,545,708
County tax	-	1,055,292	1,055,292	1,055,292
Overlay/abatements	-	161,563	161,563	2,110
Total unclassified	-	10,883,237	10,883,237	10,723,784

**TOWN OF CAMDEN, MAINE**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual - General Fund, Continued**

	2012 Carryforward balance	2013		Actual	Variance positive (negative)
		Original budget	Total available		
Expenditures, continued:					
Capital improvements and reserves:					
Capital improvements:					
Police cruiser	\$ -	33,000	33,000	32,262	738
Thermal imaging camera	-	12,500	12,500	12,500	-
Molyneaux drainage	-	35,000	35,000	31,095	3,905
Belmont Avenue	43,896	-	43,896	44,181	(285)
Public Works sander	-	7,500	7,500	7,241	259
Fire truck	-	414,282	414,282	414,282	-
Public landing restroom	-	10,000	10,000	-	10,000
Total capital improvements and reserves	43,896	512,282	556,178	541,561	14,617
Total expenditures	246,174	17,388,210	17,634,384	16,995,586	638,798
Excess (deficiency) of revenues over (under) expenditures	(246,174)	(459,882)	(706,056)	92,476	798,532
Other financing sources (uses):					
Transfers out:					
Snow Bowl	-	(15,000)	(15,000)	(15,000)	-
Reserves	-	(119,400)	(119,400)	(119,400)	-
Restricted	-	-	-	(6,552)	(6,552)
Proceeds from capital lease	-	414,282	414,282	414,282	-
Use of TIF revenue	-	30,000	30,000	-	(30,000)
Utilization of prior year surplus	-	150,000	150,000	150,000	-
Utilization of carryforward balances	246,174	-	246,174	-	(246,174)
Total other financing sources (uses)	246,174	459,882	706,056	423,330	(282,726)
Net change in fund balances, budgetary basis	-	-	-	515,806	515,806
Reconciliation to GAAP:					
Utilization of fund balance				(150,000)	
Net change in fund balances, GAAP basis				365,806	
Fund balance, beginning of year				2,607,229	
Fund balance, end of year	\$			2,973,035	

## **NONMAJOR GOVERNMENTAL FUNDS**



TOWN OF CAMDEN, MAINE  
Combining Balance Sheet  
All Other Governmental Funds  
June 30, 2013

	Special Revenue Funds	Permanent Funds	Total Other Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ -	271,028	271,028
Investments	-	1,458,054	1,458,054
Interfund loans receivable	732,563	2,261	734,824
<b>Total assets</b>	<b>\$ 732,563</b>	<b>1,731,343</b>	<b>2,463,906</b>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	282	27,054	27,336
Interfund loans payable	89,272	141	89,413
<b>Total liabilities</b>	<b>89,554</b>	<b>27,195</b>	<b>116,749</b>
Fund balances:			
Nonspendable - trust principal	-	1,431,000	1,431,000
Restricted	61,375	273,148	334,523
Committed	671,141	-	671,141
Unassigned	(89,507)	-	(89,507)
<b>Total fund balance</b>	<b>643,009</b>	<b>1,704,148</b>	<b>2,347,157</b>
<b>Total liabilities and fund balances</b>	<b>\$ 732,563</b>	<b>1,731,343</b>	<b>2,463,906</b>

**TOWN OF CAMDEN, MAINE**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Other Governmental Funds**  
**For the year ended June 30, 2013**

	Special Revenue Funds	Permanent Funds	Total Other Governmental Funds
Revenues:			
Contributions	\$ -	10,000	10,000
Realized and unrealized gains (losses)	-	223,198	223,198
Intergovernmental	306,694	-	306,694
Other	605,424	4,680	610,104
Investment income	-	20,180	20,180
Total revenues	912,118	258,058	1,170,176
Expenditures:			
Current:			
General government	46,823	-	46,823
Public safety	153,513	-	153,513
Highways, streets and bridges	35,212	-	35,212
Leisure services	169,361	-	169,361
Charitable aid	-	32,542	32,542
Cemetery care	-	22,932	22,932
Other	728,339	-	728,339
Total expenditures	1,133,248	55,474	1,188,722
Excess (deficiency) of revenues over (under) expenditures	(221,130)	202,584	(18,546)
Other financing sources:			
Transfer from other funds	189,211	-	189,211
Transfer to other funds	(30,000)	-	(30,000)
Total other financing sources	159,211	-	159,211
Net change in fund balances	(61,919)	202,584	140,665
Fund balances, beginning of year	704,928	1,501,564	2,206,492
Fund balances, end of year	\$ 643,009	1,704,148	2,347,157



## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are established to account for resources obtained and expended for specified purposes that are restricted by law or administrative action.

Special Revenue Funds have been established for the following purposes:

**Grant Funds** - To account for various grants received by the Town.

**Restricted Funds** - To account for various donations and other funds received by the Town that are restricted to specific purposes.

**Reserve Funds** - To account for various capital reserves.

**Seabright Fund** - To account for activity related to the Seabright Dam.



**TOWN OF CAMDEN, MAINE**  
**Nonmajor Special Revenue Funds**  
**Combining Balance Sheet**  
**June 30, 2013**

	Grant Funds	Restricted Funds	Reserve Funds	Seabright Fund	Totals
<b>ASSETS</b>					
Interfund loans receivable	-	61,375	671,188	-	732,563
<b>Total assets</b>	<b>\$ -</b>	<b>61,375</b>	<b>671,188</b>	<b>-</b>	<b>732,563</b>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	235	-	47	-	282
Interfund loans payable	54,854	-	-	34,418	89,272
<b>Total liabilities</b>	<b>55,089</b>	<b>-</b>	<b>47</b>	<b>34,418</b>	<b>89,554</b>
Fund balances:					
Restricted	-	61,375	-	-	61,375
Committed	-	-	671,141	-	671,141
Unassigned	(55,089)	-	-	(34,418)	(89,507)
<b>Total fund balances (deficit)</b>	<b>(55,089)</b>	<b>61,375</b>	<b>671,141</b>	<b>(34,418)</b>	<b>643,009</b>
<b>Total liabilities and fund balances</b>	<b>\$ -</b>	<b>61,375</b>	<b>671,188</b>	<b>-</b>	<b>732,563</b>

**TOWN OF CAMDEN, MAINE**  
**Nonmajor Special Revenue Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the year ended June 30, 2013**

	Grant Funds	Restricted Funds	Reserve Funds	Seabright Fund	Totals
Revenues:					
Intergovernmental	\$ 306,694	-	-	-	306,694
Other	-	533,542	59,659	12,223	605,424
Total revenues	306,694	533,542	59,659	12,223	912,118
Expenditures:					
Current:					
General government	-	-	46,823	-	46,823
Public safety	-	-	153,513	-	153,513
Highways, streets and bridges	-	-	35,212	-	35,212
Leisure services	-	-	169,361	-	169,361
Other	203,472	502,220	-	22,647	728,339
Total expenditures	203,472	502,220	404,909	22,647	1,133,248
Excess (deficiency) of revenues over (under) expenditures	103,222	31,322	(345,250)	(10,424)	(221,130)
Other financing sources (uses):					
Transfers from other funds	-	6,552	182,659	-	189,211
Transfer to other funds	-	(30,000)	-	-	(30,000)
Total other financing sources (uses)	-	(23,448)	182,659	-	159,211
Net change in fund balances	103,222	7,874	(162,591)	(10,424)	(61,919)
Fund balances (deficit), beginning of year	(158,311)	53,501	833,732	(23,994)	704,928
Fund balances (deficit), end of year	\$ (55,089)	61,375	671,141	(34,418)	643,009

TOWN OF CAMDEN, MAINE  
Nonmajor Special Revenue Funds  
Grant and Restricted Funds  
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
For the year ended June 30, 2013

	Fund balances (deficit) beginning of year	Program revenues			Transfers	Program expenditures	Fund balances (deficit) end of year
		Fed/State	Interest	Other			
<b>Grant Funds:</b>							
Recreational Trails Program	\$ (71,877)	-	-	-	-	-	(71,877)
KNX	-	702	-	-	-	1,537	(835)
Open Space Grant	1,000	-	-	-	-	1,000	-
SPO Water Quality Grant	(2,205)	16,202	-	-	-	13,997	-
NEH/Music	-	3,500	-	-	-	3,500	-
Riverwalk Design	-	7,093	-	-	-	9,785	(2,692)
Public Landing Design	-	7,500	-	-	-	9,785	(2,285)
Lupine Terrace Grant	(30,000)	159,950	-	-	-	130,000	(50)
DOJ Bullet proof vest grant	-	375	-	-	-	375	-
Efficiency Maine Grant	(31,534)	31,534	-	-	-	-	-
Opera House Efficiency Maine	(20,947)	20,947	-	-	-	-	-
Opera House piano	-	30,000	-	-	-	-	30,000
Project Canopy	(3,040)	9,158	-	-	-	10,058	(3,940)
Safety Enhancement Grant	-	2,000	-	-	-	2,000	-
Route 105 Sidewalk Extension	(1,750)	15,446	-	-	-	19,307	(5,611)
Wellness Grant	887	2,287	-	-	-	2,128	1,046
Shore and Harbor Grant	1,155	-	-	-	-	-	1,155
Total grant funds	(158,311)	306,694	-	-	-	203,472	(55,089)
<b>Restricted Funds:</b>							
FICA/Medicare	(597)	-	-	-	-	597	(1,194)
Opera House capital campaign	23,722	-	-	-	-	8,250	15,472
Garden Club	(1,049)	-	-	2,720	-	1,671	-
Skate Park donations	886	-	-	-	-	886	-
Tamarack Trail Subdivision	2,075	-	-	-	-	-	2,075
Opera House productions	20,794	-	-	655	-	-	21,449
RMRA Redevelopment	(7,215)	-	-	287,212	-	270,286	9,711
TIF/Business Highway	3,530	-	-	629	-	-	4,159
TIF/Downtown	42,661	-	-	247	(30,000)	-	12,908
The Second City	-	-	-	-	-	2,125	(2,125)
Tim Sample	430	-	-	(430)	-	-	-
John Gorka	(920)	-	-	-	-	(920)	-
Unexpected boys	-	-	-	-	-	(221)	221
The Second City	-	-	-	-	-	40	(40)
Race to nowhere	(45)	-	-	-	-	(45)	-
Resident Shade Trees	58	-	-	-	-	58	-
Assistance (Heating & Utility)	1,431	-	-	1,200	-	1,162	1,469
Barnaby Bright #2	-	-	-	90	-	414	(324)
Harbor benches	4,552	-	-	600	-	-	5,152
Employee benefits	(6,552)	-	-	-	6,552	-	-
Oak Hill Cemetery Garden	7,408	-	-	8,594	-	5,059	10,943
Parks Memorial projects	426	-	-	-	-	-	426
Honor roll (Village Green)	3,473	-	-	-	-	-	3,473
Fire safety education	3,718	-	-	615	-	365	3,968
Police career development	9,000	-	-	-	-	(21,461)	30,461
Gasoline	(60,760)	-	-	219,526	-	222,494	(63,728)
MCSWC trash bags	1,493	-	-	2,784	-	3,660	617
MCSWC contract bookkeeping	4,982	-	-	9,100	-	7,800	6,282
Total restricted funds	53,501	-	-	533,542	(23,448)	502,220	61,375
<b>Total</b>	<b>\$ (104,810)</b>	<b>306,694</b>	<b>-</b>	<b>533,542</b>	<b>(23,448)</b>	<b>705,692</b>	<b>6,286</b>

**TOWN OF CAMDEN, MAINE**  
**Reserve Funds**  
**Schedule of Changes in Fund Balances**  
**For the year ended June 30, 2013**

	Fund balances (deficit) beginning of year	Revenues Other miscellaneous	Expenditures	Transfers in (out)	Fund balances end of year
Reserve Funds:					
General Government:					
Accrued benefits	\$ 53,427	-	11,859	10,000	51,568
Opera House maintenance	80,600	-	20,947	10,000	69,653
Economic development	17,033	-	1,680	14,400	29,753
Conservation	2,396	-	-	-	2,396
Computer/IT	12,599	-	12,337	-	262
TIF reserve	-	-	-	30,000	30,000
Energy conservation	10,000	-	-	10,000	20,000
Public Safety:					
Police equipment	2,622	-	25,970	33,259	9,911
Fire equipment	110,304	24,001	127,543	-	6,762
Public safety building	-	-	-	12,000	12,000
Highways, Street and Bridges:					
Storm sewer reserve	40,813	-	-	20,000	60,813
Parking reserve	46,284	-	4,450	5,000	46,834
Street improvements	-	-	-	10,000	10,000
Winter maintenance reserve	90,919	24,874	30,762	-	85,031
Fuel Depot maintenance reserve	2,933	-	-	-	2,933
Washington Street sidewalks	32,528	-	-	-	32,528
Public Works equipment	1,019	-	-	-	1,019
Leisure Services:					
Parks equipment	38,013	-	8,161	-	29,852
Tennis court	24,777	-	-	-	24,777
Harbor dredging	88,277	6,384	104,661	10,000	-
Snow Bowl	-	-	-	-	-
Camden Dam	74,733	2,000	-	-	76,733
Harbor bench maintenance	8,087	2,400	483	-	10,004
Harbor projects	56,033	-	56,056	10,000	9,977
Camden/Lincolnville Dam	38,960	-	-	8,000	46,960
Parks Memorial projects	1,375	-	-	-	1,375
<b>Totals</b>	<b>\$ 833,732</b>	<b>59,659</b>	<b>404,909</b>	<b>182,659</b>	<b>671,141</b>

**TOWN OF CAMDEN, MAINE**  
**Sewer Operations Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the year ended June 30, 2013**  
**(with comparative actual totals for the year ended June 30, 2012)**

	2013		Variance positive (negative)	2012
	Budget	Actual		
Revenues and other sources:				
Sewer billings	\$ 802,000	854,928	52,928	766,117
Other	-	110	110	556
Total revenues and other sources	802,000	855,038	53,038	766,673
Expenditures:				
Administration:				
Salaries	234,500	231,484	3,016	232,234
Taxes and benefits	107,000	108,429	(1,429)	100,819
Professional fees	3,600	2,100	1,500	1,900
GIS updates	3,000	1,481	1,519	4,841
Information technology	3,500	2,408	1,092	1,152
Billing service	29,500	30,409	(909)	29,899
Insurance	18,900	13,746	5,154	16,008
Professional development	750	1,203	(453)	493
Uniforms	1,250	1,250	-	1,250
Gasoline, diesel and oil	5,000	4,681	319	5,211
Communications	2,000	1,712	288	1,657
Repairs and maintenance - vehicles	4,000	2,209	1,791	2,357
Supplies and other	4,000	4,458	(458)	2,793
Total administration	417,000	405,570	11,430	400,614
Operating and maintenance:				
Utilities	134,000	80,956	53,044	82,147
Sludge disposal	85,000	93,393	(8,393)	95,170
Chemicals	22,000	26,033	(4,033)	16,579
Repairs and maintenance - sewer lines	25,000	25,057	(57)	23,123
Repairs and maintenance - plant	40,000	30,537	9,463	32,249
Repairs and maintenance - pump station	5,000	7,869	(2,869)	3,268
Mowing	5,000	5,000	-	5,000
Laboratory services	7,500	8,775	(1,275)	1,345
Security services	2,000	1,956	44	1,956
Total operating and maintenance	325,500	279,576	45,924	260,837
Capital reserve transfers	30,000	30,000	-	80,000
Capital improvements	59,500	64,706	(5,206)	97,503
Total expenditures	832,000	779,852	52,148	838,954
Net change in fund balance - operations	(30,000)	75,186	105,186	(72,281)
Activity in reserve funds/other sources:				
Transfer in from operating budget - reserves	30,000	30,000	-	80,000
Reserve expenditures/revenues	-	-	-	-
Net reserve activity	30,000	30,000	-	80,000
Net change in fund balance	-	105,186	105,186	7,719
Fund balance, beginning of year		541,123		533,404
Fund balance, end of year	\$	646,309		541,123

**TOWN OF CAMDEN, MAINE**  
**Wastewater Capital Reserve Funds**  
**Schedule of Changes in Fund Balances**  
**For the year ended June 30, 2013**

		Fund balances beginning of year	Revenues Other miscellaneous	Expenditures	Transfers in (out)	Fund balances end of year
Capital Reserve Funds:						
Accrued benefits	\$	24,784	-	-	-	24,784
Equipment		136,446	-	-	30,000	166,446
Inflow and infiltration		93,220	-	-	-	93,220
Intown sewer		109,416	-	-	-	109,416
Pump stations		61,310	-	-	-	61,310
<b>Totals</b>	<b>\$</b>	<b>425,176</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>455,176</b>



## PERMANENT FUNDS

Permanent Funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

**Camden Snow Bowl** - Established to account for a \$5,000 gift. The gift is to be invested by the Town and the income is to be used by the Camden Snow Bowl to fund operations.

**Nellie A. Knowlton Fund** - Nellie A. Knowlton donated \$1,000 through a provision in her will. The income is to be used under the direction of the Town to supply milk to babies and aged persons as needed.

**Mountain View Cemetery Fund** - Established to account for funds left in trust to the Town of Camden, Maine for the maintenance of Mountain View Cemetery. It is also funded by the sale of cemetery lots. The revenue from these sales is split (80% - 20%) between this trust fund and the Camden Cemetery Association.

**Oak Hill Cemetery Fund** - Established to account for funds left in trust to the Town of Camden, Maine for the maintenance and operation of the Oak Hill Cemetery. It is also funded by the sale of cemetery lots. The revenues from these sales are split (80% - 20%) between this trust fund and the Camden Cemetery Association.

**Camden Public Library Fund** - Established to account for a \$5,000 gift. The gift is to be invested by the Town with the income to benefit the Camden Public Library.

**Atlantic Engine Company No. 2 Relief Fund** - Established to account for a \$5,000 gift. The gift is to be invested by the Town with the income to benefit the Camden Firemen's Association.

**Village Green Fund** - Established to account for the funds left to the Town. Income is transferred to General Fund for Village Green maintenance.

**Irene F. Laite Memorial Trust** - Established to account for an \$89,560 gift solely for the benefit of the Oak Hill Cemetery Memorial Garden Maintenance Fund. Funds are to be invested and income added to principal balance until 2010. Thereafter the income derived from the investment of principal assets of the Trust may be expended for maintenance of the memorial Garden as specified in the Trust.

**Olive A. Coates Trust** - Established to account for funds received from the Olive A. Cotes Charitable Trust. The Trust will make annual distributions to the Town to be used for the welfare and benefit of senior citizens, for aiding the poor and needy, and for the health care and medical treatment of children.

**Shadie Niles Trust** - Established to account for funds received from the Shadie Niles Trust. To be used, applied or expended annually to assist elderly residents of the Town of Camden, Maine with payment of real estate taxes, fuel and utilities.

**French Fund** - Established to account for funds received from the French Fund.

**LaCasse Scholarship Fund** - A scholarship fund established in memory of Marcel LaCasse. Income is used to support the ski scholarship program at the Camden Snow Bowl.



TOWN OF CAMDEN, MAINE  
Combining Balance Sheet  
Nonmajor Permanent Funds  
June 30, 2013  
(with comparative totals for June 30, 2012)

	Camden Snow Bowl	Nellie A. Knowlton Fund	Mountain View Cemetery Fund	Oak Hill Cemetery Fund	Camden Public Library Fund	Atlantic Engine Company No. 2 Fund	Village Green Fund	Irene F. Laite Trust	Olive A. Coates Trust	Shadie Niles Trust Fund	French Fund	LaCasse Scholarship Fund	Totals	
													2013	2012
<b>ASSETS</b>														
Cash and cash equivalents	\$ -	-	-	-	-	-	-	-	252,263	6,944	7	11,814	271,028	209,879
Investments	17,021	18,299	919,977	307,659	17,085	77,006	2,941	98,066	-	-	-	-	1,458,054	1,308,807
Interfund loans receivable	-	-	-	-	-	-	-	-	2,261	-	-	-	2,261	2,770
<b>Total assets</b>	<b>\$ 17,021</b>	<b>18,299</b>	<b>919,977</b>	<b>307,659</b>	<b>17,085</b>	<b>77,006</b>	<b>2,941</b>	<b>98,066</b>	<b>254,524</b>	<b>6,944</b>	<b>7</b>	<b>11,814</b>	<b>1,731,343</b>	<b>1,521,456</b>
<b>LIABILITIES AND FUND BALANCES</b>														
<b>Liabilities:</b>														
Accounts payable	319	343	17,219	5,712	318	1,249	55	1,839	-	-	-	-	27,054	19,751
Interfund loans payable	-	-	-	-	-	-	-	-	-	141	-	-	141	141
<b>Total liabilities</b>	<b>319</b>	<b>343</b>	<b>17,219</b>	<b>5,712</b>	<b>318</b>	<b>1,249</b>	<b>55</b>	<b>1,839</b>	<b>-</b>	<b>141</b>	<b>-</b>	<b>-</b>	<b>27,195</b>	<b>19,892</b>
<b>Fund balances:</b>														
Nonspendable - trust principal	16,702	17,956	902,758	301,947	16,767	75,757	2,886	96,227	-	-	-	-	1,431,000	1,289,565
Restricted	-	-	-	-	-	-	-	-	254,524	6,803	7	11,814	273,148	211,999
<b>Total fund balances</b>	<b>16,702</b>	<b>17,956</b>	<b>902,758</b>	<b>301,947</b>	<b>16,767</b>	<b>75,757</b>	<b>2,886</b>	<b>96,227</b>	<b>254,524</b>	<b>6,803</b>	<b>7</b>	<b>11,814</b>	<b>1,704,148</b>	<b>1,501,564</b>
<b>Total liabilities and fund balances</b>	<b>\$ 17,021</b>	<b>18,299</b>	<b>919,977</b>	<b>307,659</b>	<b>17,085</b>	<b>77,006</b>	<b>2,941</b>	<b>98,066</b>	<b>254,524</b>	<b>6,944</b>	<b>7</b>	<b>11,814</b>	<b>1,731,343</b>	<b>1,521,456</b>

**TOWN OF CAMDEN, MAINE**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Nonmajor Permanent Funds**  
**For the year ended June 30, 2013**  
**(with comparative totals for June 30, 2012)**

	Camden Snow Bowl	Nellie A. Knowlton Fund	Mountain View Cemetery Fund	Oak Hill Cemetery Fund	Camden Public Library Fund	Atlantic Engine Company No. 2 Fund	Village Green Fund	Irene F. Laite Trust	Olive A. Coates Fund	Shadie Niles Trust Fund	French Fund	LaCasse Scholarship Fund	Totals	
													2013	2012
Revenues:														
Contributions	\$ -	-	-	-	-	10,000	-	-	-	-	-	-	10,000	25,000
Realized and unrealized gains (losses)	1,589	1,708	85,704	28,434	1,595	6,217	274	9,153	73,546	10,608	3,528	842	223,198	87,805
Other	-	-	1,680	3,000	-	-	-	-	-	-	-	-	4,680	576
Investment income	232	249	12,503	4,148	233	907	40	1,335	485	19	4	25	20,180	18,083
Total revenues	1,821	1,957	99,887	35,582	1,828	17,124	314	10,488	74,031	10,627	3,532	867	258,058	131,464
Expenditures:														
Charitable aid	319	852	-	-	320	1,249	55	1,839	20,579	3,800	3,529	-	32,542	40,289
Cemetery care	-	-	17,219	5,713	-	-	-	-	-	-	-	-	22,932	17,069
Total expenditures	319	852	17,219	5,713	320	1,249	55	1,839	20,579	3,800	3,529	-	55,474	57,358
Net change in fund balances	1,502	1,105	82,668	29,869	1,508	15,875	259	8,649	53,452	6,827	3	867	202,584	74,106
Fund balances, beginning of year	15,200	16,851	820,090	272,078	15,259	59,882	2,627	87,578	201,072	(24)	4	10,947	1,501,564	1,427,458
Fund balances, end of year	\$ 16,702	17,956	902,758	301,947	16,767	75,757	2,886	96,227	254,524	6,803	7	11,814	1,704,148	1,501,564

## **AGENCY FUNDS**

**Camden Cemetery Association** - This fund accounts for the assets and liabilities the Town holds on behalf of the Camden Cemetery Association. The Association administers the two cemeteries located in the Town of Camden, Maine.



TOWN OF CAMDEN, MAINE  
Statement of Changes in Assets and Liabilities  
Agency Funds  
For the year ended June 30, 2013

	Balance			Balance
	7/1/2012	Additions	Deletions	6/30/2013
<b>CEMETERY FUNDS:</b>				
<b>ASSETS</b>				
Cash	\$ 51,376	110	12,356	39,130
Interfund loans receivable (payable)	(36,705)	72,964	75,002	(38,743)
Accounts receivable	16,876	22,932	16,876	22,932
<b>Total assets</b>	<b>\$ 31,547</b>	<b>96,006</b>	<b>104,234</b>	<b>23,319</b>
<b>LIABILITIES</b>				
Held on behalf of others	31,547	96,006	104,234	23,319
<b>Total liabilities</b>	<b>\$ 31,547</b>	<b>96,006</b>	<b>104,234</b>	<b>23,319</b>

