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UMS_Community Guidance_Pay for Non Federal Work Study Student Employment

University of Maine System

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Health Advisory – Coronavirus Disease 2019

UMS Community Guidance

- For Everyone
- For Students
- For Employees New ▲
- For Travelers New ▲

UMS Campus Specific Information

- University of Maine
- University of Maine at Augusta
- University of Maine at Farmington
- University of Maine at Fort Kent
- University of Maine at Machias
- University of Maine at Presque Isle
- University of Southern Maine
- University of Maine School of Law

Public Health Resources

- Maine Center for Disease Control — Coronaviruses
- CDC Coronavirus (COVID-19) Information

Announcements

- Chancellor Malloy: Our Continued Commitment to UMS Employees
April 3, 2020
- Student Fee Adjustment and Rebate Policy by April 15
April 1, 2020
- Chancellor Malloy: Celebrating Commencement During the COVID-19 Pandemic
March 30, 2020
- Pass/Fail Options Extended At UMS Universities
March 25, 2020
- Chancellor Malloy: We're All in This Together
March 24, 2020
- Mills Administration, Public Higher Education Systems Coordinating Response to COVID-19
March 24, 2020
- Identifying University Resources and Materials for the COVID Response Effort
March 23, 2020
- Chancellor Malloy: Full Pay Commitment to Regular Employees Through April 4
March 19, 2020
- Universities Inventorying Resources for Maine's Coronavirus Response
March 19, 2020
- Universities Transition Employees To Remote Work Thursday, March 19
March 18, 2020
- UMS To Continue Paying Federal Work Study Students
March 18, 2020
- Spring Break Extended Two Days: Classes Resume March 25th
March 18, 2020
- Chancellor Malloy: Working Remotely and March 25 Start of Classes
March 18, 2020
- Room and Board Adjustments and Rebates
March 17, 2020
- Chancellor Malloy: Focusing on Faculty and Staff Needs
March 17, 2020
- UMS Technology Resource Update
March 16, 2020
- Chancellor Malloy: Event Restrictions On Gatherings and Other Updates
March 12, 2020
- Student Room and Board Refunds: UMS posting guidance before Noon on Wednesday, March 18th
March 12, 2020
- Travel Assistance Hotline for UMS Employees and Students
March 11, 2020
- Chancellor Malloy Message on Transition to Online Instruction
March 11, 2020
- University UMS COVID-19 Directives prohibit non-essential university air travel, opens residence halls for spring break, sets March 23 deadline for continuity of instruction planning
March 10, 2020
- Novel Coronavirus (COVID-19) Information University of Maine System
March 9, 2020
- Students and Employees Urged to Update Emergency Contact Information
March 6, 2020
- UMS COVID-19 Guidance on University Travel for Business and Personal Travel
March 5, 2020
- UMS Guidance for International Travelers
March 4, 2020
- Governor Mills Convenes Coronavirus Response Team
March 2, 2020
- Travel Monitoring and Prohibitions: University Travel to Italy Prohibited
March 1, 2020
- We're Making Plans to be Ready for Coronavirus
February 28, 2020

For Students

Student Fee Adjustment and Rebate Policy by April 15 (04/01/2020) +

Pay for Non Federal Work Study Student Employees (03/25/2020) -

On Sunday, March 22 the Chancellor approved payment to non-Federal Work Study students during the period of March 15 – April 4, 2020.

Eligibility

Student employees (graduate and undergraduate) on non-Federal Work Study arrangements who worked during the six week period prior to March 15, 2020 and who currently meet their campus' eligibility criteria for student employment will be eligible for this payment.

Calculation of Payment

Non-Federal Work Study Student employees (graduate and undergraduate) who are unable to work or worked less than their average hours will be paid an amount at least equal to their average earnings during the period of March 15 – April 4, 2020. Recognizing that this period includes spring break, the following information outlines the method of calculation of the COVID-19 adjustment to wages:

- To determine the payment amount per week, UMS will utilize *average hours worked multiplied by the employee's hourly rate. This rate will be applied for each week during the period of 3/15/20 – 4/4/20. If an employee has worked during this period, actual hours worked will be subtracted from the established weekly average hours for the purpose of determining the remaining payable earnings. This remaining payable amount is the COVID-19 adjustment.
- Average hours are calculated by evaluating actual hours worked and approved by the supervisor for the 6 week period from January 26 until March 7. Only weeks in which time was submitted are included. The total hours for the period will be divided by the number of weeks where work occurred. The result will be the average number of hours per week.

Payment of the COVID-19 adjustment will be made in the April 10, 2020 payroll.

Questions?

Contact Payroll at (207) 581-9104 or payroll@maine.edu.

(Last reviewed/updated: 03/25/2020)

Extended Pass/Fail Options for Students (03/25/2020) +

46% Room and Board Credit Adjustment to Student Accounts (03/25/2020) +

Federal Work Student Information (03/18/2020) +

Spring Break Extension: Classes Start March 25 (03/17/2020) +

Direct Deposit (03/16/2020) +

Resources for Mental and Emotional Well-Being (03/14/2020) +

Vacating Residence Halls Over Spring Break (03/13/2020) +