

6-8-1963

Board of Trustees June 8, 1963

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approved 9/15/63

UNIVERSITY OF MAINE - BOARD OF TRUSTEES

Annual Board of Trustees Meeting

June 8, 1963

Orono, Maine

PRESENT: Trustees, President S. W. Collins, L. O. Barrows, A. H. Benoit, Mrs. R. C. Bowles, C. E. Crossland, L. M. Cutler, R. H. Cutting, Mrs. C. C. Little, O. H. Smith; Administration, President L. H. Elliott, Vice President H. A. Peck, Registrar and Director of Student Services G. H. Crosby, Treasurer H. W. Gordon, Controller P. H. Vose, Clerk of the Board E. G. Wilson - also H. A. Keyo Director of Public Information and Central Services, and the Press.

The meeting was called to order by President Collins.

APPROVAL OF MINUTES. Upon motions duly made and seconded, it was voted to approve the minutes of the meetings of the Board of Trustees and of Committees thereof held on April 16-17, 1963.

REPORT OF FINANCE COMMITTEE. Chairman Benoit reported that in accordance with the authority delegated to the Committee, the firm of Jordan and Jordan of Bangor and Portland has been employed to make the annual audit and is at work. The Committee met June 8, 1963 to receive the semi-annual report of the investment counselor Mr. Hazen H. Ayer, a copy of which is attached hereto.

Upon motion duly made and seconded, it was voted to accept the report and to approve all recommendations and to ratify all actions taken by the Finance Committee on June 8, 1963, as recorded in the minutes, a copy of which is attached hereto.

AUTHORITY TO AWARD DEGREES AND CERTIFICATES.

* Two-Year Course in Agriculture

Upon recommendation of President Elliott, and the Dean and faculty of the College of Agriculture, it was moved, seconded and voted to confirm and ratify the awarding of Certificates as of May 4, 1963 to those students who successfully completed the two-year course in Agriculture, as listed in the printed program, a copy of which is herewith attached.

* University of Maine in Portland

Upon recommendation of President Elliott, and the Dean and faculty of the School of Law and of the faculty of the School of Business Administration in Portland, it was moved, seconded and voted to confirm and ratify the awarding of the designated degrees as of June 5, 1963 to those students whose names are printed in the program, a copy of which is herewith attached.

• Orono, June

Upon recommendation of President Elliott and the Deans and faculties of the Colleges of Agriculture, Arts and Sciences, Education, Technology and of Graduate Study, it was moved, seconded and voted to confer degrees and/or certificates in course upon students as listed in the program of the 120th Commencement, June 8, 1963, a copy of which is herewith attached.

• Orono, August

Upon recommendation of President Elliott, it was moved, seconded and voted to confer at the Summer Commencement, scheduled for August 16, 1963, degrees and/or certificates in course upon those students properly recommended by the appropriate Deans and faculties. *Commencement program attached.*

PERSONNEL RECOMMENDATIONS. President Elliott and Dr. Peck presented recommendations concerning personnel appointments, reappointments, resignations, change of titles, and change of status.

On motion duly made and seconded, it was voted to approve all personnel changes as recommended and listed on attached copy.

- ROTC. Dr. Peck presented a brief history of ROTC, including the program currently recommended by the Department of Defense. In accord with the authority vested in the Board of Trustees by the 101st Legislature, and upon motion made and seconded, it was voted to place basic military science on a voluntary basis for both freshmen and sophomores, effective at the start of the fall semester of 1963.
- UNIVERSITY OF MAINE EXTENSION SERVICE. Dr. Peck presented the proposal to combine the Maine Cooperative Extension Service, The General Extension Division and The Continuing Education Division into a single unit under a Director responsible to the President. On motion made and seconded, it was voted to establish the University of Maine Extension Service effective July 1, 1963, with duties and responsibilities as outlined in the proposal, a copy of which is attached herewith.
- PEACE CORPS. Dr. Peck reported that the University will again train a Peace Corps contingent, eventual placement to be divided between St. Lucia and Jamaica. Dr. James M. Clark, Assistant Professor of Government, is serving as Director of this 8-week training program.

* REPORT OF REGISTRAR AND DIRECTOR OF STUDENT SERVICES.

1. Mr. Crosby circulated a sample of the certificates to be awarded to those high school seniors designated as Distinguished Maine Scholars.
2. Mr. Crosby announced that in the future a form attesting to full-time enrollment must be sent to the appropriate Selective Service boards for every male student regardless of age.
3. Information regarding the stein collection being made by the Memorial Union was distributed.

REPORT OF THE PRESIDENT.

1. Gifts. Dr. Elliott presented the list of gifts received since the last meeting of the Board. On motion made and seconded, it was voted to accept with appreciation all gifts, grants and bequests as listed on copy herewith attached.
- * 2. Calvin H. Nealley Estate. Dr. Elliott gave an informal report of the present status of this estate which has been in the process of settlement for three years. Following the advice of Legal Counsel F. O. Miniutti and the recommendations of Dr. Elliott and Mr. Collins, who have studied the reports of Counsel, and on motion made and seconded, it was voted to accept an informal accounting by the Executor of the estate of Calvin H. Nealley and to authorize the President of the Board to execute the necessary documents.
- * 3. Funds for ETV. Dr. Elliott informed the Board that funds may become available through the Department of Health, Education and Welfare for a matching grant for television transmission facilities. The application requires authorization by formal action of the governing board of the applicant, and a copy of this action must be filed with said application.

On motion made and seconded, it was voted to authorize the President of the Board of Trustees of the University of Maine to execute any applications, or other documents, necessary for requesting Federal matching grants for non-commercial educational television broadcast facilities.

ELECTION OF OFFICERS. With Vice President Cutler in the chair, Mr. Samuel W. Collins was nominated for re-election as President of the Board. After closing nominations, the Board unanimously re-elected Mr. Collins as President of the Board of Trustees of the University of Maine.

After Mr. Collins resumed the chairman's role, Dr. Lawrence M. Cutler was nominated as Vice President. Nominations being closed, Dr. Cutler was unanimously re-elected as Vice President of the Board of Trustees of the University of Maine.

SPECIAL MEETING. Upon the recommendation of President Elliott, and in view of the late adjournment of the State Legislature, it was moved, seconded and voted to schedule an Executive Committee meeting Thursday, June 27, to consider the budget and any other matters that may arise. It is understood that all members of the Board are invited.

NEXT MEETING. The next meeting date is Wednesday, September 18.

NOVEMBER MEETING. On motion made and seconded, it was voted to hold the November meeting of the Board on the Portland campus.

There being no further business before the Board, the meeting was adjourned.

Edith G. Wilson
Clerk of the Board