

4-17-1963

Board of Trustees April 17, 1963

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*Approved
6/8/63*

UNIVERSITY OF MAINE - BOARD OF TRUSTEES

Minutes of the
Board of Trustees Meeting

April 16-17, 1963

Orono, Maine

PRESENT: Trustees, President S. W. Collins, Vice President L. M. Cutler, A. H. Benoit, R. C. Bowles, C. E. Crossland, R. H. Cutting, W. G. Hill, B. C. Little, W. G. Robertson, L. H. Smith; Administration, President L. H. Elliott, Dr. H. A. Peck, H. W. Gordon, P. H. Vose, G. H. Crosby, H. A. Keyo, Clerk of the Board E. G. Wilson, and members of the Press.

APPROVAL OF MINUTES. On motion duly made and seconded, it was unanimously voted to approve the minutes as distributed, and to approve all recommendations and actions noted therein, of the meetings as follows:

- The Ad-Hoc Committee of December 17, 1962 *(filed previous vol. - pg. 108)*
- The Maintenance & Control Committee of December 17, 1962 *(filed previous vol. pg. 107-110)*
- The Board of Trustees of January 16, 1963
- The Executive Committee of January 22, 1963

REPORT OF THE EDUCATIONAL POLICY AND RESEARCH COMMITTEE. Following the recommendations of the Committee, Chairman Cutler made the following motions which were duly seconded and voted:

- 1. To approve the elimination of the Department of Vocational and Agricultural Education, effective July 1, 1963.
- 2. To approve the combining of the Department of Agronomy and the Department of Horticulture into a single department to be called the Department of Plants and Soils, effective July 1, 1963.
- 3. To approve the course changes and new courses proposed by the Colleges of Agriculture, Arts and Sciences, and Technology, details of which are filed with the minutes of the Committee.
- 4. To approve for graduate credit those courses so recommended by the Graduate Faculty, a copy of which is filed with the minutes of the Committee.

REPORT OF THE PUBLIC RELATIONS COMMITTEE. Chairman Crossland informed the Board that the Committee had heard a report by Director of Public Information and Central Services, Howard Keyo, on the progress of this new organization. This report was of such interest, copies will be distributed with the minutes of this meeting. A copy is attached to the permanent file of the Committee.

Mr. Crossland also reported that the Committee surveyed the current legislative situation as described by President Elliott and Mr. Vose. It was duly moved, seconded and voted to accept the report of the Committee.

REPORT OF THE FINANCE COMMITTEE. Chairman Benoit announced for the information of the Board that he and Mr. Gordon were in Augusta for the opening of the bids on the 2 million dollar housing bonds. The lowest bidder was Solomon Brothers at the rate of 3.085369%, which is the best rate yet obtained on the bonds.

- Upon the Committee's recommendation, Mr. Benoit moved and it was duly seconded and voted to authorize the Finance Committee to select and engage an auditing firm for the fiscal year ending June 30, 1963.

ACCEPTANCE OF GIFTS. President Elliott recommended that the Board of Trustees accept all gifts and grants as listed. On motion duly made and seconded, it was unanimously voted to accept with much appreciation all gifts, grants and bequests listed as of April 17, 1963, a copy of which is herewith attached.

PERSONNEL RECOMMENDATIONS. Vice President Peck reported the personnel appointments and changes of status since the last Board meeting. On motion duly made and seconded it was voted to approve all Personnel Recommendations as set forth as of this date; a copy of these recommendations is herewith attached.

REPORT OF VICE PRESIDENT. Dr. Peck reported for the information of the Board on various programs and committees now underway.

- 1. The Distinguished Maine Student Program - This has been received well by secondary schools around the State and the quota of 50 is almost completed. As soon as the last acceptances are received the names will be announced and lists sent to all Trustees.
- 2. ETV and The Faculty - There has been appointed an ETV Faculty Advisory Committee to serve as liaison between the ETV staff and the University teaching faculty in order to facilitate the mutual benefits of the ETV development.

sent by Vice Pres' office 5/15/63

- 3. Possible Improvement of Curriculum - At the request of the Faculty Council, a Faculty-Administrative Committee has been appointed to study various aspects of the University curriculum with special attention to a common year for freshmen.
 - 4. The Calendar - The Calendar Committee and Faculty Council are studying a proposal to shift the dates of the academic calendar sufficiently to permit completion of the fall semester before Christmas.
- REPORT OF THE REGISTRAR AND DIRECTOR OF STUDENT SERVICES. George Crosby informed the Board that the number of requests for the Summer Session Bulletin is somewhat higher than last year at this time. He also reported that of the four fraternities previously reported as delinquent in their payments to the University, one has reduced its debt, two have paid amounts sufficient only to neither reduce nor enlarge the debts, and one has fallen further into debt.
- REPORT OF THE TREASURER. Mr. Gordon reminded the Board that copies of the Treasurer's reports for the fiscal year which ended June 30, 1962 and the six month period to December 31, 1962, had been mailed to each of them. On motion duly made and seconded, it was voted to acknowledge the receipt of these reports, copies of which are filed herewith.
- REPORT OF THE CONTROLLER. Mr. Vose presented the proposed Summer Session budget for 1963-64. On motion made and seconded it was voted to accept the budget as presented. Mr. Vose distributed copies of the balance sheet of current income and expenditures, and noted that the expectations are for a small surplus at the close of the budget year.
- RESOLUTION REQUIRED BY REGIONAL SECURITY OFFICE. On motion made and seconded, it was voted to adopt the resolution, a copy of which is attached to the minutes in the permanent file. See p. 202

REPORT OF THE PRESIDENT. President Elliott discussed the following matters with recommendations as indicated:

- 1. Opening of bids for ETV - Since these bids are opened before the Governor and Council, upon recommendation of President Elliott, motion was duly made and seconded and it was voted that the Business Manager is hereby authorized to represent the Board of Trustees of the University of Maine at all bid openings and contract awards for Educational Television which fall within the jurisdiction of the Governor and the Executive Council, whenever it is impractical for Trustees to be present.

2. Naming of buildings - Upon the recommendation of President Elliott, as a result of reports from special committees, and a motion duly made and seconded, it was voted:
 - a. To name the women's physical education building for Helen Anna Lengyel, whose vita is attached.
 - b. To name the electrical engineering building for William Edward Barrows, whose vita is attached.
 - c. To dedicate the lecture hall in the electrical engineering building to the memory of Arthur St. John Hill and place a plaque therein. His vita is attached.
3. Faculty Turnover - President Elliott informed the Board that at the present moment it appeared that the turnover in faculty and staff this year would be the lowest of any of the immediate past five years. He credited improved salaries including hopes for the next biennium, general growth and development of the University, as contributing to this stabilization. Seventy-seven new faculty and staff were welcomed to the University last September. The number to be expected next September should be considerably less. If, however, the legislature fails to take positive action supporting the University requests, this situation could change drastically overnight as the competition for qualified manpower is intense.

NEXT MEETING. The next meeting of the full Board was set for 9:30 a.m. on Saturday, June 8, 1963, to be preceded by a meeting of the Finance Committee at 8:00.

There being no further business before the Board, the meeting was adjourned.

Edith G. Wilson
Clerk of the Board