

The University of Maine

DigitalCommons@UMaine

Office of Human Resources

University of Maine System Communications

Spring 2020

UMS_HR_COVID-19 Guidance_Working Remotely During Covid

University of Maine System

Follow this and additional works at: https://digitalcommons.library.umaine.edu/c19_hr



Part of the [Higher Education Commons](#), [History Commons](#), and the [Medicine and Health Sciences Commons](#)

This Webpage is brought to you for free and open access by DigitalCommons@UMaine. It has been accepted for inclusion in Office of Human Resources by an authorized administrator of DigitalCommons@UMaine. For more information, please contact um.library.technical.services@maine.edu.



COVID-19 Guidance

Human Resources

- Home
- UMS Employee Benefits Center
- Labor Relations
- Human Resources Contacts
- Benefits Contacts
- Payroll Contacts
- University Equal Opportunity Officers
- Human Resources Reports
- COVID-19 Guidance
 - Working Remotely
 - Work and Pay Guidance
 - Work and Pay Guidance FAQ
 - Work and Pay Guidance Flowchart

Working Remotely During Covid

UMS Workplace Policies and Guidance regarding COVID-19

As the University of Maine System continues to monitor the local, national, and worldwide incidence of the coronavirus and the illness it causes, COVID-19, faculty and staff members are encouraged to work remotely to the maximum extent feasible. Extensive further guidance is provided below.

Potential Additional Policy Changes

If public health conditions worsen, the University of Maine System's policies may be further adjusted. This would be done to address the effects of more widespread illness or absences, more frequent needs for self-isolation or quarantine, disruption of care arrangements or UMS priorities for pay continuity. Faculty and staff will be notified as necessary of such changes and should also check the [Health Advisory page for the University of Maine System](#) for updates.

Questions may be directed to your [Employee Benefits Center](#) at 207-973-3373 and/or your campus Human Resources Office.

Workers at Higher Risk: Employees who are at increased risk for complications from COVID-19 are urged to consult their healthcare provider about steps they can take to protect their health. These may include requesting a temporary change in job location, hours, assignment or duties, or implementation of additional protective measures to reduce exposure to others or chances of becoming infected. Please consult your supervisor to explore your work-from-home options. Supervisors are encouraged to work with their Human Resources Partners for guidance.

Detailed guidance follows below.

Families First Coronavirus Response Act, (FFCRA) Information	+
UMS Wellness Program – COVID-19 Level 1 Incentive Adjustment Update - March 27, 2020	+
Self-Certification Checklist For Telecommuters – Remote Work	+
UMS Cigna Health Plan COVID-19 - Important Prescription Information	+

(Last reviewed/updated: 03/19/2020)

