

2009

## 2008-2009 Annual Report for the Town of Kittery, Maine

Kittery (Me.). Municipal Officers

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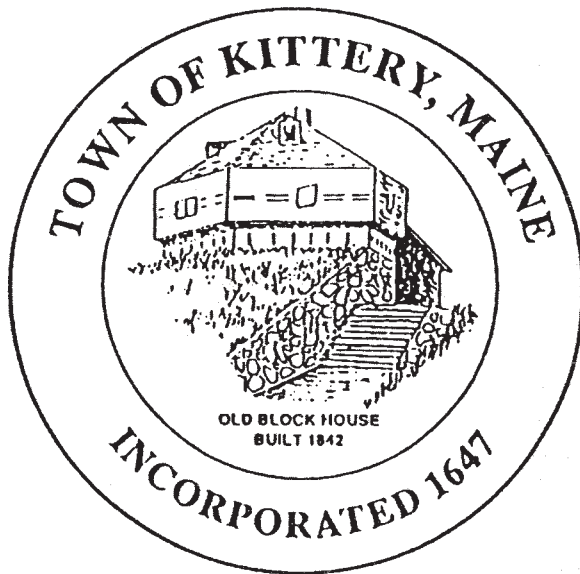
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**2008 - 2009**  
**ANNUAL REPORT**  
for the Town of  
**KITTERY, MAINE**

July 1, 2008 - June 30, 2009



*The Oldest Town In Maine*



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OLYMPIA J. SNOWE  
MAINE

154 RUSSELL SENATE OFFICE BUILDING  
(202) 224-5344

Web Site: <http://snowa.senate.gov>  
DEPUTY WHIP

COMMITTEES:  
COMMERCE, SCIENCE, AND  
TRANSPORTATION

OCEANS, ATMOSPHERE, FISHERIES AND  
COAST GUARD SUBCOMMITTEE

FINANCE

INTELLIGENCE

RANKING MEMBER, SMALL BUSINESS

# United States Senate

WASHINGTON, DC 20510-1903

January 16, 2009

Dear Friends:

I want to thank you for the opportunity to offer warm greetings to the Town of Kittery as we begin this New Year. As a nation, as a state, and as many individual towns and cities, we face historic challenges together. At this time when we consider where we have been, and most especially the year to come, I appreciate this opportunity to share with you my thoughts on some of my goals and priorities for 2009.

Indisputably, our economy is the foremost challenge facing us today. We are confronted by both an economic crisis with a recession that has already lasted for more than a year, and a financial crisis, the magnitude of which has reached monumental proportions. With the economy having contracted 0.5 percent in the third quarter of 2008 alone and the national unemployment rate having surged to nearly a 16 year high of 7.2 percent, there is no question we are in a painful downturn. In Maine, unemployment rose to 6.3 percent in November, and during that month alone, new unemployment claims increased 23 percent from the same period last year, while ongoing and emergency claims were up 74 percent.

That is why I have made recommendations with respect to a critically-needed economic stimulus plan in letters and phone calls to President-elect Obama, Vice President-elect Biden, and Senate Leadership. Specifically, I am urging an extension of unemployment benefits; an increase in federal funding for food stamps given their use is reaching an all-time high; increases in federal funding for the Federal Medical Assistance Percentages as Medicaid remains the second largest component of state budgets; and a substantial investment in infrastructure projects, including water purification and wastewater treatment projects.

Moreover, as Ranking Member of the Senate Committee on Small Business and Entrepreneurship, I have introduced legislation to help restore economic growth by thawing frozen credit markets so that small businesses can continue to be the driving force of our nation's economy. My bill, the *10 Steps to a Main Street Recovery Act*, incorporates ten achievable, commonsense measures that could be implemented immediately.

Additionally, I will continue to champion the New Markets Tax Credit that has had such a tremendous impact here in Maine. For example, Bangor Savings Bank and Coastal Enterprises, Inc. have developed an initiative that utilizes New Market Tax Credits – which provide investments for businesses of all sizes in low-income communities – to fund a loan pool for small- and medium-sized businesses at below market rates. This program has proved so successful that, in addition to recently helping secure the largest New Market Tax Credit allocation of any organization in the entire country, it could become a model nationally on how to bring New Market Tax Credits to small businesses in low-income communities. These efforts to spur capital investment in Maine's business community demonstrate what can be accomplished when local entities work together to support economic development.

AUBURN  
TWO GREAT FALLS PLAZA  
SUITE 7B  
AUBURN, ME 04210  
(207) 786-2451

AUGUSTA  
40 WESTERN AVENUE, SUITE 408C  
AUGUSTA, ME 04330  
(207) 622-6232

BANGOR  
ONE CUMBERLAND PLACE, SUITE 30B  
BANGOR, ME 04401  
(207) 945-0432

BIDDEFORD  
227 MAIN STREET  
BIDDEFORD, ME 04005  
(207) 252-4144

PORTLAND  
3 CANAL PLAZA, SUITE 601  
PORTLAND, ME 04101  
(207) 874-0883  
MAINE RELAY SERVICE  
TDD 1-855-3323

PRESQUE ISLE  
188 ACADEMY STREET, SUITE 3  
PRESQUE ISLE, ME 04769  
(207) 764-5124

IN MAINE CALL TOLL-FREE 1-800-432-1599

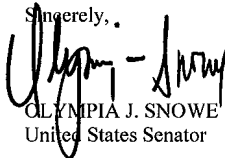
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There are, of course, many other issues that require solutions. Affordable housing is scarce in Maine, as funding has been stagnate for many government programs designed to create housing for low-income residents. For a number of years, I have been a cosponsor of a bill to establish a National Affordable Housing Trust Fund, which would be a dedicated funding source for the production, preservation, and rehabilitation of 1.5 million affordable homes in ten years. This past year the bill was signed into law. As a longtime advocate for affordable housing and homelessness issues, I believe that such a fund will be critical and beneficial for Maine and the entire nation, and am pleased that in the Fund's first fully funded year, Maine could receive \$10 million for the development and rehabilitation of housing for those with extremely low incomes. The bill also contains provisions to ensure that communities can mitigate the harmful effects of foreclosures – and, as a result, Maine stands to benefit from \$37.4 million in direct funds for neighborhood stabilization.

There are also steps we can take that can help hard working Maine families save money while decreasing both our dependence on foreign oil and greenhouse gas emissions. One of my continuing goals for this new Congress is to increase funding for the Weatherization Assistance Program (WAP). The WAP is the government's largest residential energy conservation program and provides important assistance to low-income families facing high energy bills. Since the program's inception, more than 5.8 million homes have been weatherized using federal, state, utility, and other monies. Each of these households now has more money to spend on other necessities; in fact, for every dollar spent, WAP returns \$2.72 in energy and non-energy benefits over the life of the weatherized home.

These are but a few of the multiple issues to be addressed in the New Year while we also continue to grapple with such pressing matters as providing increased access to quality health care, and strengthening our nation's homeland security. And, of course, we remember today – and every day – the extraordinary contributions and courage of our brave men and women in uniform in Iraq, Afghanistan, and around the world.

Again, you may be assured I will continue to work tirelessly on behalf of the people of Maine and America and – in so doing – I deeply appreciate the input of all those who share their insights, concerns, and opinions with me. I encourage you to visit my Senate website at [www.snowe.senate.gov](http://www.snowe.senate.gov) for additional details on my efforts, to obtain helpful government information, and to share any concerns or legislative input you may have. You may also visit with members of my staff at my Regional Office located at 227 Main Street in Biddeford, or by calling 207-282-4144 or toll free in Maine at 1-800-432-1599.

Sincerely,  
  
OLYMPIA J. SNOWE  
United States Senator

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2823  
(202) 224-2693 (FAX)

COMMITTEES:  
HOMELAND SECURITY AND  
GOVERNMENTAL AFFAIRS,  
Ranking Member  
ARMED SERVICES  
SPECIAL COMMITTEE  
ON ACORN

## United States Senate

WASHINGTON, DC 20510-1904

January 9, 2009

Dear Citizens of Kittery:

In 2008, Mainers entrusted me to serve another term in the U.S. Senate. I am deeply honored and pledge to continue to work with my colleagues, both old and new, and with President Obama to forge bipartisan solutions to the economic crisis and the many other challenges facing our nation. I appreciate this opportunity to report on some highlights of my recent work in the U.S. Senate.

The number one priority continues to be to strengthen our struggling economy. We must look at additional ways to get our economy back on track. Last summer, I introduced an economic recovery bill, which included a proposal for \$50 billion in infrastructure funding to create jobs and improve our nation's aging transportation infrastructure. Anyone who drives in Maine recognizes the deteriorating state of many of our roads and bridges. Investing in our infrastructure not only creates jobs but also leaves communities with lasting and needed assets. My proposal also includes \$1 billion in additional funding for the Workforce Investment Act and tax incentives to help small businesses and to encourage energy conservation.

One of the energy provisions of the legislation was signed into law last year. It provides a \$300 tax credit to help individuals purchase clean-burning wood pellet stoves in order to provide an affordable alternative for heating their homes.

Soaring energy prices throughout much of 2008 highlight the critical need for our nation to achieve energy independence. As a nation, we should set a goal of energy independence by the year 2020—an ambitious goal that will require a multi-faceted approach, but one that can be achieved through resolve and commitment. I joined a bipartisan group of 20 Senators that has developed a comprehensive bill to expand production of American energy, promote conservation, and spur the development of alternative sources of energy. To immediately mitigate the effects of high prices, I fought to increase funding for programs that help our seniors and low-income families such as the Low Income Home Energy Assistance Program (LIHEAP) and the Weatherization Assistance Program.

As the Ranking Member of the Senate Homeland Security Committee, I am committed to ensuring that our nation is as safe as possible and that government is prepared to respond to disasters. Maine certainly has had its share of natural disasters during the past year. This year, my homeland security priorities include renewing a port security law that I coauthored and strengthening security at labs containing dangerous pathogens.

Other priorities include supporting the vital work being done at Bath Iron Works, the Portsmouth Naval Shipyard, and other defense-related businesses throughout Maine – all of which are making significant contributions to our national security. We must also continue to improve and expand access to affordable health care – particularly in our rural communities – expand aid for education, protect our environment.

While this is just a brief summary of my recent work in Washington over the past several months, please know that I will continue to work as hard as possible representing Maine in the U.S. Senate. I am grateful for many blessings, including the opportunity to continue representing Kittery and Maine in the United States Senate.

If ever I can be of assistance to you, please contact my York County office at 207-283-1101, or visit my website at <http://collins.senate.gov>.

Sincerely,



Susan M. Collins  
United States Senator



*124th Legislature*  
*Senate of*  
*Maine*  
*Senate District 1*

**Senator Peter B. Bowman**  
*Insurance and Financial Services Committee, Chair*  
*Utilities and Energy Committee, Member*  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1515

16 Old Ferry Lane  
Kittery, ME 03904  
(207) 439-6481

Dear Residents of Kittery:

It is an honor and a privilege to continue to represent you in the State Senate. As your voice in the Senate, I am pursuing my second term with the same passion and tenacity as I did during my first.

As the Senate Chair of the Insurance and Financial Services Committee, I realize the strain that has been facing much of the state. The cost of health care alone can be enough to wreck a family's financial situation. Like many other states, Maine entered this year under the burden of a large budget shortfall due to the economic problems that are facing our nation. However, as we head into these challenging times I want all of our residents to know legislators from all sides are working together to balance and protect our state. Regardless of our issues it's important to realize that these challenges represent an exciting opportunity for our state that we must take advantage of.

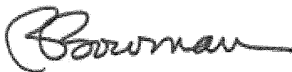
My fellow legislators and I have been working hard to reduce the weight of the time on us all with programs like the Maine "Circuit Breaker" refund which was available to nearly 200,000 Maine households. The program saved some Maine families up to \$2,000 dollars this tax season. We are also working to reduce Maine's income tax and make health care more affordable.

Even as gas prices fell from their historic high we pushed, and are continuing to push to expand our state's abundant natural resources. Focusing on the development of wind, solar, and tidal resources; just to name a few, will help bring Maine to a greener and less dependent future!

Our job is difficult, but not insurmountable. By working hard together, we can help set Maine's course for a prosperous future.

Thank you again for tasking me with the mission of representing you in the State Senate. I look forward to continuing to work with you.

Sincerely,



Peter B. Bowman  
Maine State Senator  
District 1

Fax (207) 287-1585 \* TTY (207) 287-1583 \* Message Service 1-800-423-6900 \* Web Site: [legislature.maine.gov/senate](http://legislature.maine.gov/senate)  
email: [peterbowman@comcast.net](mailto:peterbowman@comcast.net)



HOUSE OF REPRESENTATIVES  
2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1400  
TTY: (207) 287-4469

Walter Wheeler, Sr.  
46 Rogers Road  
Kittery, ME 03904  
(207) 439-2693

REPORT TO THE CITIZENS OF KITTERY

September 2009

Dear Neighbors,

It is an honor to once again serve as your State Representative in Augusta. With the first session of the 124<sup>th</sup> Legislature now behind us and the second session on its way, I encourage you to contact me with your thoughts and concerns on important state issues.

The Legislature passed a balanced budget this year under very difficult financial circumstances. The influx of one-time funds from the federal government in the recovery package helped to reduce the impact the struggling economy has had on our state. The biennial budget maintains a strong commitment to education while preserving the most basic and important state services.

Perhaps one of the most important actions during this legislative session was passage of a major tax reform bill. The legislation reduces the state income tax from 8.5 percent to 6.5 percent for most Mainers (those earning \$250,000 will see a reduction from 8.5 to 6.85 percent). The package keeps revenues neutral by adding the 5 percent sales tax to additional items.

In addition to instituting meaningful tax reform, the legislature also passed a significant bill relating to home foreclosures. The bill required Maine's Bureau of Consumer Credit Protection to establish a toll-free consumer foreclosure prevention hotline. The hotline, 1-888-664-2569 (1-888-NO-4-CLÖZ), is now operational. The Bureau has also developed a letter and informational packet for consumers who contact the agency for assistance. For more information about home foreclosure, and resources to assist home owners, visit the website [www.Credit.Maine.gov](http://www.Credit.Maine.gov).

Please feel free to contact me to share your concerns and opinions on pending legislation and state issues. I always welcome your letters and can be reached at home at 439-2693, or at the State House during session toll-free at 1-800-423-2900. I look forward to hearing from you.

Sincerely,

Walter A. Wheeler, Sr.  
State Representative

District 151 – Kittery (part)



## MESSAGE TO THE CITIZENS OF KITTERY

Dear Neighbors:

It is an honor to serve as your State Representative during the 124th session of the Maine State Legislature. I am your voice in Augusta and hope to hear input from many of you.

Maine faces a challenging year in 2009. Similar to many other states, Maine is facing significant budgetary revenue reductions due to the economic downturn. Today more than ever, it is important that we continue to make government as efficient as possible, while preserving services for those less fortunate. However, we must also invest wisely in education and job development so that our state's future remains bright.

Despite our many financial challenges, this year and next present many great opportunities. Federal economic stimulus dollars will give us the opportunity to make investments in areas including education and infrastructure. In addition to the two-year budget, we are also working on energy policy to increase building efficiency and alternative energy, while reducing our dependence on oil. We are also focusing on expanding access to affordable health care, improving education, growing jobs and reforming taxes.

I do not view my role as Representative to be one that is limited to Augusta. It is important to me to be present in the community and communicate with you directly.

Please do not ever hesitate to contact me with any questions or concerns or if you need assistance with State Government. I can be reached by e-mail at RepDawn.Hill@legislature.maine.gov or by phone at 337-3689.

Once again, I am honored and grateful for the opportunity to serve you.

Sincerely,

A handwritten signature in cursive script that reads "Dawn Hill".

Dawn Hill  
State Representative

**GOVERNOR**

**Effective 11/08**

John E. Baldacci (D)  
One State House Station  
Augusta, ME 04333-0001  
(207) 287-3531  
governor@maine.gov

**Commissioner's Office, Alfred 1-324-1571**

**Clerk of the House 1-287-1400**

**REPRESENTATIVE TO CONGRESS DISTRICT 1**

Chellie Pingree (D)  
57 Exchange Street, Suite 302  
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Washington, DC 20515  
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**STATE SENATOR – SENATE DISTRICT 1**

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Peter Bowman (D)  
3 State House Station  
Augusta, ME 04333-0003  
287-1515, 287-1583 (TTY) or  
1-800-423-6900 (Senate message line)  
Fax: 287-1527

RESIDENCE:  
16 Old Ferry Lane  
Kittery, ME 03904  
439-6481  
peterbowman@comcast.net

**STATE REPRESENTATIVES TO LEGISLATURE**

<http://janus.state.me.us/legis>

House of Representatives

2 State House Station

Augusta, ME 04333-0002

287-1400 (Voice), 287-4469 (TTY) or 1-800-423-2900 (House message line)

Fax: 287-1456

**DISTRICT 151:**

Hon. Walter A. Wheeler, Sr. (D)  
46 Rogers Road  
Kittery, ME 03904  
Residence: 439-2693  
avongerry@comcast.net

**DISTRICT 149:**

Dawn Hill (D)  
P.O. Box 701  
Cape Neddick, ME 03902  
Cell: 207-337-3689  
dawn@dawnhill.org

**MUNICIPAL DIRECTORY AND EXTENSION NUMBERS  
FAX NUMBER 439-6806**

**MUNICIPAL OFFICE HOURS**

**MONDAY – THURSDAY**

**8:00 A.M. – 12:30 P.M.**

**1:00 P.M. – 6:00 P.M.**

<b><u>Town Manager</u></b> Jonathan Carter <a href="mailto:jcarter@kitteryyme.org">jcarter@kitteryyme.org</a>	<b>439-1633</b> Ext. 329	<b><u>Town Clerk</u></b> Maryann Place <a href="mailto:mplace@kitteryyme.org">mplace@kitteryyme.org</a>	<b>439-0452</b> Ext. 328
<b><u>Deputy Town Clerk</u></b> Kathryn M. Pridham <a href="mailto:kmpridham@kitteryyme.org">kmpridham@kitteryyme.org</a>	<b>439-0452</b> Ext. 313	<b><u>Assistant Town Clerk</u></b> Melissa Tibbetts <a href="mailto:mtibbetts@kitteryyme.org">mtibbetts@kitteryyme.org</a>	<b>439-0452</b> Ext. 312
<b><u>Voter Registrar</u></b> Maryann Place <a href="mailto:mplace@kitteryyme.org">mplace@kitteryyme.org</a>	<b>439-0452</b> Ext. 328	<b><u>General Assistance</u></b> Kathryn M. Pridham <a href="mailto:kmpridham@kitteryyme.org">kmpridham@kitteryyme.org</a>	<b>439-0452</b> Ext. 309
<b><u>Bookkeeper</u></b> Meredith R. Clark <a href="mailto:mclark@kitteryyme.org">mclark@kitteryyme.org</a>	<b>439-0459</b> Ext. 316	<b><u>Accountant</u></b> Jeannine Racine <a href="mailto:jracine@kitteryyme.org">jracine@kitteryyme.org</a>	<b>439-0459</b> Ext. 321
<b><u>Town Planner</u></b> Sandra Mowery <a href="mailto:smowery@kitteryyme.org">smowery@kitteryyme.org</a>	<b>439-6807</b> Ext. 307	<b><u>Assessor</u></b> Bruce E. Kerns <a href="mailto:bkerns@kitteryyme.org">bkerns@kitteryyme.org</a>	<b>439-0459</b> Ext. 306
<b><u>Development Staff Clerk</u></b> Michael Asciola <a href="mailto:masciola@kitteryyme.org">masciola@kitteryyme.org</a>	<b>439-6807</b> Ext. 303	<b><u>Code Enforcement</u></b> Heather Ross <a href="mailto:KitteryCEO@yahoo.com">KitteryCEO@yahoo.com</a>	<b>439-6807</b> Ext. 308
<b><u>Development Staff Clerk</u></b> Marilyn J. Boston <a href="mailto:mboston@kitteryyme.org">mboston@kitteryyme.org</a>	<b>439-0459</b> Ext. 390	<b><u>Development Staff Asst.</u></b> Shelly Bishop <a href="mailto:sbishop@kitteryyme.org">sbishop@kitteryyme.org</a>	<b>439-6807</b> Ext. 305
<b><u>Administrative Clerk</u></b> Debra Hazen	<b>439-0452</b> Ext. 310	<b><u>Harbor Master</u></b> Bion Pike <a href="mailto:kpa@kitteryyme.org">kpa@kitteryyme.org</a>	<b>439-0452</b> Ext. 301
<b><u>Administrative Clerk</u></b> Susan Barnard	<b>439-0452</b> Ext. 311		

**TOWN OFFICIALS**  
**July 1, 2008-June 30, 2009**

TOWN COUNCIL

Jeffery Brake	11/08	George Dow	11/10
Jeffrey Thomson	11/09	Ann Grinnell	11/09
Frank L. Dennett	11/09	Judith Spiller	11/08
Glenn Shwaery	11/10		

SCHOOL COMMITTEE

William Furbush	11/10	David Batchelder	11/08
Kimberly Bedard	11/10	Jeffrey Pelletier	11/09
Glennis Wright	11/10	Kenneth Lemont	11/08
Patti Ayer	11/09		

TOWN MANAGER

Jonathan L. Carter

SUPERINTENDENT OF SCHOOLS

Larry Littlefield

TOWN CLERK

Maryann Place

TREASURER

Jonathan L. Carter

TAX ASSESSOR

Bruce Kerns

TAX COLLECTOR

Jonathan L. Carter

CHIEF OF POLICE

Edward F. Strong

COMMISSIONER OF PUBLIC WORKS

Richard E. Rossiter

SUPERINTENDENT OF SEWER SERVICES

Stephen Tapley

FIRE CHIEF

David O' Brien, Chief  
James D. Melhorn, Assistant Chief

PLANNER  
Sandra Mowery

CODE ENFORCEMENT OFFICER  
Heather Ross

HEALTH OFFICER  
Heather Ross

RECREATION DIRECTOR  
Janice Grady

HARBOR MASTER  
Bion R. Pike

TRUSTEES - MARY SAFFORD WILDES TRUST FUND

A. David Mann, Chair	2/10	Frank G. Crotty	2/09
Joyce Tobey	2/11		
Maryann Place, Town Clerk, Ex-Officio Member			
Jeffrey D. Thomson, Council Chairman, Ex-Officio Member			

ZONING BOARD OF APPEALS

Vern J. Gardner, Jr., Chair	03/11	Thomas Battcock-Emerson	11/10
Brett Costa	03/11	Sarah Brown	11/09
Robert Kaszynski	12/10	Niles Pinkham	12/10
Herbert Kingsbury	12/09	Craig Wilson	11/09

PLANNING BOARD

Russell White, Chair	11/08	Megan Ryan Kline	11/08
D. Scott Mangiafico	11/10	Michael Luekens	11/10
Ernest Evancic	11/10	Douglas Muir	11/09
Joseph Carleton	11/09	George Burke	11/12

BOARD OF ASSESSMENT REVIEW

Robert Wyman, Chair	12/10	Dudley Bierau	11/08
Deborah Driscoll	12/10	Joseph Afienko, Alt.	04/09

PORT AUTHORITY

Milton Hall, Chair	8/09	Frank C. Frisbee	8/10
Joan Castellano	8/13	William Bailey	8/10
Barry Bush	8/09	Guy Petty	8/11
John Carson	8/13	D. Scott Mangiafico*	11/10

(\* Planning Board representative)

REGISTRAR OF VOTERS

Maryann Place, Registrar	12/10	Melissa Tibbetts, Deputy	indefinite
Kathryn Pridham, Deputy	indefinite	Gail Lemont, Deputy	indefinite
Marilyn Kelsey, Deputy	indefinite	Louise O'Brien, Deputy	indefinite

REGISTRATION APPEALS BOARD

Sandra Lutts, Chair	11/10	R. Michael Humiston	10/10
Dennis Fitzgerald	10/10		

CONSERVATION COMMISSION

Earldean Wells, Chair	5/09	Anne Borden	5/11
Stephen F. Hall	5/10	Donald F. Moore	5/10
Janice Carson	8/10	William Peirce, Alt.	4/09
Betsy Bischoff, Alt.	5/09	Dean Bensley, Alt.	5/10
Holly Elkins, Alt.	5/10		

SHELLFISH CONSERVATION COMMITTEE

Daniel Clapp, Chair	8/09	Joyce Tracksler	3/11
John McArdle	3/11	Daniel O'Reilly	4/10
Kenneth Lemont	1/10		

PERSONNEL BOARD

Kenneth Palmer, Chair	5/10	Page Mead	11/09
Kenneth Linscott	6/11	Donna Stobbs	11/11

CABLE TV RATE REGULATION BOARD

Norman Leon, Chair	2/10	Vern J. Gardner, Jr.	2/10
--------------------	------	----------------------	------

PARKS COMMISSION

Page Mead, Co-Chair	5/11	Richard J. DeMarco, Jr.	5/11
Kenneth Fellows, Co-Chair	9/09	M J Blanchette	5/09
Kristina DeMarco	5/10		

COMMUNITY CENTER BUILDING COMMITTEE

Robert Guay, Chair	George V. Dow	Kathleen Barry
Mary Carter	Charles Rodis	Mori Mitsui
Michael Downs	Janice Grady, Recreation Director	



RECYCLING SCHOLARSHIP SELECTION COMMITTEE

Wilbur Rhodes, Chair  
Jeff Brake

Norman Leon  
George Dow, Council representative

Herbert Kingsbury

OPEN SPACE COMMITTEE

Jonathan Carter  
Paul Bonacci  
Matt Brock  
Ernest Evancic  
Sandra Mowery

Roger Cole  
Neil Jorgensen  
Ann Grinnell  
Kenneth Lemont  
Don Moore

Glenn Shwaery  
Earldean Wells  
Page Mead  
Craig Wilson  
Richard Rossiter

**AUDIT REPORTS OF CERTIFIED PUBLIC ACCOUNTANT  
FOR FISCAL YEAR ENDING JUNE 30, 2009**

Pursuant to Maine Revised Statutes Annotated Title 30-A, Chapter 127, Section 2801, the following information is hereby provided regarding the audit report prepared by the Town's independent certified public accountant.

The complete post audit report for the last municipal year is on file at the town office and is available for distribution upon request.

TOWN AUDITOR: RHR Smith & Company  
3 Old Orchard Road  
Buxton, ME 04093

## **TOWN MANAGER'S REPORT 2008-2009**

The year in review for FY'09 (July-June) is a general highlight of the salient events and period of time in Kittery during this timeframe from the Town Manager's perspective in chronological order.

The summer of 2008 saw the heavy rains and destructives storms begin to slow from the springtime and dissipate with sunny and warmer temperatures. The economy was slowing, but the summer business was strong in the Kittery area compared to the rest of the year. The Fort Foster gate collection and season pass holders sufficiently paid for the park operations. The new parking rules at Seapoint Beach restricting it to only residents with Transfer Station stickers from May 15th to September 30th of each year was solidly enforced causing a raw reaction by non residents, but an overwhelming support by residents. The new Harbormaster spent his first boating season with the town and greatly streamlined the procedures and those on the mooring waitlist. The town with many trained volunteers continued another season of water quality testing for the Healthy Beach Program. A small grant was awarded to the town by the State Planning Office to do a feasibility analysis of Wood Island using UNH students and overseen by a small committee. The municipal FY'09 budget was implemented which saw the budget reduced in operational spending along with a reduction in revenue projected. The Town in conjunction with the Spruce Creek Association was successful in continuing to receive grants to undertake water quality work in the Spruce Creek Watershed area. The outstanding work of the association was recognized by State and Federal agencies. The largest of the grants, DEP 319, continued to be the backbone of the funding for the work to be done in FY'09. The summer drew to a close with a horrific accident involving a PWD employee in August with the community supporting fundraisers and assisting the family throughout the fall with financial assistance.

The fall brought an early fundraising effort for the Fuel & More program with an expected increase in heating oil prices. Several fundraisers were held with the largest in October with the first annual River Dance at the Weathervane Corporate Offices on Badger's Island; \$50,000 was raised throughout the year for this cause. The new School Business /Town Fiscal Agent began her position with a major objective to combine the educational and municipal financial offices and transition the school financial systems onto the town financial software platform.

The Town Council set the tax rate in October which resulted in an increase in \$.04 per \$1,000 of property valuation increase to \$14.04. Municipal, State and Federal elections were held in November resulting in a new councilor being elected. Gary Beers took over for Jeff Brake on the Town Council and Councilor Spiller was re-elected. The Town Council began the FY'10 budget process giving guidance to hold the line on spending with the Town Manager projecting a significant loss in third party revenue from State and Federal sources along with reductions in local auto excise collection available to assist in keeping the tax rate steady. The town began to feel the recession as fall became winter.

In early November, the joint New Hampshire and Maine Department of Transportation's efforts to rehabilitate the Memorial Bridge were set a huge setback with bids coming in \$15 million over projected budget. Maine DOT determined it would not continue on the path of rehabilitating the Memorial Bridge without first looking at both the Memorial and Sarah Long Bridges collectively in a project called the Connectivity Study which New Hampshire agreed to participate.

The winter season began with the traditional Holiday Parade in early December that was well attended. The next week the region experienced a severe ice storm that resulted in power outages throughout the town and seacoast region for several days and in some towns to the south, for weeks. Shelters were opened, emergency declarations made at the State and local levels and the community worked together to assist one another until power was restored. Cleanup from the ice storm continued into the spring as continual winter storms and cold plagued the area making cleanup difficult. Kittery received FEMA funding assistance to cover a portion of the ice storm cost. The FY'10 Municipal and Educational budget season began in earnest. Additionally the School Committee, Town Council and the Shared Services Committee worked through an examination and analysis of the school facilities resulting in a recommendation in the spring to close Frisbee School and move the third grade to Mitchell School and the fourth and fifth grades to the Shapleigh School and seek a bond referendum to construct additional classroom space onto both schools. A separate discussion began on what to do with Frisbee School and the Town Council held two workshops to receive public ideas which ranged from moving the Rice Public Library into the facility, building the Community Center at the location, developing a Performing Arts Center and perhaps moving the Municipal Offices to the site. In the end, the Town Council decided to form a committee called the Frisbee Revitalization Committee and solicited citizen members, but would wait to appoint the committee following the school bond referendum vote.

As the spring took hold with continual rain storms with some causing substantial damage, the School Committee voted to close Frisbee School. The public began to debate the merits of the Frisbee closing and the movement of the students into the Mitchell and Shapleigh Schools without first having the building additions constructed or knowing if the school bond would pass. In addition, a new Capital Improvement Plan Committee presented their recommendations to the Town Council resulting in a June bond referendum for a replacement Public Works Salt and Sand facility and an Office Complex. The budget continued through its process with Town Council initial approval of the educational budget in late April so it could be placed on the June ballot for the citizen approval and the municipal budget in June. The Wood Island Study was completed in May by the UNH students and presented to the Town Council. In turn, the Council charged the Wood Island Committee with following through with the study and report back with its recommendations during the FY'10 timeframe. The Connectivity Study of the two bridges continued with current structural engineering reports placing a 20 ton weight limit on the Sarah Long Bridge and reduction weight limit to 10 tons on the Memorial Bridge. The group known as "Save our Bridges" formed and held a rally in Portsmouth and Kittery in addition to traveling to Augusta to urge the State

of Maine to join with New Hampshire to submit a TIGER stimulus application to fix both bridges. The June 9th State and Municipal elections resulted in the passage of both the School and Public Bond Issues, the Educational Budget and a number of warrant articles.

The FY'09 budget year ended positively in the black following a continual monitoring of revenues and cutbacks in the operational budget to achieve a positive outcome. The recession caused a larger reduction in receipted revenue than forecasted. June ended as one of the rainiest months on record. The spirit and resolve of Kittery and its government and citizens continue to hold strong with an unfavorable economy facing it in FY'10.

**RECREATION DEPARTMENT  
ANNUAL REPORT  
2008-2009**

To the Citizens of Kittery:

It is with great pleasure that I submit my 27th Town Report for the Kittery Recreation Department.

The Recreation Department continues to provide all types of activities for all ages and interests. Many new residents were introduced to us this past year and participated in events like sports, trips, Halloween Celebration, Winter Carnival, Father/Daughter Dance, Mother/Son bowling, tea party for tots, classes, several senior luncheons and other activities. Individuals are always pleasantly surprised with the wide array of activities this Department proudly offers.

Our "Concerts in the Parks Summer Series" is growing with over 100 people attending most Tuesdays in the month of July @ Memorial Field or Traip Academy when it rained! Kennebunk Savings Bank has been our sponsor for this series since 2003. The weather has been a bit of an inconvenience this summer but thanks to Traip Academy we continue to offer the concerts rain or shine.

Our S.A.F.E. after school program for youth in K-8th grade had a great year with lots of new daily activities for our participants. This program is licensed with the State of Maine and is housed at Frisbee School. Safe Alternatives for Enrichment offers children an array of activities that keep children safe during after school hours while offering parents the security of knowing that their child is well cared for and having a great time socializing with others. S.A.F.E. is a well-respected program meeting the needs of many Kittery families during the school year. In the fall we will be using Frisbee School along with Head Start even though the School

Department has stopped using it for a School. Our S.A.F.E. program parents are very happy with this decision since Frisbee is a convenient, central location.

York Hospital provided to Kittery's low-income families \$18,500 administered by Kittery Recreation. This program is very valuable to our residents providing assistance with daycare during the school year and summers. Many families take advantage of this generous gift and have been provided with reduced program fees as a result. We wish to thank York Hospital, our neighbor and friend, for this generous contribution to Kittery!

A new Community Center ...with the decision made to not use Frisbee as a school any longer a step has been made to appoint the Frisbee Revitalization Committee. Their charge will be to seek ideas from the public on Frisbee reuse, including from the Kittery Recreation Department, the Rice Public Library and any other interested group. They will develop a plan for reuse, including a timeline, identification of programs and offices proposed for location in the complex, a design plan, and approximate projected cost.

In closing, I would like to take this opportunity to thank the residents of Kittery and all of our sponsors who continue to support our programs. A special thank you to all of our instructors, coaches, assistant coaches, referees and volunteers.

Additionally, thanks goes out to the Town Manager, Jon Carter, the Town Council and Municipal staff for the support you have shown this Department throughout the year.

Last but certainly not least my staff who work consistently each and everyday assisting me in "Creating Community Through Recreation!" "A job well done by a fabulous team!"

I appreciate your dedication to Kittery Recreation and the citizenry of Kittery!

Respectfully submitted,

Janice C. Grady, Recreation Director

**KITTERY PORT AUTHORITY**  
**ANNUAL REPORT**  
**2008-2009**

To the citizens of the Town of Kittery:

Usage and interest in our harbor remains at its capacity during the summer months. We still see quite a few unused moorings, so we encourage people not intending to use their moorings for the season to place them on the Temporary Program. The mooring is used and the owner still maintains ownership of his/her mooring and the spot in the water. The following year it goes back to the owner for his or her use or it can be put back in the Temporary Program for another year. The Harbor Master is in charge of this program if you have any questions. We still get a few complaints on speeders and excessive wakes. Remember you are always responsible for your wake no matter where you are located. Waves carry a long way sometimes into shallow waters causing excessive dangerous waves. Take a look behind you and make sure your wake isn't causing a dangerous condition for someone else. Also for safety, speed should be governed by the circumstances that exist in the area." Also be sure you can stop your vessel within half the distance of visibility at all times." So if everyone does his part it will help to solve a lot of the problems. "Known as good seamanship." Keep the waters safe for all.

Six pier permits were approved this year. Three are built; plus a number of repairs to Existing Bulkheads and Piers. The State is encouraging use of piers by neighbors before building individual piers on every waterfront lot. Thus you have the long form from the DEP instead of Permit by Rule for all piers. As for the Port Authority, we look at each application on its own merits and the overall picture dealing with navigation, safety, practicality, existing conditions, size of boats and all other things affecting Navigable Tidal Waters. Also we have the Federal, State and Local Ordinances to comply with where applicable. And The Comprehensive Plan as a guide. We also have to look at all water dependent structures within 100' inland of High Water.

The new ordinances passed by council effective 12/14/06 (to be tweaked) require Applications for piers now go to the Town Planner first to check for any upland issues.

Harbor Master Bion Pike is now on his second year and can be found in the summer months at the Town Piers, Town Hall, Traip Ramp or out in the Harbor Master's boat. He is still a part time employee and has Wednesday and Thursdays off, even if he is at the Piers on those days. He only works 40 hours/month during the winter months.

The Traip Academy Ramp, with new floats and extended new ramp has been a great improvement for trailered boats and Kayakers. Due to the added use created by neighboring towns charging fees, we are charging \$3.00 per launch or \$25.00 per season for the two launching ramps; this fee doesn't apply to mooring holders.

Please take care of your own trash and turn off headlights while using ramp at night.

All boat owners are reminded that they require an excise sticker if they are in Maine waters for 75 days or more during the year. Also all mooring buoys are to be numbered so we know who belongs to same. The Port Authority meets the first Thursday of every month at the Town Hall and everyone is welcome to share their ideas and input. We need everyone to help in keeping the Town Piers and Waters safe for all. Dumpsters on Piers are for boaters and Pier users. Except at Pepperrell Cove where we share with Capt. Simeons. We want to thank the voters for \$40,000 approved for Town Pier maintenance. We replaced the decking and rails at Kittery Town Wharf and added bracing and floats at Pepperrell Cove Pier.

Respectfully submitted,

Milton Hall, Chairman

John Carson, Vice-Chair

Barry Bush, Secretary

William Bailey

Joan Castellano

Guy Petty

Scott Mangiafico

**POLICE DEPARTMENT  
ANNUAL REPORT  
2008-2009**

To the Citizens of the Town of Kittery:

On behalf of all members of the Kittery Police Department, I respectfully submit the Annual Administrative Summary Report for the 2008-2009 fiscal year.

As you can see by the figures on the General Activity Report, our department had another busy year. As the area continues to grow, so do our calls for service. Our total calls for service and reports increased by 1940 and complaints/offenses increased by 5746.

Due to budgeting requirements, the department suspended its School Resource Officer Program in 2008-2009 and will be losing one full-time patrol officer position during the next fiscal year.

Our department applied for and was awarded several grants from the Department of Highway Safety to purchase equipment and participate in safety programs to protect our community:

### **Cruiser Computers**

The Kittery Police Department received nine laptop computers to replace all cruiser computers at no cost to the Town of Kittery. The equipment received from the grant has a value of \$31,500.00.

### **Speed Enforcement**

We received \$4,950.00 for speed enforcement patrol. This allowed us to pay for an off-duty officer to conduct speed enforcement in targeted areas.

### **Impaired Driver Enforcement**

The department received \$3,500.00 for impaired driver enforcement to pay for increased OUI patrol through September 2009.

### **Seatbelt Enforcement**

The department received \$1,890.00 for seatbelt enforcement and education.

In addition to the above grants, we have applied for the COPS Hiring Recovery Grant and an Edward Byrnes Justice Assistance Grant to fill and retain the lost full-time officer position for the next four years. The total of these grants, if awarded, would be \$262,895.00.

With the support of the Kittery Police Benevolent Association and the Kittery Rotary Club, we continued to offer the D.A.R.E. curriculum to our fifth grade students and sponsored five children from the community to attend a free week at Camp P.O.S.T.C.A.R.D., which was held at Camp Cedar in Casco, Maine. The acronym stands for Police Officers Striving To Create and Reinforce Dreams. Lieutenant Russell French served as a camp leader for his 10th straight year. The camp focuses on responsible decision making opportunities and leadership development. It is an unforgettable experience that builds valuable skills, strong friendships and memories for a lifetime. Patrolman Brian Cummer instructed the D.A.R.E. Program. Upon completion of the program, a graduation ceremony was held at Frisbee School, followed by a field trip and cookout for all the graduates and their family members at Fort Foster.

November marked my 30th anniversary of serving the citizens of Kittery and it has been my honor to lead your department as your Chief since 1986. In February I was humbled to be recognized with the Chief of the Year Award from the Maine Chiefs of Police Association for commitment to the law enforcement profession. My commitment has been made possible by your support and the dedication and enthusiasm of our department members.



## General Activity Report for the 2008-2009 Fiscal Year

TOTAL CALLS FOR SERVICES AND REPORTS	32,598
TOTAL COMPLAINTS/OFFENSES	23,841
• Kittery	10,743
• Kittery Point	3,186
• Business District	9,897
• Other Jurisdictions	429
ARRESTS	424
• Criminal	403
• OUI	21
TOTAL MOTOR VEHICLE CONTACTS	6,776
• Motor Vehicle Summonses	3,820
• Warnings Issued	2,956
JUVENILE OFFENSES	283
• Juvenile Crimes	175
• Traffic Violations	108
ANIMAL COMPLAINTS	1,063
CALLS PROCESSED FOR ELIOT P.D.	8,617
911 CALLS	273

Respectfully submitted,

Edward F. Strong, Chief of Police

**RICE PUBLIC LIBRARY  
ANNUAL REPORT  
2008 – 2009**

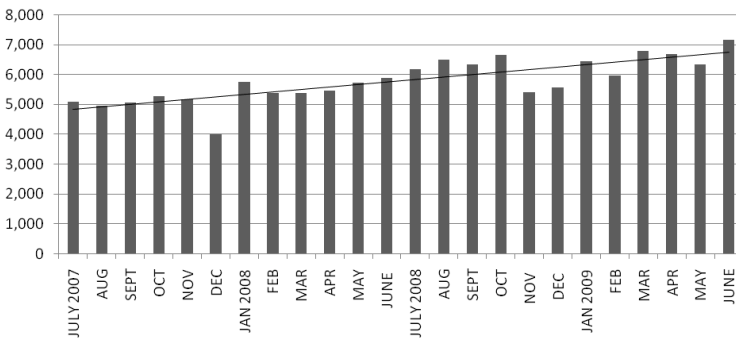
This past March 24th marked the 100th anniversary of the Rice Public Library being incorporated by the State Legislature "...to operate and maintain a free Public Library for the use of all the Inhabitants of the Town of Kittery...." On June 30th, Matthew Dunlap, Maine’s Secretary of State, took time out of his demanding schedule to come to Kittery to present to the Library a plaque recognizing the contributions that Library Board members and staff have given to the town in the past century.

We were very pleased to be recognized by the State for our years of service to the residents of Kittery. It was appropriate that we were honored this year, as it was our busiest year ever. Our circulation reached 86,462 – a 22% increase from last year. We checked out an average of 344 titles a day. In addition to our expanded circulation, our interlibrary loans and reserves were up over 19% (to 16,654), and our Reference Questions increased by over 31% - to 15,647.

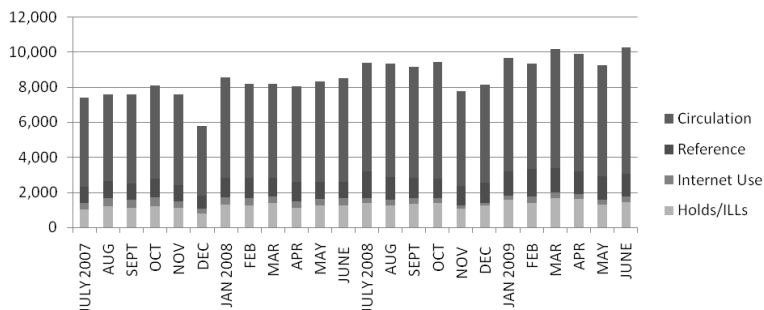
Adult book circulation was 32,888, 38% of our total check-outs; Children’s books went out 18,455 times - 21% of our circulation; Young Adult materials circulated 2,193 times, for 3% of the total. Adult audiovisual items were loaned out 12,653 times – over 14% of our circulation; Children’s audiovisual items circulated 3,619 times - 4% of the total. Interlibrary loans for our patrons comprised 6,277 - 7% of our check-outs. In addition, we sent 8,694 of our books to other libraries to fill their interlibrary loan requests.

The dramatic increase in our use is easily seen in the following charts:

**INCREASE IN CIRCULATION  
JULY 2007 - JUNE 2009**



## LIBRARY USE JULY 2007 - JUNE 2009



The most heavily used parts of our collection were: Children’s DVDs, with 8.6 check-outs per title, and Adult DVDs and Children’s graphic novels with 6.4 circulations per item. Next were Children’s easy readers and YA DVDs (both 5.3 circulations per title), Children’s books on CD (4.7 circulations per title), Adult books on CD (4.5 check-outs per title), Children’s easy nonfiction (3.9), Children’s videos (3.1), Adult large print books (2.3), Children’s picture books (1.7) and Adult paperbacks (1.6).

We issued 959 new Rice Library cards to Kittery residents and processed 1,683 reserves (holds) for our patrons. We had over 60,400 visits to our two buildings during the year. We average over 3,000 “hits” on our website each month.

The borrowing of our museum passes to the Seacoast Science Center at Odiorne Point, the Children’s Museum of New Hampshire, Portland Museum of Art, Museum of Fine Arts (Boston), and the New England Aquarium reached a new high. Our patrons were able to enjoy 630 discounted admissions for their families because of this beneficial program financed by the Friends of the Rice Library.

We added 5,123 items added to the Library. In response to patron use, we undertook a major expansion of our DVD and books on CD collections. Through a generous gift from the Lions Club, we were able to add 40 titles to our large print holdings. The new titles are very much appreciated by our clientele. To supplement our audios, we joined a State-sponsored downloadable audiobook program which allows our cardholders access to thousands of audiobooks that we do not own. We deaccessioned 1,731 titles, mainly older issues of periodicals, videos, and cassettes.

Our Youth Services Department offered 99 programs which were attended by 4,190 people. Programs included: in-house Toddler and Preschooler Storytimes, Traveling Storytimes (to local preschools), school visits, PNSY Child Development Center visits, special performers, Summer Reading Program, Family Reading Nights, and Family Film Nights. Attendance at all events was higher on average than in previous years.

With the help of grants from the Rosamund Thaxter Foundation and the Robert W. Traip Trust, we continued to updates the Teen Space. We have added new

multimedia resources, two computer stations, and an enhanced, updated non-fiction collection for homework assistance.

We undertook several outreach efforts to acquaint residents with all that the Library has to offer. These included the beginning of a twice monthly e-mail newsletter, having a library card sign-up table at the polls on election days, an open house, participating in Stroll the Square, and attending the school's kindergarten orientation and registration days.

Adult programs included: how to undertake an effective job search campaign, a book review series, a program on the life of Elizabeth Ogilvie, a Seasmoke concert, an estate planning seminar, and guitar jamming sessions. Our Book and Bake Sale in late June was a great success. We also sponsored meetings of southern Maine and southern New Hampshire librarians in our 1888-built Rice Building.

Due to the downturn in the economy and resultant shortfall in anticipated town revenues, the Town requested that we reduce our FY09 budget by 2.5% and our FY10 budget request by 3.55%. Responding to the Town's needs, we acceded to their requests. This chiefly impacted our book and programming funds. Townspeople concerned about the effects of these budget reductions established a Library Advocacy Committee and voiced support for the Library's services at a Town Council meeting.

Library staff attended a series of meetings with school administrative and library staff to discuss ways we can help each other so that our townspeople receive the best possible library service for their tax dollars.

We undertook several repairs and upgrades to our aging buildings. The front steps of both the Rice and Taylor buildings were repaired. For energy efficiency, we had fully programmable thermostats installed in both buildings. We had the electrical floor outlets (which were a tripping hazard) removed from the Roberts Room. Steel braces were installed to secure the metal shelving units. A lighting expert from CMP undertook a thorough examination of our lighting needs. We also established new perennial planting bed in the Rice garden. New photocopiers were leased; the Taylor one is a color copier/scanner. Due to our heavy Internet use, the State Library awarded us a second T1 line.

We sincerely appreciate the Town Council's continuing support of the Library and its well received programs by funding our operational needs for the fiscal year. The Friends of the Rice Library sponsored our popular museum pass program and children's summer reading program, as well as making significant donations for our adult book, DVD, and books on CD collections. Gifts from the Lions Club, the Robert W. Traip Trust, the Rosamund Thaxter Trust, and a number of generous patrons helped us purchase titles for the large print, young adult, and adult collections.

I was honored to be elected to the Executive Board of the Southern Maine Library District this spring.

The staff, without whose help none of the above could have been accomplished, were: Library Assistants Kathy Cowdrey, Bonnie Mee, Simone Roy, and Laura Thornton; Head of Technical Services Nancy Johnson; Head of Youth Services Jenny Kelley; and Head of Circulation Richard “Chip” Schrader.

Our volunteers greatly assisted us with processing interlibrary loans, programming, staffing the circulation desks, shelving, and special projects. A special thanks to volunteers Jean Arris and Pam Robinson for maintaining our Maine Room collection and answering genealogy and local history questions. We deeply appreciate the help of Elaine Hallissey, Alison McKay, and Mark Steele, who volunteer several hours every week. The USS Greenville was well represented by faithful volunteers Commander Alan Dorrbecker, Lt. Michael Key, and Navy spouse Heather Yeaw. Our dedicated volunteers also included: Marie Catalano, Derek Chrobak, Rina Howard, Natasha Mutch, Stephanie Oeser, Maya Schwartzwalder, Eliza Sheff, Emily Sheff, June Spinney, Sheldon Stroheker, Rick Thornton, and Isabelle Woollacott. We are very grateful to the many members of the Friends, especially Windy Burns and Nan McNally, who assisted us with our programs and in myriad other ways over the course of the year. Both Library staff and visitors appreciate the attractive flower arrangements donated by members of the Harbourside Garden Club.

The members of our Board of Directors who guided us through the above activities were: Rachel Dennis, President; Louis Proctor, Vice President; Dudley Bierau, Treasurer; Judith Kimball, Secretary; and members Barbara Fein, Elyse Kiehl, and Charles Simpson.

Respectfully submitted,

Steve Russo, Library Director

**FIRE DEPARTMENT  
ANNUAL REPORT  
2008-2009**

Hello!

As an organization, the Fire Department is blessed with a talented and hard-working group of on-call/volunteer firefighters. The mission of the Kittery Fire Department is to protect and preserve life and property. Our role is to educate and inform to improve safety, as well as be prepared to take quick, aggressive action when prevention efforts do not prevail.

Summary of FY 08/09

- The department took delivery and put in service a new 3000 gallon tank truck manufactured by KME
- Apparatus floors in both stations were epoxy coated
- The department took delivery of a new set of hydraulic rescue tools
- With much support from the Town Council a new Public Safety Impact Fee Ordinance was written and adopted. A \$5.00/thousand fee is collected on construction costs over \$100,000. The monies collected are placed into a separate account and may be used for public safety enhancements.
- Firefighters trained an average of 8 hours per month. Several firefighters completed Firefighter 1 and 2 and are now state certified firefighters.

**Incident Type Breakdown**

<u>Incident Type</u>	<u>Occurences</u>	<u>Percentage</u>
Building fire	22	5.4
Fires in structures other than buildings	1	0.2
Cooking fire, confined to container	9	2.2
Chimney or Flue fire	6	1.5
Fuel burner/boiler malfunction	1	0.2
Passenger vehicle fire	7	1.7
Natural vegetation fire, other	2	0.5
Forest, woods or wildland fire	2	0.5
Brush, or brush and grass fire	4	1.0
Garbage dump or sanitary landfill fire	1	0.2
Outside equipment fire	1	0.2
Medical assist, assist EMS	41	10.0
Vehicle accident with injury	37	9.0
Motor vehicle/pedestrian accident	1	0.2
Search for person on land	1	0.2
Search for person in water	2	0.5
Removal of victim from elevator	2	0.5
High angle rescue	1	0.2
Water and ice rescue, other	2	0.5
Rescue or EMS standby	3	0.7
Gasoline or other flammable liquid spill	7	1.7
Oil or other combustible liquid spill	8	2.0
Gas leak (natural or LPG)	13	3.2
Chemical spill or leak	1	0.2
Carbon monoxide incident	3	0.7
Electrical wiring/electrical problem	3	0.7
Heat from short circuit/defective worn	1	0.2
Light ballast breakdown	1	0.2
Power line down	56	13.7
Arcing, shorted electrical equipment	7	1.7
Vehicle accident, general cleanup	16	3.9
Service call	2	0.5

<u>Incident Type</u>	<u>Occurrences</u>	<u>Percentage</u>
Water problem, other	1	0.2
Water evacuation	3	0.7
Water or steam leak	1	0.2
Smoke or odor removal	3	0.7
Public service/assistance	1	0.2
Assist police or other government agency	2	0.5
Public service	3	0.7
Assist invalid	1	0.2
Unauthorized burning	3	0.7
Cover assignment, standby, move-up	7	1.7
Good intent call/other	2	0.5
Dispatched and cancelled en route	2	0.5
Authorized controlled burning	1	0.2
Smoke scare, odor of smoke	18	4.4
Hazmat release investigation w/ no hazmat	1	0.2
False alarm or false call, other	1	0.2
Bomb scare, no bomb	5	1.2
Sprinkler activation due to malfunction	4	1.0
Smoke detector activation due to malfunction	4	1.0
Alarm system sounded due to malfunction	32	7.8
CO detector activation due to malfunction	5	1.2
Smoke detector activation, no fire	7	1.7
Alarm system sounded, no fire, unintentional	26	6.4
CO detector activation, no CO	6	1.5
Severe Weather, standby	4	1.0
Lightning strike, no fire	1	0.2
Citizen Complaint	1	0.2
<b>TOTAL</b>	<b>409</b>	<b>100.0</b>

- Total Calls – 409 (an increase of 47 from previous year)
- Incidents with a reportable dollar loss – 23
- Estimated fire loss - \$796,450
- Average dollar loss - \$34,628

Once again I would be remiss if I did not take the time to thank our dedicated group of firefighters for the efforts they put forward. I look forward to the opportunity to continue to work with this group of fine young men and women as we strive to maintain and improve our services during these tough economic times.

Respectfully submitted,

D. W. O'Brien, Fire Chief

**CONSERVATION COMMISSION**  
**2008-2009**

Kittery residents interested in serving on the Conservation Commission are welcome. Regular meetings are held on the first and third Thursday of each month, 5:30 pm in the conference room in the town hall.

**Coastal Cleanup** was held on Saturday, September 20, 2008 at Seapoint and Crescent Beaches, Rogers Park and Eagle Point. 23 volunteers cleaned 3+ miles, collecting over 300 pounds of debris. In October, 2008, 8 volunteers collected 100 pounds of debris along a ½ mile of the Portsmouth Naval Shipyard.

**Town Farm Forest** will soon have a new safer entrance and parking area. The State of Maine improved Haley Road which led to tree removal along the front of the Town Farm Forest. KCC negotiated remediation which will give the entrance/exit much improved site distances and the new parking area will allow all cars to turn around before exiting the parking area. The remediation plan also includes the replanting of the old parking area/entrance and a path to the Town Pound.

**Lobster Trap Cleanup** was held Saturday, May 2, 2009 at Seapoint and Crescent Beaches. Over 20 volunteers dragged 100+ lobster traps to areas on the beaches where they could be picked up by a small tractor to be delivered to trailers waiting in the parking area for transfer to the Kittery dump.

**Adopt-A-Road** Program, co-chaired by Janet Gourley and Susan Emery, is in its twelfth year. This long standing program was initiated before the State of Maine had such a program. Currently, forty-two (42) individuals, families and groups clean sixty-eight (68) roads or road sections. The list of participants is available on the Conservation Commission Bulletin Board in town hall.

We will miss the Charles Vaughan and Tate families, long time adopters (since 4/97 and 4/98 respectively), who have moved from the area. We thank them for their many years of service. We welcome the Newmans who have replaced the Tates in cleaning a section of Pocahontas Road, Wheelhouse Road, and Captains Way. We also thank the USS Greenville for cleaning Manson Avenue and Extension during its stay at the Portsmouth Naval Shipyard. It is the only submarine to adopt a road in the history of our program to date.

We are actively seeking more volunteers to adopt roads such as: Dennett, Martin, Manson, Norton, Lewis and a section of Barlett, and avenues including: Tilton, Newson and Manson. The initial commitment is for two years and to clean at a time of one's choice in April, August and November. Please join our current volunteers, many who have been with the program for years, for which we thank them, to help "Keep Kittery Clean and Beautiful!" As seen on a sign in Ireland recently by one of our co-chairs, "Beauty Dies Where Litter Lies."

To join the program, please contact the co-chairs.



**Open Space Committee** – KCC continues to serve on this important committee to identify and review town owned property and right-of-ways.

**Animal Waste** continues to be a problem on town owned property. This spring KCC received complaints from residents regarding the amount of dog and horse waste on the Rogers Park trails. There have been complaints regarding the dog waste on Seapoint and Crescent Beaches and Fort Foster. KCC has teamed up with the Parks Commission, Town Council and Spruce Creek Assn. to change the pet waste ordinance to include horse waste and to look into providing barrels specifically designed to accept plastic bags of animal waste. These barrels will be located for convenient use.

**Planning Board** continues their work updating Kittery Ordinances. KCC has participated in the Wetland, Shoreland Zone, Post Stormwater Ordinance updates. KCC developed signs to be used around Kittery, to designate wetlands, vernal pools, conservation land, wildlife habitat and shoreland zone, to protect these valuable areas from impacts.

The Conservation Commission serves as advisory to the Planning Board and Zoning Board of Appeals.

**Goodbyes** – KCC has said goodbye to two associate members this year, Betsy Bishop and Wil Peirce. We thank them for their contributions and wish them all the best. We have slots open for one voting member and an unlimited number of associates.

**Kittery Conservation Commission** members: Earldean Wells, Chair; Anne Borden, Vice Chair; Stephen Hall , Treasurer; Don Moore, Minutes Recorder, Jan Carson.

Associate members: Dean Bensley, Holly Elkins.

Kelly Wilsey is presently waiting for her Town Council interview and will become a voting member.

Respectfully submitted,

Earldean Wells, Chair

**CODE ENFORCEMENT OFFICER  
ANNUAL REPORT  
2008-2009**

Building Permits Issued for Fiscal Year July 2008 – June 2009

<b>Total Number of Permits Issued:</b>	<b><u>519</u></b>
<b>Total Cost of Construction:</b>	<b><u>\$ 13,933,546.00</u></b>
<b>Total Permit Fees Collected:</b>	<b><u>\$ 167,572.00</u></b>

<b>I. New Residential Housekeeping Buildings:</b>	
A. One Family Residences	
Total Number of Permits	<u>27</u>
Construction Cost	<u>4,696,000.00</u>
B. Two Family Residences	
Total Number of Permits	<u>1</u>
Construction Cost	<u>200,000.00</u>
C. Mobile Homes	
Total Number of Permits	<u>5</u>
Construction Cost	<u>213,370.00</u>
<b>II. Conversions</b>	
Total Number of Permits	<u>1</u>
Construction Cost	<u>32,000.00</u>
<b>III. Moving and Relocating Houses</b>	
Total Number of Permits	<u>2</u>
Construction Cost	<u>165,000</u>
<b>IV. New Residential Buildings/Structures</b>	
A. Sheds, Decks, Pavilions, Gazebos, Greenhouses	
Total Number of Permits	<u>50</u>
Construction Cost	<u>208,050.00</u>
B. Barns, Garages, Workshops, Carports, Chicken Coops/Pens	
Total Number of Permits	<u>17</u>
Construction Cost	<u>542,200.00</u>
C. Docks, Piers, Ramps, Floats, Pools, Hot Tubs	
Total Number of Permits	<u>20</u>
Construction Cost	<u>444,249.00</u>

**V. Residential**

A. Additions & Alterations	
Total Number of Permits	<u>99</u>
Construction Cost	<u>2,897,705.00</u>
B. Roofing, Windows, Doors, Siding, Painting, Insulation	
Total Number of Permits	<u>180</u>
Construction Cost	<u>1,432,335.00</u>
C. Retaining Walls, Rip Rap Embankment, Walkways, Fencing	
Total Number of Permits	<u>6</u>
Construction Cost	<u>29,060.00</u>
D. Lawn Irrigation Systems, Water Tanks	
Total Number of Permits	<u>2</u>
Construction Cost	<u>3,087.00</u>
E. Permit Continuation	
Total Number of Permits	<u>4</u>
Construction Cost	<u>379,000.00</u>
F. Permits Amended	
Total Number of Permits	<u>1</u>
Construction Cost	<u>1,500.00</u>
G. Temporary Permits	
Total Number of Permits	<u>1</u>
Construction Cost	<u>0.00</u>

**VI. Non-Residential**

A. Additions & Alterations	
Total Number of Permits	<u>8</u>
Construction Cost	<u>423,635.00</u>
B. Commercial Fitups	
Total Number of Permits	<u>22</u>
Construction Cost	<u>1,357,550.00</u>
C. Antennas	
Total Number of Permits	<u>5</u>
Construction Cost	<u>312,000.00</u>

**VII. Electrical, Generators, Security Systems, Conduits, Air Conditioners**

Total Number of Permits	<u>22</u>
Construction Cost	<u>92,228.00</u>

**VIII. Chimneys, Pellet Stoves, Boilers, Wood Stoves**

Total Number of Permits	<u>27</u>
Construction Cost	<u>146,425.00</u>

**IX. Solar Heating, Geothermal Heating**

Total Number of Permits	<u>4</u>
Construction Cost	<u>78,602.00</u>

**X. Demolition**

Total Number of Permits	<u>3</u>
Construction Cost	<u>1,750.00</u>

**XI. No Value**

Total Number of Permits	<u>7</u>
Construction Cost	<u>0.00</u>

**XII. Town**

Total Number of Permits	<u>5</u>
Construction Cost	<u>277,800.00</u>

Respectfully submitted,

Heather Ross, Code Enforcement Officer

**LOCAL PLUMBING INSPECTOR  
ANNUAL REPORT  
2008-2009**

Plumbing Permits Issued For The Fiscal Year July 2008 – June 2009

NUMBER OF PERMITS ISSUED:

Internal Plumbing Permits	<u>87</u>
External Plumbing Permits	<u>54</u>
Total Number of Permits Issued	<u>141</u>

AMOUNT OF FEES COLLECTED:

Total Amount Collected	<u>\$ 12,237.00</u>
Total Sent to State	<u>\$ 3,059.25</u>
Net to the Town of Kittery	<u>\$ 9,177.75</u>

Respectfully submitted,

Heather Ross, Local Plumbing Inspector

**PUBLIC WORKS DEPARTMENT  
ANNUAL REPORT  
2008 - 2009**

**HIGHWAY DIVISION**

Routine maintenance includes brushing and mowing roadsides, patching streets, cleaning sediment from storm water basins, sweeping streets and sidewalks, sanding/salting roads, snow plowing, picking up litter, replacing signs, graveling shoulders, repairing sidewalks, repairing guardrails, cleaning drainage ditches, repairing basins, patching holes, etc.

## ROAD SURFACE MANAGEMENT SYSTEM (RSMS)

The RSMS is a street list and inventory that utilizes a point deficiency qualitative rating to assess the surface condition of our streets. Once evaluated, these streets are compiled into a priority treatment directory. This directory divides our streets into three groups, which are listed in order of their point condition rating with the worst having the lowest score.

Due to significant differences in function, volume, and funding sources, three RSMS program categories are done:

1. State/Local Road Assistance
2. Local Collector/Connectors
3. Low Volume Local Road

## STATE/LOCAL ROAD ASSISTANCE PROGRAM

The State/Local Road Assistance Program is a reserve fund account for capital improvements or resurfacing projects on 28.99 miles of Kittery's arterial or collector roads classified under the State Urban and Rural Highway System. Under this program, the Maine Department of Transportation funds communities in an amount as directed by the State Legislature. The state MDOT allocation to Kittery was \$176,884., a reduction of \$9,608 from the previous year. The town matched the MDOT amount with \$172,472.00.

State/Local Road Assistance funds are often used as the Town's matching share for competitive projects under the Federal Urban/Rural Initiative Program (URIP). Some of these projects are reviewed and approved by the Kittery Area Comprehensive Transportation System (KACTS) Committee and administered by the MDOT.

An MDOT project approved in 1998 through KACTS is the complete reconstruction of Route 1 south starting at Love Lane and ending at the Kittery Traffic Circle. The project included removal of subsurface concrete slabs; new sidewalk with granite curb; breakdown/bike space; slope improvements for guardrail removal; drainage improvements; and new asphalt base and top. The Maine Department of Transportation is responsible for the planning and construction oversight for this project. After 10 years the project was finally started in 2008 and completed in 2009 by Shaw Brothers Construction Inc. Working with the State MDOT on this project was an exercise in futility and stupidity at the higher levels of State MDOT senior management. You will note the project in totality is 132' short of the project description starting at Love Lane and going .88 miles to the Kittery Traffic Circle. At the Kittery Traffic Circle they stopped 85' feet short of connecting to the circle. Also they did not replace 2 failing plastic drain lines at this location. So when you go over this mess don't blame us as we had the KACTS (federal share) and Town share for funding even if they called it an extra. If you have any complaints call MDOT Commissioner David Cole with your concerns @ 207-624-3003.

In the spring of 2009 Shaw Brothers Construction Inc., independent of the MDOT project, was hired by the Kittery Public Works Department to replace 6 lines of faulty larger diameter polyethylene plastic pipe in the area serving the Kittery Traffic Circle. The pipe was manufactured by Hancore now owned by Advanced Drainage Systems (ADS) and they deny responsibility for pipe that has collapsed three times from the top inward. Our cost to do 6 out of 9 lines was \$143,411.80.

In July of 2008 Newmarch St. (Route 1) was planed 1 1/2"-2" followed by resurfacing. Hunter St. (Route 1) was also resurfaced but not planed.

### MDOT TRANSPORTATION ENHANCEMENT PROJECT

Eastern Trail Management District was awarded a Transportation Enhancement Project for a Dennett Road bike lane project which goes from I-95 to the Eliot town line. This was funded through MDOT in the budget amount of \$167,000.00 and the Kittery Public Works Department did the construction. This Local Area Participation (LAP) project was started in 2008 and finished June of 2009. In December we received \$133,235.65 reimbursement and the last bill was submitted in June for \$20,050.24 for a total of \$153,285.89.

At this time I wish to compliment Dayton Sand and Gravel for the Dennett Road project as the best paving work I have seen in my 34 years with the Town.

### LOCAL COLLECTOR/CONNECTORS

In May-June of 2009 Ranger Drive base gravel was added to and reclaimed from Dennett Road to Gorges Drive. Two lifts of asphalt totaling 4 1/2" inches in thickness were applied to finish the rebuilt section. As a part of this rebuild a gradual curve was built to better accommodate trailer trucks coming out of the Irving Truck Stop.

When the finish asphalt overlay was put down the remainder of Ranger Drive and Gorges Road received a maintenance top coat. Some of this work, \$35,000, was funded by Irving when they received their Kittery Planning Board approval to rebuild the former Howell's Truck Stop.

In 2008 we applied to the State MDOT to have Ranger Drive and Gorges Road become part of the State Aid program due to their functionality providing access primarily to trucks using I-95. To date we have not had a reply.

### LOW VOLUME LOCAL ROAD PROGRAM

The Local Roads Program includes 35.4 miles of cross streets, dead ends, subdivisions, and minor collectors that do not qualify under the State Urban and Rural Highway System. This is funded totally with local taxes.

Local roads resurfaced in August 2008 were Old Dennett Road, Palmer Ave., Paul St., Park St., and Rudolph. In September Lemont Lane, Philbrick Road, and Seapoint Causeway were paved.

Historically, in 2008-09 we demonstrated a need for \$164,250 to be put in reserves annually. This was cut back to the previous amount of \$64,900. In the 2009-2010 the mandates to Department heads to cut budgets resulted in \$0.00 being funded.

### SEAPOINT ROAD CAUSEWAY

In 2008 the Highway crew finished the restoration of the Seapoint Road Causeway. Wooden guardrails were installed by Atlantic Coast Fence. This was followed by raising the height of the road with asphalt overlays and gravelling shoulders and loam and seed slopes. This project was approved by the voters in June of 2005 as a capital improvement.

### DRAINAGE PROGRAM:

#### KITTERY TRAFFIC CIRCLE AREA DRAINAGE REPLACEMENT

In July 2008 we had a 36" Hancore corrugated plastic pipe collapse at the Dairy Queen parking lot entrance. This was the third Hancore Pipe collapse since its 1995 installation.

The line was replaced with concrete pipe. Andrews Construction worked with Town forces to correct the emergency problem. The total cost was around \$30,000, including pipe, stock materials, and Town forces.

In the spring of 2009 Shaw Brothers Inc., independent of the Route 1 reconstruction project, contracted at a cost of \$142,911.80 with the Town to replace six lines of Hancore pipe with concrete pipe purchased at a cost of \$18,937.16. The total spent in 2008-2009 was \$191,848.96 funded out of our State Aid account.

#### OTHER DRAINAGE PROJECTS

Storm water basins were repaired:

Paul Street (1)

New basins were installed:

South Eliot Rd.(1)

Culverts were replaced:

30' of 18" ADS – Old Dennett Rd.

20' of 12" ADS – Paul St.

New swales were installed:

Chauncey Creek

#### NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

(NPDES) Phase II Stormwater Program

In 2008 Kittery entered its second 5-year program General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4). A



new five-year program or permit took its place. There are six minimum control measures:

1. Public education and outreach on stormwater impacts.
2. Public involvement and participation.
3. Illicit discharge detection and elimination.
4. Construction site stormwater runoff control.
5. Post-construction stormwater management in new development and redevelopment.
6. Pollution prevention/good housekeeping for municipal operations.

The Kittery Public Works Department is primarily involved with 3. and 6. Basically our involvement includes sweeping streets; cleaning stormwater catch basins; cleaning pipes; inspecting outfalls for illicit discharges; and mapping out our stormwater catch basin systems.

In the spring of 2009 gps mapping was completed and is now being compiled on maps by SMRPC.

### SIDEWALK PROGRAM

No replacement or new sidewalks were done in 2008-2009.

New sidewalk, 435' feet, is expected to be done in 2009-2010 from the Town Hall employee parking lot to Kittery Estates. During the Planning Board review process Colson & Colson of Kittery Estates donated \$12,500. toward its construction.

### HALEY ATHLETIC FIELDS

In the fall of 2008 and again in the spring of 2009 the field was seeded. Construction began on the parking lot.

Prior to stripping the loam off the field 1400 c.y. of sand was spread, mixed, and screened to make the soil more suitable for turfgrass usage. Soccer fields are designed and built flat. The loam was still too heavy and the field does not drain well. It will require future aerations and sand top dressings.

In June of 2008 the voters approved \$150,000 by referendum to aid in finishing the project.

### WHIPPLE/PEPPERELL ROAD SIDEWALK PROJECT

In 2007, Deirdre McEachern representing approximately 200 residents presented to the Kittery Town council their request for a sidewalk to provide safe walking for the community on Whipple and Pepperell Roads. The Council requested that a plan be prepared.

Easterly Surveying was engaged to prepare a plan starting at Wyman Ave. and ending at Old Ferry Lane that shows existing features; placement of existing and

relocated utility poles; the location of the proposed sidewalk; and private property guy wire easements that are needed for the utilities. The plan was completed and presented to the public in a workshop on May 19, 2008. The consensus of the Council was to endorse the project with no eminent domain proceedings for guy wire or push brace utility locations.

This Department and the Town Attorney worked on the purchase of utility easements and at this time not all that are needed have been secured. Once these easements are obtained it could be 1 to 2 years before the utility work gets done as they are never anxious to do non-profit work involving tens of thousands of dollars.

#### VEHICLE RESERVE PROGRAM

The purpose of this program is to maintain a scheduled replacement for priority vehicles. Every year we reserve the same amount of money until enough is accumulated to make a purchase.

In 2008 a Caterpillar 924H loader was purchased to replace our old Caterpillar loader.

#### ADOPT-A- ROAD PROGRAM

The Adopt-A-Road Program sponsored by the Conservation Commission is a tremendous success for the Town. It helps the Public Works Department in that the many hours our employees use to spend picking up litter can now be put towards other needed work tasks. Our thanks and appreciation goes out to all those people who participate in the program and “Keep Kittery Clean and Beautiful”.

#### HIGHWAY DEPARTMENT UPDATE, JAMES NIGHTINGALE

As most of you know Kittery Highway Department employee James Nightingale was seriously injured in a motorcycle accident in August of 2008. Jim’s injuries were life threatening and his co-workers and the Town were very concerned for him and his family. The Town set up a donation account for the Nightingales that could accept donations on their behalf, and held a number of fund raising events.

At this time, we are extremely happy to report that Jim has made tremendous progress in his recovery and is resuming many of his normal activities as we write this message. After many months of hospitalization and rehabilitation Jim is well on the road to recovery. He is now walking with (and without) a cane, driving his truck, working on cars – one of his passions, participating in Fire Department meetings (he is also a volunteer fire fighter), spending quality time with his wife and children and looking so good. Everyone who knows Jim can relate to his wonderful demeanor and bright happy smile. The Public Works Department is proud of Jim and his remarkable progress and determination and feel that before long he will be back to work with us! Our best wishes and prayers are extended to James and his family.

## HIGHWAY DEPARTMENT UPDATE, NEW BUILDINGS

In June 2009 Kittery voters approved the funding of \$675,000 for the Public Works Department to build a new salt shed and a new employee/office building. The existing salt shed had a failure in a support wall rendering it unusable to store the Town's salt supply. Presently the salt/sand pile sits out in the open in the rear lot of the Public Works facility. This situation produces both operating inefficiencies and environmental issues.

The construction of a new employee and office building will bring a much needed, suitable, healthy work facility for Public Works employees. The existing employee space is contained within the working highway garage producing air quality and noise issues for employees, coupled with the general lack of space for effective work areas.

Public Works employees would like to thank the voters very much for their support. We look forward to having these new buildings constructed as soon as possible.

## SPRUCE CREEK ASSOCIATION UPDATE

The Town (including the DPW and the SCA) began the Spruce Creek Watershed Improvement Project (Phase 1) including funding of almost \$70,000 from the Maine DEP 319 grant program. This is the first step toward implementation of the Spruce Creek Watershed-based Management Plan and includes measures to remedy stormwater issues and reduce pollution in the Creek. With matching in-kind services and funds, the project work will total nearly \$176,000 and will involve DPW in the design and development of Low-Impact Development (LID) demonstration sites, including installation of rain gardens along Route 1 in partnership with the DOT's Surface Water Quality Protection Program.

The Wells National Estuarine Research Reserve is in the second of a three-year monitoring project for NOAA's Restoration Science Center of how the salt marsh reacts to the tidal restoration work that was completed three years ago through the Town's removal of the flash boards at the dam at Route 1. Using sample transects at three different spots, they are measuring changes in vegetation and sampling ground water salinity. The Spruce Creek project is one of four restoration sites from Kittery to Scarborough that will be compared to a reference site at the Wells Reserve.

The Town of Kittery funded assessments of water quality at several outfalls in Spruce Creek (to be completed July 2009). Outfalls identified with issues by DPW staff were included in the selected sites. The collected data will help to identify "hot spots" and assist in the identification of potentially failing septic systems in a fluorometry study to be conducted in July and August 2009, which was funded by the New Hampshire Estuaries Partnership.

Also, in partnership with the Rachel Carson National Wildlife Refuge, the group is continuing its third year of releasing *Galerucella* beetles, a biological control agent for purple loosestrife. This plant is a noxious invasive weed present in numerous road-side and private property areas. A second invasive species, phragmites, will

continue to be controlled at sites throughout the watershed through participation in a program conducted by the York County Soil and Water Conservation District.

In May, the organization hosted a public education presentation on the birds of prey of Spruce Creek at its annual meeting, focusing on man's affect on the habitat vital to the survival of these species. The presentation was conducted by York's Center for Wildlife Protection.

In June, with support and equipment from Public Works, middle school students stenciled the phrase "Keep it Clean – Drains to Creek" near catch basins in the Tanger Outlet Center and the Kittery Trading Post in an effort to educate the public and raise awareness about stormwater and the path it takes to receiving water bodies. This activity was initially conducted in 2005 as part of the Phase II Stormwater Regulatory Program, which regulates stormwater discharge from small municipalities. This year's program was enhanced with custom stencils created specifically for Spruce Creek and donated by Mari Hoell and the Tanger Outlets.

More information on how to get involved in protecting Kittery's waters is available on the Town website at [www.protectkitterywaters.org](http://www.protectkitterywaters.org).

## **PARKS DIVISION**

The Parks Division has two full-time employees, each assisted by summer seasonal employees to form one two man Fort Foster crew and one three man In-Town crew. The Fort Foster crew covers a 7-day, 70-hour week maintaining Fort Foster Park and Seapoint Beach. The "in-town parks crew" mows the grass and maintains the grounds at Memorial Field, Frisbee Field, Emery Field, Shapleigh Recreational Facility, Municipal Complex, Highway Grounds, Admiralty Village Community Center, Rudolph Park, Howell's Park, twenty-one cemeteries, smaller parks, and traffic islands throughout the town. In addition to a full maintenance schedule, the "in-town parks crew" also mows roadsides, clears brush from signs, trims grass around guardrails, and undertakes miscellaneous parks projects. During the winter months, the two full-time employees become engaged in regular highway functions of snow plowing and removal, brush cutting, tree removal, etc.

The Fort Foster two-man crew has maintenance duties primarily directed at providing a safe, clean, and user-friendly park. These include monitoring rest rooms, washing tables, cleaning grills, policing the beaches and grounds, brushing paths, watering grass and shrubs, weeding plant beds, cutting grass, painting all facilities and picnic tables, and repairing buildings, pier, and equipment, etc. The crew is also responsible for setting up the park in the spring and closing down the facility in the fall. Part of their annual routine maintenance includes replacing pier planking which was cut in 2009 due to budget restrictions.

Other work done by the Parks Division employees included:

- Repaired headstones at various cemeteries throughout Town.

- At Memorial and Frisbee baseball fields they tilled and weeded diamonds and added infield ballfield mix.
- At Fort Foster, installed 4 donated benches with concrete slab support.
- Clean up brush in cemeteries from ice storm.
- Relined outside basketball court at Emery Field

A part of the Parks Commission Fort Foster 5-Year Management Plan was to construct a new septic system and restroom facility near the Pavilion. In 2008 the Town residents endorsed this project in the amount of \$150,000. By June of 2009 the Kittery Public Works Department self built a 20 x 120' filter field septic system. The restroom building is expected to be finished in the fall of 2009. Employees also installed 16,600 s.f. of grass sod so the Pavilion could accommodate festive uses without complaints.

Receipts at Fort Foster for fiscal 2008-2009 were \$122,397. which is a decrease of \$6,407. from the previous years income of \$128,804.

The Maine Forest Service through the USDA Conservation Fund offers project "Tree Canopy" grants to Maine communities. We applied for and received a "Tree Planting and Maintenance Assistance" grant in the amount of \$8,000.00. This was matched 50% by the community money and work-in-kind. The areas planted with trees are Haley Athletic Field, the Old Town Farm, Route 236 highway median, Kittery Traffic Circle, and the Kittery Solid Waste Facility. The York County Sheriff's office has a new Community Works Program. Working through Officer Colton Sweeney we used inmate labor for tree planting which had a matching grant value of \$3,600.00. Our thanks and appreciation go to the York County Sheriff's Office for a truly unique and beneficial program.

The Kittery Harbourside Garden Club, under the direction of Horticultural Chairs Marie Burke and Joan Mallett, donated and planted flowers and provided for their maintenance at Howell's Park, Stan Tobey Building at Memorial Field, Traip Monument, Town Hall, and Kittery Historical Naval Museum. They also planted the flowers in the Kittery Foreside whiskey barrels.

A special thank you to the Garden Club for their hard work and beautification of the town.

The Kittery Conservation Commission has annual coastal clean-ups and other community projects - please see their annual report.

A special note of thanks goes to Chris Andrews for donating his time and equipment to build fences to protect the benches at Shapleigh Field.

Thank you to the folks at Timberland for volunteering to take on an Earth Day project with Parks Department employees. Time was spent clearing, weeding, planting and mulching at the Kittery Traffic Circle and Rogers Park. The results were tremendous. Thank you again, Timberland volunteers.

Volunteerism and community spirit seems to be on the rise in Kittery for public works type activities. Traditionally, the Parks Division employees have regular

non-stop grass mowing and maintenance duties that reduce their availability to do plantings, weeding, and other details. Volunteers have helped fill this void, which gives the appearance of care and pride to our community. This writer and surely the whole town express our sincerest appreciation and thanks to all those people that have donated their time and/or money to make Kittery a better place to live.

## **SOLID WASTE DIVISION**

### WASTE DISPOSAL

In annual 2008, our residential household trash was 2,630 tons, an increase of 42 tons. Demolition debris disposal was 1,182 tons down from 1,265 tons.

### RECYCLING & USER FEES

The 2008 annual user fees at the Material Recovery Area were \$71,353. An amount of \$85,000 was projected. Please see the annual 2008 Income and Expense Report for more detailed information.

The annual 2008 recycling receipts were \$115,379., an amount of \$20,379. more than projected even though there have been significant price decreases for recyclables.

### CENTRAL ACCUMULATION FACILITY

The Universal and Mercury Waste Accumulation operation is located at the Kittery Solid Waste Facility on MacKenzie Lane. This 3,000 square foot building is a multi-purpose building with uses as follows:

1. Storage and segregated compartmentalization provided for mercury added products, Universal Wastes – CRT's and PCB's, gasoline, anti-freeze, oil based paints and stains, lead acid batteries, sealed batteries, refrigeration equipment, copper and brass, electronics, computers, propane tanks, and future products as recycling becomes available.
2. The building is used as a workshop to disassemble and package materials for recycling; remove CFC's from refrigeration equipment and clean wood building products for reuse and sale and;
3. A portion of the building will replace the existing attendant shack and serve as an office to handle user fees and shipping documents.

Universal Wastes user fee receipts for Jan-Dec 2008 were \$12,241. The Universal/Mercury Waste disposal costs were \$2,292. for this same time period, with services provided by UniWaste Services dba CRT Processing of Portsmouth, NH. The result was \$9,949.00 income to the town for 2008 which represents the third year of operation.

## WIND TURBINE FOR KITTERY SOLID WASTE FACILITY

The disappointment for the year at the Kittery Solid Waste Facility was that the wind turbine did not function as predicted by the manufacturer's sales people. In 2009 town representatives met with the CEO of Entegri Wind Systems, James Heath and his senior staff and he determined that the system should be removed and that his company would return to the town the original investment of \$191,000.00.

"Kittery Recycles" plastic recycle bins are available at the Kittery Solid Waste Facility and at the Town Hall for a cost of \$7.50.

## MISCELLANEOUS

In 2008 we had the site plan for the Kittery Solid Waste Facility updated for DEP licensing.

## FREEBEE BARN

The Freebee Barn continues to be operated by recycling volunteers and is active every Wednesday and Saturday, good weather permitting, with open hours of 11:00 a.m. to 2:00 p.m. more or less. A thank you goes out to the volunteers who continue to make this program successful and help recycle used items.

## RECYCLING SCHOLARSHIP

In 1998, Emily Sillars and Wilbur Rhodes retired from their volunteer work of collecting and redeeming returnable containers at the Kittery Solid Waste Facility. In 1999, they requested that these funds be invested in a dedicated account with accruing interest to be awarded as a scholarship to students interested in environmental studies.

Jeff Brake, former Town Councilor and owner of J & B Trucking, has been sorting out redeemable containers and donating the proceeds to this scholarship fund, \$985.00 this past year.

Since 1998 scholarships have been awarded annually.

In 2009, however, there were no applicants for the Kittery Recycling Scholarship.

## REFERENCES:

For informational purposes we have included the following documents for your reference:

1. Disposal / Recycling Direct Income and Expense Records
2. Kittery's Guide to Recycling
3. Kittery Material Recovery Facility Rules, Regulations, and User Fees.

Respectfully submitted,  
Richard E. Rossiter  
Commissioner of Public Works

**HEALTH OFFICER  
ANNUAL REPORT  
2008-2009**

The following is a list of communicable diseases confirmed by certificates for all four schools in the Kittery School Department:

Bronchitis	10	Mononucleosis	4
Chicken Pox	2	MRSA	3
Conjunctivitis	24	Pediculosis	29
Coxsackievirus	8	Pityriasis Rosea	12
Herpes Zoster	2	Pneumonia	12
Influenza Seasonal	55	Roseola	1
Impetigo	8	Scabies	2
Influenza (H1N1)	1	Strept Throat	44
Tinea Corporis	4		

In addition, the district has exemptions to immunizations on file. This means in the case of an outbreak of a communicable disease, for which there is a vaccination, those exempt students are required by State law to be excluded from school until the communicability threat is past.

Respectfully submitted,

Heather Ross, Health Officer



**ASSESSOR'S ANNUAL REPORT  
2008-2009**

NUMBER OF PARCELS	PERCENT OF TOTAL	
3,731	83	Residential
182	4	Commercial
34	1	Industrial
410	9	Vacant Land
154	3	Exempt
<hr/>		
4,511	100	TOTAL
2008 ASSESSED VALUE AMOUNT	PERCENT OF TOTAL	
1,069,853,200	76	Residential
201,549,600	14	Commercial
14,432,700	1	Industrial
33,975,800	2	Vacant Land
65,927,000	5	Exempt Real Estate
<u>+ 29,288,300</u>	<u>2</u>	<u>Personal Property</u>
1,412,026,600	100	TOTAL VALUATION
- 65,927,000		- Exempt Real Estate
<u>- 18,905,600</u>		<u>- Exemptions</u>
- 84,832,600		TOTAL EXEMPT R.E./EXEMPTIONS
<b>1,327,194,000</b>		<b>TOTAL TAXABLE PROPERTY</b>

The average ratio of assessments (assessed valuation compared to market value) for this year's Commitment was 80%. Please feel free to contact me if you have any assessment questions.

## ABATEMENTS 2008

NAME	M/L\ ACCT #	ABATEMENT	#AMOUNT
HP Financial	107460	08-01	21.06
Ideal Temp	107290	08-02	9.83
Ikon Office Solutions	107390	08-03	14.04
Western Oil Fields	108400	08-04	258.34
York Hospital	102290	08-05	2,075.11
Mikasa Store #7	101160	08-06	2,925.94
Ricoh Corporation	103510	08-07	259.74
Manufacturers Outlet	100020	08-08	199.37
Corningware	108530	08-09	849.42
Comdata Network Inc.	103810	08-10	5.62
Columbia Sportswear	108590	08-11	1,300.10
AT&T Capital Services Inc.	108130	08-12	26.68
Carolyn Leavitt	59/14	08-13	213.41
Lucky Brand Jeans	108510	08-14	1,044.58
Sensormatic	106930	08-15	56.16
Hendrika C. Overton	16/202		Denied
Kittery Retirement	22/16		Denied
			\$ 9,259.40

**SEWER DEPARTMENT  
ANNUAL REPORT  
2008-2009**

To the Citizens of Kittery,

This has been another very busy year for the sewer department. As of June 30, 2009 the vast majority of the work recommended by our consulting engineers, SEA Consultants, (in their report “Wastewater Treatment Plant Evaluation and Preliminary Collection System Infiltration and Inflow Assessment”) has been completed.

As part of the Phase 2 plan a new dewatering unit (Andritz centrifuge) and the building to house it is all up and operational. This new unit has allowed our dewatering to be much more efficient, going from a 16% solid to an average 23% solid. This new efficiency along with savings in flush water consumption, should give us a net savings for this aspect of treatment (we are still evaluating just how much). It has also greatly improved our process control as it has allowed us to handle a larger volume of sludge in a much shorter period of time.

The Infiltration and Inflow work has been completed in the areas identified in the engineers report. This work included re-lining the inside of the pipes, making spot dig repairs, testing and sealing of joints, and manhole repairs. We have seen a dramatic decrease in the amount of extraneous water entering the sewer system due to these repairs. This will show up (mainly at the pump stations) as reduced electrical usage as well as reduced wear and tear on the pumps. At the treatment plant it has kept our peak flows down during rain events and allowed for more consistent flows making our process control better. In the future we will still need to be vigilant in identifying and repairing other areas, which although are less in scale, will still need to be addressed through our O & M budget. An issue we will be working on (which has been ongoing) is to remove as many sump pumps as possible which homeowners have connected into the sewer. Sometimes homeowners don’t realize just how much water this can add, but every time it pumps (and anyone who has one knows the sound when turns on) a sump pump can add 20-50 gpm to the sewer. This is water that we have to treat which is costing everyone connected. We would gladly talk to anyone who is connected and give suggestions on how you can separate this from the town’s municipal sewer. In the near future I am going to recommend a \$100/year surcharge for any sump pump connected.

I would like to thank the citizens of Kittery, the town office staff and administration, and the employees for all their support and hard work. I would like to give a special thank you to my chief operator, George Kathios, who filled in as acting superintendent during my recent health issues. You did a great job!!

Respectfully submitted,

Steve Tapley, Superintendent of Sewer Services

The following is a brief monthly breakdown of the wastewater treatment.

	Monthly Inflow		Daily Maximum Inflow		Daily Minimum Inflow		Daily Average Inflow		Daily Average Effluent		Monthly Inflow Avg. (Mg/L)	Monthly Effluent Avg. (Mg/L)	Monthly Inflow TSS (Mg/L)	Monthly Effluent TSS (Mg/L)	Septage (Gals.)	Holding (Gals.)	Sludge (Cu.Yds.)
	(MGD)	(MGD)	(MGD)	(MGD)	(MGD)	(MGD)	(MGD)	(MGD)	(Mg/L)	(Mg/L)							
July '08	36.167	2.864	0.722	1.154	1.109	191	12.6	222	9.4	29,850	42,000	148.9					
August	32.728	1.563	0.829	1.063	1.041	243	7.1	230	4.1	32,300	47,750	171.5					
September	44.367	3.578	0.785	1.479	1.430	218	4.8	207	4.8	13,250	32,500	158.5					
October	35.265	1.876	0.905	1.138	1.080	160	10.1	187	7.1	46,650	17,000	179.3					
November	32.773	1.635	0.748	1.092	1.017	175	9.4	211	8.3	35,700	5,500	140.3					
December	47.875	3.357	1.022	1.596	1.454	123	6.2	142	5.9	10,000	6,150	173.3					
January '09	33.561	1.677	0.521	1.119	1.018	168	14.0	174	10.0	6,750	5,500	150.3					
February	36.688	2.015	0.805	1.382	1.259	151	5.0	156	5.0	11,250	5,500	153.3					
March	46.276	2.347	1.203	1.543	1.417	132	4.5	152	5.0	24,025	9,500	156.7					
April	42.379	2.432	0.858	1.413	1.331	141	4.9	154	3.9	65,550	13,000	218.4					
May	31.884	1.454	0.806	1.031	0.982	156	14.0	182	6.0	27,700	14,000	135.9					
June	39.491	2.236	0.840	1.316	1.202	162	12.0	356	6.0	35,350	35,000	137.6					

Wastewater flows are reported in million gallon (MG), septage and holding tank quantities in gallons, sludge quantities in cubic yards, and removal rates in percentages.

Total Gals. Treated	459,454	MG	Total Septage	338,375	Gals.
Avg. Gals. Treated / Day	1,259	MG	Total Holding	233,400	Gals.
Annual Avg. BOD Removal Rate	95%		Total Sludge Generated	1924.0	Cu Yds.
Annual Avg. TSS Removal Rate	97%		Sludge Site Used	Soil Preparation, Inc.	

Breakdown of Gallons Treated (in million gallons):

Town of Kittery	280.7264	61.1%
Portsmouth Naval Shipyard	122.2148	26.6%
Town Of Eliot	56.51284	12.3%
<b>Total</b>	<b>459.454</b>	<b>100.0%</b>

Respectfully Submitted,  
 Stephen Tapley, Superintendent of Sewer Services

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
<b>101110 ADMINISTRATION</b>			
4011 MANAGER SALARY	71,010.00	71,715.85	73,402.00
4014 SALARIES	59,290.00	60,964.36	61,380.00
4017 CLERKS SALARIES	230,901.00	222,029.68	185,289.00
4020 PART TIME SALARIES	20,675.00	24,075.46	
4030 OVERTIME	15,000.00	12,823.26	15,000.00
4050 MAINE STATE RETIREMENT	7,585.00	8,131.75	8,537.00
4051 ICMA EMPLOYER SHARE	5,325.00	5,366.21	4,002.00
4060 FICA EMPLOYER SHARE	30,361.00	24,720.16	26,010.00
4070 WORKERS COMPENSATION	2,100.00	1,458.40	1,774.00
4090 MAJOR MEDICAL INSURANCE	84,766.00	85,062.38	82,490.00
4091 DENTAL INSURANCE	1,576.00	1,790.65	1,623.00
4092 DISABILITY INSURANCE	3,275.00	2,254.78	2,248.00
5010 POSTAGE	16,000.00	6,011.68	16,480.00
5020 TELEPHONE	5,500.00	4,255.82	5,500.00
5030 TRANSPORTATION	5,500.00	4,809.91	5,500.00
5040 EDUCATIONAL/MEETING EXPENSES	6,000.00	1,982.67	4,500.00
5060 PRINTING	16,345.00	11,495.76	16,345.00
5080 LEGAL NOTICES/OTHER ADVERTISE	6,000.00	5,535.85	6,180.00
5200 ELECTRICITY	18,000.00	16,596.09	18,000.00
5220 WATER	500.00	468.25	400.00
5230 FUEL OIL	10,835.00	10,826.36	10,835.00
5240 DUMPSTERS	1,000.00	2,010.08	1,500.00
5250 SEWER	250.00	163.05	250.00
5300 MACHINE & EQUIPMENT MAINT	29,010.00	22,727.34	29,860.00
5400 LEGAL SERVICES	67,500.00	63,173.84	80,500.00
5410 COMPUTER SERVICES	51,250.00	51,985.26	56,270.00
5412 COMPUTER MAINTENANCE	16,000.00	16,064.86	16,000.00
5415 WEB PAGE/TNG	4,074.00	2,925.00	3,000.00
5420 TECHNICAL SUPPORT	1,000.00	420.00	1,000.00
5430 AUDIT SERVICES	15,000.00	14,595.00	16,000.00
5480 OTHER PROFESSIONAL SERVICES	3,500.00	-	6,000.00
5500 MAINTENANCE OF BLDG/GROUNDS	5,500.00	5,766.64	7,500.00
6010 OFFICE SUPPLIES	7,000.00	5,339.30	43,000.00
6020 BOOKS/SUBSCRIPTIONS	2,700.00	878.08	7,000.00
6025 MAINE MUNICIPAL ASSOC. DUES	10,900.00	10,919.00	2,700.00
6035 ABSTRACTS & LIENS	-	2,236.00	11,200.00
6040 JANITORIAL SUPPLIES & SERVICES	14,000.00	10,655.60	-
7510 OFFICE FURNITURE & EQUIPMENT	-	108.79	14,000.00

	FY 2009 REVISED BUDGET	FY 2009 UNAUDITED YTD ACTUAL	FY 2010 REVISED BUDGET
<b>100 OPERATING FUND</b>			
7550 RECORDS PRESERVATION/INDEXING	8,000.00	8,000.00	4,000.00
<b>TOTAL ADMINISTRATION</b>	<b>853,228.00</b>	<b>800,343.17</b>	<b>845,275.00</b>
<b>101120 COUNCIL</b>			
4001 COUNCIL STIPEND	4,200.00	2,420.00	4,200.00
4020 PART TIME SALARIES	6,680.00	2,740.45	6,000.00
4060 FICA EMPLOYER SHARE	-	185.13	
6037 COUNCIL EXPENSES	350.00	-	350.00
<b>TOTAL COUNCIL</b>	<b>11,230.00</b>	<b>5,345.58</b>	<b>10,550.00</b>
<b>101130 ELECTIONS</b>			
4000 PERSONNEL SERVICES	-	-	
4020 PART TIME SALARIES	2,500.00	1,666.76	2,200.00
4060 FICA EMPLOYER SHARE	191.00	1.60	168.00
4070 WORKERS COMPENSATION	12.00	-	11.00
5010 POSTAGE	3,700.00	3,295.70	3,700.00
5060 PRINTING	3,840.00	5,046.45	3,500.00
5480 OTHER PROFESSIONAL SERVICES	3,500.00	4,026.65	3,500.00
6010 OFFICE SUPPLIES	300.00	4.98	125.00
<b>TOTAL ELECTIONS</b>	<b>14,043.00</b>	<b>14,042.14</b>	<b>13,204.00</b>
<b>101150 COUNTY TAX</b>			
5480 OTHER PROFESSIONAL SERVICES	763,468.00	763,467.30	792,584.00
<b>TOTAL COUNTY TAX</b>	<b>763,468.00</b>	<b>763,467.30</b>	<b>792,584.00</b>
<b>101160 OVERLAY</b>			
5480 OTHER PROFESSIONAL SERVICES	203,969.00	-	191,128.00
<b>TOTAL OVERLAY</b>	<b>203,969.00</b>	<b>-</b>	<b>191,128.00</b>
<b>101210 ASSESSING</b>			
4002 ASSESSOR SALARY	70,464.00	70,463.64	73,122.00
4010 FULL TIME SALARIES	38,369.00	38,355.20	39,120.00
4050 MAINE STATE RETIREMENT	3,047.00	3,046.68	3,143.00
4060 FICA EMPLOYER SHARE	8,326.00	8,099.40	8,586.00
4070 WORKERS COMPENSATION	1,908.00	1,490.87	1,809.00
4090 MAJOR MEDICAL INSURANCE	19,500.00	16,881.00	17,891.00
4092 DISABILITY INSURANCE	737.00	714.96	736.00
5010 POSTAGE	500.00	1,001.58	500.00
5020 TELEPHONE	1,000.00	772.45	1,000.00

	FY 2009 REVISED BUDGET	FY 2009 UNAUDITED YTD ACTUAL	FY 2010 REVISED BUDGET
<b>100 OPERATING FUND</b>			
5030 TRANSPORTATION	1,100.00	443.76	500.00
5040 EDUCATIONAL/MEETING EXPENSES	1,500.00	936.94	1,100.00
5060 PRINTING	150.00	530.60	150.00
5070 MAPS	5,000.00	5,832.00	5,000.00
5410 COMPUTER SERVICES	12,600.00	9,880.60	11,900.00
5411 BOARD OF ASSESSMENT REVIEW	200.00	42.00	200.00
5425 VISION INTERNET	3,400.00	2,800.00	3,400.00
5480 OTHER PROFESSIONAL SERVICES	12,200.00	9,064.00	11,000.00
6010 OFFICE SUPPLIES	700.00	138.34	600.00
6020 BOOKS/SUBSCRIPTIONS	1,600.00	1,145.73	1,100.00
6030 OTHER SUPPLIES	-	165.75	
6035 ABSTRACTS & LIENS	4,000.00	1,016.55	3,000.00
<b>TOTAL ASSESSING</b>	<b>186,301.00</b>	<b>172,822.05</b>	<b>183,857.00</b>
<b>101230 DEBT &amp; INTEREST</b>			
8045 1988 SANITARY SEWER BOND	80,000.00	80,000.00	165,000.00
8055 1989 SANITARY SEWER BOND	165,000.00	165,000.00	
8065 2006 FIRE STATION BOND	155,000.00	155,000.00	155,000.00
8255 1988 SANITARY SEWER BOND INTER	3,080.00	3,080.00	
8265 2006 FIRE STATION BOND INT	107,881.00	107,881.00	101,294.00
8275 1989 SANITARY SEWER BOND INTER	18,068.00	18,067.50	6,023.00
<b>TOTAL DEBT &amp; INTEREST</b>	<b>529,029.00</b>	<b>529,028.50</b>	<b>427,317.00</b>
<b>101310 POLICE</b>			
4003 POLICE CHIEF SALARY	86,114.00	88,099.20	87,836.00
4012 SALARIES	393,021.00	403,141.70	403,414.00
4013 SALARIES	59,884.00	53,245.29	56,562.00
4014 SALARIES	57,359.00	55,493.88	59,994.00
4015 SALARIES	575,490.00	570,649.01	526,152.00
4016 SALARIES	276,006.00	275,403.02	282,746.00
4017 CLERKS SALARIES	38,521.00	38,771.62	39,291.00
4021 MATRON SALARY	300.00	557.60	300.00
4022 ANIMAL CONTROL OFFICER SALARY	23,504.00	22,932.00	29,528.00
4023 LIEUTENANT SALARY	67,401.00	67,020.00	68,740.00
4024 NIGHT DIFFERENTIAL	15,470.00	-	15,470.00
4030 OVERTIME	106,345.38	104,855.26	104,445.00
4035 OUTSIDE DETAIL	-	1,571.01	-
4050 MAINE STATE RETIREMENT	68,780.00	72,118.34	67,234.00
4051 ICMA EMPLOYER SHARE	17,209.00	17,696.52	15,811.00

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
4060 FICA EMPLOYER SHARE	129,837.00	129,505.60	128,743.00
4070 WORKERS COMPENSATION	38,895.00	37,897.57	35,688.00
4090 MAJOR MEDICAL INSURANCE	333,876.00	321,589.72	326,201.00
4091 DENTAL INSURANCE	1,224.00	1,440.24	1,261.00
4092 DISABILITY INSURANCE	7,783.00	5,483.12	7,803.00
5010 POSTAGE	1,200.00	1,219.14	1,000.00
5020 TELEPHONE	25,000.00	23,924.00	25,000.00
5030 TRANSPORTATION	1,500.00	1,350.03	1,500.00
5040 EDUCATIONAL/MEETING EXPENSES	10,500.00	13,098.03	10,500.00
5060 PRINTING	3,000.00	771.49	2,000.00
5200 ELECTRICITY	21,926.00	20,994.36	21,926.00
5220 WATER	340.00	500.42	340.00
5230 FUEL OIL	17,977.00	7,052.54	16,000.00
5240 DUMPSTERS	808.00	72.40	808.00
5250 SEWER	264.00	217.40	264.00
5300 MACHINE & EQUIPMENT MAINT	40,000.00	36,245.25	40,000.00
5310 VEHICLE MAINTENANCE	20,500.00	25,526.80	20,500.00
5311 GAS, GREASE, & OIL	52,200.00	49,305.67	50,000.00
5420 TECHNICAL SUPPORT	2,154.00	-	2,100.00
5470 DOG EXPENSE	1,000.00	1,656.19	1,000.00
5500 MAINTENANCE OF BLDG/GROUNDS	3,500.00	8,671.78	3,500.00
5521 UNIFORMS	19,100.00	17,808.07	19,100.00
6010 OFFICE SUPPLIES	8,000.00	10,134.85	8,000.00
6020 BOOKS/SUBSCRIPTIONS	3,000.00	2,533.72	3,000.00
6030 OTHER SUPPLIES	8,000.00	10,683.21	8,000.00
6040 JANITORIAL SUPPLIES & SERVICES	31,500.00	25,240.62	31,500.00
7510 OFFICE FURNITURE & EQUIPMENT	3,500.00	1,819.89	3,500.00
7520 OPERATING EQUIPMENT	5,500.00	2,239.01	5,500.00
7530 VEHICLES	-	3,176.29	23,000.00
<b>TOTAL POLICE</b>	<b>2,577,488.38</b>	<b>2,531,711.86</b>	<b>2,555,257.00</b>
<b>101320 FIRE</b>			
4020 PART TIME SALARIES	127,593.10	122,768.95	112,357.00
4060 FICA EMPLOYER SHARE	8,978.00	9,388.91	8,978.00
4070 WORKERS COMPENSATION	7,933.00	5,124.90	7,278.00
5020 TELEPHONE	10,010.00	10,152.33	10,010.00
5040 EDUCATIONAL/MEETING EXPENSES	3,135.00	2,094.22	2,145.00
5045 TRAINING	7,220.00	3,440.77	5,350.00
5046 HEALTH/PHYSICAL	3,410.00	2,369.04	2,910.00



<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
5060 PRINTING	500.00	295.60	500.00
5200 ELECTRICITY	8,912.00	10,482.23	8,912.00
5220 WATER	236.00	235.20	236.00
5230 FUEL OIL	21,362.00	13,086.42	17,829.00
5250 SEWER	281.00	281.00	281.00
5300 MACHINE & EQUIPMENT MAINT	19,559.48	19,148.20	11,125.00
5302 PROTECTIVE & SAFETY EQUIPMENT	7,741.00	7,672.58	6,511.00
5311 GAS, GREASE, & OIL	7,613.00	7,635.33	8,412.00
5312 TIRES & TUBES	1,500.00	2,128.90	1,500.00
5330 RADIO MAINTENANCE	7,120.00	16,651.39	5,045.00
5480 OTHER PROFESSIONAL SERVICES	4,778.00	4,601.20	4,778.00
5500 MAINTENANCE OF BLDG/GROUNDS	6,192.00	8,595.46	6,192.00
6010 OFFICE SUPPLIES	636.00	923.69	800.00
6020 BOOKS/SUBSCRIPTIONS	500.00	62.00	300.00
6040 JANITORIAL SUPPLIES & SERVICES	500.00	1,096.58	500.00
7505 EXTINGUISHER MAINTENANCE	500.00	251.92	400.00
7510 OFFICE FURNITURE & EQUIPMENT	500.00	-	
7515 LANTERNS & BATTERIES	600.00	243.92	400.00
7520 OPERATING EQUIPMENT	16,000.00	15,342.64	15,000.00
7530 VEHICLES	74,000.00	74,000.00	
7540 IMPROVEMENTS TO BLDGS/GROUNDS	1,000.00	2,345.85	1,000.00
7551 FIRE HOSE	-	2,232.34	-
<b>TOTAL FIRE</b>	<b>348,309.58</b>	<b>342,651.57</b>	<b>238,749.00</b>
<b>101330 STREETLIGHTS</b>			
5200 ELECTRICITY	102,036.00	93,149.35	95,100.00
5300 MACHINE & EQUIPMENT MAINT	1,500.00	2,067.00	1,500.00
<b>TOTAL STREETLIGHTS</b>	<b>103,536.00</b>	<b>95,216.35</b>	<b>96,600.00</b>
<b>101340 HYDRANT RENTALS</b>			
5300 MACHINE & EQUIPMENT MAINT	194,717.00	194,100.40	194,717.00
<b>TOTAL HYDRANT RENTALS</b>	<b>194,717.00</b>	<b>194,100.40</b>	<b>194,717.00</b>
<b>101350 CIVIL EMERGENCY PREPARDNESS</b>			
5020 TELEPHONE	1,000.00	121.08	800.00
5040 EDUCATIONAL/MEETING EXPENSES	1,000.00	-	1,000.00
5060 PRINTING	250.00	-	250.00
6010 OFFICE SUPPLIES	300.00	-	300.00
<b>TOTAL CIVIL EMERGENCY PREPARDNESS</b>	<b>2,550.00</b>	<b>121.08</b>	<b>2,350.00</b>

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
<b>101410 HIGHWAY</b>			
4004 HIGHWAY 35% COMM SALARY	29,982.00	30,673.98	30,582.00
4010 FULL TIME SALARIES	396,070.00	377,163.56	400,674.00
4020 PART TIME SALARIES	39,291.00	39,440.55	40,082.00
4030 OVERTIME	64,793.00	59,242.92	60,475.00
4050 MAINE STATE RETIREMENT	14,782.00	13,020.51	11,468.00
4051 ICMA			1,988.00
4060 FICA EMPLOYER SHARE	40,085.00	37,385.70	40,684.00
4070 WORKERS COMPENSATION	33,472.00	25,973.06	31,292.00
4090 MAJOR MEDICAL INSURANCE	101,441.00	97,867.49	98,296.00
4091 DENTAL INSURANCE	722.00	834.24	744.00
4092 DISABILITY INSURANCE	4,152.00	3,571.27	4,209.00
5010 POSTAGE	400.00	590.09	400.00
5020 TELEPHONE	1,733.00	1,866.04	2,300.00
5030 TRANSPORTATION	200.00	50.75	200.00
5060 PRINTING	650.00	959.73	500.00
5200 ELECTRICITY	2,700.00	3,046.31	2,000.00
5220 WATER	250.00	239.00	225.00
5230 FUEL OIL	4,150.00	2,034.15	3,100.00
5250 SEWER	300.00	303.50	300.00
5300 MACHINE & EQUIPMENT MAINT	8,000.00	5,262.55	6,000.00
5302 PROTECTIVE & SAFETY EQUIPMENT	1,500.00	493.43	600.00
5310 VEHICLE MAINTENANCE	16,000.00	19,102.23	14,000.00
5311 GAS, GREASE, & OIL	44,050.00	46,785.91	44,413.00
5312 TIRES & TUBES	2,150.00	1,694.34	7,089.00
5450 TARRING & PATCHING	7,500.00	5,323.26	5,250.00
5452 SALT	158,350.00	158,298.43	158,625.00
5454 SAND	8,000.00	3,600.00	8,000.00
5456 GRAVEL & FILL	7,500.00	5,046.72	7,500.00
5458 DRAINAGE SUPPLIES	6,000.00	1,619.21	5,000.00
5460 SIGNS	3,450.00	2,311.13	2,950.00
5462 STRIPING	18,830.00	19,716.87	16,467.00
5464 ROAD SONSTRUCTION - MULCHING	66,573.04	64,900.00	
5466 SNOW REMOVAL EQUIP/PARTS	43,500.00	43,128.81	48,192.00
5480 OTHER PROFESSIONAL SERVICES	5,900.00	5,785.39	6,050.00
5500 MAINTENANCE OF BLDG/GROUNDS	1,200.00	752.78	1,200.00
5521 UNIFORMS	4,000.00	4,000.00	4,000.00
5522 C.D.L PROGRAMS	700.00	777.00	728.00
6009 SHOP SUPPLIES	10,300.00	10,034.76	10,300.00

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
6010 OFFICE SUPPLIES	600.00	573.67	500.00
6011 HAND TOOLS	800.00	502.57	600.00
6020 BOOKS/SUBSCRIPTIONS	150.00	-	150.00
6030 OTHER SUPPLIES	800.00	114.55	400.00
6040 JANITORIAL SUPPLIES & SERVICES	1,500.00	1,597.36	960.00
7518 RENTAL EQUIPMENT	200.00	75.00	200.00
7530 VEHICLES	77,226.00	77,226.00	
7540 IMPROVEMENTS TO BLDGS/GROUNDS	3,000.00	2,135.50	
7552 SIDEWALK PROGRAM CIP	10,000.00	9,055.00	
7561 DRAINAGE IMPORVEMENT CIP	8,000.00	-	
7590 STORM WATER - PHASE TWO	18,000.00	16,783.56	3,000.00
<b>TOTAL HIGHWAY</b>	<b>1,268,952.04</b>	<b>1,200,958.88</b>	<b>1,081,693.00</b>
<b>101520 GENERAL ASSISTANCE</b>			
5480 OTHER PROFESSIONAL SERVICES	50,964.00	50,963.57	40,000.00
<b>TOTAL GENERAL ASSISTANCE</b>	<b>50,964.00</b>	<b>50,963.57</b>	<b>40,000.00</b>
<b>101530 PUBLIC HEALTH SERVICE</b>			
4020 PART TIME SALARIES	520.00	520.00	520.00
4050 MAINE STATE RETIREMENT	25.00	14.56	25.00
4060 FICA EMPLOYER SHARE	-	38.08	40.00
4090 MAJOR MEDICAL INSURANCE	40.00	-	
<b>TOTAL PUBLIC HEALTH SERVICE</b>	<b>585.00</b>	<b>572.64</b>	<b>585.00</b>
<b>101540 COMMUNITY AGENCIES</b>			
5479 FAIR TIDE	500.00	500.00	483.00
5482 EMERGENCY AMBULANCE SERVICE	1,000.00	1,000.00	965.00
5483 AMERICAN RED CROSS	500.00	500.00	483.00
5484 BIDDEFORD FREE CLINIC	100.00	100.00	97.00
5486 COUNSELING SERVICES INC	3,000.00	3,000.00	2,896.00
5487 CARING UNLIMITED	1,000.00	1,000.00	965.00
5489 CHILD ABUSE PREVENTION YC	500.00	500.00	483.00
5491 HOSPICE OF YORK	474.00	474.00	458.00
5492 YORK COUNTY COMMUNITY ACTION	2,150.00	2,150.00	2,076.00
5495 HOME HEALTH VISITING NURSES	2,500.00	2,500.00	2,414.00
5496 YORK COUNTY SHELTERS	750.00	750.00	724.00
5497 SO MAINE AREA AGENCY ON AGING	1,000.00	1,000.00	965.00
5498 SEXUAL ASSAULT SUPPORT SERVICE	800.00	800.00	773.00
5499 CROSSROADS HOUSE, INC	2,000.00	2,000.00	1,931.00

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
<b>TOTAL COMMUNITY AGENCIES</b>	<b>16,274.00</b>	<b>16,274.00</b>	<b>15,713.00</b>
<b>101610 SCHOOL WARRANTS</b>			
9001 SCHOOL WARRANTS	14,276,018.00	13,846,380.70	13,968,639.00
<b>TOTAL SCHOOL WARRANTS</b>	<b>14,276,018.00</b>	<b>13,846,380.70</b>	<b>13,968,639.00</b>
<b>101710 CODE ENFORCEMENT</b>			
4005 CODE ENFORCEMENT SALARY	59,571.00	59,571.20	60,757.00
4020 PART TIME SALARIES	-	(326.70)	
4030 OVERTIME	3,000.00	-	3,000.00
4050 MAINE STATE RETIREMENT	1,682.00	1,668.16	1,720.00
4060 FICA EMPLOYER SHARE	4,786.00	4,371.88	4,918.00
4070 WORKERS COMPENSATION	1,495.00	1,797.31	1,360.00
4090 MAJOR MEDICAL INSURANCE	14,025.00	14,025.00	14,862.00
4092 DISABILITY INSURANCE	395.00	382.92	395.00
5010 POSTAGE	300.00	2,065.89	300.00
5020 TELEPHONE	500.00	956.21	700.00
5030 TRANSPORTATION	2,200.00	1,853.64	2,200.00
5040 EDUCATIONAL/MEETING EXPENSES	1,100.00	1,585.12	1,500.00
5060 PRINTING	1,000.00	986.13	1,000.00
5080 LEGAL NOTICES/OTHER ADVERTISE	-	2,019.60	-
5309 VEHICLE PAYMENTS	3,402.00	3,402.00	3,402.00
5310 VEHICLE MAINTENANCE	600.00	384.58	600.00
5400 LEGAL SERVICES	25,000.00	20,188.76	15,000.00
5480 OTHER PROFESSIONAL SERVICES	5,000.00	8,584.70	7,000.00
6010 OFFICE SUPPLIES	350.00	888.87	350.00
6020 BOOKS/SUBSCRIPTIONS	350.00	312.30	750.00
6030 OTHER SUPPLIES	350.00	366.83	750.00
7510 OFFICE FURNITURE & EQUIPMENT	350.00	237.33	350.00
7520 OPERATING EQUIPMENT	1,215.00	369.87	1,215.00
<b>TOTAL CODE ENFORCEMENT</b>	<b>126,671.00</b>	<b>125,691.60</b>	<b>122,129.00</b>
<b>101720 ZBA &amp; PLANNING BOARD</b>			
4020 PART TIME SALARIES	5,100.00	4,049.14	5,100.00
5010 POSTAGE	1,500.00	213.31	500.00
5020 TELEPHONE	50.00	-	
5030 TRANSPORTATION	70.00	-	70.00
5040 EDUCATIONAL/MEETING EXPENSES	600.00	451.19	700.00
5060 PRINTING	1,500.00	-	800.00

	FY 2009 REVISED BUDGET	FY 2009 UNAUDITED YTD ACTUAL	FY 2010 REVISED BUDGET
<b>100 OPERATING FUND</b>			
5080 LEGAL NOTICES/OTHER ADVERTISE	4,800.00	4,494.58	1,500.00
5480 OTHER PROFESSIONAL SERVICES	-	-	4,000.00
6010 OFFICE SUPPLIES	200.00	269.19	400.00
6026 SMRPC MEMBERSHIP	3,709.00	3,709.00	3,709.00
<b>TOTAL ZBA &amp; PLANNING BOARD</b>	<b>17,529.00</b>	<b>13,186.41</b>	<b>16,779.00</b>
<b>101721 PLANNER</b>			
4006 PLANNER SALARY	63,356.00	63,355.76	64,623.00
4017 CLERKS SALARIES	33,176.00	30,150.52	33,825.00
4018 DEVELOPMENT STAFF ASSISTANT	38,974.00	43,513.08	40,300.00
4030 OVERTIME	-	39.72	
4050 MAINE STATE RETIREMENT	2,703.00	2,701.92	2,755.00
4060 FICA EMPLOYER SHARE	10,366.00	10,095.25	10,614.00
4070 WORKERS COMPENSATION	783.00	1,591.91	701.00
4090 MAJOR MEDICAL INSURANCE	25,832.00	25,683.84	27,366.00
4091 DENTAL INSURANCE	314.00	369.24	324.00
4092 DISABILITY INSURANCE	1,211.00	1,175.64	1,211.00
5010 POSTAGE	550.00	536.11	545.00
5020 TELEPHONE	750.00	771.16	700.00
5030 TRANSPORTATION	300.00	4.60	145.00
5040 EDUCATIONAL/MEETING EXPENSES	2,400.00	555.14	800.00
5060 PRINTING	900.00	315.00	600.00
5080 LEGAL NOTICES/OTHER ADVERTISE	2,000.00	577.20	800.00
5309 VEHICLE PAYMENTS	3,050.00	4,912.31	3,050.00
5310 VEHICLE MAINTENANCE	450.00	-	450.00
5400 LEGAL SERVICES	13,000.00	17,244.93	8,800.00
5410 COMPUTER SERVICES	500.00	-	500.00
5480 OTHER PROFESSIONAL SERVICES	8,000.00	3,139.54	4,400.00
6010 OFFICE SUPPLIES	2,000.00	1,323.49	1,750.00
6020 BOOKS/SUBSCRIPTIONS	200.00	-	
7510 OFFICE FURNITURE & EQUIPMENT	1,000.00	69.99	
<b>TOTAL PLANNER</b>	<b>211,815.00</b>	<b>208,126.35</b>	<b>204,259.00</b>
<b>101730 PARKS</b>			
4007 PARKS 25% COMM SALARY	21,416.00	21,909.84	21,844.00
4010 FULL TIME SALARIES	80,922.00	81,282.77	83,223.00
4020 PART TIME SALARIES	62,992.00	51,167.42	65,636.00
4030 OVERTIME	8,100.00	7,799.50	-
4050 MAINE STATE RETIREMENT	3,138.00	3,903.26	2,330.00

	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
<b>100 OPERATING FUND</b>			
4051 ICMA EMPLOYER SHARE	1,449.00	-	1,420.00
4060 FICA EMPLOYER SHARE	12,648.00	12,211.46	13,060.00
4070 WORKERS COMPENSATION	5,287.00	5,823.28	5,042.00
4090 MAJOR MEDICAL INSURANCE	19,289.00	26,884.41	20,441.00
4091 DENTAL INSURANCE	79.00	98.04	81.00
4092 DISABILITY INSURANCE	843.00	818.40	843.00
5020 TELEPHONE	450.00	-	450.00
5040 EDUCATIONAL/MEETING EXPENSES	200.00	-	200.00
5060 PRINTING	2,800.00	2,233.07	2,700.00
5200 ELECTRICITY	680.00	489.13	680.00
5220 WATER	2,630.00	864.06	2,630.00
5300 MACHINE & EQUIPMENT MAINT	2,500.00	1,570.33	2,500.00
5302 PROTECTIVE & SAFETY EQUIPMENT	450.00	273.32	450.00
5310 VEHICLE MAINTENANCE	1,000.00	932.00	1,000.00
5311 GAS, GREASE, & OIL	6,200.00	5,968.10	5,000.00
5312 TIRES & TUBES	670.00	340.92	485.00
5457 LOAM & SOD	3,188.00	2,163.00	1,355.00
5480 OTHER PROFESSIONAL SERVICES	27,325.00	21,859.00	20,578.00
5500 MAINTENANCE OF BLDG/GROUNDS	9,369.00	2,833.82	6,370.00
5510 PAINTING	635.00	72.53	802.00
5521 UNIFORMS	1,100.00	860.00	1,100.00
6011 HAND TOOLS	300.00	214.95	300.00
6030 OTHER SUPPLIES	500.00	253.39	500.00
6040 JANITORIAL SUPPLIES & SERVICES	2,200.00	1,892.67	2,650.00
7520 OPERATING EQUIPMENT	4,000.00	2,420.90	4,000.00
7530 VEHICLES	12,983.00	12,983.00	
7540 IMPROVEMENTS TO BLDGS/GROUNDS	15,000.00	-	
7545 TREE PROGRAM	5,000.00	4,285.63	5,000.00
7575 SEAPOINT BEACH	1,200.00	509.60	200.00
<b>TOTAL PARKS</b>	<b>316,543.00</b>	<b>274,917.80</b>	<b>272,870.00</b>
<b>101740 MISCELLANEOUS ACCOUNTS</b>			
5025 COMPUTER REPAIR/REPLACEMENT	15,000.00	16,870.16	15,000.00
5039 SUB HOST PROGRAM	1,370.00	1,369.77	826.00
5054 GIS WORK PROGRAM	13,682.00	13,681.45	21,218.00
5057 MUN FACILITIES RES	61,857.00	61,856.12	207,215.00
5065 VOLUNTEER RECOGNITION	128.00	127.96	328.00
5455 MEMORIAL DAY ACTIVITIES	650.00	650.00	650.00
5482 EMERGENCY AMBULANCE SERVICE	75,840.00	75,840.00	75,840.00

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
5555 COMPENSATED ABSENCES	135,034.86	135,034.09	50,000.00
5560 OFFSET FY09 TAX RATE	300,000.00	-	
5950 SEACOAST SHIPYARD ASSOCIATION	1,500.00	1,500.00	1,500.00
5951 SHELLFISH CONSERVATION COMMISS	3,076.00	3,076.00	2,454.00
6036 CONSERVATION COMMISSION	1,253.00	1,252.62	3,178.00
8427 SELF INSURANCE CLAIMS COVERAGE	25,000.00	2,000.00	25,000.00
8428 GRANT MATCHING FUNDS	80,118.00	10,332.00	100,000.00
8429 EMERGENCY FUEL ACCOUNT	40,000.00	-	40,000.00
8430 EMERGENCY FACILITY REPAIR FUND	50,844.00	45,992.76	
8431 GENERAL ASSISTANCE PROGRAM	40,000.00	-	40,000.00
8436 WOOD ISLAND /STATE GRANT	5,408.00	5,408.34	542.00
8437 TREE PLANTING GRANT	1,802.00	1,802.00	1,198.00
8438 OUTFALL PIPE H2O TESTING GRANT	6,917.00	6,916.25	583.00
8439 ECON DEVPMT PLAN GRANT	-	1,114.22	-
8440 HARBOR ECONOMIC PLAN GRANT	-	-	6,132.00
8520 TRAFFIC SIGNALS WARR ART 3	-	890.00	
8522 SEAPOINT RD CAUSEWAY UPGRADE	64,012.00	39,731.99	35,000.00
8523 HALEY FIELD PROJECT	2,206.00	2,205.48	160,336.00
8525 MOSQUITO/TICK CONTROL PRGM	60,700.00	60,700.00	57,200.00
8526 PICOTT/WILSON CULVERT PROJ	25,000.00	10,928.93	
8527 TRAFFIC LIGHT RT236/MACKNZIE	-	-	100,000.00
8528 TRAFFIC LT RT236/MRTN/STVNSN	-	-	10,000.00
8529 TOWN PIER REPAIR	36,234.00	36,233.48	45,472.00
8530 BALLOT COUNTING MACHINES	-	-	13,000.00
8531 ALTERNATIVE ENERGY FUND	193,874.00	193,873.55	56,126.00
8532 GIS WEB ACCOUNT	1,680.00	1,680.00	5,520.00
8533 FORT FOSTER RESTROOMS	19,694.00	19,693.43	130,306.00
8534 TRAI ACADEMY ROOF	94,610.00	2,880.00	
8535 JAWS OF LIFE	38,843.00	37,668.51	
8536 FIRE DEPT FLOORS	55,000.00	54,778.00	
8538 FRISBEE STUDY PHASE 2	50,000.00	45,737.84	
9142 PIER CONDITION REPORT	-	-	1,098.00
9144 OPEN SPACE RESERVE	-	-	50,000.00
9977 STATE AID TO ROADS	172,472.00	172,472.00	
9978 MAINE SERVICE CENTER COALITION	1,250.00	1,215.16	
<b>TOTAL MISCELLANEOUS ACCOUNTS</b>	<b>1,675,054.86</b>	<b>1,065,512.11</b>	<b>1,255,722.00</b>

	FY 2009 REVISED BUDGET	FY 2009 UNAUDITED YTD ACTUAL	FY 2010 REVISED BUDGET
<b>100 OPERATING FUND</b>			
<b>101750 STATE/BANK FEES</b>			
5954 BANK FEES/CHARGES	180.00	72.39	180.00
<b>TOTAL STATE/BANK FEES</b>	<b>180.00</b>	<b>72.39</b>	<b>180.00</b>
<b>101760 CAPITAL IMPROVEMENT PROGRAM</b>			
8701 PWD-SW EQUIP DEP ACCT			13,350.00
8702 PWD-SW FLEET DEPR ACCT			16,267.00
8703 PWD-SW ROAD MAINTENANCE			7,500.00
8704 PWD-PARK FLEET DEPRECIATION			12,983.00
8705 PWD DRAINAGE IMPROVE PROJECT			6,000.00
8706 PWD STATE AID TO ROADS			166,349.00
8707 PWD FLEET DEPRECIATION FUND			86,216.00
8708 PWD SIDEWALK REPLACEMENT			2,000.00
8709 FIRE APPARATUS - DEPRECIATION			74,000.00
8710 REC DEPRECIATION ACCT			2,500.00
8720 CODIF/TELE/HARBOR/LOAN			18,317.00
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>			<b>405,482.00</b>
<b>101810 LIBRARY</b>			
5480 OTHER PROFESSIONAL SERVICES	450,389.00	445,885.00	434,400.00
<b>TOTAL LIBRARY</b>	<b>450,389.00</b>	<b>445,885.00</b>	<b>434,400.00</b>
<b>101830 RECREATION</b>			
4008 RECREATION DIRECTOR SALARY	62,412.00	62,344.77	65,442.00
4010 FULL TIME SALARIES	76,993.00	77,487.20	77,722.00
4030 OVERTIME	1,500.00	76.88	1,000.00
4050 MAINE STATE RETIREMENT	5,778.00	4,814.51	4,037.00
4060 FICA EMPLOYER SHARE	22,654.00	21,732.97	10,952.00
4070 WORKERS COMPENSATION	4,999.00	5,823.28	687.00
4090 MAJOR MEDICAL INSURANCE	44,565.00	46,166.72	32,674.00
4091 DENTAL INSURANCE	612.00	660.11	631.00
4092 DISABILITY INSURANCE	1,834.00	1,813.80	1,025.00
5020 TELEPHONE	3,500.00	3,424.18	3,500.00
5200 ELECTRICITY	5,000.00	5,306.69	5,200.00
5220 WATER	165.00	245.00	165.00
5230 FUEL OIL	14,200.00	6,488.40	10,000.00
5250 SEWER	450.00	267.00	450.00
5500 MAINTENANCE OF BLDG/GROUNDS	-	-	800.00
6010 OFFICE SUPPLIES	2,000.00	1,816.32	2,000.00



	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
<b>100 OPERATING FUND</b>			
6040 JANITORIAL SUPPLIES & SERVICES	14,340.00	10,440.00	13,504.00
7510 OFFICE FURNITURE & EQUIPMENT	5,300.00	5,200.04	
<b>TOTAL RECREATION</b>	<b>266,302.00</b>	<b>254,107.87</b>	<b>229,789.00</b>
<b>101840 PORT AUTHORITY</b>			
4010 FULL TIME SALARIES	26,000.00	26,000.00	26,000.00
4020 PART TIME SALARIES	7,000.00	7,148.00	6,500.00
4060 FICA EMPLOYER SHARE	2,525.00	2,489.93	2,486.00
4070 WORKERS COMPENSATION	240.00	430.00	645.00
4090 MAJOR MEDICAL INSURANCE	5,000.00	4,998.55	5,000.00
5020 TELEPHONE	800.00	1,635.24	800.00
5030 TRANSPORTATION	400.00	208.23	400.00
5200 ELECTRICITY	1,400.00	1,253.63	1,400.00
5220 WATER	300.00	599.60	300.00
5305 BOAT EQUIPMENT MAINTENANCE	1,000.00	1,407.74	800.00
5311 GAS, GREASE, & OIL	200.00	493.06	400.00
5330 RADIO MAINTENANCE	200.00	247.91	100.00
5460 SIGNS	400.00	-	200.00
5480 OTHER PROFESSIONAL SERVICES	1,000.00	1,702.54	1,000.00
5500 MAINTENANCE OF BLDG/GROUNDS	15,000.00	10,972.67	13,500.00
5521 UNIFORMS	500.00	-	200.00
5551 BOAT INSURANCE	9,600.00	9,364.44	9,200.00
6010 OFFICE SUPPLIES	600.00	1,855.81	600.00
6030 OTHER SUPPLIES	-	635.39	-
7350 VEHICLES			1,500.00
7500 CAPITAL OUTLAY	1,500.00	1,500.00	
<b>TOTAL PORT AUTHORITY</b>	<b>73,665.00</b>	<b>72,942.74</b>	<b>71,031.00</b>
<b>101930 SOLID WASTE</b>			
4009 SOLID WASTE 40% COMM SALARY	34,265.00	35,056.06	34,950.00
4010 FULL TIME SALARIES	118,181.00	119,343.80	121,878.00
4020 PART TIME SALARIES	14,256.00	7,996.88	6,954.00
4030 OVERTIME	3,403.00	4,796.15	3,501.00
4050 MAINE STATE RETIREMENT	1,018.00	4,258.68	2,286.00
4051 ICMA EMPLOYER SHARE	2,319.00	-	2,272.00
4060 FICA EMPLOYER SHARE	12,991.00	12,393.58	12,797.00
4070 WORKERS COMPENSATION	6,790.00	8,267.63	6,897.00
4090 MAJOR MEDICAL INSURANCE	43,477.00	37,577.12	39,526.00
4091 DENTAL INSURANCE	126.00	217.09	129.00

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
4092 DISABILITY INSURANCE	1,419.00	1,302.02	1,400.00
5018 ALARMS	315.00	240.00	315.00
5020 TELEPHONE	624.00	541.43	624.00
5030 TRANSPORTATION	75.00	-	75.00
5040 EDUCATIONAL/MEETING EXPENSES	200.00	205.00	200.00
5060 PRINTING	300.00	489.28	3,036.00
5200 ELECTRICITY	8,900.00	10,317.84	7,000.00
5220 WATER	265.00	297.00	297.00
5230 FUEL OIL	1,400.00	3.15	
5300 MACHINE & EQUIPMENT MAINT	3,500.00	1,978.87	3,500.00
5302 PROTECTIVE & SAFETY EQUIPMENT	300.00	325.79	300.00
5311 GAS, GREASE, & OIL	11,100.00	12,298.58	8,750.00
5312 TIRES & TUBES	1,000.00	845.16	8,570.00
5480 OTHER PROFESSIONAL SERVICES	415,106.00	348,387.73	393,408.00
5500 MAINTENANCE OF BLDG/GROUNDS	1,500.00	1,717.85	1,500.00
5521 UNIFORMS	1,400.00	1,200.00	1,200.00
6009 SHOP SUPPLIES	4,550.00	3,550.98	3,500.00
6010 OFFICE SUPPLIES	200.00	235.94	150.00
6011 HAND TOOLS	300.00	278.95	200.00
6030 OTHER SUPPLIES	200.00	111.87	200.00
6040 JANITORIAL SUPPLIES & SERVICES	676.00	548.59	220.00
7516 PLANT EQUIPMENT MAINTENANCE	8,000.00	4,307.32	8,000.00
7520 OPERATING EQUIPMENT	16,850.00	16,850.00	
7530 VEHICLES	16,267.00	16,267.00	
7553 ASPHALT SURFACE MAINTENANCE	7,500.00	7,500.00	
7562 MERCURY & UW WASTE FACILITY	-	313.72	
<b>TOTAL SOLID WASTE</b>	<b>738,773.00</b>	<b>660,021.06</b>	<b>673,635.00</b>
<b>102000 SEWER EXPENSES</b>			
9003 SEWER BENEFITS	-	71.52	
<b>TOTAL SEWER EXPENSES</b>	<b>-</b>	<b>71.52</b>	
<b>103000 OTHER INSURANCES</b>			
4090 MAJOR MEDICAL INSURANCE	51,356.00	55,440.54	68,288.00
5101 MMA RISK POOL - FIRE, VEH, LIA	120,750.00	111,198.13	120,000.00
5115 UNEMPLOYMENT COMPENSATION	3,500.00	12,358.60	15,000.00
5150 MISCELLANEOUS INSURANCE LIFE E	5,500.00	2,820.18	6,500.00
5200 ELECTRICITY	900.00	375.00	950.00
5210 UNION CENTRAL LIFE INS	1,300.00	1,113.05	1,400.00

<b>100 OPERATING FUND</b>	<b>FY 2009 REVISED BUDGET</b>	<b>FY 2009 UNAUDITED YTD ACTUAL</b>	<b>FY 2010 REVISED BUDGET</b>
<b>TOTAL OTHER INSURANCES</b>	<b>183,306.00</b>	<b>183,305.50</b>	<b>212,138.00</b>
<b>8000 ADULT EDUCATION FUND</b>			
9480 ADULT EDUCATION FUND	56,101.00	56,101.00	54,081.00
<b>TOTAL ADULT EDUCATION FUND</b>	<b>56,101.00</b>	<b>56,101.00</b>	<b>54,081.00</b>
<b>GRAND TOTAL</b>	<b>25,516,990.86</b>	<b>23,923,941.14</b>	<b>24,610,713.00</b>

**UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES  
AS OF JUNE 30, 2009**

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
51-2	36 POCAHONTAS ROAD LLC	\$20,183.90
51-2-1	36 POCAHONTAS ROAD LLC	\$1,575.29
51-2-2	36 POCAHONTAS ROAD LLC	\$1,571.08
60-20A	63 ENGLISH RANGE ROAD LLC	\$977.18
105770	ADAMS PAMELA	\$14.04
102900	AIKMAN, JESSIE	\$9.12
105350	AL-SHAIR, TALAL A	\$127.06
32-5	AL-SHAIR, TALAL A	\$7,448.92
32-6	AL-SHAIR, TALAL A	\$10,000.69
32-7	AL-SHAIR, TALAL A	\$6,796.76
40-10-1	AL-SHAIR, TALAL A	\$440.85
107650	ALL SEASONS SERVICES INC	\$4.21
39-19	AMEE, CHARLOTTE L	\$1,341.52
53-13	AMEE, PAUL W	\$27.38
70-14	ANDERSON, DEBORAH	\$32.29
36-21	ANDERSON, DEBORAH W	\$1,481.10
28-26	ANDERSON, JANET E	\$2,240.78
69-21	ANDERSON, SHIRLEY M	\$1,833.62
21-3-37	ANDREWS, MICHELE M	\$487.19
102050	ANN MIKE INC	\$14.04
2-9	ARBO, DANIEL L	\$4,537.73
44-15	AUGUSTA, PHILLIP	\$855.74
18-35B	AUSTIN, JAMES P	\$6,259.03
45-40	BABINEAU, LEAH M	\$2,097.58
107090	BADGERS ISLAND INC	\$120.74
19-4A	BEAUREGARD, DONNA L	\$423.27
63-54D	BEDDOE, JOHN C	\$4,588.97
66-31	BELESIS, PETER	\$2.81
1200	BELLANTONE ETAL MARC	\$70.20
28-18	BEROUNSKY, SUSAN M	\$82.84
66-16-36	BIBEAULT, MARK	\$0.00

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
66-16-42	BINDER, DEBORAH	\$240.08
60-21-63	BLACKER, DONALD M	\$40.72
104090	BLONDEAU, RAYMOND G	\$39.31
14-61	BOLD, CHARLES E	\$8,825.54
13-12	BOWEN, RUTH E	\$78.65
105750	BOWIE SEAN	\$32.29
60-21-81	BOYD, WHITNEY	\$46.33
65-3A	BOYLE, BRIAN P	\$1,259.99
36-69	BRADY, MATTHEW W	\$1,905.93
16-61	BRICK HOUSE LLC	\$2,211.30
17-43-5	BRIERS LOT FIVE LLC	\$8,160.05
61-26-14	BRISTOW, MEGAN	\$544.05
60-21-12	BROCHU, DANIEL P	\$230.26
16-156-1-3	BRUNO, AMANDA J	\$819.56
60-21-36	BUBAR, VERNON A	\$379.08
103210	BUCKMAN, LAWRENCE & MARY	\$103.90
20-18	BURBANK, KAREN C	\$1,314.84
102530	BURLINGAMA PAUL	\$105.30
11-29-2	BURTON, C DAVID	\$478.88
9-134	BWF MANAGEMENT LLC	\$4,970.16
2-86	CAMDEN, JOHN E	\$35.80
104420	CAP'N SIMEONS GALLEY	\$84.24
24-77	CARLETON, JENNIFER TOBEY	\$2,804.24
44-52	CASE, TIMOTHY A	\$2,495.61
1-2	CASTELLANO, JOAN E	\$7,385.25
7-10-4	CERINI, AMY	\$160.06
32-2-8	CHAGNON, ALI	\$3,535.97
10-68	CHAMBERS, JEFFREY N	\$3,212.35
58-59	CHARLESWORTH, AGNES S & SARAH E	\$101.35
47-18-3	CHENERY, MICHAEL E	\$1,086.84
8-31	CHICK, ANDREW S	\$2,334.85
16-5	CHILICKI, MARK E	\$3,280.31
1-11	CHRISTY, EDWIN B	\$3,587.65

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
107920	CLAIRE MURRAY	\$247.10
4-8-1A	CLARKE, WILLIAM M	\$1,642.91
106370	COACH INC	\$3,358.37
17-43-8	COLLERAN, EDWARD W	\$5,399.78
3-57	COLLINS TRSTES, ROY W & MARY E	\$2,265.68
1145	COMPASS GROUP USA	\$242.89
4-112	CONNELL, CHRISTINA	\$2,081.08
60-21-66	CORDARO, JUSTIN	\$160.06
41-4	CORMIEA, VICKIE M	\$1,170.94
9-135	CORREIA, DENISE	\$4,099.94
60-21-76	COSTELLO, BRIAN	\$144.61
66-16-51	COX, MICHAEL	\$94.05
15-56	CROWLEY, THERESA	\$1,110.56
13-4	CULLEN, WILLIAM J	\$526.50
6-15B	CULLEN, WILLIAM J	\$2,778.52
105230	CUSHING E JANET	\$54.76
3-15	CYR, RANDI L	\$1,038.26
58-55-1	CZACHOR, RICHARD P	\$4,791.85
15-11-8	DALRYMPLE, RONALD L	\$21.57
20-38	DELLAPIANA, RICHARD E	\$1,366.09
66-16-29	DELLEA, CHARLES F	\$59.54
60-21-64	DESMET, EMIL	\$200.07
57-9-1	DEWHURST TR, LAURIE L	\$400.84
20-3	DEWHURST, LILLIAN J	\$2,028.08
6-12A	DEWOLF, CHRISTOPHER R	\$1,731.13
101390	DINEEN JAMES MARTIN	\$37.91
8-25	DINEEN, ESTATE OF RUTH E	\$1,170.67
102000	DONNELL WILLIAM	\$64.58
10-28	DORRITY, WILLIAM & CAROLYN	\$1,773.95
30-26C	DREW, SUSAN J SPINNEY	\$1,022.11
9-141	DRISCOLL REALTY INC	\$1,408.21
60-24	DSS LAND HOLDINGS LTD LIAB CO	\$14,791.14
15-27	DURGIN, DIANE	\$2,887.02

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
65-14-2A	DYER, LAWRENCE C	\$967.36
58-40	EDDY TRUSTEE, JANICE W	\$143.21
106850	EDDYS APPLIANCE REPAIR	\$8.42
35-3-7	EDELWEISS LLC	\$3,811.86
15-57-1	EGNEW, HENRY	\$1,231.31
67-37	EL-BADRY, NINA ANDREEVNA	\$54.00
1218	ELLEN TRACY	\$588.28
107790	ELLIOTT JAMES P	\$54.76
54-18	EMBRY, CHRISTOPHER K	\$473.15
4-39	EMERY TRUSTEE, OLIVE I	\$1,635.66
60-21-44	ESKEW, SHIRLEY Y	\$189.54
36-44	ESTY, REBECCA M	\$873.50
60-21-109	FARLEY, JOSHUA	\$209.20
45-16	FAULKNER, CHARLES	\$1,755.00
60-21-118	FILLION, CHAD E	\$280.80
64-24C	FISHER, NEAL R	\$70.20
55-9	FOLEY, CATHERINE I	\$2,959.63
103260	FRISBEE DAVE	\$153.04
57-4	FRISBEE ETAL, DAVE	\$30.89
27-51	FRISBEE II, FRANK C	\$10,062.47
56-10A	FRISBEE, CINDY M	\$3,167.42
1-30-4	FROID, GARY R	\$4,956.82
48-11	FULLER BROOK ESTATES LLC	\$538.43
48-12	FULLER BROOK ESTATES LLC	\$1,029.13
48-14	FULLER BROOK ESTATES LLC	\$1,034.75
48-16	FULLER BROOK ESTATES LLC	\$1,047.38
48-21	FULLER BROOK ESTATES LLC	\$514.56
100830	FULLER BRUSH COMPANY INC	\$85.64
65-17	GAGNER JR, RAYMOND	\$2,872.58
65-17D	GAGNER JR, RAYMOND F	\$500.72
39-2-5	GALLE, KENNETH W & JUDITH D	\$4,845.20
3-107	GALLO, PAMELA & MARTIN, MICHELE	\$312.36
65-14-1	GARVEY, DANIEL J	\$429.15

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
61-29	GAVEL, PRISCILLA	\$770.80
14-50	GEOFFRION, JOHN A	\$1,785.18
36-50	GIBB, SHON	\$2,117.27
37-5E	GILMAN, JEFFREY L	\$1,288.17
41-7-6	GLUSGOL, MELVIN M	\$4,696.38
2-58	GODBOUT, JEFFREY M	\$1,199.72
11-7	GOODSON, WILLIE T	\$1,210.95
101980	GOULET PATRICIA	\$15.44
21-3-15	GRASSI, KATIE M	\$101.00
102480	GRAVALLESE JOEL	\$4.21
102500	GUY LEO	\$165.32
63-37	HADWEN TRUSTEE, MARY L	\$1,404.00
60-21-21	HAILE, CAROLE	\$101.79
70-1	HALL, HEIRS OF JOHN	\$116.89
60-21-52	HANER, BARBARA	\$181.12
66-16-58	HANSON, JOHN F	\$454.89
4-83	HARRIS, WAYNE J	\$1,263.00
14-124A	HARTLEY, WILLIAM A	\$1,580.90
1196	HEATH EDWARD	\$887.33
21-3-39	HERRICK JR, DUANE L	\$149.91
8-3	HIGGINS, BRIAN	\$3,166.59
101910	HILTON, SHERI	\$36.50
61-8B	HOLBROOK, DAVID M	\$2,084.24
60-21-58	HOOPER, TERRY L	\$104.65
10-63	HOSMER TRUSTEE, STEPHEN W	\$4,084.24
60-21-13	HOWARD, KATHRYN A	\$374.87
21-4	HOWLAND JR, THOMAS H	\$1,963.01
9-103	HUNTER, ANNE	\$1,199.68
61-9-4	JACKSON, ADAM W	\$624.78
21-7-2	JACKSON, KENNETH J	\$152.49
54-19-1	JOHNSON, CHESTER M	\$1,560.75
11-45B	JOHNSON, DOROTHY	\$74.41
9-140	JOHNSON, ROBERT B	\$1,469.99



<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
15-32A	JOHNSON, SUZANNE	\$358.00
107160	KAGILIERY, MARIA	\$44.93
4-194	KAHL JR, PAUL L	\$3,618.11
12-1	KBM BUILDERS INC	\$742.71
7-10-5	KEEFE, JANET M	\$186.73
102490	KELLEY, KRISTEN	\$94.07
60-21-53	KENNEY, BRUCE	\$206.50
60-21-23	KENT, MELANIE L	\$169.88
60-21-100	KETCHAM, WESLEY	\$193.75
29-20A	KINGSTON, MICHAEL	\$1,703.05
28-25	KINGSTON, MICHAEL R	\$434.54
50-11	KITTERY CAR WASH INC	\$2,406.45
101760	KITTERY HOTELS INC	\$852.42
13-8	KITTERY HOTELS INC	\$19,924.16
21-3-22	KRAMER, JANE	\$48.44
48-8	LA CAPRA, RICHARD & WENDY	\$2,341.87
4-148	LAFLAMME, RICHARD	\$1,747.28
66-16-49	LAKE, APRIL H	\$166.54
107310	LALICATA PAUL & SANGUEDOLCE PH	\$197.96
8-38	LANCASTER, CECIL O	\$1,156.19
67-2	LANDMARK PROPERTIES LTD	\$26.67
28-22	LANDRY, JEFFREY J	\$1,321.86
66-16-14	LAREAU, CYNTHIA A	\$767.99
60-21-103	LAUCKNER, MELISSA	\$315.90
68-4A-13	LAWRENCE, DAVID	\$5,398.38
56-9-1	LAWRENCE, STEVEN B	\$2,934.36
56-9-2	LAWRENCE, STEVEN B	\$721.66
8-20	LEBLANC, PAUL D	\$2,522.49
60-21-91	LEE, VICTORIA L	\$80.73
3-106A	LEONARD, RICHARD	\$37.91
61-25-2	LEWIS FARM LLC	\$480.87
61-25-3	LEWIS FARM LLC	\$482.97
61-25-4	LEWIS FARM LLC	\$487.89

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
61-25-5	LEWIS FARM LLC	\$494.21
61-25-6	LEWIS FARM LLC	\$492.80
61-25-7	LEWIS FARM LLC	\$479.46
67-21	LEWIS FARM LLC	\$415.58
36-1	LEWIS, SARAH L	\$2,949.10
65-7A	LEYDEN, JANELLE M	\$2,774.30
3-20	LIBBY, ALICE M	\$1,566.86
5-4A	LILAKOS, DIANNE	\$1,079.68
101030	LINENS 'N' THINGS INC	\$954.72
30-18	LINSCOTT, DAVID H	\$934.36
14-25	LITSON VILLAS LLC	\$47.83
8-15	LITSON VILLAS LLC	\$4,472.73
40-22	LITTLEFIELD, MARY V	\$1,697.44
1201	LONTINE BERNARD	\$54.05
60-21-82	MACDONALD, FRANCIS X	\$16.14
51-1	MACLEOD TR, BARBARA A	\$8,153.03
4-117	MACNICOLL, SUSAN J	\$1,621.62
2-92	MAGNUSON, CONNIE LEA	\$1,366.09
1057	MAHALUS INC	\$71.60
106580	MAHER JOHN & SKYE	\$226.52
3-148	MAHER, JOHN R	\$2,350.33
54-5A	MAJOR, KERRY A	\$578.14
69-14B	MANDRAVELIS, FAYE	\$124.25
69-14C	MANDRAVELIS, FAYE	\$2,346.78
69-20C	MANN, A DAVID	\$965.95
69-20	MANN, ALEXANDER DAVID	\$3,828.71
65-21	MARCURI, ALPHONSE	\$402.95
59-16-9C	MARKLEY, KENNETH D	\$469.64
60-21-101	MARQUIS, ALBERT J	\$112.32
60-21-74	MARSHALL, JOHN	\$431.03
28-20	MARTEL INVESTMENT GROUP LP	\$2,315.04
17-43-4	MARTIN, DANIEL G	\$7,652.50
29-20B	MCCOLL, KERRIN A	\$1,634.96

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
60-21-106	MCKEEL-DAVIS, CYNTHIA A	\$61.78
9-13	MCKENNEY, WILLIAM R	\$1,234.82
14-120	MCLAUGHLIN, MAUREEN L	\$2,049.38
56-9	MELILLO, LILIANE	\$3,837.13
9-42	MILES, BEVERLY	\$1,082.48
60-21-77	MILLER, ROBERT	\$150.23
59-20	MILLS, VICKIE LYNN WEISER	\$94.07
3-139	MILNE, JONATHAN M	\$1,579.11
22-21E-1	MOFFAT, SCOTT	\$769.39
22-31	MOFFATT, SCOTT	\$7,127.40
48-1C	MOULTON, ERIK S	\$4,056.16
66-16-53	MUNROE, SHAUN A	\$160.05
25-20	MURPHY II, F DUNCAN	\$1,493.85
5-14A-1	MURRAY, THOMAS	\$2,079.32
42-23-3	NAGLE, LUIS	\$1,568.97
44-31	NASH, MALCOLM D	\$2,663.39
4-188-2	NINE MAIN STREET LLC	\$3,773.95
4-188-6	NINE MAIN STREET LLC	\$3,773.95
29-32	NOONEY, JACQUELYN	\$1,000.00
39-17B-16	NOYES, GEORGE	\$533.52
16-151	O'BRIEN, JOSEPH P ETAL	\$2,375.85
56-13-2	O'CONNOR, DUANE R	\$2,268.16
36-49	ODAM, NEIL W	\$2,037.57
103040	OUDERKIRK KATE	\$4.91
57-7	OWEN-THOMAS, JANICE M	\$631.18
26-22	P & S ASSOCIATES LLC	\$4,016.84
26-23	P & S ASSOCIATES LLC	\$816.42
22-14	PAINE, MEGAN	\$1,481.22
42-20A	PAINE, MEGAN M	\$1,891.89
107880	PAPERS INK LLC	\$14.15
38-15	PATTEN, HOWARD L	\$16,138.98
16-65	PAYSON, BEVERLY A	\$2,490.43
60-21-28	PEARSON, WAYNE R	\$280.80

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
48-18	PECK, JAMES L	\$541.24
14-9	PELKEY, JEFFREY S	\$1,974.02
63-3-1	PELLETIER, JEFFREY W	\$3,007.37
44-13A	PELLETIER, PAUL A	\$2,353.10
106830	PENN CONCESSIONS LLC	\$12.76
22-3	PENN CONCESSIONS LLC	\$265.95
20-7	PENNEY, DON G	\$2,371.36
60-21-2	PENNINGTON, JENNIFER	\$192.22
4-200	PEOPLES HERITAGE SAVINGS BANK	\$24.79
66-16-18	PEPOON, DURWARD	\$91.26
66-16-35	PERKINS, ROBERT L	\$173.41
36-43	PERRAULT JR, ALFRED L	\$1,030.53
103030	PERRIN DENNIS	\$4.21
1-62	PERRY, DOROTHY E	\$1,208.14
60-21-80	PETERSON, EDWARD	\$190.94
102300	PETROCHEMICAL CONSULTANTS INTL	\$18.25
101260	PFALTZGRAFF FACTORY STORES INC	\$299.05
45-25	PHILBROOK, LYFORD	\$1,029.83
45-50	PHINNEY, CHARLES G	\$1,090.91
1197	PHOENIX AUTOBODY	\$70.20
102720	PICHE COURTNEY	\$182.52
6-16A	PISCATAQUA REALTY LLC	\$855.74
20-33	POIRIER, RENE E	\$2,515.97
60-21-88	POLIQVIN, ADAM	\$214.11
60-21-34	PURSER, DONNA	\$318.71
7-14-2	RAITTO, MICHAEL R	\$1,634.91
1215	RANGELY RESORTS	\$113.72
66-16-59	RAYNES, CATHY GAYLE	\$282.20
27-3	REED, CLINTON E	\$4,179.71
3-7	REINER, BONNIE L	\$980.69
3-5	REINER, GARY H	\$897.86
3-6	REINER, GARY H	\$42.82
4-133	RICE TR, NORMA M	\$1,753.59

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
4-134	RICE TR, NORMA M	\$1,295.89
15-93	RICE TR, ROBERT L	\$2,324.10
21-3-23	RIVET, JULIE	\$831.17
60-21-6	ROBERTSON, JEANNIE M	\$103.89
1-20-3	ROBINSON, ERIC	\$1,690.11
20-38-2	ROGERS, LINDA	\$1.40
1189	ROUSE STEWART & STUDNER MAT	\$258.34
107110	ROUTE 1 FUN LLC	\$568.62
67-4A	ROUTE 1 FUN LLC	\$7,507.19
50-10	ROUTE 1 NORTH LLC	\$1,720.07
59-16-9B	ROWAN, CARROLL L	\$1,861.70
39-17B-10	ROWE, JULIE	\$374.23
103280	ROWELL LLC	\$157.25
24-67	ROY, MICHAEL A	\$1,116.18
47-18-4	ROYLOS, JOHN C	\$1,624.43
45-72	RUMMLER, JOHN M	\$4,000.00
55-5	RUTH, HEIDI L	\$3,341.52
3-34	RYNARD, HARRY S	\$2,508.95
39-1	SABATINI, EDWARD V	\$11,634.95
107590	SAFETY KLEEN SYSTEMS INC	\$165.67
107820	SANGUEDOLCE & LALICATA & LE	\$287.82
28-27	SBR LIMITED LIABILITY COMPANY	\$2,452.79
69-13	SCHAFFER, MICHAEL T	\$42.12
66-16-31	SCHERMER, GIANNE	\$373.46
16-205	SEATH JR, JOHN	\$1,564.76
36-63	SEAWARD, DANIEL O	\$30.38
100050	SHAFMASTER JONATHAN S	\$24.57
31-6	SHAFMASTER, JONATHAN S	\$37,686.17
52-10B	SHEPLER, ROBERT ALEXANDER	\$6,048.89
10-92	SHOOP, ZEHRA N	\$5,011.35
17-43-7	SHORE BUILT CONSTRUCTION INC	\$5,962.73
28-25D	SIEMEL GROUP LLC	\$1,545.80
60-21-25	SILSBY, DAVID	\$185.09

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
67-17	SISK, WENDY S	\$880.31
10-32	SMALL, LYTLE D	\$1,560.54
10-88	SMITH, DONALD D	\$1,411.72
24-73	SNOWDEN, KRIS A	\$1,222.88
9-80	SOUSA, MARK J	\$1,331.69
15-83	SOWERBY, DAVID M	\$902.77
60-24A	SOWERBY, DAVID M	\$105.30
3-77A	SPRUCE CREEK VENTURES II LLC	\$1,913.65
17-32	STAPLES, KATHLEEN T	\$1,495.26
9-71	STARKEY, RICHARD W	\$1,043.87
16-146	STEELE, CHARLOTTE A	\$1,265.00
25-23B	STEWART, GRETCHEN E	\$3,997.19
25-25	STEWART, GRETCHEN E	\$428.92
60-21-93	STOCKFORD, HEIDI E	\$270.97
107770	STUDIO WORKS	\$7.02
102850	SUCCI MICHELLE	\$108.11
21-20	SUNLILY APARTMENTS LLC	\$79.32
17-43-9	SWANICK TR, MARCIA E	\$14,758.85
4-128-3	SWEET, CORRINE	\$2,294.14
4-99	SYLVESTER, DIANA T	\$1,987.80
8-23	SYLVESTER, DIANA T	\$2,934.93
8-24	SYLVESTER, DIANA T	\$1,994.82
29-11	THEBERGE, DIANA L	\$1,008.07
7-10-6	THIBEAU, TINA L	\$131.98
106980	THIBODEAUS ICE CREAM	\$7.02
46-3	THORPE, LORRAINE A	\$687.96
4-10	TIERNEY, GILLIAN H & SHEA III, GEORGE H	\$1,666.55
60-21-45	TILTON, JOHN	\$200.77
45-49	TOBEY, BEVERLY JEAN	\$2,496.31
4-87	TOBEY, JOYCE	\$1,566.11
59-31	TRAYER, JARED T	\$593.89
60-21-89	TRENT, MARK	\$174.80
66-16-9	TRENT, MARK	\$138.84

<b>ACCT #</b>	<b>NAME</b>	<b>UNPAID TAX</b>
60-21-8	VANCOUR, ARTHUR	\$124.96
22-29	VARNEY, SARAH J	\$1,222.18
108060	VFS LEASE RESIDUAL HOLDING	\$29.48
62-10A	VON HADEN, COLLEEN	\$1,762.02
44-68	WALDRON JR, JOHN	\$461.21
36-41A	WALDRON JR, JOHN D	\$1,145.66
36-42	WALDRON, JOHN D	\$942.08
66-16-27	WALSH, ROBIN S	\$169.88
101080	WATERFORD WEDGEWOOD USA INC	\$401.54
7-10-7	WATSON, TRACY L	\$196.56
103230	WEBBER OIL CO	\$4.94
60-21-75	WEEDEN, CRAIG	\$175.50
107530	WELCOME HOME LLC	\$331.34
106820	WENDE PEDIATRICS	\$84.24
39-15	WHEELER, ROBERT F	\$8,925.23
9-7	WILKINS, JEANNE Y	\$3,967.44
9-77	WILSON, RICHARD L	\$2,944.19
58-14	WOODARD, THOMAS	\$2,578.44
58-15	WOODARD, THOMAS	\$185.33
42-20	WOODARD, THOMAS P	\$1,510.00
13-5-10	WYMAN JR, WILLIAM M	\$4,230.25
13-5-9	WYMAN JR, WILLIAM M	\$2,062.48
66-6	YOUNG, MICHAEL C	\$1,295.19
60-21-107A	ZACCONI, KIM	\$398.74
	GRAND TOTAL	\$679,815.58

<u>LIEN LIST AS OF 06/30/09</u>	<u>MAP &amp; LOT</u>	<u>2006 &amp; PRIOR</u>	<u>2007 LIENS</u>	<u>2008 LIENS</u>	<u>TOTAL LIENS</u>
36 Pocahontas Road LLC	51-2			\$18,377.67	\$18,377.67
63 English Range Road LLC	60-20A			\$554.98	\$554.98
Anderson, Janet E	28-26			\$2,457.01	\$2,457.01
Andrews, Michele M	21-3-37			\$166.97	\$166.97
Berounsky, Susan M	28-18			\$135.04	\$135.04
Brochu, Daniel P	60-21-12			\$282.41	\$282.41
Bubar, Vernon A	60-21-36			\$468.31	\$468.31
BWF Management	9-134		\$4,288.02	\$2,655.90	\$6,943.92
Tobey-Carleton, Jennifer	24-77			\$3,281.05	\$3,281.05
Cerini, Amy	7-10-4			\$217.81	\$217.81
Chilicki, Mark E	16-5			\$1,671.32	\$1,671.32
Colleran, Edward W	17-43-8			\$5,842.27	\$5,842.27
Cordaro, Justin	60-21-66		\$213.18	\$217.76	\$430.94
Cormiea, Vickie M & Leo W Jr	41-4			\$1,289.95	\$1,289.95
Correia, Denise	9-135			\$4,357.22	\$4,357.22
Costello, Brian	60-21-76			\$201.21	\$201.21
Cryans, Peter P	17-43-5			\$6,801.59	\$6,801.59
Faulkner, Charles & Phyllis	45-16	\$553.60	\$1,876.98	\$1,926.06	\$4,356.64
Foley, Catherine L.	55-9			\$930.57	\$930.57
Glusgol, Melvin M	41-7-6			\$5,076.51	\$5,076.51
Hall, Cindy	56-10A			\$3,449.63	\$3,449.63



<u>LIEN LIST AS OF 06/30/09</u>	<u>MAP &amp; LOT</u>	<u>2006 &amp; PRIOR</u>	<u>2007 LIENS</u>	<u>2008 LIENS</u>	<u>TOTAL LIENS</u>
Hanson, John F	66-16-58			\$918.10	\$918.10
Higgins, Brian & Donna	8-3			\$3,193.57	\$3,193.57
Hosmer Trustee, Stephen W	10-63			\$2,172.33	\$2,172.33
Jodis, Tonia	60-21-71	\$153.12	\$153.13	\$156.10	\$462.35
Johnson, Dorothy c/o Joseph Putnam	11-45B	\$572.08	\$123.84	\$126.02	\$821.94
Keefe, Janet M	7-10-5			\$246.32	\$246.32
Lareau, Cynthia A	66-16-14			\$879.65	\$879.65
Lawrence, David	68-4A-13			\$2,823.67	\$2,823.67
Leblanc, Paul	8-20		\$1,007.20	\$2,653.08	\$3,660.28
Lilakos, Dianne	5-4A			\$1,213.37	\$1,213.37
Littlefield, Mary V	40-22	\$21,787.30	\$1,797.89	\$1,853.88	\$25,439.07
Major, Fay F	37-7			\$2,305.02	\$2,305.02
Mann, A David	69-20C			\$1,086.25	\$1,086.25
Marcuri, Alphonse & Peter	65-21		\$-	\$554.02	\$554.02
McKenney, James	28-16		\$90.15	\$-	\$90.15
Meillo, Liliane	56-9			\$1,001.97	\$1,001.97
Milne, Jonathan M	3-139			\$887.95	\$887.95
Myers, Tamara	60-21-18	\$237.63		\$-	\$237.63
O'Brien, Joseph etal	16-151			\$1,194.16	\$1,194.16
Payson, Beverly A	16-65			\$1,614.97	\$1,614.97
Peck, James L	39-17A			\$560.00	\$560.00

<u>LIEN LIST AS OF 06/30/09</u>	<u>MAP &amp; LOT</u>	<u>2006 &amp; PRIOR</u>	<u>2007 LIENS</u>	<u>2008 LIENS</u>	<u>TOTAL LIENS</u>
Pelletier, Paul A	44-13A			\$1,279.11	\$1,279.11
Peterson, Edward	60-21-80			\$238.15	\$238.15
Pierson, William	60-21-52		\$88.91	\$-	\$88.91
Raynes, Cathy Gayle	66-16-59			\$64.68	\$64.68
Reed, Clinton	27-3				
Siemel Group LLC	28-25D			\$1,053.91	\$1,053.91
Small, Richard & Purser, Donna	60-21-34			\$1,707.31	\$1,707.31
Sowerby, David M	60-24A			\$393.00	\$393.00
Spruce Creek Ventures II, LLC	3-77A		\$2,042.49	\$101.13	\$101.13
Thibeau, Tina L	7-10-6		\$147.67	\$2,095.99	\$4,138.48
Thorpe, Lorraine A	46-3	\$18,340.21	\$763.87	\$117.15	\$264.82
Tilton, John	60-21-45	\$386.95	\$236.61	\$783.18	\$19,887.26
Tobey, Beverly Jean	45-49			\$261.47	\$885.03
Vancour, Arthur	60-21-8		\$161.92	\$2,720.06	\$2,720.06
Weeden, Craig	60-21-75			\$177.15	\$339.07
Wiggin, Albert E	39-17A-2			\$234.29	\$234.29
Wilkins, Jeanne Y	9-7			\$3,183.34	\$3,183.34
Wilson, Richard L	9-77		\$1,223.85	\$4,271.16	\$4,271.16
Zacconi, Kim	60-21-107A		\$462.17	\$3,210.41	\$4,434.26
<b>TOTAL</b>		<u>\$42,030.89</u>	<u>\$14,677.88</u>	<u>\$108,166.56</u>	<u>\$164,875.33</u>

**SUPERINTEDEDENT OF SCHOOLS  
ANNUAL REPORT  
2008-2009**

The 2008-09 school year has been a very interesting and difficult year for the School Department and community in many ways. We have been challenged by budget issues at the local, state and federal levels, the decision to close Frisbee school, and the state school consolidation issue.

The economy at the local, state and federal levels has had significant impact on our current FY 09 budget for the 2008-09 school year, and development of the FY 10 budget for the 2009-10 school year. At mid-year, because of the cutback in state subsidy, as well as Kittery's revenue shortfall, the FY 09 budget was cut by \$100,000 to accommodate for the reductions in revenue. These cuts were distributed throughout the budget and, gratefully, did not necessitate any reductions in staff. Later in the year, however, we were notified that, due to passage of the federal American Recovery and Reinvestment Act (ARRA stimulus package), these funds would be refunded back to school districts throughout the state in way of lump sum grants. Needless to say, these actions created significant challenges in managing the school budget, and generated a great deal of discussion at the School Committee level.

As the School Committee worked through this difficult budget issue, they continued to work on development of the FY 10 budget, the closure of Frisbee School and plans for expansions at Mitchell Primary School and Shapleigh Middle School. This work culminated in significant decisions at the June 2009 election. At the ballot box on June 9, the town voted positively on 3 very important issues:

“Yes” to approve the annual FY 10 school budget;

“Yes” to approve the closing of Frisbee Elementary School; and

“Yes” to approve a \$7 million bond issue for renovations and additions at Mitchell Primary School and Shapleigh Middle School.

In developing the FY 10 budget, the School Committee and all town departments worked very hard not to increase Kittery's tax rate. To this end, the School Committee developed, and the town supported, the FY10 school budget at a 1.4% decrease from the prior school budget. Much of these savings came from the closure of Frisbee Elementary School as the result of intensive study over the past 2 years. In light of the feasibility and re-configuration studies, decreasing student enrollment and increasingly expensive maintenance costs for this school, the School Committee's decision to close Frisbee was decisively supported by the citizens at the June election. The third important issue that the town voted to support was the \$7 million bond issue for renovations and classroom additions at Mitchell Primary School and Shapleigh Middle School. With the closing of Frisbee School, students in grade 3 will move to Mitchell Primary School, and students in grades 4 and 5 will move to Shapleigh Middle School. The bond issue will enable the School

Committee to do necessary renovations, and add 5 classrooms at Mitchell and 6 classrooms at Shapleigh to accommodate these students. With this construction project scheduled for completion by the fall of 2011, temporary accommodations have been made for these students at Mitchell and Shapleigh without having to add any portable classrooms.

Another major challenge faced by the School Department this year was the state consolidation law. Under the provisions of this law, Kittery was expected to consolidate with neighboring school districts or face severe financial penalties from the state for not complying with the law. With work that began in earnest last year, the Kittery School Committee held several joint meetings with the school committees from York, Wells-Ogunquit and M.S.A.D. #35 to explore forming consolidated school districts. These districts chose to remain independent school districts and not take part in any consolidation efforts. Therefore, this left Kittery isolated and out of compliance with the law. However, through the efforts of our legislators and attorney, Kittery ultimately received a waiver from the Commissioner of Education to remain a separate, independent school district. The Commissioner conceded that Kittery did, in fact, qualify as a “stand alone” school district and would not be penalized or be required to consolidate with neighboring school districts. The financial penalty would have meant significant hardships for the school district.

Over the course of this year, the School Department has filled several new key staff positions:

- Jim L’Heureux, Maintenance Director, retired after 21 years of outstanding service in the School Department. Paul Houde was hired as Kittery’s new Maintenance Director.
- Marilyn Woodside was hired as the new Curriculum Director to replace Jenifer Van Deusen after 3 years of excellent service to Kittery.
- Sheri Rockburn was hired as the Business Manager / Fiscal Agent, a newly-created position that is shared between the School Department and Town. With strong support from the Shared Services Committee, a joint committee of Town Council and School Committee representatives, this is a unique position that serves the needs of both the School Department and Town. As a School Department employee, the costs for this position as well as responsibilities are shared 60% - 40% between the School Department and Town.

Clearly, our most important work is to maintain Kittery’s high standards for student performance. While taking pride in the students’ athletic accomplishments and community service throughout the year, Kittery can be equally proud of students’ academic performance. As measured by mandated state assessments, Kittery continues to perform academically at or above most state standards in math, reading, writing and science. Additionally, the rate at which our seniors are accepted at colleges is commendable. Over the past 5 years, more than 75 % of our graduates have been accepted at colleges and universities including Brown, Wheaton, Emerson, Colby, Bates, Vermont, Carnegie Mellon, and Massachusetts

College of Pharmacy. While college may not be the goal for every student, it is critical that we prepare our students so that they can make that choice for themselves. They must be powered to make their own choices and not be limited in their career options after high school. We take our work very seriously to maintain a high quality school system and provide the highest quality instruction for all of our students.

As the Superintendent for the past 13 years, I want to thank the citizens of Kittery for your outstanding support of our high quality school system. This has been a very challenging transition year in many ways, and I am confident that these changes will significantly benefit our students and community as we move forward. Our students and staff take a great deal of pride in their schools and the Kittery School Department. Likewise, the students and staff continue to give Kittery many reasons to be proud of them. Academically proficient, highly motivated, and well-behaved, Kittery students work hard to prepare themselves to become productive adults, and they have a proven track record of success. Throughout the challenges that we know are ahead of us, the School Committee, administration and staff stand ready, willing and able to face these challenges. As a result, I am confident that the Kittery School Department will continue to make important improvements for the benefit of all students. I am grateful for the support that Kittery provides the School Department, and look forward to continuing to work on behalf of all students.

**R.W. TRAIIP ACADEMY  
ANNUAL REPORT  
2008-2009**

In her first year as Principal of Traip Academy, Wanda Avery has worked alongside Assistant Principal and Activities Director Michael Roberge to provide challenging academic experiences that develop the talents and potential of all. Also joining the Traip learning community for their first year are: Ann Bowden, paraprofessional; Ann Marie Burley, receptionist; Kate Conant, foreign language teacher; Jessica Fenn, English teacher; Donny Gagnon, a former Traip graduate, physical education teacher; Karissa Lemont, science teacher; Guy Pollino, health teacher; and Kathy Reagan, who moved to the Traip library from Shapleigh. Leaving Traip Academy at the end of this school year are: MaryAnn Cummiskey, who is retiring; Loren Dow, who has taken a teaching position in New Hampshire; Courtney Edwards, who is working on an advanced degree; and Karen Matso, who has taken a position in New Hampshire.

Traip Academy is in the midst of improvement efforts that are exciting, challenging, and compelling. This past year we successfully instituted academic support classes where teachers were assigned to work with students needing additional

or alternative instruction in a small group setting. A new course, Advanced Physical Education, featured a team building approach incorporating outdoor adventure pursuits. Freshman and Sophomore Academies planned for next year will incorporate the philosophy of Ross Greene with a vision espousing a clear sense of purpose and direction for the students of Robert W. Traip Academy. These academies will foster a culture in which timely interventions will accommodate the needs of all students. A second initiative is to rouse and reenergize the Advisor/ Advisee program with a combined emphasis on a meaningful curriculum and a more effectual role of the advisor. Additionally we will continue the work outlined by the New England Association of Schools and Colleges (NEASC). We are also in the process of developing several new courses.

- COMPASS: Staying the Course will be a required course for freshmen that integrates health, physical education, study skills, and career development.
- English and World Cultures are being offered as an integrated course for freshmen who need support with reading and writing in the content area.
- College Readiness will provide students with the knowledge and skills they need to make their college experiences as meaningful and successful as possible.
- English Essentials is a course designed for students who have not successfully completed one of their core English courses and who need more time to learn the essential skills and knowledge of the English curriculum.
- The Arts Department has revamped many of its offerings to accommodate the needs and interests of students.
- Survival Spanish is offered to those students who are not sure if they want to study a foreign language but who would like to have an experience with the study of another culture and its language.

Traip Academy has been the recipient of a climbing wall from Timberland. With the donations of many area businesses and citizens, the climbing wall will be erected during the summer. Eventually staff and students from all of Kittery's schools will benefit from the use of the wall. We are deeply indebted to all those people who have helped bring this project to fruition.

Students of Traip Academy continue to do well in co curricular activities. Nigel Ayer was a State Champion in the 400-meter run for indoor track, and Carley O'Brien was a State Champion for the long jump in outdoor track. Additionally many other members of both teams fared very well in competition throughout the season. In baseball, Kyle Ziegler pitched a no hitter, striking out 17 batters in a preliminary game against Mt. Abrams. Several of our other teams qualified for Western Maine Playoff Competition. Traip Academy Dramatic Arts (TADA) placed third in the Western Maine Regional Drama Festival, and Rachel Auger was

named to the All State Music Conference. Members of the Heritage Club enjoyed their visit to Ireland this past year.

Using funds from the MELMAC grant we are continuing to assist students in creating a plan they can implement after graduation. The Class of 2009 dedicated their yearbook to Melinda Shofner, Guidance Counselor and Chair of the MELMAC Committee, who is “indispensable to seniors as they make their future plans.” This year we sponsored an evening event for eighth grade students and their parents. Staff and many students from Traip Academy shared expectations, opportunities, and information about life in high school. Seniors attended a business luncheon with various businesses from the area, and students visited colleges to learn more about the opportunities available to them. Our graduation speaker this year was Dr. Charles Lyons from York County Community College, who spoke about the importance of continuing one’s education.

We are looking forward to our continued work with the community of Kittery to provide the most effective means for all the students to realize their greatest potential. On behalf of the staff and students of Traip Academy, I would like to thank the citizens of Kittery for their support in helping us to provide an effectual learning community.

Respectfully Submitted,

Wanda Avery, Principal

**SHAPLEIGH MIDDLE SCHOOL  
ANNUAL REPORT  
2008-2009**

Wanda Avery, Principal of Shapleigh Middle School and Misty McBrierty, the newly appointed Assistant Principal formed the administrative team at Shapleigh Middle School. Ms. McBrierty was responsible for the day-to-day operations of SMS, and working collaboratively with the staff they have ensured that the mission of Shapleigh ~ to help students grow in mind, body, and spirit in a caring and safe environment ~ has continued to be fulfilled

Other additions to the Shapleigh staff included four former Traip graduates: Rachel Dostie, who joined the Special Services Team as a paraprofessional; Becky

Guy, a paraprofessional who was transferred from Frisbee; Michelle Perry, who joined our team as a behaviorist; and Chris Pirkel, who filled a one year position as an eighth grade language arts teacher. Additionally, Rich Wicker moved back to Shapleigh from Traip to work in the library. Leaving Shapleigh at the end of this year are Chris Deveau, a special education teacher who will be working on an advanced degree, Rachel Maloney Hawkins, an eighth grade mathematics teacher who will be going to Barcelona to teach at an International School, and Jean Scott, a paraprofessional who is retiring.

Shapleigh students continue to excel in the classroom and in after school activities. Students attend field trips to enhance the educational experience that helps to cement the learning that has taken place. Sixth grade students participated in a program to learn about communities that featured a culminating activity at Exchange City in Portsmouth. Seventh grade students attended an overnight experience at Camp Kieve to participate in decision-making and goal-setting activities. Eighth grade students attended a field trip to Lowell Mills as the culminating activity for units study on the Industrial Revolution and simple machines.

With all of the decisions behind us regarding the budget, a bond for new construction, and the closing of a school, the staff from both Shapleigh and Frisbee are looking forward to forming a new learning community with students from grades four through eight. The closing of the Frank C. Frisbee School has students in grades four and five moving to Shapleigh. The new Shapleigh staff has met and worked together in a team-building format to prepare for the merge next year.

Shapleigh is in the beginning of a major transition, and the goals for next year are of paramount importance. An important role will be channeling the strengths of the individual staff members and uniting them in the creation of the new Shapleigh learning community. Parents/guardians and staff need affirmation that the critical tenets of elementary schools will continue to be the mainstay in grades four and five and that the middle school philosophy will continue to be the driving force for our young adolescents. Whatever the age of the student, our goal will be to fulfill the mission of Shapleigh Middle School ~ to help students grow in mind, body, and spirit in a caring and safe environment.

Respectfully Submitted,

Wanda Avery, Principal



**FRISBEE ELEMENTARY SCHOOL**  
**ANNUAL REPORT**  
**2008-2009**

This was a long emotional year at Frisbee Elementary School. Not knowing the fate of the building was stressful. The decision finally reached was received with mixed feelings by parents and staff. However, through it all, this staff, teachers, secretary, educational technicians, kitchen staff and custodians provided quality education to students as well as meeting their everyday needs.

Patricia Garnis acted as the part-time principal. There were no new staff and with the closing Jennifer Graham in the kitchen will lose her job and Ruth Sallade will hopefully transfer.

Frisbee teachers met the educational needs of students. The special Education Department, RTI math, Title I, Wilson Reading, O.T. and P.T. assisted them.

Students enjoyed many hands on activities, projects and field trips to enhance the curricula.

The PTA through fundraising provided many field trips and programs for Frisbee students such as a Book Fair, Ice Cream Social, Lawn Fete, the “I Read 100 Books” program and Kid’s Club. One Kid’s Club offering was the establishment of an environmental effort, Green Team. The student council continued their recycling efforts.

Overall students showed growth and progress on the tests, NWEA and MEA.

Today, June 24th, staff is finishing packing, an awesome task. Third grade Staff will move to Mitchell School and 4th and 5th grade staff will move to Shapleigh School.

**HORACE MITCHELL PRIMARY SCHOOL**  
**ANNUAL REPORT**  
**2008-2009**

The parents, students and teachers of the Horace Mitchell Primary School have enjoyed a highly successful school year. Our school community has worked very hard to create a positive atmosphere and a nurturing school environment for our students and families.

New staff members working at Mitchell School this year were:

Laura Campion – Kindergarten  
Megan Boyd – Kindergarten  
Heather Normandin – Grade One  
Cara Giacalone – Grade Two – Transfer from Frisbee School  
Christina Couperthwait – School Health Aide  
Kristen Fowler – Special Education

In the area of teacher professional development we participated in a four day Writing Institute held at Mitchell School for our K-3 staff members. A staff developer from Columbia University's Teacher's College conducted an intensive workshop to help our staff further strengthen the quality of their literacy practices, specifically in the area of writing instruction. We worked together with MSAD # 35 to offer this workshop and we were able to significantly reduce our costs through this partnership. We will continue to build on our relationship with MSAD # 35 to offer Literacy Institutes in the future. Teacher evaluations of this workshop indicated it was an excellent experience that will significantly impact the quality of their literacy instructional practices in the future.

With the closure of the Frisbee School in June 2009, grade three students will begin attending Mitchell School this Fall. While we will temporarily lose our Music Room and several Special Education areas to make space for the third grade team, we are delighted and enthusiastic about the grade three teachers joining our faculty. It is beneficial for our students and their families to spend an additional year at the Mitchell School. With one less transition between schools, we hope this will lead to many positive results in our students' performance.

Another important success at the Mitchell School has been the implementation of our RTI (Response to Intervention) services. This model for the delivery of pre-special education referral instruction has been highly effective in meeting the needs of our students. This year, we had five different visitations from areas schools interested in learning about our program. This Fall, we have been invited to present our RTI program @ the Maine Principal's Association – Fall Conference. This program's success speaks highly of the teachers (Faye McDonough and Denise Stearns) running the program and the Kittery School Committee's dedication to quality interventions and education at the primary grade level.

We look forward to providing a quality educational experience for all learners in the coming school year.

Respectfully submitted,  
David S. Foster, Principal

**ADULT EDUCATION  
ANNUAL REPORT  
2008-2009**

2008/09 was a busy year for the Kittery Adult Education Program despite the challenging economic times facing our town. During these difficult times, adult education remains an even more important resource to the community to address the educational and workplace training needs of its citizens, and to offer affordable enrichment programs for its residents. Over 240 courses were offered through the Kittery Adult Education Program this year. 67 adult learners were enrolled in our adult literacy (reading, writing, math, ESOL), GED, and High School Diploma classes. We were pleased to receive two grants- one from the Rosamond Thaxter Foundation and the other from the Altrusa International, Inc. of Portsmouth. to assist with some of the costs associated with the ESOL Program. We had 20 graduates in 2008/09 who completed high school either by earning their High School Equivalency Certificate or their High School Diploma. We are very appreciative for the generous support of the Traip Trustees and the Rotary Club of Kittery and the family of Dorothy Gherson who offered scholarships to four of our graduates so they can further their education.

We have offered job skills training for residents looking for employment. With the growing opportunities in the medical field, we have introduced a number of Medical Certificate programs, including Medical Transcription, Billing and Coding, and Medical Office Skills. We have offered computer classes for those needing to update their computer skills for the workplace. The Career Center in Sanford, ME gave daytime job seeking workshops at the Kittery Adult Ed. office twice a month. In addition, the Kittery Adult Education Program provided free career counseling in the evening to Kittery residents.

We took some new directions this year to make our services more convenient and streamlined for the community. This past year we worked with the Kittery Recreation Department to combine both of our brochures into one booklet. Another change we made was to become a part of the Maine Adult Education Association web portal. This gave us the opportunity to offer on-line registration and for our residents to gain access to adult education offerings throughout the state.

We look forward to continuing to bring programs to meet the needs of Kittery residents in the year ahead.

Respectfully Submitted,

Pauli Rines, Director

**ENROLLMENT**  
**JUNE 23, 2009**

Kindergarten	89
Grade 1	82
Grade 2	63
Grade 3	77
Grade 4	75
Grade 5	63
Grade 6	76
Grade 7	76
Grade 8	60
Grade 9	69
Grade 10	81
Grade 11	72
Grade 12	86
TOTAL	969

**KITTERY SCHOOL DEPARTMENT CALENDAR  
2009-2010**

August	26	Staff Development Day - no school
August	27	Staff Development Day - no school
September	1	First Day for Students in Grades 1-6 & 9
September	2	First Day for Students in Grades 7-8 & 10-12
September	3	First Day for Grade K
September	4	No School
September	7	Labor Day – no school
September	25	Early Release Day for Students
October	9	Staff Development Day - no school
October	12	Columbus Day - no school
November	3	Staff Development Day – no school
November	11	Veterans Day (observed) - no school
November	19	Evening Parent/Teacher Conferences
November	20	Morning Parent/Teacher Conferences – no school
November	25-27	Thanksgiving Vacation Break - no school
December	24-31	Winter Vacation – no school
January	1	New Year’s Day - no school
January	12	Early Release Day
January	18	Martin Luther King, Jr. Day - no school
February	3	Early Release Day
February	15	President’s Day - no school
February	16-19	February Vacation - no school
March	10	Staff Development Day – no school
March	25	Early Release Day
April	12	Parent/Teacher Conferences – no school
April	19	Patriot’s Day - no school
April	20-23	April Vacation - no school
May	12	Early Release Day
May	31	Memorial Day - no school
June	13	Tentative Traip Graduation Day
June	15	Last Day for Kindergarten Students
June	18	Early Release Day – 1-12 Students/Staff Last Day

Student Days: 175 (includes six early release days)

Teacher Days: 182 (includes seven staff development days)

Storm Days (as needed)

Approved by the School Committee: June 2, 2009

**IN ACCORDANCE WITH M.R.S.A. TITLE 22, §2706 (4)  
THE FOLLOWING DEATHS FILED IN KITTERY ARE REPORTED  
FOR THE YEAR JULY 1, 2008 THROUGH JUNE 30, 2009**

<b>DATE OF DEATH</b>	<b>NAME</b>	<b>AGE</b>	<b>LOCATION OF DEATH</b>
July 3, 2008	Madaline M. Dion	76	Kittery
July 21, 2008	Frank C. Frisbee, III	55	Kittery Point
July 26, 2008	Lynette E. Clark	79	Kittery Point
August 2, 2008	Thomas V. Hiscoe	68	Kittery
August 2, 2008	Arleen C. Moore	83	York
August 4, 2008	Nanette P. Emery	81	Kittery Point
August 14, 2008	Carl Storer Young, Sr.	94	York
August 15, 2008	Norman W. Morrow	92	Kittery
August 19, 2008	Beverly J. Pramik	60	Scarborough
August 23, 2009	Daisy D. Ricker	98	Kittery
August 25, 2008	Louise C. Sousa	83	Kittery
August 26, 2008	Robert A. Lincoln	83	Kittery
August 30, 2008	David E. Young, Sr.	82	York
September 4, 2008	Nathaniel Bowditch	53	Kittery
September 12, 2008	Virginia L. Derby	90	Kittery
September 20, 2008	Katherine L. Mattson	90	Kittery
September 27, 2008	Henry M. Powers, Jr.	76	Kittery
October 5, 2008	Frederick F. Soucy	80	Kittery
October 9, 2008	Mary McBride	76	York
October 16, 2008	Carolyn B. Fowles	86	Kittery
October 16, 2008	Alice Mary Libby	94	Kittery
November 13, 2008	Audrey Ethel Gable	73	Kittery
November 13, 2008	George R. Bean	87	York
November 14, 2008	Sylvia M. Hathorne	87	York
November 17, 2008	Gloria M. Severance	80	York
November 20, 2008	Philip John Foster	93	Kittery
November 23, 2008	Robert Edmund Cormier	83	Kittery
November 24, 2008	Erik Murer	86	York
November 24, 2008	Lawrence T. May	84	Kittery
November 27, 2008	Alice G. Lawrence	97	Kittery
November 30, 2008	Eleanor D. Plummer	90	Kittery
December 5, 2008	Norman F. Waddington	90	Kittery
December 11, 2008	Demosthenes G. Kyreages	88	Kittery
December 19, 2008	Chandler O. Dalzell, Sr.	90	York
December 19, 2008	Robert Nelson Pearson, Sr.	84	York
December 26, 2008	Varrell L. Wakefield	91	York
December 27, 2008	Hugh H. MacDougall	92	Kittery

<b>DATE OF DEATH</b>	<b>NAME</b>	<b>AGE</b>	<b>LOCATION OF DEATH</b>
January 1, 2009	Lois A. Berger	73	York
January 1, 2009	Robert W. Pierce	46	Jackman
January 10, 2009	Joseph F. Sullivan	94	Kittery
January 12, 2009	Gerald J. Cronin	80	Kittery
January 12, 2009	Richard E. Foye	71	York
January 21, 2009	Mildred Anne Redimarker	98	Kittery
January 29, 2009	Michael Thomas Martin	57	Biddeford
February 3, 2009	Florence E. Titus	93	Kittery
February 5, 2009	Marie L. Smith	91	York
February 11, 2009	Robert Roy McMurty	86	Kittery
February 13, 2009	Margaret D. Duerr	100	North Berwick
February 15, 2009	Keith Alan Willis	44	Kittery
February 16, 2009	Marion Ella Wyman	86	York
March 3, 2009	Virginia M. Beane	78	Kittery
March 4, 2009	James H. Shields	92	Kittery
March 6, 2009	Walter J. Brooks	83	Kittery
March 11, 2009	Paule D. Foye	83	Kittery
March 13, 2009	Yvette T. Croteau	79	Kittery
March 23, 2009	Marion Franklin Murphy, Jr.	82	Kittery
March 27, 2009	Robert W. Dion	77	Kittery
April 5, 2009	Ruby L. Wyman	84	Kittery
April 24, 2009	Joyce F. Bookholz	78	Portland
May 13, 2009	Shirley F. Montmarquet	70	York
May 14, 2009	Ethel F. Allen	81	Kittery
May 15, 2009	Louise Annette Stover	92	Kittery
May 17, 2009	Theresa M. McKenna	101	Kittery
May 23, 2009	Jean V. Holmes	85	York
May 31, 2009	Robert Ashworth Littlefield	82	York
June 2, 2009	Anna D'Agostino	97	Kittery
June 4, 2009	Sarah Partridge Tuttle	33	Kittery
June 4, 2009	Robert Earle Brackley	71	Kittery
June 5, 2009	Marjorie Luther Foss	87	York
June 6, 2009	Helen Eitel Rollins	84	Kittery
June 14, 2009	Marion Louise Thornton	76	Sanford
June 16, 2009	Mary P. Wyllie	96	York
June 21, 2009	Timothy W. Wenck	39	Kittery
June 21, 2009	Elizabeth M. Plowman	83	Kittery
June 23, 2009	Marion D. Muchemore	80	Kittery
June 30, 2009	Judith Mae Marston	65	Kittery Point





