

4-17-1968

Board of Trustees April 17, 1968

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"Mail note"
5/23/68

UNIVERSITY OF MAINE - BOARD OF TRUSTEES

Minutes

Board Meeting

April 17, 1968

PRESENT: President L. M. Cutler, A. H. Benoit, F. C. Brown, R. N. Haskell, W. G. Robertson, O. H. Smith; ABSENT: Miss L. M. Cormier, R. H. Cutting, H. H. Hauck, W. T. Logan, Jr., Mrs. L. A. Pierce, Jr.; Administration: President Edwin Young, Treasurer H. W. Gordon, Director of Public Information and Central Services H. A. Keyo, Director of Physical Plant F. S. McGuire, Controller P. H. Vose, and Clerk Edith Wilson.

APPROVAL OF MINUTES. It was moved, duly seconded, and

VOTED: To approve the minutes as distributed for the meetings as listed below; to approve all recommendations and ratify all action taken as recorded in said minutes, copies of which are filed herewith.

- a. Educational Policy and Research Committee, January 20, 1968
- b. Physical Plant Committee, January 20, 1968 and March 22, 1968
- c. Board of Trustees, January 20, 1968 and March 22, 1968

COMMITTEE REPORTS

1. Educational Policy and Research Committee. The report of Mr. Benoit:

- a. Course Changes. Mr. Benoit moved, on the recommendation of the Committee, and it was seconded and

VOTED: To approve the course changes as presented, a copy of which is on file.

- b. Master of Public Administration. Mr. Benoit explained that this will provide opportunities for advanced professional training for persons employed in public service. It was moved, seconded, and

VOTED: To approve the degree of Master of Public Administration to be offered first in Augusta, effective September 1968 and later in Portland and Orono.

- c. Associate in General Education. The Committee recommends the establishment of a 2-year program in General Education for students who, for various reasons, choose not to enter a baccalaureate program. This program will be offered first on the Augusta campus but may be available later at additional locations. It was moved, seconded, and

VOTED: To approve of the 2-year program leading to the Associate in General Education degree, this program to be available September 1968 in Augusta and later at other locations.

- d. Associate Degree in Forest Management. It was moved, seconded, and

VOTED: To approve the curriculum for the 2-year program leading to the Associate Degree in Forest Management in the School of Forest Resources, effective September 1968.

- e. An Economics major. On the recommendation of the Committee, it was moved, seconded, and

VOTED: To approve offering an Economics major program on the Portland campus.

- f. Combining two departments. On the recommendation of the Committee, it was moved, seconded, and

VOTED: To combine the departments of Animal Sciences and Animal Pathology in the College of Life Sciences and Agriculture into a single department to be called the Department of Animal and Veterinary Sciences, effective July 1, 1968.

- g. New Sororities. On the recommendation of the Committee, it was moved, seconded, and

VOTED: To approve the establishment of two new sororities on the Orono campus, Alpha Delta Pi and Sigma Kappa, with the understanding that these national sororities are free from discriminatory practices.

2. Finance Committee. Mr. Haskell reported.

- a. Auditors. On the recommendation of the Committee, it was moved, seconded, and

VOTED: To retain again the auditing firm of Lybrand, Ross Bros. & Montgomery to audit the books for the fiscal year 1968.

- b. Refinancing Notes. On the recommendation of the Committee, it was moved, seconded, and

VOTED: Under Legislative authority conferred upon the Trustees of the University of Maine, by Chapter 195, Section 1, Title Section A of the Private and Special Laws of the State of Maine, 1957, as amended by Chapter 429, Section 94, of the Public Laws of the State of Maine 1957, and as further amended by Chapter 218 of the Private and Special Laws of 1957, to renew with The Merrill Trust Company a portion of the present outstanding balance of the indebtedness originally incurred by the University, pursuant to the above authorizations for the purpose of constructing a Men's Commons (Dining Hall), the present outstanding balance being represented by the note of the University dated May 1, 1958 in the original amount of \$275,000.00, and to authorize the Finance Committee to contract for this loan upon the following terms and conditions:

1. The Note is to be the direct and unconditional obligation of the University of Maine, maturing in ten (10) equal annual installments of \$25,000 each, commencing on the 1st day of May, 1969, and continuing on the 1st day of May of each year thereafter until fully paid. The said Note in the amount of \$250,000.00 shall bear interest at the rate of four and one quarter percent (4½%) from the date of said Note until the principal balance is fully paid. Said interest shall be payable in quarterly installments on August 1, November 1, February 1 and May 1 of each year, commencing on August 1, 1968.

2. The Note shall be of a participation type to be held by one Servicing Bank in the interest of all participants, and the principal and interest shall be payable at the Servicing Bank and the participation servicing fee, if any, shall be paid by the University.

3. The Trustees have authorized the Finance Committee to represent that the interest on the loan is deemed to be exempt from State Taxes and from Federal Income Taxes and that the Note issued in conformity with this Vote shall be legally executed; that the only borrowing previously authorized or made pursuant to the above stated legislative authority was the original borrowing of \$500,000.00 from The Merrill Trust Company May 1, 1958 (of which the said note dated May 1, 1958 in the original amount of \$275,000.00 was a part); that no other borrowing under the provisions of the above stated legislative authority is now authorized or contemplated; and that all the University residences and dining halls (including dormitories and men's commons), old and new, will continue to be operated so as to provide a substantial net income so far as the Trustees can assure the same by rates and rules.

4. The Treasurer of the University and the President of the Board of Trustees are authorized to execute and deliver said Note of the above tenure and description.

VOTED: Under Legislative authority conferred upon the Trustees of the University of Maine, by Chapter 195, Section 2, title section B of the Private and Special Laws of Maine, 1957, as amended by Chapter 218 of the Private and Special Laws of Maine, 1957, to renew with The Merrill Trust Company a portion of the present outstanding balance of the indebtedness originally incurred by the University, pursuant to the above authorizations for the purpose of constructing a Men's Dormitory, the present outstanding balance being represented by the note of the University dated May 1, 1958, in the original amount of \$351,000.00, and to authorize the Finance Committee to contract for this loan upon the following terms and conditions:

1. The Note is to be the direct and unconditional obligation of the University of Maine, maturing in ten (10) equal annual installments of \$31,600 each, commencing on the 1st day of May, 1969, and continuing on the 1st day of May of each year thereafter until fully paid. The said Note in the amount of \$316,000.00 shall bear interest at the rate of four and one quarter percent (4½%) from the date of said Note until the principal balance is fully paid. Said interest shall be payable in quarterly installments on August 1, November 1, February 1 and May 1 of each year, commencing on August 1, 1968.

2. The Note shall be of a participation type to be held by one Servicing Bank in the interest of all participants, and the principal and interest shall be payable at the Servicing Bank and the participation servicing fee, if any, shall be paid by the University.

3. The Trustees have authorized the Finance Committee to represent that the interest on the loan is deemed to be exempt from State Taxes and from Federal Income Taxes and that the Note issued in conformity with this Vote shall be legally executed; that the only borrowing previously authorized or made pursuant to the above stated legislative authority was the original borrowing of \$616,000.00 from The Merrill Trust Company May 1, 1958 (of which the said note dated May 1, 1958 in the original amount of \$351,000.00 was a part); that no other borrowing under the provisions of the above stated legislative authority is now authorized or contemplated; and that all the University residences and dining halls (including dormitories and men's commons), old and new, will continue to be operated so as to provide a substantial net income so far as the Trustees can assure the same by rates and rules.

4. The Treasurer of the University and the President of the Board of Trustees are authorized to execute and deliver said Note of the above tenure and description.

3. Physical Plant Committee. Mr. Cutting reported for the Committee and made the following recommendations:

a. Choice of Architects

- (1) The Physical Education Facility. It was moved, seconded, and

VOTED: To confirm the telephone vote of February 14 & 15, 1968 to award the contract for the Physical Education Facility and Swimming Pool in Orono to the firm of Perry, Dean and Stewart of Boston.

- (2) The Chemical Engineering Building. After consideration of several architects, and in light of the possibility of the unavailability of federal funds which had been hoped for, it was moved, seconded, and

VOTED: To award the contract for the Chemical Engineering Building to Alonzo J. Harriman Associates, Inc., Auburn, Maine with the request that they design a \$1.4 million building (which is the total amount available at present) but plan for a \$2.1 million building eventually.

- (3) The Augusta Building. On the recommendation of the Committee, it was moved, seconded, and

VOTED: To award the contract for the classroom building in Augusta to Bunker & Savage, Augusta, Maine, with the stipulation that they retain Sasaki, Dawson, DeMay Associates, Inc., Watertown, Massachusetts, Landscape Architects and Site Planners, to develop a long-range plan and assist in locating the first building.

- b. Augusta Site. Upon the recommendation of the Committee, and with appreciation for their thorough study of the various possible locations, it was moved, seconded, and

VOTED: To authorize the progressive purchase of parcels of land amounting to an area of approximately 200 acres in North Augusta bounded by the Interstate-95, Belgrade Road and Mount Vernon Road for the purpose of establishing the campus in Augusta thereon. A marked map and list of land parcels are attached hereto.

- c. Dow Field. Upon the recommendation of the Committee, it was moved, seconded, and

VOTED: To adopt the following resolution.

Whereas, certain real property owned by the United States as part of Dow Air Force Base, Bangor, Maine, the detailed description of said property to be attached hereto and made a part hereof, has been declared surplus and is subject to assignment for disposal for educational or public health purposes by the Secretary of Health, Education, and Welfare under the provisions of Section 203 (k) (1) of the Federal Property and Administrative Services Act of 1949, (63 Stat. 377), as amended, and rules and regulations promulgated pursuant thereto; and

Whereas, the University of Maine needs said property and can utilize the same for educational purposes in accordance with the requirements of said Act and the rules and regulations promulgated thereunder;

Now, therefore, Be It Resolved That University of Maine shall make application to the Secretary of Health, Education, and Welfare for and secure the transfer to it of the above-mentioned property for said use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions, and restrictions as the Secretary of Health, Education, and Welfare, or his authorized representatives, may require in connection with the disposal of said property under said Act and the rules and regulations issued pursuant thereto; and

Be It Further Resolved That University of Maine has legal authority, is willing and is administratively and financially able to assume immediate care and maintenance of the property, and that Harry W. Gordon, Treasurer, be and he is hereby authorized to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making and filing of plans, applications, reports, and other documents, the execution, acceptance, delivery and recording, if necessary, of agreements and other instruments pertaining to the transfer of said property, and the payment of any and all sums necessary on account of the purchase price thereof or on account of fees or other costs incurred in connection with the transfer of said property for appraisals, recording of instruments, dismantling and removal, and site clearance guarantee deposits or bonds, transporting and delivery and reerection.

- d. The acre of land for the U.S.D.A. In order to make an acre available to the United States Government, it was moved, seconded, and

VOTED: To rescind the vote of the Board on January 20, 1968 to convey (with a reverter clause) an acre of land to the United States Government, and further

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VOTED: To lease one acre of land to the United States Government for the purpose of constructing a building for soil and water research. Terms of the lease shall provide for a life of twenty-five years with the right to renew the same for an additional twenty-five years. Right of the United States Government to remove said structure within a reasonable time after termination of the lease shall be provided. The location is to be in the vicinity of the Forestry building with the exact site determined by the University Facilities Planning Committee.

- e. Land in Old Town. Upon the recommendation of the Committee, it was moved, seconded, and

VOTED: To authorize the exchange (without funds) of approximately six acres of University land bordering on Gilman Falls Avenue, Old Town, for approximately 12 acres of land owned by the City of Old Town bordering another tract of University land off Stillwater Avenue in Old Town, and to authorize the Treasurer to sign the necessary documents involved.

*AUTHORITY TO AWARD DEGREES AND CERTIFICATES. Upon the recommendation of President Young:

- , Orono, June 7. It was moved, seconded, and

VOTED: To confer on June 7, 1968 degrees and/or certificates in course upon those students properly recommended by the Deans and faculties of the College of Arts and Sciences, Business Administration, Education, Life Sciences and Agriculture, Technology, and of the Graduate School and whose names are listed in the official program of the 133rd Orono Commencement, a copy of which is attached hereto.

- , Portland, June 8. It was moved, seconded, and

VOTED: To confer on June 8, 1968 degrees and/or certificates in course upon those students properly recommended by the appropriate Deans and faculties and whose names are listed in the official program of the 7th Commencement in Portland, a copy of which is attached hereto.

- , Orono, August 16. It was moved, seconded, and

VOTED: To confer at the Summer Commencement, scheduled for August 16, 1968, degrees and/or certificates in course upon those students properly recommended by the appropriate Deans and faculties and whose names are listed in the official program of the 134th Orono Commencement, a copy of which is to be attached hereto.

PERSONNEL RECOMMENDATIONS. President Young mentioned several major recommendations: Bruce R. Poulton as Dean of the College of Life Sciences and Agriculture, effective July 1, 1968; David R. Fink, Jr. as Provost, University of Maine in Portland, and John W. Sweigart, Jr. as Dean of Instruction at the University of Maine in Portland, both effective July 1, 1968; Professor Robert E. Jensen to the Nicolas M. Salgo Professorship in the College of Business Administration, effective September 1, 1968, and Dr. James M. Clark as Vice President for Academic Affairs to succeed Dr. Austin Peck, effective July 1, 1968 for a two year term. It was moved, seconded, and

VOTED: To approve the appointment of the above-mentioned persons and all recommendations as noted on the list of April 17, 1968 attached hereto.

ACCEPTANCE OF GIFTS. President Young presented the list of gifts received and mentioned especially the gift from friends to establish a scholarship in memory of E. Perrin Edmunds who worked tirelessly for the University. Such gifts will make it increasingly possible to assist students to attend the University who may not otherwise be able to do so. Mr. Benoit also noted that it was encouraging to see an increase in the smaller gifts being made in the Portland area.

REPORT OF THE PRESIDENT.

- 1. The Budget. The President reported that in preparing this budget the administration attempted to stay within the anticipated income although the appropriation from the Legislature was somewhat under that requested. After trimming the requests from the departments to the very minimum, this budget is presented with an expected deficit of about \$215,000. It is the tightest budget in the three years in President Young's experience here. He mentioned, however, that the 8% for salary increases which was provided by the Legislature has been kept intact and the plans are to provide instruction for the expected increase in the number of students. The small sum for the renovation of Dow Field makes it possible to start there in a small way. The operating costs, however, will be proportionately large for the year. Some needed renovation will not be possible at the University within this budget. The President recommended, however, that the Trustees not raise student fees this year but attempt to finance the deficit in some other way. On the recommendation of the President, it was moved, seconded, and

VOTED: To approve the budget as presented with a possible deficit of \$215,000.

- 2. Additional Fee for Women Students. On President Young's recommendation it was moved, seconded, and

VOTED: To approve the proposal from the Director of Student Services for women students living in residence halls to be charged the necessary additional fee to pay for dormitory night watchmen in conjunction with plans to liberalize women's hours.

- 3. The New England - Atlantic Provinces - Quebec Center. On September 20, 1967 the Trustees approved the development of cooperative programs with the institutions of higher education in the Atlantic Provinces and hence, on the recommendation of the President, it was moved, seconded, and

VOTED: To formalize the cooperative endeavor between the University and the institutions of higher education in the Canadian Provinces by establishing the New England - Atlantic Provinces - Quebec Center at the University and to appoint Associate Professor Edgar B. McKay as Director on a part-time basis for the year 1968-69.

- 4. Heads of Departments. Dr. Young reported that the Faculty Council has been studying the question of the chief administrative officer of the departments over several months and now presents some changes for Trustee approval. On the President's recommendation, it was moved, seconded, and

VOTED: To approve, effective July 1, 1968, the change of name of the chief administrative officer of the department to chairman and to provide for a flexible term of three, four, or five years to be established by each department, with no change to be made in the terms of the incumbent department heads. The selection procedure and definition of duties is referred with power to the administration.

*See Exec. Sess
December 13, 1968
(Section 1E was approved)*

(copy of approval sections attached)

- 5. The Disciplinary Code. President Young reported that a committee made up of students, faculty, and administration have been working to formalize the University's responsibility for student behavior and the disciplinary procedures. This is a timely and significant document and comes to the Board after thorough discussion by students, faculty, the General Student Senate and the Faculty Council. Upon the recommendation of President Young, it was moved, seconded, and

VOTED: To approve the adoption and the immediate implementation of the Discipline Code under discussion with the understanding that minor alterations and amendments are yet to be made.

- 6. The Zoology Building. President Young reported that he wanted to add his support to a recommendation from the Committee on Naming Academic Buildings. It was moved, seconded, and

VOTED: To name the Zoology Building for Joseph Magee Murray. Dr. Murray has served the University continuously since 1934, with the exception of time out for military duty during World War II: First as Professor of Zoology and Head of the Department and then as Dean of the College of Arts and Sciences. Upon retiring from administration in 1966 he returned to teaching in the Zoology Department.

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This being the last scheduled meeting of this Board and the last Board meeting for President Young, expressions of mutual respect and appreciation were exchanged.

Dr. Cutler closed the meeting by recalling the first century of the development of the University from the modest beginning in 1868 when the first class entered to a \$65 million plant and 8,500 students today. As spokesman for the present Board he was happy to transfer this trust to the new Board with the hope that the second hundred years would be less difficult than the first.

There being no further business, the meeting was adjourned.

Edith G. Wilson
Clerk of the Board