

1-15-1964

## Board of Trustees January 15, 1964

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UNIVERSITY OF MAINE - BOARD OF TRUSTEES

Minutes

Board Meeting

January 15, 1964

PRESENT: Trustees: President L. M. Cutler, A. H. Benoit, C. E. Crossland, R. H. Cutting, R. N. Haskell, H. H. Hauck, Kermit Nickerson, Mrs. L. A. Pierce, Jr., W. G. Robertson, O. H. Smith; Administration: President L. H. Elliott, Vice President H. A. Peck, Registrar and Director of Student Services G. H. Crosby, Director of Public Information and Central Services H. A. Keyo, Controller P. H. Vose, Clerk Edith Wilson, and members of the Press.

APPROVAL OF MINUTES. It was moved, seconded and

VOTED to approve the minutes as distributed for the meetings listed below; to approve all recommendations and ratify all action taken as recorded in said minutes, copies of which are filed herewith. *under the appropriate date.*

- a. Educational Policy and Research Committee Meeting - November 19, 1963
- b. Finance Committee Meeting - November 19, 1963
- c. Board Meeting - November 20, 1963
- d. Joint Meeting of the Executive and the Maintenance and Control Committees - December 18, 1963

COMMITTEE REPORTS

1. Educational Policy and Research Committee. Chairman Benoit presented the following report from the meeting held January 14, 1964:
  - a. Report of Committee on Fraternities. The Committee received the report on fraternities at their meeting, at which time Dr. John Nolde, Chairman of the Faculty Committee on Fraternities, was present to discuss it with them. During the discussion by the Board, President Elliott was requested to convey the appreciation and commendation of the Board of Trustees to the Faculty Committee for the thorough and objective study made by them of the Fraternity System at the University, and to discuss with that Committee the timing of the sorority study still to be made. Mr. Benoit presented the Committee's recommendation as a motion, which was duly seconded and

VOTED that the Board accept the report for study and distribution. A copy is attached hereto.

- \* b. Post-Baccalaureate Certificate in Electrical Engineering. This one-year program in Power Systems Engineering was thought by the Committee to be a very desirable type of service to the power industry in Maine. On recommendation, it was moved, seconded and

VOTED to approve the proposal, a copy of which is filed with these minutes.

- \* c. New Courses. On the recommendation of the Committee it was moved, seconded and

VOTED to approve the new courses as listed under date of January 14, 1964, a copy of which is filed herewith.

- \* 2. Maintenance and Control Committee. Chairman Cutting reported on the meeting on January 14, 1964 with representatives of the three architectural firms employed to design the new buildings recently authorized: the academic building and dormitory here in Orono; the academic building and heating plant (Phase I) in Portland. Mr. Cutting moved, it was duly seconded and

VOTED to confirm the Committee's acceptance of the functional aspects of the plans reviewed, and to authorize the Maintenance and Control Committee to act vis-a-vis the acceptance of detailed exterior plans of the buildings in the present program when ready for decision.

PERSONNEL RECOMMENDATIONS. On the recommendations of President Elliott and Dr. Peck it was moved, duly seconded, and

VOTED to approve all recommendations concerning personnel as listed under date of January 15, 1964, a copy of which is filed herewith.

ACCEPTANCE OF GIFTS. On the recommendation of President Elliott it was duly moved, seconded and

VOTED to accept with appreciation all grants, bequests and other gifts as listed under date of January 15, 1964, a copy of which is filed herewith.

THE REPORT OF CONTROLLER. Mr. Vose presented four items:

- \* 1. The budget for 1964-65. The increase in the budget over 1963-64 is about 6%, 5% of which is devoted to salaries, the other increases are for additional faculty to meet the increase in enrollment, and to expand the Summer Session and Continuing Education Division, both of which are self-supporting so that the increased expense will be offset by increased income. President Elliott commented that the budget provides for virtually no new programs and covers only the previously anticipated 200 additional students which now appears to be too few. He also mentioned that the salary increases were recommended on the basis of merit. Attention was also called to the fact that there was an additional contribution to the non-contributory pension fund. This pension plan for non-faculty employees was initiated only two years ago and the University is still in the position of funding the plan to cover prior service. On motion duly made and seconded, it was

VOTED to approve the budget and salaries as presented for 1964-65, a copy of which is filed herewith.

2. An increase in board and room rates. Mr. Vose referred to the Summary of Dormitory Borrowing as of June 30, 1963, which indicate the amounts available for debt retirement projected through-1967-68. It was evident that unless board and room charges are increased the amount of income over operating expenses will not carry the payments on the indebtedness. Regretfully, therefore, it was moved, seconded and

VOTED to increase the charge for board and room to \$775 for 1964-65 and to \$800 for 1965-66. This is an increase of \$25 effective in September of each of the two years.

- \* 3. Tuition charge per credit hour. In those divisions of the University offering courses for which charges are made on the credit hour basis, it is recommended that the tuition charge be increased from \$16 to \$20 effective June 1, 1964. This affects the Continuing Education Division and Summer Session primarily, and in no way affects the tuition charge of \$200 per semester for full-time students. On motion made and duly seconded, it was

VOTED to raise the charge per credit hour from \$16 to \$20 effective June 1, 1964.

- \* 4. Fees for the Division of Graduate Study. The number of students applying and being processed in the Office of Graduate Study has been increasing the past years. It is now recommended that an application fee be charged to cover this additional office work and that a leave of absence fee be charged for those students who wish to keep their files alive while at the same time absenting themselves from the campus. On motion made and duly seconded, it was

VOTED to establish, effective June 1, 1964, the following fees for students in the Division of Graduate Study:

1. A non-refundable Application Fee of \$10.00.
2. A non-refundable Leave of Absence Fee of \$5.00. This fee would provide for a maximum leave of absence of one calendar year within which time a graduate student must register for course work, or apply for another leave of absence, which may be granted in unusual cases, for an additional fee of \$5. If neither of these actions is taken it will be assumed that the graduate student has withdrawn from the University.

REPORT OF THE PRESIDENT. Dr. Elliott discussed the following matters:

- \* 1. Development Council appointment. President Elliott recommended Philip W. Lown, West Newton, Mass. for appointment to membership on the Development Council. He has been associated for many years with the Penobscot Shoe Co. in Old Town and the Lown Shoes, Inc. in Auburn. He is an Honorary alumnus of the University. (LL.D., 1954) It was moved, duly seconded and

VOTED to approve the appointment of Philip W. Lown to membership on the Development Council.

- \* 2. Authority to sign contracts, orders, etc. To facilitate the business of the Board, Dr. Elliott recommended that certain authority be delegated on a general basis rather than for each specific activity. It was moved, seconded and

VOTED: 1. to authorize the President of the Board (or in his absence, the Vice President) to sign in the name of the Trustees those contracts or other papers required of the Trustees in the pursuance of their duties; and

2. to authorize the Business Manager to execute all necessary orders and/or similar documents pertaining to construction projects previously approved by the Board of Trustees.

*Amended  
Feb 64?*

3. The enrollment projection. Mr. Harmon has reported that the applications for admissions for next September have been more numerous than expected and that he predicts an increase of 15 to 20 or possibly 25% in freshman enrollment next September. He also reports that these applicants are, as a group, usually well qualified so that selection will be even more difficult than heretofore. It is also evident that more transfers will be requesting admission these next few years.

A recent report on the enrollment of the various institutions of higher education in Maine indicates that 50% of the Maine residents attending college in Maine are at the University of Maine. When the Maine resident enrollment at the State Teachers Colleges is added to that at the University of Maine, approximately 72% of all Maine youth in college in Maine are attending public institutions.

The enrollment projection of the Enrollment Study Committee was then presented as a conservative or minimum projection. It does not provide for a rapid increase in the proportion of Maine youth going to college. The current proportion is not known, but in 1949-50 a national study ranked Maine 46th among the states in the proportion of its youth going to college.

The scholarship program of an institution is, of course, an important factor in the ability of students to finance college education. The University of Maine aids between 25 and 30% of the student body, while Harvard, for instance, aids 78% of their students. The University has had to establish a policy of contributing no aid if the calculated need of the student is under \$800.

The graduate program is also of vital importance in the country since qualified faculties will be at a premium and other areas of our society are demanding the highly trained University graduate.

This total enrollment picture means that no doubt more students will be encouraged, if not forced, to commute, and that it will be important to accelerate the four-year curricula at Portland to relieve some of the pressure on the Orono campus and residence halls.

There being no further business the meeting was adjourned.

Edith G. Wilson  
Clerk of the Board