

2009

Town of Amherst Selectmen's Meeting Minutes 2009

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**Town of Amherst
Selectmen's Meeting
July 16, 2009
Minutes**

- **Minutes June 10, 2009 – Approved 2/0**
- **Warrant -\$24,229.18 – Approved 2/0**
- **Solid Waste budget 2010?- Phil – open item**
- **Audit status – tax collector and treasurer almost complete**
- **Smith Road burnt trailer update – need until August/September to complete**
- **Emergency Management plan update – need to review plan and setup a meeting**
- **AVFD issues/concerns/meeting with AVFD – meeting setup**
- **Amherst Community Forest request from FSM – letter approved 2/0**
- **River road review / Bangor Hydro damage to Tannery Loop - open**
- **CEO pay request – review at budget meeting**
- **Budget planning FY2010 - open**
- **Road plan/cost estimates. We need to schedule some time for a working session – budget meeting**
- **Other – Phil Deckers unable to make the meeting**

**Town of Amherst
Selectmen's Meeting
August 13, 2009
Minutes**

- **Minutes July 16, 2009 – Approved 3/0**
- **Warrant -\$22,217.97 – Approved 3/0**
- **Solid Waste budget 2010?- Phil – Will have number for budget meeting**
- **Cemetery budget status. Consolidation of accounts. Motion/second to have Neil setup the process with the Treasurer. 3/0 Charge the Town Hall mowing in the future to the Town Hall budget.**
- **Audit status – Needs some more info from the Treasurer, Tax Collector and Bangor savings.**
- **Preliminary meeting with Mark Gibson for valuation and commitment report**
- **Emergency Management plan update – need to review plan and setup a meeting. FEMA Emergency Declaration meeting- Dennis to attend**
- **Meeting with AVFD manpower and equipment status. They have 17 active members (3 EMS, 2 Firefighter II and 6 Firefighter I) They assured us that the equipment will pass state inspection.**
- **Letter to FSM ref. annual contribution to the Town of Amherst. Fair market value -Approved**
- **River road review / Bangor Hydro damage to Tannery Loop**
- **CEO pay request/performance – 6 months since last report, 3 wrong checks one missing check. Will return report for correction and request that she attends the next meeting.**

- **Budget planning FY2010/town report/warrant – Continued to August 25, 2009 at 3;30 pm**
- **Road plan/cost estimates. We need to schedule some time for a working session – budget meeting**
- **Other –**

**Town of Amherst
Selectmen's Meeting
September 10, 2009
Minutes**

- **Minutes August 25, 2009 – Approved 3/0**
- **Warrant \$ 29,314.39 – Approved 3/0**
- **Road patch material on order 2nd delivery – next week**
- **FEMA meeting September 10, 2009 6:30 PM – canceled – Will reschedule**
- **Hancock County Budget Advisory Committee election - Reviewed**
- **Maine Department of Labor- Personal Protective Equipment - Reviewed**
- **Pine Tree Landfill closing – Phil to review**
- **Cemetery account consolidation status – Update on consolidation. Karen to correct issues with Bangor Savings and transfer all accounts to TD Banknorth cemetery account.**
- **Distribution of Town Report/Warrant – Postcard mailing completed and the warrant is on our web site**
- **Second Selectmen's meeting September 24, 2009 – Moved to the 25th at 4:00 PM**
- **Other –**

**Town of Amherst
Selectmen's Meeting
October 14th, 2009
Minutes**

- **Minutes Sept. 24th, 2009 approved**
- **Warrant \$: 20,825.30**
- **Welcome to Greg**
- **Planning and Land Use Laws Workbook**
- **Real Estate Transfers---Tax Map Update**
- **Warren Group---Current Fiscal Year Assessment**
- **MMA'S Risk Management Services**
- **MMA'S General Assistance Ordinances**
- **Neil Time: Question and Answers for Going ahead in 2009/2010**
- **Responsibilities for 2010**
- **Budget Meeting with Mark October 18th 9:00am**

**Town of Amherst
Selectmen's Meeting
November 11th, 2009
Agenda**

- **Minutes October 14th, 2009 approved**
- **Warrant \$: _____ 25,275.27 _____ Approved 3-0 _____**
- **CEO/LPI --- Rebecca** (Reviewed standards. Agreement was made to get all town billing turned in by the 7th of each month. Prior to each selectmen's meeting)
- **Hancock County Block Grant Program** (Greg will investigate and write up our intent to apply letter)
- **Cemetery Accounts/Bank Accounts** (Denny will get to all banks and get these accounts combined)
- **Town Owned Properties Ordinance** (Ordinance was passed out and will be reviewed by each selectman. December's meeting will address the direction the board will take)
- **Tree Growth Penalties** (Greg will draw up letter to all those in avoidance of this law for board to review and act upon at December's selectmen's meeting)
- **Tax Map Update** (Denny will contact Eastern Mapping Services and get this process rolling.)
- **Building Permit Fees** (Phil will check with neighboring towns and insure that we are competitive with our rates)
- **Town Website Update** (Denny will contact Reggie Archer at "emaihosting.com" and discuss what direction we would like to head with this program)
- **2010 Goals** (Board prioritized getting Bank Accounts, Town Owned Properties, Tree Growth Penalties, and Block Grants dealt with prior to setting sights on goals for 2010) Will revisit 2010 goals in January.)
- **Open Forum/Discussion** – Will invite Cheryl Tonero, Karen Bridges, and Pam Mace to December's Selectmen's meeting to discuss views for 2010. We will also invite Neil Butler to get insight the past year.

- **Adjourn**

Those Present: Denny Honey, Phil Deckers, Greg Palman, Rebecca Albright.

**Selectmen's Meeting
December 9th, 2009
Amherst, Maine**

Agenda

- Minutes November 11th, 2009
- Warrant \$ _____ **\$26,383.87** _____
- CEO/LPI-----Rebecca Albright **Rebecca could not make the meeting tonight due to the snowstorm. We will try to re-schedule for our January meeting.**
- Bank Account Updates **Cheryl Toner** came to the meeting to get all the town Accounts attested for us. **As of January we will have all the right names on all the town accounts and will be meeting with all banks to get the best rates for the town.**
- Hancock County Block Grants **Greg and Phil** have submitted a “letter of intent” with Hancock County. **The Selectmen are trying to procure a bond for Road Maintenance. It is a 25% match of funds up to \$100,000. We should get some preliminary answers by our next meeting.**
- Town Owned Properties Decision **The Selectmen have worked on this issue for several months. We will have all properties identified by our February meeting. Our goal is to have all Town owned property sold and off the books prior to next tax season.**
- Tax Maps **Eastern Mapping Services** have all our tax maps and updates. We were told that they would be completed and delivered back to us by the first of the year. As soon as this happens, they will be posted on the town website
- Town Website ---- What should be included? **We discussed what should be included on our Town website. In the future, you should see all committee meeting minutes posted on the website monthly. This should be a good way for the community to see what is being addressed in our town.**
- Tree Growth Penalties **We will be working on this issue between meetings. Our goal is to have all penalties resolved prior to our next tax commitment season.**
- Planning Board Nomination/Selection **The Selectmen nominated and elected (3-0) Rick Whitmore to the Planning Board. Rick will be replacing Tyler McIntosh who re-signed last month.**
- School Board Nominations (School Committee Minutes) **The Selectmen will be working with the Town's School Board Members to find a replacement for the school board to replace Tyler McIntosh who re-signed last month.**
- Open Forum/Discussion **Due to the heavy snow, we selected to hold any further discussions until January's Meeting.**

- Adjourn **At 8:00 it was motioned and seconded that we adjourn. Next Meeting is scheduled for Wednesday, January 13th, 2010.**